



**Mayor**  
Donna Schmitt  
**Councilmembers**  
Robert A. Williams  
John Murzyn, Jr.  
Connie Buesgens  
Nick Novitsky  
**City Manager**  
Kelli Bourgeois

**AGENDA  
CITY COUNCIL MEETING  
CITY HALL – COUNCIL CHAMBERS  
590 40<sup>th</sup> AVE NE  
MONDAY, AUGUST 24, 2020  
7 PM**

**1. CALL TO ORDER/ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. MISSION STATEMENT**

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.

**4. APPROVAL OF AGENDA**

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

**5. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

**A. Recognition of Census Complete Count Committee**

**6. CONSENT AGENDA**

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

**A. Approve Minutes of the City Council**

MOTION: Move to approve the minutes of the City Council Meeting of August 10, 2020.

**Pg.3**

MOTION: Move to approve the minutes of the Special City Council Meeting of August 14, 2020.

**Pg.11**

**B. Resolution 2020-60, Accepting Elections Specific CARES Act Grant Funding**

**Pg.12**

MOTION: Move to waive the reading of Resolution 2020-60, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-60, Accepting Elections Specific CARES Act Grant Funding.

**C. Approval of Purchase Using Coronavirus Relief Funds- Swagit Cable Equipment/Service**

**Pg.20**

MOTION: Move to accept the proposal from Swagit in the amount of \$55,145 for installation of four Council Chamber cameras, and for remote recording and live streaming services, under the CARES Act.

**D. Consideration of Approval of Attached List of Rental Housing Applications**

**Pg.35**

MOTION: Move to approve the items listed for rental housing license applications for August 24, 2020, in that they have met the requirements of the Property Maintenance Code.

**E. Approve Business License Applications**

**Pg.43**

MOTION: Move to approve the items as listed on the business license agenda for August 24, 2020 as presented.

**F. Review of Bills**

**Pg.45**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,501,271.72.

MOTION: Move to approve the Consent Agenda items.

**7. Public Hearings**

**Pg.81**

**A. Consideration of revocation of the license to operate a rental unit within the City of Columbia Heights is requested against the rental property at 979 44 ½ Avenue NE for failure to meet the requirements of the Residential Maintenance Code.**

MOTION: Move to close the public hearing and to waive the reading of Resolution Numbers 2020-61, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-61, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

**B. Consideration of revocation of the license to operate a rental unit within the City of Columbia Heights is requested against the rental property at 1122 40th Avenue NE for failure to meet the requirements of the Residential Maintenance Code.**

MOTION: Move to close the public hearing and to waive the reading of Resolution Numbers 2020-62, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-62, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

**8. Items for Consideration**

**A. Other Ordinances and Resolutions**

**a. Columbia Heights Business Relief Program**

**Pg.86**

MOTION: Move to waive the reading of Resolution 2020-63, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-63, a resolution approving the creation and implementation of the Columbia Heights Business Relief Grant Program.

**B. New Business and Reports**

**a. Options for Dropping Off Election Ballots**

**Pg.90**

**9. CITY COUNCIL AND ADMINISTRATIVE REPORTS**

Report of the City Council

Report of the City Manager

Report of the City Attorney

**10. EXECUTIVE SESSION**

**Pg.91**

**A. Discuss Litigation – In the matter of the Complaint filed against the City by Jeffrey Bahe and Robert Williams**

MOTION: Move to adjourn into executive session to discuss litigation related to the complaint filed against the City of Columbia Heights by Jeffrey Bahe and Robert Williams with regard to property at 675 37th Ave NE, Columbia Heights, pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b).

MOTION: Move to adjourn the executive session and reconvene the open session.

**11. ADJOURNMENT**



Kelli Bourgeois, City Manager

Auxiliary aids or other accommodations for disabled persons are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL MEETING  
AUGUST 10, 2020**

The following are the minutes for the regular meeting of the City Council held at 7:00 pm on Monday, August 10, 2020, in the City Council Chambers, City Hall, 590 40<sup>th</sup> Avenue N.E., Columbia Heights, Minnesota.

**1. CALL TO ORDER/ROLL CALL**

Mayor Schmitt called the meeting to order at 7:00 pm.

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Christy Bennett, Council Secretary Pro Tem; Kelli Bourgeois, City Manager; Katie Elliott; Kevin Hansen, Public Works Director; James Hoeft, City Attorney; Erik Johnston, Police Captain; Phil Kern; Christy Reece

**2. PLEDGE OF ALLEGIANCE**

**3. MISSION STATEMENT**, Read by Mayor Schmitt

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.

**4. APPROVAL OF AGENDA**

*Motion by Councilmember Buesgens, seconded by Councilmember Williams, to approve the agenda as presented. All Ayes, Motion Carried 5-0.*

**5. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

**A. Presentation of 2020 Goal Setting Final Report**

Phil Kern, goal setting facilitator, described the process and outlines used for 2020 goal setting and complimented the Council on "keeping its focus on the big picture." The process consisted of three major components: 1) long-term direction, 2) current conditions and 3) developing the goals plan.

The Vision Statement remained the same: "Columbia Heights is a thriving historic, diverse and eclectic community. The City offers housing and business opportunities for all while providing small-town charm combined with all the advantages of big-city living. Columbia Heights is a destination that maintains a balance of urban style and suburban pace. We welcome everyone to rediscover the Heights, an All-American City."

Core long-term strategies include:

1. safe community (community-based policing; safe, multi-modal streets, highly-skilled public safety staff);
2. diverse, welcoming small-town feel (family friendliness; forward-thinking organization; progressive, positive, connected energy; integrated community);
3. economic strength (positive marketing for the City; self-sustaining businesses – jobs, services; Central Avenue – vibrant destination; maximize land use opportunities);

4. excellent housing/neighborhoods (strong, connected neighborhoods; stable/rising property values; remodel/redevelop aging housing stock; balanced approach to housing);
5. equity and affordability (maintain equitable access to services; sustainable in many aspects; strong City financial position neighbors; stay resourceful);
6. strong infrastructure/public services (maintain talented, skilled public servants; well-planned and maintained infrastructure; partnerships with school, County, neighbors, City Hall/Public Facilities updated; eliminate duplicative geographic services; embrace technology);
7. opportunities for play and learning (well-rounded recreation services; Library – community focal point, learning; quality park network; pet-friendly community; vibrant community events); and
8. engaged, multi-generational, multi-cultural population (positive community, working together; workforce, committees reflect community; community cohesion – organizations; complete, open access to information; engage younger generations).

#### 2020 Primary Goals:

1. Expand and promote events, activities and organization behaviors that encourage engagements and interaction of multicultural populations;
2. Enhance and strengthen community/police relations;
3. Strengthen housing options through the City;
4. Complete construction of the new City Hall at corner of 40<sup>th</sup> and Central;
5. Develop funding mechanism and take action on key capital projects, specifically alley improvements and park projects;
6. Develop a Master Plan for Murzyn Hall and the Public Works Building;
7. Drive redevelopment of key sites in town, including the HyVee site, Public Safety facility and City Hall site;
8. Implement and complete projects identified in Parks Master Plan;
9. Schedule regular review of goals, including department updates and status sharing with the Council; and
10. Implement technological innovations into organizational processes.

#### 2020 Secondary Goals:

1. Expand training and development for staff;
2. Develop a Central Avenue Right-of-Way and Streetscape Plan;
3. Explore and promote emotional community infrastructure, including art interactions;
4. Expand collaborations with other public entities, specifically the school district;
5. Develop a phased plan for municipal code updates;
6. Review and amend policies and procedures for Commissions, including terms and types of Commissions;
7. Implement the 40<sup>th</sup> Avenue Parkway Plan; and
8. Develop Sister City Exchange.

All Councilmembers thanked Mr. Kern for being their facilitator, which enabled the Council and City to identify their goals. Mayor Schmitt noted that, due to Covid-19, there has been significant increases in IT use, such as Library e-book utilization, and said City staff has also done a remarkable job.

## **6. CONSENT AGENDA**

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

Mayor Schmitt requested that Item E be pulled from the Consent Agenda for further discussion.

### **A. Approve Minutes of the City Council**

MOTION: Move to approve the minutes of the City Council Meeting of July 27, 2020.

### **B. Accept Board and Commission Meeting Minutes**

MOTION: Move to accept the minutes of the Library Board Meeting of June 3, 2020.

### **C. Approval of Environmental Services and Vibration Monitoring Contract for the Demolition of Office Building and Parking Ramp at 3989 Central Avenue**

MOTION: Move to approve the environmental services and vibration monitoring contract with Braun Intertec for the demolition of the office building at 3989 Central Avenue and parking ramp at 950 40<sup>th</sup> Avenue, City Project 2011, in the amount of \$19,819.00 and authorize the Mayor and City Manager to enter into a contract for the same.

### **D. Award of Professional Services for Preliminary Surveying and Design for 2021 State Aid Street Rehabilitation Project**

MOTION: Move to approve the proposal for Construction Surveying and Design for 2021 State Aid Street Rehabilitation – Zone 4B and 5 with Bolton & Menck Inc. based on an estimated cost of \$24,572.00 appropriated from Fund 402-52105 (44<sup>th</sup> Avenue).

### **E. Authorization to Enter into a Joint Powers Agreement with the City of Fridley for 53<sup>rd</sup> Avenue Street Improvements from Central Avenue to 1,100 Feet West**

Pulled from the Consent Agenda for further discussion.

### **F. Establish Date for 2020 Public Special Assessment Levy Hearing for MSAS Mill and Overlay/Trail, Curb and Gutter Construction, Street Reconstruction, Alley Construction, Seal Coat, Petition and Waiver and Delinquent Accounts**

MOTION: Move to establish Monday, October 5, 2020, at 6:00 pm at the Public Special Assessment Levy Hearing for City Project No. 1907 MSAS Mill and Overlay/Trail, to be held in the City Council Chambers.

MOTION: Move to establish Monday, October 5, 2020, at 6:15 pm as the Public Special Assessment Levy Hearing for City Project No. 1902 Zone 7 Curb and Gutter, to be held in the City Council Chambers.

MOTION: Move to establish Monday, October 5, 2020, at 6:30 pm at the Public Special Assessment Levy Hearing for City Project No 1802 Zone 4A Full Street Reconstruction, to be held in the City Council Chambers.

MOTION: Move to establish Monday, October 5, 2020, at 6:45 pm as the Public Special Assessment Levy Hearing for City Project No. 1906 Concrete Alley, to be held in the City Council Chambers.

MOTION: Move to establish Monday, October 5, 2020, at 7:00 pm as the Public Special Assessment Levy Hearing for City Project No 1801 Zone 3A Seal Coat, to be held in the City Council Chambers.

MOTION: Move to establish Monday, October 5, 2020, at 7:15 pm as the Public Special Assessment Levy Hearing for Delinquent Accounts, to be held in the City Council Chambers.

**G. Authorization to Enter into a Joint Powers Agreement with the City of Minneapolis for 37<sup>th</sup> Avenue Improvements from Central Avenue to Stinson Boulevard**

MOTION: Move to approve a Joint Powers Agreement with the City of Minneapolis to provide cost share for surveying and engineering design services to the 30% plan stage for street rehabilitation on 37<sup>th</sup> Avenue from Central Avenue to Stinson Boulevard, City Project No. 1702.

**H. Approval of Purchase Using Coronavirus Relief Funds**

MOTION: Move to accept the proposal from Yale Mechanical in the amount of \$51,750.00 for the installation of GPS bipolar ionization systems at the following public buildings: Public Safety, Murzyn Hall, Library, Public Works, City Hall, Liquor Stores (3) using CARES ACT funding.

**I. Approve an Agreement with Nyotron for Protection Software and Services at \$15,000.00 for Three Years**

MOTION: Move to approve an agreement with Nyotron for protection software and services at \$15,000.00 for three years.

**J. Approve an Agreement with Comcasts for Internet and Managed Network Services at \$161,000.00 for Five Years**

MOTION: Move to approve an agreement with Comcast for internet and managed network services at \$161,000.00 for five years.

**K. Resolution 2020-56 to Appropriate \$12,000.00 from the Fund Balance of the General Fund to the 2020 Budget of the Information Systems Fund**

MOTION: Move to waive the reading of Resolution No 2020-56, there being ample copies available to the public.

MOTION: Move to approve Resolution No. 2020-56 to appropriate \$12,000.00 from the fund balance of the General Fund to the 2020 Budget of the Information Systems Fund.

**L. Approve Business License Applications**

MOTION: Move to approve the items as listed on the Business License Agenda for August 10, 2020, as presented.

**M. Review of Bills**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8, the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,404,220.50.

*Motion by Councilmember Williams, seconded by Councilmember Novitsky, to approve the Consent Agenda items as amended. All Ayes, Motion Carried 5-0.*

**E. Authorization to Enter into a Joint Powers Agreement with the City of Fridley for 53<sup>rd</sup> Avenue Street Improvements from Central Avenue to 1,100 Feet West**

Director Hansen stated that the Joint Powers Agreement is with the City of Fridley and details the responsibilities of each city as it relates to traffic safety improvements on 53<sup>rd</sup> Avenue from Central Avenue to the Medtronic entrances. Improvements include a raised center intermedium and turnabout. The project is 90% funded through a MNDOT grant and construction would begin in 2022.

Mayor Schmitt noted that several City businesses have expressed concern about a turnabout and asked when the public hearing would occur. Director Hansen said a specific date has yet to be determined, which would follow after the design consultant's work. He added that a lane configuration will change slightly with the turnabout, but the timing of the signal needs to be improved to avoid backups in the afternoon.

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to approve a Joint Powers Agreement with the City of Fridley to provide cost share for Engineering Design and Construction Administrative Services for Street Rehabilitation on 53<sup>rd</sup> Avenue from Central Avenue to 1,100 feet west, City Project 2007. All Ayes, Motion Carried 5-0.*

**7. PUBLIC HEARINGS**

**A. Rental License for 5049-5051 Jackson Street NE**

Captain Johnson reported that there has been a lot of activity with this property over the last few years, including 262 calls for service.

Attorney Hoeft stated the Council, prior to opening the public hearing, could hear from the license holder only in regards to the provisional or nonprovisional license and, if the matter can be resolved with that information, then the full public hearing could be tabled and placed on an upcoming Council meeting agenda to determine whether action has occurred as needed; and if the license holder makes their request for a full license, then the Council needs to decide whether to issue the full license or open the public hearing, conduct the public hearing and have the Council make a determination, which is not restricted to staff recommendation.

Katie Elliott, attorney for Haelen House and Bridges Minnesota, introduced Christy Reece, a Bridges Minnesota representative. She stated their wish is that the license not be provisional, noting that the current tenant (and others who may follow) has disabilities and so the call volume would be more than normal. If agreed to the provisions, Ms. Elliott said, more likely than not, it would be breached fairly quickly. She said over the last two years they have worked with the City trying to find a solution and the current tenant will be moving out on August 20.

Ms. Reece said the person responsible for a lot of the calls for service has significant mental-health needs and is not under State guardianship but has been deemed by the County able to live in a community. Several attempts have been made with various organizations to seek ways that would reduce the amount of calls, realizing that the tenant's behavior is very taxing for City Police.

Councilmember Buesgens asked whether there any conditions attached to the provisional license.

Captain Johnston cited the conditions: 1) the current resident of 5049 Jackson Street relocate within 30 days of the Resolution; 2) the resident have monthly contact with the City Police Department and Haelen House; 3) reduce calls for service at this property to reflect average calls for service from previous years and compared to similar properties; and 4) fulfill all requests to meet with the City Police Department and/or City Fire Department during the provisional licensing period.

Councilmember Buesgens said she supports a provisional rental license because of the two-year behavior issues and Bridges Minnesota's inability to deal properly with the tenant's behavior and would prefer the next tenant work with the Police Department for monitoring. She also requested an addition to the provisional license, that any outstanding fees and fines be paid within a reasonable period of time.

Attorney Hoeft stated that some fees have been paid and that he and the City Police Chief had a discussion on the subject and the Chief would be amenable that any remaining fees be waived if the provisional rental license is approved, as a sign of good faith that the next tenant(s) would not make excessive service calls. He then informed the Council of action options it could take.

Councilmember Novitsky said he favors a provisional rental license to ensure Bridges Minnesota is able to communicate and provide updates to the City and that the tenant is being maintained properly, as 262 service calls are significant.

Councilmember Murzyn, Jr., favors a 12-month provisional rental license to see how it works out.

Councilmember Williams also favors a provisional rental license.

Mayor Schmitt said it appears the Council consensus is to approve a provisional rental license. Attorney Hoeft then asked the license holder to tell the Council whether they wish to agree to the limited license, with further discussion or not regarding the outstanding fees, or to have a public hearing, for the Council to determine whether they wish to revoke, provide a provisional license or provide a full license.

Ms. Elliott said, given the consensus of the Council, her organizations will not fight the provisional licensing, which would affect both duplex properties.

Councilmember Buesgens said she would like to have further discussion at a Council work session regarding the outstanding fees.

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to waive the reading of Resolution No. 2020-57, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adopt Resolution No. 2020-57 to modify the rental license held by Haelen House, LLC to a 12-month provisional license. All Ayes, Motion Carried 5-0.*



## **8. ITEMS FOR CONSIDERATION**

### **A. Bid Considerations**

- a. Adopt Resolution No. 2020-58, Being a Resolution Accepting Bids and Awarding the Contract for the Demolition of Office Building and Parking Ramp at 3989 Central Avenue and 950 40<sup>th</sup> Avenue, City Project 2011**

Director Hansen provided background information regarding the bid process for the above demolition, having held a pre-demo site inspection for both general contractors and environmental abatement contractors. Follow-up bids ranged from around \$664,000.00 to \$1,425,000.00, and City staff recommend awarding the work to the low bidder, in line with the City's estimate of \$670,000.00.

Councilmember Williams expressed concern about Alatus' agreement regarding the property (that the City was told it would be paid once it was purchased), to which Director Hansen said Alatus agreed to pay for the demolition. Attorney Hoeft said that the demolition is the responsibility of Alatus and, should the project "go sour," the fact that Alatus will pay upfront for the demolition will only add value for the City. He said the developer is not the party holding up the project, rather the City's inability to get clear title.

Mayor Schmitt said there is a current safety issue with the vacant property and supports the demolition. Councilmember Buesgens agreed that the demolition move forward. Councilmember Murzyn, Jr., has faith that Alatus will "come through."

Director Hansen said he would keep the Council informed of the demolition progress, expecting completion in late October.

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to waive the reading of Resolution No. 2020-58, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adopt Resolution No. 2020-58, being a resolution accepting bids and awarding the contract for the demolition of office building and parking ramp at 3989 Central Avenue and 950 40<sup>th</sup> Avenue, City Project 2011, to Rachel Contracting, LLC of St. Michael, Minnesota, based upon their low, qualified, responsible bid in the amount of \$664,371.00 with funds to be appropriated from 408-52011-5185; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same. 4 Ayes (Buesgens; Murzyn, Jr; Novitsky; Schmitt), 1 Abstained (Williams). Motion Carried 4-1.*

## **9. CITY COUNCIL AND ADMINISTRATIVE REPORTS**

Councilmember Buesgens said she watched online the School Board meeting and there will be a four-level start for students, attended a Boosters Bingo on their patio and volunteered at Blooming Sunshine Garden at Lomiaki Park. She added that the League of Cities gave Columbia Heights a Sustainable Award and thanked Public Works and Director Hansen for their composting and recycling achievements; Manager Bourgeois added that a formal presentation of that award will be made at an upcoming Council Meeting.

Councilmember Williams encouraged everyone to vote Tuesday on Primary Day. He also reported his company has been incredibly lucky concerning Covid-19, though one employee may now have come in contact with it.

Mayor Schmitt said she received several emails regarding school reopenings: Prodeo Academy will offer full-time distance learning for students for all grades when they begin September 8 and will reassess on October 5 for a hybrid plan, which is what Columbia Heights School District is implementing; and Immaculate Conception will utilize full in-person reopening of their schools pre-K through 8<sup>th</sup> grade on September 8. She then encouraged all residents to complete their Census forms, as they are needed for school and federal funding, congressional seats and voting districts; the U.S. Census Bureau sent an announcement that they are doing an acceleration of the field data collection, which means door knocking and phone calling will end September 30, a month earlier than originally scheduled, and additional self-response options are also ending September 30.

Manager Bourgeois said she is “catching up” after her recent vacation.

#### **ADJOURNMENT**

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to adjourn. All Ayes, Motion Carried 5-0.*

Meeting adjourned at 8:06 pm.

Respectfully Submitted,

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Nicole Tingley, City Clerk/Council Secretary

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
SPECIAL CITY COUNCIL MEETING  
AUGUST 14, 2020**

The following are the minutes for the special meeting of the City Council held at 2:00 pm on Friday, August 14, 2020, in the City Council Chambers, City Hall, 590 40<sup>th</sup> Avenue N.E., Columbia Heights, Minnesota.

**1. CALL TO ORDER/ROLL CALL**

Mayor Schmitt called the meeting to order at 2:00 pm.

Present: Mayor Schmitt; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Absent: Councilmember Buesgens

Also Present: Nicole Tingley, City Clerk

**2. PLEDGE OF ALLEGIANCE**

**3. Adopt Resolution 2020-59, Canvassing Primary Election Returns of August 11, 2020**

City Clerk Nicole Tingley provided an overview of the August 11, 2020 Primary Election results. She noted there were 4,275 ballots cast of which 2,511 were absentee. Tingley stated that Connie Buesgens, Andy Newton, Kay “KT” Jacobs, and Laura Dorle would be on the ballot for Columbia Heights Councilmember for the General Election on November 3.

*Motion by Councilmember Novitsky, seconded by Councilmember Williams, to waive the reading of Resolution 2020-59, there being ample copies available to the public. All Ayes, Motion Carried 4-0.*

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr. to adopt Resolution 2020-59, being a Resolution Canvassing Municipal Primary Election Returns and approve the signing of the Abstract. All Ayes, Motion Carried 4-0.*

**4. ADJOURN**

*Motion by Councilmember Murzyn, Jr., seconded by Councilmember Williams, to adjourn. All Ayes, Motion Carried 4-0.*

Meeting adjourned at 2:05 pm.

Respectfully Submitted,


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Nicole Tingley, City Clerk/Council Secretary



AGENDA SECTION	CONSENT
ITEM NO.	6B
MEETING DATE	AUG 24, 2020

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	Resolution 2020-60, Accepting Elections Specific CARES Act Grant Funding		
DEPARTMENT:	Administration	CITY MANAGER'S APPROVAL:	
BY/DATE:	Nicole Tingley/ August 18, 2020	BY/DATE:	 8/21/20
CITY STRATEGY: Additional Strategy?			
SHORT TERM GOAL (IF APPLICABLE): Additional Goal?			

#### BACKGROUND:

The Office of the Secretary of State (OSS) received funding through the 2020 CARES Act "to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle."

The OSS allocated funds to Anoka County through a block grant and the County will be distributing funds to the cities. We have been notified that we will be receiving \$10,783.90. This amount and the amount Anoka County was granted is based on a formula using various election-related factors. The grant does require a 20% match from the City of which our regular CARES Act Funding can be the source of the match.

To date, we have incurred many elections related expenses that would qualify for the grant funding including pens, Plexiglas barriers, floor stickers, cleaning supplies, and notices to switch polling place locations. This extra funding will be helpful in offsetting unforeseen election expenses. We are confident that we will spend the grant amount and the 20% match amount.

In order to access this funding, per OSS guidance, the City must pass a resolution confirming that our allocation will be used. This resolution is attached. The resolution references a grant agreement which is attached for your reference.

#### RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2020-60, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-60, Accepting Elections Specific CARES Act Grant Funding.

#### ATTACHMENT(S):

Resolution 2020-60

2020 CARES Act Agreement- Elections

**RESOLUTION NO. 2020-60**

**Accepting Elections Specific CARES Act Grant Funding**

**Whereas**, the Office of the Secretary of State (OSS) received funding through the 2020 CARES Act “to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle;”

**Whereas**, Minnesota Laws 2020, Chapter 77, authorized the use of these funds within Minnesota, including allowing for distributing these funds to local governments for use consistent with the state and federal requirements;

**Whereas**, the OSS adopted a grant-making structure that provides a block-grant to Counties, with the instruction that Counties work with their municipalities to determine a fair, equitable, and mutually agreeable method for allocating the funds within the County and between municipalities;

**Whereas**, the OSS provided a default allocation mechanism based on a formula using various election-related factors;

**Whereas**, through a survey of all Anoka County cities by Anoka County, it was determined that most municipalities expect to reach or exceed the default amount;

**Whereas**, Anoka County has decided to distribute the CARES Act funds to the municipalities using the default allocation method with this amount being \$10,783.90 for the City of Columbia Heights;

**Now therefore**, The City Council of the City of Columbia Heights hereby acknowledges that the sum of \$10,783.90 will be provided by the Anoka County to the City of Columbia Heights under the CARES Act grant to which Anoka County is the Grantee, and the City of Columbia Heights acknowledges that it is subject to the provisions of paragraphs 1 through 5, 7 through 11 and 13 through 15 of the 2020 CARES Act Grant Agreement as if it were the Grantee.

Passed this 24th day of August, 2020.

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary

**STATE OF MINNESOTA  
2020 CARES ACT GRANT AGREEMENT**

This Agreement (hereinafter "Agreement") is made between the State of Minnesota, (hereinafter, "State") acting through its Secretary of State, 180 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Boulevard, Saint Paul, MN 55155-1299 ("State") and Anoka County, 2100 3rd Avenue, Suite 300, Anoka, MN 55303 ("Grantee").

**Recitals**

- 1 Under Minnesota Laws 2020, Chapter 77, section 4, Grantee is empowered to apply for the funds requested in this Agreement, and submitted a grant application under subdivision 6 of that section, and State is empowered to enter into this grant.
- 2 Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of State and in accordance with all federal and state laws authorizing this grant. Pursuant to Minn.Stat. §16B.98, Subd.1, Grantee agrees to minimize administrative costs as a condition of this grant.
- 3 Federal funds for this agreement are provided pursuant to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, hereinafter the CARES Act.
- 4 State is in need of assistance to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 election cycle.
5. Grantee is responsible for elections within their county and is in need of funds to take the necessary steps to so respond in a complete manner.
6. Grantee represents that it has insufficient resources to respond in a complete manner without the grant amount provided pursuant to this agreement.

**Agreement**

**1 Effectiveness of Agreement**

- 1.1 **Effective date:** July 24, 2020, or the date all required signatures, including those required by Minnesota Statutes, § 16B.98, Subd. 5, have been affixed to the agreement by Grantee and State, whichever is later. Per Minnesota Statutes §16B.98, Subd. 11, Grantee submitted and State approved a work plan and budget as part of the Grant Application, incorporated herein. Per Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully approved and executed, and Grantee has been notified by State's Authorized Representative that they are in compliance with the terms of this Agreement.
- 1.2 **Expiration date:** December 31, 2020, or when all funds applied for and provided to Grantee by State have been expended, or returned pursuant to paragraph 4.4, whichever occurs first.
- 1.3 **Survival of Terms.** The following clauses survive the fulfillment of this Agreement: 4. Consideration and Payment; 8. Liability; 9. Audits and Reports; 10. Government Data Practices; 12. Property and Casualty Insurance; 13. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.

**2 Grantee's Duties**

- 2.1 **Activities.** Grantee, who is not a state employee, will comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1) and will use all funds provided as a result of this Agreement for the federal and state purposes permitted under Public Law 116-136 and Minnesota Laws 2020, chapter 77, section 4, subdivision 4, which are incorporated into this Agreement, and as set forth in the Grant Application previously submitted by Grantee, incorporated herein, and attached hereto. As Chief County Election Official, the County Auditor or Election Director is responsible for fulfilling all requirements of Grantee under

this agreement.

**2.2 Award and Matching Funds.** Grantee is hereby awarded \$272,782.08. Grantee must match the funds expended from this grant with local funds equivalent to 20% of the grant, or 25% of the funds expended on electronic roster systems. ✓OK

**2.3 Expenditures.** Grantee will expend the funds only for the federal and state purposes and as described in the Grant Application submitted by Grantee, which is incorporated into this Agreement, except as set forth in paragraph 2.4 of this Agreement.

Grantee will expend funds granted by this Agreement as well as the required match, on preparations for and the necessary events connected with the primary election to be held August 11, 2020 and the general election to be held November 3, 2020, at which federal offices are on the ballot, no later than November 16, 2020, and will return all unspent grant funds to the State by December 31, 2020.

**2.4 Municipalities.** Grantee must work with municipalities within Grantee's jurisdiction to determine a fair, equitable, and mutually agreeable method for allocating grant funds within Grantee's jurisdiction and between municipalities. Grantee and municipalities must enter into an agreement stating the allocation and that the municipality is subject to the same terms as Grantee with respect to these funds. If no agreement is reached by September 8, 2020, Grantee must allocate and distribute the funds based on the default allocation contained in Section G of the Grant Agreement in Exhibit A. If the default allocation is used, the governing body of both Grantee and each municipality receiving funds must approve a resolution setting forth the allocation, and that by accepting the funds, the municipality is subject to the terms set forth in paragraphs 1 through 5; 7 through 11; and 13 through 16 of this Agreement as if it were the Grantee.

Grantee must report the allocation to municipalities within Grantee's jurisdiction to State by September 15, 2020. At the time of that report, Grantee must also certify that they have written agreements with municipalities regarding the allocation and terms, or that the County has utilized the default allocation.

**2.5 Reporting Requirements.** Grantee shall report to the State as specified in this Agreement.

**2.5.1 Progress Reporting.** Grantee shall submit, by November 16, 2020, a financial reporting form to the State utilizing the format identified by the State, stating the amount spent from this grant in calendar year 2020 for authorized expenses or electronic roster systems, a description of each expense or purchase, and how much of the grant award is unexpended and is being returned, if any, and the total of the proportionate match required by Minnesota Laws 2020, Chapter 77, section 4.

**2.5.2 Other Requirements.** Grantee must maintain financial records for each grant sufficient to satisfy audit standards or other reporting requirements and must transmit those records to the secretary of state upon request of the secretary of state.

**2.5.3 Evaluation.** State shall have the authority, during the course of this grant period, to conduct an evaluation of the performance of Grantee.

**2.5.4 Requirement Changes.** State may modify or change all reporting forms at their discretion during the grant period.

**2.5.5 Special Requirements.** The State reserves the right to append to the Agreement terms, at any time before all grant funds have been expended, special administrative requirements deemed necessary to assure Grantee's successful implementation of the program. The State will notify the Grantee in writing of any special administrative requirements.

**2.6 Accounting Requirements - Fiscal Control and Accounting Procedures.**

Grantee's fiscal control and accounting procedures must be sufficient to:

- (a) Permit preparation of reports required by this Agreement,
- (b) Permit the tracing of funds to a level of expenditures adequate to determine that funds have not been used in violation of this agreement, and
- (c) Support accounting records through source documents, such as: cancelled checks, invoices and paid bills, agreement and sub award documents, and records sufficient to detail history of procurements.

**2.7 Alterations in Spending Plan.**

Any changes in the purposes for which this grant is spent that are still within the federal and state purposes, or adjustments in local allocations, from those set forth in the grant application, must be agreed to by the State.

**3 Time**

Grantee must comply with all the time requirements described in this Agreement. In the performance of matters funded pursuant to this Agreement, time is of the essence.

**4 Consideration and Payment**

**4.1 Consideration.** The State will make an award to Grantee under this Agreement as follows:

- (1) **Grant Award.** Grantee will be awarded the amount listed in paragraph 2.2 of this Agreement.
- (2) **Total Obligation.** The total obligation of State to Grantee under this Agreement will not exceed the amount listed in paragraph 2.2 of this Agreement.

**4.2 Fiscal Requirements.** Grantee shall report to the State as provided by paragraph 2.5 of this Agreement.

**4.2.1 Financial Guidelines.** Grantee's eligible expenditures under this Agreement must be specifically incurred by Grantee or municipalities with an agreement with Grantee. Grantee will report on all expenditures pertaining to this Agreement as provided in paragraph 2.5.

**4.2.2 Records.** Grantee must retain all financial records for a minimum of six (6) years after the date of submission of the final financial report, or until completion of an audit which has commenced before the expiration of this six-year period, or until any audit findings and/or recommendations from prior audit(s) have been resolved between the Grantee and State, whichever is later, and comply with all other retention and access requirements for records provided in the jurisdiction's retention schedules. Grantee must cooperate with any audits related to the use of these funds conducted by the United States Election Assistance Commission, Office of the Inspector General. In addition, Grantee must maintain records sufficient to report expenditures made during the term of this Agreement upon request of the State, including but not limited to a final report prior to the end of the term of the Agreement

**4.3 Payment Invoices.** State will pay the grant amount to an account of Grantee within 30 days after the effective date of this Agreement.

**4.4 Conditions.**

- (1) Payments under this Agreement will be made from federal and state match funds



appropriated by Minnesota Laws, 2020, Chapter 77, section 4. Grantee is responsible for compliance with all requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Grantee's failure to comply with statutory or Agreement requirements.

- (2) Grant funds must be used only to increase the funds that would, in the absence of this grant, be made available for the federal and state purposes.
- (3) Grantee assures that these grant funds are required for the federal and state purposes because Grantee has insufficient funds to respond completely to the coronavirus pandemic.
- (4) Grantee will return all funds unexpended for the federal and state purposes on November 16, 2020 to OSS no later than December 31, 2020,

**5 *Satisfaction***

All duties required and agreements or assurances provided by Grantee in this Agreement must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

**6 *Authorized Representative***

State's Authorized Representative is David Maeda, Director of Elections, 180 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Boulevard, Saint Paul, MN 55155-1299, 651-556-0612, or his successor, and has the responsibility to monitor Grantee's performance and compliance with this Agreement.

Grantee's Authorized Representative Cory Kampf, Finance & Central Services Division Manager 2100 3rd Avenue, Suite 300, Anoka, MN 55303 (763) 324-1751 [cory.kampf@co.anoka.mn.us](mailto:cory.kampf@co.anoka.mn.us).

Grant payment will be made to:

Anoka County

Federal ID Number: 41-6005752

Grantee must be registered as a vendor in the SWIFT system, or must provide a W-9 form with this executed agreement, in order for State to register Grantee in the SWIFT system.

If Grantee's Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, Grantee must immediately notify the State.

**7 *Assignment Amendments, Waiver, and Agreement Complete***

**7.1 *Assignment***

Grantee shall neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of State, approved by the same parties who executed and approved this Agreement, or their successors in office.

**7.2 *Amendments***

Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

**7.3 *Waiver***

If State fails to enforce any provision of this Agreement, that failure does not waive the provision or State's right to enforce it.

**7.4 *Agreement Complete***

This Agreement contains all negotiations and agreements between State and Grantee. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

**8 *Liability***

Grantee must indemnify, save, and hold State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by State, arising from the expenditures of the funds provided by this Agreement by Grantee or Grantee's agents or employees.

**9 *Audits and Reports***

Under Minnesota Statutes, § 16C.05, subd. 5, and 16B.98, subd. 8, Grantee's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee must cooperate with any audits related to the use of these funds conducted by the United States Election Assistance Commission, Office of the Inspector General. In addition, Grantee must report expenditures made during the term of this Agreement upon request of the State, including but not limited to a final report prior to the end of the term of the Agreement.

**10 *Government Data Practices***

Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes, § 13.08 apply to the release of the data referred to in this clause by either Grantee or State.

If Grantee receives a request to release the data referred to in this Clause, Grantee must immediately notify State. State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

**11 *Workers' Compensation***

Grantee certifies that it is in compliance with Minnesota Statutes, § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

**12 *Property and Casualty Insurance***

Grantee is required to maintain a property and casualty insurance policy covering "All Risk" (or equivalent) of direct physical loss or damage, including, but not limited to, the perils of transit (if applicable), theft, and flood for devices or systems acquired using funds granted under the Agreement. The insurance limit shall be equal to the replacement cost of any electronic roster systems purchased with funds from this grant. Any deductible shall be the sole responsibility of Grantee.

**13 *Governing Law, Jurisdiction, and Venue***

Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue

for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**14 Data Disclosure**

Under Minnesota Statutes, § 270.66, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

**15 Termination.**

State may immediately terminate this Agreement with or without cause, upon 30 days' written notice to Grantee.

**16 Grantee Procurement**

Grantee certifies that it will use the procurement processes applicable in Grantee's jurisdiction in purchasing items or equipment with funds subject to this Agreement.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes, §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Agreement No. 181497, PO 3264

**3. STATE (Office of the Secretary of State)**

By: \_\_\_\_\_

(with delegated authority)

Title: Director of  
Elections \_\_\_\_\_

Date: \_\_\_\_\_

**2. GRANTEE (County)**

*Grantee certifies that the appropriate person(s) have executed the Agreement on behalf of Grantee as required by applicable resolutions or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_


Date: \_\_\_\_\_

Distribution: Grantee  
State's Authorized Representative



AGENDA SECTION	CONSENT
ITEM NO.	6C
MEETING DATE	AUG 24, 2020

## CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

<b>ITEM:</b>	Approval of Purchase Using Coronavirus Relief Funds- Swagit Cable Equipment/Service		
<b>DEPARTMENT:</b> Administration		<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b> Ben Sandell, Aug 20, 2020		<b>BY/DATE:</b>  8/21/20	
<b>CITY STRATEGY:</b> #7: Strong Infrastructure/Public Services <b>Additional Strategy?</b> #8: Engaged, Multi-Generational Population			
<b>SHORT TERM GOAL (IF APPLICABLE):</b> <b>Additional Goal?</b>			

### BACKGROUND:

The Coronavirus Aid, Relief, and Economic Security (CARES) Act that passed on March 27 provides more than \$2 trillion in federal economic relief to protect the American people from the public health and economic impacts of COVID-19 and allow city governments to continue to serve their populations and maintain effective communication with residents. Section 5001 of the CARES Act established the \$150 billion Coronavirus Relief Fund (CRF), providing payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak. The CARES Act sets criteria that expenses must meet to be eligible for CRF funding. The City of Columbia Heights is eligible to receive \$1.57 million dollars from the Federal CARES Act through the State of Minnesota to help pay for COVID-19 related expenses. Money can be used for personnel, supplies, equipment, and many other costs that were necessarily incurred directly because of COVID-19 within the timeframe of March 1 through November 15. If the funds are not expended by Nov 15, the City forfeits them. The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. At the July 20 work session, the City Manager reviewed incurred and projected expenses from City departments with the Council. Based on feedback provided at the work session, the following expenses require Council approval:

SWAGIT External Cable Equipment and Services: Social distancing precautions make it more important than ever that we ensure residents have remote access to City Council meetings. With the existing cable recording equipment failing, we need an alternate means for taping and broadcasting. Swagit would set up their own cameras in the Council Chambers and record the meetings remotely. Installation of 4-camera set-up with remote operation capabilities: \$39,605 one-time fee. With \$15,540 for hands-free service, including lower third character generation, video recording, and up to 120 hours of specialty video content and 25 indexed meetings per year.

**STAFF RECOMMENDATION:** Accept the proposal from Swagit to install the company's camera systems and to record and broadcast meetings remotely. Total cost \$55,145.

**RECOMMENDED MOTION:** Move to accept the proposal from Swagit in the amount of \$55,145 for installation of four Council Chamber cameras, and for remote recording and live streaming services, under the CARES Act.

### ATTACHMENTS:

Swagit Quote Options

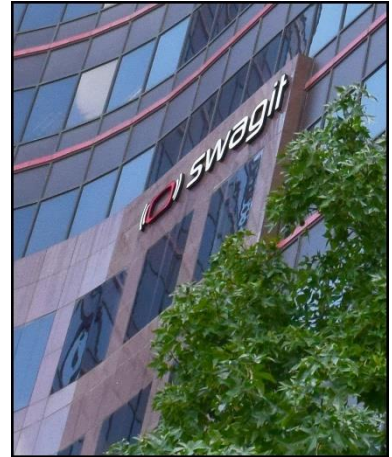
# EXECUTIVE SUMMARY

## Company History and Information

**Swagit Productions, LLC**, founded in 2003, is a privately held company headquartered in Dallas, Texas. Swagit is a progressive company that is pioneering the broadband multimedia communication service industry by providing clients a **hands-free** approach to always being connected to end-users' information needs. In combining Swagit's EASE™ and Avior™ HD solutions, clients are offered the most comprehensive **hands-free** experience possible.

Swagit specializes in providing streaming media solutions to cities, counties, states, school districts, and health providers. In addition, Swagit is a complete video production entity, providing services such as post-production, studio and recording booth sessions.

Swagit began with a mission to supply clients an affordable solution to stream their own content in an overpriced, complicated, hands-on video industry. From its beginnings as a company specializing in turnaround streams for cities, counties, states and school districts, Swagit has grown significantly and provides an open API which allows for integrations with all major Agenda/Document Management and Voting Solutions. This lets our clients choose the best Agenda/Voting Solution for their unique needs.



With Swagit's EASE™ streaming video solution, clients are able to stream their public content live and on-demand through the jurisdiction's website. HTML5 compatibility makes getting to the content even easier and more convenient as viewers are able to access all of the video content via their computers, smart phones or tablets. Archived meetings are indexed and broken up into clips by agenda item for a superior end-user experience.

Avior™ HD is Swagit's hands-free broadcast solution: a complete package of 3+ HD cameras, professional video switching equipment, and associated components that allows either Swagit's video department to remotely control the cameras or on-site camera control by government staff. When bundled with Swagit's hands-free EASE™ video streaming system, Avior™ HD can offer a full end-to-end hands-free broadcast solution that requires no client staff involvement for operation of cameras and streaming of an event or meeting.

***The Swagit network stretches across North America, ensuring fast connect times from the closest point-of-presence (POP) to an end-user's location. Swagit's network is fully redundant, giving clients peace of mind and keeping with the Swagit motto, "Always Connected."***

## Points of Difference

- Swagit's EASE™ solution is completely **hands-free** and requires no staff time or resources
- Sound Search™ allows residents to search for the spoken word in a meeting which is synced to video
- Swagit's open API allows integrations with agenda management solutions
- Swagit is the only government streaming provider that has developed its own content delivery network, ensuring quick and reliable connections for your constituents
- Unlimited storage for Specialty Content and Meetings
- Swagit's unique **hands-free** solutions typically qualify as a sole-source purchase, allowing for quick deployments

## OVERVIEW OF PROPOSED SOLUTION

### EASE™

#### Hands-Free Streaming

Swagit's **Extensible Automated Streaming Engine (EASE™)** solution meets all current and future needs for government without creating additional work for staff. EASE™ is a hands-free tool that eliminates the need for client staff members to index, edit, or time-stamp their video content. Each EASE™ package includes on-demand archiving, a 24/7 live stream via internet and PEG, streaming to mobile devices, and up to 120 hours of additional generic specialty content each year. If live streaming is not applicable, clients can upload media via FTP.

### Avior™ HD

#### Broadcast System

Swagit's **Avior™ HD Broadcast System** is a complete package of high-definition PTZ (Pan, Tilt, and Zoom) cameras, professional video-switching equipment, and associated components, that enables any client to fully outsource the operation and production of a multi-camera broadcast for public meetings. Avior™ also offers video graphics/titles overlay and Real Time Captioning support.

### EASE™ HD/SDI Premium Captioning Encoder with SDI CC Encoding Unit

Swagit's **EASE™ HD/SDI Premium Captioning Encoder** is a high definition and/or standard definition (HD-SDI) encoding unit for video plus captioning. The package includes:

- Web-based multi-encoder management and closed captioning support
- Web Based caption GUI
- EASE™ HD-SDI Remote Video Indexing Kit (includes Scheduler)
- HD/SD Encoding/Transcoding Software - server or cloud deployable encoding/transcoding software
- HD/SD Baseband or IP Encode/Transcode single-channel license (enables encoding/transcoding of 1 HD/SD channel)
- SDI CC Encoding Unit (to provide audio captions over IP, for real-time captioning service)

### Closed Captioning

**Live Automated Transcribing** is intelligent assisted real-time speech-to-text automation for captioning. Swagit's **Caption Sync** service works in conjunction with Live Automated Captioning; Swagit cleans up existing transcripts and synchronizes them with meeting video for on-demand viewing.

### Social Media eXstream

**Social Media eXstream** connects meetings and events with live social platforms such as Facebook Live and YouTube Live. Jurisdictions can instantly live-stream local events to followers and engage with viewers in real time with Swagit's Social Media eXstream Package.

### Sound Search™

**Sound Search™** is an innovative product which improves the search for specific content in archived videos. A positive search hit for a spoken word or phrase will take the viewer to the exact location that it was spoken within a meeting video.

*Note: Some features listed in this document may be system options or may require equipment not included in the provided pricing proposal.*

# SERVICE DESCRIPTIONS



## **EASE™ Streaming Appliance**

### Video Capture, Encoding, and Streaming

The Extensible Automated Streaming Engine (EASE™) is a software framework consisting of foundation and extension modules that work together to automate many otherwise manually intensive tasks. This completely hands-off solution meets the current and future needs of your entity without creating any additional work for your clerks or webmasters.

#### ■ **Video Capture and Encoding**

EASE™ Streaming Appliance records content according to your broadcast schedule and transfers the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network (VPN) connection, making it available for live and/or on-demand streaming.

#### ■ **Indexing and Cross Linking**

Using your published meeting agendas as a guide, Swagit's Managed Service Division (SMSD) indexes the meetings without any work from the city. SMSD will annotate your content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. With these jump-to points, users can step through video by searching for or clicking specific items.

#### ■ **Agenda Management Integration**

If meeting packets or other related information is available online, SMSD will link them directly to the video player for easy access.

***Swagit's EASE™ solution integrates with all major Document/Agenda Management solutions.***

#### ■ **Archiving**

Client audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks (SAN). Our packages offer unlimited storage.

#### ■ **Presentation**

By navigating through the video library, users can view a list of meetings chronologically and once in a selected meeting you can unleash the power of the jump-to markers to search for specific points within individual audio/video clips.

#### ■ **Delivery**

In order to deliver on-demand content to end users in a format that is compatible with their computer's operating system, Swagit can deliver content in all major streaming video formats: Flash, Windows Media, QuickTime, Real, and HTML5. Swagit is proud to support Flash as its default format, which has proven itself as the format of choice from such vendors as YouTube, Google Video, ABC and NBC/Universal. With HTML5 streaming, Swagit provides content to mobile devices including iPhones, iPads and Android devices.



## ■ Monitoring

Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE™ streaming appliances that are deployed on client premises. In the rare event of trouble our engineers are promptly notified so that they may dispatch a swift response in accordance with our support procedures.

## ■ Statistics

Swagit collates log files from our streaming servers monthly and processes them with the industry recognized Google Analytics. Google Analytics generates reports ranging from high-level, executive overviews to in depth quality of service statistics. These reports help to highlight growth trends and identify popular content.

## ■ Support

Beyond our proactive monitoring and response, Swagit offers ongoing, 24/7 technical support for any issues our clients may encounter. While our choice of quality hardware vendors and a thorough pre-installation testing phase go a long way toward ensuring trouble-free operation of our EASE™ streaming appliances, we do recognize that occasionally unforeseen issues arise. In the event that our engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to our services and products for the life of your managed services contract.



## **Avior™ Hands-Free Broadcast System**

### HD Video Capture, Encoding, Broadcast, and Streaming System

Built on years of industry experience and developed to address the growing transparency needs of government, Swagit's Avior™ HD Broadcast System is a complete package of HD PTZ (Pan, Tilt, and Zoom) cameras, professional video-switching equipment, and associated components, that enable any client to fully outsource the operation and production of a multi-camera broadcast for public meetings.

Avior™ HD cameras are installed by Swagit personnel in one or multiple positions within a meeting room. As a meeting is being recorded, Swagit's video department controls the Avior™ system from their Dallas, Texas headquarters — switching between cameras (for views of the podium, presentation slides, and dais), while also directing and controlling those cameras through selective panning, close-ups, and wide shots. The Avior™ HD broadcast-quality robotic cameras are able to tilt and pan through wide angles of motion and can zoom through large ranges.



Avior™ enables detailed direct camera positioning (pan, tilt, zoom, focus, and more), preset-positions, and video settings (white balance, backlight, brightness) for the robotic cameras. Additionally, Avior™ communicates with the switcher to allow direct operation of the 'wipe' function from the camera control GUI. With this powerful package you or Swagit can control all your cameras individually and switch video sources on a video switcher locally or remotely. Avior™ is an invaluable integration of camera-control with switcher operations for use with live production setups like city chambers, churches, meeting rooms, and more.

Avior™ includes 3+ robotic (computer-controllable pan/tilt/zoom) cameras. These popular robotic cameras have excellent video quality and performance, with the ability for panning through wide angles of motion, tilting through large ranges with superb optical zoom, and dual video output of Y/C and composite. They also support both RS232 and RS422 (long distance over 1000 meters) control signals. In addition, the cameras can be mounted either "up" or "hanging upside down" for your convenience (they have built-in reversal of the picture and left/right/up/down motion controls).

Avior™ HD is a remotely operated one-of-a-kind hands-free transparency suite that will save your jurisdiction time and money. When bundled with Swagit's hands-free EASE™ video streaming system, Avior™ can offer a full end-to-end hands-free broadcast solution that requires no client staff involvement for operation of cameras and/or streaming of an event or meeting.

- Fully automated
- 3+ HD camera solution
- Hands-free broadcast system
- Video graphics/titles overlay
- Free software updates
- Can be used locally when/if applicable
- Typically Integrates with existing A/V equipment
- Small footprint — equipment is self-contained on its own rack

## Avior™ Broadcast System Diagram



## Captioning for Compliance

### Streaming Video Enhancement



Captioning for streaming media is the method of displaying a text version overlay for the spoken words within a video. It helps viewers who may be deaf or who have reduced hearing.

Federal agencies, contractors and employers should be acutely aware that their live streaming and broadcast events must now be captioned for accessibility, as mandated by recent updates to Section 508 of the Rehabilitation Act, plus changes to state laws that now require accessibility for federally-funded organizations such as colleges, universities, and research facilities. Even when Section 508 doesn't apply, many non-federal websites and their video content must still be accessible under other laws such as Section 504 of the Rehabilitation Act of 1973.

Swagit can help meet your accessibility obligations with captioning for live streaming and broadcast events. Whether for your one-off events or longer-term fixed placements, Swagit can provide hands-free support with compliant turnkey live video services.

## FEATURES

- ▶ Meets FCC mandated ADA requirements for closed captioning
- ▶ Hands-free captioning service
- ▶ Live and/or on-demand
- ▶ Multiple captioning options
- ▶ Visible on mobile devices
- ▶ Captioning for TV broadcast
- ▶ Captioning of archival video
- ▶ Dedicated staff to exceed expectations





## Captioning Services

### Streaming Video Enhancement



## Real-Time (Live) Captioning

Swagit can provide real-time captioning for live programming, as well as sync those captions for on-demand usage after the event has come to its completion. Captioning through Swagit can be distributed to both TV and the Web simultaneously, if needed.

- **CaptionLive**

Human Assisted Real-time Transcription (HART); captions are created as an event takes place, utilizing a live transcriber. (Specific captioning appliance required for this service.)

## Post-Event (On Demand) Captioning

- **CaptionPM**

Human assisted post-meeting captioning for video on demand, completed and aligned with event video within 4 business days of broadcast.

## Additional Captioning Services

- **Speech-to-Text Document**

A basic text file created from spoken words in a meeting audio; does not include non-audio information such as speaker identification or graphic presentations. It is not a word-for-word legal transcript.

- **SwagitSync**

Swagit synchronizes your 3rd-party live captioning transcript with event video for on-demand viewing; completed within 4 business days of broadcast.

*Captioning rates are calculated in full hours only, and are based on total length of meeting or event, which includes breaks, closed sessions, and other non-captioned events during that length of time.*

*Swagit meets FCC mandated ADA requirements for closed captioning.*

*Specific captioning appliance may be required for these packages and services.*

## Sound Search™

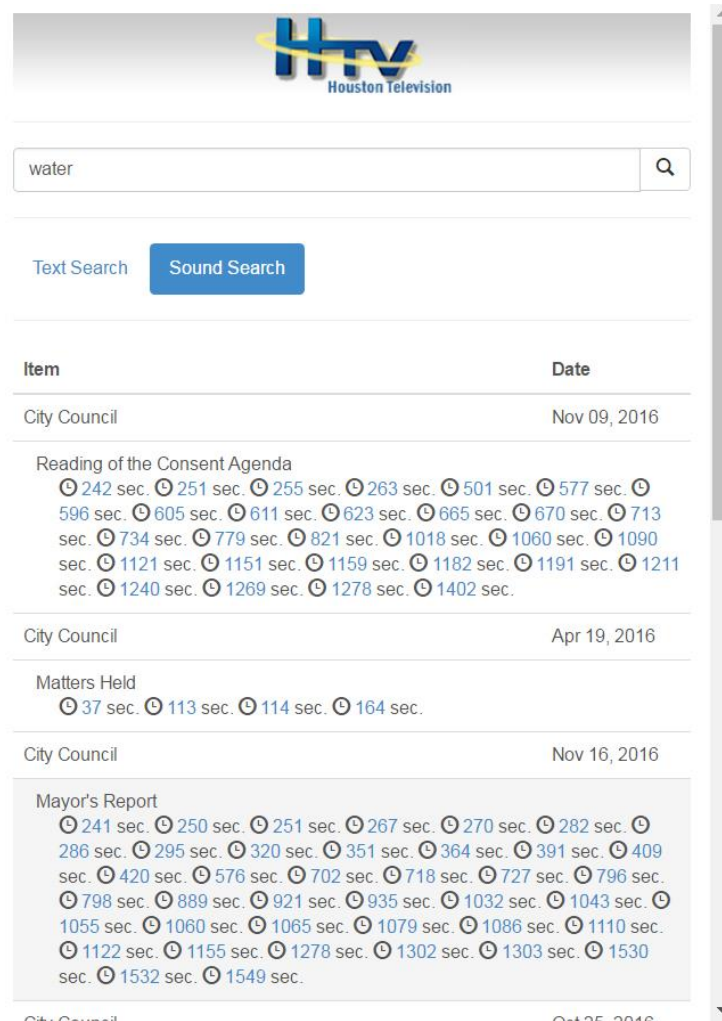
### On-Demand Streaming Video Search Enhancement

Swagit's innovative Sound Search™ dramatically improves the search for specific content in archived videos. A positive search hit for a specific spoken word will take the viewer to the exact location within any meeting that the word or phrase was spoken.

Sound Search™ results are displayed by the date and second mark, and provide a direct “jump-to” link for each instance a searched word or phrase was spoken during meetings. When a search result is selected, the audio/video clip will begin playing several seconds prior to the search result, giving greater context to the result.

Swagit's focus is on emerging technology and pioneering features like Sound Search™ that enable increased resident engagement.

- ▶ Search results are date- and second-marked
- ▶ Direct “jump-to” link by spoken word
- ▶ Increased resident engagement



Item	Date
City Council	Nov 09, 2016
Reading of the Consent Agenda ⌚ 242 sec. ⌚ 251 sec. ⌚ 255 sec. ⌚ 263 sec. ⌚ 501 sec. ⌚ 577 sec. ⌚ 596 sec. ⌚ 605 sec. ⌚ 611 sec. ⌚ 623 sec. ⌚ 665 sec. ⌚ 670 sec. ⌚ 713 sec. ⌚ 734 sec. ⌚ 779 sec. ⌚ 821 sec. ⌚ 1018 sec. ⌚ 1060 sec. ⌚ 1090 sec. ⌚ 1121 sec. ⌚ 1151 sec. ⌚ 1159 sec. ⌚ 1182 sec. ⌚ 1191 sec. ⌚ 1211 sec. ⌚ 1240 sec. ⌚ 1269 sec. ⌚ 1278 sec. ⌚ 1402 sec.	
City Council	Apr 19, 2016
Matters Held ⌚ 37 sec. ⌚ 113 sec. ⌚ 114 sec. ⌚ 164 sec.	
City Council	Nov 16, 2016
Mayor's Report ⌚ 241 sec. ⌚ 250 sec. ⌚ 251 sec. ⌚ 267 sec. ⌚ 270 sec. ⌚ 282 sec. ⌚ 286 sec. ⌚ 295 sec. ⌚ 320 sec. ⌚ 351 sec. ⌚ 364 sec. ⌚ 391 sec. ⌚ 409 sec. ⌚ 420 sec. ⌚ 576 sec. ⌚ 702 sec. ⌚ 718 sec. ⌚ 727 sec. ⌚ 796 sec. ⌚ 798 sec. ⌚ 889 sec. ⌚ 921 sec. ⌚ 935 sec. ⌚ 1032 sec. ⌚ 1043 sec. ⌚ 1055 sec. ⌚ 1060 sec. ⌚ 1065 sec. ⌚ 1079 sec. ⌚ 1086 sec. ⌚ 1110 sec. ⌚ 1122 sec. ⌚ 1155 sec. ⌚ 1278 sec. ⌚ 1302 sec. ⌚ 1303 sec. ⌚ 1530 sec. ⌚ 1532 sec. ⌚ 1549 sec.	
City Council	Oct 25, 2016

## **Social Media eXstream**

### Social Live Video Streaming

Instantly stream live your jurisdiction's local events to followers and engage with viewers in real time with Swagit's Social Media eXstream Package. Live streaming is the future growth of social media and has become a part of culture that government can easily use to reach more residents online. Users can watch live broadcasts, whether on a PC or mobile device, in a matter of seconds. Social Media eXstream connects your meetings and events with live social platforms such as Facebook Live and YouTube Live.

- ▶ Live multi-destination streaming
- ▶ Multi-bitrates
- ▶ Affordable and simple
- ▶ Additional resident accessibility to meetings and events
- ▶ Expanded reach and audience growth
- ▶ Increased distribution channels

Streaming to social media live platforms can immediately expand your audience and increase distribution channels. For example, Facebook engages your viewers by sending a notification alert to your followers before the stream begins. Residents can then easily connect, interact and follow your event in real time.



PSA Example: Veterans Day

## **Implementation & Training**

Once Swagit receives two signed original agreements, you'll hear from Swagit's team of deployment experts. We'll also send you a welcome packet, requesting basic information we'll need to complete your installation (such as your meeting schedule, contact info, IP information, and graphics for your video library/video player).

### **Phase 1 - Hardware Provisioning/Development**

- ▶ Hardware ordered (out of stock items may impact delivery)
- ▶ Hardware assembled by Swagit engineers
- ▶ Operating system installed and configured per installation
- ▶ Swagit EASE™ streaming appliance software installed
- ▶ System burn-in testing conducted under fail-test load
- ▶ Hardware sign-off by Swagit
- ▶ Welcome packet information (meeting schedule, IP info, etc.) returned to Swagit

### **Phase 2 – Web Element Design**

- ▶ Video library and player designed by Swagit in consultation with Client
- ▶ Linking instructions provided to Client Webmaster/IT
- ▶ Design sign-off by Client

### **Phase 3 – Deployment/Implementation**

- ▶ Assembled hardware shipped
- ▶ Remote configuration and testing of audio/video feed quality by Swagit
- ▶ Confirmation of correct video library linking and integration with Client's website
- ▶ Installation sign-off by Swagit

### **Phase 4 - Acceptance Testing**

- ▶ Dry run of meeting capture, indexing and encoding process using next available meeting rebroadcast, alternate content or live meeting
- ▶ Final signoff by Client and fulfillment of purchase order

### **Deliverables**

- ▶ Installation checklist
- ▶ Configuration, testing and installation of Swagit EASE™ streaming appliance
- ▶ Secure FTP account for pre-edited digital content
- ▶ Customized video library
- ▶ Customized video player
- ▶ Monthly usage statistics

If your service package includes client-controlled indexing, Swagit will provide remote training to teach your staff how to index meeting videos as well as how to include links to attachments. No additional training is necessary; Swagit's traditional services are hands-free.



## REFERENCES

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**City of Austin, Texas**

301 W. 2nd., Austin TX 78701

Live Site: <http://www.austintexas.gov/page/atxn-video-archive>

**City of Miami Beach, Florida**

1700 Convention Center Dr., Miami Beach FL 33139

Live Site: <http://web.miamibeachfl.gov/mbtv77/>

**Sandoval County, New Mexico**

711 Camino Del Pueblo, Bernalillo NM 87004

Live Site: <http://www.sandovalcountynm.gov/commission/sandoval-county-meeting-videos/>

**Brea, California**

1 Civic Center Circle, Brea CA 92821

Live Site: <http://www.ci.brea.ca.us/812/Government-Access-Channel>

**City of Elliot Lake, Ontario**

45 Hillside Drive North, Elliot Lake ON P5A 1X5

Live Site: <http://www.cityofelliotlake.com/en/cityhall/CouncilWebcasts.asp>

## ATTACHMENTS

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- Sole Source Letter for Consideration Upon Request
- Swagit Solutions can also be purchased on both state and national contracts (i.e. TIPS, DIR, U.S. Communities Contract)

## **COST SUMMARY**

<b>Optional Broadcast Solution</b>		
<i>Item &amp; Description</i>	<i>Quantity</i>	<i>Up-Front Cost</i>
<b>Avior™ HD - Four (4) camera setup as a standard</b> (allows for remote operation by Swagit staff, see corresponding monthly package below)	1	\$39,605.00
<b>Total One Time Cost:</b>		<b>\$39,605.00</b>

<b>Yearly Managed Service Package</b>			
<i>Item &amp; Description</i>	<i>Rate</i>	<i>Quantity</i>	<i>Yearly Cost</i>
<b>EASE™ Hands-Free Service – 25</b> <ul style="list-style-type: none"> <li>Up to 25 indexed meetings per year</li> <li>Up to 120 hours of specialty video content per year</li> <li>24/7Live Stream</li> </ul>	\$ 850.00	12 mos	\$ 10,200.00
<b>Client Controlled Indexing 100</b> <ul style="list-style-type: none"> <li>Up to 100 client- indexed meetings per year</li> <li>Up to 120 hours of specialty video content per year</li> <li>24/7Live Stream</li> </ul>	\$495.00	12 mos	\$5,940.00
<b>EASE™ Hands-Free Service – 25</b> <ul style="list-style-type: none"> <li>Up to 25 indexed meetings per year</li> <li>Up to 120 hours of specialty video content per year</li> <li>24/7Live Stream</li> </ul> <b>Avior™ Hands-Free Production – 25</b> <ul style="list-style-type: none"> <li>Up to 25 remotely switched meetings per year with lower third character generation</li> </ul>	\$ 1,295.00	12 mos	\$15,540.00
<b>Total Annual Service:</b>			<b>\$ 15,540.00</b>

<b>Package Overages</b>	
<i>Item &amp; Description</i>	<i>Cost</i>
Additional EASE™ Hands-Free Indexed Meetings	\$ 175.00 / meeting
Additional AVIOR™ Hands-Free Remote Switched Meetings	\$ 175.00 / meeting
<b>Optional Add-Ons</b>	
<i>Item &amp; Description</i>	<i>Cost</i>
<b>Sound Search™</b> <ul style="list-style-type: none"> <li>Speech-to-Text Document ** (Unedited Transcript)</li> <li>Searchable and Navigable</li> </ul>	\$250.00 /month
<b>Social Media eXstream</b> <ul style="list-style-type: none"> <li>When sending to YouTube captions appear on live with &gt; 10k subs and with VOD</li> <li>Facebook Live stream can include captions, if applicable</li> <li>Q1 2020 inclusion in the Swagit Roku channel in BETA</li> </ul>	\$300.00/month

\* Price and hardware model are subject to change after 60 days without prior notice.



AGENDA SECTION	CONSENT
ITEM NO.	6D
MEETING DATE	AUGUST 24, 2020

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

<b>ITEM:</b> Rental Housing Licenses	
<b>DEPARTMENT:</b> Fire	<b>CITY MANAGER'S APPROVAL:</b>
<b>BY/DATE:</b> Charles Thompson	<b>BY/DATE:</b> <i>Kell Bonney</i> 8/21/20
<b>CITY STRATEGY:</b> #6: Excellent Housing/Neighborhoods	
<b>Additional Strategy:</b> N/A	
<b>SHORT TERM GOAL (IF APPLICABLE):</b> N/A	
<b>Additional Goal:</b> N/A	

#### STAFF RECOMMENDATION:

Approval of attached list of rental housing applications

#### RECOMMENDED MOTION:

Move to approve the items listed for rental housing license applications for August 24, 2020, in that they have met the requirements of the Property Maintenance Code.

#### ATTACHMENTS:

2020 City Council Rental Occupancy Licenses for Approval.



# COLUMBIA HEIGHTS

## PROPERTY MAINTENANCE

REDISCOVER THE HEIGHTS

825 41<sup>st</sup> Avenue NE • Columbia Heights, MN 55421 • Ph: (763) 706-8156 • Email: [fireinspections@columbiaheightsmn.gov](mailto:fireinspections@columbiaheightsmn.gov) • [heightsfire.com](http://heightsfire.com)

### ***2020 City Council Rental Occupancy Licenses for Approval.***

LICENSE ADDRESS	LICENSEE	LICENSE INFORMATION
1000 50th Ave NE 1002 50th Ave NE	Wilson, Kelly 3319 Belden Dr Minneapolis, MN 55418	20-0001302 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1010 Gould Ave NE 1008 Gould Ave NE	Oei, Vincent 8810 Reflections Road Chanhassen, MN 55317	20-0001305 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1016 44th Ave NE	Beaufeaux, Nathanael 16336 Mankato St NE#9 Ham Lake, MN 55304	20-0001308 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1233 Circle Terrace Blvd NE 1231 Circle Terrace Blvd NE	Malark, Robert 11650 Arnold Palmer Drive NE Blaine, MN 55449	20-0001322 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1317 44th Ave NE	Joubori, Sahar Al 12236 Radisson Rd NE Blaine, MN 55449	20-0001323 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1409 Parkview Ln NE	Moosai, Shiva 6657 Fountain Ct N Maple Grove, MN 55311	20-0001328 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3817 Hayes St NE #Up	Varughese, Meagan 3817 Hayes St NE Columbia Heights, MN 55421	20-0001344 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3842 Reservoir Blvd NE	Wegman, James 1911 40th Avenue NE Columbia Heights, MN 55421	20-0001347 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4319 7th St NE	Olson, Mark 2107 5th St NE Minneapolis, MN 55418	20-0001379 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4337 Royce St NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	20-0001382 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

4518 Taylor St NE 4516 Taylor St NE	Jones, William Care First Senior Managment LLC 2922 149th Ave NE Ham Lake, MN 55304	20-0001392 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4612 Polk St NE 4614 Polk St NE	Aucaquizhpi, Lisa 4612 Polk St NE#1 Columbia Heights, MN 55421	20-0001398 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
5050 Mulcare Dr NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	20-0001414 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1004 Gould Ave NE 1006 Gould Ave NE	Osowski, Chris Salvation Army Northern Division 2445 Prior Ave Roseville, MN 55113	20-0001440 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1020 44th Ave NE	Boujnikh, Lahoucine 977 118th Avenue NE Blaine, MN 55434	20-0001442 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1121 Gould Ave NE	Hardy, Adam 4800 C Heights LLC 10409 Indiana Ave. N. Brooklyn Park, MN 55443	20-0001450 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1232 Circle Terrace Blvd NE 1230 Circle Terrace Blvd NE	Tohey, Joseph 544 Summit Street NE Columbia Heights, MN 55421	20-0001454 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1260 Circle Terrace Blvd NE 1262 Circle Terrace Blvd NE	Dziedzic, Stephen 2346 Stinson Pkwy Minneapolis, MN 55418	20-0001456 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1263 Circle Terrace Blvd NE 1261 Circle Terrace Blvd NE	Tohey, Joseph 544 Summit Street NE Columbia Heights, MN 55421	20-0001457 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1343 Circle Terrace Blvd NE	Ferrin, Michael 1345 Circle Terrace Blvd NE Columbia Heights, MN 55421	20-0001460 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1349 Circle Terrace Blvd NE 1351 Circle Terrace NE	Harpreet, Kathuria 28205 Nield Court Santa Clarita, CA 91350	20-0001461 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1400 Parkview Ln NE	Boujnikh, Lahoucine 977 118th Avenue NE Blaine, MN 55434	20-0001462 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

1407 Circle Terrace Blvd NE 1409 Circle Terrace Blvd NE	Dziedzic, Stephen Norhugh, LLC 2346 Stinson Pkwy Minneapolis, MN 55418	20-0001463 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1415 43rd Ave NE	Xu, Bill BARER Investment Group 16715 12th Ave N Plymouth, MN 55447	20-0001464 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1440 Parkview Ln NE	Thao, Mai Invitation Homes 1210 Northland Drive#180 Mendota Heights, MN 55120	20-0001465 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3808 Reservoir Blvd NE	Johnson, Dave 642 North St Saint Paul, MN 55106	20-0001480 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3809 Reservoir Blvd NE	, FYR SFR Borrower, LLC 3505 Koger Blvd.#400 Duluth, GA 30096	20-0001481 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3857 Quincy St NE	, Home SFR Borrower LLC 3505 Koger Blvd.#400 Duluth, GA 30096	20-0001485 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4048 Madison St NE Up/Down	Condra, Lynette 526 Ely St NE Fridley, MN 55432	20-0001498 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4056 5th St NE	Ahmed, Mohamed 4058 5th St NE Columbia Heights, MN 55421	20-0001499 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4348 Mcleod St NE	Levre, Kent Pre 4, LLC 7308 Aspen Lane N#141 Brooklyn Park, MN 55428	20-0001517 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4448 Jefferson St NE	Ortiz, Cleimer 4644 Pierce St. NE Columbia Heights, MN 55421	20-0001523 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4452 Tyler Pl NE 4450 Tyler Pl NE	Buecksler, Caleb 517 Heinel Dr Roseville, MN 55113	20-0001524 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1070 Grandview Ct NE #310	Reiners, Mark Reiners, Mark 4457 4th St. NE Columbia Heights, MN 55421	20-0001679 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

1214 Cheery Ln NE 1216 Cherry Ln NE	, 0 [None selected],	20-0001684 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1217 Circle Terrace Blvd NE 1215 Circle Terrace Blvd NE	Kasar, Nurhan 7824 Alden Way NE Fridley, MN 55432	20-0001685 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1248 Circle Terrace Blvd NE 1250 Circle Terrace Blvd NE	Johnson, Karl 1836 Main Street Elk River, MN 55330	20-0001687 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1266 Circle Terrace Blvd NE 1268 Circle Terrace Blvd NE	Wax, Joseph Wax, Joseph 4132 2nd Street NE Columbia Heights, MN 55421	20-0001688 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1321 Circle Terrace Blvd NE 1319 Circle Terrace Blvd NE	Rojas, Melissa 1321 Circle Terrace Blvd NE Columbia Heights, MN 55421	20-0001689 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
226 40th Ave NE	Alvarado, Walter 7508 65th Ave N Brooklyn Park, MN 55428	20-0001696 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4144 5th St NE	Nelson, Erik 2180 7th St N North Saint Paul, MN 55109	20-0001720 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4157 2nd St NE	Scott, Steven 7544 Alden Way NE Fridley, MN 55432	20-0001722 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4311 Reservoir Blvd NE	Hinrichs, Eric 4259 Arthur St NE Columbia Heights, MN 55421	20-0001730 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4351 Washington St NE 4353 Washington St NE	Maciaszek, Rose 2882 Rice Creek Terrace New Brighton, MN 55112	20-0001737 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4359 Washington St NE 4357 Washington St NE	Maciaszek, Rose 2882 Rice Creek Terr New Brighton, MN 55112	20-0001739 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4600 Johnson St NE 4602 Johnson St NE	Jannatpour, Sidney 13641 Heather St NW Andover, MN 55304	20-0001758 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2

672 48th Ave NE	Edlich, Richard CEL Monton, LLC 2809 Coolidge St NE Minneapolis, MN 55418	20-0001792 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1129 Cheery Ln NE	Daniels, Tyrone 1127 Cheery Lane NE Columbia Heights, MN 55421	20-0001803 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1154 Cheery Ln NE 1156 Cheery Ln NE	Lewis, Mark 3700 Vinewood Ln Plymouth, MN 55441	20-0001806 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3800 Tyler St NE	Smith, Bruce 4 Washburn Ave S Minneapolis, MN 55405	20-0001833 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3804 3rd St NE 3806 3rd St NE	Hozempa-Fogel, Robin 3806 3rd St NE Columbia Heights, MN 55421	20-0001835 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3849 Jackson St NE Up/Down	Mitchell, Tylan 3849 Jackson St NE#1 Columbia Heights, MN 55421	20-0001839 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
3912 Tyler St NE	Lubin, Michael 3505 Koger Blvd. Duluth, GA 30096	20-0001843 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
3941 Reservoir Blvd NE	Hardy, Adam 4800 C Heights LLC 10409 Indiana Avenue N Brooklyn Park, MN 55443	20-0001851 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4409 Arthur St NE	Picotte, Ronald 3931 172nd Lane NE Andover, MN 55304	20-0001882 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4430 Arthur St NE	Huss, Michael 121 20th Ave S New Brighton, MN 55112	20-0001886 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4610 Fillmore St NE 4612 Fillmore St NE	Fouad, Mervat 5867 Central Avenue NE Fridley, MN 55432	20-0001893 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4628 Johnson St NE 4630 Johnson St NE	Fohrman, Daniel 4628 Johnson St NE Columbia Heights, MN 55421	20-0001897 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2



4642 Taylor St NE	Nguimbi, Grahams 4644 Taylor St NE Columbia Heights, MN 55421	20-0001901 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4645 Taylor St NE 4647 Taylor St NE	Vance III, Joseph 4645 Taylor St NE Columbia Heights, MN 55421	20-0001902 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4110 Cleveland St NE	Bialas, Anthonie 548 Lancaster Dr Pingree Grove, IL 60140	20-0002039 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4139 Arthur St NE	Harlan, Betty 9920 219th St N Forest Lake, MN 55025	20-0002042 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4450 Stinson Blvd NE	Hao, Peter Hao, Fang & Ginger 590 Driftwood Rd New Brighton, MN 55112	20-0002049 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4527 Taylor St NE	Langie, Dorothy 4525 Taylor St NE Columbia Heights, MN 55421	20-0002185 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4531 Taylor St NE 4529 Taylor St NE	VanBlaricom, Stanley 118 Balsam Lane Plymouth, MN 55441	20-0002186 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
4603 Taylor St NE	Corbett, Chad 4603 Taylor St NE Columbia Heights, MN 55421	20-0002187 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
4205 Jefferson St NE	Beck, Scott 1611 County Rd B West#104 Roseville, MN 55113	20-0002217 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1
1087 Polk Cir NE 1089 Polk Cir NE	Larson, Larry 1951 14th Street NW New Brighton, MN 55112	20-0002234 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1355 Circle Terrace Blvd NE 1357 Circle Terace Blvd NE	Murphy, Regan Red River Equity, LLC 4001 Orchard Ave N Robbinsdale, MN 55422	20-0002250 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 2
1843 39th Ave NE	Rowe, Jason 18573 Tristram Way Eden Prairie, MN 55346	20-0002379 Rental License [1 - 3 Units] \$300.00 Number of licensed units: 1

543 40th Ave NE #1	Keller, Joshua Piccolo Properties LLC 3140 18th Ave. S. Minneapolis, MN 55407	20-0001427 Rental License [Over 3 Units] \$426.00 Number of licensed units: 8
4557 Madison St NE	Perez, Carmen 437 Rice Creek Blvd NE Fridley, MN 55432	20-0001531 Rental License [Over 3 Units] \$338.00 Number of licensed units: 4
1450 47th Ave NE #1 1440 47th Ave NE	Zhou, Julia Wang Apartment Rentals 16448 Holbrook Ave Lakeville, MN 55044	20-0001817 Rental License [Over 3 Units] \$690.00 Number of licensed units: 20
1675 44th Ave NE	Barnes, Shirley Crest View Corporation 4444 Reservior Blvd NE Columbia Heights, MN 55421	20-0001819 Rental License [Over 3 Units] \$1,130.00 Number of licensed units: 40



AGENDA SECTION	CONSENT AGENDA
ITEM NO.	6E
MEETING DATE	AUGUST 24, 2020

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

<b>ITEM:</b>	LICENSE AGENDA		
<b>DEPARTMENT:</b> COMMUNITY DEVELOPMENT		<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b> AUGUST 19, 2020		<b>BY/DATE:</b> <i>Kell Bonney</i>	
<b>CITY STRATEGY:</b> #1; Safe Community <b>Additional Strategy?</b>			
<b>SHORT TERM GOAL (IF APPLICABLE):</b> <b>Additional Goal?</b>			

### BACKGROUND/ANALYSIS

Attached is the business license agenda for the August 24, 2020 Council meeting. This agenda consists of applications for 2020 Contractor Licenses. At the top of the license agenda you will notice a phrase stating \*Signed Waiver Form Accompanied Application. This means that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

### **RECOMMENDED MOTION:**

Move to approve the items as listed on the business license agenda for August 24, 2020 as presented.

### **ATTACHMENTS:**

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TO CITY COUNCIL August 24, 2020

\*Signed Waiver Form Accompanied Application

**CONTRACTOR LICENSES- 2020**

*Ideal Air LLC	17900 Aztec St NW, Andover	\$80
*Diversified Construction Midwest	4931 W. 35 <sup>th</sup> St, St. Louis Park	\$80
*K C Julian LLC	2143 Albemarle Court N, Roseville	\$80

CITY OF COLUMBIA HEIGHTS

FINANCE DEPARTMENT

COUNCIL MEETING OF: August 24, 2020 .

STATE OF MINNESOTA

COUNTY OF ANOKA

CITY OF COLUMBIA HEIGHTS

Motion: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$ 1,501,271.72.

Report Selection:

Optional Report Title.....08/24/2020 COUNCIL REPORT

INCLUSIONS:

Fund & Account. thru  
Check Date..... thru  
Source Codes..... thru  
Journal Entry Dates..... thru  
Journal Entry Ids..... thru  
Check Number..... 181386 thru 181585

Project..... thru  
Vendor..... thru  
Invoice..... thru  
Purchase Order..... thru  
Bank..... thru  
Totals Only?..... N  
1099 Vendors Only?..... N  
Lower Dollars Limit.....

Create Excel file & Download N

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		PRT04	Y	S	6	066	10	Y	Y	

Vendor Payment Journal Report  
08/24/2020 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
AEP ENERGY INC				025225							
	181410	08/13/20	080620	SOLAR POWER	895.05		419-21264874	002725	P D N	ELECTRIC	101.42100.3810
	181410	08/13/20	080620	SOLAR POWER	895.04		419-21264874	002725	P D N	ELECTRIC	101.42200.3810
	181410	08/13/20	080620	SOLAR POWER	3,633.26		419-21264874	002725	P D N	ELECTRIC	240.45500.3810
	181410	08/13/20	080620	SOLAR POWER	1,928.30		419-21264874	002725	P D N	ELECTRIC	701.49950.3810
					7,351.65	*CHECK	TOTAL				
				VENDOR TOTAL	7,351.65						
AID ELECTRIC SERVICE INC				003890							
	181496	08/20/20	RPLC	LIGHT POLE BALLAST	452.80		62915		D N	BUILDING MAINT:C	609.49791.4020
	181496	08/20/20	RPLC	LIGHT POLE BALLAST	455.96		62917		D N	BUILDING MAINT:C	609.49792.4020
	181496	08/20/20	EXIT	SIGNS, EMERG LIGHTS	856.63		62918		D N	BUILDING MAINT:C	101.45129.4020
	181496	08/20/20	RELOCATE	RECEPTACLES	234.64		62920		D N	BUILDING MAINT:C	701.49950.4020
					2,000.03	*CHECK	TOTAL				
				VENDOR TOTAL	2,000.03						
ALERT-ALL CORP				099456							
	181411	08/13/20	HATS,COLD	PKS,POT HLDR	1,263.15		W25703		D N	GENERAL SUPPLIES	101.42200.2171
ALTEMP MECHANICAL INC				026780							
	181412	08/13/20	ICE	MACHINE CLEAN 0820	375.00		248839	067188	F D N	BUILDING MAINT:C	101.45129.4020
AM CRAFT SPIRITS SALES&				027395							
	181413	08/13/20	080520	INV	228.00		11014		D N	INVENTORY - LIQU	609.00.14500
	181413	08/13/20	080520	DEL	2.00		11014		D N	DELIVERY	609.49791.2199
					230.00	*CHECK	TOTAL				
				VENDOR TOTAL	230.00						
AMERICAN BOTTLING COMPAN				000231							
	181414	08/13/20	072920	INV	285.43		3575719137		D N	INVENTORY - LIQU	609.00.14500
	181497	08/20/20	080620	INV	199.71		3562819712		D N	INVENTORY - LIQU	609.00.14500
	181497	08/20/20	081220	INV	279.12		3575719460		D N	INVENTORY - LIQU	609.00.14500
					478.83	*CHECK	TOTAL				
				VENDOR TOTAL	764.26						
AMERICAN CITY BUSINESS J				099425							
	181498	08/20/20	1YR	SUBSCRIPTION	80.35		MN0704554443		D N	PERIODICALS, MAG	240.45500.2181
AMERICAN ENGINEERING TES				014805							
	181415	08/13/20	SOIL,CONC,BIT	TESTING	3,037.20		913451	003007	P D N	EXPERT & PROFESS	415.51907.3050
	181415	08/13/20	SOIL,ENV	TESTING	1,376.40		913452	003005	P D N	EXPERT & PROFESS	652.51909.3050
					4,413.60	*CHECK	TOTAL				
				VENDOR TOTAL	4,413.60						
AMERIPRIDE LINEN INC				000245							
	181416	08/13/20	072820	MOPS,MATS,TOWELS	79.96		1004834155		D N	BUILDING MAINT:C	609.49791.4020
	181416	08/13/20	072820	UNIFORM RENTAL	81.47		1004834529		D N	UNIFORMS	701.49950.2172

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
AMERIPRIDE LINEN INC				000245							
	181416	08/13/20	072820	UNIFORM RENTAL	40.44		1004834531		D N	UNIFORMS	101.45200.2172
	181416	08/13/20	072820	UNIFORM RENTAL	30.30		1004834533		D N	UNIFORMS	602.49450.2172
	181416	08/13/20	072820	UNIFORM RENTAL	30.14		1004834534		D N	UNIFORMS	601.49430.2172
	181416	08/13/20	072820	UNIFORM RENTAL	7.08		1004834535		D N	UNIFORMS	604.49650.2172
	181416	08/13/20	072820	UNIFORM RENTAL	39.38		1004834537		D N	UNIFORMS	101.43121.2172
	181416	08/13/20	072820	MOPS,MATS,TOWELS	37.02		1004834549		D N	BUILDING MAINT:C	609.49793.4020
	181416	08/13/20	072920	MOPS,MATS,TOWELS	81.56		1004835213		D N	BUILDING MAINT:C	609.49791.4020
	181416	08/13/20	080420	MOPS,MATS,TOWELS	79.96		1004839366		D N	BUILDING MAINT:C	609.49791.4020
	181416	08/13/20	080420	UNIFORM RENTAL	80.47		1004839769		D N	UNIFORMS	701.49950.2172
	181416	08/13/20	080420	UNIFORM RENTAL	42.60		1004839771		D N	UNIFORMS	101.45200.2172
	181416	08/13/20	080420	UNIFORM RENTAL	30.30		1004839773		D N	UNIFORMS	602.49450.2172
	181416	08/13/20	080420	UNIFORM RENTAL	30.14		1004839774		D N	UNIFORMS	601.49430.2172
	181416	08/13/20	080420	UNIFORM RENTAL	7.08		1004839775		D N	UNIFORMS	604.49650.2172
	181416	08/13/20	080420	UNIFORM RENTAL	39.38		1004839776		D N	UNIFORMS	101.43121.2172
	181416	08/13/20	080420	MOPS,MATS,TOWELS	99.78		1004839786		D N	BUILDING MAINT:C	609.49793.4020
					837.06	*CHECK	TOTAL				
	181499	08/20/20	080520	MOPS,MATS,TOWELS	81.56		1004840490		D N	BUILDING MAINT:C	609.49791.4020
	181499	08/20/20	081120	MOPS,MATS,TOWELS	79.96		1004844731		D N	BUILDING MAINT:C	609.49791.4020
	181499	08/20/20	081120	UNIFORM RENTAL	80.47		1004845103		D N	UNIFORMS	701.49950.2172
	181499	08/20/20	081120	UNIFORM RENTAL	40.44		1004845104		D N	UNIFORMS	101.45200.2172
	181499	08/20/20	081120	UNIFORM RENTAL	30.30		1004845105		D N	UNIFORMS	602.49450.2172
	181499	08/20/20	081120	UNIFORM RENTAL	30.14		1004845107		D N	UNIFORMS	601.49430.2172
	181499	08/20/20	081120	UNIFORM RENTAL	7.08		1004845108		D N	UNIFORMS	604.49650.2172
	181499	08/20/20	081120	UNIFORM RENTAL	39.38		1004845110		D N	UNIFORMS	101.43121.2172
	181499	08/20/20	081120	MOPS,MATS,TOWELS	37.02		1004845120		D N	BUILDING MAINT:C	609.49793.4020
					426.35	*CHECK	TOTAL				
				VENDOR TOTAL	1,263.41						
ANOKA COUNTY				011700							
	181500	08/20/20	RETURN T4	INCREMENT	130,617.32		070320		D N	CURRENT AD VALOR	371.00.31010
ANOKA COUNTY LIBRARY				000310							
	181501	08/20/20	0720	NOTICES	100.00		1633	002155	P D N	ACS SUPPLIES	240.45500.2025
ANOKA COUNTY PROPERTY RE				005385							
	181417	08/13/20	PICTOMETRY	FLIGHT 2020	504.60		051820	067598	F D N	EXPERT & PROFESS	101.43100.3050
	181417	08/13/20	PICTOMETRY	FLIGHT 2020	504.60		051820	067598	F D N	EXPERT & PROFESS	101.43121.3050
	181417	08/13/20	PICTOMETRY	FLIGHT 2020	504.60		051820	067598	F D N	EXPERT & PROFESS	101.45200.3050
	181417	08/13/20	PICTOMETRY	FLIGHT 2020	504.60		051820	067598	F D N	EXPERT & PROFESS	601.49430.3050
	181417	08/13/20	PICTOMETRY	FLIGHT 2020	504.60		051820	067598	F D N	EXPERT & PROFESS	602.49450.3050
	181417	08/13/20	PICTOMETRY	FLIGHT 2020	504.60		051820	067598	F D N	EXPERT & PROFESS	701.49950.3050
					3,027.60	*CHECK	TOTAL				
				VENDOR TOTAL	3,027.60						
ANOKA COUNTY TREASURER				000330							
	181418	08/13/20	CJDN	ACCESS FEE Q2 2020	720.00		AR015979		D N	REPAIR & MAINT.	101.42100.4000



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ANOKA COUNTY TREASURER			000330							
	181418	08/13/20	LANGUAGE LINE 0620	66.95		AR015992		D N	OTHER COMMUNICAT	101.42100.3250
				786.95	*CHECK	TOTAL				
			VENDOR TOTAL	786.95						
APWA - MN CHAPTER			021550							
	181419	08/13/20	UTIL INSPECT SCHOOL LUND	495.00		100920		D N	TRAINING & EDUC	101.43100.3105
ARTISAN BEER COMPANY			022245							
	181502	08/20/20	072320 INV	890.90		3429222		D N	INVENTORY - LIQU	609.00.14500
	181502	08/20/20	073020 INV	930.35		3430501		D N	INVENTORY - LIQU	609.00.14500
				1,821.25	*CHECK	TOTAL				
			VENDOR TOTAL	1,821.25						
ASPEN MILLS, INC.			000430							
	181420	08/13/20	CLIP,EMBROID,PATCHES DJ	68.55		259173		D N	UNIFORMS	101.42100.2172
	181420	08/13/20	VEST CARRIER BURSCH	139.35		259174		D N	UNIFORMS	101.42100.2172
	181420	08/13/20	VAST CARRS,NAME EMB BM	208.70		259387		D N	UNIFORMS	101.42100.2172
	181420	08/13/20	VEST CARR,NAME EMB JP	111.35		259388		D N	UNIFORMS	101.42100.2172
	181420	08/13/20	VEST CARR,NAME EMB AB	104.35		259389		D N	UNIFORMS	101.42100.2172
	181420	08/13/20	JACKET,PANTS JURBANIAK	237.89		259528		D N	UNIFORMS	101.42100.2172
				870.19	*CHECK	TOTAL				
	181503	08/20/20	KN95 MASKS CARES	29,800.00		259832		D N	GENERAL SUPPLIES	272.42200.2171
			VENDOR TOTAL	30,670.19						
ASTLEFORD INTERNATIONAL			097665							
	181421	08/13/20	MOTOR #0082	288.87		T489628		D N	GARAGE INVENTORY	701.00.14120
AXON ENTERPRISE INC			003390							
	181422	08/13/20	TASERS	38,955.00		SI-1669652	067593	F D N	MINOR EQUIPMENT	101.42100.2010
BAKER & TAYLOR			000525							
	181504	08/20/20	BOOKS	12.29		2035329563	003988	P D N	BOOKS	240.45500.2180
BARTON SAND & GRAVEL			000930							
	181505	08/20/20	SINGLE AXLE DISPOSAL FEE	200.00		200731		D N	MISC. CHARGES	601.49430.4300
BAUER SERVICES INC			022630							
	181506	08/20/20	BOARD UP CIVIL UNREST	2,628.17		7385	067606	F D N	EXPERT & PROFESS	609.49791.3050
	181506	08/20/20	BOARD UP CIVIL UNREST	2,628.16		7385	067606	F D N	EXPERT & PROFESS	609.49792.3050
				5,256.33	*CHECK	TOTAL				
			VENDOR TOTAL	5,256.33						
BECKER/NANCY			.02921							
	181507	08/20/20	CLEAR PLASTIC LINERS	7.38		072420		D N	GENERAL SUPPLIES	101.41320.2171
	181507	08/20/20	CLEAR PLASTIC LINERS	9.84		080520		D N	GENERAL SUPPLIES	101.41320.2171
	181507	08/20/20	CEILING GRID CLIPS/HOOKS	6.01		080520		D N	GENERAL SUPPLIES	101.41320.2171
				23.23	*CHECK	TOTAL				
			VENDOR TOTAL	23.23						

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BELANGER/BRIANNA				.03273							
		181508	08/20/20	GIFT CARD	10.00		072720		D N	PROGRAM SUPPLIES	240.45500.2170
BELLBOY BAR SUPPLY				004955							
		181423	08/13/20	STATE USE TAX	0.88CR		0101755300		D N	STATE USE TAX	101.00.20815
		181423	08/13/20	072920 BAGS,SIGNS	261.78		0101755300		D N	GENERAL SUPPLIES	609.49791.2171
		181423	08/13/20	072920 INV	37.38		0101755400		D N	INVENTORY - LIQU	609.00.14500
					298.28	*CHECK	TOTAL				
		181509	08/20/20	080520 BAGS,6PK RINGS	328.40		0101792200		D N	GENERAL SUPPLIES	609.49792.2171
		181509	08/20/20	081220 INV	175.76		0101833600		D N	INVENTORY - LIQU	609.00.14500
		181509	08/20/20	081220 BAGS	265.56		0101833600		D N	GENERAL SUPPLIES	609.49791.2171
		181509	08/20/20	081220 INV,6PK RINGS	181.33		0101833900		D N	INVENTORY - LIQU	609.00.14500
		181509	08/20/20	081220 BAGS	44.94		0101833900		D N	GENERAL SUPPLIES	609.49793.2171
					995.99	*CHECK	TOTAL				
				VENDOR TOTAL	1,294.27						
BELLBOY CORPORATION				000595							
		181424	08/13/20	072920 INV	401.90		0085130500		D N	INVENTORY - LIQU	609.00.14500
		181424	08/13/20	072920 DEL	8.10		0085130500		D N	DELIVERY	609.49792.2199
		181424	08/13/20	073020 INV	88.00CR		0085162600		D N	INVENTORY - LIQU	609.00.14500
		181424	08/13/20	073020 DEL	1.35CR		0085162600		D N	DELIVERY	609.49792.2199
					320.65	*CHECK	TOTAL				
		181510	08/20/20	072920 INV	946.70		0085130800		D N	INVENTORY - LIQU	609.00.14500
		181510	08/20/20	072920 DEL	13.50		0085130800		D N	DELIVERY	609.49791.2199
		181510	08/20/20	073020 INV	88.80CR		0085162700		D N	INVENTORY - LIQU	609.00.14500
		181510	08/20/20	073020 DEL	1.35CR		0085162700		D N	DELIVERY	609.49791.2199
		181510	08/20/20	080520 INV	222.20		0085227600		D N	INVENTORY - LIQU	609.00.14500
		181510	08/20/20	080520 DEL	4.05		0085227600		D N	DELIVERY	609.49792.2199
		181510	08/20/20	080620 INV	98.00CR		0085262500		D N	INVENTORY - LIQU	609.00.14500
		181510	08/20/20	080620 DEL	1.35CR		0085262500		D N	DELIVERY	609.49791.2199
					996.95	*CHECK	TOTAL				
				VENDOR TOTAL	1,317.60						
BERGMAN LEDGE LLC				028145							
		181511	08/20/20	072720 INV	650.00		E-1602		D N	INVENTORY - LIQU	609.00.14500
BERHANE/ADEN				.00736							
		181512	08/20/20	REFUND TAX DAMAGE	33.26		119190		D N	STATE SALES TAX	101.00.20810
		181512	08/20/20	REFUND DAMAGE DEPOSIT	466.74		119190	090620	F D N	HALL RENTS	101.00.34781
					500.00	*CHECK	TOTAL				
				VENDOR TOTAL	500.00						
BIOBAGS AMERICAS INC				023540							
		181425	08/13/20	ORGANICS WASTE BAGS	113.04		474079		D N	GENERAL SUPPLIES	603.49530.2171
BLOOMINGTON LOCK & SAFE				027175							
		181426	08/13/20	LATCHLOCKS ENTRY DOORS	351.00		A2420		D N	BUILDING MAINT:C	609.49792.4020

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BLOOMINGTON LOCK & SAFE				027175							
		181426	08/13/20	ELEC STRIKE ENTRY DOOR	303.00		A2444		D N	BUILDING MAINT:C	609.49792.4020
					654.00	*CHECK	TOTAL				
				VENDOR TOTAL	654.00						
BOND TRUST SERVICES CORP				099469							
		181495	08/13/20	2016 BOND DEBT SVC	30,458.75		57073	201650	P M N	INTEREST	372.47000.6110
BOURGET IMPORTS LLC				099405							
		181427	08/13/20	080520 INV	240.00		171806		D N	INVENTORY - LIQU	609.00.14500
		181427	08/13/20	080520 DEL	5.25		171806		D N	DELIVERY	609.49791.2199
					245.25	*CHECK	TOTAL				
				VENDOR TOTAL	245.25						
BREAKTHRU BEVERAGE MN BE				024260							
		181513	08/20/20	061620 INV 744	11,683.10		1091142878		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	062320 INV 744	4,839.40		1091144926		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	072420 INV 742	470.00		1091154582		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	073120 INV 742	922.00		1091156757		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	080520 INV 747	869.40		1091157873		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	080520 INV 747	288.00		1091157874		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	022620 INV 744	30.00CR		2090436038		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	061620 INV 744	90.00CR		2090445311		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	061620 INV 744	192.00CR		2090445400		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	061720 INV 744	35.20CR		2090445555		D N	INVENTORY - LIQU	609.00.14500
		181513	08/20/20	062520 INV 744	20.90CR		2090446300		D N	INVENTORY - LIQU	609.00.14500
					18,703.80	*CHECK	TOTAL				
				VENDOR TOTAL	18,703.80						
BREAKTHRU BEVERAGE MN W&				024265							
		181428	08/13/20	073120 INV 742	1,092.00		1081162431		D N	INVENTORY - LIQU	609.00.14500
		181428	08/13/20	073120 DEL 742	26.45		1081162431		D N	DELIVERY	609.49791.2199
		181428	08/13/20	073120 INV 744	874.60		1081162506		D N	INVENTORY - LIQU	609.00.14500
		181428	08/13/20	073120 DEL 744	4.70		1081162506		D N	DELIVERY	609.49792.2199
		181428	08/13/20	073120 INV 744	1,846.66		1081162507		D N	INVENTORY - LIQU	609.00.14500
		181428	08/13/20	073120 DEL 744	10.35		1081162507		D N	DELIVERY	609.49792.2199
					3,854.76	*CHECK	TOTAL				
		181514	08/20/20	073120 INV 742	5,493.15		1081162430		D N	INVENTORY - LIQU	609.00.14500
		181514	08/20/20	073120 DEL 742	43.70		1081162430		D N	DELIVERY	609.49791.2199
		181514	08/20/20	073120 INV 742	200.00		1081162432		D N	INVENTORY - LIQU	609.00.14500
		181514	08/20/20	073120 DEL 742	2.30		1081162432		D N	DELIVERY	609.49791.2199
		181514	08/20/20	073120 INV 742	463.00		1081162433		D N	INVENTORY - LIQU	609.00.14500
		181514	08/20/20	073120 DEL 742	2.40		1081162433		D N	DELIVERY	609.49791.2199
		181514	08/20/20	073120 INV 742	1,846.66		1081162504		D N	INVENTORY - LIQU	609.00.14500
		181514	08/20/20	073120 DEL 742	10.35		1081162504		D N	DELIVERY	609.49791.2199
		181514	08/20/20	073120 INV 747	1,675.39		1081162510		D N	INVENTORY - LIQU	609.00.14500
		181514	08/20/20	073120 DEL 747	9.20		1081162510		D N	DELIVERY	609.49793.2199

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BREAKTHRU BEVERAGE MN W&				024265							
	181514	08/20/20	080720	INV 742	1,192.75		1081165492		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 742	9.40		1081165492		D N	DELIVERY	609.49791.2199
	181514	08/20/20	080720	INV 742	32.00		1081165493		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 742	1.15		1081165493		D N	DELIVERY	609.49791.2199
	181514	08/20/20	080720	INV 742	1,444.50		1081165554		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 742	12.65		1081165554		D N	DELIVERY	609.49791.2199
	181514	08/20/20	080720	INV 742	268.70		1081165555		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 742	2.30		1081165555		D N	DELIVERY	609.49791.2199
	181514	08/20/20	080720	INV 742	801.00		1081165557		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 742	12.65		1081165557		D N	DELIVERY	609.49791.2199
	181514	08/20/20	080720	INV 744	1,273.50		1081165559		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 744	11.50		1081165559		D N	DELIVERY	609.49792.2199
	181514	08/20/20	080720	INV 744	292.45		1081165561		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 744	2.30		1081165561		D N	DELIVERY	609.49792.2199
	181514	08/20/20	080720	INV 744	607.75		1081165563		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 744	8.05		1081165563		D N	DELIVERY	609.49792.2199
	181514	08/20/20	080720	INV 747	540.00		1081165614		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 747	4.80		1081165614		D N	DELIVERY	609.49793.2199
	181514	08/20/20	080720	INV 747	268.70		1081165615		D N	INVENTORY - LIQU	609.00.14500
	181514	08/20/20	080720	DEL 747	2.30		1081165615		D N	DELIVERY	609.49793.2199
					16,534.60	*CHECK	TOTAL				
				VENDOR TOTAL	20,389.36						
BROKEN CLOCK BREWING COO				025930							
	181515	08/20/20	072120	INV	153.00		3928		D N	INVENTORY - LIQU	609.00.14500
	181515	08/20/20	072820	INV	216.00		3966		D N	INVENTORY - LIQU	609.00.14500
					369.00	*CHECK	TOTAL				
				VENDOR TOTAL	369.00						
CAPITOL BEVERAGE SALES L				099247							
	181516	08/20/20	072220	INV	18.85CR		2440806		D N	INVENTORY - LIQU	609.00.14500
	181516	08/20/20	072320	INV	432.65		2440810		D N	INVENTORY - LIQU	609.00.14500
	181516	08/20/20	073120	INV	510.20		2443603		D N	INVENTORY - LIQU	609.00.14500
	181516	08/20/20	073120	INV	27.25CR		2443605		D N	INVENTORY - LIQU	609.00.14500
	181516	08/20/20	072920	INV	9,018.60		2443606		D N	INVENTORY - LIQU	609.00.14500
	181516	08/20/20	080720	INV	170.95		2446480		D N	INVENTORY - LIQU	609.00.14500
					10,086.30	*CHECK	TOTAL				
				VENDOR TOTAL	10,086.30						
CARDINAL SERVICES				010820							
	181517	08/20/20	CLEAR KITCHEN SINK DRAIN	240.00			24344		D M 07	BUILDING MAINT:C	101.42200.4020
CDW-G INC				008170							
	181429	08/13/20	DELL MONITORS	519.48			XVR6963		D N	COMPUTER EQUIPME	101.42100.2011
CENTER POINT ENERGY				004945							
	181518	08/20/20	071720	8000014661-5	76.54		8000014661-5		D N	GAS	101.41940.3830
	181518	08/20/20	071720	8000014661-5	65.95		8000014661-5		D N	GAS	101.45129.3830
	181518	08/20/20	071720	8000014661-5	20.22		8000014661-5		D N	GAS	101.45200.3830

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
CENTER POINT ENERGY				004945							
	181518	08/20/20	071720	8000014661-5	17.06		8000014661-5		D N	GAS	101.45200.3830
	181518	08/20/20	071720	8000014661-5	17.06		8000014661-5		D N	GAS	101.45200.3830
	181518	08/20/20	071720	8000014661-5	17.06		8000014661-5		D N	GAS	101.45200.3830
	181518	08/20/20	071720	8000014661-5	17.06		8000014661-5		D N	GAS	101.45200.3830
	181518	08/20/20	071720	8000014661-5	18.09		8000014661-5		D N	GAS	601.49430.3830
	181518	08/20/20	071720	8000014661-5	17.06		8000014661-5		D N	GAS	601.49430.3830
	181518	08/20/20	071720	8000014661-5	17.57		8000014661-5		D N	GAS	602.49450.3830
	181518	08/20/20	071720	8000014661-5	58.20		8000014661-5		D N	GAS	609.49791.3830
	181518	08/20/20	071720	8000014661-5	59.69		8000014661-5		D N	GAS	609.49792.3830
	181518	08/20/20	071720	8000014661-5	22.17		8000014661-5		D N	GAS	609.49793.3830
	181518	08/20/20	071720	8000014661-5	85.26		8000014661-5		D N	GAS	701.49950.3830
					508.99	*CHECK	TOTAL				
				VENDOR TOTAL	508.99						
CHAMBERLAIN OIL COMPANY				099566							
	181430	08/13/20	ANTIFREEZE-INVENTORY		403.70		3299-48-00		D N	GARAGE INVENTORY	701.00.14120
	181430	08/13/20	DRUM DEPOSIT		20.00		3299-48-00		D N	GARAGE INVENTORY	701.00.14120
	181430	08/13/20	10W-30 OIL-INVENTORY		35.61		3299-48-00		D N	GARAGE INVENTORY	701.00.14120
	181430	08/13/20	DRUM RETURN		40.00CR		3299-48-00		D N	GARAGE INVENTORY	701.00.14120
	181430	08/13/20	WINDSHIELD WASHER		84.15		3299-48-00		D N	CHEMICALS	701.49950.2161
	181430	08/13/20	DRUM DEPOSIT		30.00		3299-48-00		D N	CHEMICALS	701.49950.2161
	181430	08/13/20	GREASE TUBES		31.55		330061-00		D N	GENERAL SUPPLIES	701.49950.2171
					565.01	*CHECK	TOTAL				
				VENDOR TOTAL	565.01						
CINTAS INC				026055							
	181431	08/13/20	RUGS- PW 073020		47.20		4057397178		D N	BUILDING MAINT:C	701.49950.4020
	181431	08/13/20	SERVICE CHARGE		10.00CR		4057397178		D N	BUILDING MAINT:C	701.49950.4020
	181431	08/13/20	RUGS-CITY HALL 073020		28.96		4057397236		D N	BUILDING MAINT:C	101.41940.4020
	181431	08/13/20	SERVICE CHARGE		10.00CR		4057397236		D N	BUILDING MAINT:C	101.41940.4020
	181431	08/13/20	MOPS 0804		26.53		4057744706	035995	F D N	BUILDING MAINT:C	101.45129.4020
					82.69	*CHECK	TOTAL				
	181519	08/20/20	TOWELS,MATS,073020		44.28		4057397255		D N	BUILDING MAINT:C	101.42100.4020
	181519	08/20/20	TOWELS,AIR FRESH 073020		20.60		4057397255		D N	BUILDING MAINT:C	101.42200.4020
	181519	08/20/20	MOPS 081120		26.53		4058331215		D N	BUILDING MAINT:C	101.45129.4020
					91.41	*CHECK	TOTAL				
				VENDOR TOTAL	174.10						
COMMERCIAL ASPHALT				000460							
	181520	08/20/20	MV4 WEAR ASPHALT		1,400.98		200731	067166	P D N	MAINT. & CONSTRU	101.43121.2160
	181520	08/20/20	MV4 WEAR ASPHALT		2,544.24		200731		D N	MAINT. & CONSTRU	415.51801.2160
					3,945.22	*CHECK	TOTAL				
				VENDOR TOTAL	3,945.22						
CREATE CONSTRUCTION LLC				024665							
	181521	08/20/20	5% RETAINAGE		1,541.68CR		1	003015	P D N	CONTRACTS PAY RE	415.00.20610
	181521	08/20/20	PARPAY 1-MISC CONC		30,833.60		1	003015	P D N	REPAIR & MAINT.	415.52000.4000
					29,291.92	*CHECK	TOTAL				

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CREATE CONSTRUCTION LLC				024665							
				VENDOR TOTAL	29,291.92						
CRYSTAL SPRINGS ICE LLC				021335							
181432	08/13/20		072820	INV	99.36		3000923		D N	INVENTORY - LIQU	609.00.14500
181432	08/13/20		072920	INV	68.58		3000938		D N	INVENTORY - LIQU	609.00.14500
181432	08/13/20		080120	INV	102.06		3000998		D N	INVENTORY - LIQU	609.00.14500
181432	08/13/20		080420	INV	138.24		3001033		D N	INVENTORY - LIQU	609.00.14500
181432	08/13/20		080520	INV	110.95		3001049		D N	INVENTORY - LIQU	609.00.14500
181432	08/13/20		080520	INV	75.06		3001052		D N	INVENTORY - LIQU	609.00.14500
					594.25	*CHECK	TOTAL				
181522	08/20/20		080820	INV	121.50		3001108		D N	INVENTORY - LIQU	609.00.14500
181522	08/20/20		081220	INV	104.76		3001159		D N	INVENTORY - LIQU	609.00.14500
					226.26	*CHECK	TOTAL				
				VENDOR TOTAL	820.51						
DAIRY QUEEN				093420							
181433	08/13/20		ICE CREAM		341.64		081220		D N	EMPLOYEE RECOGNI	101.45050.4374
DELEGARD TOOL CO INC				001465							
181434	08/13/20		TRANSMISSION JACK		2,490.85		9911		D N	MINOR EQUIPMENT	701.49950.2010
DEMCO, INC.				002200							
181523	08/20/20		LABELS,DVD CASES		85.93		6821520		D N	GENERAL SUPPLIES	240.45500.2171
DRIVER AND VEHICLE SERVI				011955							
181435	08/13/20		TITLE,REG,TAX #8203		1,783.30		8600		D N	TAXES & LICENSES	101.42100.4390
EARL F ANDERSEN INC				014210							
181436	08/13/20		PEDESTRIAN SIGN,BASE		693.95		0123890-IN		D N	GENERAL SUPPLIES	212.43190.2171
181436	08/13/20		POSTS		190.55		0123919-IN		D N	GENERAL SUPPLIES	212.43190.2171
181436	08/13/20		STREET SIGN 4TH ST NE		83.95		0123945-IN		D N	GENERAL SUPPLIES	101.43170.2171
181436	08/13/20		NO PARKING SYMBOL SIGN		396.95		0123960-IN		D N	GENERAL SUPPLIES	212.43190.2171
					1,365.40	*CHECK	TOTAL				
181524	08/20/20		FLEX POST,DRIVABLE BASE		413.75		0124000-IN		D N	GENERAL SUPPLIES	415.51907.2171
				VENDOR TOTAL	1,779.15						
ECM PUBLISHERS INC				022465							
181437	08/13/20		PUBLIC ACCRCY TEST 072420		28.13		786554		D N	LEGAL NOTICE PUB	101.41410.3500
181525	08/20/20		ELECTION NOTICES 073120		225.00		787610		D N	LEGAL NOTICE PUB	101.41410.3500
181525	08/20/20		SAMPLE BALLOT 073120		33.75		787611		D N	LEGAL NOTICE PUB	101.41410.3500
					258.75	*CHECK	TOTAL				
				VENDOR TOTAL	286.88						
EVERYDAY TECHNOLOGY LLC				026135							
181438	08/13/20		LATITUDE 5500 BTX		1,249.00		2159	067569 F D N		INVENTORY - OTHE	720.00.14100
181438	08/13/20		LAPTOP WARRANTY		164.00		2159	067569 F D N		INVENTORY - OTHE	720.00.14100

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EVERYDAY TECHNOLOGY LLC				026135							
		181438	08/13/20	OPTIPLEX 5070 SFF	3,606.00		2160	067569	F D N	INVENTORY - OTHE	720.00.14100
					5,019.00	*CHECK	TOTAL				
				VENDOR TOTAL	5,019.00						
FERGUSON WATERWORKS INC				099963							
		181526	08/20/20	HYDRANT,VLV,VLV BX,SCR	5,114.61		0458308	067601	F D N	MAINT. & CONSTRU	601.49430.2160
FIRST NATIONAL INSURANCE				099419							
		181527	08/20/20	INSURANCE SERVICE 0920	1,000.00		090120	002737	F D N	PRE PAID INSURAN	884.00.15510
FLEETPRIDE INC				001110							
		181439	08/13/20	FILTERS-INV	55.85		56391739		D N	GARAGE INVENTORY	701.00.14120
		181439	08/13/20	FUEL FILTERS-INV	7.42		56503548		D N	GARAGE INVENTORY	701.00.14120
					63.27	*CHECK	TOTAL				
				VENDOR TOTAL	63.27						
FLEXIBLE PIPE TOOL CO IN				002615							
		181440	08/13/20	LEADER HOSE	650.00		25156		D N	GENERAL SUPPLIES	602.49450.2171
GOPHER STATE ONE CALL IN				007615							
		181528	08/20/20	JULY 2020 LOCATES	114.30		0070303		D N	EXPERT & PROFESS	601.49430.3050
		181528	08/20/20	JULY 2020 LOCATES	114.30		0070303		D N	EXPERT & PROFESS	602.49450.3050
		181528	08/20/20	JULY 2020 LOCATES	114.30		0070303		D N	EXPERT & PROFESS	604.49650.3050
					342.90	*CHECK	TOTAL				
				VENDOR TOTAL	342.90						
GRAY DUCK MEDIA LLC				027865							
		181529	08/20/20	1/4 PAGE AD AUG 2020	379.76		3559-R	067252	P D M 07	ADVERTISING ENTE	609.49791.3420
		181529	08/20/20	1/4 PAGE AD AUG 2020	298.96		3559-R	067252	P D M 07	ADVERTISING ENTE	609.49792.3420
		181529	08/20/20	1/4 PAGE AD AUG 2020	129.28		3559-R	067252	P D M 07	ADVERTISING ENTE	609.49793.3420
		181529	08/20/20	ONLINE AD JUL 2020	290.46		3603-R	067252	P D M 07	ADVERTISING ENTE	609.49791.3420
		181529	08/20/20	ONLINE AD JUL 2020	228.66		3603-R	067252	P D M 07	ADVERTISING ENTE	609.49792.3420
		181529	08/20/20	ONLINE AD JUL 2020	98.88		3603-R	067252	P D M 07	ADVERTISING ENTE	609.49793.3420
					1,426.00	*CHECK	TOTAL				
				VENDOR TOTAL	1,426.00						
GREAT LAKES COCA-COLA DI				001120							
		181441	08/13/20	072820 INV	598.64		3615207925		D N	INVENTORY - LIQU	609.00.14500
		181530	08/20/20	080620 INV	473.64		3615207956		D N	INVENTORY - LIQU	609.00.14500
				VENDOR TOTAL	1,072.28						
HABTESION/SAMSOM				.00734							
		181442	08/13/20	REFUND TAX DAMAGE CX	33.26		119785	083020	P D N	STATE SALES TAX	101.00.20810
		181442	08/13/20	REFUND DAMAGE DEP CX	466.74		119785	083020	P D N	HALL RENTS	101.00.34781
					500.00	*CHECK	TOTAL				
				VENDOR TOTAL	500.00						

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HAMMERHEART BREWING COMP				026035							
		181531	08/20/20	073020 INV	234.00		2020-237		D N	INVENTORY - LIQU	609.00.14500
HARGROW-PERKINS/CHAUNEST				.00731							
		181443	08/13/20	REFUND CX TKD 2 KIDS	114.00		120570	120570	P D N	PROGRAM REVENUE	101.95.34700
HEINRICH ENVELOPE CORP				003190							
		181532	08/20/20	UB RETURN ENVELOPES	133.45		453208		D N	PRINTING & PRINT	601.49440.2030
		181532	08/20/20	UB RETURN ENVELOPES	133.45		453208		D N	PRINTING & PRINT	602.49490.2030
		181532	08/20/20	UB RETURN ENVELOPES	66.73		453208		D N	PRINTING & PRINT	603.49520.2030
		181532	08/20/20	UB RETURN ENVELOPES	66.72		453208		D N	PRINTING & PRINT	603.49530.2030
					400.35	*CHECK	TOTAL				
				VENDOR TOTAL	400.35						
HILLIGOSS CHEVROLET INC				024310							
		181533	08/20/20	2020 CHEV TRAVERSE	26,840.80		9988168	067586	F D N	VEHICLES	431.42100.5150
HOHENSTEINS INC				008705							
		181534	08/20/20	072420 INV	2,366.80		211228		D N	INVENTORY - LIQU	609.00.14500
		181534	08/20/20	072420 INV	1,411.20		211229		D N	INVENTORY - LIQU	609.00.14500
		181534	08/20/20	073120 INV	685.00		212272		D N	INVENTORY - LIQU	609.00.14500
					4,463.00	*CHECK	TOTAL				
				VENDOR TOTAL	4,463.00						
HOME DEPOT #2802				009495							
		181444	08/13/20	SAW BLADE,NAILS MCKENNA	17.21		3023312	072320	P D N	GENERAL SUPPLIES	101.45200.2171
		181444	08/13/20	MODULAR ASSY #0150	74.68		8014172	072820	P D N	GARAGE INVENTORY	701.00.14120
					91.89	*CHECK	TOTAL				
		181535	08/20/20	QUIKRETE MORTAR	19.18		1023774	080420	P D N	GENERAL SUPPLIES	101.45200.2171
		181535	08/20/20	DEADBOLT,VULKEM SEALANT	78.73		5014745	073120	P D N	GENERAL SUPPLIES	101.45200.2171
		181535	08/20/20	FLY TRAP,RIBBON PACK	8.49		6522708	073020	P D N	GENERAL SUPPLIES	705.49970.2171
		181535	08/20/20	SAA GARDEN FILTER	12.78		7014403	072920	P D N	GENERAL SUPPLIES	101.45200.2171
					119.18	*CHECK	TOTAL				
				VENDOR TOTAL	211.07						
HORWITZ INC				099892							
		181445	08/13/20	CONDENSER REPAIR	822.53		W53692		D N	BUILDING MAINT:C	609.49792.4020
INDEED BREWING COMPANY L				021980							
		181536	08/20/20	072920 INV	247.65		92307		D N	INVENTORY - LIQU	609.00.14500
INNOVATIVE OFFICE SOLUTN				099372							
		181446	08/13/20	RETURN ENVELOPES	9.98		IN3037267		D N	OFFICE SUPPLIES	101.43100.2000
		181446	08/13/20	FORKS	12.05		IN3037267		D N	GENERAL SUPPLIES	101.43100.2171
		181446	08/13/20	BLACK INK 950XL	19.31		IN3037267		D N	COMPUTER SUPPLIE	601.49430.2020
		181446	08/13/20	BLACK INK 950XL	19.31		IN3037267		D N	COMPUTER SUPPLIE	602.49450.2020
		181446	08/13/20	RETURN ENVELOPES	9.97		IN3037267		D N	OFFICE SUPPLIES	603.49530.2000
		181446	08/13/20	FORKS	12.05		IN3037267		D N	GENERAL SUPPLIES	603.49530.2171
		181446	08/13/20	FORKS	12.04		IN3037267		D N	GENERAL SUPPLIES	604.49650.2171



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INNOVATIVE OFFICE SOLUTN				099372							
					94.71		*CHECK TOTAL				
		181537	08/20/20	POLY FOLDERS	83.60		IN3037933		D N	OFFICE SUPPLIES	272.41410.2000
		181537	08/20/20	POLY FOLDERS	2.00		IN3037993		D N	OFFICE SUPPLIES	101.41320.2000
		181537	08/20/20	PEN REFILLS	5.00		IN3037993		D N	OFFICE SUPPLIES	101.41940.2000
					90.60		*CHECK TOTAL				
				VENDOR TOTAL	185.31						
J H LARSON ELECTRIC COMP				003990							
		181447	08/13/20	TRAFFIC SIGNAL BULBS	25.28		S102298449.001		D N	GENERAL SUPPLIES	101.43170.2171
JJ TAYLOR DIST OF MN				002365							
		181538	08/20/20	071520 INV	60.30CR		3074678		D N	INVENTORY - LIQU	609.00.14500
		181538	08/20/20	072320 INV	7,716.65		3105410		D N	INVENTORY - LIQU	609.00.14500
		181538	08/20/20	072320 DEL	3.00		3105410		D N	DELIVERY	609.49791.2199
		181538	08/20/20	072320 INV	993.55		3105411		D N	INVENTORY - LIQU	609.00.14500
		181538	08/20/20	072320 DEL	3.00		3105411		D N	DELIVERY	609.49793.2199
		181538	08/20/20	073020 INV	4,267.75		3105431		D N	INVENTORY - LIQU	609.00.14500
		181538	08/20/20	073020 DEL	3.00		3105431		D N	DELIVERY	609.49791.2199
		181538	08/20/20	073020 INV	174.75		3105432		D N	INVENTORY - LIQU	609.00.14500
		181538	08/20/20	073020 DEL	3.00		3105432		D N	DELIVERY	609.49793.2199
					13,104.40		*CHECK TOTAL				
				VENDOR TOTAL	13,104.40						
JOHNSON BROS. LIQUOR CO.				003550							
		181448	08/13/20	072120 INV	378.00		1603576		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	4.84		1603576		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	31.50		1603577		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	1.21		1603577		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	893.26		1603578		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	7.26		1603578		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	720.00		1603579		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	6.05		1603579		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	207.84		1603580		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	3.63		1603580		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	277.12		1603581		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	4.84		1603581		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072120 INV	575.95		1603582		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	6.05		1603582		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	312.00		1603583		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	1.21		1603583		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	155.36		1603584		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	1.21		1603584		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	1,196.00		1603585		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	5.34		1603585		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072120 INV	325.40		1603586		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	8.47		1603586		D N	DELIVERY	609.49793.2199

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
JOHNSON BROS. LIQUOR CO.				003550							
		181448	08/13/20	072120 INV	403.26		1603587		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	6.05		1603587		D N	DELIVERY	609.49793.2199
		181448	08/13/20	072120 INV	575.95		1603588		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	6.05		1603588		D N	DELIVERY	609.49793.2199
		181448	08/13/20	072120 INV	640.13		1603589		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	8.47		1603589		D N	DELIVERY	609.49793.2199
		181448	08/13/20	072120 INV	202.80		1603590		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	6.05		1603590		D N	DELIVERY	609.49793.2199
		181448	08/13/20	072120 INV	325.36		1603591		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	9.68		1603591		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072120 INV	921.52		1603592		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	9.68		1603592		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072120 INV	598.00		1603593		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	2.72		1603593		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072120 INV	185.76		1603594		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072120 DEL	1.40		1603594		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072220 INV	629.46		1603993		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072220 DEL	18.15		1603993		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072220 INV	186.69		1604810		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072220 DEL	8.47		1604810		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072220 INV	213.36		1604811		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072220 DEL	9.68		1604811		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072320 INV	200.00		1605949		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072320 DEL	8.47		1605949		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072320 INV	200.00		1605950		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072320 DEL	8.47		1605950		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072320 INV	372.00		1605951		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072320 DEL	12.10		1605951		D N	DELIVERY	609.49791.2199
		181448	08/13/20	072320 INV	96.00		1605952		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072320 DEL	1.21		1605952		D N	DELIVERY	609.49792.2199
		181448	08/13/20	072320 INV	347.50		1605953		D N	INVENTORY - LIQU	609.00.14500
		181448	08/13/20	072320 DEL	10.89		1605953		D N	DELIVERY	609.49792.2199
					11,347.87	*CHECK	TOTAL				
		181539	08/20/20	073120 INV	58.63CR		110917		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	073120 DEL	1.21CR		110917		D N	DELIVERY	609.49791.2199
		181539	08/20/20	073120 INV	76.50CR		110918		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	073120 DEL	1.21CR		110918		D N	DELIVERY	609.49791.2199
		181539	08/20/20	071420 INV	1,437.63		1598721		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	071420 DEL	16.94		1598721		D N	DELIVERY	609.49791.2199
		181539	08/20/20	071420 INV	229.50		1598724		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	071420 DEL	4.84		1598724		D N	DELIVERY	609.49791.2199
		181539	08/20/20	071420 INV	83.00		1598738		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	071420 DEL	2.42		1598738		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072820 INV	771.00		1608437		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	3.63		1608437		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072820 INV	322.25		1608439		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	2.42		1608439		D N	DELIVERY	609.49792.2199

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JOHNSON BROS. LIQUOR CO.				003550							
		181539	08/20/20	072820 INV	322.75		1608440		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	3.63		1608440		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	40.45		1608441		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	1.21		1608441		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	824.49		1608442		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	3.63		1608442		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	2,450.00		1608443		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	32.67		1608443		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	626.00		1608444		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	4.84		1608444		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	38.26		1608446		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	1.21		1608446		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	248.80		1608447		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	6.05		1608447		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072820 INV	227.00		1608448		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	1.90		1608448		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072820 INV	626.00		1608449		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072820 DEL	4.84		1608449		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072920 INV	514.00		1609708		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	2.42		1609708		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	452.00		1609709		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	3.02		1609709		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	228.00		1609710		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	1.21		1609710		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 DEL	4.84		1609711		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	328.04		1609712		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	2.42		1609712		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	142.22		1609713		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	4.84		1609713		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	68.00		1609714		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	2.42		1609714		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	64.00		1609715		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	4.84		1609715		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	112.00		1609716		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	1.51		1609716		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	120.00		1609717		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	3.63		1609717		D N	DELIVERY	609.49791.2199
		181539	08/20/20	072920 INV	32.00		1609719		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	3.63		1609719		D N	DELIVERY	609.49793.2199
		181539	08/20/20	072920 INV	228.00		1609720		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	1.21		1609720		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072920 INV	64.00		1609721		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	4.84		1609721		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072920 INV	112.00		1609722		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	1.51		1609722		D N	DELIVERY	609.49792.2199
		181539	08/20/20	072920 INV	396.00		1609723		D N	INVENTORY - LIQU	609.00.14500
		181539	08/20/20	072920 DEL	3.63		1609723		D N	DELIVERY	609.49792.2199

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JOHNSON BROS. LIQUOR CO.				003550							
	181539	08/20/20	072920	INV	432.97		1609724		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	072920	DEL	15.73		1609724		D N	DELIVERY	609.49792.2199
	181539	08/20/20	073020	INV	75.50		1610997		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	1.21		1610997		D N	DELIVERY	609.49793.2199
	181539	08/20/20	073020	INV	151.00		1610998		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	2.42		1610998		D N	DELIVERY	609.49792.2199
	181539	08/20/20	073020	INV	1,764.00		1610999		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	65.35		1610999		D N	DELIVERY	609.49791.2199
	181539	08/20/20	073020	DEL	1.21		1611000		D N	DELIVERY	609.49792.2199
	181539	08/20/20	073020	INV	130.00		1611001		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	1.21		1611001		D N	DELIVERY	609.49791.2199
	181539	08/20/20	073020	INV	835.15		1611002		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	21.78		1611002		D N	DELIVERY	609.49791.2199
	181539	08/20/20	073020	INV	387.12		1611004		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	15.73		1611004		D N	DELIVERY	609.49793.2199
	181539	08/20/20	073020	INV	266.68		1611005		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	7.26		1611005		D N	DELIVERY	609.49792.2199
	181539	08/20/20	073020	INV	419.38		1611006		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	15.73		1611006		D N	DELIVERY	609.49792.2199
	181539	08/20/20	073020	INV	64.68		1611007		D N	INVENTORY - LIQU	609.00.14500
	181539	08/20/20	073020	DEL	0.81		1611007		D N	DELIVERY	609.49792.2199
					15,780.96	*CHECK	TOTAL				
				VENDOR TOTAL	27,128.83						
JUNK GENIUS				026160							
	181540	08/20/20	JUNK 3815 2 1/2 ST NE		884.43		22860		D M 07	REPAIR & MAINT.	415.46450.4000
	181540	08/20/20	JUNK 4209 6TH ST NE		234.18		22871		D M 07	REPAIR & MAINT.	415.46450.4000
	181540	08/20/20	JUNK 4453 JEFFERSON ST		247.03		22975		D M 07	REPAIR & MAINT.	415.46450.4000
					1,365.64	*CHECK	TOTAL				
				VENDOR TOTAL	1,365.64						
KIWANIS COLUMBIA HTS-FRI				001140							
	181541	08/20/20	PROCEED SHARE LOE'S #060		16.00		081120		D N	PROGRAM ACTIVITI	603.49530.4200
LASER SHOT INC				099875							
	181449	08/13/20	DRYFIRE TRAINER		1,432.00		0029964		D N	OTHER EQUIPMENT	101.42100.5180
LIBERTY DISPLAY GROUP				028195							
	181542	08/20/20	ELECTION BARRIERS		1,379.52		10752		D N	GENERAL SUPPLIES	272.41410.2171
	181542	08/20/20	SNEEZE GUARDS		173.02		10781		D N	GENERAL SUPPLIES	272.41940.2171
	181542	08/20/20	ACRYLIC BARRIERS		4,292.29		10804	067589 F	D N	GENERAL SUPPLIES	272.41410.2171
	181542	08/20/20	SNEEZE GUARDS-MURZYN KW		154.00		10805		D N	GENERAL SUPPLIES	272.45129.2171
	181542	08/20/20	SNEEZE GUARDS-PW		216.00		10806		D N	GENERAL SUPPLIES	272.49950.2171
					6,214.83	*CHECK	TOTAL				
				VENDOR TOTAL	6,214.83						
LOFFLER COMPANIES INC				013845							
	181450	08/13/20	MAINT 080120-083120		87.55		3486293		D N	REPAIR & MAINT.	101.41940.4000

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
LOFFLER COMPANIES INC				013845							
		181450	08/13/20	STATE USE TAX LIQ COPIES	0.45CR		3486295		D N	STATE USE TAX	101.00.20815
		181450	08/13/20	MAINT 080120-083120	733.44		3486295		D N	REPAIR & MAINT.	101.41940.4000
					820.54	*CHECK	TOTAL				
				VENDOR TOTAL	820.54						
LVC COMPANIES INC				099001							
		181543	08/20/20	ANNL EXT,EMERG LGHT SV	160.75		40786		D N	BUILDING MAINT:C	240.45500.4020
		181543	08/20/20	ANNUAL FIRE EXTG & EXIT	370.75		40787		D N	BUILDING MAINT:C	701.49950.4020
					531.50	*CHECK	TOTAL				
				VENDOR TOTAL	531.50						
MARCO, INC				008590							
		181451	08/13/20	MAINT 072520-102420	19.78		INV7792084		D N	REPAIR & MAINT.	101.43100.4000
		181451	08/13/20	OVERAGE 042520-072420	16.74		INV7792084		D N	REPAIR & MAINT.	101.43100.4000
		181451	08/13/20	MAINT 072520-102420	19.78		INV7792084		D N	REPAIR & MAINT.	101.43121.4000
		181451	08/13/20	MAINT 072520-102420	19.78		INV7792084		D N	REPAIR & MAINT.	101.45200.4000
		181451	08/13/20	MAINT 072520-102420	19.78		INV7792084		D N	REPAIR & MAINT.	601.49430.4000
		181451	08/13/20	MAINT 072520-102420	19.78		INV7792084		D N	REPAIR & MAINT.	602.49450.4000
		181451	08/13/20	MAINT 072520-102420	19.77		INV7792084		D N	REPAIR & MAINT.	701.49950.4000
					135.41	*CHECK	TOTAL				
		181544	08/20/20	PTRMAINT 071520-081420	38.23		INV7761476	002763	F D N	REPAIR & MAINT.	240.45500.4000
		181544	08/20/20	CPYMAINT 071520-081420	94.20		INV7766072	002763	F D N	REPAIR & MAINT.	240.45500.4000
		181544	08/20/20	CPYOVERAGE 061520-071420	36.25		INV7766072	002763	F D N	REPAIR & MAINT.	240.45500.4000
					168.68	*CHECK	TOTAL				
				VENDOR TOTAL	304.09						
MARTIN-MCALLISTER INC				010520							
		181545	08/20/20	PS ASSESSMENT K YANG	550.00		13412		D M 06	EXPERT & PROFESS	101.42200.3050
MCCLELLAN SALES INC				000093							
		181452	08/13/20	CHEM MAX COVERALL	209.00		008363		D N	PROTECTIVE CLOTH	602.49450.2173
MCDONALD DISTRIBUTING CO				021350							
		181546	08/20/20	072420 INV	1,526.00		544400		D N	INVENTORY - LIQU	609.00.14500
		181546	08/20/20	073120 INV	1,855.08		545220		D N	INVENTORY - LIQU	609.00.14500
					3,381.08	*CHECK	TOTAL				
				VENDOR TOTAL	3,381.08						
MENARDS - BLAINE				090890							
		181453	08/13/20	SMART TRIM,VENT MCKENNA	18.98		99234	072320	P D N	GENERAL SUPPLIES	101.45200.2171
		181453	08/13/20	SMART TRIM MCKENNA SHED	149.97		99434	072720	P D N	GENERAL SUPPLIES	101.45200.2171
					168.95	*CHECK	TOTAL				
		181547	08/20/20	CLOSURES,TRIM,PRORIB	232.75		99602	073020	P D N	GENERAL SUPPLIES	101.45200.2171
				VENDOR TOTAL	401.70						

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
MENARDS CASHWAY LUMBER-F				004550							
		181454	08/13/20	WRENCH,PIPE,LOCTITE	51.70		35271	071320	P D N	GENERAL SUPPLIES	601.49430.2171
		181454	08/13/20	SQUEEGEE	7.49		35272	071320	P D N	GENERAL SUPPLIES	705.49970.2171
		181454	08/13/20	ADHESIVE,HYD CEMENT WT	35.21		35284	071320	P D N	GENERAL SUPPLIES	601.49430.2171
		181454	08/13/20	MAGIC ERASER,TAPE	16.83		35291	071320	P D N	GENERAL SUPPLIES	240.45500.2171
		181454	08/13/20	SANITIZER,RFLCTV NMBRS	34.06		35722	072120	P D N	GENERAL SUPPLIES	601.49430.2171
		181454	08/13/20	6V BATTERIES	9.96		35729	072120	P D N	GENERAL SUPPLIES	240.45500.2171
		181454	08/13/20	SIMPLE GREEN CLEANER	25.41		35841	072320	P D N	GENERAL SUPPLIES	601.49430.2171
		181454	08/13/20	SMART TRIM MCKENNA SHED	49.99		36066	072720	P D N	GENERAL SUPPLIES	101.42200.2171
		181454	08/13/20	SHELF,PWR STRIP	94.98		36270	073020	P D N	GENERAL SUPPLIES	101.42100.2171
					325.63		*CHECK TOTAL				
		181548	08/20/20	CORDS,TOTE,POWER STRIP	203.17		35721	072120	P D N	GENERAL SUPPLIES	272.41410.2171
		181548	08/20/20	DOOR KNOB	29.99		36068	072720	P D N	GENERAL SUPPLIES	101.42200.2171
		181548	08/20/20	LAPSIDING,NAIIS MCKENNA	229.90		36133	072820	P D N	GENERAL SUPPLIES	101.45000.2171
		181548	08/20/20	STRIPING PAINT	53.96		36194	072920	P D N	GENERAL SUPPLIES	101.45200.2171
		181548	08/20/20	DRYRSHTS,SOAP,PLATES	68.18		36453	080320	P D N	GENERAL SUPPLIES	101.42200.2171
		181548	08/20/20	COFFEE,WATER	46.88		36453	080320	P D N	FOOD SUPPLIES	101.42200.2175
					632.08		*CHECK TOTAL				
				VENDOR TOTAL	957.71						
METRO WELDING SUPPLY				006385							
		181549	08/20/20	COMPRESSED OXYGEN	19.00		187919	187964	P D N	GENERAL SUPPLIES	701.49950.2171
		181549	08/20/20	COMPRESSED GAS	87.50		187964		D N	GENERAL SUPPLIES	701.49950.2171
					106.50		*CHECK TOTAL				
				VENDOR TOTAL	106.50						
METROPOLITAN COUNCIL WAS				004610							
		181455	08/13/20	SEPT 2020 WASTEWATER	100,538.26		0001112836	002972	P D N	METRO SEWER BOAR	602.49480.2900
MIDWAY FORD				001475							
		181550	08/20/20	SPARK PLUGS-INVENTORY	48.23		422744		D N	GARAGE INVENTORY	701.00.14120
MINNEAPOLIS FINANCE DEPT				004925							
		181456	08/13/20	66,754 @ \$2.50	166,885.00		080520	001781	P D N	COMM. PURCHASED	601.49400.2990
		181456	08/13/20	JUL 2020 #431-002.300	218.31		080520	001781	P D N	COMM. PURCHASED	601.49400.2990
					167,103.31		*CHECK TOTAL				
				VENDOR TOTAL	167,103.31						
MINNEAPOLIS SAW CO INC				004935							
		181457	08/13/20	STARTER ASSY #0242-1	59.99		101784		D N	GARAGE INVENTORY	701.00.14120
MINNESOTA WHEELCHAIR RAM				028360							
		181551	08/20/20	PRIMARY RAMP RENTAL 0820	200.00		081120		D M 03	RENTS & LEASES	272.41410.4100
MN DEPT OF HEALTH				004090							
		181552	08/20/20	070120-093020	16,098.00		081320	144383	P D N	I WATER CONNECTION	601.49430.4320

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
MNDRIVERSMANUALS.COM				022990							
		181553	08/20/20	DRIVER'S MANUALS	73.91		3558	003936	P D N	BOOKS	240.45500.2180
		181553	08/20/20	DRIVER'S MANUALS	56.95		3708	004046	P D N	BOOKS	240.45500.2180
					130.86	*CHECK	TOTAL				
				VENDOR TOTAL	130.86						
MODERN HEATING & AIR INC				098899							
		181458	08/13/20	PUMP 6 MOTOR REPAIR	842.50		A058855		D N	BUILDING MAINT:C	101.42200.4020
		181458	08/13/20	PUMP 6 MOTOR REPAIR	842.50		S058855		D N	BUILDING MAINT:C	101.42100.4020
					1,685.00	*CHECK	TOTAL				
				VENDOR TOTAL	1,685.00						
MODIST BREWING CO LLC				025305							
		181554	08/20/20	072320 INV	147.00		E-15194		D N	INVENTORY - LIQU	609.00.14500
MOORE/JARVIS				026300							
		181459	08/13/20	UMPIRE 062520-073020	384.00		073020		D M 07	EXPERT & PROFESS	101.45003.3050
NORTHLAND EXCAVATING LLC				028200							
		181555	08/20/20	5% RETAINAGE	10,478.54	CR	3	002986	P D M 03	CONTRACTS PAY RE	415.00.20610
		181555	08/20/20	PAR PAY 3-CONC ALLEY	156,069.86		3	002986	P D M 03	INFRASTRUCTURE	415.51906.5185
					145,591.32	*CHECK	TOTAL				
				VENDOR TOTAL	145,591.32						
NYOTRON INC				028325							
		181556	08/20/20	1ST YEAR SUBSCRIPTION	5,000.00		IN204000019		D N	COMPUTER EQUIPME	272.49980.2011
		181556	08/20/20	2ND,3RD YR SUBSCRIPTI	10,000.00		IN204000019		D N	PRE PAID EXPENSE	720.00.15500
					15,000.00	*CHECK	TOTAL				
				VENDOR TOTAL	15,000.00						
O'DONNELL/KELLY				026530							
		181460	08/13/20	FAM YOGA 060920-072820	600.00		F2004	067114	F D M 07	EXPERT & PROFESS	262.45020.3050
OFFICE DEPOT				000085							
		181557	08/20/20	LAMINATING POUCHES	119.03		111695326001		D N	PROGRAM SUPPLIES	240.45500.2170
		181557	08/20/20	INDUSTRIAL TAPE	22.86		111695326002		D N	PROGRAM SUPPLIES	240.45500.2170
					141.89	*CHECK	TOTAL				
				VENDOR TOTAL	141.89						
OFFICE DEPOT				021605							
		181461	08/13/20	COPY PAPER,EVID LABELS	52.38		104651211001		D N	OFFICE SUPPLIES	101.42100.2000
		181461	08/13/20	COPY PAPER,LGL PADS	80.76		111012440001		D N	OFFICE SUPPLIES	101.42100.2000
		181461	08/13/20	PLATES,FORKS	28.44		111012440001		D N	GENERAL SUPPLIES	101.42100.2171
					161.58	*CHECK	TOTAL				
				VENDOR TOTAL	161.58						
OLIPHANT BREWING LLC				025640							
		181558	08/20/20	072120 INV	90.00		4865		D N	INVENTORY - LIQU	609.00.14500

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OLIPHANT BREWING LLC				025640							
		181558	08/20/20	072920 INV	275.00		4899		D N	INVENTORY - LIQU	609.00.14500
					365.00	*CHECK	TOTAL				
				VENDOR TOTAL	365.00						
ON SITE SANITATION INC				099735							
		181462	08/13/20	SATELLITE RENT SILVER LK	64.57		0000966000		D N	RENTS & LEASES	101.45200.4100
		181462	08/13/20	TIPPED SATELLITE LABELLE	23.00		0000966273		D N	RENTS & LEASES	101.45200.4100
		181462	08/13/20	ADD SERVICE SULLIVAN LK	23.00		0000968226		D N	RENTS & LEASES	101.45200.4100
					110.57	*CHECK	TOTAL				
				VENDOR TOTAL	110.57						
PAUSTIS & SONS WINE COMP				005860							
		181463	08/13/20	080520 INV	598.00		97699		D N	INVENTORY - LIQU	609.00.14500
		181463	08/13/20	080520 DEL	12.50		97699		D N	DELIVERY	609.49791.2199
					610.50	*CHECK	TOTAL				
				VENDOR TOTAL	610.50						
PETTY CASH - SUE SCHMIDT				099947							
		181559	08/20/20	CRISCO OIL SJ	4.58		042220		D N	GENERAL SUPPLIES	601.49430.2171
		181559	08/20/20	RUBBER BOOTS JN	17.59		051320		D N	PROTECTIVE CLOTH	101.45200.2173
		181559	08/20/20	RETURN BOLTS TO CUES KB	8.45		157	052620	P D N	POSTAGE	601.49430.3220
		181559	08/20/20	MAIL CONTRACT DOCUMENT K	8.25		252	081220	P D N	POSTAGE	101.43100.3220
		181559	08/20/20	RETURN FLASHLIGHTS BT	17.05		427	051320	P D N	POSTAGE	602.49450.3220
		181559	08/20/20	SPEED LIMIT MEETING PARK	4.00		5806	031020	P D N	LOCAL TRAVEL EXP	101.43100.3310
		181559	08/20/20	LICENSE TABS #8150 JH	14.25		613RMP	032720	P D N	TAXES & LICENSES	101.42100.4390
		181559	08/20/20	POSTCARD STAMPS KY	5.25		686	061220	P D N	POSTAGE	415.51906.3220
		181559	08/20/20	LICENSE TABS #8141 JH	14.25		830NKC	030320	P D N	TAXES & LICENSES	101.42100.4390
					93.67	*CHECK	TOTAL				
				VENDOR TOTAL	93.67						
PHILLIPS WINE & SPIRITS				004810							
		181464	08/13/20	072120 INV	431.75		6064603		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	7.26		6064603		D N	DELIVERY	609.49791.2199
		181464	08/13/20	072120 INV	760.75		6064604		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	6.05		6064604		D N	DELIVERY	609.49791.2199
		181464	08/13/20	072120 INV	954.00		6064605		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	9.07		6064605		D N	DELIVERY	609.49791.2199
		181464	08/13/20	072120 INV	190.00		6064606		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	2.42		6064606		D N	DELIVERY	609.49793.2199
		181464	08/13/20	072120 INV	304.30		6064607		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	2.42		6064607		D N	DELIVERY	609.49792.2199
		181464	08/13/20	072120 INV	954.00		6064608		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	9.08		6064608		D N	DELIVERY	609.49792.2199
		181464	08/13/20	072120 INV	112.00		6064610		D N	INVENTORY - LIQU	609.00.14500
		181464	08/13/20	072120 DEL	2.42		6064610		D N	DELIVERY	609.49792.2199
					3,745.52	*CHECK	TOTAL				



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PHILLIPS WINE & SPIRITS				004810							
	181560	08/20/20	072820	INV	542.45		6068010		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	4.84		6068010		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072820	INV	108.00		6068011		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	2.42		6068011		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072820	INV	144.00		6068012		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	3.63		6068012		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072820	INV	332.00		6068013		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	4.84		6068013		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072820	INV	725.50		6068014		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	6.05		6068014		D N	DELIVERY	609.49792.2199
	181560	08/20/20	072820	INV	162.00		6068015		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	3.63		6068015		D N	DELIVERY	609.49792.2199
	181560	08/20/20	072820	INV	166.00		6068016		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	2.42		6068016		D N	DELIVERY	609.49792.2199
	181560	08/20/20	072820	INV	206.00		6068017		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072820	DEL	4.84		6068017		D N	DELIVERY	609.49792.2199
	181560	08/20/20	072920	INV	174.00		6069018		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072920	DEL	3.63		6069018		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072920	INV	51.40		6069019		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072920	DEL	1.21		6069019		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072920	INV	180.00		6069020		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072920	DEL	3.63		6069020		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072920	INV	176.00		6069021		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072920	DEL	3.63		6069021		D N	DELIVERY	609.49791.2199
	181560	08/20/20	072920	INV	180.00		6069023		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072920	DEL	3.63		6069023		D N	DELIVERY	609.49792.2199
	181560	08/20/20	072920	INV	176.00		6069024		D N	INVENTORY - LIQU	609.00.14500
	181560	08/20/20	072920	DEL	3.63		6069024		D N	DELIVERY	609.49792.2199
					3,375.38						
						*CHECK	TOTAL				
				VENDOR TOTAL	7,120.90						
PICTURES AND GIFTS LLC				028245							
	181465	08/13/20	SAFETY VESTS		688.00		2071		D N	PROTECTIVE CLOTH	101.43121.2173
PIONEER ATHLETICS				022085							
	181561	08/20/20	BRITE STRIPE WHITE PAINT		832.50		INV760420		D N	GENERAL SUPPLIES	101.45200.2171
POPP.COM INC				022200							
	181466	08/13/20	072620-10013121		40.47		992626946		D N	TELEPHONE & TELE	101.42100.3210
	181466	08/13/20	072620-10013121		21.34		992626946		D N	TELEPHONE & TELE	101.42200.3210
	181466	08/13/20	USE TAX ON LIQ		4.32CR		992628591	002508	F D N	STATE USE TAX	101.00.20815
	181466	08/13/20	073120-10010429		24.01		992628591	002508	F D N	TELEPHONE & TELE	101.41110.3210
	181466	08/13/20	073120-10010429		50.74		992628591	002508	F D N	TELEPHONE & TELE	101.41320.3210
	181466	08/13/20	073120-10010429		43.23		992628591	002508	F D N	TELEPHONE & TELE	101.41510.3210
	181466	08/13/20	073120-10010429		59.45		992628591	002508	F D N	TELEPHONE & TELE	101.41940.3210
	181466	08/13/20	073120-10010429		108.43		992628591	002508	F D N	TELEPHONE & TELE	101.42100.3210
	181466	08/13/20	073120-10010429		51.51		992628591	002508	F D N	TELEPHONE & TELE	101.42200.3210
	181466	08/13/20	073120-10010429		73.23		992628591	002508	F D N	TELEPHONE & TELE	101.43100.3210
	181466	08/13/20	073120-10010429		1.15		992628591	002508	F D N	TELEPHONE & TELE	101.43121.3210

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POPP.COM INC				022200							
	181466	08/13/20	073120-10010429		8.68		992628591	002508	F D N	TELEPHONE & TELE	101.45000.3210
	181466	08/13/20	073120-10010429		76.01		992628591	002508	F D N	TELEPHONE & TELE	101.45129.3210
	181466	08/13/20	073120-10010429		3.94		992628591	002508	F D N	TELEPHONE & TELE	101.45200.3210
	181466	08/13/20	073120-10010429		90.66		992628591	002508	F D N	TELEPHONE & TELE	204.46314.3210
	181466	08/13/20	073120-10010429		29.12		992628591	002508	F D N	TELEPHONE & TELE	240.45500.3210
	181466	08/13/20	073120-10010429		10.56		992628591	002508	F D N	TELEPHONE & TELE	601.49430.3210
	181466	08/13/20	073120-10010429 TX		36.16		992628591	002508	F D N	TELEPHONE & TELE	609.49791.3210
	181466	08/13/20	073120-10010429 TX		24.37		992628591	002508	F D N	TELEPHONE & TELE	609.49792.3210
	181466	08/13/20	073120-10010429 TX		6.59		992628591	002508	F D N	TELEPHONE & TELE	609.49793.3210
	181466	08/13/20	073120-10010429		6.80		992628591	002508	F D N	TELEPHONE & TELE	701.49950.3210
	181466	08/13/20	073120-10010429		34.67		992628591	002508	F D N	TELEPHONE & TELE	720.49980.3210
					796.80	*CHECK	TOTAL				
	181562	08/20/20	080620-10013125		10.11		992629715		D N	TELEPHONE & TELE	601.49430.3210
	181562	08/20/20	080620-10013125		10.11		992629715		D N	TELEPHONE & TELE	602.49450.3210
	181562	08/20/20	080620-10013125		10.11		992629715		D N	TELEPHONE & TELE	604.49650.3210
					30.33	*CHECK	TOTAL				
				VENDOR TOTAL	827.13						
POSTMASTER				007040							
	181563	08/20/20	PERMIT #2793		2,000.00		081120	067607	F D N	POSTAGE	601.49440.3220
	181563	08/20/20	PERMIT #2793		2,000.00		081120	067607	F D N	POSTAGE	602.49490.3220
	181563	08/20/20	PERMIT #2793		1,000.00		081120	067607	F D N	POSTAGE	603.49520.3220
	181563	08/20/20	PERMIT #2793		1,000.00		081120	067607	F D N	POSTAGE	603.49530.3220
					6,000.00	*CHECK	TOTAL				
				VENDOR TOTAL	6,000.00						
PRAIRIE RESTORATIONS INC				021415							
	181467	08/13/20	VEG MGMT RAMSDELL 052920		400.00		22688		D N	REPAIR & MAINT.	604.49650.4000
	181467	08/13/20	VEG MGMT RAMSDELL 052620		225.00		23544		D N	REPAIR & MAINT.	604.49650.4000
	181467	08/13/20	MOW,VEGT MGMT 071620		150.00		24347		D N	REPAIR & MAINT.	101.42100.4000
	181467	08/13/20	MOW,VEGT MGMT 071620		150.00		24347		D N	REPAIR & MAINT.	101.42200.4000
					925.00	*CHECK	TOTAL				
				VENDOR TOTAL	925.00						
PRYES BREWING COMPANY LL				026805							
	181564	08/20/20	072820 INV		521.00		I-12472		D N	INVENTORY - LIQU	609.00.14500
RANJAN/VIVEK				.00735							
	181565	08/20/20	REFUND TAX DAMAGE		33.26		118343	092620	F D N	STATE SALES TAX	101.00.20810
	181565	08/20/20	REFUND TAX RENTAL FEE		6.65		118343	092620	F D N	STATE SALES TAX	101.00.20810
	181565	08/20/20	REFUND DAMAGE DEP		466.74		118343	092620	F D N	HALL RENTS	101.00.34781
	181565	08/20/20	REFUND RANTAL FEE		93.35		118343	092620	F D N	HALL RENTS	101.00.34781
					600.00	*CHECK	TOTAL				
				VENDOR TOTAL	600.00						
RAPID GRAPHICS & MAILING				006185							
	181468	08/13/20	BUSINESS CARDS KH,SS		27.14		9090		D N	PRINTING & PRINT	101.43100.2030
	181468	08/13/20	BUSINESS CARD DC,BM,TK		54.28		9090		D N	PRINTING & PRINT	101.43121.2030

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
RAPID GRAPHICS & MAILING			006185							
	181468	08/13/20	BUSINESS CARDS HAUTH	6.79		9090		D N	PRINTING & PRINT	601.49430.2030
	181468	08/13/20	BUSINESS CARDS HAUTH	6.79		9090		D N	PRINTING & PRINT	602.49450.2030
				95.00	*CHECK	TOTAL				
			VENDOR TOTAL	95.00						
RAPIT PRINTING - NEW BRI			013490							
	181566	08/20/20	BANNER BANK RAMP CLOSURE	206.25		222142		D N	GENERAL SUPPLIES	408.52011.2171
RED BULL DISTRIBUTION CO			024620							
	181469	08/13/20	072920 INV	353.00		K-83304267		D N	INVENTORY - LIQU	609.00.14500
	181469	08/13/20	080320 INV	389.00		K-99793319		D N	INVENTORY - LIQU	609.00.14500
	181469	08/13/20	080320 INV	144.00		K-99793320		D N	INVENTORY - LIQU	609.00.14500
				886.00	*CHECK	TOTAL				
			VENDOR TOTAL	886.00						
REINDERS INC			099356							
	181470	08/13/20	RANGER PRO GLYPHOSATE	468.24		3073046-00		D N	CHEMICALS	101.45200.2161
RIERA/MARGARITA			.00732							
	181471	08/13/20	REFUND TAX DAMAGE	33.26		120100	081420	P D N	STATE SALES TAX	101.00.20810
	181471	08/13/20	REFUND DAMAGE DEP	466.74		120100	081420	P D N	HALL RENTS	101.00.34781
				500.00	*CHECK	TOTAL				
			VENDOR TOTAL	500.00						
ROHN INDUSTRIES INC			025250							
	181472	08/13/20	SHREDDING 072020	27.00		532724		D N	REPAIR & MAINT.	101.42100.4000
	181472	08/13/20	SHREDDING 072020	6.75		532724		D N	REPAIR & MAINT.	101.42200.4000
				33.75	*CHECK	TOTAL				
	181567	08/20/20	SHREDDING 080320	15.00		534086		D N	REPAIR & MAINT.	101.41410.4000
			VENDOR TOTAL	48.75						
RUSTAD/SUSAN			.03457							
	181473	08/13/20	CXL BODY COND COVID19	28.00		5101-AUG20	080420	P D N	PROGRAM REVENUE	101.97.34700
SAFEASSURE CONSULTANTS I			023910							
	181568	08/20/20	SAFETY SVC 090120-0831	3,246.60		2813	003026	P D N	EXPERT & PROFESS	101.41320.3050
SAVE ON EVERYTHING INC			027870							
	181569	08/20/20	1/4 PAGE AD SEPT 2020	216.67		2020-293914	067265	P D N	ADVERTISING ENTE	609.49791.3420
	181569	08/20/20	1/4 PAGE AD SEPT 2020	170.57		2020-293914	067265	P D N	ADVERTISING ENTE	609.49792.3420
	181569	08/20/20	1/4 PAGE AD SEPT 2020	73.76		2020-293914	067265	P D N	ADVERTISING ENTE	609.49793.3420
				461.00	*CHECK	TOTAL				
			VENDOR TOTAL	461.00						
SCHINDLER ELEVATOR CORP			000605							
	181474	08/13/20	PREVENT MAINT 0720	165.20		8105383437		D N	BUILDING MAINT:C	609.49791.4020

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
SCHINDLER ELEVATOR CORP				000605							
		181474	08/13/20	PREVENT MAINT 0720	65.94		8105385696		D N	BUILDING MAINT:C	101.45129.4020
		181474	08/13/20	PREVENT MAINT 080120	65.94		8105386646		D N	BUILDING MAINT:C	101.42100.4020
		181474	08/13/20	PREVENT MAINT 080120	65.94		8105386646		D N	BUILDING MAINT:C	101.42200.4020
					363.02	*CHECK	TOTAL				
				VENDOR TOTAL	363.02						
SMALL LOT MN				022045							
		181475	08/13/20	080620 INV	496.08		MN37457		D N	INVENTORY - LIQU	609.00.14500
		181475	08/13/20	080620 DEL	12.30		MN37457		D N	DELIVERY	609.49791.2199
					508.38	*CHECK	TOTAL				
				VENDOR TOTAL	508.38						
SOUTHERN GLAZER'S				020261							
		181476	08/13/20	072320 INV	1,711.50		1975482		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	072320 DEL	7.04		1975482		D N	DELIVERY	609.49791.2199
		181476	08/13/20	072320 INV	1,476.00		1975484		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	072320 DEL	32.00		1975484		D N	DELIVERY	609.49791.2199
		181476	08/13/20	072320 INV	1,490.02		1975666		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	072320 DEL	16.64		1975666		D N	DELIVERY	609.49793.2199
		181476	08/13/20	072320 INV	1,427.40		1975667		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	072320 DEL	32.00		1975667		D N	DELIVERY	609.49793.2199
		181476	08/13/20	073020 INV	51.99		1978033		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	0.43		1978033		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	797.93		1978034		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	10.24		1978034		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	1,053.84		1978035		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	10.24		1978035		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	1,308.00		1978036		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	42.24		1978036		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	1,637.50		1978037		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	17.92		1978037		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	761.80		1978038		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	16.64		1978038		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	1,977.30		1978039		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	15.36		1978039		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	1,575.00		1978040		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	10.24		1978040		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	1,080.00		1978041		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	5.12		1978041		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	5,600.00		1978042		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	25.60		1978042		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 DEL	9.60		1978043		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073020 INV	142.94		1978045		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	2.56		1978045		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073020 INV	1,479.00		1978046		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	16.64		1978046		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073020 INV	1,600.50		1978047		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	10.24		1978047		D N	DELIVERY	609.49792.2199

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SOUTHERN GLAZER'S				020261							
		181476	08/13/20	073020 INV	252.00		1978048		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	7.68		1978048		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073020 INV	703.20		1978049		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	15.36		1978049		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073020 INV	2,800.00		1978050		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	12.80		1978050		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073020 DEL	7.68		1978051		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073020 INV	2,470.40		1978207		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073020 DEL	42.24		1978207		D N	DELIVERY	609.49793.2199
		181476	08/13/20	073020 DEL	4.48		1978208		D N	DELIVERY	609.49793.2199
		181476	08/13/20	080620 INV	208.00		1980527		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	080620 DEL	4.37		1980527		D N	DELIVERY	609.49791.2199
		181476	08/13/20	080620 INV	104.00		1980534		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	080620 DEL	1.81		1980534		D N	DELIVERY	609.49792.2199
		181476	08/13/20	073120 INV	64.98		5060015		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073120 DEL	1.28		5060015		D N	DELIVERY	609.49791.2199
		181476	08/13/20	073120 INV	64.98		5060018		D N	INVENTORY - LIQU	609.00.14500
		181476	08/13/20	073120 DEL	1.28		5060018		D N	DELIVERY	609.49792.2199
					32,218.01		*CHECK TOTAL				
		181570	08/20/20	071620 INV	952.16		1972979		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	071620 DEL	12.80		1972979		D N	DELIVERY	609.49791.2199
		181570	08/20/20	071620 INV	846.46		1972983		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	071620 DEL	11.52		1972983		D N	DELIVERY	609.49792.2199
		181570	08/20/20	072320 DEL	1.07		1975476		D N	DELIVERY	609.49791.2199
		181570	08/20/20	073020 INV	180.80		1978044		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	073020 DEL	2.56		1978044		D N	DELIVERY	609.49792.2199
		181570	08/20/20	080620 INV	306.38		1980518		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	7.68		1980518		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	566.00		1980519		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	7.68		1980519		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	252.50		1980520		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	2.56		1980520		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	450.00		1980521		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	12.80		1980521		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	337.20		1980523		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	3.84		1980523		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	454.50		1980524		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	4.48		1980524		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	270.00		1980525		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	1.28		1980525		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 DEL	6.40		1980526		D N	DELIVERY	609.49791.2199
		181570	08/20/20	080620 INV	270.00		1980528		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	1.28		1980528		D N	DELIVERY	609.49792.2199
		181570	08/20/20	080620 INV	450.00		1980530		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	12.80		1980530		D N	DELIVERY	609.49792.2199
		181570	08/20/20	080620 INV	112.40		1980532		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	080620 DEL	1.28		1980532		D N	DELIVERY	609.49792.2199

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SOUTHERN GLAZER'S				020261							
		181570	08/20/20	080620 DEL	5.12		1980533		D N	DELIVERY	609.49792.2199
		181570	08/20/20	073120 INV	487.00		5060017		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	073120 DEL	7.68		5060017		D N	DELIVERY	609.49792.2199
		181570	08/20/20	051520 INV	113.00CR		9209362		D N	INVENTORY - LIQU	609.00.14500
		181570	08/20/20	051520 INV	58.76CR		9209363		D N	INVENTORY - LIQU	609.00.14500
					5,866.47	*CHECK	TOTAL				
				VENDOR TOTAL	38,084.48						
SPOK INC				012845							
		181571	08/20/20	080120 0318950-3	21.03		D0318950T		D N	OTHER COMMUNICAT	601.49430.3250
		181571	08/20/20	080120 0318950-3	21.02		D0318950T		D N	OTHER COMMUNICAT	602.49450.3250
					42.05	*CHECK	TOTAL				
				VENDOR TOTAL	42.05						
STAPLES ADVANTAGE				099071							
		181572	08/20/20	PENS,TAPE,LAM POUCHES	28.60		3452202401		D N	OFFICE SUPPLIES	101.41940.2000
		181572	08/20/20	LAMINATING POUCHES	5.50		3452202401		D N	OFFICE SUPPLIES	272.41410.2000
					34.10	*CHECK	TOTAL				
				VENDOR TOTAL	34.10						
STREICHER'S GUN'S INC/DO				002270							
		181477	08/13/20	HLDRS,HLSTR,HND CF,FLSHLT	851.82		I1442768		D N	UNIFORMS	101.42100.2172
		181477	08/13/20	ASP BATON SWAGNER	149.99		I1442835		D N	UNIFORMS	101.42100.2172
		181477	08/13/20	NAMEPLACE SWAGNER	11.99		I1443580		D N	UNIFORMS	101.42100.2172
		181477	08/13/20	BOOTS MARKHAM	119.99		I1444650		D N	UNIFORMS	101.42100.2172
					1,133.79	*CHECK	TOTAL				
				VENDOR TOTAL	1,133.79						
SUN BADGE COMPANY INC				020230							
		181478	08/13/20	BADGES 144,145,146	892.75		399484		D N	UNIFORMS	101.42100.2172
SUNRAM CONSTRUCTION INC				027355							
		181573	08/20/20	5% RETAINAGE	15,937.24CR		3	002987 P D N		CONTRACTS PAY RE	415.00.20610
		181573	08/20/20	PAR PAY 3-37TH TRAIL	132,532.52		3	002987 P D N		INFRASTRUCTURE	415.51907.5185
					116,595.28	*CHECK	TOTAL				
				VENDOR TOTAL	116,595.28						
TERMINAL SUPPLY CO, INC				099052							
		181479	08/13/20	CABLE TIE KIT	59.00		57230-00		D N	GENERAL SUPPLIES	701.49950.2171
THATSEKHANGSAR/TSERING				.03188							
		181480	08/13/20	REFUND TAX DAMAGE CX	33.26		120086	082820 P D N		STATE SALES TAX	101.00.20810
		181480	08/13/20	REFUND DAMAGE DEP CX	466.74		120086	082820 P D N		HALL RENTS	101.00.34781
					500.00	*CHECK	TOTAL				
				VENDOR TOTAL	500.00						
THREE RIVERS UMPIRE ASSO				098893							
		181481	08/13/20	UMPIRES 070920-080420	720.00		080420		D M 07	EXPERT & PROFESS	101.45005.3050

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TIMESAVER OFF SITE SECRE				027015							
		181574	08/20/20	COUNCIL MINUTES 071320	148.00		M25782		D N	EXPERT & PROFESS	101.41410.3050
		181574	08/20/20	COUNCIL MINUTES 072720	148.00		M25782		D N	EXPERT & PROFESS	101.41410.3050
					296.00	*CHECK	TOTAL				
				VENDOR TOTAL	296.00						
TRADITION WINE & SPIRITS				022545							
		181482	08/13/20	073020 INV	1,210.00		23196		D N	INVENTORY - LIQU	609.00.14500
		181482	08/13/20	073020 DEL	26.00		23196		D N	DELIVERY	609.49791.2199
					1,236.00	*CHECK	TOTAL				
				VENDOR TOTAL	1,236.00						
TRIO SUPPLY COMPANY INC				099518							
		181483	08/13/20	DISINFECT, SOAP, TOWELS	235.65		613889		D N	GENERAL SUPPLIES	701.49950.2171
		181483	08/13/20	HAND SOAP, TP, TOWELS	161.55		622217		D N	GENERAL SUPPLIES	701.49950.2171
					397.20	*CHECK	TOTAL				
				VENDOR TOTAL	397.20						
TRUGREEN CHEMLAWN				013155							
		181484	08/13/20	LAWN SVC, WEED CNTL 0620	337.84		124032009		D M 07	BUILDING MAINT:C	240.45500.4020
		181575	08/20/20	HUSET PRK FNC LN 071320	175.00		126120896		D M 07	REPAIR & MAINT.	101.45200.4000
				VENDOR TOTAL	512.84						
TSG SERVER & STORAGE INC				023990							
		181485	08/13/20	INSTALL PTFS 080520	612.50		2020-0499		D N	REPAIR & MAINT.	101.41510.4000
TWIN CITY WATER CLINIC I				020465							
		181576	08/20/20	COLIFORM TESTING 0720	220.00		14910		D N	EXPERT & PROFESS	601.49430.3050
U.S. BANK				013580							
		181486	08/13/20	PAYING AGENT 2017A	450.00		5811165	201758 P D N		FISCAL AGENT CHA	639.47000.6200
		181486	08/13/20	PAYING AGENT 2017B	450.00		5811166	201759 P D N		FISCAL AGENT CHA	347.47000.6200
					900.00	*CHECK	TOTAL				
				VENDOR TOTAL	900.00						
ULINE INC				099766							
		181487	08/13/20	SCALE, EVD BOXESMADAPTER	558.77		121920498		D N	GENERAL SUPPLIES	101.42100.2171
		181577	08/20/20	A-FRAME SIGNBOARDS	457.64		122809346		D N	MINOR EQUIPMENT	272.45500.2010
				VENDOR TOTAL	1,016.41						
ULTIMATE MARTIAL ARTS IN				023945							
		181578	08/20/20	MARTIAL ARTS CLASSES	365.93		080620	067124 F D N		EXPERT & PROFESS	101.45001.3050
VERIZON WIRELESS				013270							
		181488	08/13/20	070120 542000689-00001	43.16		9857752702		D N	CELL PHONES	101.41320.3211
		181488	08/13/20	070120 542000689-00001	1,541.26		9857752702		D N	CELL PHONES	101.42100.3211
		181488	08/13/20	070120 542000689-00001	258.96		9857752702		D N	CELL PHONES	101.42200.3211
		181488	08/13/20	070120 542000689-00001	43.16		9857752702		D N	CELL PHONES	101.45000.3211

Vendor Payment Journal Report  
08/24/2020 COUNCIL REPORT

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
VERIZON WIRELESS				013270							
					1,886.54		*CHECK TOTAL				
	181579	08/20/20	080120	342019817-00001	250.69		9859775882		D N	CELL PHONES	101.43100.3211
	181579	08/20/20	080120	342019817-00001	85.88		9859775882		D N	CELL PHONES	101.43121.3211
	181579	08/20/20	080120	342019817-00001	85.88		9859775882		D N	CELL PHONES	101.45200.3211
	181579	08/20/20	080120	342019817-00001	53.92		9859775882		D N	CELL PHONES	101.46102.3211
	181579	08/20/20	080120	342019817-00001	6.20		9859775882		D N	CELL PHONES	601.49430.3211
	181579	08/20/20	080120	342019817-00001	179.26		9859775882		D N	CELL PHONES	601.49430.3211
	181579	08/20/20	080120	342019817-00001	6.19		9859775882		D N	CELL PHONES	602.49450.3211
	181579	08/20/20	080120	342019817-00001	179.27		9859775882		D N	CELL PHONES	602.49450.3211
	181579	08/20/20	080120	342019817-00001	53.92		9859775882		D N	CELL PHONES	604.49650.3211
	181579	08/20/20	080120	342019817-00001	53.92		9859775882		D N	CELL PHONES	701.49950.3211
	181579	08/20/20	080120	342019817-00001	53.92		9859775882		D N	CELL PHONES	705.49970.3211
					1,009.05		*CHECK TOTAL				
				VENDOR TOTAL	2,895.59						
VINOCOPIA INC				099231							
	181489	08/13/20	080420	INV	280.00		0261109-IN		D N	INVENTORY - LIQU	609.00.14500
	181489	08/13/20	080420	DEL	14.00		0261109-IN		D N	DELIVERY	609.49791.2199
					294.00		*CHECK TOTAL				
	181580	08/20/20	072320	INV	803.00		0260574-IN		D N	INVENTORY - LIQU	609.00.14500
	181580	08/20/20	072320	DEL	5.00		0260574-IN		D N	DELIVERY	609.49791.2199
	181580	08/20/20	080420	INV	204.42		0261122-IN		D N	INVENTORY - LIQU	609.00.14500
	181580	08/20/20	080420	DEL	7.50		0261122-IN		D N	DELIVERY	609.49792.2199
					1,019.92		*CHECK TOTAL				
				VENDOR TOTAL	1,313.92						
VIRTUAL SYSTEMS SOLUTION				026670							
	181490	08/13/20	ECLASSTRAK	0820	120.00		14680		D N	REPAIR & MAINT.	101.45000.4000
WASTE MANAGEMENT OF WI-M				012245							
	181581	08/20/20	073120	REFUSE	60,145.36		8625111	002831	P D N	REFUSE	603.49510.2910
	181581	08/20/20	073120	SOLID WASTE DI	45,628.97		8625111	002831	P D N	REFUSE	603.49510.2910
	181581	08/20/20	073120	RECYCLING	23,816.68		8625111	002831	P D N	RECYCLING	603.49510.2920
	181581	08/20/20	073120	YARDWASTE/ORG	22,499.82		8625111	002831	P D N	YARD WASTE	603.49510.2930
	181581	08/20/20	073120	ELECTRONICS	935.40		8625111	002831	P D N	EXPERT & PROFESS	603.49540.3050
					153,026.23		*CHECK TOTAL				
				VENDOR TOTAL	153,026.23						
WINE MERCHANTS				013940							
	181491	08/13/20	072220	INV	708.00		7291954		D N	INVENTORY - LIQU	609.00.14500
	181491	08/13/20	072220	DEL	3.63		7291954		D N	DELIVERY	609.49791.2199
					711.63		*CHECK TOTAL				
	181582	08/20/20	072820	INV	147.29		7292631		D N	INVENTORY - LIQU	609.00.14500
	181582	08/20/20	072820	DEL	0.21		7292631		D N	DELIVERY	609.49791.2199



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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
WINE MERCHANTS				013940							
		181582	08/20/20	073020 INV	336.00		7293054		D N	INVENTORY - LIQU	609.00.14500
		181582	08/20/20	073020 DEL	4.24		7293054		D N	DELIVERY	609.49791.2199
		181582	08/20/20	073020 INV	46.00		7293055		D N	INVENTORY - LIQU	609.00.14500
		181582	08/20/20	073020 DEL	2.42		7293055		D N	DELIVERY	609.49792.2199
					536.16	*CHECK	TOTAL				
				VENDOR TOTAL	1,247.79						
XCEL ENERGY				(N S P) 005695							
		181492	08/13/20	072720 51-0012875093-9	1,714.71		0852292669		D N	ELECTRIC	408.46414.3810
		181492	08/13/20	072720 OVER ESTIMATED	536.64	CR	0852292669		D N	ELECTRIC	408.46414.3810
		181492	08/13/20	072720 OVER ESTIMATED	495.56	CR	0852292669		D N	ELECTRIC	408.46414.3810
		181492	08/13/20	072720 OVER ESTIMATED	532.20	CR	0852292669		D N	ELECTRIC	408.46414.3810
		181492	08/13/20	72820 51-4159572-0	8.16		85258199		D N	ELECTRIC	101.43160.3810
					158.47	*CHECK	TOTAL				
		181583	08/20/20	080520 51-5047554-2	1,821.64		0853958818		D N	ELECTRIC	101.42100.3810
		181583	08/20/20	080520 51-5047554-2	1,821.64		0853958818		D N	ELECTRIC	101.42200.3810
		181583	08/20/20	080520 51-0011136455-0	566.99		0854039093		D N	ELECTRIC	240.45500.3810
		181583	08/20/20	080520 ELEC COMBO REFUND	83.36	CR	0854039093		D N	ELECTRIC	240.45500.3810
		181583	08/20/20	080620 51-4217828-3	12.62		0854167185		D N	ELECTRIC	101.42200.3810
		181583	08/20/20	080620 51-4217828-3	12.87		0854169189		D N	ELECTRIC	101.42200.3810
		181583	08/20/20	080620 51-4217828-3	14.17		0854169945		D N	ELECTRIC	101.42200.3810
		181583	08/20/20	080720 51-0012807608-9	118.97		0854461489		D N	ELECTRIC	408.46416.3810
		181583	08/20/20	080320 51-4941920-1	8.17		853411532		D N	ELECTRIC	101.43160.3810
		181583	08/20/20	080320 51-4174399-1	8.17		853414790		D N	ELECTRIC	101.43160.3810
		181583	08/20/20	080620 51-4217828-3	14.28		854169186		D N	ELECTRIC	101.42200.3810
					4,316.16	*CHECK	TOTAL				
				VENDOR TOTAL	4,474.63						
YOUNG/JORDAN				028335							
		181493	08/13/20	BRUSH 4315 CENTRAL AVE	763.27		593	072720	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	BRUSH 2132 HIGHLAND PL	374.94		593	072720	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	BRUSH 3732 3RD ST	321.38		593	072720	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	BRUSH 3742 3RD ST	321.38		593	072720	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	BRUSH 4528 MADISON ST	321.38		594	072820	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	BRUSH 3736 3RD ST	241.03		594	072820	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	GRASS 3900 CENTRAL AVE	549.02		594	072820	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	GRASS 4419 JEFFERSON ST	107.13		594	072820	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	GRASS 4315 CENTRAL AVE	107.13		594	072820	P D M 03	REPAIR & MAINT.	415.46450.4000
		181493	08/13/20	BRUSH 4434 TYLER ST	535.63		594	072820	P D M 03	REPAIR & MAINT.	415.46450.4000
					3,642.29	*CHECK	TOTAL				
		181584	08/20/20	GRASS,WEED 3859 2ND ST	107.13		597		D M 03	REPAIR & MAINT.	415.46450.4000
		181584	08/20/20	GRASS,WEED 4006 4TH ST	107.13		597		D M 03	REPAIR & MAINT.	415.46450.4000
		181584	08/20/20	TRIP CHG 4044 JEFFERSON	26.78		597		D M 03	REPAIR & MAINT.	415.46450.4000
		181584	08/20/20	GRASS,WEED 4408 MONROE	107.13		597		D M 03	REPAIR & MAINT.	415.46450.4000
		181584	08/20/20	GRASS,WEED 689 46TH AVE	107.13		597		D M 03	REPAIR & MAINT.	415.46450.4000
		181584	08/20/20	GRASS,WEED 3841 2 1/2	107.13		597		D M 03	REPAIR & MAINT.	415.46450.4000
		181584	08/20/20	GRASS,WEED 4853 UNIVERSI	107.13		597		D M 03	REPAIR & MAINT.	415.46450.4000

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
YOUNG/JORDAN				028335							
					669.56						
				VENDOR TOTAL	4,311.85						
ZIEGLER INC				007380							
		181494	08/13/20	DRIVE TRAIN OIL-INV	618.18		PC002168448		D N	GARAGE INVENTORY	701.00.14120
		181585	08/20/20	TYD ELEMENTS-INV	134.04		PC002171082		D N	GARAGE INVENTORY	701.00.14120
				VENDOR TOTAL	752.22						

Vendor Payment Journal Report  
08/24/2020 COUNCIL REPORT

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				1,268,031.21										

RECORDS PRINTED - 000789

Vendor Payment Journal Report

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
101	GENERAL	78,780.93
204	EDA ADMINISTRATION	90.66
212	STATE AID MAINTENANCE	1,281.45
240	LIBRARY	5,401.39
262	21ST CENTURY ARTS	600.00
272	PUBLIC SAFETY GRANTS - OTHER	41,964.74
347	GO PUBLIC SAFETY REFND 2017B	450.00
371	TIF T4: KMART/CENTRAL AVE	130,617.32
372	HUSET PARK AREA TIF (T6)	30,458.75
408	EDA REDEVELOPMENT PROJECT FD	475.53
415	CAPITAL IMPRVMT - PIR PROJ	303,156.45
431	CAP EQUIP REPLACE-GENERAL	26,840.80
601	WATER UTILITY	192,046.29
602	SEWER UTILITY	104,537.60
603	REFUSE FUND	155,310.74
604	STORM SEWER UTILITY	836.61
609	LIQUOR	168,842.51
639	LIQUOR FUND DEBT SERVICE	450.00
652	SEWER CONSTRUCTION FUND	1,376.40
701	CENTRAL GARAGE	8,389.47
705	BUILDING MAINTENANCE	69.90
720	INFORMATION SYSTEMS	15,053.67
884	INSURANCE	1,000.00
TOTAL ALL FUNDS		1,268,031.21

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
BANK	CHECKING ACCOUNT	1,268,031.21
TOTAL ALL BANKS		1,268,031.21

PAYROLL...H      BIWEEKLY      V E N D O R    D I S T R I B U T I O N

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PERIOD 1 DATING FROM 7/25/2020 THRU 8/07/2020 CHECK DATE 8/14/2020

VENDOR #POLICE COL HGTS POLICE ASSN	CHECK #	88733	
885.00.10110 PAYROLL ACCOUNT	TOTAL		151.50 *
CHECK # 088733 TOTAL			151.50 **
VENDOR #1ST CU COL HTS LOCAL 1216	CHECK #	88734	
885.00.10110 PAYROLL ACCOUNT	TOTAL		200.00 *
CHECK # 088734 TOTAL			200.00 **
VENDOR #FIRE COLHTS FIREFIGHTER ASSN	CHECK #	88735	
885.00.10110 PAYROLL ACCOUNT	TOTAL		160.00 *
CHECK # 088735 TOTAL			160.00 **
VENDOR #DENTAL DELTA DENTAL OF MINNESOT	CHECK #	88736	
885.00.10110 PAYROLL ACCOUNT	TOTAL		2,356.87 *
CHECK # 088736 TOTAL			2,356.87 **
VENDOR #PMA FINANCIAL ONE	CHECK #	88737	
885.00.10110 PAYROLL ACCOUNT	TOTAL		60.00 *
CHECK # 088737 TOTAL			60.00 **
VENDOR #HSA HSA BANK	CHECK #	88738	
885.00.10110 PAYROLL ACCOUNT	TOTAL		7,403.55 *
CHECK # 088738 TOTAL			7,403.55 **
VENDOR #COP/UN LAW ENFORCEMENT LABOR SE	CHECK #	88739	
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,116.00 *
CHECK # 088739 TOTAL			1,116.00 **
VENDOR #POL/UN LAW ENFORCEMENT LABOR SE	CHECK #	88740	
885.00.10110 PAYROLL ACCOUNT	TOTAL		248.00 *
CHECK # 088740 TOTAL			248.00 **
VENDOR #MEDICA MEDICA	CHECK #	88741	
885.00.10110 PAYROLL ACCOUNT	TOTAL		56,434.04 *
CHECK # 088741 TOTAL			56,434.04 **
VENDOR #GW MSRS MNDGP PLAN 650251	CHECK #	88742	
885.00.10110 PAYROLL ACCOUNT	TOTAL		3,383.00 *
CHECK # 088742 TOTAL			3,383.00 **
VENDOR #PER/LF NCPERS GROUP LIFE INS MB	CHECK #	88743	

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PERIOD 1 DATING FROM 7/25/2020 THRU 8/07/2020 CHECK DATE 8/14/2020

VENDOR #PER/LF NCPERS GROUP LIFE INS MB	CHECK #	88743	
885.00.10110 PAYROLL ACCOUNT	TOTAL		64.00 *
CHECK # 088743 TOTAL			64.00 **
VENDOR #PERA PERA 397400	CHECK #	88744	
885.00.10110 PAYROLL ACCOUNT	TOTAL		72,275.04 *
CHECK # 088744 TOTAL			72,275.04 **
VENDOR #LIFE I SUN LIFE FINANCIAL	CHECK #	88745	
885.00.10110 PAYROLL ACCOUNT	TOTAL		10.00 *
CHECK # 088745 TOTAL			10.00 **
VENDOR #VISION UNUM LIFE INS CO OF AMER	CHECK #	88746	
885.00.10110 PAYROLL ACCOUNT	TOTAL		366.18 *
CHECK # 088746 TOTAL			366.18 **
VENDOR #ROTH VANTAGEPOINT TRANSFER -4	CHECK #	88747	
885.00.10110 PAYROLL ACCOUNT	TOTAL		1,099.00 *
CHECK # 088747 TOTAL			1,099.00 **
VENDOR #RHS VANTAGEPOINT TRANSFER AG	CHECK #	88748	
885.00.10110 PAYROLL ACCOUNT	TOTAL		570.89 *
CHECK # 088748 TOTAL			570.89 **
VENDOR #ICMA VANTAGEPOINT TRANSFER 45	CHECK #	88749	
885.00.10110 PAYROLL ACCOUNT	TOTAL		15,597.44 *
CHECK # 088749 TOTAL			15,597.44 **

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# **CITY OF COLUMBIA HEIGHTS ELECTRONIC PAYMENTS**


PAID TO	FOR	CONFIRMATION#	TRANSACTION DATE	AMOUNT	BY
MNDOR	July Liquor Sales Tax	0-153-741-600	08/18/20	\$56,277.00	
MNDOR	July Water/Refuse tax	1-579-411-744	08/15/20	\$15,231.00	JH
MNDOR	July Sales & Use Tax	1-633-671-456	08/20/20	\$237.00	LO
				=====	
		For Council Meeting:	08/24/20	\$71,745.00	





AGENDA SECTION	PUBLIC HEARINGS
ITEM NO.	7A & 7B
MEETING DATE	AUGUST 24, 2020

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	Consideration of Revocations of Rental Licenses- 979 44 ½ Avenue NE and 1122 40 <sup>th</sup> Avenue NE		
DEPARTMENT:	Fire	CITY MANAGER'S APPROVAL:	
BY/DATE:	Charles Thompson	BY/DATE:	 8/21/20
CITY STRATEGY:	#6: Excellent Housing/Neighborhoods		
Additional Strategy?	N/A		
SHORT TERM GOAL (IF APPLICABLE):	N/A		
Additional Goal?	N/A		

#### STAFF RECOMMENDATION:

Revocation of the license to operate a rental unit within the City of Columbia Heights is requested against rental properties at 979 44 ½ Avenue NE and 1122 40<sup>th</sup> Avenue NE for failure to meet the requirements of the Property Maintenance Codes.

#### RECOMMENDED MOTIONS:

##### 6A. 979 44 ½ Avenue NE:

MOTION: Move to close the public hearing and to waive the reading of Resolution Numbers 2020-61, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-61, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

##### 6B. 1122 40th Avenue NE:

MOTION: Move to close the public hearing and to waive the reading of Resolution Numbers 2020-62, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-62, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

#### ATTACHMENTS:

2020-61 Rental Vio NOT Corrected – 979 44 ½ Ave.

2020-62 Rental Vio NOT Corrected – 1122 40<sup>th</sup> Ave.

## **RESOLUTION NO. 2020-61**

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Mai Thao (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 979 44 ½ Avenue N.E. Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on July 13, 2020 of a public hearing to be held on August 24, 2020.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on May 20, 2020, inspectors for the City of Columbia Heights, inspected the property described above and noted violations. A compliance letter listing the violations was mailed by regular mail to the owner at the address listed on the Rental Housing License Application.
2. That on July 13, 2020, inspectors for the City of Columbia Heights performed a re-inspection and noted that violations remained uncorrected. A statement of cause was mailed via regular mail to the owner at the address listed on the rental housing license application.
3. That on August 12, 2020, inspectors for the City of Columbia Heights checked records for this property and noted that the violations remained uncorrected
4. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
  - a. Shall repair/replace fascia on southwest corner of garage.
  - b. Shall repair/replace brick molding on garage service door.
  - c. Shall repair/replace landscape timbers around tree in front.
  - d. Shall repair/replace deck handrail.
  - e. Shall repair/replace deck and west stoop spindles.
5. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

### **ORDER OF COUNCIL**

1. The rental license belonging to the License Holder described herein and identified by license number F18946 is hereby revoked.
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder.

3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 24<sup>th</sup> day of August, 2020

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary

## **RESOLUTION NO. 2020-62**

Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of that certain property rental license held by Scott Beck (Hereinafter "License Holder").

Whereas, license holder is the legal owner of the real property located at 1122 40<sup>th</sup> Avenue N.E. Columbia Heights, Minnesota,

Whereas, pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(B), written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on July 9, 2020 of a public hearing to be held on August 24, 2020.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

### **FINDINGS OF FACT**

1. That on May 13, 2020, inspectors for the City of Columbia Heights, inspected the property described above and noted violations. A compliance letter listing the violations was mailed by regular mail to the owner at the address listed on the Rental Housing License Application.
2. That on July 9, 2020, inspectors for the City of Columbia Heights performed a re-inspection and noted that violations remained uncorrected. A statement of cause was mailed via regular mail to the owner at the address listed on the rental housing license application.
3. That on August 12, 2020, inspectors for the City of Columbia Heights checked records for this property and noted that the violations remained uncorrected.
4. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
  - a. Shall remove tree stump(s) to a minimum of four (4) inches below the surface of the ground, including root extensions. Stumps debris shall be removed and the hole filled in to match the surrounding area. Stumps that are used for other purposes including, but not limited to, art, furniture, and landscaping shall be separated from the root system. The remaining stump/roots shall be removed as outlined above.
  - b. Shall fill and level low spot resulting from tree removal in back yard.
  - c. Shall repair/replace deteriorated siding on building. Repairs shall be performed in a workmanlike manner and conform to surrounding areas.
  - d. Shall repair/replace brick façade and siding in northeast corner.
  - e. Shall repair/replace southern garage window on west side.
5. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 5A, Article III 5A.306 and 5A.303(A).

**ORDER OF COUNCIL**

1. The rental license belonging to the License Holder described herein and identified by license number F18983A is hereby revoked.
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder.
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by License Holder.

Passed this 24<sup>th</sup> day of August, 2020

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor


Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary



AGENDA SECTION	ITEMS FOR CONSIDERATION
ITEM NO.	8A
MEETING DATE	AUG 24, 2020

## CITY OF COLUMBIA HEIGHTS – ECONOMIC DEVELOPMENT AUTHORITY

<b>ITEM:</b>	Business Relief Grant Program		
<b>DEPARTMENT:</b>	Community Development	<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b>	Mitchell Forney, 08/19/2020	<b>BY/DATE:</b> 	8/21/20

### BACKGROUND:

The recent outbreak of the novel Coronavirus ("COVID-19") has had a significant impact on the global economy. On March 11, 2020 the World Health Organization declared that the outbreak of COVID-19 constitutes a pandemic. Public health responses have included travel restrictions, quarantines, stay-at-home orders, and school closures. Such public health responses have greatly impacted the national, state, and local economies.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law. The CARES Act, in part, is intended to provide economic assistance to small businesses and preserve jobs. In July, The City of Columbia Heights was awarded CARES Act funding to be used to recover City expenditures related to COVID-19 pandemic response efforts.

To utilize a portion of the CARES act funding received by the City, the community development department has developed a Business Relief Grant program to assist local businesses affected by the COVID-19 pandemic. The goal of the project is to disburse grants of up to \$10,000 each to local businesses that can prove they are in need. By working with a third party contractor, staff will review applications and financial statements to distribute the money. Staff is still working to negotiate an agreement with a third party vendor for grant administration services. This grant administration agreement will be brought to the council at a later date. The proposed grant program guidelines are attached for your review.

### STAFF RECOMMENDATION:

Staff recommends approval of the Columbia Heights Business Relief Grant Program and the approval of Resolution 2020-63.

### RECOMMENDED MOTION(S):

**Motion:** Move to waive the reading of Resolution 2020-63, there being ample copies available to the public.

**Motion:** Move to adopt Resolution 2020-63, a resolution approving the creation and implementation of the Columbia Heights Business Relief Grant Program.

### ATTACHMENTS:

1. Business Relief Grant Program Guidelines (2 Pages)
2. Resolution 2020-63

## RESOLUTION NO. 2020-63

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving the creation and implementation of the Columbia Heights Business Relief Grant Program.

**Whereas**, On March 11, 2020 the World Health Organization declared that the outbreak of COVID-19 constitutes a pandemic; and

**Whereas**, Public health responses have included travel restrictions, quarantines, stay-at-home orders, and school closures which have greatly impacted the national, state, and local economies; and

**Whereas**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law by the Federal Government; and

**Whereas**, the City of Columbia Heights was awarded CARES Act funding to be used to recover City expenditures related to the COVID-19 pandemic; and

**Whereas**, the City of Columbia Heights has developed the Columbia Heights Business Relief Grant program to assist local businesses during the pandemic; and

**Whereas**, the City of Columbia Heights desires to dedicate a portion of the City's CARES Act allocation to the Business Relief Grant program;

**Now, therefore, be it resolved**, that the Columbia Heights City Council approves the Business Relief Grant Program and authorizes the Mayor and the City Manager to execute such agreements as are necessary to implement the Columbia Heights Business Relief Grant program.

## ORDER OF COUNCIL

Passed this 24<sup>th</sup> day of August, 2020.

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Donna Schmitt, Mayor

Attest:

\_\_\_\_\_  
Nicole Tingley, City Clerk/Council Secretary

## **Columbia Heights Business Relief Grant Program**

### **PROGRAM DESCRIPTION**

The City of Columbia Heights will offer a business relief grant program to support local businesses impacted by COVID-19. Grants will not exceed \$10,000, and will be used to cover eligible expenses and business losses incurred as a result of the COVID pandemic after March 1, 2020 (see examples of eligible use of grant funds below). Recipient must submit a list of COVID related expenditures during the application review process. In addition, application technical assistance will be available through the Columbia Heights Community Development Department. Grants will be awarded on the extent of hardship and need.

### **ELIGIBILITY CRITERIA**

- Applicant must be locally owned, operated and domiciled in the State of Minnesota with a physical establishment in Columbia Heights. If there is a parent company or a second location outside of Columbia Heights, only the entity located in Columbia Heights will be eligible.
- Applicant must be able to demonstrate financial hardship as a result of the COVID-19 outbreak.
- Applicant must be in good standing with the Minnesota Secretary of State and the Minnesota Department of Revenue as of January 1, 2020. If there is an issue pending with the Minnesota Secretary of State, Applicant may still apply for the grant, but will need to demonstrate the issue has been satisfactorily resolved in order to be eligible and receive grant funds.
- If required, Applicant must be licensed, in good standing.
- Applicant must be current on property taxes and assessments.
- Applicant must not have any outstanding property maintenance or City licensing violations.
- Applicant must employ 50 or less employees as of January 1, 2020.
- Applicant must have been in operation 12 months prior to application.
  - o Columbia Heights will not disqualify an applicant if there was an ownership change and the business remained in operation within 12 months prior to application.
- Applicant must disclose all federal, state or local grant or loan applications for which applicant has applied which has been received or remains pending at the time of application.
- Applicant must Certify in good faith that the “uncertainty of current conditions makes the grant request necessary to support ongoing operations.



### **INELIGIBLE BUSINESSES/RESTRICTIONS**

- Applicants who have previously received federal, state or local grants for the same expenses.
- If an applicant is awarded funds from Columbia Heights and Anoka County, Applicant may only accept one of the grants.
- Multi-state chains are generally ineligible except for locally owned franchisees.
- Nonprofit organizations.
- Businesses that primarily derive income from gambling or adult entertainment.
- Home-based businesses are generally ineligible except for in-home licensed childcare providers.
- Businesses that derive income from passive investments; for example, property rentals or property management; billboards; or lobbying.
- Payment of taxes or government utilities or fees is ineligible.

### **EXAMPLES OF ELIGIBLE USAGE OF GRANT FUNDS**


1. Commercial lease or mortgage payments.
2. Accounts payable (AP) if the AP is a COVID-19 related expense incurred since March 1, 2020.
3. Payroll, unless the business received Paycheck Protection Program (PPP) funds or pandemic unemployment insurance (UI) to assist with payroll expenses incurred after March 1, 2020.
4. Reopening costs or safety improvement costs expended since March 1, 2020 (i.e. outdoor seating, Plexiglass, cleaning products, re-staffing costs, etc.)
5. Operating utilities or fees for those facilities interrupted or forced to shut down incurred after March 1, 2020.

**The categories outlined above are intended to be general guidance. Final grant decisions will be made in consultation with the City Manager after a thorough review of all application factors. After the initial funding round, City reserves the right to amend any criteria for eligibility as needed to best address the impact of the current pandemic.**



AGENDA SECTION	ITEMS FOR CONSIDERATION
ITEM NO.	8B.A
MEETING DATE	AUG 24, 2020

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

<b>ITEM:</b>	Options for Dropping Off Election Ballots		
<b>DEPARTMENT:</b> Administration		<b>CITY MANAGER'S APPROVAL:</b>	
<b>BY/DATE:</b> Nicole Tingley/ August 18, 2020		<b>BY/DATE:</b> 	<b>8/21/20</b>
<b>CITY STRATEGY:</b> Additional Strategy?			
<b>SHORT TERM GOAL (IF APPLICABLE):</b> Additional Goal?			

#### BACKGROUND:

Currently voters can drop off completed ballots by giving them to designated staff members during normal office hours. This requires voters to fill out a form if they are not bringing in their own ballot.

Due to an expected increase in dropping off completed ballots, staff has started to explore options to make it easier for residents to drop off ballots.

City staff recommends having a drop box located inside of the lobby near the front desk/utility billing so staff can see the box. This would allow for dropping off ballots without interaction with city staff during normal office hours.

Although a drop box outside of the building available for dropping off ballots at all hours of the day is an option, staff does not recommend it due to security. City Staff wants 100% certainty that all ballots dropped off are safe.

City Staff is seeking feedback from the City Council.



AGENDA SECTION	EXECUTIVE SESSION
ITEM NO.	10A
MEETING DATE	AUGUST 24, 2020

### CITY OF COLUMBIA HEIGHTS - COUNCIL LETTER

ITEM:	Executive Session to discussion the complaint against the City by Jeffrey Bahe and Robert Williams		
DEPARTMENT: Administration		CITY MANAGER'S APPROVAL:	
BY/DATE: Kelli Bourgeois/ August 21, 2020		BY/DATE: <i>Kelli Bourgeois</i> 8/21/20	
CITY STRATEGY: #1; Safe Community Additional Strategy? #2: Economic Strength			
SHORT TERM GOAL (IF APPLICABLE): N/A Additional Goal? N/A			

#### BACKGROUND:

As was discussed at the June 3<sup>rd</sup> work session, the City is conducting area wide code enforcement related to auto businesses. As part of this code enforcement action, notice was sent to the owners of the Jeff's Bobby and Steve's regarding the property at 675 37<sup>th</sup> Avenue NE. The owners, Jeff Bahe and Bobby Williams, have filed a complaint against the City with the District Court regarding that enforcement action.

The League of Minnesota Cities Insurance Trust provides legal representation to the City for land use matters and has assigned attorney Paul Reuvers from Iverson Reuvers Condon to represent us. Mr. Reuvers will be meeting with the City Council in Executive Session to discuss this lawsuit.

The process and language to close the Council Meeting to go into Executive Session is enclosed.

**August 24, 2020**

**City Council Executive Session**

**Agenda Item:**    **Litigation – In the matter of the Complaint filed  
against the City by Jeffrey Bahe and Robert Williams**

**I.    Introduction**

The agenda item for this meeting is to discuss litigation in the matter of the complaint filed against the City of Columbia Heights by Jeffrey Bahe and Robert Williams with regard to property at 675 37<sup>th</sup> Ave NE, Columbia Heights.

**A.    Opening Statement**

This portion of the properly noticed regular meeting of the City Council of the City of Columbia Heights will be closed pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b) under the attorney/client privilege exception to the Minnesota Open Meeting Law to discuss litigation related to the complaint filed against the City of Columbia Heights by Jeffrey Bahe and Robert Williams with regard to property at 675 37<sup>th</sup> Ave NE, Columbia Heights.

The city's need for absolute confidentiality outweighs the purposes served by the open-meeting law in this case based on the following:

- Absolute confidentiality is necessary so that the City Council and legal counsel can have a candid and open discussion to determine the available legal options to handle the pending litigation, including strategy and possible alternatives to litigation.
- The purpose of the closed meeting is not to make a decision behind closed-doors, but instead is to determine the legal options for handling the referenced pending litigation.
- The only business to be discussed in this portion of the meeting is the litigation.
- An open session would be detrimental because it may take place in the presence of individuals involved in the litigation.
- A closed session would benefit the public because the ultimate outcome of the litigation may impact the finances of the City.

I will now entertain a motion to close this portion of the

meeting.

*[Follow procedure for motions]*

MOTION: Move to adjourn into executive session to discuss litigation related to the complaint filed against the City of Columbia Heights by Jeffrey Bahe and Robert Williams with regard to property at 675 37th Ave NE, Columbia Heights, pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b).

## **II. Closed Session**

The City Council will now go into a closed session. The time is [announce time].

Only the officials and consultants of the City who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item.

The meeting should not be taped or otherwise electronically recorded since it has been closed under the attorney-client privilege.

See Section 13D.05, subd. 1(d); "All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded at the expense of the public body."

The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

**A. Roll call**

The City Manager will take the roll.

**B. Mayor Schmitt's opening**

Members of the Council, I will now have Mr. Paul Reuvers, from the firm of Iverson Reuvers Condon, begin our discussion on this matter.

**C. City Council discussion on item**

**D. When discussion is concluded:**

Members of the Council, following the completion of our business, we will now adjourn into open session, and I will entertain a motion to adjourn the closed portion of the meeting and go back into open session.

[Follow procedure for motions]

MOTION: Move to adjourn the executive session and reconvene the open session.