



OFFICE OF  
**Colfax County Assessor**

230 N. 3<sup>rd</sup> Street  
P.O. Box 427  
Raton, NM 87740  
Phone: (575) 445-2314 Fax: (575) 445-2207  
Email: dsilva@co.colfax.nm.us

January 1, 2023

**Dear Property Owner:**

Our office records indicate that your property is currently being classified as **grazing land**. Please complete this form and enclose any required documentation. We will then note your account properly for the **2023** tax year.

**If your land is being leased or used by another livestock owner** other than the landowner(s) please place a checkmark in the area provided below and attach a copy of your current lease agreement, the name, address, and phone number for the person(s) who will be responsible for reporting the livestock. They will then receive a form to render their livestock for the **2023** tax year.

**If the livestock that is grazing the property is owned by you**, please specify by checking below. You should receive a separate form to render your livestock for the **2023** tax year.

**NM Statute 7-36-21** places the duty to report on the livestock owner. It is the responsibility of the livestock owner utilizing the grazing land to report all livestock to the Colfax County Assessor. **Failure to report livestock on the property by either the lease or land/livestock owner may result in the reclassification of your property. The New Mexico Taxation & Revenue Department Regulation 3.6.5.27(5)** requires that the owner of the property report when it is no longer being used for grazing purposes. Therefore, if your property is no longer being used for grazing purposes, please specify by checking below.

We ask that you please return this completed form and required documentation within **10 days** of receiving this letter via USPS, fax, or email to [dsilva@co.colfax.nm.us](mailto:dsilva@co.colfax.nm.us) if you have any questions or concerns or need assistance completing the form please contact the office. Thank you for your cooperation.

Sincerely,

Desiree Silva  
Colfax County Assessor Deputy Clerk

- 
- Property is no longer being used for grazing purposes.
  - Property is being used for my own livestock.
  - Property is being leased. *(Please provide contact information for lease below and attach a lease agreement if applicable.)*

NAME OF LEASEE \_\_\_\_\_

ADDRESS/CITY, STATE/ZIP \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_