

**OFFICIAL PROCEEDINGS
CITY OF COLUMBIA HEIGHTS
CITY COUNCIL MEETING
APRIL 9, 2018**

The following are the minutes for the regular meeting of the City Council held at 7:00 PM on Monday April 9, 2018 the City Council Chambers, City Hall, 590 40th Ave. N.E., Columbia Heights, Minnesota

1. CALL TO ORDER/ROLL CALL

Mayor Schmitt called the meeting to order at 7:04 p.m.

Present: Mayor Schmitt, Councilmember Williams, Councilmember Murzyn, Jr., Councilmember Buesgens, and Councilmember Novitsky

Also Present: Walt Fehst; City Manager, Jim Hoeft; City Attorney, Kevin Hansen; Public Works Director, Sergeant Matt Markham, Fire Chief Gary Gorman, Sergeant Justin Pletcher, and Katie Bruno; City Clerk/Council Secretary

2. INVOCATION

Invocation provided by Matt Hinton, Heights Church

3. PLEDGE OF ALLEGIANCE

4. MISSION STATEMENT, Read by Mayor Schmitt

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively address changing citizen and community needs in a fiscally-responsible and customer friendly manner.

5. APPROVAL OF AGENDA

Motion by Councilmember Buesgens, seconded by Councilmember Williams to approve the agenda as presented. All Ayes, Motion Carried.

6. PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. Presentation of Citizen Awards to Deundra Rashawn Roberson, Jamario Deundra Roberson, and Deundra Roberson

Sergeant Matt Markham reported that Deundra Rashawn Roberson and his cousins; Deundra and Jamario, immediately ran out of their house to go to a house on fire to see if they could assist. Upon arriving, they learned that a woman was still inside the burning house. Much of the front of the house was engulfed in flames. Without hesitation, these three young men began attempting to rescue the woman from the fire. They began looking into the windows to see if they could see her, and they could hear screaming from inside the house, but they couldn't see her. Shortly after that, Columbia Heights Police and Fire showed up at the scene and took over. Deundra Jr. retrieved a blanket to help keep another woman and her baby warm until EMS could assist them further. Jamario stepped in and pulled a fire hose over 500 feet to a hydrant around the corner, which, according to Firefighter Emily Kosman and Captain Dan O'Brien of the CHFD, greatly assisted them in getting a hose hooked up and water on the fire quickly. The selfless actions of these three young men were exemplary, and it is recommended they be acknowledged for their actions.

B. St. Matthew Community Theater Day Proclamation

Mayor Schmitt read the proclamation, and presented it to a group from St. Matthew Community Theater.

C. Arbor Day Proclamation

Councilmember Buesgens read the proclamation, and presented it to Kevin Hansen, Public Works Director. Director Hansen announced an Arbor Day Celebration will take place on April 27th at Circle Terrace Park.

D. National Library Week Proclamation

Councilmember Novitsky read the proclamation. Library Board members Catherine Vesley and Steve Smith gratefully accepted the proclamation. Catherine Vesley reported the following library statistics:

20% increase in library visits. (Not including the drive-up book drop)

13% increase in circulation.

104% increase in computer use.

13% increase in Children's program attendance.

34% increase in Teen program attendance.

E. Prayer Breakfast Proclamation

Mayor Schmitt read the proclamation, and she gave some detailed information about the May 1st Interfaith Prayer Breakfast.

F. Eat up the Debt announcement from Community Grounds Coffee Shop

Nick Ziemet announced a community collaboration to assist in paying down the lunch debt of students whose families are experiencing financial difficulties from the Columbia Heights School District.

7. CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

Councilmember Buesgens requested Item F be removed for discussion.

A. Approve Minutes of the City Council

MOTION: Move to approve the minutes of the City Council meeting of March 26, 2018

B. Accept Board and Commission Meeting Minutes

MOTION: Move to accept the Planning & Zoning Commission minutes from February 7, 2018

MOTION: Move to accept the EDA commission minutes from February 5, 2018

MOTION: Move to accept the EDA commission minutes from March 26, 2018

MOTION: Move to accept the Library Board minutes from March 21, 2018

C. Resolution 2018-16 Approving Plans and Specifications and Ordering Advertisement for Bids for 2018 State Aid Street Rehabilitation, City Project 1805

MOTION: Move to waive the reading of Resolution 2018-16, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-16 approving Plans and Specifications and ordering Advertisement for Bids for 2018 State Aid Street Rehabilitation, City Project 1805.

D. Adopt Resolution 2018-17 being a Resolution Accepting Bids and Awarding a Contract for the 2018 Miscellaneous Concrete Repairs and Installations, City Project 1800

MOTION: Move to waive the reading of Resolution 2018-17, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-17 being a Resolution accepting bids and awarding the 2018 Miscellaneous Concrete Repairs and Installations, City Project No. 1800, to Standard Sidewalk, Inc., based upon their low, qualified, responsible bid in the amount of \$35,074.00 from Fund 415-51800-4000; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

E. Adopt Resolution 2018-18 Awarding Seal Coating and Resolution 2018-19 Awarding Street Striping

MOTION: SEAL COATING: Move to waive the reading of Resolution 2018-18, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-18, being a resolution awarding the Joint Powers Agreement Contract with the City of Coon Rapids for the 2018 Seal Coating Project to Pearson Bros. Inc. based upon their low, qualified, responsible bid in the amount of \$1.37 per gallon of emulsion and \$0.79 per square yard of FA-2 aggregate (local streets) with an estimated cost of \$54,660 to be appropriated from Fund 415-51701-4000.

MOTION: STREET STRIPING: Move to waive the reading of Resolution 2018-19, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2018-19, being a resolution awarding the Joint Powers Agreement Contract with the City of Coon Rapids for the 2018 Street Striping Project to Sir Lines-A-Lot, Inc. based upon their low, qualified, responsible bid in the amount of \$20.00 per gallon for Street Markings and \$99.50 per gallon for Street Symbol Markings with an estimated cost of \$3,370 to be appropriated from Fund 212-43190-4000 and \$655 to be appropriated from Fund 101-43170-4000.

F. Central Avenue Median Feasibility Report. **Removed for discussion*

G. Designate Temporary "No Parking" on the 39th Avenue Right of Way from Roundabout to Central Avenue

MOTION: Move to designate "No Parking" within the 39th Avenue 60' right-of-way from the roundabout to Central Avenue between April 23 and June 20, 2018.

H. Development Contract for the Holy Spirit Association for the Unification of World Christianity

MOTION: Move to waive the reading of Resolution No. 2018-20, there being ample copies available to the public.

MOTION: Move to approve Resolution No. 2018-20, being a resolution authorizing the execution of the Development Contract between the Holy Spirit Association for the Unification of World Christianity and the City of Columbia Heights.

I. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for April 9, 2018.

J. Review of Bills

MOTION: Move that in accordance with Minnesota Statutes the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$ 769,273.48.

Motion by Councilmember Buesgens, seconded by Councilmember Novitsky to approve the Consent Agenda items A, B, C, D, E, G,H, I, and J. All Ayes, Motion carried.

The following item was removed for discussion:

F. Central Avenue Median Feasibility Report

Kevin Hansen, Public Works Director reported a feasibility study was completed to promote safety along Central Ave from 47th Avenue to 51st Avenue. Median projects were proposed to minimize pedestrian crossing. A public meeting was held in 2017; the majority in attendance favored plantings and fencing. Costs are estimated between \$400,000 and \$500,000. Hansen requested council accept the report, and staff will continue to look for funding options. Mayor Schmitt clarified tonight's action is accepting the report, and the actual project or funding are not being considered.

Motion by Councilmember Williams, seconded by Councilmember Novitsky to accept the Feasibility Report for Central Avenue median treatments, 47th to 49th Avenues. All Ayes, Motion Carried

8. PUBLIC HEARINGS

9. ITEMS FOR CONSIDERATION

10. CITY COUNCIL AND ADMINISTRATIVE REPORTS

Councilmember Novitsky attended the North Park Elementary Fine Arts Night, the retirement party for Officer Terry Nightingale, and a volunteer potluck hosted by HeightsNext. Councilmember Novitsky announced the recent passing of long time Columbia Heights mayor and council member, Bruce Nawrocki.

Councilmember Murzyn, Jr. attended the retirement party for Officer Terry Nightingale and attended the SACA fundraiser at Dollar General.

Councilmember Williams spoke at Dunwoody College of Technology. He commented that there is a shortage of students pursuing technical training. Williams contacted a school board member to discuss offering technical classes in the high school. Councilmember Williams announced the Library will be celebrating 90 years this year, and they will be participating in the Jamboree Parade. Councilmember Williams attended a 90th Birthday Party for Al Kordiak.

Councilmember Buesgens agreed on the importance of offering technical training. Buesgens attended the volunteer pot luck, a neighborhood watch meeting, Officer Terry Nightingale's retirement party, a meeting with Keith Ellison, a tour of the Hmong Market in St. Paul, and a German Requiem concert at First Lutheran.

Mayor Schmitt announced Met Council Representative Lona Schreiber attended the April 2nd work session, and Keith Ellison came for a meeting on April 3rd.

City Manager Walt Fehst reported Bruce Nawrocki spent a total of 46 years serving the community, and he was very committed to Columbia Heights. Furthermore, Fehst suggested Columbia Heights consider participating in a home tour of remodeled homes, along with NE Minneapolis, in order to showcase some of the homes in the City.

Manager Fehst announced the Minnesota Municipal Beverage Associations newsletter included an article regarding the four Assistant Liquor Store Managers: Tom Costello, Tim Gouras, Steve Olson, and Eric Shurson.

These four were named the 2017 Employees of the Year. Fehst congratulated the managers, and he commended Jason Schulz, Liquor Operations Manager, for a job well done.

11. COMMUNITY FORUM

Mike Novitsky-5252 5th St NE expressed concern with property at 51st and 5th, requesting the council see that the property is cleaned up quickly.

City Attorney Jim Hoeft indicated a contract is in place to remove the garage. There is an individual considering rehabilitating the house. The building official is working with the interested party. City Manager Fehst stated he will follow up with the council.


Amada Simula-1700 49th Ave NE announced the following upcoming events: sponsored by HeightsNext; Stories from our Asian Neighbors, taking place at First Lutheran. A free movie night, featuring the movie Growth Busters. A fundraiser is scheduled for May 31st; "Cheers for Beers."

Malcolm Watson-1717 49th Ave NE shared some memories of his tenure with Bruce Nawrocki.

12. ADJOURNMENT

Motion by Councilmember Buesgens seconded by Councilmember Novitsky to adjourn. All Ayes, Motion carried.

Meeting adjourned at 8:22 p.m.



Respectively Submitted,
Katie Bruno, Council Secretary/City Clerk

RESOLUTION 2018-16

A resolution of the City Council for the City of Columbia Heights, Minnesota, **WHEREAS**, pursuant to a resolution passed by the City Council on January 8, 2018, the City Engineer has prepared plans and specifications for State Aid Street Rehabilitation for the following:

- Main Street NE, 37th Avenue to 40th Avenue
- 37th Avenue NE, Main Street to 5th Street

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. Such plans and specifications identified as 2018 State Aid Street Rehabilitation, City Project 1805, are hereby approved.

2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade journal an advertisement for bids upon making of such improvement under such approved plans and specifications. The advertisement shall be published a minimum of three weeks prior to the bid opening, shall specify the work to be done, shall state that bids will be received by representatives of the City Council of Columbia Heights until 10:00 a.m. on Tuesday, May 29, 2018 at which time they will be publicly opened at the place designated, will then be tabulated and will be considered by the City Council on Monday, June 11, 2018, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, bid bond, or certified check payable to the City of Columbia Heights for 5 percent of the amount of such bid.

RESOLUTION 2018-17

A resolution of the City Council for the City of Columbia Heights, Minnesota, **WHEREAS**, pursuant to an advertisement for bids for City Project No. 1800, Miscellaneous Concrete Repairs and Installations, bids were received, opened and tabulated according to law.

Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received complying with the advertisement:

Bidder Base Bid

Standard Sidewalk, Inc. \$ 35,074.00

New Look Contracting, Inc. \$ 47,565.00

It appears that Standard Sidewalk, Inc. of Blaine, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Standard Sidewalk, Inc. in the name of the City of Columbia Heights, for the 2018 Miscellaneous Concrete Repairs and Installations, City Project No. 1800, for a bid amount of \$35,074.00 according to plans and specifications therefore approved by the Council.

2. The City Engineer is hereby authorized and directed to retain the deposit of the successful bidder and the next lowest bidder until the contract has been signed.

3. City Project No. 1800 shall be funded from Fund 415-51800-4000.

RESOLUTION 2018-18

A resolution of the City Council for the City of Columbia Heights, Minnesota,
 WHEREAS, the City Council of Columbia Heights entered into a joint powers agreement with the City of Coon Rapids to administer the public bidding process including entering into a contract with the low, qualified, responsible bidder, and
 WHEREAS, pursuant to an advertisement for bids for 2018 Seal Coating, bids were received, opened and tabulated according to law.
 Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received by the City of Coon Rapids complying with the advertisement:

<u>Company</u>	<u>Base Bid Amount</u> <u>(Trap Rock)</u>	<u>Alternate Bid Amount</u> <u>(Granite)</u>
Pearson Bros., Inc.	\$ 1,648,703.38	\$ 1,632,268.34
Allied Blacktop Co.	\$ 1,771,640.72	\$ 1,755,205.68
Asphalt Surface Technologies Corp.	\$ 2,110,089.38	\$ 2,081,328.06

It appears that Pearson Bros., Inc. of Hanover, Minnesota is the lowest responsible bidder.
 NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA
 1.The City of Coon Rapids is hereby authorized to enter into a contract with Pearson Bros., Inc. on behalf of the City of Columbia Heights for 2018 Seal Coating, according to the specifications for said project and accepting Pearson Bros., Inc. bid.
 2.The City Manager of Columbia Heights is authorized to expend funds in accordance with the terms of the Joint Powers Agreement and the Bid Documents.
 3.City Seal Coating Project shall be funded with special assessment, infrastructure and general funds.

RESOLUTION 2018-19

A resolution of the City Council for the City of Columbia Heights, Minnesota,
WHEREAS, the City Council of Columbia Heights entered into a joint powers agreement with the City of Coon Rapids to administer the public bidding process including entering into a contract with the low, qualified, responsible bidder, and
WHEREAS, pursuant to an advertisement for bids for 2018 Pavement Markings, bids were received, opened and tabulated according to law.
 Now therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of Columbia Heights makes the following:

FINDINGS OF FACT

The following bids were received by the City of Coon Rapids complying with the advertisement:

<u>Company</u>	<u>Amount</u>
Sire Lines-A-Lot Inc.	\$174,828.10
AAA Striping Service Co	\$198,693.95
Warning Lites of Minnesota	\$234,806.14

It appears that Sir Lines-A-Lot, Inc. of Edina, Minnesota is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

1.The City of Coon Rapids is hereby authorized to enter into a contract with Sir Lines-A-Lot, Inc.on behalf of the City of Columbia Heights for 2018 Pavement Markings, according to the specifications for said project and accepting Sir Lines-A-Lot, Inc. bid.

2.The City Manager of Columbia Heights is authorized to expend funds in accordance with the terms of the Joint Powers Agreement and the Bid Documents.

3.City Pavement Markings Project shall be funded with state aid maintenance and general funds.

RESOLUTION 2018-20

A resolution of the City Council for the City of Columbia Heights, Minnesota, authorizing the execution of the Development Contract, between the Holy Spirit Association for the Unification of World Christianity and the City of Columbia Heights.

Whereas, the Planning Commission approved the Site Plan for the proposed development on December 5th, 2017 and the City Council approved a Conditional Use Permit for the proposed development on December 11th, 2017; and

Whereas, certain improvements which will be completed as components of this proposed development are required to be reviewed and monitored by the City as outlined in the Development Contract.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights approves Resolution No. 2018-20, authorizing the execution of the Development Contract between the Holy Spirit Association for the Unification of World Christianity and the City of Columbia Heights.