

# MECHANICAL PERMIT APPLICATION: RESIDENTIAL

590 40th Avenue NE, Columbia Heights, MN 55421 • PH: 763-706-3670 • www.columbiaheightsmn.gov

DATE RECEIVED: \_\_\_\_\_

<b>**Please Note**</b>	For New Construction, All Heating and Cooling Permit Applications <u>MUST</u> Submit a Heat Loss / Gain Calculation.		
<b>APPLICANT</b>	<input type="checkbox"/> Property Owner	<input type="checkbox"/> Contractor	Email: _____
<b>SITE ADDRESS</b>	_____		
<b>PROPERTY OWNER / TENANT</b>	Name: _____ Phone: _____ Address _____ City: _____ State: _____ Zip: _____		
<b>CONTRACTOR</b> Note: A City License is required	Name: _____ Phone: _____ Address: _____ City: _____ State: _____ Zip: _____		
<b>PROPERTY TYPE</b>	<input type="checkbox"/> Single Family	<input type="checkbox"/> Double / Duplex	<input type="checkbox"/> Townhouse
<b>TYPE OF WORK</b> Please select all that apply	<input type="checkbox"/> Alteration / Remodel	<input type="checkbox"/> New Installation / Construction	<input type="checkbox"/> Replacement
	<input type="checkbox"/> Air Conditioning \$25 <input type="checkbox"/> Air to Air Exchanger \$15 <input type="checkbox"/> Boiler (also requires backflow permit) \$75 <input type="checkbox"/> Chimney Liner \$10 <input type="checkbox"/> Duct Work \$10	<input type="checkbox"/> Fireplace (Gas) \$75 <input type="checkbox"/> Fireplace (Wood) \$75 <input type="checkbox"/> Furnace \$75 <input type="checkbox"/> Gas Dryer \$10 <input type="checkbox"/> Gas Piping \$10	<input type="checkbox"/> Gas Range, Oven, or Grill \$10 <input type="checkbox"/> Gas Unit Heater \$10 <input type="checkbox"/> Radon Mitigation \$50 <input type="checkbox"/> Swimming Pool / Heater \$10 <input type="checkbox"/> Other (Bath Fans) \$10
<b>DESCRIPTION OF WORK / EQUIPMENT</b>	_____		

**THIS IS AN APPLICATION FOR A PERMIT – NOT VALID UNTIL PROCESSED**

I hereby apply for a building permit and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances and codes of the City of Columbia Heights and with the Minnesota Construction Codes; that I understand this is not a permit but only an application for a permit and work is not to start without a permit; that the work will be in accordance with the approved plan in the case of all work which requires review and approval of plans.

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

<b>PERMIT FEE:</b>	\$ _____	Fees are noted above with a Minimum Fee of \$65.00
<b>PLAN REVIEW:</b>	\$ _____	
<b>SURCHARGE:</b>	\$ _____	\$1.00 State Surcharge Fee
<b>SAC CHARGE:</b>	\$ _____	
<b>CONTRACT LICENSE:</b>	\$ _____	
<b>TOTAL DUE:</b>	\$ _____	Make Checks Payable to the City of Columbia Heights