



OFFICE OF
Colfax County Assessor

230 N. 3rd Street
P.O. Box 427
Raton, NM 87740
Phone: (575) 445-2314 Fax: (575) 445-2207
Email: dsilva@co.colfax.nm.us

January 4, 2024

Dear Property Owner:

Our office records indicate that your property is currently being classified as **grazing land**. Please complete this form and enclose any required documentation. We will then note your account properly for the **2024** tax year.

If your land is being leased or used by another livestock owner other than the landowner(s) please place a checkmark in the area provided below and attach a copy of your current lease agreement, the name, address, and phone number for the person(s) who will be responsible for reporting the livestock. They will then receive a form to render their livestock for the **2024** tax year.

If the livestock that is grazing the property is owned by you, please specify by checking below. You should receive a separate form to render your livestock for the **2024** tax year.

NM Statute 7-36-21 places the duty to report on the livestock owner. It is the responsibility of the livestock owner utilizing the grazing land to report all livestock to the Colfax County Assessor. **Failure to report livestock on the property by either the lease or land/livestock owner may result in the reclassification of your property. The New Mexico Taxation & Revenue Department Regulation 3.6.5.27(5) requires that the owner of the property report when it is no longer being used for grazing purposes.** Therefore, if your property is no longer being used for grazing purposes, please specify by checking below.

We ask that you please return this completed form and required documentation within **10 days** of receiving this letter via USPS, fax, or email to dsilva@co.colfax.nm.us if you have any questions or concerns or need assistance completing the form please contact the office. Thank you for your cooperation.

Sincerely,

Desiree Silva
Colfax County Assessor Deputy Clerk

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- Property is no longer being used for grazing purposes.
 Property is being used for my own livestock.
 Property is being leased. *(Please provide contact information for lease below and attach a lease agreement if applicable.)*

NAME OF LEASEE _____

ADDRESS/CITY, STATE/ZIP _____

PHONE NUMBER _____ E-MAIL _____