



AFFIDAVIT OF NON-RENTAL OCCUPANCY

All premises that are rented, leased, let, or used for any type of occupancy in the city of Columbia Heights require a license with the exception of properties that meet the requirements as outlined in Chapter 5A of the Code of Ordinances. Properties claiming an exception must have an Affidavit of Non-Rental Dwelling on file with the city, including any required supplemental documentation.

I, _____ being duly sworn and certify under penalty of perjury:
(print True name)

- That I am the legal owner of a certain real property located at _____, Columbia Heights, MN 55421.
- I have owned the aforementioned addressed property for _____ years.
- That I am aware of the City of Columbia Heights ordinance (Chapter 5A) pertaining to the initial and annual licensing of rental occupancies which says that any person, firm, government agency or corporation owning a premises that is rented, leased, let, or used for any type of occupancy in the city must first obtain an occupancy license from the city. This includes vacation rental dwellings and dwellings for hire where all units are occupied by the owner or persons who are the owner's child, stepchild, daughter-in-law, son-in-law, parent, stepparent, parent-in-law, grandchild, grandparent, brother, brother-in-law, sister, sister-in-law, aunt or uncle.
- That the property located at _____, Columbia Heights, MN 55421, or any rooming unit inside this property, is NOT being used a rental property and will NOT be used as a rental property in the immediate future.
- That I do not collect rent, payments for mortgage, or taxes, or any other form of remuneration for the property listed above from the occupants of the property.
- I legally occupy this property as my residence.
- That the failure to comply is in violation of city code.

In the witness whereof, I certify under penalty of perjury under Minnesota law that I know the contents of this affidavit signed by me and that the statements are true and correct. I further acknowledge that if, in the future, the use of this property changes to that of an occupied rental dwelling. I will license this property in accordance with the Code of Ordinances of the City of Columbia Heights.

Name of owner: _____

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Owner Signature: _____

STATE OF MINNESOTA

COUNTY OF ANOKA

Notary Public Signature:

This instrument was acknowledged before me
on _____ (date) by _____.