



**Mayor**  
*Donna Schmitt*  
**Councilmembers**  
*Robert A. Williams*  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
**City Manager**  
*Kelli Bourgeois*

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY HALL – COUNCIL CHAMBERS**  
**590 40<sup>th</sup> AVE NE**  
**MONDAY, DECEMBER 9, 2019**  
**7 PM**

**1. CALL TO ORDER/ROLL CALL**

**2. INVOCATION**

Invocation provided by Nikki Wakal, Pagan Community

**3. PLEDGE OF ALLEGIANCE**

**4. MISSION STATEMENT**

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible manner.

**5. APPROVAL OF AGENDA**

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items brought to the attention of the Council under the Citizen Forum or items submitted after the agenda preparation deadline.)

**6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

**7. CONSENT AGENDA**

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

**A. Approve Minutes of the City Council**

MOTION: Move to approve the minutes of the City Council Work Session of December 2, 2019

MOTION: Move to approve the minutes of the City Council Meeting of November 25, 2019

**B. Accept Board and Commission Meeting Minutes**

MOTION: Move to accept the Library Board Minutes from November 6, 2019

MOTION: Move to accept the Planning Commission minutes from October 1, 2019

MOTION: Move to accept the Park & Recreation Commission minutes from September 25, 2019

**C. Adopt Resolution 2019-95 Updating Income Limit for Senior Utility Rates**

MOTION: Move to waive the reading of Resolution 2019-95, there being ample copies available to the public.

MOTION: Motion to adopt Resolution 2019-95, being a resolution updating the income limit for senior citizen utility rates.

**D. Final Compensating Change Order and Payment for Miscellaneous Concrete, Project No. 1900**

MOTION: Move to approve the final compensating change order and accept the work for 2019 Miscellaneous Concrete Repairs and Installations, City Project No. 1900, and authorize final payment of \$10,140.25 to Standard Sidewalk, Inc. of Blaine, Minnesota.

**E. Extension of GIS Range Rider Contract**

MOTION: Move to approve a one-year extension to the GIS Joint Powers Agreement in the amount of \$31,280; and, authorize the Mayor and City Manager to enter into an agreement for the same.

**F. Adopt Resolution 2019-99 Establishing Senior Citizens or Retired & Disabled Persons Hardship Special Assessment Deferral**

MOTION: Move to waive the reading of Resolution No. 2019-99, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2019-99, being a resolution establishing a new maximum income of \$37,600 for Senior or Retired and Disabled Persons to be eligible for special assessment deferral.

**G. Adopt Resolution 2019-97, Amending the 2019 Police Department Budget for Range Rental Fees**

MOTION: Motion to waive the reading of Resolution No. 2019-98, there being ample copies available to the public.

MOTION: Motion to adopt Resolution 2019-98, being a Resolution amending the 2019 budget to use certain additional revenue.

**H. Adopt Resolution 2019-98, Amending the 2019 Police Department Budget for Overtime**

MOTION: Motion to waive the reading of Resolution No. 2019-98, there being ample copies available to the public.

MOTION: Motion to adopt Resolution 2019-98, being a Resolution amending the 2019 budget to use certain additional revenue.

**I. Authorize School Liaison Officer Contract with Columbia Heights School District**

MOTION: Move to authorize the Mayor and Police Chief to enter into a Joint Powers agreement with Columbia Heights Public Schools for the provision of a Police School Liaison Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2020.

**J. Award a Contract to Cyber Advisors, Inc. for a Cybersecurity Risk Assessment, not to exceed \$29,000 and Authorize Staff to Negotiate and Execute the Related Agreement.**

MOTION: Award a contract to Cyber Advisors, Inc. for a cybersecurity risk assessment, not to exceed \$29,000 and authorize staff to negotiate and execute the related agreement.

**K. Adopt Resolution 2019-100, Amending the 2019 Fire Department Budget for Reimbursed Funds**

MOTION: Motion to waive the reading of Resolution No. 2019-100, there being ample copies available to the public.

MOTION: Motion to adopt Resolution 2019-100, being a Resolution amending the 2019 Fire Department Budget

**L. Consideration of adoption of the City of Columbia Heights Fee Schedule for 2020**

MOTION: Move to waive the reading of Resolution No. 2019-101, there being ample copies available to the public.

MOTION: Motion to adopt Resolution No. 2019-101, approving the City of Columbia Heights Fee Schedule for 2020.

**M. Approve Business License Applications**

MOTION: Move to approve the items as listed on the business license agenda for December 9, 2019 as presented.

**N. Review of Bills**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$746,810.32.

MOTION: Move to approve the Consent Agenda items.

**8. PUBLIC HEARINGS**

**A. Resolution 2019-96, Adopting a Budget for the Year 2020, Setting the City Levy, Approving the HRA Levy, and Approving a Tax Rate Increase.**

MOTION: Move to waive the reading of Resolution 2019-96, there being ample copies available to the public.

MOTION: Move to close the public hearing and adopt Resolution 2019-96, being a resolution adopting a budget for the year 2020, setting the city levy, approving the HRA levy, and approving a tax rate increase.

**B. Resolution 2019-102, a Resolution Approving Revocation of the Conditional Use Permit for Property Identification Number 36-30-24-33-0151.**

MOTION: Move to close the public hearing and waive the reading of Resolution No. 2019-102, there being ample copies available to the public.

MOTION: Move to adopt Resolution No. 2019-102, being a resolution of the City Council of Columbia Heights approving the revocation of the Conditional Use Permit for Property Identification Number 36-30-24-33-0151, pursuant to City Code 9.104 (H) (8).

**9. ITEMS FOR CONSIDERATION**

A. Other Ordinances and Resolutions

B. Bid Considerations

C. New Business and Reports

**a. Approval of Tow Contract Recommendation**

MOTION: Motion to authorize the Mayor and City Manager to enter into a contract with Schmit Towing, Inc. for towing impounding and storage of motor vehicles as specified in the City's Request. The term of this contract is to be January 1, 2020 to December 31, 2022.

**10. CITY COUNCIL AND ADMINISTRATIVE REPORTS**

Report of the City Council  
Report of the City Manager  
Report of the City Attorney

**11. COMMUNITY FORUM**

At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium, sign their name and address on the form for the Council Secretary's record, and limit their comments to five minutes. Individuals are asked to state their name for the record. The City Council will listen to the brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting in which they are raised.

**12. ADJOURNMENT**



Kelli Bourgeois, City Manager

Auxiliary aids or other accommodations for disabled persons are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.