



Mayor
Donna Schmitt
Councilmembers
Robert A. Williams
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
City Manager
Kelli Bourgeois

AGENDA
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBERS
590 40th AVE NE
MONDAY, SEPTEMBER 14, 2020
7 PM

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS
Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats whether solely in-person or a combination of in-person and electronic means, members of the public who wish to attend may do so by attending in-person or by calling 1-312-626-6799 and entering meeting ID 885 9676 9592 at the scheduled meeting time. If there are any questions about this notice or attending/calling in to the meeting, please contact the City Clerk at (763) 706-3611.

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.

4. APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

5. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. Constitution Week Proclamation

6. CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

A. Approve Minutes of the City Council

MOTION: Move to approve the minutes of the City Council Special Work Session of June 3, 2020.

MOTION: Move to approve the minutes of the City Council Special Meeting of June 10, 2020.

MOTION: Move to approve the minutes of the City Council Meeting of August 24, 2020.

B. Accept Board & Commission Meeting Minutes

MOTION: Move to accept the Planning Commission minutes of June 2, 2020.

MOTION: Move to accept the EDA minutes of July 13, 2020.

MOTION: Move to accept the Library Board minutes of August 5, 2020.

C. Approving a Minor Amendment to the Planned Unit Development District Plan for property located in the

City of Columbia Heights

MOTION: Move to waive the reading of Resolution No. 2020-65, there being ample copies available to the public

MOTION: Move to approve Resolution No. 2020-65, approving a Minor Amendment to the Planned Unit Development District Plan for property located in the City of Columbia Heights

D. Resolution 2020-66 Amend 2020 Budgeted Transfers

MOTION: Move to waive the reading of Resolution 2020-66, there being ample copies available to the public

MOTION: Move to adopt Resolution 2020-66 amending the 2020 budget to transfer \$600,000 from the General Fund to the General Government Buildings Fund, and to rescind transfers from the Liquor Fund of \$10,000 to the General Fund and \$50,000 to the Infrastructure Fund.

E. Authorization to Seek Bids for Improvements to Liquor Store 3

MOTION: Move to authorize staff to seek bids for improvements to liquor store 3.

F. Establish a Public Hearing Date to Consider Alley Lighting

MOTION: Move to establish October 12, 2020 at 7:00 p.m. as a Public Hearing for consideration of alley lighting behind 2105 Fairway Drive.

G. Approve Change Order No. 1 for Sanitary Sewer Lining, Project No. 2004

MOTION: Move to approve contract Change Order No. 1 for the Sanitary Sewer Lining, Project 2004, to Insituform Technologies USA, LLC in the amount of \$76,962.90 for a new contract amount of \$265,228.40.

H. Adopt Resolution 2020-67 Being a Resolution Ordering Preparation of a Report for MSAS Overlay

MOTION: Move to waive the reading of Resolution 2020-67, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2020-67, being a Resolution ordering preparation of a feasibility report for MSAS Overlay, Project 2005.

I. Adopt Resolution 2020-68 Being a Resolution Ordering Preparation of a Report for Water Service Repair/Replacement, Project 2103

MOTION: Move to waive the reading of Resolution 2020-68, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2020-68, being a Resolution ordering preparation of a feasibility report for water service repair/replacement, Project 2103.

J. Adopt Resolution 2020-69 Being a Resolution Ordering Preparation of a Report for Zone 3B Seal Coat

MOTION: Move to waive the reading of Resolution 2020-69, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2020-69, being a Resolution ordering preparation of a feasibility report for Zone 3B Street Seal Coat Program, Project 2101.

K. Adopt Resolution 2020-70 Being a Resolution Ordering Preparation of a Report for Zone 4B Street Rehabilitation

MOTION: Move to waive the reading of Resolution 2020-70, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2020-70, being a Resolution ordering preparation of a feasibility report for Zone 4B Street Rehabilitation, Project 2002.

L. Final Payment for Zone 3A and City Parking Lot Seal Coat

MOTION: Move to accept the work for 2020 Seal Coat, City Project No. 1801 (Zone 3A), and authorize final payment of \$3,130.60 to Allied Blacktop Company of Maple Grove, Minnesota.

M. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for September 14, 2020 as

presented.

N. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,572,530.89.

MOTION: Move to approve the Consent Agenda items.

7. Items for Consideration

A. Other Ordinances and Resolutions

a. Business Relief Grant Program Underwriting Services Agreement

MOTION: Move to waive the reading of Resolution 2020-71, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-71, resolution authorizing the execution of the Underwriting Services Agreement, between Central Minnesota Development Company and the City of Columbia Heights.

b. Amendment to the Business Relief Grant Program Guidelines

MOTION: Move to amend the Columbia Heights Business Relief Grant Program language removing "Grants will not exceed \$10,000" and replacing it with "Grants will not exceed \$20,000."

8. CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

9. ADJOURNMENT



Kelli Bourgeois, City Manager

Auxiliary aids or other accommodations for disabled persons are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.