

Special Meeting  
June 20, 2023

The Colfax County Board of Commissioners met on this date in Special Session in the Commission Chambers with the following members present:

Si Trujillo, Chairman  
Mary Lou Kern, Vice-Chairman  
Bret Wier, Member  
Rayetta M. Trujillo, County Clerk  
Monte Gore, County Manager

Others present: Sara Torres, Todd Tatum, Jeffrey Gilmer, Timothy Martinez, Amadeo Soto, Rob Morper, Tina Colangelo, Ashley Medina, Roger Smith, Joana Apodaca, Mark Manley, Virginia Strohm, Leonard Baca, Tammy Brandfas, Glen Stevens, Kristi Graham and Jun Roh – Via Electronic Device.

1. Call to Order

Chairman Trujillo called the meeting to order at 9:00 a.m.

2. Discuss/Action – Promotional and non-Promotional Funding, Raton Open Rodeo, Whatever It Takes Rodeo Series, TA Rodeo

Tina Colangelo stated she sent the Commission a copy of the application approved by the Lodger's Tax Committee on June 5, 2023, in the amount of \$10,000.00. Tina stated the non-promotional was in the amount of \$ 4259.83 and promotional was in the amount of 5,740.17. Tina stated that the event is taking place this weekend on Saturday and Sunday. Commissioner Kern made a motion to approve the Promotional and non-Promotional Funding, Raton Open Rodeo, Whatever It Takes Rodeo Series, TA Rodeo. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

3. Discuss/Action – Award RFP 2023-01, Air Service Operator for Colfax County Angel Fire Airport

Virginia Strohm stated that there was only one submission, and it did meet the qualifications. Commissioner Kern asked if the verbiage stated that it is pending receiving the grant. Virginia stated that it did. Commissioner Kern made a motion to Award RFP 2023-01, Air Service Operator for Colfax County Angel Fire Airport. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

4. Discuss/Action – RFB 2023-05, Apron Pavement Seal and Markings, Colfax County Angel Fire Airport

Virginia Strohm stated that they are working with Mike Provine on this project and are asking for permission to go out to bid for the paving, sealing and marking. Commissioner Kern made a motion to approve RFB 2023-05, Apron Pavement Seal and Markings, Colfax County Angel Fire Airport. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

5. Discuss/Action – State of NM Audit Contract Between Colfax County and Pattillo, Brown and Hill, LLP

Virginia Strohm stated that this is the annual contract for the audit company. Commissioner Kern asked how many more years are left on the contract. Virginia stated that there are two more years. Commissioner Kern made a motion to approve the State of NM Audit Contract Between Colfax County and Pattillo, Brown and Hill, LLP. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

6. Discuss/Action – Updated Colfax County Travel Policy

Virginia Strohm stated DFA changed the travel reimbursement fees and the travel policy was updated to reflect those changes. The changes were as follows: In State Overnight went from \$155.00 to \$157.00, In State Santa Fe went from \$202.00 to \$210.00, and Out of State went from \$155.00 to \$157.00. Commissioner Wier stated that he would like to look into doing a resolution or policy for the employees who travel to receive actual reimbursement. Commissioner Trujillo stated that they can do actuals right now. Virginia stated that the employees can do it either anticipated or actual. Commissioner Kern made a motion to approve the Updated Colfax County Travel Policy. Commissioner Wier seconded the motion.



Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

7. Discuss/Action – Approve Amended By-Laws of The Colfax County Health Council

Ashley Medina of the YES Program stated the only change to the By-Laws is changing the Council from an Executive Board to Advisory Board as they only make recommendations. Ashley stated the By-Laws have been reviewed by the Attorney. Commissioner Kern made a motion to approve the Amended By-Laws of The Colfax County Health Council. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

8. Discuss/Action – Colfax County YES Program Home Visitor, FY24 Service Agreement, Alejandra Sanchez

Virginia Strohm stated this is an annual contract with Alejandra Sanchez and the only change was adding the Contactor would pay the NM GRT. Commissioner Wier asked where the correction was made, and Virginia stated she did not know right off. Commissioner Wier stated that is why a redline copy needs to be provided to the Commission. Commissioner Kern made a motion to approve the Colfax County YES Program Home Visitor, FY24 Service Agreement with Alejandra Sanchez. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

9. Discuss/Action – Colfax County YES Program Lead Home Visitor/Lead Family Support Practitioner/Home Visitor/Lactation Consultant, FY24 Service Agreement Extension, Kristin Trujillo

Virginia Strohm stated this contract is the same as the others and is done annually and the changes were made to reflect that NM GRT would be paid by the contractor. Chairman Trujillo questioned why Union County was covered under this agreement. Joana Apodaca stated because the funding comes from Union County to Colfax County as Union County could not fund the position. Commissioner Kern questioned where Debra Ortiz was at and was told they did not know. Commissioner Kern made a motion to approve the Colfax County YES Program Lead Home Visitor/Lead Family Support Practitioner/Home Visitor/Lactation Consultant, FY24 Service Agreement Extension with Kristin Trujillo. Commissioner Wier seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

10. Discuss/Action – Colfax County YES Program Home Visitor/Health Council Co-Coordinator, FY24 Service Agreement, Ashley Vigil

Chairman Trujillo stated the name on this item was not correct on the document provided by the Director and needed to be changed from Ashley Vigil to Ashley Medina. Commissioner Wier asked if it was going to be a problem since the Commission did not approve the agenda. Chairman Trujillo recessed the meeting at 9:20 a.m. and returned at 9:39 a.m. Chairman Trujillo asked County Attorney Jun Roh if the Commission would be in violation of the Open Meetings Act if they did not approve the agenda prior to approving the Contracts and other Business. County Attorney Roh stated he would check with the NMC to see if there was going to be an issue. Commissioner Wier made a motion to approve the agenda as presented and ratify all decisions made. Commissioner Kern seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously.

11. Discuss/Action YES Program, Early Childhood Education and Care Department/Home Visiting, FY24 Program Sub-Contract Agreement, Clinical Supervisor Agreement for Professional Services, between Colfax County and Ulibarri Consulting LLC

Item not discussed.

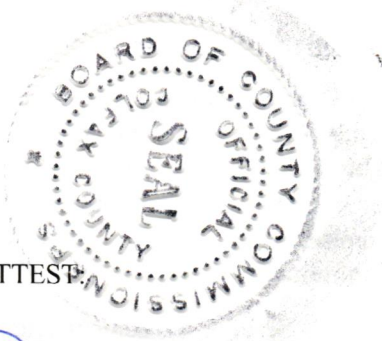
12. Discuss/Action – Colfax County YES Program Director, FY24 Contract Extension Debra Ortiz

Item not discussed.

13. Adjourn

Commissioner Wier made a motion to adjourn. Commissioner Kern seconded the motion. Chairman Trujillo asked for a roll call vote, the Clerk polled the Commissioners. Commissioner Kern – aye, Commissioner Wier – aye, and Chairman Trujillo – aye. The motion carried unanimously. The meeting was adjourned at 9:40 a.m.

COLFAX COUNTY BOARD COMMISSIONERS



ATTEST:

*Si Trujillo*

Chairman

*May Harker*

Vice-Chairman

*[Signature]*

Member

*[Signature]*

Clerk of the Board