

Topic: Sedro-Woolley City Council Meeting

Join Zoom Meeting

<https://zoom.us/j/91786850179?pwd=Vys0Y29XaIZmQTRmemJBM2txVDIUQT09>

Meeting ID: 917 8685 0179

Passcode: 091845

OR One tap mobile

+12532158782,,91786850179#,,,,*091845# US (Tacoma)

+16699006833,,91786850179#,,,,*091845# US (San Jose)

OR Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179

Passcode: 091845



Next Ord: 1990-21
Next Res: 1074-21

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO
ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO
LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

July 14, 2021

6:00 PM Via Zoom

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- a. Call to Order**
- b. Pledge of Allegiance**
- c. Roll Call**
- d. Approval of Agenda**
- e. Consent Agenda.....8-45**

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

- 1. Minutes from Previous Meeting
- 2. Finance
 - Claim Checks #195633 to #195739 plus EFT's in the amount of \$376,075.04
 - Payroll Checks #60408 to #60421 plus EFT's in the amount of \$460,267.58
- 3. Fire Station 2 Storage Building Project - Public Works Agreement No. 2021-PW-29
- 4. Interagency Agreement with Cascade Job Corps

f. Introduction of Special Guests and Presentations

- 1. Cindy Verge, Executive Director of the Skagit Valley Tulip Festival presenting the 2020 and 2021 Tulip Festival posters along with Terry Gifford of Willowbrook Manor

g. Staff Reports

h. Councilmember and Mayor's Reports

i. Proclamation(s) (none scheduled as of the date of this agenda)

j. Public Comments.....46

Written questions or comments will be accepted by letter or via email at finance@ci.sedro-woolley.wa.us.

k. Public Hearing(s)

- 1. Resolution 1073-21 adopting the 2022-2027 Transportation Improvement Program (TIP) (1st reading)47-75

l. Unfinished Business (none scheduled as of the date of this agenda)

m. New Business

1. Ordinance 1988-21: Municipal Building Office Hours (*1st reading*)76-79
2. Ordinance 1989-21: Parcel 37159 Condemnation Ordinance (*action requested*)...80-83
3. Authorization to advertise WWTP Lab/Ops Building & Public Works Building Project.....84-87

n. Information Only Items

1. Report of Contracts approved under SWMC 2.104.060.....88-89
2. Fire Department Monthly Incident Data – June 2021.....90

o. Good of the Order

- p.** Executive Session (*none scheduled as of the date of this agenda*)

q. Adjournment

There may be an Executive Session during or following the meeting.

Next Meeting(s)

July 28, 2021 Council Meeting

6:00 PM

**Council Chambers
Via Zoom**

**COMMITTEE ASSIGNMENTS
2021**

Public Safety	Chuck Owen, Chair JoEllen Kesti Karl de Jong <i>Staff liaison: Chief Tucker & Chief Wagner</i>
Utilities	JoEllen Kesti, Chair Glenn Allen Kevin Loy <i>Staff liaison: Mark Freiburger</i>
Finance, Personnel & Risk Management	Sarah Diamond, Chair Chuck Owen Brendan McGoffin <i>Staff liaison: Doug Merriman</i>
Parks & Recreation	Glenn Allen, Chair Kevin Loy Brendan McGoffin <i>Staff liaison: Nathan Salseina</i>
Planning	Brendan McGoffin, Chair Sarah Diamond Chuck Owen <i>Staff liaison: John Coleman</i>
Business Development	Karl de Jong, Chair Sarah Diamond Glenn Allen <i>Staff liaison: Doug Merriman</i>
Technology	Kevin Loy, Chair JoEllen Kesti Karl de Jong <i>Staff liaison: Bill Chambers</i>
Mayor Pro-tem	JoEllen Kesti

COUNCIL COMMITTEE ASSIGNMENTS

II. Council Committees

A. Annually, at the first meeting of the year, the Mayor shall appoint two councilmembers and a council chairperson to each standing committee of the Council, subject to confirmation by the city council.

B. Standing Committees

1. **Public Safety:** To consider issues and make recommendations to the full Council related to the police department, fire department, municipal court and public policies relevant to those departments.

2. **Utilities:** To consider issues and make recommendations to the full Council related to the City's sewer, storm water and solid waste utilities including operational policies, rates and related policies.

3. **Finance, Personnel & Risk Management:** To consider issues and make recommendations to the full Council related to financial management policies, financial reports and personnel issues including personnel policies.

4. **Parks & Recreation:** To consider issues and make recommendations to the full Council related to the parks department and the provisioning of parks and recreation programming in the City.

5. **Business Development:** To consider issues and make recommendations to the full Council related to the attraction of new businesses and the retention of existing businesses within the City.

6. **Planning:** To consider issues and make recommendations to the full Council related to long-term planning and growth in the City.

C. The Role of City Council Committees

1. City Council Committees are intended to enhance communication between the Legislative Branch and the Executive Branch at the early phase of the development of significant items affecting public policy questions.

2. These Committees will enable City administration to obtain early feedback from representative members of the City Council on issues affecting public policy prior to their presentation, as necessary, to the full City Council.

3. City Council Committee members develop and maintain a deeper level of knowledge on matters of a technical nature which might affect public policy in order to increase the positive

exchange of information and discussions between City Council members, City staff, and the public.

4. When appropriate, items may be considered by a City Council Committee before a final recommendation from the appropriate City Board or Commission (i.e., Planning Commission, Parks Board).

5. City Council Committees do not replace the City Council as final decision makers on behalf of the full City Council. Council Committees make no staff direction on administrative matters, specific assignments, or work tasks. If Committee members seek additional information from an outside party or consultant resulting in additional cost to the City, approval to incur such cost must be approved by the full City Council.

6. Any discussion or feedback expressed or received at a Committee meeting should not be construed or understood to be a decision by or for the City Council. Further, any recommendation the Committee may make to the City Council is based on information possessed by the Committee at the time the recommendation is made and may be revised or amended upon receipt by the Committee of additional or newer information.

D. Operational Guidelines and Functional Structure

1. City Council Committees consist of three Council members one of whom is the committee chair. The Mayor may attend and participate in all Committee meetings.

2. No member of the City Council may serve on more than three Committees.

3. Council Committees will meet at least quarterly.

4. Council Committees have no delegated authority from the City Council and shall not take testimony from the public.

5. The Staff Liaison will coordinate with the Mayor and City Supervisor on the preparation of the agenda to determine whether items will be presented to a Committee or placed on the Council's regular agenda to be considered by the full City Council. Any item may be referred to the full Council by the Committee considering that item.

6. The full City Council by majority vote may refer any item on its agenda to an appropriate Committee for further review and recommendation.

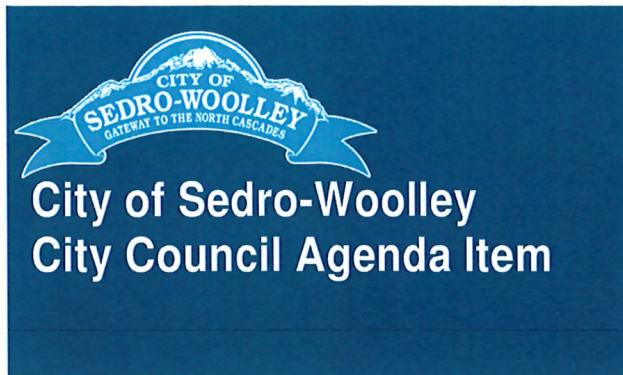
7. Committee meetings are intended to allow regular attendance by City Council Committee members, as well as the Staff Liaison, staff, the Mayor and the City Supervisor, as necessary. In order to prevent inadvertent violations of the Open Public Meetings Act, attendance by non-member Council members that will result in a quorum of the full City Council is prohibited.

8. The regular Council meeting agenda shall include an opportunity for Committee reports at which time any appointed Committee member may report to the Mayor and City Council on pertinent and timely issues before a Committee.

E. City Liaison Role

1. The City Supervisor serves as an advisor to each City Council Committee; however, each Committee has an identified staff liaison at the Director-level. The responsibilities of the Staff Liaison are as follows:

- a. Attend all meetings of the City Council Committee.
- b. Research information and prepare reports and correspondence as required for the Committee.
- c. Provide administrative support to the Committee, including distribution of documents to the Committee as required.
- d. Coordinate with the Committee chair to prepare agendas.
- e. Schedule meetings.
- f. Prepare Committee minutes within one week of the meeting and submit to the City Clerk for posting and distribution to the full City Council.
- g. Serve as the communication link between the Committee and City administration, City departments, and Council as appropriate.



Agenda Item No. a-e

Date: July 14, 2021

Subject: Call to Order; Pledge of Allegiance; Roll Call;
Approval of Agenda; Consent Agenda;

TO: Mayor and City Council

FROM: Doug Merriman, City Supervisor

- a. CALL TO ORDER - The Mayor will call the July 14, 2021 Meeting to Order
- b. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
- c. ROLL CALL - The Recorder will note those in attendance and those absent.
 - ____ Ward 1 Councilmember Brendan McGoffin
 - ____ Ward 2 Councilmember JoEllen Kesti
 - ____ Ward 3 Councilmember Sarah Diamond
 - ____ Ward 4 Councilmember Glenn Allen
 - ____ Ward 5 Councilmember Chuck Owen
 - ____ Ward 6 Councilmember Karl de Jong
 - ____ At-Large Councilmember Kevin Loy
- d. APPROVAL OF AGENDA
- e. CONSENT AGENDA - Mayor will ask for Council approval of Consent Agenda items.

JUL 14 2020

CITY OF SEDRO-WOOLLEY

6:00 P.M. COUNCIL CHAMBERS
AGENDA NO. e-1

Regular Meeting of the City Council
June 23, 2021– 6:00 P.M. – Via ZOOM

Call to Order

Mayor Julia Johnson called the meeting to order at 6:01 P.M. and led the Pledge of Allegiance.

Roll Call: Present: Mayor Julia Johnson, Councilmember JoEllen Kesti, Councilmember Sarah Diamond, Councilmember Glenn Allen, Councilmember Chuck Owen, Councilmember Karl de Jong, and Councilmember Kevin Loy. Not present at start of the meeting: Councilmember Brendan McGoffin and arrived after approval of the Agenda before Consent Agenda and his presence was noted by Mayor Johnson.

Approval of Agenda

Councilmember Kesti made a motion to approve the agenda with the addition of an executive session near the end of the meeting. Councilmember Owen seconded. Motion carried (6-0).

Consent Agenda

1. Minutes from Previous Meeting
2. Finance
 - Claim Checks #195515 to #195632 plus EFT's in the amount of \$298,645.22
 - Payroll Checks #60398 to #60407 plus EFT's in the amount of \$316,285.43
3. IT equipment surplus items from old Library (Resolution No. 1072-21)
4. Interlocal Agreement with Skagit County - Community Court Services
5. Possible Bid Award - 2021 Pavement and Pedestrian Improvements Project

Councilmember Loy made a motion to approve the consent agenda. Councilmember Owen seconded. Motion carried (7-0). Councilmember McGoffin was present for vote on Consent Agenda.

Introduction of Special Guest and Presentations

1. Integrated Model of Police and Crisis Teams (IMPACT) Presentation with Chief Chris Baldwin and Detective Anne Weed with the Skagit County Sheriff's Office and Marla Johns with Compass Mental Health - CANCELED
2. Family Promise of Skagit Valley Presentation with Executive Director Audrea Woll spoke about homelessness and the impacts it has on children and families with children.

Staff Reports

Fire Chief Frank Wagner, Assistant Fire Chief Todd Olson, Police Chief Lin Tucker, Director of Public Works Mark Freiburger, Planning Director John Coleman, IT Director Bill Chambers, Finance Director Debbie Burton, City Attorney Nikki Thompson, and City Supervisor Doug Merriman gave updates for each of their respective departments.

Councilmember and Mayor's Reports

Councilmembers spoke about 4th of July activities, Eagle Scout projects, re-opening the city and council meetings after COVID-19, additional multi-family buildings, upcoming heat forecast and the city skate park.

Mayor Johnson – spoke of City Hall and Senior Center re-opening July 6th, Senior Center will focus on meals and have some, limited activities. Congratulated city employees on earning the Well City distinction for 2021, and spoke of the burn ban that is going into effect county-wide on June 25th.

Public Comments

7:11 P.M.— Cody Hart (citizen) made comments regarding the 2020 election results.

7:16 P.M.— Public comments were closed.

New Business

1. Amendment #1 to 2021 Budget (Ordinance 1987-21) (1st reading)
2. Interlocal Cooperative Agreement - SCED - SR9/Township-John Liner/McGarigle Road Intersection Project approval of \$374,000 in local funding for Skagit County Economic Development. Motion made by Councilmember Kesti and seconded by Councilmember Owen to authorize Mayor Johnson to sign the Interlocal agreement between Skagit County and Sedro-Woolley for SR9/Township-John Liner/McGarigle Road Intersection Project. Motion carries. 7-0

A motion was then made by Councilmember Allen and seconded by Councilmember Diamond to authorize a commitment of \$374,000 in local funding to match for a Skagit County Economic Development grant for SR9/Township-John Liner/McGarigle Road Intersection Project

Information Only Items

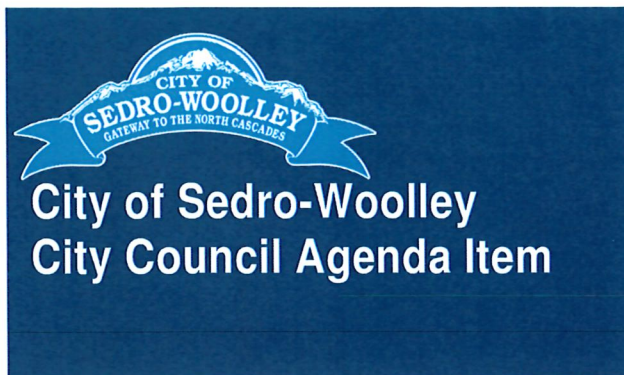
1. Legislative Bills and Concerns

Adjournment

The meeting adjourned at 7:28 P.M.

ATTEST:

APPROVED:



Agenda Item No. e-2

Date: July 14, 2021

Subject: Finance - Claims

TO: Mayor and City Council

FROM: Debbie Burton, Finance Director

Attached you will find the Claim Checks register proposed for payment for the period ending July 14, 2021.

Motion to approve Claim Checks #195633 to #195739 plus EFT's in the amount of \$376,075.04.

Motion to approve Payroll Checks #60408 to #60421 plus EFT's in the amount of \$460,267.58.

If you have any comments, questions or concerns, please contact me for information during the working day at 360-855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley

Time: 10:24:25 Date: 06/25/2021

06/25/2021 To: 06/25/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5520	06/25/2021	Claims	2	EFT	WA St Dept Of Revenue	19,094.72	
					001 - 513 10 42 000 - Communication	4.85	
					001 - 521 20 31 002 - Office/Operating Supplies	15.05	
					425 - 531 50 44 000 - Taxes & Assessments	1,317.08	
					401 - 535 80 31 010 - Operating Supplies	42.88	
					401 - 535 80 31 010 - Operating Supplies	20.10	
					401 - 535 80 44 010 - Taxes & Assessments	6,750.82	
					102 - 536 20 44 010 - Taxes And Assessments	93.29	
					106 - 536 30 44 010 - Taxes and Assessments	1.75	
					412 - 537 80 44 001 - Taxes & Assessments	10,739.05	
					101 - 576 80 44 010 - Taxes And Assessments	84.35	
					635 - 589 30 01 635 - Sales Tax Remittance	25.50	
5521	06/25/2021	Claims	2	195633	CrewSense, LLC	746.10	
					001 - 522 21 31 010 - Office Supplies	746.10	
5522	06/25/2021	Claims	2	195634	Cellco Partnership dba Verizon Wireless	3,225.09	
					001 - 511 60 42 000 - Communications	42.00	
					001 - 513 10 42 020 - Telephone	148.67	
					001 - 514 23 42 020 - Telephone	114.01	
					001 - 518 80 42 020 - Telephone	122.02	
					001 - 521 20 42 020 - Telephone	106.67	
					001 - 521 20 42 020 - Telephone	1,046.84	
					001 - 522 20 42 020 - Telephone	155.99	
					401 - 535 80 42 030 - Cell Phones	409.44	
					102 - 536 20 42 020 - Telephone	66.66	
					412 - 537 80 42 025 - Cell Phones	294.00	
					103 - 542 30 42 020 - Telephone	208.01	
					001 - 558 60 42 020 - Telephone	82.01	
					101 - 576 80 42 020 - Telephone	301.32	
					001 - 595 10 42 025 - Cell Phones	127.45	
					001 Current Expense Fund	2,711.66	
					101 Parks & Facilities Fund	385.67	
					102 Cemetery Fund	159.95	
					103 Street Fund	208.01	
					106 Cemetery Endowment Fund	1.75	
					401 Sewer Operations Fund	7,223.24	
					412 Solid Waste Operations Fund	11,033.05	
					425 Stormwater Operations	1,317.08	
					635 Custodial Fund	25.50	
						23,065.91	
						Claims:	23,065.91

CHECK REGISTER

City Of Sedro-Woolley

Time: 10:24:25 Date: 06/25/2021

06/25/2021 To: 06/25/2021

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

_____ Finance Director	_____ Date
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_____ Finance Committee Member	_____ Date
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_____ Finance Committee Member	_____ Date
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_____ Finance Committee Member	_____ Date
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CHECK REGISTER

City Of Sedro-Woolley

Time: 10:41:30 Date: 06/29/2021

06/29/2021 To: 06/29/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5608	06/29/2021	Claims	2	EFT	WA St Dept Of Prof Licen	381.00	
			001 - 521 20 41 040 - Intergov Svc-Gun Permits			381.00	
			001 Current Expense Fund			381.00	
						<u>381.00</u>	Claims:
						381.00	381.00

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director Date

Finance Committee Member	Date
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Finance Committee Member _____ Date _____

Finance Committee Member	Date
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CHECK REGISTER

City Of Sedro-Woolley

Time: 08:41:23 Date: 07/08/2021

07/01/2021 To: 07/14/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5860	07/07/2021	Claims	2	EFT	Xpress Bill Pay - Service Fees	883.50	
					001 - 514 23 41 010 - Bank Fees	220.88	
					401 - 535 80 41 020 - Collection Services	441.74	
					412 - 537 80 41 020 - Collection Services	220.88	
5883	07/14/2021	Claims	2	195635	A WorkSAFE Service, Inc.	165.00	
					001 - 522 20 41 030 - Investigation	55.00	
					401 - 535 80 41 000 - Professional Services	55.00	
					101 - 576 80 49 020 - Misc-Dues/CDL/Background	55.00	
5884	07/14/2021	Claims	2	195636	A-1 Safety Tree Service	8,571.50	
					102 - 536 20 48 050 - Repair/Maint-Northern State C	1,898.75	
					101 - 594 76 63 025 - Olmsted Park	2,115.75	
					104 - 595 30 48 001 - Arterial Maintenance	4,557.00	
5885	07/14/2021	Claims	2	195637	Rick Severson, dba ATV Signs	185.54	
					001 - 595 10 31 001 - Address & Street Signs-Reimb	185.54	
5886	07/14/2021	Claims	2	195638	Aramark Uniform & Career Apparel Group	83.94	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
5887	07/14/2021	Claims	2	195639	Baker Septic Tank Pumping Inc.	132.98	
					001 - 522 45 49 000 - Training Facilities	37.98	
					101 - 576 80 47 090 - Portable Toilets	95.00	
5888	07/14/2021	Claims	2	195640	Edward Ball	35.00	
					101 - 362 40 10 000 - Space Rent-RV Park - Riverfron	-35.00	
5889	07/14/2021	Claims	2	195641	Ben-Ko-Matic Co	463.18	
					425 - 531 50 48 000 - Repairs/Maintenance	463.18	
5890	07/14/2021	Claims	2	195642	Benevolent Association	71.49	
					001 - 521 20 31 002 - Office/Operating Supplies	71.49	
5891	07/14/2021	Claims	2	195643	Bio Bug Northwest, Inc	70.53	
					101 - 576 80 48 001 - Riverfront	70.53	
5892	07/14/2021	Claims	2	195644	Bonner Electrical Contracting LLC	2,513.32	
					103 - 542 64 31 002 - Traffic Control Devices	2,513.32	
5893	07/14/2021	Claims	2	195645	Boulder Park Inc	9,411.46	
					401 - 535 80 35 020 - Solids Handling	9,411.46	
5894	07/14/2021	Claims	2	195646	Brim Tractor Company Inc	224.35	
					425 - 531 50 48 000 - Repairs/Maintenance	73.37	
					401 - 535 50 48 040 - Maintenance Of Vehicles	150.98	
5895	07/14/2021	Claims	2	195647	Brown & Caldwell	794.46	
					401 - 594 35 63 000 - Engineering Services	794.46	

CHECK REGISTER

City Of Sedro-Woolley

Time: 08:41:23 Date: 07/08/2021

07/01/2021 To: 07/14/2021

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5896	07/14/2021	Claims	2	195648	C.Hlth130, dba Cardinal Health 112 LLC	493.74	
					001 - 522 21 31 000 - Operating Supplies - Medical	23.91	
					001 - 522 21 31 000 - Operating Supplies - Medical	469.83	
5897	07/14/2021	Claims	2	195649	Central Paving, LLC	34,632.00	
					103 - 542 30 48 001 - Crack/Slurry Seals	16,623.36	
					104 - 595 30 48 001 - Arterial Maintenance	18,008.64	
5898	07/14/2021	Claims	2	195650	Cities Insurance Assoc	1,000.00	
					401 - 535 80 46 000 - Insurance	1,000.00	
5899	07/14/2021	Claims	2	195651	City of Sedro-Woolley	86.75	
					305 - 572 20 47 305 - Libraries - Utility Services	86.75	
5900	07/14/2021	Claims	2	195652	Code Publishing LLC	498.93	
					001 - 511 30 34 000 - Code Book	498.93	
5901	07/14/2021	Claims	2	195653	Comcast	404.92	
					001 - 518 80 42 021 - Internet Services	404.92	
5902	07/14/2021	Claims	2	195654	Crawford Garage Doors Inc	489.15	
					001 - 522 50 48 020 - Repair/Maint-Garage	489.15	
5903	07/14/2021	Claims	2	195655	Dalco Inc	2,544.18	
					412 - 537 80 31 000 - Operating Supplies	302.73	
					412 - 537 80 35 000 - Small Tools & Minor Equip	2,241.45	
5904	07/14/2021	Claims	2	195656	Databar, Inc	2,510.36	
					425 - 531 50 42 010 - Postage	100.42	
					401 - 535 80 42 015 - Postage	1,631.73	
					412 - 537 80 42 010 - Postage	778.21	
5905	07/14/2021	Claims	2	195657	Dobbs Heavy Duty Holdings, LLC	389.52	
					412 - 537 50 48 000 - Repairs/maint-equip	389.52	
5906	07/14/2021	Claims	2	195658	E & E Lumber, Inc.	1,899.97	
					001 - 521 20 31 002 - Office/Operating Supplies	93.30	
					001 - 522 50 48 020 - Repair/Maint-Garage	65.06	
					401 - 535 50 48 010 - Maintenance Of Lines	113.93	
					401 - 535 80 31 010 - Operating Supplies	49.24	
					401 - 535 80 31 010 - Operating Supplies	106.11	
					401 - 535 80 31 010 - Operating Supplies	45.81	
					401 - 535 80 31 010 - Operating Supplies	25.00	
					401 - 535 80 31 010 - Operating Supplies	7.07	
					401 - 535 80 31 010 - Operating Supplies	30.14	
					401 - 535 80 31 010 - Operating Supplies	21.33	
					102 - 536 20 35 000 - Small Tools/Minor Equip	32.80	
					412 - 537 80 31 000 - Operating Supplies	13.01	
					412 - 537 80 31 000 - Operating Supplies	20.58	
					412 - 537 80 31 000 - Operating Supplies	15.52	
					412 - 537 80 31 000 - Operating Supplies	8.12	
					412 - 537 80 31 000 - Operating Supplies	4.05	
					412 - 537 80 31 000 - Operating Supplies	1.66	
					103 - 542 30 31 000 - Operating Supplies	14.97	
					103 - 542 30 31 000 - Operating Supplies	4.32	
					101 - 576 80 31 000 - Operating Sup - Tesarik Park	9.36	
					101 - 576 80 31 001 - Operating Sup - Riverfront	46.38	
					101 - 576 80 31 009 - Operating Sup - Bingham Park	38.47	
					101 - 576 80 31 013 - Operating Sup - Holiday Displa	379.64	
					101 - 576 80 48 003 - Bingham Caretaker	35.78	
					101 - 576 80 48 004 - Community Center	20.70	

CHECK REGISTER

City Of Sedro-Woolley

Time: 08:41:23 Date: 07/08/2021

07/01/2021 To: 07/14/2021

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					101 - 576 80 48 006 - Memorial Park	85.23	
					101 - 576 80 48 009 - Hammer Square	16.62	
					101 - 576 80 48 012 - Harry Osborne	21.15	
					101 - 576 80 48 015 - Library	9.88	
					101 - 576 80 48 016 - City Hall	75.96	
					101 - 576 80 48 016 - City Hall	142.74	
					101 - 576 80 48 017 - Museum	9.04	
					101 - 576 80 48 021 - Equipment	100.76	
					001 - 594 22 61 000 - Fire Station 1.5	236.24	
5907	07/14/2021	Claims	2	195659	Edge Analytical Inc	253.00	
					401 - 535 80 41 000 - Professional Services	52.00	
					401 - 535 80 41 000 - Professional Services	52.00	
					401 - 535 80 41 000 - Professional Services	149.00	
5908	07/14/2021	Claims	2	195660	Enterprise Office Systems, Inc.	603.07	
					001 - 512 50 31 000 - Supplies	351.51	
					001 - 514 23 31 000 - Supplies	34.67	
					001 - 514 23 31 000 - Supplies	54.23	
					001 - 514 23 31 001 - Supplies - EMS Billing	108.43	
					001 - 595 10 31 000 - Supplies	54.23	
5909	07/14/2021	Claims	2	195661	Trulock job Esary Roofing	500.00	62 0336 DP - 336 STERLING
					425 - 343 10 00 000 - Stormwater Fees	-500.00	
5910	07/14/2021	Claims	2	195662	Ewing Irrigation Prod Inc.	95.43	
					101 - 576 80 48 014 - Winnie Houser Park	95.43	
5911	07/14/2021	Claims	2	195663	Fastenal Company	1,024.04	
					401 - 535 50 48 050 - Maint Of General Equip	214.45	
					401 - 535 80 31 010 - Operating Supplies	58.29	
					401 - 535 80 31 010 - Operating Supplies	110.59	
					401 - 535 80 35 000 - Small Tools & Minor Equip	356.86	
					412 - 537 80 31 000 - Operating Supplies	283.85	
5912	07/14/2021	Claims	2	195664	Federal Certified Hearing	45.00	
					001 - 514 23 41 011 - Professional Services	45.00	
5913	07/14/2021	Claims	2	195665	FirstNET/AT&T Mobility	45.82	
					001 - 518 80 42 020 - Telephone	45.82	
5914	07/14/2021	Claims	2	195666	KBP NW, LLC dba Frontier Bldg Supply	837.41	
					103 - 542 64 31 001 - Painting & Striping Supplies	837.41	
5915	07/14/2021	Claims	2	195667	Galls Parent Holdings, LLC	41.60	
					001 - 522 20 26 000 - Uniforms	41.60	
5916	07/14/2021	Claims	2	195668	Garden Meadows SW LLC	11,124.00	
					314 - 345 85 00 314 - GMA Impact Fees (Transportati	-11,124.00	
5917	07/14/2021	Claims	2	195669	Generator Services NW, LLC	5,369.51	
					001 - 522 20 48 000 - Repairs/Maint-Equip	2,649.49	
					401 - 535 50 48 050 - Maint Of General Equip	2,720.02	
5918	07/14/2021	Claims	2	195670	P Gilbert dba Gilbert&Gilbert Law, Inc.	4,000.00	
					001 - 515 41 41 001 - Ext Legal-Prosecutor	4,000.00	
5919	07/14/2021	Claims	2	195671	Global Equip Company Inc	601.11	
					401 - 535 50 48 050 - Maint Of General Equip	601.11	
5920	07/14/2021	Claims	2	195672	Groeneveld Lubr Solns, Inc	3,458.53	
					412 - 537 50 48 000 - Repairs/maint-equip	3,091.49	

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			412 - 537 50 48 000 - Repairs/maint-equip			367.04	
5921	07/14/2021	Claims	2	195673	Hawk Environmental Services, Inc	950.00	
			101 - 576 80 48 015 - Library			950.00	
5922	07/14/2021	Claims	2	195674	Home Depot Credit Services	893.62	
			412 - 537 50 48 010 - Repairs/Maint-Building			649.89	
			101 - 576 80 48 001 - Riverfront			47.65	
			001 - 594 22 61 000 - Fire Station 1.5			196.08	
5923	07/14/2021	Claims	2	195675	ICONIX Waterworks (US) Inc	1,973.18	
			401 - 535 50 48 010 - Maintenance Of Lines			1,973.18	
5924	07/14/2021	Claims	2	195676	Leo Jacobs	814.62	
			412 - 537 80 31 000 - Operating Supplies			814.62	
5925	07/14/2021	Claims	2	195677	Randy Knapman	70.00	
			101 - 362 40 10 000 - Space Rent-RV Park - Riverfron			-70.00	
5926	07/14/2021	Claims	2	195678	L N Curtis & Sons	845.12	
			001 - 521 20 26 000 - Uniforms/Accessories			64.86	
			001 - 521 20 26 000 - Uniforms/Accessories			3.30	
			001 - 521 20 26 000 - Uniforms/Accessories			776.96	
5927	07/14/2021	Claims	2	195679	The Language Exchange, Inc	165.00	
			001 - 512 50 41 040 - Language Interpreter			165.00	
5928	07/14/2021	Claims	2	195680	Les Schwab Tire Center	2,011.45	
			001 - 518 20 48 000 - Repair & Maintenance			936.33	
			001 - 521 20 48 010 - Repair & Maint - Auto			310.23	
			412 - 537 60 47 011 - Site Recycling Disposal			189.88	
			101 - 576 80 48 021 - Equipment			575.01	
5929	07/14/2021	Claims	2	195681	NW Center Svcs, Inc dba Lithtex NW	193.92	
			001 - 512 50 31 000 - Supplies			193.92	
5930	07/14/2021	Claims	2	195682	Loggers And Contractors	352.77	
			425 - 531 50 31 000 - Operating Supplies			78.12	
			425 - 531 50 48 000 - Repairs/Maintenance			64.90	
			401 - 535 50 48 010 - Maintenance Of Lines			8.63	
			401 - 535 80 31 010 - Operating Supplies			137.17	
			103 - 542 30 31 000 - Operating Supplies			63.95	
5931	07/14/2021	Claims	2	195683	Lyndon C. Lee	4,029.12	
			001 - 558 60 41 001 - Professional Svcs-Reimb			4,029.12	
5932	07/14/2021	Claims	2	195684	William R McCann	900.00	
			001 - 515 93 41 000 - Indigent Defender			900.00	
5933	07/14/2021	Claims	2	195685	McKesson Medical Surgical, Inc.	34.68	
			001 - 522 21 31 000 - Operating Supplies - Medical			17.34	
			001 - 522 21 31 000 - Operating Supplies - Medical			17.34	
5934	07/14/2021	Claims	2	195686	McLoughlin & Eardley Corp	1,643.64	
			001 - 522 20 48 000 - Repairs/Maint-Equip			1,643.64	
5935	07/14/2021	Claims	2	195687	Mitel Business Systems Inc.	1,177.66	
			001 - 518 80 49 000 - Software Maint & Support			1,177.66	
5936	07/14/2021	Claims	2	195688	Motor Trucks International	417.48	
			412 - 537 50 48 000 - Repairs/maint-equip			187.49	
			412 - 537 50 48 000 - Repairs/maint-equip			225.66	

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			412 - 537 50 48 000 - Repairs/maint-equip			4.33	
5937	07/14/2021	Claims	2	195689	City Of Mount Vernon	4,985.24	
			001 - 521 20 41 050 - Spillman System			2,584.40	
			001 - 522 20 41 020 - Central Dispatch			2,400.84	
5938	07/14/2021	Claims	2	195690	Walter E Nelson Co. of N. WA	1,797.63	
			101 - 576 80 31 006 - Operating Sup - City Hall			257.03	
			101 - 576 80 31 006 - Operating Sup - City Hall			233.92	
			101 - 576 80 31 008 - Operating Sup - Memorial			653.34	
			101 - 576 80 31 009 - Operating Sup - Bingham Park			653.34	
5939	07/14/2021	Claims	2	195691	Nelson Dist, Inc. dba Nelson Petroleum	793.59	
			001 - 522 20 35 000 - Small Tools & Minor Equip			48.34	
			412 - 537 80 31 000 - Operating Supplies			745.25	
5940	07/14/2021	Claims	2	195692	North Hill Resources Inc	607.98	
			412 - 537 60 47 020 - Site Yard Waste Disposal			570.00	
			101 - 576 80 31 005 - Operating Sup - Senior Ctr			37.98	
5941	07/14/2021	Claims	2	195693	Oliver-Hammer, Inc	260.22	
			401 - 535 80 35 010 - Safety Equipment			130.11	
			401 - 535 80 35 010 - Safety Equipment			130.11	
5942	07/14/2021	Claims	2	195694	Pace Engineers, Inc	2,816.00	
			401 - 594 35 63 000 - Engineering Services			2,816.00	
5943	07/14/2021	Claims	2	195695	Pacific Air Control	4,047.50	
			001 - 522 20 48 000 - Repairs/Maint-Equip			270.17	
			401 - 535 50 48 000 - Maintenance Contracts			192.05	
			101 - 576 80 48 001 - Riverfront			103.08	
			101 - 576 80 48 003 - Bingham Caretaker			179.03	
			101 - 576 80 48 004 - Community Center			168.59	
			101 - 576 80 48 005 - Senior Center			335.27	
			101 - 576 80 48 009 - Hammer Square			148.65	
			101 - 576 80 48 015 - Library			269.08	
			101 - 576 80 48 016 - City Hall			2,273.08	
			101 - 576 80 48 022 - Evidence Garage			108.50	
5944	07/14/2021	Claims	2	195696	Pape' Group, dba Pape' Machinery Inc.	58.14	
			102 - 536 20 35 000 - Small Tools/Minor Equip			58.14	
5945	07/14/2021	Claims	2	195697	Protek, Inc. dba	687.79	
			001 - 521 20 48 010 - Repair & Maint - Auto			76.52	
			001 - 521 20 48 010 - Repair & Maint - Auto			76.52	
			001 - 521 20 48 010 - Repair & Maint - Auto			73.06	
			001 - 521 20 48 010 - Repair & Maint - Auto			76.52	
			001 - 522 20 48 000 - Repairs/Maint-Equip			255.14	
			001 - 522 20 48 000 - Repairs/Maint-Equip			130.03	
5946	07/14/2021	Claims	2	195698	Public Safety Psychological Svc	125.00	
			001 - 521 20 41 001 - Professional Services			125.00	
5947	07/14/2021	Claims	2	195699	Puget Sound Energy	25,887.63	
			001 - 521 20 47 000 - Public Utilities			109.34	
			001 - 521 20 47 000 - Public Utilities			20.10	
			001 - 522 50 47 000 - Public Utilities			115.15	
			425 - 531 50 47 000 - Public Utilities			29.18	
			425 - 531 50 47 000 - Public Utilities			79.24	
			401 - 535 80 47 000 - Public Utilities			47.68	
			401 - 535 80 47 000 - Public Utilities			141.27	

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					401 - 535 80 47 000 - Public Utilities	10,377.38	
					401 - 535 80 47 000 - Public Utilities	89.05	
					401 - 535 80 47 000 - Public Utilities	259.82	
					401 - 535 80 47 000 - Public Utilities	82.57	
					401 - 535 80 47 000 - Public Utilities	58.56	
					401 - 535 80 47 000 - Public Utilities	180.47	
					401 - 535 80 47 000 - Public Utilities	122.78	
					401 - 535 80 47 000 - Public Utilities	161.77	
					102 - 536 20 47 000 - Public Utilities	39.25	
					412 - 537 80 47 000 - Public Utilities	130.41	
					103 - 542 63 47 000 - Public Utilities	9,810.20	
					103 - 542 63 47 000 - Public Utilities	158.87	
					103 - 542 63 47 000 - Public Utilities	55.68	
					103 - 542 63 47 000 - Public Utilities	50.24	
					103 - 542 63 47 000 - Public Utilities	54.59	
					103 - 542 63 47 000 - Public Utilities	90.60	
					101 - 576 80 47 000 - Riverfront	209.64	
					101 - 576 80 47 000 - Riverfront	19.86	
					101 - 576 80 47 000 - Riverfront	102.00	
					101 - 576 80 47 000 - Riverfront	11.05	
					101 - 576 80 47 000 - Riverfront	12.69	
					101 - 576 80 47 010 - Community Center	159.08	
					101 - 576 80 47 020 - Senior Center	237.06	
					101 - 576 80 47 030 - Museum Apartments	15.63	
					101 - 576 80 47 030 - Museum Apartments	7.97	
					101 - 576 80 47 030 - Museum Apartments	11.81	
					101 - 576 80 47 040 - Train	14.32	
					101 - 576 80 47 050 - Hammer Square	143.96	
					101 - 576 80 47 051 - Bingham / Memorial	84.63	
					101 - 576 80 47 051 - Bingham / Memorial	44.79	
					101 - 576 80 47 052 - Bingham Caretaker	103.89	
					101 - 576 80 47 053 - Other Utilities	86.16	
					101 - 576 80 47 053 - Other Utilities	11.05	
					101 - 576 80 47 053 - Other Utilities	18.03	
					101 - 576 80 47 070 - City Hall	2,329.81	
5948	07/14/2021	Claims	2	195700	Quiring Monuments Inc	180.00	
					102 - 536 20 34 000 - Liners	180.00	
5949	07/14/2021	Claims	2	195701	Ramaker & Associates, Inc	3,615.00	
					102 - 536 20 49 000 - Misc-Dues/Subscriptions	3,615.00	
5950	07/14/2021	Claims	2	195702	Reichhardt & Ebe	4,642.66	
					401 - 535 80 41 000 - Professional Services	4,642.66	
5951	07/14/2021	Claims	2	195703	Colleen Rhay, dba Rhay Design, LLC	2,000.00	
					001 - 513 10 42 000 - Communication	2,000.00	
5952	07/14/2021	Claims	2	195704	Ricoh USA, Inc	230.86	
					001 - 524 20 31 000 - Off/Oper Supps & Books	76.95	
					001 - 558 60 31 000 - Supplies/Books	76.95	
					001 - 595 10 31 000 - Supplies	76.96	
5953	07/14/2021	Claims	2	195705	Roger S Howard, dba	6,082.24	
					305 - 594 72 63 002 - Capital Expenditures/Expenses	3,741.58	
					305 - 594 72 63 002 - Capital Expenditures/Expenses	1,217.08	
					305 - 594 72 63 002 - Capital Expenditures/Expenses	1,123.58	
5954	07/14/2021	Claims	2	195706	SBA Structures, LLC	526.33	
					001 - 591 28 70 001 - Lease - SBA	263.16	
					401 - 591 28 70 401 - Lease - SBA	263.17	

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5955	07/14/2021	Claims	2	195707	Solid Waste Syst Inc dba SWS	2,431.28	
					Equipment		
					412 - 537 50 48 000 - Repairs/maint-equip	1,418.94	
					412 - 537 50 48 000 - Repairs/maint-equip	495.09	
					412 - 537 50 48 000 - Repairs/maint-equip	517.25	
5956	07/14/2021	Claims	2	195708	Sedro-Woolley Auto Parts Inc	1,059.09	
					001 - 521 20 48 010 - Repair & Maint - Auto	5.74	
					001 - 522 20 48 000 - Repairs/Maint-Equip	22.76	#907
					425 - 531 50 48 000 - Repairs/Maintenance	39.32	
					401 - 535 50 48 050 - Maint Of General Equip	38.57	
					401 - 535 50 48 050 - Maint Of General Equip	138.33	
					401 - 535 80 31 010 - Operating Supplies	9.10	
					401 - 535 80 31 010 - Operating Supplies	2.17	
					102 - 536 20 48 040 - Repair/Maint-Equip & Bldg	35.54	
					412 - 537 50 48 000 - Repairs/maint-equip	3.73	
					412 - 537 80 31 000 - Operating Supplies	9.62	
					412 - 537 80 31 000 - Operating Supplies	17.78	
					412 - 537 80 31 000 - Operating Supplies	53.66	
					412 - 537 80 31 000 - Operating Supplies	8.70	
					412 - 537 80 31 000 - Operating Supplies	81.44	
					412 - 537 80 31 000 - Operating Supplies	210.48	
					412 - 537 80 31 000 - Operating Supplies	1.62	
					412 - 537 80 31 000 - Operating Supplies	8.67	
					103 - 542 30 31 000 - Operating Supplies	9.22	
					103 - 542 30 31 000 - Operating Supplies	57.93	
					103 - 542 30 31 000 - Operating Supplies	17.76	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	8.88	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	171.94	
					101 - 576 80 48 000 - Repairs/Maintenance	45.54	
					101 - 576 80 48 021 - Equipment	60.59	
5957	07/14/2021	Claims	2	195709	Sedro-Woolley Volunteer	21,227.50	
					001 - 522 20 11 010 - Salaries-Volunteers	21,227.50	
5958	07/14/2021	Claims	2	195710	Shred IT US JV LLC	109.08	
					001 - 512 50 31 000 - Supplies	22.39	
					001 - 514 23 31 000 - Supplies	22.39	
					001 - 521 20 31 002 - Office/Operating Supplies	44.77	
					001 - 524 20 31 000 - Off/Oper Supps & Books	6.51	
					001 - 558 60 31 000 - Supplies/Books	6.51	
					001 - 595 10 31 000 - Supplies	6.51	
5959	07/14/2021	Claims	2	195711	Skagit 911	43,506.00	
					001 - 521 20 41 055 - 911 Contracted Services	38,981.00	
					001 - 522 20 41 020 - Central Dispatch	4,525.00	
5960	07/14/2021	Claims	2	195712	Skagit Aggregates LLC	8,234.32	
					001 - 594 22 61 000 - Fire Station 1.5	8,234.32	
5961	07/14/2021	Claims	2	195713	Skagit Cnty Auditor	390.00	
					401 - 535 80 49 040 - Misc-Filing Fees/Lien Exp	195.00	
					412 - 537 80 49 020 - Misc-Filing Fees/Lien Exp	195.00	
5962	07/14/2021	Claims	2	195714	Skagit Cnty Dept of Emerg	5,430.10	
					Mgmt		
					001 - 525 10 41 000 - Dept Of Emerg Management	5,430.10	
5963	07/14/2021	Claims	2	195715	Skagit Cnty Treasurer	53,255.57	
					114 - 523 60 41 022 - Jail Sales Tax Pass Through 2/1	53,133.86	
					635 - 589 30 05 635 - County Crime Victim Witness F	121.71	
5964	07/14/2021	Claims	2	195716	Skagit Farmers Supply	839.55	

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					001 - 521 20 31 002 - Office/Operating Supplies	8.67	
					001 - 521 20 31 002 - Office/Operating Supplies	90.13	
					401 - 535 80 31 010 - Operating Supplies	41.22	
					102 - 536 20 35 000 - Small Tools/Minor Equip	29.28	
					412 - 537 80 31 000 - Operating Supplies	85.68	
					412 - 537 80 31 000 - Operating Supplies	39.50	
					103 - 542 64 31 003 - Temporary Devises TCCD	11.92	
					101 - 576 80 31 000 - Operating Sup - Tesarik Park	99.80	
					101 - 576 80 31 001 - Operating Sup - Riverfront	162.15	
					101 - 576 80 31 100 - Fertilizer/Herbicide	188.77	
					101 - 576 80 31 100 - Fertilizer/Herbicide	10.84	
					101 - 576 80 31 100 - Fertilizer/Herbicide	71.59	
5965	07/14/2021	Claims	2	195717	Skagit PUD No 1	5,000.00	
					001 - 557 65 00 000 - Skagit PUD Customer Assistan	5,000.00	
5966	07/14/2021	Claims	2	195718	PNG Media LLC, dba Skagit Publishing	694.02	
					001 - 511 60 31 001 - Legal Publications	69.94	
					001 - 558 60 41 011 - Advertising Reimbuseable	258.24	
					401 - 594 35 63 000 - Engineering Services	110.29	
					505 - 594 48 60 000 - Eng - PW Building	110.29	
					101 - 594 76 63 025 - Olmsted Park	145.26	
5967	07/14/2021	Claims	2	195719	John Slayden	92.00	
					412 - 537 80 31 000 - Operating Supplies	92.00	
5968	07/14/2021	Claims	2	195720	Staples, Inc.	27.23	
					001 - 514 23 31 001 - Supplies - EMS Billing	27.23	
5969	07/14/2021	Claims	2	195721	Danielle Stokes	140.00	refund of 4 nights at Riverfront RV park: 6/30-7/3/21
					101 - 362 40 10 000 - Space Rent-RV Park - Riverfron	-140.00	
5970	07/14/2021	Claims	2	195722	Streuli Public Affairs LLC	2,000.00	
					001 - 513 10 41 001 - Professional Services-HR	2,000.00	
5971	07/14/2021	Claims	2	195723	Suburban Propane, LP	338.09	
					102 - 536 20 32 001 - Propane	338.09	
5972	07/14/2021	Claims	2	195724	The Public Group	46.20	
					101 - 576 80 49 030 - Misc-Permits & Licenses	46.20	
5973	07/14/2021	Claims	2	195725	Traffic Safety Supply Co, Inc	2,018.11	
					103 - 542 61 31 000 - Operating Supplies	2,018.11	
5974	07/14/2021	Claims	2	195726	W Business Solns, LLC Transblue LLC	5,833.33	
					101 - 594 76 61 002 - Houser Park	5,833.33	
5975	07/14/2021	Claims	2	195727	Fifth Third Bank TrojanUV	3,384.03	
					401 - 535 50 48 050 - Maint Of General Equip	3,209.97	
					401 - 535 50 48 050 - Maint Of General Equip	174.06	
5976	07/14/2021	Claims	2	195728	Truck Toys Inc	436.41	
					412 - 537 50 48 000 - Repairs/maint-equip	436.41	
5977	07/14/2021	Claims	2	195729	HD Supp Facil. Maint, dba USA Blue Book	616.82	
					401 - 535 80 31 010 - Operating Supplies	244.02	
					401 - 535 80 31 010 - Operating Supplies	372.80	
5978	07/14/2021	Claims	2	195730	UniFirst Corp.	913.52	
					001 - 522 20 26 000 - Uniforms	282.45	

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					001 - 522 20 26 000 - Uniforms	311.77	
					001 - 522 20 26 000 - Uniforms	319.30	
5979	07/14/2021	Claims	2	195731	Isaiah VanDam	207.00	
					001 - 521 20 41 001 - Professional Services	207.00	
5980	07/14/2021	Claims	2	195732	Cellco Partnership dba Verizon Wireless	1,242.00	
					001 - 521 20 42 020 - Telephone	801.51	
					001 - 522 20 42 020 - Telephone	440.49	
5981	07/14/2021	Claims	2	195733	WA Cities Insurance Authority	70.00	
					101 - 576 80 49 000 - Misc-Tuition/Registration	70.00	
5982	07/14/2021	Claims	2	195734	WA St Assoc of Fire Chiefs	250.00	
					001 - 522 45 49 010 - Tuition/Registration	250.00	
5983	07/14/2021	Claims	2	195735	WA St Criminal Justice	95.00	
					001 - 521 40 49 000 - Tuition/Registration	95.00	
5984	07/14/2021	Claims	2	195736	WA St Off Of Treasurer	7,349.33	
					635 - 586 30 00 635 - State Court Fees Remittance	7,349.33	
5985	07/14/2021	Claims	2	195737	Woods Acquisition Corp	1,021.43	
					401 - 535 50 48 010 - Maintenance Of Lines	180.77	
					401 - 535 50 48 050 - Maint Of General Equip	601.90	
					401 - 535 80 31 010 - Operating Supplies	11.92	
					401 - 535 80 31 010 - Operating Supplies	39.75	
					102 - 536 20 31 010 - Operating Supplies	21.69	
					102 - 536 20 31 010 - Operating Supplies	37.96	
					103 - 542 30 31 000 - Operating Supplies	31.88	
					103 - 542 30 31 000 - Operating Supplies	42.30	
					103 - 542 30 31 000 - Operating Supplies	37.96	
					103 - 542 30 31 000 - Operating Supplies	-42.30	
					101 - 576 80 48 014 - Winnie Houser Park	29.23	
					101 - 576 80 48 021 - Equipment	28.37	
5986	07/14/2021	Claims	2	195738	World Kinect Energy Services, dba	9,591.87	
					001 - 518 20 32 000 - Auto Fuel	74.27	
					001 - 521 20 32 000 - Auto Fuel	2,180.89	
					001 - 522 20 32 000 - Auto Fuel/Diesel	1,677.03	
					425 - 531 50 32 000 - Vehicle Fuel	80.39	
					425 - 531 50 32 000 - Vehicle Fuel	194.70	
					425 - 531 50 32 000 - Vehicle Fuel	141.65	
					425 - 531 50 32 000 - Vehicle Fuel	265.91	
					401 - 535 80 32 000 - Auto Fuel/Diesel	110.78	
					401 - 535 80 32 000 - Auto Fuel/Diesel	31.81	
					401 - 535 80 32 000 - Auto Fuel/Diesel	249.54	
					102 - 536 20 32 000 - Auto Fuel/Diesel	238.96	
					412 - 537 80 32 000 - Auto Fuel/Diesel	194.17	
					412 - 537 80 32 000 - Auto Fuel/Diesel	85.30	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,335.83	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,673.44	
					412 - 537 80 32 000 - Auto Fuel/Diesel	232.13	
					103 - 542 30 32 000 - Auto Fuel/Diesel	274.90	
					103 - 542 30 32 000 - Auto Fuel/Diesel	211.87	
					103 - 542 30 32 000 - Auto Fuel/Diesel	60.44	
					101 - 576 80 32 000 - Auto Fuel/Diesel	192.48	
					101 - 576 80 32 000 - Auto Fuel/Diesel	85.38	
5987	07/14/2021	Claims	2	195739	NW Fiber LLC, dba Zply Fiber	2,409.09	
					001 - 512 50 42 020 - Telephone	51.86	

CHECK REGISTER

City Of Sedro-Woolley

Time: 08:41:23 Date: 07/08/2021

07/01/2021 To: 07/14/2021

Page: 10

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 512 50 42 020 - Telephone				55.46	
		001 - 513 10 42 020 - Telephone				77.78	
		001 - 513 10 42 020 - Telephone				83.19	
		001 - 514 23 42 020 - Telephone				77.78	
		001 - 514 23 42 020 - Telephone				83.19	
		001 - 515 31 42 001 - Telephone				34.57	
		001 - 515 31 42 001 - Telephone				36.97	
		001 - 518 80 42 020 - Telephone				25.93	
		001 - 518 80 42 020 - Telephone				27.73	
		001 - 521 20 42 020 - Telephone				74.26	
		001 - 521 20 42 020 - Telephone				75.06	
		001 - 521 20 42 020 - Telephone				259.28	
		001 - 521 20 42 020 - Telephone				277.30	
		001 - 522 20 42 020 - Telephone				95.07	
		001 - 522 20 42 020 - Telephone				101.68	
		001 - 524 20 42 020 - Telephone				25.93	
		001 - 524 20 42 020 - Telephone				27.73	
		401 - 535 80 42 020 - Telephone				231.42	
		401 - 535 80 42 020 - Telephone				69.13	
		401 - 535 80 42 020 - Telephone				73.94	
		102 - 536 20 42 020 - Telephone				89.00	
		412 - 537 80 42 020 - Telephone				34.57	
		412 - 537 80 42 020 - Telephone				36.97	
		103 - 542 30 42 020 - Telephone				8.64	
		103 - 542 30 42 020 - Telephone				9.24	
		001 - 558 60 42 020 - Telephone				25.93	
		001 - 558 60 42 020 - Telephone				27.73	
		101 - 576 80 42 020 - Telephone				17.29	
		101 - 576 80 42 020 - Telephone				18.49	
		101 - 576 80 47 070 - City Hall				150.77	
		001 - 595 10 42 020 - Telephone				60.50	
		001 - 595 10 42 020 - Telephone				64.70	
		001 Current Expense Fund				123,823.19	
		101 Parks & Facilities Fund				21,541.48	
		102 Cemetery Fund				6,617.58	
		103 Street Fund				33,234.57	
		104 Arterial Street Fund				22,565.64	
		114 Law Enforcement Sales Tax				53,133.86	
		305 Library Construction Fund				6,168.99	
		314 Transportation Impact Fee Reserve Fund				11,124.00	
		401 Sewer Operations Fund				46,191.75	
		412 Solid Waste Operations Fund				18,535.56	
		425 Stormwater Operations				2,110.38	
		505 Public Works Facility Fund				110.29	
		635 Custodial Fund				7,471.04	
							Claims:
		* Transaction Has Mixed Revenue And Expense Accounts				352,628.33	352,628.33

CHECK REGISTER

City Of Sedro-Woolley

Time: 08:41:23 Date: 07/08/2021

07/01/2021 To: 07/14/2021

Page: 11

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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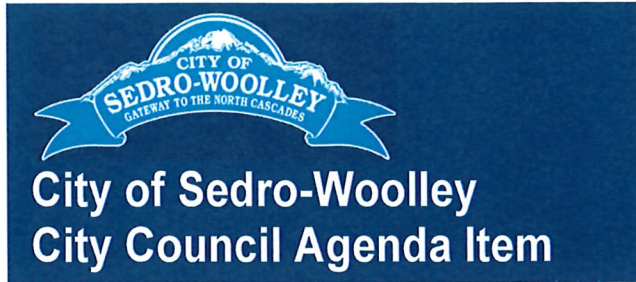
CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

_____ Finance Director	_____ Date
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_____ Finance Committee Member	_____ Date
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_____ Finance Committee Member	_____ Date
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_____ Finance Committee Member	_____ Date
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Agenda Item No. 23

Date: July 14, 2021

Subject: Fire Station 2 Storage Building Project

Consent Agenda

FROM: Nathan Salseina, Public Works Operations Division Supervisor

RECOMMENDED ACTION:

Authorize Mayor Johnson to execute the attached public works agreement no. 2021-PW-29 with Bishop Contracting Inc. for the construction of the new Fire Station 2 Storage Building located at 1218 N. Township Street in the amount of \$151,900 including sales tax.

BACKGROUND / SUMMARY INFORMATION:

The 2021 fire department budget includes funds for the construction of a new storage facility to house various pieces of fire department equipment including a spare ambulance, hazmat trailer, air compressor trailer along with various small pieces of equipment and spare tires. The new building will free up much needed space at fire station 1 and fire station 2 for other needs. To date, city crews have completed preliminary site work, and an architect has completed design work for the new 2,745' square foot pole building. We advertised for bids for the construction of the new facility on June 10th, with bids closing on June 24th. The final bid tabulation is attached. We received 6 bids for the project of which 3 were within the project budget. Remaining work after the construction of the building will consist of site restoration completed by public works, and installation of 3 phase electrical, which will be completed by a separate contract.

FISCAL IMPACT, IF APPROPRIATE:

The fire fund has sufficient dollars budgeted in the 2021 budget year to complete this project.

Budget - Fire Station 1.5 594.22.61.000.001	\$250,000.00
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Costs to date:

Site work expenses to date:	\$18,007.52
Electrical Sub Contractor:	\$13,018.91
Building Construction:	\$151,900.00

Remaining budget	\$67,073.57
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ATTACHMENTS:

1. Final Bid Tabulation
2. Public Works Agreement No. 2021-PW-29



CITY OF SEDRO-WOOLLEY
 FIRE STATION 2 STORAGE BUILDING PROJECT
 FINAL BID TABULATION
 Bid Opening: June 24, 2021, 2:00PM
 Recorded By: J. Rosario

Bid Opening: June 24, 2021, 2:00PM
 Recorded By: J. Rosario

				Bishop Contracting LLC		Spane Buildings Inc.		Grenlar Construction		Permabilt Industries Inc.		Bozco Construction LLC		Talakai Construction LLC	
Contractor Name:				Olympia, WA		Mount Vernon, WA		Kenmore, WA		Lynnwood, WA		Colbert, WA		Seattle, WA	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
	Fire Station 2 Storage Building Project	1.00	LS	140,000.00	140,000.00	147,832.00	147,832.00	148,800.00	148,800.00	186,692.00	186,692.00	280,000.00	280,000.00	565,216.00	565,216.00
	SUBTOTAL				140,000.00		147,832.00		148,800.00		186,692.00		280,000.00		565,216.00
	WASHINGTON STATE SALES TAX AT 8.5%				11,900.00		12,565.72		12,648.00		15,868.82		23,800.00		48,043.36
	TOTAL				151,900.00		160,397.72		161,448.00		202,560.82		303,800.00		613,259.36

Bidder Position
 Statement of Bidder's Qualifications
 Certificate of Compliance
 Public Works Training Requirement Complete
 MRSC - Registered
 Addendum No. 1 Acknowledged
 Corrections Made to Calculations

1
Yes
Yes
Yes
Yes
N/A
No

2
Yes
Yes
Yes
Yes
N/A
No

Non-Responsive
No
No
Yes
No
N/A
No

3
Yes
Yes
Yes
Yes
N/A
No

Non-Responsive
Yes
Yes
Yes
No
N/A
No

4
Yes
Yes
Yes
Yes
N/A
No



**SMALL PUBLIC WORKS AGREEMENT NO. 2021-PW-29
(For Projects Under \$350,000)**

THIS SMALL PUBLIC WORKS AGREEMENT ("Contract") is made and entered into this _____ day of **July, 2021**, by and between the City of Sedro-Woolley, a Washington State municipal corporation ("City"), and **Bishop Contracting LLC**, a Washington LLC ("Contractor")

WHEREAS, the City desires to accomplish certain public works entitled **Fire Station 2 Storage Building Project** (Pole Building) ("the Project") having an estimated cost \$350,000 or less; and

WHEREAS, the City solicited written Bid Proposals for the Project.

WHEREAS, whereas the City received and reviewed written Bid Proposals for the Project, and has determined that Contractor is the lowest responsible bidder; and

WHEREAS, the Contractor and the City desire to enter into this Contract for the Project in accordance with the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the terms, conditions and agreements contained herein, the City and Contractor agree as follows:

1. Scope of Work—the Project.

The Contractor shall perform, carry out and complete the **Fire Station 2 Storage Building Project** (Pole Building) ("Project") in accordance with this Contract and the incorporated Contract Documents specified in Section 2.

The Project shall be completed no later than **November 30, 2021**.

2. Contract Documents.

The following documents are incorporated into the Contract by this reference:

- A. Invitation for Bid
- B. Plans and Contract Drawings.
- C. Scope of Work.
- D. Proposal/Bid Submittal (attached).
- E. Current Standard Specifications for Road, Bridge, and Municipal Construction (WSDOT/APWA) ("Standard Specifications") (referenced but not attached).
- F. WSDOT Amendments to the Standard Specifications (referenced but not attached)
- G. Current APWA Supplement General Special Provisions (referenced but not attached).
- H. City Engineering Standards (referenced but not attached)
- I. Addenda (**if any**)
- J. Payment and Performance Bond (attached if applicable).
- K. Retainage Bond (optional-see Section 5).

In the event of any inconsistencies or conflicts between the language of this Contract and these incorporated documents, the language of the Contract shall prevail over the language of the documents.

3. Commencement of Work.

Work shall not proceed under this Contract until the Contractor has met following conditions:

- A. Contract has been signed and fully executed by the parties.
- B. The Contractor has provided the City with the certificates of insurance required under Section 22.
- C. The Contractor has obtained a license to do business in the project location.

D. The Contractor has provided the City with satisfactory documentation that Contractor is licensed and bonded as a contractor in the Washington State.

These conditions shall be satisfied within ten (10) calendar days of the City's Notice of Award of the Contract to the Contractor. Upon satisfaction of these conditions, the City shall issue a Notice to Proceed and Contractor shall commence work within five (5) calendar days of the date of said Notice.

4. Time is of the Essence/Liquidated Damages.

Time is of the essence in the performance of this Contract. The Contractor shall diligently pursue the Project work to physical completion by the date specified in Section 1. If said work is not completed within the time specified, the Contractor agrees to pay the City as liquidated damages the sum set forth in Section 1-08.9 of the Standard Specifications for each and every calendar day said work remains uncompleted after expiration of the specified time.

5. Payment for Project.

A. **Total Contract Sum for Project.** Excluding approved changes orders, the City shall pay the Contractor for satisfactory completion of the Project under the Contract a total Contract Sum not to exceed \$151,900.00 (One hundred fifty-one thousand nine hundred dollars and no/100) in accordance with the Contractors rate schedule, bid price in the bid Proposal or proposal price in the Proposal and including all applicable Washington State Sales Tax. The total Contract Sum includes all expenses and costs incurred in planning, designing and constructing the Project, including, but not limited to, applicable sales and use taxes, costs and expenses for overhead, profit, labor, materials, supplies, permits, subcontractors, consultants, and professional services necessary to construct and complete the Project.

B. **Payments shall be for Performance of Project Work.** Payments for work provided hereunder shall be made following the performance of such work, unless otherwise permitted by law and approved in writing by the City. No payment shall be made for any work rendered by the Contractor except as identified and set forth in this Contract.

C. **Right to Withhold Payments if Work is Unsatisfactory.** If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract.

D. **Payments.** Subject to F below, progress payments shall be based on the timely submittal by the Contractor of the City's standard payment request form. The form shall be appropriately completed and signed by the Contractor. Applications for payment not signed and/or completed shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed payment request form and shall make payment to the Contractor within approximately thirty (30) calendar days thereafter.

E. **Payments for Alterations and/or Additions.** Requests for changes orders and/or payments for any alterations in or additions to the work provided under this Contract shall be in accordance with the change order process set forth in Section 1-04.4 of the Standard Specifications.

F. **Final Payment.** Pursuant to RCW Chapter 60.28, a sum equal to five percent (5%) of the monies earned by the Contractor will be retained from payments made by the City to the Contractor under this Contract when payment and performance bonds are required. For Small Works Roster projects under \$150,000; payment and performance bonds may be waived and the sum equal to ten percent (10%) of the monies earned by the Contractor will be retained from payments made by the City to the Contractor. This retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to RCW Title 82 and (2) the claims of any person arising under the Contract.

For Small Works Roster projects under \$50,000 the City may waive the payment and performance bond requirements of RCW Chapter 39.08 and the retainage requirements of RCW Chapter 60.28.011(1) (a) for contracts solicited and awarded through the limited public works process as outlined in RCW Chapter 39.04.155(3).

Monies retained under the provisions of RCW Chapter 60.28 shall, at the option of the Contractor, be:

1. Retained in a fund by the City; or
2. Deposited by the City in an escrow (interest-bearing) account in a bank, mutual saving bank, or savings and loan association (interest on monies so retained shall be paid to the Contractor). Deposits are to be in the name of the City and are not to be allowed to be withdrawn without the City's written authorization. The City will issue a check representing

the sum of the monies reserved, payable to the bank or trust company. Such check shall be converted into bonds and securities chosen by the Contractor as the interest accrues.

At or before the time the Contract is executed, the Contractor shall designate the option desired. The Contractor in choosing option (2) agrees to assume full responsibility to pay all costs that may accrue from escrow services, brokerage charges or both, and further agrees to assume all risks in connection with the investment of the retained percentages in securities. The City may also, at its option, accept a bond in lieu of retainage.

Release of the retainage will be made sixty (60) calendar days following the Final Acceptance of the Project provided the following conditions are met:

1. Affidavits of Wages Paid for the Contractor and all Subcontractors are on file with the Contracting Agency (RCW 39.12.040).
2. A release has been obtained from the Washington State Department of Revenue.
3. A certificate of Payment of Contributions Penalties and Interest on Public Works Contract is received from the Washington State Employment Security Department.
4. A release has been obtained from the Washington State Department of Labor and Industries.
5. All claims, as provided by law, filed against the retainage have been resolved.
6. If requested by the City, the Contractor shall provide the City with proof that insurance required under Section 22 remains in effect.

G. **Final Acceptance.** Final Acceptance of the Project occurs when the Public Works Director has determined that the Project is one hundred percent (100%) complete and has been constructed in accordance with the Plans and Specifications.

H. **Payment in the Event of Termination.** In the event this Contract is terminated by the either party, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by the reason of such refusal, neglect, failure or discontinuance of Contractor performing the work, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, Contractor and his surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all reasonable legal expenses and costs incurred by the City to protect the rights and interests of the City under the Contract.

I. **Maintenance and Inspection of Financial Records.** The Contractor and its subcontractors shall maintain reasonable books, accounts, records, documents and other evidence pertaining to the costs and expenses allowable, and the consideration paid under this Contract, in accordance with reasonable and customary accepted accounting practices. All such books of account and records required to be maintained by this Contract shall be subject to inspection and audit by representatives of City and/or of the Washington State Auditor at all reasonable times, and the Contractor shall afford the proper facilities for such inspection and audit to the extent such books and records are under control of the Contractor, and all Project Contracts shall similarly provide for such inspection and audit rights. Such books of account and records may be copied by representatives of City and/or of the Washington State Auditor where necessary to conduct or document an audit. The Contractor shall preserve and make available all such books of account and records in its control for a period of three (3) years after final payment under this Contract, and subcontracts shall impose similar duties on the subcontractors.

6. Term of Contract.

The term of this Contract shall commence upon full execution of this Contract by the City and Contractor and shall terminate upon final payment by the City to the Contractor, unless sooner terminated by either party under Section 7 or applicable provision of the Contract.

7. Termination of Contract.

A. Except as otherwise provided under this Contract, either party may terminate this Contract upon ten (10) working days' written notice to the other party in the event that said other party is in default and fails to cure such default within that ten-day period, or such longer period as provided by the non-defaulting party. The notice of termination shall state the reasons therefore and the effective date of the termination.

B. The City may also terminate this Contract in accordance with the provisions of Section 1-08.10 of the Standard Specifications.

8. Status of Contractor.

The Contractor is a licensed, bonded and insured contractor as required and in accordance with the laws of the State of Washington. Contractor is acting as an independent contractor in the performance of each and every part of this Contract. No officer, employee, volunteer, and/or agent of either party shall act on behalf of or represent him or herself as an agent or representative of the City. Contractor and its officers, employees, volunteers, agents, contractors and/or subcontractors shall make no claim of City employment nor shall claim against the City any related employment benefits, social security, and/or retirement benefits. Nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership or agency between Contractor and the City.

9. Permits.

The Contractor will apply for, pay for and obtain any and all City, county, state and federal permits necessary to commence, construct and complete the Project. All required permits and associated costs shall be included in the Total Contract Sum for Project.

10. Business License Required.

The Contractor shall obtain a Sedro-Woolley business license prior to commencement of work under this Contract.

11. Work Ethic.

The Contractor shall perform all work and services under and pursuant to this Contract in timely, professional and workmanlike manner.

12. City Ownership of Work Products.

All work products (reports, maps, designs, specifications, etc.) prepared by or at the request of Contractor regarding the planning, design and construction of the Project shall be the property of the City. Contractor shall provide the City with paper and electronic copies of all work products in possession or control of Contractor at the request of final payment from Contractor or upon written request from the City.

13. Job Safety.

A. **General Job Safety.** Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

B. **Trench Safety Systems.** The Contractor shall ensure that all trenches are provided with adequate safety systems as required by RCW Chapter 49.17 and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

14. Prevailing Wages.

Contractor shall pay its employees, and shall require its subcontractors to pay their employees, prevailing wages as required by and in compliance with applicable state and/or federal law and/or regulations, including but not limited to RCW Chapter 39.12 and RCW Chapter 49.28. Prior to final payment under this Contract, Contractor shall certify in writing that prevailing wages have been paid for all work on the Project as required and in accordance with applicable law and/or regulations.

15. Taxes and Assessments.

The Contractor shall be solely responsible for compensating its employees, agents, and/or subcontractors and for paying all related taxes, deductions, and assessments, including, but not limited to, applicable use and sales taxes, federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and

other deductions from income which may be required by law or assessed against either party as a result of this Contract.

16. Nondiscrimination Provision.

During the performance of this Contract, the Contractor shall comply with all applicable equal opportunity laws and/or regulations and shall not discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, veteran status, marital status, political affiliation, or the presence of any sensory, mental or physical handicap. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of work and services under this Contract. The Contractor further agrees to maintain notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Contractor understands that violation of this provision shall be cause for immediate termination of this Contract and the Contractor may be barred from performing any services or work for the City in the future unless the Contractor demonstrates to the satisfaction of the City that discriminatory practices have been eliminated and that recurrence of such discriminatory practices is unlikely.

17. The Americans with Disabilities Act.

The Contractor shall comply, and shall require its subcontractors to comply, with the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq. (ADA), and its implementing regulations, and Washington State's anti-discrimination law as contained in RCW Chapter 49.60 and its implementing regulations, with regard to the work and services provided pursuant to this Contract. The ADA provides comprehensive civil rights to individuals with disabilities in the area of employment, public accommodations, public transportation, state and local government services, and telecommunications.

18. Compliance With Law.

The Contractors shall perform all work and services under and pursuant to this Contract in full compliance with any and all applicable laws, rules, and regulations adopted or promulgated by any governmental agency or regulatory body, whether federal, state, local, or otherwise.

19. Guarantee of Work.

A. The Contractor guarantees and warrants all of its work, materials, and equipment provided and utilized for this Project to be free from defects for a period of one (1) year from the date of final acceptance of the Project work. The Contractor shall remedy any defects in its Project work, and the materials, and equipment utilized in the Project and pay for any damages resulting therefrom which shall appear within a period of one (1) year from the date of final acceptance of the Project work unless a longer period is specified. The City will give notice of observed defects with reasonable promptness.

B. The guarantee/warranty period shall be suspended from the time a significant defect is first documented by the City until the work or equipment is repaired or replaced by the Contractor and accepted by the City. In the event that fewer than ninety (90) calendar days remain in the guarantee period after acceptance of such repair or replacement (after deducting the period of suspension above), the guarantee period shall be extended to allow for at least ninety (90) calendar days guarantee of the work from the date of acceptance of such repair or equipment.

C. The Contractor shall also provide the City with manufacturer's warranties for all components, materials and equipment installed as part of the Project.

D. Any repairs or replacement required during the warranty period shall be performed within 30 calendar days following notification by the City.

20. Contractor's Risk of Loss.

It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that he or she has familiarized himself or herself with all existing conditions and other contingencies likely to affect the work, and has made his or her bid accordingly, and that he or she shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

21. Indemnification and Hold Harmless.

A. The Contractor shall indemnify, defend and hold the City, its elected officials, agents, officers and/or employees and volunteers harmless from and against any and all claims, demands, liabilities,

losses, costs, damages or expenses of any nature whatsoever (including all costs and attorneys' fees) to or by third parties arising from, resulting from or connected with the work and services performed or to be performed under this Contract by the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors to the fullest extent permitted by law and subject to the limitations provided below.

B. The Contractor's duty to indemnify the City shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its elected officials, agents, officers and/or employees.

C. The Contractor's duty to indemnify the City for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) the City and/or its elected officials, agents, officers and/or employees, and (b) the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors, shall apply only to the extent of negligence of Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors.

D. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

E. Nothing contained in this section or Contract shall be construed to create a liability or a right of indemnification by any third party.

F. The provisions of this section shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination.

22. Insurance.

A. Insurance Term.

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise, as required in this Section, without interruption from or in connection with the performance commencement of the Contractor's work through the term of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation.

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance.

Contractors required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on at least as broad as Insurance Services Office (ISO) form CA Automobile 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement There shall be no e exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured- Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad of coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington

4. ☐ Required. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-contractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders

Risk insurance shall include coverage for temporary buildings, debris removal and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until final acceptance of the work by the City.

5. ☐ Required. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the Public Entity under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.

D. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
3. ☐ Required. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.
4. ☐ Required. Contractors Pollution Liability shall be written in the amounts set forth above.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provisions.

The Contractor's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

H. Verification of Coverage.

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile

Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Throughout the term of this Contract, upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

☐ Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Pollution Liability insurance that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

I. **Contractor's Insurance for Other Losses.**

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or subcontractors as well as to any temporary structures, scaffolding and protective fences.

J. **Subcontractors.**

The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

K. **Waiver of Subrogation.**

The Contractor and the City waive all rights against each other, any of their subcontractors, lower tier subcontractors, agents and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

L. **Notice of Cancellation of Insurance.**

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

M. **Failure to Maintain Insurance**

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

23. Assignment and Subcontractors.

A. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.

B. The Contractor shall not subcontract any part of the services to be performed hereunder without first obtaining the consent of the City and complying with the provisions of this section.

C. In the event the Contractor does assign this Contract or employ any subcontractor, the Contractor agrees specifically to meet Standard Specification 1-08.1, performing at least thirty percent (30%) of the contract work and to bind in writing every assignee and subcontractor to the applicable terms and conditions of the Contract documents.

D. The Contractor shall, before commencing any work, notify the City in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the City may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the City by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance of any subcontractor or assignee by the City shall not constitute a waiver of any right of the City to reject defective work or work not in conformance with the contract documents. If the City, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.

E. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for

whose acts any of them may be liable to the same extent that it is responsible for the acts and omissions of person directly employed by it.

F. The Contract does not and shall not create or be construed to create any relationship, contractual or otherwise, between the City and any subcontractor or assignee. Nothing in the Contract shall create any obligation on the part of the City to pay or to assure payment of any monies due any subcontractor or assignee.

24. Severability.

A. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

B. If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

25. Integration and Supersession.

This Contract sets forth all of the terms, conditions, and Contracts of the parties relative to the Project, and supersedes any and all such former Contracts which are hereby declared terminated and of no further force and effect upon the execution and delivery hereof. There are no terms, conditions, or Contracts with respect thereto except as provided herein, and no amendment or modification of this Contract shall be effective unless reduced to writing and executed by the parties. In the event of any conflicts or inconsistencies between this Contract and the Declaration, the terms of this Contract shall control in all cases.

26. Non-Waiver.

A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any Contract, covenant or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such Contract, covenant, condition or right.

27. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

28. Contract Representatives and Notices.

This Contract shall be administered for the City by **Nathan Salseina, PW Operations Supervisor** and shall be administered for the Contractor by the Contractor's Contract Representative, **Ron Bishop, Owner**. Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To City:

Director of Public Works
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284
Telephone Number: 360-855-0771

To Contractor:

Ron Bishop, Owner
Bishop Contracting LLC
8645 146th Lane SW
Olympia, WA 98512
Telephone Number: 360-561-8005

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

29. Third Parties.

The City and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

30. Governing Law.

This Contract shall be governed by and construed in accordance with the laws of the State of Washington.

31. Venue.

The venue for any action to enforce or interpret this Contract shall lie in the Superior Court of Washington for Skagit County, Washington.

32. Attorney Fees

Should either the City or the Contractor commence any legal action relating to the provisions of this Contract or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses, and reasonable attorney fees.

33. Authority

The person executing this Agreement on behalf of Contractor represents and warrants that he or she has been fully authorized by Contractor to execute this Agreement on its behalf and to legally bind Contractor to all the terms, performances and provisions of this Agreement. The person executing this Contractor on behalf of the City represents and warrants that he or she has been fully authorized by the City to execute this Contractor on its behalf and to legally bind the City to all the terms, performances and provisions of this Contractor.

34. Counterparts.

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

35. Debarment and Uniform Guidance. If this contract involves the use, in whole or in part, of federal award(s), the Contractor must certify that it, and its subcontractors, have not been and are not currently on the Federal or the Washington State Debarment List and if the Contractor or its subcontractors become listed on the Federal or State Debarment List, the City will be notified immediately. Additionally, if this contract involves the use, in whole or in part, of federal award(s), provisions (A)-(K) in Appendix II to Part 200 of the Uniform Guidance (2 CFR Ch. 11 (1-1-14 edition) are hereby incorporated, as applicable, as if fully set forth herein. See attached Exhibit ____, if applicable.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first hereinabove written.

City of Sedro-Woolley

Bishop Contracting LLC

By _____
Mayor

By _____

Approved as to form:

Attest:

Nikki Thompson, City Attorney

City Supervisor

Acknowledgement of Waiver of Contractor's Industrial Insurance Immunity (See Part 21. D. above):

City of Sedro-Woolley

Bishop Contracting LLC

ATTACHMENTS:

Retainage Investment Option
Bid Proposal

RETAINAGE INVESTMENT OPTION

CONTRACTOR: **BISHOP CONTRACTING LLC**

PROJECT NAME: **FIRE STATION 2 STORAGE BUILDING PROJECT**

DATE: _____

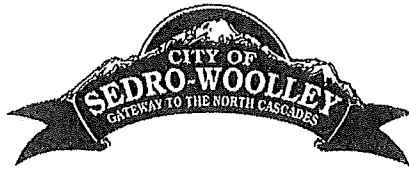
Pursuant to Chapter 60.28 RCW, you may choose how your retainage under this contract will be held and invested. Please complete and sign this form indicating your preference. If you fail to do so, the City of Sedro-Woolley (City) will hold your retainage as described in "Current Expense", option 1 below.

- _____ 1. Current Expense: The City will retain your money in its Current Expense Fund Account until thirty days following final acceptance of the improvement or work as completed. You will not receive interest earned on this money.
- _____ 2. Interest Bearing Account: The City will deposit retainage checks in an interest-bearing account in a bank, mutual savings bank, or savings and loan association, not subject to withdrawal until after the final acceptance of the improvement or work as completed or until agreed to by both parties. Interest on the account will be paid to you.
- _____ 3. Bond-in-Lieu: With the consent of the City, the contractor may submit a bond for all or any portion of the amount of funds retained by the City in a form acceptable to the City and from a bonding company meeting standards established by the City, if any. Unless otherwise indicated, the contractor elects to submit a bond for the entire 5% or 10% retainage amount. Such bond and any proceeds there from shall be made subject to all claims and liens and in the same manner and priority as set forth for retained percentages in Chapter 60.28 RCW. Whenever the City accepts a bond-in-lieu of retained funds from a contractor, the contractor shall accept like bonds from any subcontractors or suppliers from which the contractor has retained funds. The contractor shall then release the funds retained from the subcontractor or supplier, to the subcontractor or supplier, within thirty days of the contractor's receipt of the retained funds from the City.

Retainage is normally released 30 - 45 days after final acceptance of work by the City, or following receipt of Labor and Industries / Department of Revenue / Employment Security Department clearance, whichever takes longer.

(Contractor's Signature) Date

Title



**Fire Station 2 Storage Building Project
(Pole Building)
PROPOSAL**

Proposals due by 2 pm, June 24, 2021

Bids may be submitted in person or by U.S. Mail, facsimile or email to: City of Sedro-Woolley, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@ci.sedro-woolley.wa.us.

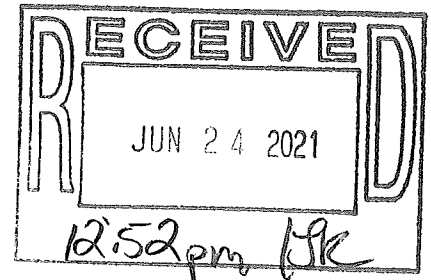
We, the undersigned, hereby agree to bid the following per the "Invitation for Bid", - Fire Station 2 Storage Building Project (Pole Building):

Fire Station 2 Storage Building Project (Pole Building) – Lump Sum:

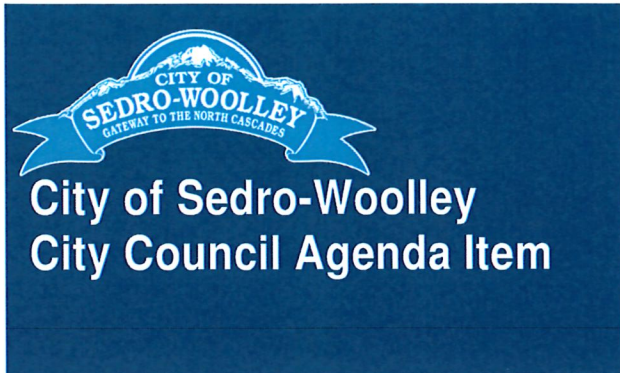
	\$ <u>140,000^{00/100}</u>
Sales Tax 8.5%:	\$ <u>11,900^{00/100}</u>
TOTAL:	\$ <u>151,900^{00/100}</u>

Prices include freight, all licenses, permits, fees etc. not otherwise specifically mentioned.

BIDDER COMPANY NAME: Bishop Contracting LLC
ADDRESS: 8645 146th Ln SW,
Olympia WA 98512
CONTACT: Ron Bishop
TELEPHONE: 360 561-8005
EMAIL: Bishop Contracting LLC
UBI NUMBER: 602 - 021 - 252



Bidder Checklist: Statement of Bidder's Qualification (Included with bid) ☒ Certificate of Compliance with Wage Payment Statutes (Included with bid) ☒ Public Works Training Requirement Complete (RCW 39.04.350(f)) (prior to bid) ☒ MRSC Small Works Roster (registered prior to bid) ☒ Acknowledged Addendum(s) ☐



Agenda Item No. e-4

Date: July 14, 2021

Subject: Interagency Agreement with Cascade Job Corp

Consent Agenda

FROM: Lin Tucker, Police Chief

RECOMMENDED ACTION:

Authorize Chief Tucker to sign the attached MOU.

ISSUE:

Interagency agreement for law enforcement services at the Cascade Job Corps Academy and the Sedro-Woolley Police Department.

BACKGROUND / SUMMARY INFORMATION:

Three-year agreement, subject to annual review.

FISCAL IMPACT, IF APPROPRIATE:

ATTACHMENTS:

1. Interagency Agreement

Interagency Agreement Between the Cascades Job Corps Academy and the Sedro-Woolley Police Department

The Cascades Job Corps College and Career Academy (“Cascades Job Corps Academy”), located at 2060 Powerhouse Drive, Sedro-Woolley, WA, is owned by the U.S. Department of Labor and operated under contract by Adams and Associates, Inc.

Pursuant to Job Corps’ regulations at 20 C.F.R. § 686.925(b), Job Corps operators must develop and maintain written cooperative agreements with the nearest local, state and federal law enforcement agencies.

AUTHORITY: Contract Volume 6 section 1.5., Public Law 97-300 [29 U.S.C. 1579 (a)], Section 435 (d) and U.S. Title 29, subtitle 20, CFR Section 638.805 (b) (1) states: “All real property which would otherwise be under exclusive legislative jurisdiction shall be considered under appropriate state and locality with respect to criminal law enforcement as long as the Cascades Job Corps Academy is operated on such property.”

Under this jurisdictional provision, the Sedro-Woolley Police Department shall have primary authority in the enforcement of laws on the grounds of the Cascades Job Corps Academy.

MODIFICATION: This Memorandum of Agreement shall be in effect immediately and shall be in effect for a period of three years from the date of final signature, subject to annual review and submission on July 1 of each year, per Office of Job Corps policy. It shall not be modified, altered, or amended without express consent and concurrence of both signatory entities. Either party may terminate this agreement with sixty days written notice to the other party.

PROVISION OF LAW: If any provision of this agreement is held to be invalid by operation of law or any court of competent jurisdiction, the remaining provisions shall remain in full force and effect and shall not be affected thereby.

COMMUNICATION: In routine matters of mutual interest between the parties, liaison point-of-contact will be the Sedro-Woolley Police Chief and the Cascades Safety & Security Manager. No Academy personnel or student shall be prohibited from calling 911 or any law enforcement agency, and there shall be no limit for personnel or students who may call 911 or law enforcement.

The Police Chief or his/her designee shall be included on the Cascades Job Corps Academy’s Community Relations Council and will be invited to attend quarterly meetings and participate in other Cascades Job Corps Academy events.

REQUIRED REPORTING:

The Cascades Job Corps Academy will report criminal incidents according to the terms of this law enforcement agreement.

Per Job Corps policy requirement the Academy will contact local law enforcement if a serious crime or emergency occurs on campus or in a campus-sponsored activity regardless of the terms of the law enforcement agreements. (PRH 5.4 R2 (b)). A serious crime includes, but is not limited to:

1. A homicide
2. A theft of a vehicle or other significant government-owned property
3. An assault or battery
4. A riot or similarly violent incident involving five or more students or persons
5. A sexual assault or rape as defined under state law. (PRH 6.11, R6)

In addition, the Academy will notify law enforcement for the following incidents:

1. The discovery of an active shooter situation. As soon as it is safe to do so, the Academy will call 911, and announce there is an “Active Shooter” event in progress (PRH 5.4, R4)

Interagency Agreement Between the Cascades Job Corps Academy and the
Sedro-Woolley Police Department

2. Unauthorized absence of an adult student who fails to return or report within two hours after the student's required attendance time, whether on- or off-Academy (e.g., the start of a training day) and who cannot be located after an investigation to determine the student's whereabouts (PRH 6.1, R4(e))
3. Unauthorized absence of a minor student (under 18 years of age) who fails to return or report within two hours after the student's required attendance time, whether on- or off-Academy (e.g., the start of a training day), and whose parent or legal guardian is unaware of the minor student's whereabouts (PRH 6.1, R4(f))

The Sedro-Woolley Police Department will, to the extent that their personnel and resources are available, and to the same extent as any other call for service, make every effort to assist the Cascades Job Corps Academy staff with emergency backup to maintain safety and order at the Cascades Job Corps Academy as long as that assistance is in the area of addressing criminal behavior.

Under Job Corps policy, the Academy Director may authorize administrative searches for unauthorized goods when he/she has good reason to believe such items are hidden on the Cascades Job Corps Academy.

Searches for evidence to be used for criminal prosecution will be performed by a law enforcement officer consistent with all legal and constitutional requirements.

- Evidence of criminal behavior discovered during an administrative search performed by Academy staff under shall not be unnecessarily disturbed. It shall be secured in place so it may be collected by the Sedro-Woolley Police Department.

In accordance with Job Corps policy, illegal weapons and/or narcotics found on campus will be reported to the Sedro-Woolley Police Department. Weapons and/or narcotics that will not be part of any criminal prosecution may be secured in the Cascades Security Department at the discretion of the Sedro-Woolley Police Department until they can be transferred to the Sedro-Woolley Police Department for disposal. The Sedro-Woolley Police Department will schedule a date and time for this transfer. Any weapons found by the Academy and transferred over to Sedro Woolley Police that are found to meet licensing and registration requirements; that are legal to possess but are barred from the Academy Campus, will be returned to the legal owner through a coordinated effort between the Academy and Sedro Woolley Police. A Chain of Custody form will be completed at the time of transfer. This process does not include any Marijuana or THC related drugs or paraphernalia as Washington is a legalized state. The Academy has developed its own process for documenting and disposing of these items.

The Cascades Security Department will maintain a list of illegal weapons reported and surrendered to the Sedro-Woolley Police Department. This list will include the student's name and the serial number, type, make and model of the weapon as applicable.

Cascades Job Corps Academy staff will cooperate with and assist Sedro-Woolley Police Department in performance of any investigation occurring on campus or involving a Cascades student in adherence to Job Corps and Adams & Associates, Inc. policies and procedures.

Interviews with, and/or the arrest or other custody of, a Cascades student will be done at the Security Office whenever practicable to minimize disruption to campus activities.

Interagency Agreement Between the Cascades Job Corps Academy and the Sedro-Woolley Police Department

In depth "strip searches" of any person at the Cascades Job Corps Academy shall be conducted only by law enforcement officers in accordance with applicable legal justification and the policy and procedures of their respective agency.

Cascades Job Corps Academy officials will notify local law enforcement and/or probation authorities of the imminent departure from the Cascades Job Corps Academy of any student arrested for any criminal acts prior to adjudication.

Sedro-Woolley Police Department, to the extent possible, will attempt to notify Cascades Security when a current student is arrested while away from the Cascades Job Corps Academy and within their jurisdiction.

COMPLAINT OF MISTREATMENT:

Any complaint of mistreatment perpetrated by a law enforcement official against a Cascades student referred to Cascades staff will be referred to the Academy Director or Safety & Security Manager. The Academy Director will immediately report such allegation of mistreatment to the Sedro-Woolley Police Chief or his/her designee and the San Francisco Regional Office of Job Corps Program Manager. Information supplied in the initial report will include:

- The name, address, age, and social security number of the individual making the complaint.
- The name, official title, and work address of the accused official.
- A detailed description of the incident, including names and contact information of any witnesses.
- Any action taken by the Academy Director prior to sending the report.
- Any other relevant information.

Cascades Job Corps Academy staff will cooperate with, and assist, Sedro-Woolley Police Department in performance of any investigation of misconduct in adherence to Job Corps and Adams & Associates, Inc. policies and procedures.

RECORD KEEPING: Copies of this agreement will be kept on file with the Academy Director and the Sedro-Woolley Police Chief.

The Cascades Job Corps Academy will submit up-to-date, unexpired agreements to the National Office of Job Corps, Job Corps Regional Offices, and Adams Corporate Office on July 1 of each program year. Submitted agreements must reflect that the agreements will be in effect for that program year. Effective PY21 July 1, 2021 through June 30, 2022.

PORT PROMISE TRAINING:

The Cascades Job Corps Academy is located in the northern portion of what is commonly referred to as the Sedro-Woolley Innovation for Tomorrow (SWIFT) Center campus, which is owned by the Port of Skagit (Port). The Port leases 37 acres of the SWIFT Center to the U.S. Department of Labor for the Cascades Job Corps Academy. Given the Port ownership of the property and frequent interactions Cascades Job Corps Academy personnel have with the public, it is important that security services are delivered in manner consistent with the Port promise: "We promise excellence in public service and leadership within a business landscape that inspires success and enhances the quality of life in Skagit County."

Interagency Agreement Between the Cascades Job Corps Academy and the
Sedro-Woolley Police Department

Cascades Job Corps Academy safety/security personnel will attend and implement Port Promise Training. Port Promise Training will be provided by the Port of Skagit on an annual basis on dates mutually agreed upon and at no cost to the Cascades Job Corps Academy. The Port will provide the City of Sedro-Woolley with documentation of Cascades Job Corps Academy safety/security personnel attendance at Port Promise Training annually prior to August 1 of each year of this Agreement.

NON-AGREEMENT CONTINGENCY:

If the Academy and law enforcement agency are unable to reach an agreement, or the law enforcement agency will not agree to address all of the provisions in this agreement, the Cascades Job Corps Academy will work with the law enforcement agency to identify portions of the Academy Standard Operating Procedure (SOP) that can be established as a supplement to or in place of, those provisions in the law enforcement agreement in accordance with PRH 5.4 R1 (required for local law enforcement agreements only).

The Academy will provide written evidence of the good faith effort to reach an agreement with the local law enforcement agency on all of these terms. For the purposes of this requirement, a good faith effort is one in which the Academy operator makes a diligent and honest effort to obtain a local law enforcement agreement annually. This shall include what, if any, agreement the Academy operator was able to reach with the local law enforcement agency and the portions of the Academy SOP established as a supplement to or in place of a law enforcement agreement in accordance with PRH 5.4 R1 (required for local law enforcement agreements only).

For the Cascades Job Corps Academy:



Darrel Lutton, Academy Director
Cascades Job Corps College and Career Academy
2060 Powerhouse Drive
Sedro-Woolley, WA 98284
Lutton.Darrel@jobcorps.org
360-854-2134

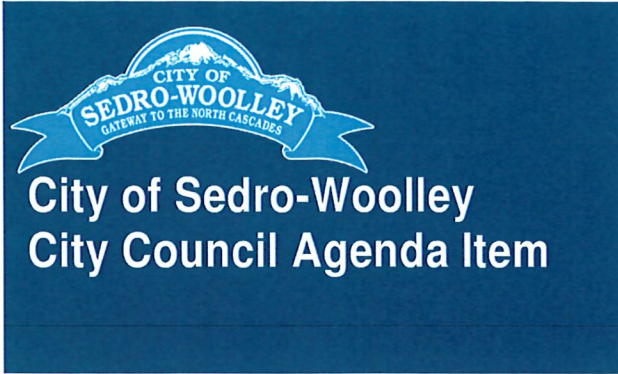


Date

For the Sedro-Woolley Police Department:

Chief William "Lin" Tucker,
Sedro-Woolley Police Department
325 Metcalf Street
Sedro-Woolley, WA 98284
ltucker@ci.sedro-woolley.wa.us
360-855-0111

Date



Agenda Item No. j

Date: July 14, 2021

Subject: Public Comments

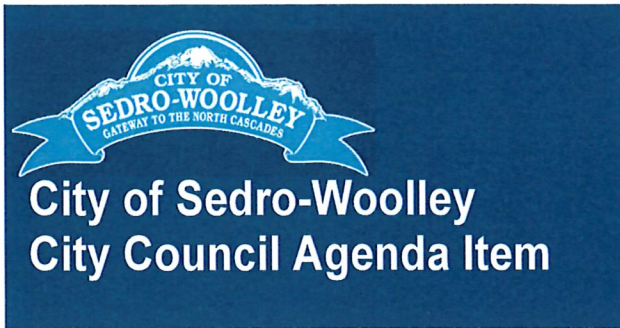
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Agenda Item No. K-1

Date: July 14, 2021

Subject: First Reading
2022-2027 TIP

Public Hearing & New Business

FROM: Mark A. Freiburger, PE, Director of Public Works

RECOMMENDED ACTION:

1. Public hearing and First Reading – no action required this meeting.

ISSUE:

Shall Council move to adopt Resolution ____-21 adopting the 2022-2027 Transportation Improvement Program?

BACKGROUND / SUMMARY INFORMATION:

Each year, all agencies who are eligible for federal and state funding programs must submit **Six Year Transportation Improvement Program** documents to the state for inclusion in the statewide Transportation Improvement Program. The local agency TIP must include all projects that are selected for funding or anticipating funding under the Federal program for the next three years, and also includes projects eligible for such funding over six years. Project inclusion on the TIP is required to qualify for federal and most state funding. Because of these requirements, the City updates the TIP each year and coordinates this with the Comprehensive Plan and Transportation Plan. Council adopted the 2021 to 2026 TIP on July 8, 2020 under Resolution 1055-20.

A public hearing regarding the TIP and adoption of the TIP by Council Resolution is required. TIP public hearings have been held at Planning Commission meetings since 2016. Due to COVID-19 restrictions, a public hearing at the PC could not be scheduled in 2020 or 2021. As a result, a public hearing is scheduled for the July 14, 2021 council meeting instead. The approved TIP is due to Skagit Metropolitan Planning Organization (SCOG) by August 20, 2021. The MPO will forward the combined TIP for member agencies to the County and the State.

The attached TIP is prepared in the format required by WSDOT, which results in individual sheets for each project.

The TIP has been updated from the 2021-2026 version to include current anticipated schedules, funding and updated cost estimates. Note that projects already obligated or scheduled for completion in 2021, including the Wicker Road Overlay and the SR20 West Lane Widening & Safety Improvements Project do not appear on the 2021-2026 TIP.

Since the TIP is somewhat difficult to interpret by individual project, attached is a tabular version of the TIP Project List titled “**2022-2027 TIP PROJECT LIST.**” Also included for illustrative purposes is the “**2028-2041 TIP PROJECT LIST**” covering projects beyond the six-year TIP window to twenty years, the full period covered by the 2016 Comprehensive Plan plus five years. Also attached are **Figure 7 “State Highway Improvement Projects – 2020 Update”** and **Figure 8 “Arterial Improvement Projects 2020 Update”** from the Comprehensive Plan which combine to show all TIP projects over the twenty year planning period, excluding the annual overlay projects. The projects shown on the 2022-2027 TIP and 2028-2041 TIP Project Lists are consistent with Chapter 3 Transportation Element of the 2016 Comprehensive Plan as updated in 2018. They are also consistent with the 2020 Transportation Impact Fee Project List Update adopted by council on August 12, 2020 under Resolution 1960-20.

Changes of note since adoption of the 2021-2026 TIP are as follows:

- Moved the Township Street Overlay Project from the Illustrative list to 2026 and split the project into two phases for 2026 and 2027 for cost purposes.
- Updated estimates and construction years for the various projects making up the Jones/John Liner/Trail Road Corridor Projects based on the final Scoping Study completed in January 2020.
- Projects shown in the 2028-2041 TIP Project List have been adjusted as needed to reflect current projections.

The CN year changes can be seen by comparing the 2021-2026 TIP CN Year column shown in grey scale with the 2022-2027 CN Year Column.

As is usual with the TIP project list, timing of the projects is subject to funding availability. The schedule assumes an aggressive program, and will be revised annually as circumstances develop.

ATTACHMENTS:

1. Resolution ____-21
2. 2022-2027 TIP Project List
3. 2028-2041 TIP Illustrative Project List
4. 2022-2027 TIP – Citywide Projects
5. Figure 7 State Highway Improvements Projects
6. Figure 8 Arterial Improvement Projects
7. 2022-2027 Six Year Transportation Improvement Program (18 sheets)

RESOLUTION ____-21

A RESOLUTION ADOPTING THE SIX YEAR TRANSPORTATION
IMPROVEMENT PROGRAM FOR THE CITY OF SEDRO-WOOLLEY,
WASHINGTON
2022 – 2027

WHEREAS, pursuant to the provisions of Chapter 195 of the 1961 Session Laws of the State of Washington, Chapter 83 of the 1967 First Extraordinary Session of Laws of the State of Washington and RCW 35.77.101, the City Council of the City of Sedro-Woolley shall adopt a comprehensive Six-Year Transportation Improvement Program (TIP), and;

WHEREAS, a public hearing was called by the City Council for the purpose of adopting said comprehensive Six-Year TIP on July 14, 2021, at approximately 6:00 p.m., at the Sedro-Woolley City Hall, 325 Metcalf Street, Sedro-Woolley, Washington and it appeared that adoption of the Six Year Transportation Program will be good for the public.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sedro-Woolley that the 2022 – 2027 comprehensive Six Year Transportation Improvement Program of the City of Sedro-Woolley, Washington, attached as EXHIBIT A, as adopted at said public hearing is hereby adopted and approved as the 2022 – 2027 comprehensive Six Year Transportation Improvement Program of said City.

BE IT FURTHER RESOLVED that a copy of this street program, together with a copy of this resolution shall be filed with the Skagit MPO for inclusion in the Regional Six Year Transportation Improvement Program within the next 30 days; together with copies of each with the Washington State Department of Transportation Local Programs Engineer, and the Transportation Improvement Board.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS 28th DAY OF JULY, 2021.

MAYOR JULIA JOHNSON

ATTEST:

APPROVED AS TO FORM:

City Finance Director

City Attorney



2022-2027 TIP PROJECT LIST

REVISED: 7/2/2021

Sedro-Woolley Transportation Improvement Program and Projects

MAP ID ⁽¹⁾	2022 - 2027 TIP Project	2022 - 2027 TIP CN Year	2021 - 2026 TIP CN Year	2022 - 2027 TIP Priority No.	2021 - 2026 TIP Priority No.	Project Name	Project Limits	Project Description	Priority	In Existing TIP (2021)? ⁽²⁾	Total Cost 2021 (\$1,000's) (3)(4)
S16	SW33	2022	2021	1	1	SR20/SR9N-Township Intersection Improvements	SR20 MP 66.08; SR9 MP 57.17	Intersection channelization improvements to allow concurrent north-south left turns and improve signal sequencing, including sidewalk/path improvements. PE Phase \$123,000, obligated 6/21/2018.	High	Yes	1,123
C26	SW38	2022	2022	2	5	Trail Road Overlay (Crack sealed 2019)	SR20 to Cook Road (1,600 LF)	Grind and overlay; upgrade ADA Ramps.	High	Yes	282
S17	SW41	PE/RW 2022 CN 2023	PE 2021 CN 2022	3	4	SR9N/Township St & John Liner/McGarigle Intersection Improvements	SR9 MP 57.38 to MP 57.48	Intersection Improvements, including signalization or Single Lane Roundabout.	High	Yes	2,492
C1C	SW08A	PE 2022 CN 2023	PE 2020; CN 2023	4	7	John Liner Road, Reed to Township Bicycle/Pedestrian Improvements	Reed Street to SR9/Township Street (2,000 LF)	Construct shared use path on the north side of John Liner Road from Reed to Township, including drainage and illumination.	Medium	Yes	579
S14C	SW42	PE 2019-21; RW 2021, CN 2023	PE 2018; RW 2021, CN 2023	5	6	SR20/Cascade Trail West Extension Phase 2A, Holtcamp Road to Hodgkin Street	SR20 MP 63.64 Holtcamp Rd to SR20 MP 64.21 Hodgkin Street (3,000 LF)	Construct a shared use path along the north side of SR20 from Holtcamp Road to Hodgkin Street. PE Phase \$81,000 obligated 6/21/2018.	Medium	Yes	894.5
C24	SW24	2023	2025	6	13	Cook Road Overlay (crack seal 2017)	West City Limits to Crossroads (2,560 LF)	Grind and overlay; upgrade ADA Ramps.	Medium	Yes	610
C1B	SW06	PE 2023; RW 2024, CN 2024	PE 2022; RW 2023, CN 2024	7	10	Jones/John Liner RR Undercrossing & Roadway Extension	Sapp Road to Reed Street (1,000 LF)	Construct new BNSF RR undercrossing and new major collector from East Jones Road to John Liner Road, including drainage, curbs, sidewalks, HMA, pavement markings and illumination.	High	Yes	8,261
S2	SW35	2024	2021	8	2	SR20 / Reed Street Intersection Improvements	SR20 MP 65.70 to 65.72	Intersection improvements to restrict minor approach motions to right-in:right-out.	High	Yes	50
C19	SW20	PE 2023; RW 2023, CN 2024	PE 2022; RW 2022, CN 2023	9	9	Patrick Street Arterial Extension - Developer driven project (CLASSIFIED)	Michael Street to East Jones Road (1,200 LF)	New major collector with drainage, curbs, sidewalks, HMA, pavement markings, illumination. RW donation expected.	Medium	Yes	2,919
C28	SW40	2024	2024	10	11	North Reed Street Overlay Project 1 (repairs 2018, 2019; crack seal 2018)	SR20 to John Liner Road (1,500 LF)	Grind and overlay; upgrade ADA ramps..	Medium	Yes	365
C1D	SW59	PE 2023; RW 2024, CN 2025	PE 2023; RW 2024, CN 2025	11	12	John Liner Road Arterial Improvements	N Reed Street to SR9/Township Street (2,000 LF)	Reconstruct to major collector section including drainage, curbs, sidewalk, shared use path, HMA, pavement markings and illumination.	Medium	Yes	1,900
C36	NEW SW62	2025	2027	12	13	North Reed Street Overlay Project 2 (repairs 2018; crack seal 2018)	John Liner Road to Sapp Road (2,200 LF)	Grind and overlay; upgrade ADA ramps.	High	Yes	550
C3	SW25	PE 2024; RW 2025, CN 2026	PE 2024; RW 2025, CN 2026	13	14	Cook Road / Trail Road Intersection Improvements	Trail Road to Trail Road	Reconstruct intersection with traffic signal or Roundabout.	High	Yes	4,500
C9A	SW55	PE 2024; RW 2025, CN 2026	PE 2024; RW 2025, CN 2026	14	15	Trail Road Arterial Extension	Cook Rd to F&S Grade (2,200 LF)	Construct new major collector, Functional Classification 2020. Participate in Bucko Plat development.	High	Yes	3,960
NEW	NEW SW 63	2026	2029	15		Township Street Overlay Project 1 (crack sealed in 2018; 2021)	State to SR20 (2,580 LF)	Grind and overlay; upgrade ADA ramps.	High	Yes	640



2022-2027 TIP PROJECT LIST

REVISED: 7/2/2021

Sedro-Woolley Transportation Improvement Program and Projects

MAP ID ⁽¹⁾	2022 - 2027 TIP Project	2022 - 2027 TIP CN Year	2021 - 2026 TIP CN Year	2022 - 2027 TIP Priority No.	2021 - 2026 TIP Priority No.	Project Name	Project Limits	Project Description	Priority	In Existing TIP (2021)? ⁽²⁾	Total Cost 2021 (\$1,000's) (3)(4)
C1A	SW07	PE 2025; RW 2026, CN 2027	PE 2024; RW 2025, CN 2026	16	17	Jones Road Arterial Improvements	F&S Grade Rd to Sapp Road (4,000 LF)	Reconstruct to major collector section including drainage, curbs, sidewalk, shared use path, HMA, pavement markings and illumination.	High	Yes	4,946
C18	SW21	2027	2026	17	19	Portobello Street Arterial Extension - Developer driven project; not a city priority. (NOT CURRENTLY FUNCTIONALLY CLASSIFIED)	SR9/N Township Street to Cascadia Drive (2,100 LF)	New major collector connecting Fruitdale to SR9/N Township, including drainage, curbs, sidewalks, HMA, pavement markings and illumination. Excludes RW - Developer requirement. Functional Classification required.	Medium	Yes	1,700
C35	NEW SW64	2027		18		Township Street Overlay Project 2 (crack sealed in 2018; 2021)	Dunlop to State (3,590 LF)	Grind and overlay; upgrade ADA ramps..	Medium	No	898
						SUBTOTAL 2022-2027 ALL PROJECTS					36,670
						SUBTOTAL 2022-2027 - TIF ELIGIBLE PROJECTS					33,325
						SUBTOTAL 2022-2027 - OTHER PROJECTS					3,345



2028-2041 TIP PROJECT LIST

REVISED: 7/2/2021

Sedro-Woolley Transportation Improvement Program and Programs

MAP ID ⁽¹⁾	2028 - 2041 TIP Project	2028 - 2041 TIP CN Year	2027 - 2040 TIP CN Year	2027 - 2040 TIP Priority No.	Project Name	Project Limits	Project Description	Priority	In Existing TIP (2020)? ⁽²⁾	Total Cost 2020 (\$1,000's) (3)(4)
S13C	SW03B	2028	2027	20	SR9N Pedestrian/Bicycle Safety Improvements	West Side of SR9 M 57.99 Park Cottage to MP 58.30 North City Limits (1,240 LF)	Construct bicycle lane and sidewalk improvements on the west side of SR9 from Park Cottage Place to the North City Limits.	Medium	Yes	434
S18	SW45	2028	2027		SR 9/West State Street Intersection Improvements	SR9 MP 55.70 to MP 55.80	Intersection Improvements to add a dedicated right turn lane to the west leg.	Medium	Yes	250
C35	SW60	2028	2026	18	West State Street Overlay (Crack sealed in 2018)	Maple to Rita (1,900 LF x 30 LF)	Grind and overlay; upgrade ADA ramps..	Medium	Yes	339
C7A	SW27	2029	2028		Jameson St Arterial Improvements	600' E of Batey to Railroad St (4,500 LF)	Widen and rebuild Jameson St to secondary standards including 2-12' lanes, 2-9' parking strips, curb & gutter, planter strip, and sidewalks (updated 7/2/2021).	Medium	Yes	3,600
C7B	SW29	2029	2028		Jameson St / 11th St Intersection Improvements	Intersection	Change access on 11th St to right-in right-out	Medium	Yes	70
C39	SW61	2029	2028		Ferry Street Overlay (Crack sealed in 2017)	Eastern to Township	Grind and overlay; upgrade ADA ramps.	Medium	Yes	400
C7C	SW28	2030	2029		Railroad St / Jameson St Intersection Improvements	Intersection	Improve intersection. Construct roundabout.	Medium	Yes	750
C13A	SW54	2030	2029		Rhodes Road Overlay (chip seal in 2019)	SR20 to City Limits (510 LF)	Grind and overlay; upgrade ADA ramps.	High	Yes	84
C7D		2031	2029		Railroad St Arterial Improvements	Jameson St to Fruitdale Rd (3,600 lf)	Widen and rebuild Railroad St to secondary arterial standards including 3 lanes, curb & gutter, bike lanes, planter strip, and sidewalks. Some right-of-way may be required.	Medium	Yes	2,880
NEW		2031	2030		Metcalf Street Overlay Project 1 (Crack Sealed in 2018)	Northern	SR20	High	Yes	400
C4	SW26	2032	2031		Reed Street Arterial Improvements (NOT CURRENTLY FC)	Ferry Street to SR 20 (1,800 LF)	Reconstruct street to arterial standards with new curbs, sidewalks, ADA facilities, HMA pavement and pavement markings.	Medium	Yes	1,440
NEW		2032	2031		Portobello Overlay (crack sealed in 2018)	TBD	Grind and overlay; upgrade ADA ramps.	High	Yes	400
C38		2033	2030		Cook Road Arterial Extension (NOT CURRENTLY FC)	SR20 to Metcalf Street (1,050 LF)	New major collector with drainage, curbs, sidewalks, HMA, pavement markings, illumination	Medium	Yes	825
S20	SW44	2033	2031		SR20/Central Ave Intersection Improvements	SR20 MP 65.83	Intersection improvements or R/O	Medium	Yes	150
S14D	SW43	2033	2033		SR20/Cascade Trail West Extension Phase 2B Collins Road to Holtcamp Road	SR20 MP 63.06 Collins Rd to MP 63.64 Holtcamp Rd (3,100 LF)	Construct a shared use path along the north side of SR20 from Collins Road to Holtcamp Road	Medium	Yes	620



2028-2041 TIP PROJECT LIST

REVISED: 7/2/2021

Sedro-Woolley Transportation Improvement Program and Programs

MAP ID ⁽¹⁾	2028 - 2041 TIP Project	2028 - 2041 TIP CN Year	2027 - 2040 TIP CN Year	2027 - 2040 TIP Priority No.	Project Name	Project Limits	Project Description	Priority	In Existing TIP (2020)? ⁽²⁾	Total Cost 2020 (\$1,000's) (3)/(4)
NEW		2033	2032		State Street Overlay Project 1 (crack seal in 2017, 2018)	4th to Township	Grind and overlay; upgrade ADA ramps.	High	Yes	400
C2	SW09	2034	2032		F&S Grade Rd Arterial Improvements (Chip seal 2022)	SR 20 MP 65.16 to West City Limits/Jones Road (3,700 LF)	Reconstruct F&S Grade Road to arterial standards including drainage, curbs, sidewalk, combined bicycle/pedestrian path, HMA, pavement markings and illumination.	Medium	Yes	2,960
C8		2034	2034		State St Sidewalks	Haines to E City Limits (3,000 LF)	Construct sidewalks, ADA ramps, and other pedestrian improvements along north side of State St.	Low	Yes	540
C10		2034	2034		Township St / Ferry St Intersection Improvements	Intersection	Construct intersection improvements to include an all-way stop.	Medium	Yes	50
NEW		2034	2033		State Street Overlay Project 2 (crack seal in 2018)	Township to East City Limits	Grind and overlay; upgrade ADA ramps.	High	Yes	400
C13		2035	2035		Rhodes Rd Arterial Improvements - City Portion	SR 9 to City Limits (500 LF)	Reconstruct roadway to secondary arterial standards including curb & gutter, bike lanes, sidewalks, and stormwater facilities. (City portion 500 LF; County portion 3,500 LF)	Low	Yes	500
NEW		2035	2034		Metcalf Street Overlay Project 2 (rebuilt 2008; crack seal 2020))	Warner to Northern	Grind and overlay; upgrade ADA ramps.	High	Yes	400
C15		2036	2036		Hodgin Road Arterial Extension Project (NOT CURRENTLY FC)	SR 20 to Cook Rd (2,100 LF)	Construct new collector arterial including drainage, curbs, sidewalks, HMA, pavement markings and illumination.	Low	Yes	2,225
NEW		2036	2035		W State Street Overlay Project 1 (overlay and crack seal 2018)	SR20 to SR9	Grind and overlay; upgrade ADA ramps.	High	Yes	400
C20		2037	2037		4th Street, Alexander to State Arterial (NOT CURRENTLY FC - SWAP FOR 3RD ST)	Alexander to State (1,600 LF)	Reconstruct to major collector standards to replace 3rd Street as N-S Arterial	Low	Yes	1,300
C30		2037	2037		Cascade Trail East Extension	Metcalf Street to 400' East of Township Street (4,420 LF)	Construct a shared use path on former BNSF RW	Medium	Yes	100
NEW		2037	2036		W State Street Overlay Project 2 (overlay 2018)	SR9 to 4th	Grind and overlay; upgrade ADA ramps.	High	Yes	400
S9		2038	2038		SR9/North Township St Arterial Improvements - Planning Phase	SR 20 to city limits (5,900 LF)	Planning Phase - Reconstruct to minor arterial standards including 3 lanes, curb & gutter, bike lanes, planter strip, sidewalks. Some right-of-way may be required. 2016 RTIP EST CN \$4.7 M	Medium	Yes	100
S13D		2038	2038		SR9N/Centennial Trail Pedestrian/Bicycle Safety Improvements	East Side of SR9 MP 57.59 Summer Meadows Place to MP 58.30 North City Limits (4,100 LF)	Construct bicycle lane and sidewalk improvements on the east side of SR9 from Summer Meadows Court to the North City Limits, including a pedestrian crossing bridge at Brickyard Creek.	Medium	Yes	1,700
NEW		2038	2037		Third Street Overlay (crack seal in 2021)	Sterling to State	Grind and overlay; upgrade ADA ramps.	High	Yes	400



2028-2041 TIP PROJECT LIST

REVISED: 7/2/2021

Sedro-Woolley Transportation Improvement Program and Programs

MAP ID ⁽¹⁾	2028 - 2041 TIP Project	2028 - 2041 TIP CN Year	2027 - 2040 TIP CN Year	2027 - 2040 TIP Priority No.	Project Name	Project Limits	Project Description	Priority	In Existing TIP (2020)? ⁽²⁾	Total Cost 2020 (\$1,000's) (3)(4)
C6B		2039	2039		South Township St Arterial Improvements Project	Dunlop to Sterling St (1,300 LF)	Reconstruct to major collector standards.	Low	Yes	1,040
C34	SW57	2039	2023	8	Sapp Road Overlay (Chip sealed in 2020 - move to 2039)	N Reed Street to SR 9/Township (2,000 LF)	Grind and overlay; upgrade ADA ramps	Medium	Yes	400
C29		2040	2039		Centennial Trail South: County or BNSF RW	South City Limits to Ferry Street (3,700 LF)	County ROW south of Jameson - improve trail with gravel or pavement. BNSF ROW north of Jameson - remove abandoned rail and ties and improve as a trail. ROW acquisition or easement required.	Medium	Yes	500
NEW		2040	2040		Annual Overlay Project	TBD	Grind and overlay; upgrade ADA ramps.	High	Yes	400
C21		2041	2039		Garden of Eden Rd Arterial Improvements (NOT CURRENTLY FC)	F&S Grade Road to Jones Road (1,300 LF)	Reconstruct to major collector standards.	Low	Yes	1,040
NEW		2041			Annual Overlay Project	TBD	Grind and overlay; upgrade ADA ramps.	High	No	400
					SUBTOTAL 2028-2041 PROJECTS					28,297
					SUBTOTAL 2028-2041 - TIF ELIGIBLE PROJECTS					23,074
					SUBTOTAL 2028-2041 - OTHER PROJECTS					5,223

TOTAL 2022 - 2041

64,967



2022-2027 TIP - CITYWIDE PROJECTS

REVISED: 7/2/2021

Sedro-Woolley Transportation Improvement Projects and Programs

MAP ID ⁽¹⁾	2021 - 2026 TIP Project	2021 - 2026 TIP CN Year	2021 - 2026 TIP Priority No.	Project Name	Project Limits	Project Description	Cost per Year, 2020 Estimated	In Existing TIP (2020)? ⁽²⁾	Total Cost 2021-2026 (\$1,000's) (3)(4) Inc 2% Inflation
CW1				Sidewalk Improvement Program & ADA Transition Plan Program	Citywide	Annual program to construct missing sidewalk links, repair existing sidewalks, improve crosswalk signing and markings, and install ADA accessible curb ramps at intersections. Budgeted \$25,000/yr through 2016. Increased to \$50,000 per year in 2017 and subsequent years. Transferred to 104 for 2019 Sidewalk & ADA Ramp Upgrade Project \$130,000 for 2017-2019 from REET. \$0 budgeted in 2020; used for Jameson ramps in 104.	50	Yes	335
CW2				Street Overlay and Chip Seal Program	Citywide	Annual Chip Seal, Crack Seal and Overlay Program for Local Streets Acct 103. Adjust for specific TIB APP Project Match included above. Budgeted \$70,000/Year through 2015. \$75,000 budgeted in 2016. \$100,000 budgeted annually for 2017-18. \$130,000 budgeted in Account 103 for 2019. \$150,000 budgeted for 2020; cut back with COVID-19.	150	Yes	965
CW3				Maintenance & Operations	Citywide	Annual program to maintain and operate the City's transportation infrastructure. 2016 Budget \$729,000. 2018 Budget \$749,000 ACTUAL. 2019 Budget \$741,000 actual. 2020 Budget \$774,000. 2021 Budget \$xxx.	774	Yes	5,077
				SUBTOTAL CITYWIDE			974		6,377

TOTALS 2022 - 2027 INCLUDING CW

PER YEAR AVE	TOTAL
6,736	43,047

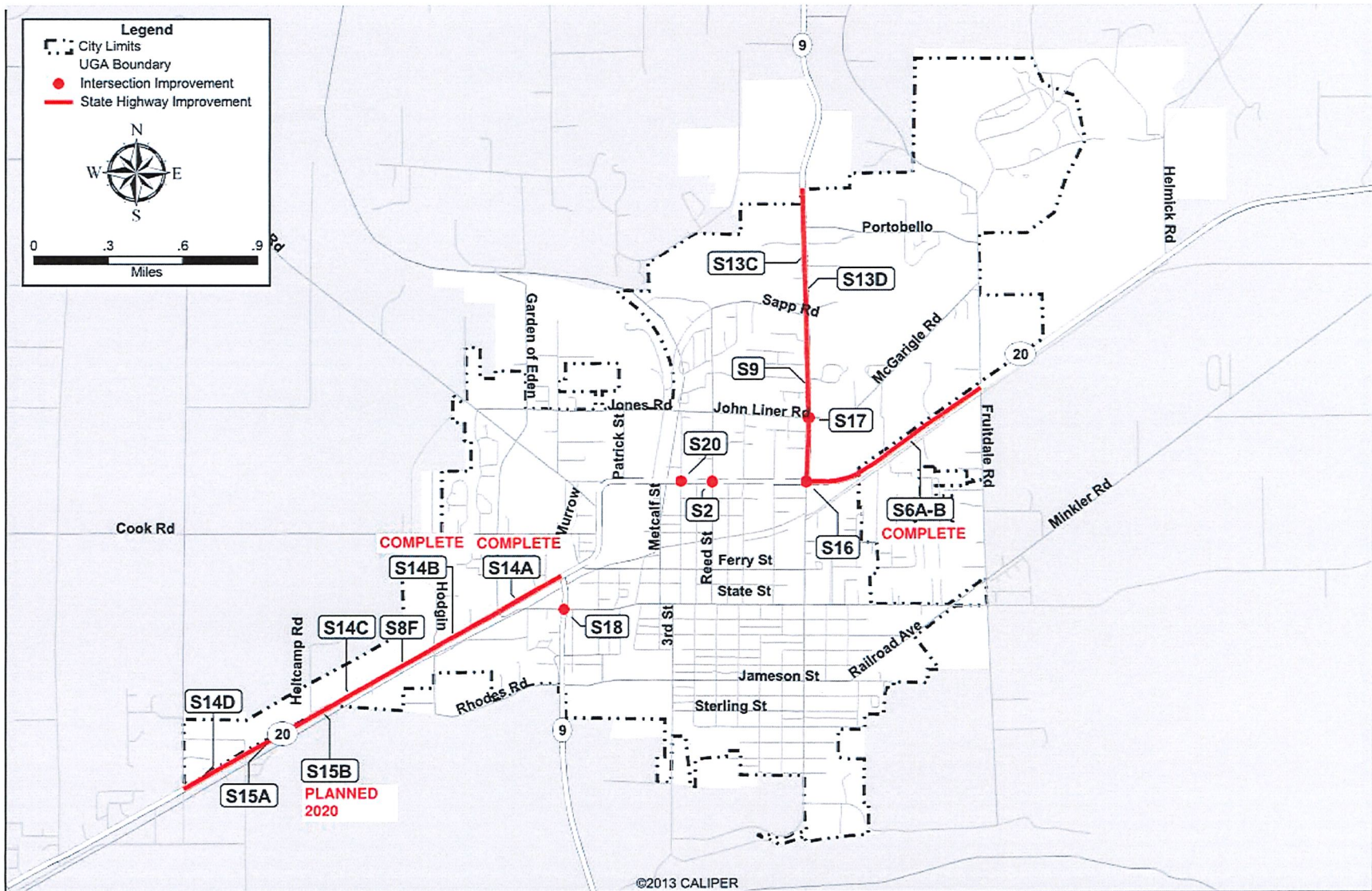
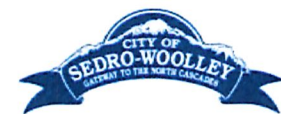


Figure 7

State Highway Improvement Projects - 2020 Update

City of Sedro-Woolley



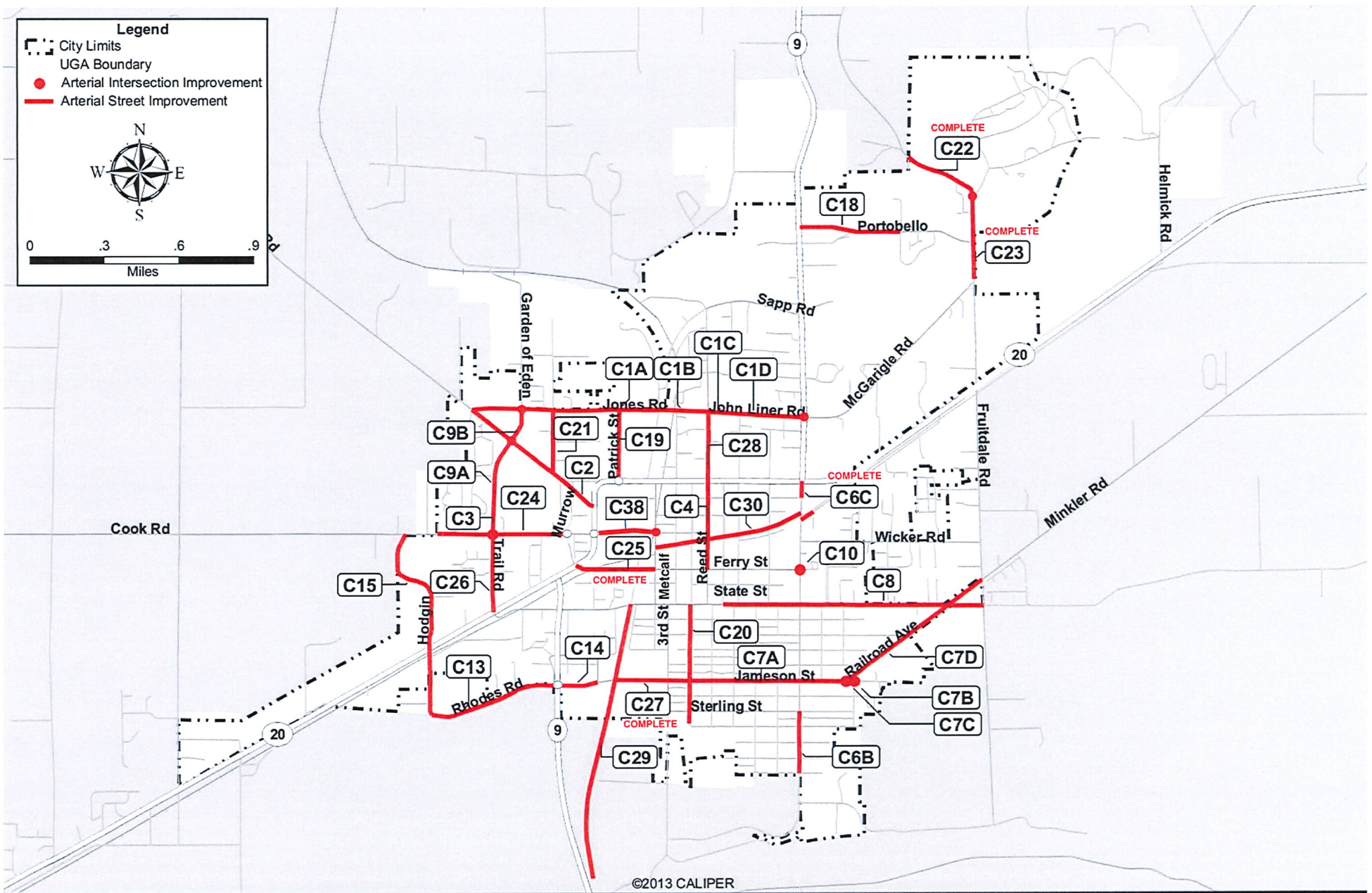
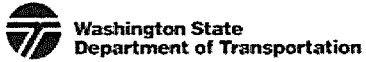


Figure 8

Arterial Improvement Projects - 2020 Update

City of Sedro-Woolley
City Council Packet



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03	1	/ 0020(199) SR20/SR9N-Township Intersection Improvements SR20 MP 66.08 to 66.18 Intersection channelization improvements to allow concurrent north-south left turns and improve signal sequencing, including sidewalk/path improvements.	SW33		07/14/21	07/28/21			03	C G O P S T W	0.100	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2022	STP(US)	609,825		0	95,175	705,000
Totals				609,825		0	95,175	705,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	705,000	0	0	0	
Totals	705,000	0	0	0	

Report Date: July 02, 2021

Page 1

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	2	Trail Road Overlay Trail Road SR20 to Cook Road Grind and overlay	SW38	07/14/21	07/28/21			05	C G O P S T W	0.300	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	239,700	42,300	282,000
Totals				0		239,700	42,300	282,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	282,000	0	0	0	0
Totals	282,000	0	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	3	SR9N/Township St & John Liner/McGarigle Intersection Improvements SR 9 MP 57.38 to MP 57.48 Intersection Improvements, including signalization or Single Lane Roundabout.	SW41	07/14/21	07/28/21			03		0.100	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0	TIB	228,000	40,000	268,000
P	RW	2022		0	TIB	141,000	25,000	166,000
P	CN	2023		0	TIB	1,750,000	308,000	2,058,000
Totals				0		2,119,000	373,000	2,492,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	268,000	0	0	0	0
RW	166,000	0	0	0	0
CN	0	2,058,000	0	0	0
Totals	434,000	2,058,000	0	0	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

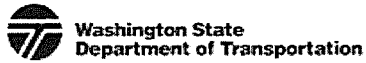
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	4	John Liner Road, Reed to Township Bicycle/Pedestrian Improvements John Liner Road Reed Street to SR9/Township Street Construct paved, separated trail with physical buffer between pedestrians and roadway on the north side of John Liner Road from Reed to Township, including drainage and additional lighting	SW08A	07/14/21	07/28/21			28	P S T W	0.370	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	STP(US)	58,820		0	9,180	68,000
S	CN	2023	STP(US)	442,015		0	68,985	511,000
Totals				500,835		0	78,165	579,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	68,000	0	0	0	0
CN	0	511,000	0	0	0
Totals	68,000	511,000	0	0	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03	5	/ 0020(200) SR20/Cascade Trail West Extension Phase 2A, Holtcamp Road to Hodgkin Street SR 20 MP 63.64 Holtcamp Rd to MP 64.21 Hodgkin Street Construct a shared use path along the north side of SR20 from Holtcamp Road to Hodgkin Street.	SW42		07/14/21	07/28/21			28	C G P S T W	0.570	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2023	STP(US)	408,742		0	63,758	472,500
P	CN	2023		0	TIB	316,500	0	316,500
Totals				408,742		316,500	63,758	789,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	789,000	0	0	0
Totals	0	789,000	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	6	Cook Road Overlay Cook Road West City Limits to Crossroads Grind and overlay.	SW24	07/14/21	07/28/21			05	G S W	0.420	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023		0	TIB	518,500	91,500	610,000
Totals				0		518,500	91,500	610,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	610,000	0	0	0
Totals	0	610,000	0	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	7	Jones/John Liner RR Undercrossing John Liner Road Sapp Road to Reed Street Construct new BNSF RR undercrossing and new major collector from East Jones Road to John Liner Road, including drainage, curbs, sidewalks, HMA, pavement markings and illumination	SW06	07/14/21	07/28/21			01	C G P S W	0.190	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0	WSDOT	701,250	123,750	825,000
P	RW	2024		0	WSDOT	946,900	167,100	1,114,000
P	CN	2024		0	WSDOT	5,373,700	948,300	6,322,000
Totals				0		7,021,850	1,239,150	8,261,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	825,000	0	0	0
RW	0	0	1,114,000	0	0
CN	0	0	6,322,000	0	0
Totals	0	825,000	7,436,000	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03	8	SR20/Reed Street Intersection Improvements SR20 MP 65.70 to MP 65.72 Intersection improvements to restrict minor approach motions to right-in right-out.	SW35	07/14/21	07/28/20			04	C G O P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	TIB	37,000	13,000	50,000
Totals				0		37,000	13,000	50,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	50,000	0	0
Totals	0	0	50,000	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	9	Patrick Street Arterial Extension Patrick Street Michael Street to East Jones Road New major collector with drainage, curbs, sidewalks, HMA, pavement markings, illumination	SW20	07/14/21	07/28/21			01	C G P S T W	0.220	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0	TIB	286,000	51,000	337,000
P	CN	2024		0	TIB	2,194,000	388,000	2,582,000
Totals				0		2,480,000	439,000	2,919,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	337,000	0	0	0
CN	0	0	2,582,000	0	0
Totals	0	337,000	2,582,000	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	10	North Reed Street Overlay Project 1 Reed Street SR20 to John Liner Road Grind and overlay; upgrade ADA ramps.	SW40	07/14/21	07/28/21			05	C G P S T W	0.270	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	TIB	310,250	54,750	365,000
Totals				0		310,250	54,750	365,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	365,000	0	0
Totals	0	0	365,000	0	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	11	John Liner Road Arterial Improvements Project John Liner Road N Reed Street to SR9/Township Street Reconstruct John Liner Road to major collector section including drainage, curbs, sidewalk, shared use path, HMA, pavement markings and illumination.	SW59	07/14/21	07/28/21			04	C G P S T W	0.380	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0	WSDOT	171,000	30,000	201,000
P	RW	2024		0	WSDOT	134,000	23,000	157,000
P	CN	2025		0	WSDOT	1,311,000	231,000	1,542,000
Totals				0		1,616,000	284,000	1,900,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	201,000	0	0	0
RW	0	0	157,000	0	0
CN	0	0	0	1,542,000	0
Totals	0	201,000	157,000	1,542,000	0

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

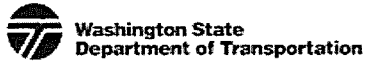
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	12	North Reed Street Overlay Project 2 to Grind and overlay; upgrade ADA ramps	SW62	07/14/21	07/28/21			05			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0	TIB	467,500	82,500	550,000
Totals				0		467,500	82,500	550,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	550,000	0
Totals	0	0	0	550,000	0



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	13	Cook Road/Trail Road Intersection Improvements Cook Road Trail Road to Trail Road Reconstruct intersection with traffic signal or Roundabout	SW25	07/14/21	07/28/21			03	C G O P S T W	0.100	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0	WSDOT	510,000	90,000	600,000
P	RW	2025		0	WSDOT	255,000	45,000	300,000
P	CN	2026		0	TIB	3,060,000	540,000	3,600,000
Totals				0		3,825,000	675,000	4,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	600,000	0	0
RW	0	0	0	300,000	0
CN	0	0	0	0	3,600,000
Totals	0	0	600,000	300,000	3,600,000

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	14	Trail Road Arterial Extension Trail Road Cook Road to F&S Grade Road Construct new major collector.	SW55	06/24/20	07/08/20		1055-20	01	S W	0.420	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0	WSDOT	344,250	60,750	405,000
P	RW	2025		0	WSDOT	385,050	67,950	453,000
P	CN	2026		0	TIB	2,636,700	465,300	3,102,000
Totals				0		3,366,000	594,000	3,960,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	405,000	0	0
RW	0	0	0	453,000	0
CN	0	0	0	0	3,102,000
Totals	0	0	405,000	453,000	3,102,000

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	15	Township Street Overlay Project 1 Township Street State Street to SR20 Grind and overlay, upgrade ADA Ramps	SW63	07/14/21	07/28/21			05		0.490	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0	TIB	544,000	96,000	640,000
Totals				0		544,000	96,000	640,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	640,000
Totals	0	0	0	0	640,000

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	16	Jones Road Arterial Improvements Jones Road F&S Grade Road to Sapp Road Reconstruct to major collector section including drainage, curbs, sidewalk, shared use path, HMA, pavement markings and illumination	SW07	07/14/21	07/28/21			03	C G P S T W	0.750	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025		0	WSDOT	466,000	82,000	548,000
P	RW	2026		0	WSDOT	163,000	29,000	192,000
P	CN	2027		0	TIB	3,575,000	631,000	4,206,000
Totals				0		4,204,000	742,000	4,946,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	548,000	0
RW	0	0	0	0	192,000
CN	0	0	0	0	4,206,000
Totals	0	0	0	548,000	4,398,000

Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

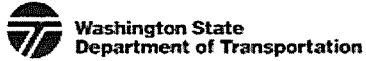
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	17	Portobello Street Arterial Extension Portobello Street SR9/N Township Street to Cascadia Drive New major collector connecting Fruitdale to SR9/N Township, including drainage, curbs, sidewalks, HMA, pavement markings and illumination	SW21	07/14/21	07/28/21			01	C G P S T W	0.300	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027		0		0	1,700,000	1,700,000
Totals				0		0	1,700,000	1,700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,700,000
Totals	0	0	0	0	1,700,000



Six Year Transportation Improvement Program From 2022 to 2027

Agency: Sedro Woolley

County: Skagit

MPO/RTPO: SCOG

Y Inside

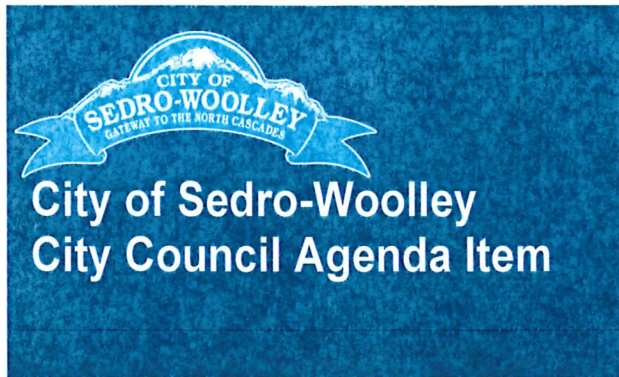
N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	18	Township Street Overlay Project 2 Township Street Dunlop Street to State Street Grind and overlay; upgrade ADA ramps	SW64	07/14/21	07/28/21			05		0.680	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027		0	TIB	763,000	135,000	898,000
Totals				0		763,000	135,000	898,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	898,000
Totals	0	0	0	0	898,000

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Sedro Woolley	1,519,402		27,798,300	6,798,298	36,116,000



Agenda Item No. m-1

Date: July 14, 2021

Subject: **1st Read:** Ordinance 1988-21: Municipal Building Office Hours

FROM: Doug Merriman, Ph.D, City Supervisor

RECOMMENDED ACTION:

1st read: A motion to adopt Ordinance No. 1988-21

ISSUE:

Should the City change the office hours of the City Hall Municipal Building?

BACKGROUND / SUMMARY INFORMATION:

Per Mayor Johnson's 6/23/2021 email notification to all staff, City Hall office hours will now be Monday through Thursday 8:00 am to 4:30 pm, and Fridays 8:00 am to 12:00 pm (noon). An ordinance is required to reflect these new hours in the Sedro-Woolley Municipal Code 2.30.010.

RCW Chapter 35A.21.070 Office Hours Prescribed by Ordinance requires that "all code city offices shall be kept open for the transaction of business during such days and hours as the legislative body of such city shall by ordinance prescribe".

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. Ordinance 1988-21
2. Mayor Johnson's 6/23/2021 email to all staff

ORDINANCE NO 1988-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AMENDING THE SEDRO-WOOLLEY MUNICIPAL CODE 2.30.010 TO CHANGE THE BUSINESS HOURS OF THE SEDRO-WOOLLEY MUNICIPAL BUILDING TO MONDAY THROUGH THURSDAY, EIGHT A.M. TO FOUR-THIRTY P.M. AND FRIDAY EIGHT A.M. TO 12:00 P.M (NOON).

WHEREAS, Chapter 35A.21.070 Office Hours Prescribed by Ordinance requires that “all code city offices shall be kept open for the transaction of business during such days and hours as the legislative body of such city shall by ordinance prescribe”, and

WHEREAS, the City desires to set the business hours of the Sedro-Woolley Municipal Building to be open for business on Monday through Thursday from 8:00 a.m. to 4:30 p.m., and on Friday from 8:00 a.m. to 12:00 p.m. (noon).

WHEREAS, the Council now desires to amend SWMC 2.30.010 as provided herein;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. SWMC 2.30.010 is hereby amended as follows:

2.30.010 Sedro-Woolley Municipal Building Business Hours.

The Sedro-Woolley Municipal Building shall be kept open for the transaction of business Monday to Friday, 8:00 a.m. to 4:30 p.m., and Friday 8:00 a.m. to 12:00 p.m. (noon).

Section 2. Effective Date. This ordinance or a summary thereof shall be published in the official newspaper of the City, and shall take effect and be in full force five days after passage and publication as provided by law.

PASSED by majority vote of the members of the Sedro-Woolley City Council this 14th day of July, 2021, and signed in authentication of its passage.

Julia Johnson, Mayor

Attest:

Debbie Burton, Finance Director

Approved as to form:

Nikki Thompson, City Attorney

Published: _____

Doug Merriman

From: Julia Johnson
Sent: Wednesday, June 23, 2021 10:27 AM
To: AllStaff
Subject: City Hall Opening and Hours

Good Morning,

I want to take this opportunity to once again thank you for your patience and grace you have shown each other as we've moved through this historic pandemic.

I believe it shows the true character of who we are, and I am grateful I have this opportunity to get to know and work with all of you, whom I consider to be exceptional people.

It has been a very long 16 months but come June 30th our State will once again be open. At long last, we are now able to open City Hall, the Community Center and the Park Shelters to the public.

City Hall and the Community Center, along with other municipal buildings, will reopen on July 6th; our park shelters will be available for rent on June 30th.

Hours at City Hall will remain as before the shutdown, with one exception, Fridays. Here are our new hours:

Monday-Thursday, 8am to 4:30pm, and on Friday, 8am to Noon.

I have chosen to do this because there are directors and staff who do not here on Fridays, and, I would like to provide time and opportunity for those who do work on Friday to be able to complete needed tasks.

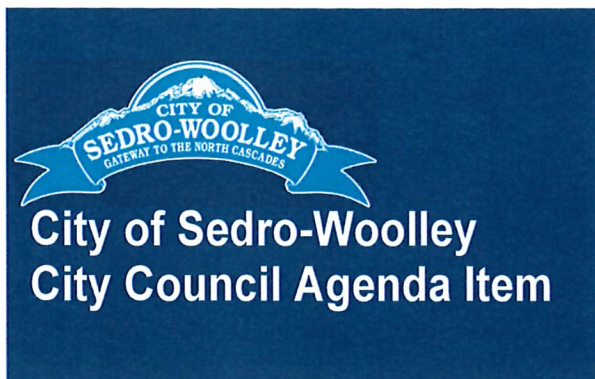
I am aware the signage on our front door states Mon-Fri 8am to 4:30pm, so Nathan, if you could arrange to make needed correction on city hall doors, and Bill or Glen, if you could make correction on our website and other documents, that would be appreciated.

Council meetings and Planning Commission meetings will remain on zoom for now; hoping to return to regular and/or hybrid meetings in very near future.

With Appreciation and Much Respect,

Julia Johnson, Mayor
City of Sedro-Woolley
360-854-8020
jjohnson@ci.sedro-woolley.wa.us





Agenda Item No. m-2

Date: July 14, 2021

Subject: Parcel 37159 Condemnation Ordinance

New Business

FROM: Mark A. Freiburger, PE, Director of Public Works

RECOMMENDED ACTION:

Approve Ordinance No. 1989-21 authorizing the condemnation if required of Parcel 37159.

ISSUE:

Should the city approve Ordinance No. 1989-21 authorizing the condemnation if required of P 37159?

BACKGROUND / SUMMARY INFORMATION:

The attached Ordinance No. 1989-21 authorizes use of condemnation if needed for acquisition of P37159 to support construction of a new minor collector extending Trail Road from Cook Road to F&S Grade Road and on to Jones Road as part of the Jones/John Liner/Trail Road Corridor.

This was the subject of an Executive Session held on January 27, 2021.

Notice of this action was published in the Skagit Valley Herald on June 29, 2021 and on July 6, 2021. Action is requested at the July 14, 2021 council meeting.

FISCAL IMPACT, IF APPROPRIATE:

Confidential.

ATTACHMENTS:

1. Ordinance No. 1989-21

ORDINANCE NO. 1989-21

AN ORDINANCE OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, AUTHORIZING THE CONDEMNATION, APPROPRIATION, TAKING AND DAMAGING OF LAND AND OTHER PROPERTY WITH ALL NECESSARY APPURTENANCES AND PROPERTY RIGHTS, FOR PURPOSES OF ESTABLISHING A NORTH-SOUTH CONNECTION BETWEEN COOK ROAD AND F&S GRADE ROAD THAT WILL ULTIMATELY EXTEND TO JONES ROAD. THIS ORDINANCE DIRECTS THE CITY ATTORNEY, OR DESIGNEE, TO PROSECUTE THE APPROPRIATE LEGAL PROCEEDINGS, TOGETHER WITH THE AUTHORITY TO ENTER INTO SETTLEMENTS, STIPULATIONS OR OTHER AGREEMENTS; AUTHORIZING PAYMENT THEREOF FROM THE CITY'S GENERAL FUND OR FROM SUCH OTHER MONIES THAT THE CITY MAY HAVE AVAILABLE OR ATTAIN FOR THE ACQUISITION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Sedro-Woolley, Washington (hereinafter the "City") finds as follows:

1. The City has long identified the need for a connection between Jones Road and Cook Road.
2. With the potential development of the Bucko property, it is advantageous for the City to finalize the location of the connecting roadway segments.
3. The City has conducted analysis of a connection that lies east of Sedro-Woolley School District property and has determined that it will be necessary to acquire property more specifically described in **EXHIBIT A** attached hereto and incorporated herein by this reference.
4. The entire cost of the acquisitions provided by this ordinance shall be paid by the following funds of the City: City General Fund, or such other funds as may be provided by law.
5. The property legally described in **EXHIBIT A** is owned by the estate of Raymond M. Nelson. Probate has not been opened and it is not clear at this time who the heirs are. Representatives of the estate have expressed interest in selling the property to the City, but authority to liquidate on behalf of the estate remains unclear.
6. The City has authority pursuant to RCW Chapter 8.12 to acquire, if necessary, title to real property for public purposes. Construction of a segment of the connection between Cook Road and F&S Grade Road is a public purpose to complete a necessary traffic way and arterial for the City.
7. Before final action on this Ordinance the City has complied with the requirements of RCW 8.25.290 as to timely notice and publication, the evidence of which is on file with the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO ORDAIN AS FOLLOWS:

1. The City is hereby authorized to condemn, appropriate, take and damage the real property and obtain the property described in **EXHIBIT A** hereto.

2. The use of the property described in **EXHIBIT A** is for completion of a segment of the connection between Cook Road and F&S Grade Road, which is a permanent public use and is reasonably necessary for the purposes for which it is sought.

3. All lands, rights, privileges and other property lying within the limits of the land described in **EXHIBIT A** are hereby authorized to be condemned, appropriated, taken and damaged for the purpose of completion of the public road described herein. All lands, rights, privileges and other properties are to be taken, damaged and appropriated only after just compensation has been made or paid into the court for the owners thereof in the manner provided by law.

4. The cost of the acquisition provided for by this ordinance shall be paid by the following funds of the City: General Fund or such other funds as may be provided by law.

5. The City's attorney should be and hereby is authorized and directed to begin and prosecute the actions and proceedings in a manner provided by law to carry out the provisions of this ordinance, and to enter into settlements to mitigate damages.

PASSED by the City Council and APPROVED by the Mayor this _____ day of July, 2021.

CITY OF SEDRO-WOOLLEY

By _____
Julia Johnson, Mayor

ATTEST:

By _____
Christine Salseina, Clerk

Approved as to form:

By _____
Nikki Thompson, City Attorney

Date of Publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A
(Legal Description)

That portion of the Southeast quarter of the Northeast quarter of Section 23, Township 35 North, Range 4 East, W.M. described as follows:

Commencing at a point 20 feet North and 509 feet 8 inches East of the Southwest corner of said subdivision;

Thence North 320 feet;

Thence East 127 feet 5 inches;

Thence South 320 feet;

Thence West 127 feet 5 inches to the place of beginning;

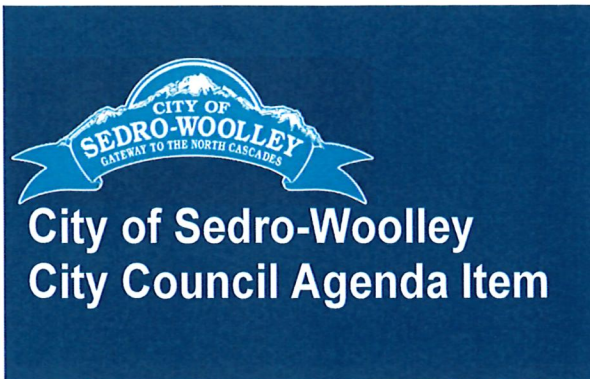
EXCEPT that portion thereof, if any, lying within the as built existing right of way of the County Road commonly known as the Cook Road.

ALSO EXCEPT mineral rights reserved by W.M. Lindsey, et ux, in deed recorded October 13, 1903, as Auditor's File No. 45724.

Situate in Skagit County, Washington.

Skagit County tax parcel ID P37159 and XrefID 350423-0-016-0000.

Commonly known as 632 Cook RD, Sedro Woolley, WA.



Agenda Item No. m-3

Date: July 14, 2021

Subject: Authorization to Advertise
WWTP Lab/Ops Building &
Public Works Building Project

New Business

FROM: Mark A. Freiburger, PE, Director of Public Works

RECOMMENDED ACTION:

Authorize Public Works to Advertise for Bids for the WWTP Laboratory Operations Building and Public Works Building Project.

ISSUE:

Should the city advertise for bids for the WWTP Laboratory Operations Building and Public Works Building Project?

BACKGROUND / SUMMARY INFORMATION:

On January 13, 2021, City Council authorized staff to begin the design phase process for the combined WWTP Laboratory/Operations Building and the Public Works Building project. As noted in the January 13, 2021 council memorandum, this project needs to move forward to restore capacity and treatment for the WWTP to current permit levels. Constructing the new Lab/Ops Building will allow demolition of the existing structure and restoration of the currently unused Anoxic Tank to service.

Design is nearing completion and we expect the final bid documents for review within the next week. This memorandum is provided to update council on the status of the Architect's Estimate for the work, discuss funding available for the project, and to recommend advertising for bids for the project.

The project includes two major components. The **Base Bid** consists of the **WWTP Laboratory/Operations Building** funded by Fund 401 Sewer.

Alternatives # 1 and 2 consists of the **Public Works Building** and **site improvements for the future Vehicle Storage Building**, to be funded by rate revenue from the Fund 412 Solid Waste, Fund 425 Stormwater and Fund 401 Sewer Utility Funds, and by General Funds supporting Fund 101 Parks & Facilities and 103 Streets. Funds have been accumulating for this project in Fund 505 since 2019. This fund is for the purpose of providing ongoing debt service for an anticipated \$4 million 20-year loan to construct the project.

Following is an analysis on the estimated cost of the major portions of the project based on the Architect's Estimate of Cost, plus staff allowances for sales tax, furnishings, construction management and contingency.

FISCAL IMPACT:

Base Bid – WWTP Laboratory/Operations Building

	1/13/21 Estimate	Bid Estimate	Difference
Project Estimate	\$1,682,000	\$2,944,000	\$1,262,000 increase
Funding Available – Fund 401	\$1,682,000	\$3,000,000	\$1,318,000 increase

The updated Project Estimate is \$1,262,000 higher than budget. This is due to a number of factors, most notably an increase in the Lab/Ops Building size from 2,850 sf to 3,665 sf (\$475,000), site work issues (\$361,000), and the impacts of Covid-19 on the building material supply chain (\$426,000). The current estimate also includes a very conservative 20% contingency on top of unit estimate numbers. Lumber prices have stabilized in recent weeks, so actual bids may be more favorable than the estimate.

Staff engaged Katy Isaksen & Associates to update the 2020 Sewer Outlook to explore the impact of the higher estimate on Sewer Utility assumptions. Included in the 2021 Sewer Outlook update is an increase in expected annual sewer hookups from 75 to 100 per year for 2021-2024, and remaining at the current assumption of 50 hookups per year for 2025-2029. This is regarded as conservative with the current building climate. For instance, connections to date in 2021 total 75 units, with an additional 76 units expected in the next few weeks. Increasing the estimated hookups increases estimated General Facilities Charge revenue by \$890,000 over four years. The increased number of services also increases annual rate revenue by \$200,000 over four years (\$50,000/year). In addition to the hookup revisions, the Capital Improvement Program was updated to revise construction years for other planned Fund 401 capital projects. Finally, a one-time accounting adjustment to Fund 401 for FY 2020 resulted in a fund balance increase of \$815,126.

The result of these adjustments is that the 2021 Sewer Outlook reflects an improvement for both Fund 401 and 410 Ending Fund Balances over the ten year period. For instance, the 2021 Sewer Outlook Fund 401 2029 EFB 401 is \$139,000 higher than in the 2020 Sewer Outlook, and the Fund 410 2029 EFB is \$4,622,000 higher than in the 2020 Sewer Outlook.

Staff concludes that funding for the project is available from Fund 401 based on the above analysis.

One final note of caution. We are continuing to explore issues with the Biosolids system that may accelerate the need for a system upgrade prior to the next plant upgrade. This may result in the need for an additional Digester vessel and related piping. The healthy state of the utility demonstrated by the 2021 Sewer Outlook will allow the City to move forward with an additional interim project if needed.

Alt #1 – Public Works Building and Alt #2 – Future Storage Bldg Site Prep

	1/13/21 Estimate	Bid Estimate	Difference
Estimate – Alt#1 Building	\$3,530,000	\$3,389,000	\$ 141,000 decrease
Estimate – Alt#2 Site Work	\$ 470,000	\$ 370,000	\$ 100,000 decrease
Contingency	\$ 0	\$ 241,000	\$ 241,000 increase
Total A It#1-2	\$4,000,000	\$4,000,000	\$ 0 net

Funding Available – Fund 401 \$4,000,000 \$4,000,000

The Bid Estimate for the Alternate #1 Public Works Building is slightly under the 1/13/21 estimate. Alternate #2 allows for site preparation and grading to provide a pad ready site for the future Vehicle Storage Building. The estimate for this work is 370,000. This leaves a contingency of \$241,000. If bids come in at or under estimate, we will use any surplus funds to install a portion of the drainage and paving for the Alt#2 site.

Funding for Alt#1 and #2 will be available from the Office of the State Treasurer LOCAL program. The city has submitted a Notice of Intent for these funds in the amount of \$4,000,000. OST rules require that the project be awarded before bonds are sold. The bond payments will be repaid over twenty years from Fund 505 funded as noted above.

Project Total

Base Bid	\$2,944,000
Alt#1	\$3,389,000
Alt#2 & Contingency	\$ 611,000
Total Project	\$6,944,000

A separate memorandum will be submitted for council review and approval after close of bids. Actual costs will vary from the estimates shown above.

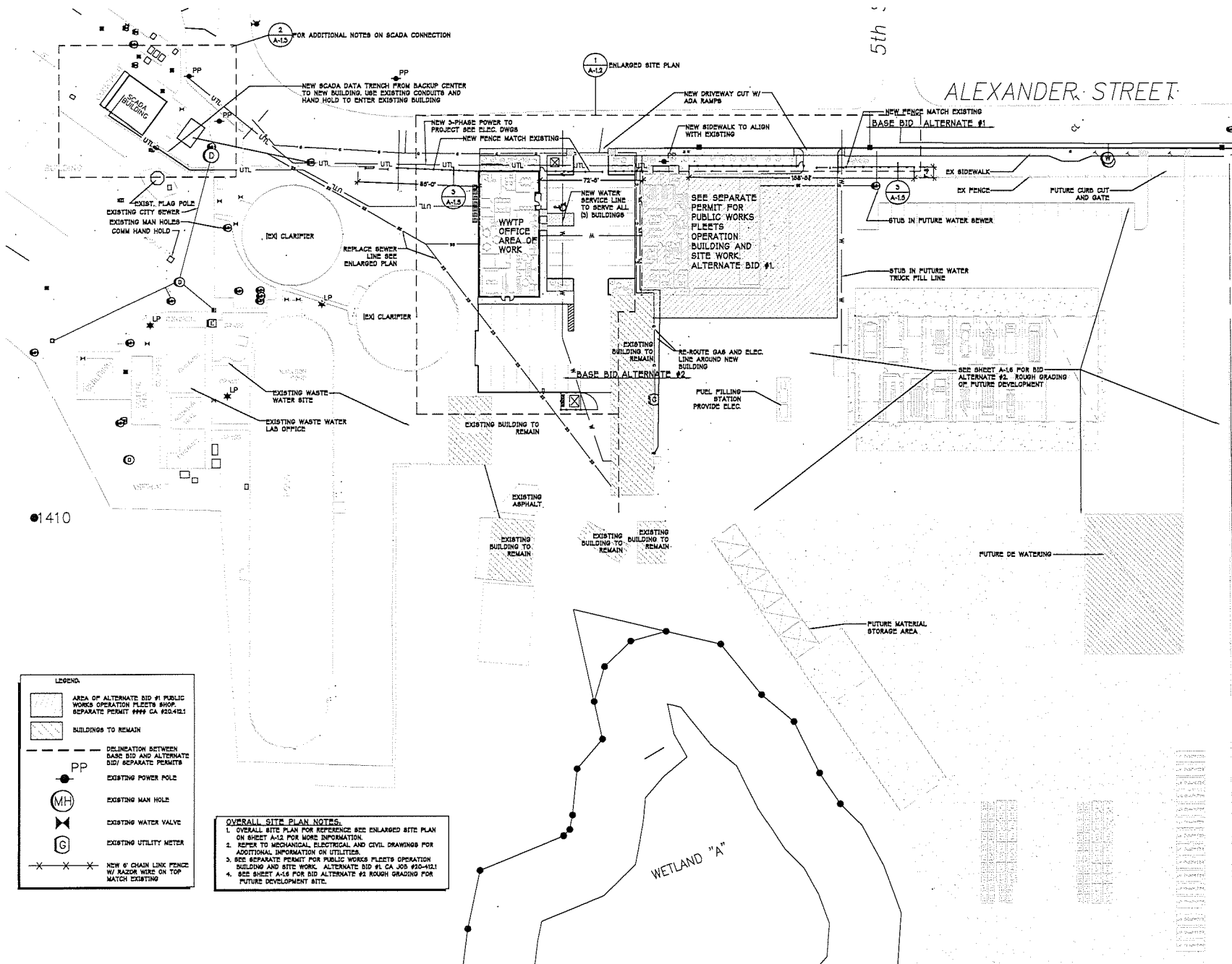
Sufficient funding is budgeted for work anticipated to complete in 2021. A Budget Amendment will be required to allocate the additional revenue for the 2022 budget. The actual amount will be determined once bids close and project budgets are updated. It is anticipated that the budget amendment will be done in conjunction with the normal budget process.

Schedule

Council approval to advertise for bids:	7/14/2021
Advertise for bids:	7/20/2021
Bids close:	8/12/2021
Award:	8/25/2021
Contract execution:	9/10/2021
Notice to Proceed (LOCAL Funds available)	10/18/2021
Substantial Completion (310 calendar days):	7/22/2022
Final Completion: (30 calendar days)	8/21/2022

ATTACHMENTS:

1. Drawing A1.0 Overall Site Plan



OVERALL SITE PLAN

CARLETTI ARCHITECTS P.A.
architects, engineers, interior design

116 EAST FIR STREET
SUITE A
MOUNT VERNON, WA. 98273
Phone: (360) 424-0324
Fax: (360) 424-5726

10558 REGISTERED ARCHITECT
QUENTIN PAUL SUTTER
STATE OF WASHINGTON
7-30-21

A NEW BUILDING FOR:
CITY OF SEDRO-WOOLLEY
OFFICE/ SHOPS BLDG
401 ALEXANDER STREET
SEDRO WOOLLEY, WA
98284

CONTACT:
MARK A. FREIBERGER
(360) 855-6933

20-412
PROJECT NUMBER

REVISIONS:

1-22-21	PERMIT SET
4-26-21	PERMIT REV 1
7-10-21	BID SET

SHEET TITLE:

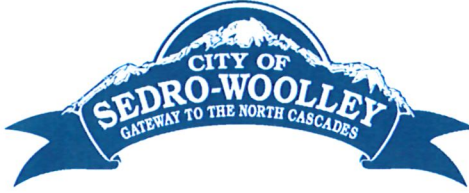
OVERALL SITE PLAN

QUENTIN SUTTER
PROJECT ARCHITECT
QUENTIN SUTTER
DRAWN BY:
PETER CARLETTI
CHECKED BY:
FEBRUARY 19, 2020
DATE
SLARCH20\DRAWINGS\20-412
COMPUTER FILE NAME

SCALE: 1"=30'-0"

A-1.1

CITY COUNCIL AGENDA
REGULAR MEETING



JUL 14 2021

:00 P.M. COUNCIL CHAMBER,
AGENDA NO. 0-1

CITY OF SEDRO-WOOLLEY

Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661
Fax (360) 855-0707

Christine Salseina
Deputy Clerk

MEMO TO: Mayor and City Council

FROM: Christine Salseina, Deputy Clerk

DATE: July 14, 2021

RE: **Report of Contracts approved under SWMC 2.104.060**

The attached listing of agreements were approved and are provided for your information.

Contract(s) available in their entirety at the Finance Department

CONTRACTS APPROVED UNDER
SWMC 2.104.060

Task Order No. 2020-PS-07-TO-04 - Tesco Controls Inc.	WWTP - Oxidation Ditch (Time & Material)	6/1/2021	NTE \$17,000.00
Small Public Works Agreement No. 2021-PW-26 - JNR Paving	2021 Unit Prices Asphalt Services	6/6/2021	NTE \$35,000.00
Small Public Works Agreement No. 2021-PW-25 - A-1 Safety Tree Service	2021 Olmstead Park Tree Removal Project	6/5/2021	\$2,115.75
Strueli Public Affairs	Lobbying Services	7/1/2021	\$2000.00 per month
Small Public Works Agreement No. 2021-PW-22 - Change Order #1 - Central Paving LLC	2021 City Street Crack Seal Project	6/7/2021	8,880.00
Small Public Works Agreement No. 2021-PW-24 - Blackline Inc.	2021 Slurry Seal Project	6/3/2021	\$49,418.50

City of Sedro-Woolley Fire Department

Monthly Incident Data

JUNE 2021

CITY COUNCIL AGENDA
REGULAR MEETING

JUL 14 2021

:00 P.M. COUNCIL CHAMBER
AGENDA NO. n-2

EMERGENCY RESPONSES	TOTALS
FALSE ALARM (FALSE CALLS)	12
FIRE	10
GOOD INTENT CALLS	44
HAZARDOUS CONDITIONS (NO FIRE)	10
RESCUE & EMERGENCY MEDICAL INCIDENTS	243
SERVICE CALLS	11
SPECIAL INCIDENT TYPE	0
TOTAL	330
TOTAL RESPONSES 2021	1677
TRANSPORTS FOR THE MONTH	TOTALS
ISLAND HOSPITAL	0
PEACEHEALTH UNITED GENERAL MEDICAL CENTER	113
SKAGIT VALLEY HOSPITAL	34
St Josephs Bellingham	0
AIRLIFT NW/LIFEFLIGHT	2
Total Month	149
Total Transports for 2021	780
LOCATION / ZONE # INCIDENTS	TOTALS
Anacortes-City of Anacortes	0
Burlington- City of Burlington	15
Town of Concrete	1
Darrington	0
Fire District 2- McLean	2
Fire District 3- Conway/Cedardale	1
Fire District 4- Clear Lake	5
Fire District 5- Allen/Edison/Bow	3
Fire District 6- Bayridge	5
Fire District 7- Lake McMurray	0
Fire District 8E- Outside of City Limits East D8	12
Fire District 8N- Outside of City Limits North D8	21
Fire District 8S- Outside of City Limits South D8	59
Fire District 9- Big Lake	0
Fire District 10- Birdsvie	8
Fire District 11- Mt Erie	0
Fire District 12-Bayview	0
Fire District 13- Hope Island	0
Fire District 14- Alger	5
Fire District 15- Lake Cavanaugh	0
Fire District 16- Day Creek	1
Fire District 19- Marblemount	1
Hamilton- Town of Hamilton	1
LaConner- Town of	0
MV- City of Mount Vernon	3
Newhalem	1
SW- Inside the City of Limits of Sedro-Woolley	186
MONTHLY TOTAL:	330
MUTUAL AID	TOTALS
Given	3
Received	0