

**OFFICIAL PROCEEDINGS
CITY OF COLUMBIA HEIGHTS
CITY COUNCIL MEETING
APRIL 13, 2020**

The following are the minutes for the regular meeting of the City Council held at 7:00 pm on Monday, April 13, 2020, in the City Council Chambers, City Hall, 590 40th Avenue N.E., Columbia Heights, Minnesota.

1. CALL TO ORDER/ROLL CALL

Mayor Schmitt called the meeting to order at 7:00 pm.

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky, Councilmember Williams

Also Present: Kelli Bourgeois, City Manager; Nicole Tingley, City Clerk

2. PLEDGE OF ALLEGIANCE

3. MISSION STATEMENT, Read by Mayor Schmitt

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.

4. APPROVAL OF AGENDA

Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to approve the agenda as presented. All Ayes, Motion Carried 5-0.

5. CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

A. Approve Minutes of the City Council

MOTION: Move to approve the minutes of the City Council Meeting of March 23, 2020.

B. Accept Board and Commission Meeting Minutes

MOTION: Move to accept the EDA minutes of February 3, 2020.

C. Award of Professional Services for Silver Lake Boat Landing and Lift Station Reconstruction, City Projects 1912 and 2008

MOTION: Move to approve the Professional Services Agreement with WSB & Associates, Inc. for construction services for the Silver Lake Boat Landing and Lift Station Improvements, City Projects 1912 and 2008, for a cost not to exceed \$87,892.00, appropriated from Funds 412-51912-3050 and 652-52008-3050.

D. Award of Professional Services for Pump Station 3 Improvements, City Project 2010

MOTION: Move to approve the Professional Services Agreement with Bolton & Menk for construction services for Pump Station 3 Upgrades, Project 2010, for a cost not to exceed \$32,900.00, appropriated from Fund 651-52010-3050.

E. Adopt Resolution No. 2020-40, Approving a Grant Application to the Metropolitan Council Supporting the Addition of Pedestrian Facilities Along and Adjacent to 49th Avenue from Johnson to Monroe Streets

MOTION: Move to waive the reading of Resolution No. 2020-40, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-40, being a Resolution in support of a grant application to the Metropolitan Council for Safe Routes to School Funds for the 49th Avenue Area pedestrian improvements from Johnson Street to Monroe Street.

F. Adopt Resolution 2020-41, Accepting Bids and Awarding a Contract for the 2020 Miscellaneous Concrete Repairs and Installations, City Project 2000

MOTION: Move to waive the reading of Resolution 2020-41, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-41, being a Resolution accepting bids and awarding the 2020 Miscellaneous Concrete Repairs and Installations, City Project No. 2000, to Create Construction, LLC, based upon their low, qualified, responsible bid in the amount of \$46,735.00 from Fund 415-52000-4000; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

G. Award of Professional Services for Construction Materials Testing for 2020 Concrete Alleys, 37th Avenue Trail, Street Rehabilitation and Infrastructure Projects

MOTION: Move to approve the Proposal for Construction Materials Testing for 2020 Concrete Alleys, 37th Avenue Trail, Street Rehabilitation – Zone 4A, and Infrastructure Projects with American Engineering Testing, Inc., based on project testing requirements, with an estimated cost of \$39,103.50, appropriated from Funds 415-51906 (Concrete Alleys), 415-51907 (37th Avenue Trail), and 651-51903, 652-51909 and 411-52006 (2020 Infrastructure Projects) and 4151-51802 (Street Rehabilitation – Zone 4).

H. Award of Professional Services for Construction Surveying and Staking for 2020 Concrete Alleys, Street Rehabilitation and Infrastructure Projects

MOTION: Move to approve the Proposal for Construction Surveying and Staking for 2020 Concrete Alleys, Infrastructure Projects and Street Rehabilitation – Zone 4A with Bolton & Menk, based on time and materials with an estimated cost of \$28,540.00 appropriated from Funds 415-51906 (Concrete Alleys) and 651-51903, 652-51909 and 411-52006 (2020 Infrastructure Projects) and 415-51802 (Street Rehabilitation – Zone 4).

I. Summary of Ordinance No. 1661, and Ordinance Amending the City Code of 2001 Relating to Accessory Structure Wall Height, Building Height and Structure Height within the City of Columbia Heights

MOTION: Move to waive the reading of the summary of Ordinance No. 1661, there being ample copies available to the public.

MOTION: Move to approve the summary of Ordinance No. 1661, an Ordinance amending the City Code of 2001 relating to accessory structure wall height, building height and structure height within the City of Columbia Heights, and direct staff to send a summary of the Ordinance as presented for publication in the legal newspaper.

J. Resolution No. 2020-42, Approving Temporary Site License Agreement with New Cingular Wireless PCS, LLC and its Affiliates

MOTION: Move to waive the reading of Resolution No. 2020-42, there being ample copies available to the public.

MOTION: Move to approve Resolution No. 2020-42, a Resolution approving temporary site license agreement with New Cingular Wireless PCS, LLC and its affiliates.

K. Approve Business License Applications

MOTION: Move to approve the items as listed on the Business License Agenda for April 13, 2020, as presented.

L. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8, the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,027,451.39.

Motion by Councilmember Novitsky, seconded by Councilmember Buesgens, to approve the Consent Agenda items as presented. All Ayes, Motion Carried 5-0.

6. CITY COUNCIL AND ADMINISTRATIVE REPORTS

Councilmember Buesgens reported HeightsNEXT's "Cheers for Beers" has been cancelled, Pride Festival has been cancelled but the group is considering a virtual version, and is uncertain whether the Plant Exchange will be held. She participated virtually in the Police Department's "National Night Out" leaders meeting.

Councilmember Williams reported that he doesn't believe there have been any COVID-19 cases reported in his business. Manager Bourgeois added that, to date, Anoka County has reported 68 positive cases.

Councilmember Murzyn, Jr. reported that Lions Club members are voting on whether to cancel or postpone the Jamboree, which would include all events such as the car show, parade and carnival, though the wrestling event in November may still go on as planned.

Councilmember Novitsky reported he has been staying at home helping with virtual learning and complimented teachers on how they have continued their teaching practices.

Mayor Schmitt reported that the Prayer Breakfast has been cancelled and it doesn't appear it will be rescheduled in the fall and Fridley's "49ers Days" has been cancelled as well. She believes all City events scheduled for June have been cancelled, and Councilmember Novitsky added that Minneapolis has done so as well though they have also closed their swimming pools and beaches.

Manager Bourgeois reported:

- Top Valu #1 liquor store, located at 4950 Central Avenue, is open with limited hours and social distancing, though the remaining two stores are closed until further notice;
- The Library is open to curbside pick-up for items previously reserved prior to the Library closing, and it is hoped that new reserved items may be obtained curbside next week;
- As many necessary meetings as possible are being scheduled electronically, such as the Neighborhood Watch meeting last week;
- City parks remain open and signs are being placed to strongly discourage use of playground equipment, basketball players still need to practice social distancing, and Recreation staff are visiting parks to educate people who are not following those practices;
- Public Works construction projects are all still planned as a "go" though some modifications may be needed;
- City staff will work on disseminating information to small businesses, especially sole proprietors, from the Small Business Administration;
- Applications for recreational burning will be done online;
- The City has not entered into a contract for fireworks this year in light of Jamboree's likely cancellation, and those funds would go towards the City's 100-year celebration next year;
- No final decision has been made regarding the Community Picnic and would be a modified version if scheduled;
- The City-Wide Garage Sale has been cancelled;
- Police, Fire and Recreation staff assisted in last week's SACA delivery drops and another one is scheduled for early May;
- Engineering is working with neighbors of the Silver Lake Boat Landing regarding possible design modifications, and it is hoped there will be some resolution before the April 27 Council Meeting;
- City Hall, Murzyn Hall and Public Works remain closed to the public though staff are still available by phone, email and social distancing meetings;
- Building inspections continue.

Mayor Schmitt reported she has done a lot of petitioning to Governor Walz, State Senators and State Representatives over the past week regarding the City's local businesses. She suggested small businesses call them if they believe they can run their businesses safely within COVID-19 guidelines.

Manager Bourgeois added that the Department of Employment and Economic Development website has a complete list of what is considered a "critical business" under the Governor's order.

7. ADJOURNMENT

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky, to adjourn. All Ayes, Motion Carried 5-0.

Meeting adjourned at 7:20 pm.

Respectfully Submitted,



Nicole Tingley, City Clerk/Council Secretary