

**OFFICIAL PROCEEDINGS
CITY OF COLUMBIA HEIGHTS
CITY COUNCIL MEETING
JANUARY 14, 2019**

The following are the minutes for the regular meeting of the City Council held at 7 pm on Monday, January 14, 2019 in the City Council Chambers, City Hall, 590 40th Avenue N.E., Columbia Heights, Minnesota

1. CALL TO ORDER/ROLL CALL

Mayor Schmitt called the meeting to order at 7:02 pm

Present: Mayor Schmitt, Councilmember Williams, Councilmember Murzyn, Jr., Councilmember Buesgens, and Councilmember Novitsky

Also Present: Kelli Bourgeois, City Manager; Jim Hoeft, City Attorney; Kevin Hansen, Public Works Director; Lenny Austin, Police Chief; Gary Gorman, Fire Chief; Ben Sandell, Communications Coordinator; and Katie Bruno, City Clerk/Council Secretary

2. INVOCATION

Invocation provided by Linda McCollough, Community United Methodist Church

3. PLEDGE OF ALLEGIANCE

4. MISSION STATEMENT, Read by Mayor Schmitt

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible and customer friendly manner.

5. APPROVAL OF AGENDA

Mayor Schmitt announced the following additions to the agenda

1. Proclamations, Presentations, Recognition, Announcements, Guests, Item 6B

Fire and Ice Polar Plunge Announcement-SACA

2. Consent Agenda, Item 7BB:

Approve Software Support Agreement with Conduent/Avenu

Mayor Schmitt announced the following changes to Items 7E and 7V

1. Item 7E page 33, Resolution 2019-002. There is a change to the list of donors in the printed packet. The on-line packet has been updated.

2. Item 7V page 104, Resolution 2019-07 Exhibit A. Additional language as follows:

For non-union supervisory employees, increase employer matching contribution to deferred compensation from \$425 per year to \$450 per year effective 1/1/19.

Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr. to approve the agenda as amended. All Ayes, Motion Carried.

6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. Oath of Office: Mayor Schmitt, Councilmember John Murzyn, Jr. and Councilmember Nick Novitsky
Katie Bruno; city clerk, administered the oaths to the three recently elected officials.

B. Announcement of Fire and Ice Plunge

Dave Rudolph, representing SACA announced that the Fire and Ice Plunge will take place on Saturday, January 26th at Silver Lake. Rudolph indicated they have busy planning the event, along with the Columbia Heights Athletic Boosters, the Lions and the Columbia Heights Fire Department.

7. CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

Councilmember Buesgens requested that Item G be removed for discussion.

A. Approve Minutes of the City Council

MOTION: Move to approve the minutes of the City Council meeting of December 10, 2018

B. Accept Board and Commission Meeting Minutes

MOTION: Move to accept the Library Board minutes from December 5, 2018

C. Appointments to CH Volunteer Firefighters Relief Association Board of Trustees for 2019.

MOTION: Move to appoint Councilmember John Murzyn, Jr. to the Columbia Heights Volunteer Firefighters Relief Association Board of Trustees for 2019.

D. Adopt Resolution 2019-01 Designating Official Depositories for the City of Columbia Heights

MOTION: Move to waive the reading of Resolution 2019-01, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-01, being a resolution designating official depositories for the City of Columbia Heights.

E. Adopt Resolution 2019-02 to Accept Certain Donations Received by the City of Columbia Heights

MOTION: Move to waive the reading of Resolution 2019-02 there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-02 being a resolution to accept certain donations received by the City of Columbia Heights.

F. Designation of Legal Newspaper for 2019.

MOTION: to designate the Sun Focus as the City of Columbia Heights official legal newspaper for 2019.

G. Appointment of Council Liaisons & Staff Assignments to City Boards & Commissions and External Boards for 2019. *Removed for discussion

H. Appointment of Council President for 2019

MOTION: To appoint Councilmember Connie Buesgens as Council President for 2019

I. Authorization to Purchase Police Vehicles

MOTION: Move to authorize the purchase of two 2019 Ford Police Interceptor Utility vehicles from Ford of Hibbing, and one unmarked Ford Explorer from Midway Ford, under the State of Minnesota bid, with funding to come from 431.42100.5150, in the amount of \$80,883.36 and that the Mayor and City Manager

are authorized to enter into a contract for same.

MOTION: Move to authorize the Police Chief to expend up to \$36,730.00 to set up and outfit these police vehicles as outlined above.

J. Authorization to Purchase Squad Radios

MOTION: Move to authorize the purchase of Motorola portable radios under the State of Minnesota bid (via Anoka County Communications), with funding to come from 431.42100.2010, in the amount of \$194,000.00 and that the Mayor and City Manager are authorized to enter into a contract for same.

K. Approval of Off-Site Gambling Application for CH Athletic Boosters to conduct charitable gambling activities at Silver Lake Beach Park on 1-26-2019

MOTION: Move to approve the Off-Site Gambling Application for the Columbia Heights Athletic Boosters to conduct a raffle at Silver Lake Beach Park, 4305 Stinson Blvd NE, on January 26, 2019, and to direct the City Manager to sign the Off-Site Gambling Permit Application verifying the City's approval.

L. Public Works Blanket Orders for 2019 Purchases

MOTION: Move for approval to authorize staff to process blanket purchase orders in an amount not to exceed the 2019 budget amounts for:

- De-icing salt for salt/sanding operations purchased off the State of Minnesota Purchasing Contract.
- Fuel (unleaded and diesel) for City vehicles from the State of Minnesota Purchasing Contract and the Anoka County Cooperative Agreement.
- Bituminous asphalt for patching/paving City streets and alleys from Commercial Asphalt, or City of St. Paul, or T.A. Schifsky & Son's.
- Curb stop and service repairs for delinquent accounts and foreclosed properties.

M. Adopt Resolution 2019-08 Accepting the Feasibility Report for the Madison Street Rehabilitation Project and Ordering the Public Improvement Hearing, Project No. 1902

MOTION: Move to waive the reading of Resolution 2019-08, there being ample copies available for the public.

MOTION: Move to adopt Resolution 2019-08, being a resolution accepting the Feasibility Report for Madison Street Rehabilitation, City Project No. 1902, and ordering the Public Improvement Hearing beginning at 6:45 p.m. on February 4, 2019.

N. Authorization to Seek Bids for 2019 Crack Sealing Program

MOTION: Move to authorize staff to seek bids for the 2019 Crack Sealing program, City Project 1901.

O. Final Compensating Change Order and Final Payment for 2017 Sanitary and Storm Sewer Repairs and Installations, Project No. 1711

MOTION: Move to approve the final compensating change order in the amount of \$31,153.15, and accept the work for 2017 Sanitary and Storm Sewer Repairs and Installations, City Project Number 1711, and authorize final payment of \$31,144.98 to Northdale Construction Company, Inc. of Albertville, Minnesota.

P. Accept Bids and Award 2019-2020 Tree Removal Contract

MOTION: Move to award the 2019-2020 Removal of Trees, Trees and Stumps or Stumps Only on Public and Private Property contract to Nick's Tree Service Inc. of Corcoran, MN, based upon their low, qualified, responsible total bid for tree and stump removal, tree removal only, or stump removal only; and furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

Q. Resolution 2019-09 Authorizing the City Of Columbia Heights to Enter Into a Traffic Control Signal Agreement with MNDOT

MOTION: Move to waive the reading of Resolution 2019-09, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-09, being a resolution authorizing the City of Columbia Heights to enter into Agreement No. 1032966, S.P. 0207-99, TH 65 (Central Avenue) at 41st Avenue NE with MnDOT, for the replacement and continuing maintenance of the Traffic Signal System on TH 65 at 41st Avenue.

R. Approve Purchase of new Self Contained Breathing Apparatus (SCBA) for the Fire Department

MOTION: Move to approve the purchase of Self Contained Breathing Apparatus with additional accessories for the amount of \$213,954.75 from Emergency Response Solutions, LLC of East Bethel, MN and authorize the Mayor and City Manager to enter into an agreement for the same.

S. Consideration of Resolution 2019-03; LELS Labor Agreement-Police Officers

MOTION: Move to waive the reading of Resolution 2019-03, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-03, regarding the Labor Agreement between the City of Columbia Heights and Law Enforcement Labor Services, Inc. Local No. 311, Police Officers, effective January 1, 2019-December 31, 2021.

T. Consideration of Resolution 2019-04; International Union of Operating Engineers (IUOE) Labor Agreement-Maintenance Workers.

MOTION: Move to waive the reading of Resolution 2019-04, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-04, regarding the Labor Agreement between the City of Columbia Heights and International Union of Operating Engineers, Local 49, effective January 1, 2019-December 31, 2021.

U. Consideration of Resolution 2019-06; AFSCME Labor Agreement-Clerical/Technical Employees

MOTION: Move to waive the reading of Resolution 2019-06, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-06, regarding the Labor Agreement between the City of Columbia Heights and American Federation of State, County and Municipal Employees Council No. 5, Local No. 495, clerical and technical employees, effective January 1, 2019 – December 31, 2021.

V. Consideration of Resolution 2019-07; adopting the Cost of Living and Fringe Benefit Adjustment for Non-Union Supervisory and Confidential/Essential Employees; City Council Benefits; Minimum Wage Adjustment for Seasonal/Temporary Recreation Positions and Wage Adjustment for Paid on Call Firefighters.

MOTION: Move to waive the reading of Resolution 2019-07, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-07, approving 2019 through 2021 cost of living and fringe benefit adjustments for non-union supervisory and confidential/essential employees, insurance benefit adjustments for City Council members, and wage adjustments for seasonal/temporary recreation positions and paid on call firefighter positions.

W. Consideration of Resolution 2019-10; Public Managers Association (PMA) Labor Agreement – Division Heads

MOTION: Move to waive the reading of the resolution, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-10, regarding the Labor Agreement between the City of Columbia Heights and the Public Managers Association, effective January 1, 2019 – December 31, 2021.

X. Consideration of Resolution 2019-12; IAFF Labor Agreement-Fire Fighters.

MOTION: Move to waive the reading of Resolution 2019-12, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-12, regarding the Labor Agreement between the City of Columbia Heights and International Association of Fire Fighters, effective January 1, 2019-December 31, 2021.

Y. Consideration of Resolution 2019-13; LELS Labor Agreement-Sergeants.

MOTION: Move to waive the reading of Resolution 2019-13, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2019-13, regarding the Labor Agreement between the City of Columbia Heights and Law Enforcement Labor Services, Inc. Local No. 342, Police Sergeants, effective January 1, 2019 – December 31, 2021.

Z. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for January 14, 2019.

AA. Payment of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8, the City Council has reviewed the enclosed list of paid claims in the amount of \$2,379,911.65.

BB. Approve Software Support Agreement with Conduent/Avenu

MOTION: Move to approve annual software support agreement with Conduent/Avenu for \$15,927.25.

Motion by Councilmember Williams, seconded by Councilmember Buesgens to approve the Consent Agenda items A through F, and H through BB as presented. All Ayes, Motion Carried.

The following item was removed for discussion:

G. Appointment of Council Liaisons & Staff Assignments to City Boards & Commissions and External Boards for 2019.

Councilmember Buesgens reported that a letter was received by all of the council members from the Columbia Heights School Board, regarding the role of the council liaison. Buesgens stated that the current liaison; Councilmember Novitsky has attended disciplinary meetings at the school to offer support to the parents. Buesgens was not questioning the validity of the parents' concerns, and stated she understood Novitsky's concern for the residents. Councilmember Novitsky stated he will continue to attend meetings if a parent requests him to. This troubled Buesgens.

Motion by Councilmember Buesgens, seconded by Councilmember Williams to amend the motion as follows:

Motion to adopt Resolution No. 2019-11 appointing liaisons to City Boards & Commissions, and External Boards, excluding the liaison to the Columbia Heights School District. 4 Ayes, 1 Nay, Motion Carried. Ayes: Buesgens, Williams, Murzyn, Jr., and Novitsky. Nay: Schmitt.

Motion by Councilmember Buesgens, seconded by Councilmember Williams to remove Councilmember Novitsky as Liaison to the Columbia Heights School District. Motion failed for lack of a second.

Councilmember Novitsky clarified that he attended the meetings at the request of the parents, and that he never spoke at the meetings. Buesgens stated that representing himself as a councilmember is a conflict, whether he speaks or not. Buesgens asked Novitsky if he was ever asked to attend the parent meetings prior to being on the council. Novitsky replied that he was not.

Novitsky indicated that there is not a city council handbook to reference this, and the role of a liaison is not addressed anywhere. Mayor Schmitt clarified that there is draft version of a council handbook, which does address city commissions; nothing that it does not reference outside committees. Schmitt stated this is because council members are allowed to express their voice at outside committees.

Mayor Schmitt asked for comments from the audience.

KT Jacobs-4104 Monroe St indicated she attended the January 7th work session, and questioned the validity of Councilmember Buesgens statement regarding her teaching license, as Jacobs confirmed her license expired in 2012. Buesgens acknowledged her error. Buesgens stated she sees no reason that a member is more qualified to serve as liaison if they have background in education or are a parent of students in the district, stating that all council members should rotate through the committees. Jacobs stated that she is troubled by what seems to be a personal agenda by Buesgens, because she was not truthful at the January 7th work session, and that this letter surfaced the same time council would be making recommendations for appointments to committees.

Jacobs indicated she sees it as a mistake to remove Novitsky from the position of liaison, as the message would be that School Board controls the City Council.

Councilmember Buesgens reiterated that these meetings are not an appropriate place for a city council member to be, and this could threaten the relationship between the school district and the city. Buesgens stated that a joint meeting between the school district and city will be scheduled to appropriately discuss concerns.

Sean Broom-4117 5th St NE stated the letter sent by the school board indicated that Novitsky attended the meetings "with the stated purpose of representing the City of Columbia Heights." Novitsky said that is not true. Broom also asked the council consider the hypothetical situation of a school board member attending an employee's (of the city) discipline meeting.

Amada Marquez Simula-1700 49th Ave NE suggested that if Councilmember Novitsky wants to continue to help the families and attend the meetings, he could give up his liaison appointment, as it is a grey area.

Elizabeth Herman-school employee, shared her opinion that the school district and city council are separate entities, and should remain separate. She also stated that some of the district's students are not residents of Columbia Heights, and may be at a disadvantage if their families cannot invite Councilmember Novitsky to their meetings.

KT Jacobs-4104 Monroe St indicated that there seems to be a misunderstanding that Councilmember Novitsky is speaking at the meetings. Jacobs stated she has attended meetings, and it can be very intimidating for parents. Jacobs suggested the School District and City Council work to develop a working relationship.

Frost Simula-1700 49th Ave NE stated that the school district has expressed their concern, and the council should consider their concerns.

Motion by Councilmember Murzyn, Jr., to table the item until a meeting occurs with the School Board. Motion failed for lack of a second.

Motion by Councilmember Novitsky to appoint Nick Novitsky as the School Board Liaison, as discussed at the January 7th work session. Motion failed for lack of a second.

Councilmember Buesgens withdrew her original motion; Councilmember Williams withdrew his second to the motion.

City Attorney Jim Hoeft stated that a council member can legally distinguish their position as a resident or councilmember, stating that if Councilmember Novitsky attends future meetings, he should indicate that he is not there as a liaison representing the Council. Hoeft indicated that the position of a School Board Liaison is determined by the school district, and can be eliminated at their request. Hoeft addressed the question of policies, indicating if there is a policy in place; the council as a body would determine any violations to the policy.

Mayor Schmitt reported that the School District Liaison is a relatively new appointment; the district has had a liaison to the city or a long time.

Motion by Councilmember Murzyn, Jr., seconded by Councilmember Buesgens to schedule a meeting with the School Board to discuss the liaison appointment. 4 Ayes, 1 Nay, Motion Carried. Ayes; Schmitt, Williams, Murzyn, Jr., and Buesgens. Nay; Novitsky.

Lorien Mueller-1317 42 ½ introduced herself as the School Board Liaison to the City Council. Mueller; on behalf of the School Board, thanked the community for their support.

8. PUBLIC HEARINGS

9. ITEMS FOR CONSIDERATION

A. Other Ordinances and Resolutions

B. Bid Considerations

C. New Business and Reports

a. Consideration of Resolution 2019-05; Establishing a Human Resources Manager Position.

City Manager Kelli Bourgeois reported that with her recent transition to City Manager, there was an opportunity to review staffing levels and needs within the Administration Department. This evaluation led to the concept of creating a Human Resources Manager position and a part time Special Projects/Events Coordinator. By hiring a Human Resources Manager instead of a Human Resources Director/Assistant City Manager, there is an opportunity to fund a minimum of a 20 hour per week Special Projects/Events Coordinator position within the Administration Department while remaining budget neutral. Bourgeois requested that the Human Resources Director/Assistant City Manager position remain within the department organizational chart because at some point that level position may be necessary.

Motion by Councilmember Buesgens, seconded by Councilmember Williams to waive the reading of Resolution 2019-05, there being ample copies available to the public. All Ayes, Motion Carried.

Motion by Councilmember Buesgens, seconded by Councilmember Williams to adopt Resolution 2019-05, establishing a Human Resources Manager position within the Administration Department and authorizing filling the position. All Ayes, Motion Carried.

10. ADMINISTRATIVE REPORTS

Councilmember Novitsky attended the "Little Mermaid, Jr." performed by Columbia Academy students.

Councilmember Williams acknowledged the generous donations received by the city in 2018. Williams complimented the police for their diligent work.

Councilmember Buesgens attended the Holiday Train, Walt Fehst's retirement party, participated in Shop with a Cop, attended the Columbia Heights Boosters pot luck, the Library Commission meeting, and Joe Hogeboom's retirement party. Residents were informed that garbage will now be going to landfills; residents were encouraged to sign up for organics recycling.

Mayor Schmitt attended Jim Kordiak's retirement party, the celebration of life services for Earl Bakken as well as Gene Edstrom. She attended the Salvation Army toy drive, the SACA toy drop off, and the MWMO January meeting. Mayor Schmitt requested the school district work to improve advertisement of events for residents, especially those without children enrolled in school.

11. COMMUNITY FORUM

Amada Marquez Simula-1700 49th Ave NE announced she attended the Hennepin Energy Recovery Center with the Master Recycling group.

An invitation was extended to the community to attend the HeightsNext annual meeting followed by the documentary "Saving Snow."

The 4th Annual HeightsNext volunteer pot luck will take place on February 21st, all volunteers in the city are invited. The recent winter/spring community education catalog is now available, residents were encouraged to look it over and sign up for events of interest.

Malcolm Watson-1717 49th Ave NE asked if the city partners with other cities for labor negotiations. City Manager Bourgeois indicated that the city bargains individually with each of the groups. Mr. Watson stated that he began working in the city 68 years ago, and has his diaries from 1951. Councilmember Buesgens suggested Mr. Watson consider putting his diaries into book form.

Dwaine Anderson-1314 45 ½ Ave NE presented the council with a signed petition requesting "No Parking" signage along the north side of 45th Ave. NE. Public Works Director Kevin Hansen suggested Mr. Anderson submit his request to the Traffic Commission.

12. ADJOURNMENT

Motion by Councilmember Williams, seconded by Councilmember Murzyn, Jr. to adjourn. All Ayes, Motion Carried.

Meeting adjourned at 8:36 pm



Respectfully Submitted,
Katie Bruno, City Clerk/Council Secretary

RESOLUTION NO. 2019-001

A resolution of the City Council for the City of Columbia Heights, Minnesota, designating official depositories for the City of Columbia Heights.

Now, therefore, in accordance with all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

ORDER OF COUNCIL

IT IS HEREBY RESOLVED, that Northeast Bank, Wells Fargo Bank of Minnesota, N.A., and U.S. Bank are hereby designated as depositories of the funds of this corporation.

IT IS FURTHER RESOLVED, that checks, drafts, or other withdrawal orders issued against the funds of this corporation on deposit with said banks shall be signed by the following:

Mayor
City Manager
Treasurer-Finance Director

and that said banks are hereby fully authorized to pay and charge to the account of this corporation any checks, drafts, or other withdrawal orders.

BE IT FURTHER RESOLVED, that Northeast Bank, Wells Fargo Bank of Minnesota, N.A., and U.S. Bank are hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this corporation's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures of the following:

Mayor
City Manager
Treasurer-Finance Director

and that Northeast Bank, Wells Fargo Bank of Minnesota, N.A., and U.S. Bank shall be entitled to honor and to charge this corporation for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the Banks by the Treasurer or other officer of his corporation.

BE IT FURTHER RESOLVED, that the Treasurer-Finance Director or their designee shall be authorized to make electronic funds transfers in lieu of issuing paper checks, subject to the controls required by Minnesota Statute 471.38 and by the City of Columbia Heights' financial policies.

BE IT FURTHER RESOLVED, that any and all resolutions heretofore adopted by the City Council of the corporation and certified to as governing the operation of this corporation's account(s) with it, be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing part of this resolution.

BE IT FURTHER RESOLVED, that all transactions, if any, relating to deposits, withdrawals, re-discounts and borrowings by or on behalf of this corporation with said banks prior to the adoption of this resolution be, and the same hereby are, in all things ratified, approved and confirmed.

BE IT FURTHER RESOLVED, that any bank designated above as a depository, may be used as a depository for investment purposes, so long as the investments comply with authorized investments as set forth in Minnesota Statutes 118A.

BE IT FURTHER RESOLVED, that any brokerage firm with offices in the State of Minnesota may be used as a depository for investment purposes so long as the investments comply with the authorized investments as set forth in Minnesota Statutes.

RESOLUTION NO. 2019-02

A resolution of the City Council for the City of Columbia Heights, Minnesota, to accept certain donations received by the City of Columbia Heights.

Whereas, the City of Columbia Heights has received the following donations:

Date	Donor	Fund	Amount	Purpose
8/1/2018	PALS	881	\$ 100.00	Jamboree - Fireworks
5/1/2018	Columbia Heights Post VFW	881	100.00	Jamboree- Heights Idol
5/1/2018	Northeast Bank	881	150.00	Jamboree- Heights Idol
6/14/2018	Columbia Heights Sister City	881	200.00	Jamboree- Heights Idol
1/22/2018	Super, Kathy	883	50.00	Library
3/5/2018	Super, Kathy	883	50.00	Library
3/19/2018	Super, Kathy	883	50.00	Library
4/23/2018	Super, Kathy	883	50.00	Library
6/18/2018	Super, Kathy	883	100.00	Library
8/6/2018	Super, Kathy	883	50.00	Library
10/1/2018	Super, Kathy	883	250.00	Library
11/14/2018	Whittaker, Gwendolyn	883	20.00	Library
11/26/2018	Friends of Columbia Heights	883	450.00	Library
12/28/2018	Columbia Heights Public Library Foundation	883	35,000.00	Library
8/21/2018	Columbia Heights Lions	883	1,370.00	Parks
8/21/2018	Columbia Heights Lions	883	380.00	Parks
2/27/2018	Columbia Heights Athletic Boosters	881	5,000.00	Recreation
3/27/2018	Columbia Heights Athletic Boosters	881	5,000.00	Recreation
7/11/2018	Financial One	881	1,000.00	Recreation
9/24/2018	Columbia Heights Athletic Boosters	881	5,000.00	Recreation
11/1/2018	Columbia Heights Athletic Boosters	881	8,000.00	Recreation
12/3/2018	Columbia Heights Athletic Boosters	881	7,000.00	Recreation
12/27/2018	Anonymous	881	30.00	Recreation
10/11/2018	Friends of Fridley Seniors	881	400.00	Senior Program
10/24/2018	Columbia Heights Lions Club	881	150.00	Trunk or Treat
			<u>\$ 69,950.00</u>	

RESOLUTION NO. 2019-03

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a collective bargaining agreement between the City of Columbia Heights and Law Enforcement Labor Services, Inc. Local No. 311 – Police Officers

Whereas, negotiations have proceeded between Law Enforcement Labor Services, Inc. (LELS), Local No. 311, representing Police Officers of the City, and members of the City’s negotiation team; and

Whereas, said negotiations have resulted in a mutually acceptable collective bargaining agreement for calendar years 2019 through 2021; and

Whereas, changes to the current agreement are hereby attached as Exhibit A, and a copy of said collective bargaining agreement is available for inspection at the Office of the City Manager and is made a part hereof by reference.

Now therefore, be it resolved that the collective bargaining agreement as negotiated, be and is hereby established as the salary and fringe benefit program for calendar years 2019 through 2021 for LELS, Local No. 311 – Police Officers, bargaining unit employees of the City; and

Be it further resolved that the Mayor and City Manager are hereby authorized to execute this collective bargaining agreement.

RESOLUTION NO. 2019-04

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a collective bargaining agreement between the City of Columbia Heights and International Union of Operating Engineers, Local 49 – Maintenance Workers, Mechanic, and Forepersons

Whereas, negotiations have proceeded between International Union of Operating Engineers, Local No. 49, representing Maintenance Workers, Mechanic, and Forepersons of the City, and members of the City's negotiation team; and

Whereas, said negotiations have resulted in a mutually acceptable collective bargaining agreement for calendar years 2019 through 2021; and

Whereas, changes to the current agreement are hereby attached as Exhibit A, and a copy of said collective bargaining agreement is available for inspection at the Office of the City Manager and is made a part hereof by reference.

Now therefore, be it resolved that the collective bargaining agreement as negotiated, be and is hereby established as the salary and fringe benefit program for calendar years 2019 through 2021 for International Union of Operating Engineers, Local No. 49, bargaining unit employees of the City; and

Be it further resolved that the Mayor and City Manager are hereby authorized to execute this collective bargaining agreement.

RESOLUTION NO. 2019-05

A resolution of the City Council for the City of Columbia Heights, Minnesota, establishing a Human Resources Manager position and authorizing the position be filled

Whereas, the previous City Manager's retirement in December, 2018 provided an opportunity to evaluate organizational structure within the Administration Department; and

Whereas, reorganizing the Department creating a Human Resources Manager position and filling that position was evaluated as an option instead of filling the existing Human Resources Director/Assistant City Manager position; and

Whereas, by making that change to the organizational structure it provides the budget and opportunity to create a Special Projects/Events Coordinator position to increase and improve community programs and communications.

Now therefore, be it resolved that the position of Human Resources Manager is hereby created within the Administration Department.

Be it further resolved that the 2019 monthly pay scale for the Human Resources Manager position is as follows:

Entry:	6 Months	1 Year	2 Years	3 Years
\$7004	\$7243	\$7481	\$7720	\$7959

Be it further resolved that the City Council hereby authorizes the Human Resources Manager position be filled immediately.

RESOLUTION NO. 2019-06

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a collective bargaining agreement between the City of Columbia Heights and American Federation of State, County and Municipal Employees Council No. 5 (AFSCME) – Clerical and Technical Workers

Whereas, negotiations have proceeded between American Federation of State, County and Municipal Employees Council No. 5 (AFSCME), representing clerical and technical employees of the City, and members of the City's negotiation team; and

Whereas, said negotiations have resulted in a mutually acceptable collective bargaining agreement for calendar years 2019 through 2021; and

Whereas, changes to the current agreement are hereby attached as Exhibit A, and a copy of said collective bargaining agreement is available for inspection at the Office of the City Manager and is made a part hereof by reference.

Now therefore, be it resolved that the collective bargaining agreement as negotiated, be and is hereby established as the salary and fringe benefit program for calendar years 2019 through 2021 for American Federation of State, County and Municipal Employees Council No. 5 (AFSCME), bargaining unit employees of the City; and

Be it further resolved that the Mayor and City Manager are hereby authorized to execute this collective bargaining agreement.

RESOLUTION NO. 2019-07

A Resolution of the City Council for the City of Columbia Heights, Minnesota, approving 2019 through 2021 cost of living and fringe benefit adjustments for non-union supervisory and confidential/essential employees, insurance benefit adjustments for City Council members, and wage adjustments for seasonal/temporary recreation positions and paid on call firefighter positions

Whereas, the City of Columbia Heights adopted a Wage Compensation Program for Non-Unionized City Employees effective January 1, 1980 (Resolution 80-47), which indicated that on an annual basis changes will be adopted in Group Salary Ranges; and

Whereas, the City of Columbia Heights adopted a Comparable Worth Implementation Plan effective January 1, 1988 (Resolution 88-50), to assure comparable compensation for positions with comparable skills, effort, responsibilities, and working conditions, and proportional compensation for positions where such factors are different; and

Whereas, the City of Columbia Heights annually reviews the Employer's share for various insurance programs and other benefits for its non-unionized supervisory and confidential/essential employees and City Council members to compare what is provided to other employee groups in the City; and

Whereas, effective January 1, 2019 the State of Minnesota minimum wage increased from the current \$9.65 per hour to \$9.86 per hour; and

Whereas, due to the change in minimum wage and to better attract and retain qualified paid on call firefighters the wage structures are proposed to be changed.

Now Therefore Be It Resolved, that the City of Columbia Heights hereby establishes cost of living adjustments and fringe benefits adjustments to all non-union supervisory and confidential/essential salary ranges for calendar years 2019 through 2021, as well as wage adjustments to certain seasonal/temporary recreation positions and paid on call firefighter positions as shown in attached Exhibit A.

RESOLUTION NO. 2019-08

A resolution of the City Council for the City of Columbia Heights, Minnesota,
WHEREAS, the City Council of Columbia Heights is proposing to rehabilitate select streets in the city that have not been rehabilitated under the street program, and
WHEREAS, pursuant to Resolution No. 2018-97, a report has been prepared by the City Engineer with reference to the Program, and the following street(s):

Madison Street NE, 37th Avenue to 300' North of 37th Avenue

WHEREAS, the report provides information regarding whether the proposed project is feasible, necessary and cost-effective, and

Said report is hereby received by the City Council of Columbia Heights on January 14, 2019.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

FINDINGS OF FACT

1. The council will consider the improvement of such streets in accordance with the report and the assessment of abutting or benefited property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$53,300.
2. A public hearing shall be held on such proposed improvement on the 4th day of February, 2019 in the City Council Chambers at 590 40th Avenue NE at 6:45 pm and the City Clerk shall give mailed and published notice of such hearing and improvement as required by law.

RESOLUTION NO. 2019-09

A resolution of the City Council for the City of Columbia Heights, Minnesota,

WHEREAS, the State of Minnesota has scheduled to install a new traffic control signal on TH 65 (Central Avenue) at 41st Avenue NE; and

WHEREAS, the City and the State will participate in the operation and maintenance of the new Signal System, APS, EVP System and Interconnect;

NOW THEREFORE, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

WHEREAS, Minnesota Statute § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. That the City of Columbia Heights enter into MnDOT Agreement No. 1032966 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the traffic control signal construction and other associated construction to be performed upon, along and adjacent to TH 65 (Central Avenue) at 41st Avenue NE within the corporate City limits under State Project No. 0207-99 and State Aid Project No. 113-010-020.

RESOLUTION NO. 2019-10

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a collective bargaining agreement between the City of Columbia Heights and the Public Managers Association – Division Heads

Whereas, negotiations have proceeded between the Public Managers Association, representing division head staff, and members of the City's negotiation team; and

Whereas, said negotiations have resulted in a mutually acceptable collective bargaining agreement for calendar years 2019 through 2021; and

Whereas, changes to the current agreement are hereby attached as Exhibit A, and a copy of said collective bargaining agreement is available for inspection at the Office of the City Manager and is made a part hereof by reference.

Now therefore, be it resolved that the collective bargaining agreement as negotiated, be and is hereby established as the salary and fringe benefit program for calendar years 2019 through 2021 for Public Managers Association (PMA), bargaining unit employees of the City; and

Be it further resolved that the Mayor and City Manager are hereby authorized to execute this collective bargaining agreement.

RESOLUTION NO. 2019-11

A RESOLUTION APPROVING COUNCIL LIAISONS AND STAFF ASSIGNMENTS TO CITY BOARDS & COMMISSIONS AND EXTERNAL BOARDS

WHEREAS: Annually the Council appoints liaisons to City Boards & Commissions as well as assigning delegates to External Boards, and

WHEREAS: the City council met in a work session to discuss the appointments,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Columbia Heights, to approve the following appointments:

City Boards and Commissions:

Library Board	Councilmember Buesgens
Park & Recreation Commission	Councilmember Novitsky
Planning Commission	Councilmember Murzyn, Jr.
Traffic Commission	Councilmember Williams
Charter Commission	Mayor Schmitt

External Boards:

The League of Minnesota Cities	Delegate Alternate	Councilmember Buesgens Councilmember Novitsky
Metro Cities	Delegate Alternate	Councilmember Novitsky Councilmember Williams
Mississippi Water Management Organization	Delegate Alternate	Mayor Schmitt Betty Risdahl (Hilltop)
Rice Creek Watershed Advisory Board	Delegate Alternate	Councilmember Buesgens Kevin Hansen
The Anoka County Joint Law Enforcement Council	Delegate Alternate	Mayor Schmitt Lenny Austin
Anoka County Fire Protection Council	Delegate Alternate	Councilmember Murzyn, Jr. Kelli Bourgeois

RESOLUTION NO. 2019-12

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a collective bargaining agreement between the City of Columbia Heights and International Association of Fire Fighters

Whereas, negotiations have proceeded between International Association of Fire Fighters (IAFF), Local #1216, representing Firefighters of the City, and members of the City's negotiation team; and

Whereas, said negotiations have resulted in a mutually acceptable collective bargaining agreement for calendar years 2019 through 2021; and

Whereas, changes to the current agreement are hereby attached as Exhibit A, and a copy of said collective bargaining agreement is available for inspection at the Office of the City Manager and is made a part hereof by reference.

Now therefore, be it resolved that the collective bargaining agreement as negotiated, be and is hereby established as the salary and fringe benefit program for calendar years 2019 through 2021 for IAFF, Local #1216 – Firefighters, bargaining unit employees of the City; and

Be it further resolved that the Mayor and City Manager are hereby authorized to execute this collective bargaining agreement and memorandum of understanding.

RESOLUTION NO. 2019-13

A resolution of the City Council for the City of Columbia Heights, Minnesota, approving a collective bargaining agreement between the City of Columbia Heights and Law Enforcement Labor Services, Inc. Local No. 342 – Police Sergeants

Whereas, negotiations have proceeded between Law Enforcement Labor Services, Inc. (LELS), Local No. 342, representing Police Sergeants of the City, and members of the City's negotiation team; and

Whereas, said negotiations have resulted in a mutually acceptable collective bargaining agreement for calendar years 2019 through 2021; and

Whereas, changes to the current agreement are hereby attached as Exhibit A, and a copy of said collective bargaining agreement is available for inspection at the Office of the City Manager and is made a part hereof by reference.

Now therefore, be it resolved that the collective bargaining agreement as negotiated, be and is hereby established as the salary and fringe benefit program for calendar years 2019 through 2021 for LELS, Local No. 342 – Police Sergeants, bargaining unit employees of the City; and

Be it further resolved that the Mayor and City Manager are hereby authorized to execute this collective bargaining agreement.