



City of Columbia Heights | *Community Development*

590 40th Ave NE, Columbia Heights, MN 55421 ▪ Ph: 763-706-3670 ▪ www.columbiaheightsmn.gov

The City of Columbia Heights Outstanding Business of the Year Award recognizes businesses in the City for noteworthy accomplishments, long-standing contributions to the community, and significant community service efforts.

Award Categories & Criteria Considerations:

- Long-standing business in Columbia Heights reaching a milestone year
- Major business expansion, remodel, exterior renovation, landscaping improvements, or relocation to a new facility in Columbia Heights
- Major contribution(s) to the community
- Other major accomplishment or achievement worthy of recognition
- Environmentally friendly or sustainability related initiatives or improvements

Nominations

Columbia Heights business owners, employees, and residents are welcome to nominate a business by submitting this form to the Community Development Department. Members of the Economic Development Authority and elected officials may not nominate a business.

Staff Review & City Council Approval

Each April, the Economic Development Authority will review all eligible nominations and make a selection for the award. The City reserves the right to make no selection if nominations do not warrant recognition.

Award & Recognition

The award recipient will receive recognition in the following ways:

- Presentation of a plaque following a short presentation about the business at a City Council meeting
- Marketing of the achievement at City events, and on the City's reader board signs at City Hall, the library, and the municipal liquor stores
- A recognition article posted on the City's website and newsletter

Nominee: *(Please provide full description on next page)*

Business Name* _____

Address* _____

Contact _____

Phone # _____

Years in Columbia Heights _____

Number of Employees _____

**Required*

Nominator:

Name* _____ Address _____

Company _____

E-mail _____ Phone _____

Date _____

Submission Form and any attachments must be submitted by March 27 by e-mail or mail, or dropped off in-person

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Please describe why you feel the nominated business deserves the Columbia Heights Business of the Year Award. Include specifics about how the business has accomplished the award criteria identified in the program description. Provide photos and attach additional pages and supporting documents, if necessary.