

AIRPORT ADVISORY COMMITTEE MEETING Minutes

September 14 2023, 10:00 AM

Angel Fire Airport (KAXX), Owned and Operated by Colfax County, New Mexico

Call to Order: 10:10 am by Jeff Gilmer

Pledge of Allegiance

Roll Call: Colfax County Monte Gore, Jay Mitchel, Jeff Gilmer, Colfax County Commissioner Bret Wier, Mayor Jeff Carr, Bert Lehman, Mark Manley,

Approval of the last meeting agenda: Jay Mitchel motioned to approve Manger Gore 2nd; all approve.

Approve Regular Meeting Minutes: Jay Mitchell motioned to approve, Manager Gore 2nd, all in favor.

Recognize Visitors: Mayor Jo Mixon, B.J. Lindsey, Roger Smith, Cher Hanson, Mike Provine, Tina Colangelo, Frasier Macphee

Public Comment: Fraiser asked where we are with the furniture funded by Angel Fire Lodgers Tax. He stated a list was provided in March 2022 to the county, but no further action has been taken. Jay Mitchell asked if he could expend personal monies to buy furniture and be reimbursed from Colfax County/Angel Fire Lodgers Tax funds. Manager Gore responded yes.

Jeff Gilmer spoke of what this advisory group represents. We advise Colfax County Airport and do not make policy and procedure. Jeff read a paragraph out of a book that defined how a good idea is made into a workable system. A tale of not losing hope and being patient. We keep moving, we walk forward.

New Business:

Colfax County Manager Update – Manager Gore stated he agrees with Jeff that we need cooperation, and we need to move forward. Manager Gore introduced Tina Colangelo, his Executive Assistant. She will be taking minutes for the Airport Advisory and getting them out in a timely manner. Manager Gore talked with Glen Stevens, Road Superintendent. In the next two weeks we will be laying the millings on the parking lot. Manager Gore asked Scott Matthews to move some of the cars that are being stored on the parking lot. Monte acknowledged the great job Mike Provine is doing and presented Mike with a Letter of Appreciation.

Mike Provine mentioned they did meet with State Aviation two weeks ago in Albuquerque. They discussed funding opportunities and the constraints of the hanger grant; the grant money must be spent by 2026. The new hanger will be a basic hanger, like the recently built hanger at Raton Airport. Commissioner Wier asked if next spring is when we go out to bid or break ground. Mike said advertise after the first of the year and choose a contractor as early as possible. Construction possibly starting in May.

Commissioner Wier asked if there are any guidelines to be followed as far as the building contractor, he recommended that we try to stay local with contractors. Mike encourages that we stay local but anyone with a license and building permit can apply per procurement guidelines.

The FAA 5010-1 report update: Mike Provine

Bid project on apron seal and marking. FAA and County executed that grant in August. Construction is temperature driven. Possibly May or June 2024. Four years to complete project.

Airfield Lighting FAA Project – replace runway edge lights and fixtures, replace cable with conduit and cable, repair/replace rotating beacon. Mike stated that the parallel taxiway lighting is not in the budget so they would remain reflectors.

Snow removal equipment: address with FAA and get it as a priority. Manager Gore said they will continue to work on getting funding for snow removal equipment. Storage building is needed as well. Commissioner Trujillo is in talks with a state Senator who is helping move this up to the FAA and State for funding and looking for used equipment as a stop gap until new can be ordered.

Fire station project: FAA working with the county to use the half acre for a fire station so it can be used for an off-airport property fire. Mike is in talks with the FAA and will report back to the Committee.

Courtesy Car: Jay Mitchel stated a private aviation supporter stepped up to fill the gap temporarily.

Airport Staffing: Manager Gore stated that Raton Airport has on site housing for the airport manager. He stated we are investigating this in Angel Fire as further job compensation. Manager Gore stated they have broadened the reach for advertising job opening. Bert Lehman stated he has applied for a line person position, but he has not got any response from the county; Manager Gore will follow up.

Committee meeting schedule change: Jeff proposed to have a meeting scheduled every other month. Jay mentioned it does not require a vote to change the meeting date. It was agreed to move to every other month schedule until such time as monthly meetings need to be held.

Old Business:

Grant Application status for 135 operations: Manager Gore and Jeff Gilmer stated the meeting with State Aviation officials went very well. The proposed airline is good to go and every excited about starting operations here in Angel Fire. Jeff questioned advertising portion of the application and the state aviation folks saw no issues with what was presented and added that there are additional grant monies specifically for that we can apply for, As well as another grant for facilities upgrades. Also, the folks at state aviation have offered to grant monies to build a fuel containment area with a \$100,000. grant. That process will be picked up by the new county grant writer who starts on October 1.

Cher asked who the 135 contract was with, Jeff answered it is Advance Airlines which has other approved contracts within the state of New Mexico, Las Cruces, Gallup, and Silver City. One to two flight per day in the off season and three to five days in season. They will have an office here with staff that will assist with the planes and the customers.

FAA and NMDOT grant update: Mike Provine covered in previous comment.

Airport parking lot improvement: work was being scheduled as soon as the road crews were freed up from water damage repair in Eastern Colfax County. The parking lot is to be cleared of cars by Airport Manager Scott Matthews, the graded for water runoff then the 360 yards of material provided the state will be spread out and compacted.

Airport Manager's Update

Sales and Traffic Update: Scott Matthews provided spreadsheets with sales updates. Picking up Taos sales as well, due to their pumps are down.

Fuel Status: Fuel inventory is good. We should be good for the winter and prices have been reflected. Rodent control is in progress. Forest is back and needs attention. Jay Mitchell mentioned considering creating a loyalty program which offers a discount for fueling here.

Hanger Update: As previously noted.,

On-going Building Improvements/Updates: No other comments.

New refueling truck update: Truck is assembled and ready to be shipped. No eta as yet but possibly by October 1st.

New Gas Dispenser Shelter Grant: Scott mentioned it is still under consideration.

Board Member Announcements/Updates:

Jeff apologized for an error on date of the present agenda. The minutes for an AFAAC meeting on April 19, 2023 which was a Zoom meeting, had not been published and will be included in with the minutes for this meeting for review. At the April 19th meeting the AFAAC approved an ICIP and then submitted it to the county.

Jay mentioned the Infrastructure Improvement agreement submitted to the County Attorney. Mike Provine stated it would be a good idea to forward the document to Jane Lucero to get guidance. Then it will need to go to FAA for viewing. Monte reminded that Tina Colangelo is the Lodger's Tax Clerk. Airport Manager Scott Matthews asked permission to use this airport a STOL Clinic. He also asked if he could get a PO Box for the airport in Angel Fire. Manager Gore said yes, we can look at doing that.

Next Meeting: November 16, 2023.

Adjourn: Jeff Gilmer moved to adjourn meeting @ 12:03 pm

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Approved November 16, 2023



