



Mayor
Donna Schmitt
Councilmembers
Robert A. Williams
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
City Manager
Kelli Bourgeois

AGENDA
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBERS
590 40th AVE NE
MONDAY, JANUARY 13, 2020
7 PM

1. CALL TO ORDER/ROLL CALL

2. INVOCATION- Invocation provided by Rachel James, First Lutheran

3. PLEDGE OF ALLEGIANCE

4. MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.

5. APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items brought to the attention of the Council under the Citizen Forum or items submitted after the agenda preparation deadline.)

6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

7. CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

A. Approve Minutes of the City Council

MOTION: Move to approve the minutes of the City Council Work Session of December 9, 2019

MOTION: Move to approve the minutes of the Joint City Council and School Board Meeting of December 5, 2019

B. Accept Board and Commission Meeting Minutes

MOTION: Move to accept the Planning Commission minutes from May 7, 2019

MOTION: Move to accept the Park & Recreation Commission minutes from July 24, 2019

MOTION: Move to accept the Library Board minutes from December 4, 2019

C. Adopt Resolution 2020-01 Designating Official Depositories for the City of Columbia Heights

MOTION: Move to waive the reading of Resolution 2020-01, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-01, being a resolution designating official depositories for the City of Columbia Heights.

D. Adopt Resolution 2020-02 To Accept Certain Donations Received by the City of Columbia Heights

MOTION: Move to waive the reading of Resolution 2020-02, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-02, being a resolution to accept certain donations received by the City of Columbia Heights.

E. Adopt Resolution 2020-03 Appointing Deputy City Clerks for the Purpose of Administering the 2020 Elections

MOTION: Move to waive the reading of Resolution No. 2020-03, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-03, a resolution appointing Deputy City Clerks for the purpose of administering the 2020 Elections.

F. Adopt Resolution 2020-04 Designating Election Judges and Salaries for the 2020 Presidential Primary Election

MOTION: Move to waive the reading of Resolution No. 2020-04, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2020-04, being a resolution designating election judges and salaries for the 2020 Presidential Primary Election.

G. Adopt Resolution 2020-05, Appointment of Council Liaisons & Staff Assignments to City Boards & Commissions and External Boards for 2020

MOTION: Motion to waive the reading of Resolution No. 2020-05, there being ample copies available to the public.

MOTION: Motion to adopt Resolution 2020-05, appointing liaisons to City Boards & Commissions, and External Boards

H. Appointment of Council President for 2020

MOTION: Motion to appoint Councilmember Novitsky as Council President for 2020

I. Appointments to CH Volunteer Firefighters Relief Association Board of Trustees for 2020

MOTION: Move to appoint Councilmember John Murzyn, Jr. and Kelli Bourgeois to the Columbia Heights Volunteer Firefighters Relief Association Board of Trustees for 2020.

J. Adopt Resolution 2020-06 Accepting Amendment to Feasibility Report for Water Main Improvements, Project 1903

MOTION: Move to waive the reading of Resolution 2020-06, there being ample copies available to the public

MOTION: Move to adopt Resolution 2020-06 which accepts an Amendment to the Feasibility Report for Water Main Improvements on 39th Avenue from Johnson Street to Hayes Street.

K. Approval of Off-Site Gambling Application for Columbia Heights Athletic Boosters to conduct charitable gambling activities at Silver Lake Beach Park on January 25, 2020

MOTION: Move to approve the Off-Site Gambling Application for the Columbia Heights Athletic Boosters to conduct a raffle at Silver Lake Beach Park, 4305 Stinson Blvd NE, on January 25, 2020, and to direct the City Manager to sign the Off-Site Gambling Permit Application verifying the City's approval.

L. Authorize Mayor and City Manager to Enter into Contract for Police Service with City of Hilltop

MOTION: Move to authorize the Mayor and the City Manager to enter into a Police Service Contract with the City of Hilltop for 2020 at the rates specified in the contract.

M. Authorize Captain Johnston's attendance at Northwestern School of Police Staff and Command

MOTION: Move to authorize the attendance of Captain Erik Johnston at the Northwestern School of Police Staff and Command being held in Eagan from September 21 through December 4, 2020.

N. Authorize the Fire Service and Emergency Medical Services Contract with the City of Hilltop

MOTION: Move the authorize the Mayor and City Manager to enter into a three year agreement for Fire suppression and EMS services contract with the City of Hilltop starting January 1, 2020 and ending December 31, 2022.

O. Public Works Blanket Orders for 2020 Purchases

MOTION: Move for approval to authorize staff to process blanket purchase orders in an amount not to exceed the 2020 budget amounts for: De-icing salt for salt/sanding operations purchased off the State of Minnesota Purchasing Contract, Fuel (unleaded and diesel) for City vehicles from the State of Minnesota Purchasing Contract and the Anoka County Cooperative Agreement, Bituminous asphalt for patching/paving City streets and alleys from Commercial Asphalt, or City of St. Paul, or T.A. Schifsky & Son's, Curb stop and service repairs for delinquent accounts and foreclosed properties.

P. Resolution 2020-07, Adopting Changes in Minimum Wage, and Seasonal Recreation, Part Time Temporary Library, Seasonal Public Works, and Public Works Intern Wages

MOTION: Move to waive the reading of Resolution 2020-07, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-07, being a resolution setting the Minimum Wage, and Seasonal Recreation, Part Time Temporary Library, Seasonal Public Works, and Public Works Intern Wages.

Q. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for January 13, 2020 as presented.

R. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$2,515,156.09.

MOTION: Move to approve the Consent Agenda items.

8. PUBLIC HEARINGS

A. First Reading of Ordinance 1658, an Ordinance Modifying the Animal Ordinance

MOTION: Move to close the public hearing and waive the reading of Ordinance 1658, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance No. 1658, being an Ordinance Amending Chapter 8, Article 1 of the Columbia Heights City Code Relating to Animals and Elimination of Dog and Cat Licenses for January 27, 2020, at approximately 7:00 p.m. in the City Council Chambers.

B. Resolution 2019-102, a Resolution Approving Revocation of the Conditional Use Permit for Property Identification Number 36-30-24-33-0151.

MOTION: Move to table Resolution 2019-102 to June 8, 2020.

9. ITEMS FOR CONSIDERATION

A. Other Ordinances and Resolutions

B. Bid Considerations

a. Adopt Resolution 2020-08 Being a Resolution Accepting Bids and Awarding a Contract for 2020 Concrete Alley Construction, City Project 1906

MOTION: Move to waive the reading of Resolution 2020-08, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2020-08 being a resolution accepting bids and awarding the 2020 Concrete Alley Construction, City Project 1906 to Northland Excavating, LLC of Buffalo, Minnesota, based upon their low, qualified, responsible bid in the amount of \$548,660.40 with \$440,460.40 from Fund 415-51906 and \$108,200.00 from Fund 653-49699; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

b. Adopt Resolution 2020-09 Being a Resolution Accepting Bids and Awarding a Contract for 37th Avenue Trail and Pedestrian Ramp Improvements, City Project 1907 and Madison Street Curb and Gutter Construction, City Project 1902

MOTION: Move to waive the reading of Resolution 2020-09, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2020-09 being a resolution accepting bids and awarding the 37th Avenue Bituminous Trail and Pedestrian Ramp Improvements, City Project 1907 and Madison Street Curb and Gutter Construction, City Project 1902 to Sunram Construction of Corcoran, Minnesota, based upon their low, qualified, responsible bid in the amount of \$632,218 with \$358,018 from Fund 415-51907, \$53,380 from Fund 415-51902, \$115,000 from Fund 212-43190, \$75,000 from Fund 412-45200, \$21,340 from Fund 601-49430, \$9,480 from Fund 602-49450; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

C. New Business and Reports

a. Designation of Legal Newspaper for 2020

MOTION: Move to designate Life as the City of Columbia Heights official legal newspaper for 2020.

b. City Manager's Performance Evaluation Summary

10. CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council
Report of the City Manager
Report of the City Attorney

11. COMMUNITY FORUM

At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium, sign their name and address on the form for the Council Secretary's record, and limit their comments to five minutes. Individuals are asked to state their name for the record. The City Council will listen to the brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting in which they are raised.

12. ADJOURNMENT



Kelli Bourgeois, City Manager

Auxiliary aids or other accommodations for disabled persons are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.