

Topic: Sedro-Woolley City Council Meeting

Join Zoom Meeting

<https://zoom.us/j/91786850179?pwd=Vys0Y29XalZmQTRmemJBM2txVDIUQT09>

Meeting ID: 917 8685 0179

Passcode: 091845

OR One tap mobile

+12532158782,,91786850179#,,,,*091845# US (Tacoma)

+16699006833,,91786850179#,,,,*091845# US (San Jose)

OR Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179

Passcode: 091845



Next Ord: 1988-21
Next Res: 1073-21

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

June 23, 2021

6:00 PM Via Zoom

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- a. Call to Order**
- b. Pledge of Allegiance**
- c. Roll Call**
- d. Approval of Agenda**
- e. Consent Agenda.....8-44**

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

- 1. Minutes from Previous Meeting
- 2. Finance
 - Claim Checks #195515 to #195632 plus EFT's in the amount of \$298,645.22
 - Payroll Checks #60398 to #60407 plus EFT's in the amount of \$316,285.43
- 3. IT equipment surplus items from old Library (Resolution No. 1072-21)
- 4. Interlocal Agreement with Skagit County - Community Court Services
- 5. Possible Bid Award - 2021 Pavement and Pedestrian Improvements Project

f. Introduction of Special Guests and Presentations

- 1. Integrated Model of Police and Crisis Teams (IMPACT) Presentation with Chief Chris Baldwin and Detective Anne Weed with the Skagit County Sheriff's Office and Marla Johns with Compass Mental Health
- 2. Family Promise of Skagit Valley Presentation with Executive Director Audrea Woll

g. Staff Reports

h. Councilmember and Mayor's Reports

i. Proclamation(s) (none scheduled as of the date of this agenda)

j. Public Comments.....45

Written questions or comments will be accepted by letter or via email at finance@ci.sedro-woolley.wa.us.

k. Public Hearing(s) (none scheduled as of the date of this agenda)

l. Unfinished Business (none scheduled as of the date of this agenda)

- m. New Business**
 - 1. Amendment #1 to 2021 Budget (Ordinance 1987-21) (*1st reading*)46-51
 - 2. Interlocal Cooperative Agreement - SCED - SR9/Township-John Liner/McGarigle Road Intersection Project (*action requested*)52-70
- n. Information Only Items**
 - 1. Legislative Bills and Concerns.....71-75
- o. Good of the Order**
- p. Executive Session** (*none scheduled as of the date of this agenda*)
- q. Adjournment**

There may be an Executive Session during or following the meeting.

Next Meeting(s)

July 14, 2021 Council Meeting	6:00 PM	Council Chambers
		Via Zoom

**COMMITTEE ASSIGNMENTS
2021**

Public Safety	Chuck Owen, Chair JoEllen Kesti Karl de Jong <i>Staff liaison: Chief Tucker & Chief Wagner</i>
Utilities	JoEllen Kesti, Chair Glenn Allen Kevin Loy <i>Staff liaison: Mark Freiburger</i>
Finance, Personnel & Risk Management	Sarah Diamond, Chair Chuck Owen Brendan McGoffin <i>Staff liaison: Doug Merriman</i>
Parks & Recreation	Glenn Allen, Chair Kevin Loy Brendan McGoffin <i>Staff liaison: Nathan Salseina</i>
Planning	Brendan McGoffin, Chair Sarah Diamond Chuck Owen <i>Staff liaison: John Coleman</i>
Business Development	Karl de Jong, Chair Sarah Diamond Glenn Allen <i>Staff liaison: Doug Merriman</i>
Technology	Kevin Loy, Chair JoEllen Kesti Karl de Jong <i>Staff liaison: Bill Chambers</i>
Mayor Pro-tem	JoEllen Kesti

COUNCIL COMMITTEE ASSIGNMENTS

II. Council Committees

A. Annually, at the first meeting of the year, the Mayor shall appoint two councilmembers and a council chairperson to each standing committee of the Council, subject to confirmation by the city council.

B. Standing Committees

1. **Public Safety:** To consider issues and make recommendations to the full Council related to the police department, fire department, municipal court and public policies relevant to those departments.

2. **Utilities:** To consider issues and make recommendations to the full Council related to the City's sewer, storm water and solid waste utilities including operational policies, rates and related policies.

3. **Finance, Personnel & Risk Management:** To consider issues and make recommendations to the full Council related to financial management policies, financial reports and personnel issues including personnel policies.

4. **Parks & Recreation:** To consider issues and make recommendations to the full Council related to the parks department and the provisioning of parks and recreation programming in the City.

5. **Business Development:** To consider issues and make recommendations to the full Council related to the attraction of new businesses and the retention of existing businesses within the City.

6. **Planning:** To consider issues and make recommendations to the full Council related to long-term planning and growth in the City.

C. The Role of City Council Committees

1. City Council Committees are intended to enhance communication between the Legislative Branch and the Executive Branch at the early phase of the development of significant items affecting public policy questions.

2. These Committees will enable City administration to obtain early feedback from representative members of the City Council on issues affecting public policy prior to their presentation, as necessary, to the full City Council.

3. City Council Committee members develop and maintain a deeper level of knowledge on matters of a technical nature which might affect public policy in order to increase the positive

exchange of information and discussions between City Council members, City staff, and the public.

4. When appropriate, items may be considered by a City Council Committee before a final recommendation from the appropriate City Board or Commission (i.e., Planning Commission, Parks Board).

5. City Council Committees do not replace the City Council as final decision makers on behalf of the full City Council. Council Committees make no staff direction on administrative matters, specific assignments, or work tasks. If Committee members seek additional information from an outside party or consultant resulting in additional cost to the City, approval to incur such cost must be approved by the full City Council.

6. Any discussion or feedback expressed or received at a Committee meeting should not be construed or understood to be a decision by or for the City Council. Further, any recommendation the Committee may make to the City Council is based on information possessed by the Committee at the time the recommendation is made and may be revised or amended upon receipt by the Committee of additional or newer information.

D. Operational Guidelines and Functional Structure

1. City Council Committees consist of three Council members one of whom is the committee chair. The Mayor may attend and participate in all Committee meetings.

2. No member of the City Council may serve on more than three Committees.

3. Council Committees will meet at least quarterly.

4. Council Committees have no delegated authority from the City Council and shall not take testimony from the public.

5. The Staff Liaison will coordinate with the Mayor and City Supervisor on the preparation of the agenda to determine whether items will be presented to a Committee or placed on the Council's regular agenda to be considered by the full City Council. Any item may be referred to the full Council by the Committee considering that item.

6. The full City Council by majority vote may refer any item on its agenda to an appropriate Committee for further review and recommendation.

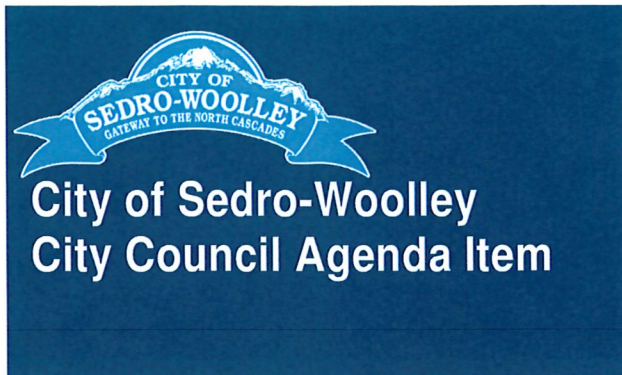
7. Committee meetings are intended to allow regular attendance by City Council Committee members, as well as the Staff Liaison, staff, the Mayor and the City Supervisor, as necessary. In order to prevent inadvertent violations of the Open Public Meetings Act, attendance by non-member Council members that will result in a quorum of the full City Council is prohibited.

8. The regular Council meeting agenda shall include an opportunity for Committee reports at which time any appointed Committee member may report to the Mayor and City Council on pertinent and timely issues before a Committee.

E. City Liaison Role

1. The City Supervisor serves as an advisor to each City Council Committee; however, each Committee has an identified staff liaison at the Director-level. The responsibilities of the Staff Liaison are as follows:

- a. Attend all meetings of the City Council Committee.
- b. Research information and prepare reports and correspondence as required for the Committee.
- c. Provide administrative support to the Committee, including distribution of documents to the Committee as required.
- d. Coordinate with the Committee chair to prepare agendas.
- e. Schedule meetings.
- f. Prepare Committee minutes within one week of the meeting and submit to the City Clerk for posting and distribution to the full City Council.
- g. Serve as the communication link between the Committee and City administration, City departments, and Council as appropriate.



Agenda Item No. a-e

Date: June 23, 2021

Subject: Call to Order; Pledge of Allegiance; Roll Call;
Approval of Agenda; Consent Agenda;

TO: Mayor and City Council

FROM: Doug Merriman, City Supervisor

- a. CALL TO ORDER - The Mayor will call the June 23, 2021 Meeting to Order
- b. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
- c. ROLL CALL - The Recorder will note those in attendance and those absent.
 - ___ Ward 1 Councilmember Brendan McGoffin
 - ___ Ward 2 Councilmember JoEllen Kesti
 - ___ Ward 3 Councilmember Sarah Diamond
 - ___ Ward 4 Councilmember Glenn Allen
 - ___ Ward 5 Councilmember Chuck Owen
 - ___ Ward 6 Councilmember Karl de Jong
 - ___ At-Large Councilmember Kevin Loy
- d. APPROVAL OF AGENDA
- e. CONSENT AGENDA - Mayor will ask for Council approval of Consent Agenda items.

JUN 23 2021

CITY OF SEDRO-WOOLLEY

:00 P.M. COUNCIL CHAMBER
AGENDA NO. 2-3

Regular Meeting of the City Council
June 9, 2021– 6:00 P.M. – Via ZOOM

Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

Roll Call: Present: Mayor Julia Johnson, Councilmember Brendan McGoffin, Councilmember JoEllen Kesti, Councilmember Sarah Diamond, Councilmember Glenn Allen, Councilmember Chuck Owen, Councilmember Karl de Jong, and Councilmember Kevin Loy.

Approval of Agenda

Councilmember Loy made a motion to approve the agenda with the addition of an executive session near the end of the meeting. Councilmember Allen seconded. Motion carried (7-0).

Consent Agenda

1. Minutes from Previous Meeting
2. Finance
 - Claim Checks #195435 to #195514 plus EFT's in the amount of \$295,113.00
 - Payroll Checks #60384 to #60397 plus EFT's in the amount of \$476,793.00
3. Final Plat approval of the Plat of Garden Meadows (Resolution No. 1071-21)

Councilmember McGoffin made a motion to approve the consent agenda. Councilmember Kesti seconded. Motion carried (7-0).

Proclamation

Mayor Johnson proclaimed The Week of June 14, 2021 as “Washington National Guard Sedro-Woolley Unit Week” in the city of Sedro-Woolley, Washington, in recognition of the unit's COVID-19 Pandemic Response.

Introduction of Special Guest and Presentations

1. Legislative Update with Senator Keith Wagoner
2. Swearing in of new Police Officer, Rachael C. Humberg

Staff Reports

Fire Chief Frank Wagner, Police Chief Lin Tucker, Planning Director John Coleman, Director of Public Works Mark Freiburger, IT Specialist Glen Gardner, Finance Director Debbie Burton, City Attorney Nikki Thompson, and City Supervisor Doug Merriman gave updates for each of their respective departments.

Councilmember and Mayor's Reports

Councilmembers spoke about the Farmers Market and Loggerodeo events, the city's current mask mandate, how the 4th of July will still be different this year, and the Utilities Commission review of the recycling program.

Mayor Johnson – spoke of the positive impact made by the help the National Guard in our community as well as the Loggerodeo celebrations coming up on the 4th of July, opening City Hall the 6th of July, and the Senior Center opening for lunch only starting the 6th of July, as well.

Public Comments

7:36 P.M.—opened for public comment. No requests were received.

7:37 P.M.—closed public comment

Unfinished Business

1. Valley High Investments 20.8 Acre Annexation Request – Ordinance No. 1985-21
Motion was made by Councilmember Owen, 2nd by Councilmember Allen. Motion carried (5-2)

New Business

1. Affordable Housing Sales Tax Discussion – Ordinance No. 1986-21

Executive Session

At 8:05 P.M, Mayor Johnson announced 15 minutes of executive session would begin.

At 8:23 P.M, all returned from Executive Session.

Information Only Items

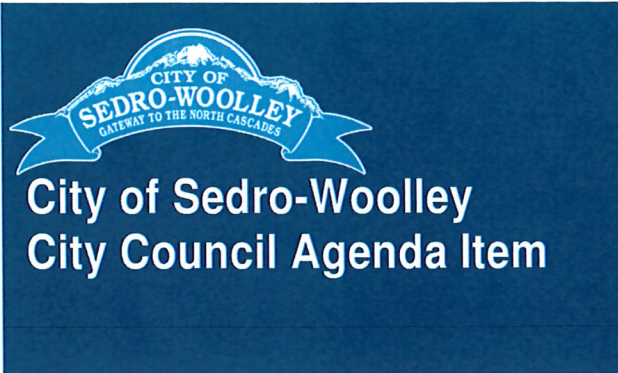
1. Fire Department Monthly Incident Data – May 2021

Adjournment

The meeting adjourned at 8:23 P.M.

ATTEST:

APPROVED:



Agenda Item No. e-2

Date: June 23, 2021

Subject: Finance - Claims

TO: Mayor and City Council

FROM: Debbie Burton, Finance Director

Attached you will find the Claim Checks register proposed for payment for the period ending June 23, 2021.

Motion to approve Claim Checks #195515 to #195632 plus EFT's in the amount of \$298,645.22.

Motion to approve Payroll Checks #60398 to #60407 plus EFT's in the amount of \$316,285.43.

If you have any comments, questions or concerns, please contact me for information during the working day at 360-855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley

Time: 15:27:49 Date: 06/08/2021

06/08/2021 To: 06/08/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4916	06/08/2021	Claims	2	195515	Guardian NW Title & Escrow		Check cut for incorrect amount. Earnest money was not deducted from Balance Due.
4934	06/08/2021	Claims	2	195516	Guardian NW Title & Escrow	102,061.43	
					101 - 594 76 63 030 - Reed Street Park	102,061.43	
					101 Parks & Facilities Fund	102,061.43	
						102,061.43	Claims: 102,061.43

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director

Date

Finance Committee Member

Date

Finance Committee Member

Date

Finance Committee Member

Date

CHECK REGISTER

City Of Sedro-Woolley

Time: 17:52:31 Date: 06/09/2021

06/10/2021 To: 06/10/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4975	06/10/2021	Claims	2	EFT	WA St Dept Of Prof Licen	288.00	
					001 - 521 20 41 040 - Intergov Svc-Gun Permits	288.00	
4976	06/10/2021	Claims	2	195517	Enterprise Office Systems, Inc.	120.14	
					001 - 512 50 31 000 - Supplies	75.45	
					001 - 512 50 31 000 - Supplies	44.69	
4977	06/10/2021	Claims	2	195518	Rachael Humberg	343.53	
					001 - 521 20 31 002 - Office/Operating Supplies	32.53	
					001 - 521 20 41 001 - Professional Services	311.00	
4978	06/10/2021	Claims	2	195519	Intoximeters Inc	943.95	
					001 - 594 21 64 000 - Machinery & Equipment	943.95	
4979	06/10/2021	Claims	2	195520	Les Schwab Tire Center	201.03	
					001 - 521 20 48 010 - Repair & Maint - Auto	201.03	
4980	06/10/2021	Claims	2	195521	Skagit Cnty Auditor	2,457.00	
					401 - 535 80 49 040 - Misc-Filing Fees/Lien Exp	487.50	
					401 - 535 80 49 040 - Misc-Filing Fees/Lien Exp	741.00	
					412 - 537 80 49 020 - Misc-Filing Fees/Lien Exp	487.50	
					412 - 537 80 49 020 - Misc-Filing Fees/Lien Exp	741.00	
4981	06/10/2021	Claims	2	195522	Target Solutions Learning LLC	1,041.08	
					001 - 522 21 49 020 - Tuition & Registration	1,041.08	
4982	06/10/2021	Claims	2	195523	Truck Toys Inc	2,056.08	
					401 - 594 35 64 001 - Portable Equipment	2,056.08	
					001 Current Expense Fund	2,937.73	
					401 Sewer Operations Fund	3,284.58	
					412 Solid Waste Operations Fund	1,228.50	
						<u>7,450.81</u>	Claims: 7,450.81

CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director

Date

Finance Committee Member

Date

Finance Committee Member

Date

Finance Committee Member

Date

CHECK REGISTER

City Of Sedro-Woolley

Time: 16:12:05 Date: 06/16/2021

06/23/2021 To: 06/23/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5245	06/23/2021	Claims	2	EFT	US Bank -- Purchase Cards	6,478.39	
					001 - 511 60 31 000 - Supplies	21.70	
					001 - 511 60 43 010 - Annual Retreat	95.39	
					001 - 513 10 49 000 - Tuition/Registration	75.00	
					001 - 513 10 49 000 - Tuition/Registration	25.00	
					001 - 514 23 31 000 - Supplies	21.70	
					001 - 514 23 41 013 - Licensing Fees	13.65	
					001 - 514 23 41 013 - Licensing Fees	13.65	
					001 - 514 23 41 013 - Licensing Fees	13.65	
					001 - 517 90 49 003 - Employee Wellness (supplies)	431.77	
					001 - 518 80 41 000 - Professional Services	850.73	
					001 - 518 80 41 000 - Professional Services	40.66	
					001 - 518 80 41 000 - Professional Services	8.13	
					001 - 518 80 41 000 - Professional Services	2.03	
					001 - 518 80 41 000 - Professional Services	850.73	
					001 - 521 20 26 000 - Uniforms/Accessories	86.96	
					001 - 521 20 31 002 - Office/Operating Supplies	43.39	
					001 - 521 20 31 002 - Office/Operating Supplies	43.39	
					001 - 521 20 31 002 - Office/Operating Supplies	12.63	
					001 - 521 20 31 002 - Office/Operating Supplies	36.88	
					001 - 521 20 31 002 - Office/Operating Supplies	16.25	
					001 - 521 20 31 002 - Office/Operating Supplies	27.13	
					001 - 521 20 31 002 - Office/Operating Supplies	15.17	
					001 - 521 20 31 002 - Office/Operating Supplies	82.74	
					001 - 521 20 31 002 - Office/Operating Supplies	117.16	
					001 - 521 20 31 002 - Office/Operating Supplies	215.81	
					001 - 521 20 31 002 - Office/Operating Supplies	18.00	
					001 - 521 20 31 002 - Office/Operating Supplies	14.26	
					001 - 521 20 31 002 - Office/Operating Supplies	32.54	
					001 - 521 20 31 002 - Office/Operating Supplies	43.30	
					001 - 521 20 31 002 - Office/Operating Supplies	92.21	
					001 - 521 20 31 010 - Printing/Publications	14.95	
					001 - 521 20 48 010 - Repair & Maint - Auto	27.10	
					001 - 521 20 48 010 - Repair & Maint - Auto	86.70	
					001 - 521 40 49 000 - Tuition/Registration	1,480.00	
					001 - 521 40 49 000 - Tuition/Registration	-700.00	
					001 - 522 20 26 000 - Uniforms	153.50	
					001 - 522 20 26 000 - Uniforms	25.83	
					001 - 522 20 31 000 - Operating Supplies	310.24	
					001 - 522 20 48 000 - Repairs/Maint-Equip	141.98	
					001 - 522 21 49 020 - Tuition & Registration	247.23	
					401 - 535 50 48 020 - Maint Of Pumping Equip	86.92	
					001 - 558 60 41 010 - Advertising	98.81	
					001 - 558 60 41 011 - Advertising Reimbuseable	100.00	
					001 - 558 60 49 030 - Tuition/Registration	35.00	
					001 - 594 18 64 001 - Network Hardware	477.36	
					001 - 594 18 64 001 - Network Hardware	305.89	
					001 - 594 22 61 000 - Fire Station 1.5	128.47	
					001 - 594 58 64 000 - Office Equipment	40.66	
					001 - 594 58 64 000 - Office Equipment	8.14	
					001 - 595 10 49 000 - Dues/Memberships	48.00	
5246	06/23/2021	Claims	2	195524	A WorkSAFE Service, Inc.	55.00	
					001 - 521 20 41 001 - Professional Services	55.00	
5247	06/23/2021	Claims	2	195525	Addink Turf Farms, dba A-G Sod Farms	86.56	
					102 - 536 20 48 030 - Repair/Maintenance-Land	86.56	
5248	06/23/2021	Claims	2	195526	AWC - Employee Benefit Trust	2,970.00	
					001 - 521 20 27 000 - Retired Medical	2,970.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 16:12:05 Date: 06/16/2021

06/23/2021 To: 06/23/2021

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5249	06/23/2021	Claims	2	195527	All-Phase Electric Supply Co.	793.68	
					101 - 576 80 48 016 - City Hall	793.68	
5250	06/23/2021	Claims	2	195528	Alpine Products Inc.	955.07	
					103 - 542 30 48 003 - Asphalt Materials	955.07	
5251	06/23/2021	Claims	2	195529	Aramark Uniform Services	139.90	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					412 - 537 80 49 000 - Misc-Laundry	3.98	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
5252	06/23/2021	Claims	2	195530	Turnout TopCo LLC dba Backdraft OPCO, LLC	4,494.14	
					001 - 522 20 41 000 - Professional Services	4,494.14	
5253	06/23/2021	Claims	2	195531	Beaver Lake Quarry	595.65	
					103 - 542 30 48 002 - Crushed Aggregate	595.65	
5254	06/23/2021	Claims	2	195532	Ben-Ko-Matic Co	1,217.00	
					425 - 531 50 48 000 - Repairs/Maintenance	1,217.00	
5255	06/23/2021	Claims	2	195533	Birch Equipment Co Inc	1,826.39	
					103 - 542 30 31 000 - Operating Supplies	244.13	
					103 - 542 30 45 000 - Rental-Equipment	1,582.26	
5256	06/23/2021	Claims	2	195534	Blythe Mechanical Inc	1,109.41	
					001 - 522 50 48 030 - Repair/Maint-Station	109.93	
					401 - 535 50 48 000 - Maintenance Contracts	518.90	
					412 - 537 80 48 000 - Repair/Maintenance	38.31	
					101 - 576 80 48 001 - Riverfront	38.38	
					101 - 576 80 48 009 - Hammer Square	74.12	
					101 - 576 80 48 014 - Winnie Houser Park	74.12	
					101 - 576 80 48 016 - City Hall	255.65	
5257	06/23/2021	Claims	2	195535	Cardinal Health 112 LLC	706.91	
					001 - 522 21 31 000 - Operating Supplies - Medical	706.91	
5258	06/23/2021	Claims	2	195536	Carl's Towing	199.64	
					001 - 521 20 41 001 - Professional Services	199.64	
5259	06/23/2021	Claims	2	195537	Carletti Architects Ps	22,526.15	
					401 - 594 35 63 000 - Engineering Services	3,603.32	
					505 - 594 48 60 000 - Eng - PW Building	18,922.83	
5260	06/23/2021	Claims	2	195538	Cascade Natural Gas Corp	1,183.34	
					001 - 521 20 47 000 - Public Utilities	17.44	

CHECK REGISTER

City Of Sedro-Woolley

Time: 16:12:05 Date: 06/16/2021

06/23/2021 To: 06/23/2021

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 50 47 000 - Public Utilities	70.45	
					401 - 535 80 47 000 - Public Utilities	165.50	
					412 - 537 80 47 000 - Public Utilities	32.70	
					103 - 542 63 47 000 - Public Utilities	13.83	
					101 - 576 80 47 010 - Community Center	17.44	
					101 - 576 80 47 020 - Senior Center	91.10	
					101 - 576 80 47 050 - Hammer Square	19.23	
					101 - 576 80 47 052 - Bingham Caretaker	86.97	
					101 - 576 80 47 053 - Other Utilities	13.83	
					101 - 576 80 47 070 - City Hall	654.85	
5261	06/23/2021	Claims	2	195539	Central Welding Supply	153.90	
					001 - 522 21 31 000 - Operating Supplies - Medical	153.90	
5262	06/23/2021	Claims	2	195540	City of Sedro-Woolley	173.50	
					305 - 572 20 47 305 - Libraries - Utility Services	173.50	
5263	06/23/2021	Claims	2	195541	Costco Membership	120.00	
					001 - 514 23 49 010 - Misc-Dues/Subscriptions	40.00	
					001 - 521 20 49 010 - Dues/Subscriptions	40.00	
					001 - 522 20 49 010 - Misc-Dues	40.00	
5264	06/23/2021	Claims	2	195542	Cowling & Co. LLC	6,614.40	
					104 - 595 30 63 081 - Const-Jones/John Liner BNSF L	6,614.40	
5265	06/23/2021	Claims	2	195543	Daily Journal Of Commerce	219.30	
					104 - 595 10 63 044 - Eng-Wicker Rd Overlay	219.30	
5266	06/23/2021	Claims	2	195544	Dobbs Heavy Duty Holdings, LLC	720.24	
					412 - 537 50 48 000 - Repairs/maint-equip	167.89	
					412 - 537 50 48 000 - Repairs/maint-equip	552.35	
5267	06/23/2021	Claims	2	195545	Donald Coggins	103.00	
					001 - 517 90 43 001 - Employee Recognition	55.00	
					001 - 522 20 31 000 - Operating Supplies	48.00	
5268	06/23/2021	Claims	2	195546	A. Dykstra, dba Dykstra Farms LLC	420.00	
					412 - 537 60 47 020 - Site Yard Waste Disposal	420.00	
5269	06/23/2021	Claims	2	195547	E & E Lumber, Inc.	566.01	
					401 - 535 50 48 050 - Maint Of General Equip	104.13	
					401 - 535 50 48 060 - Maintenance Of Buildings	78.99	
					401 - 535 50 48 060 - Maintenance Of Buildings	139.25	
					412 - 537 80 31 000 - Operating Supplies	26.03	
					412 - 537 80 31 000 - Operating Supplies	26.02	
					103 - 542 30 31 000 - Operating Supplies	35.39	
					103 - 542 30 31 000 - Operating Supplies	31.69	
					103 - 542 30 31 000 - Operating Supplies	30.31	
					103 - 542 30 31 000 - Operating Supplies	74.97	
					103 - 542 30 31 000 - Operating Supplies	10.39	
					103 - 542 30 48 001 - Crack/Slurry Seals	8.84	
5270	06/23/2021	Claims	2	195548	ELM Solutions Corp dba	5,073.67	
					401 - 594 35 63 010 - Other Improvements	5,073.67	
5271	06/23/2021	Claims	2	195549	ESO Solutions Inc.	7,184.33	
					001 - 522 20 41 000 - Professional Services	7,184.33	
5272	06/23/2021	Claims	2	195550	Edge Analytical Inc	515.00	
					401 - 535 80 41 000 - Professional Services	149.00	
					401 - 535 80 41 000 - Professional Services	201.00	
					401 - 535 80 41 000 - Professional Services	165.00	

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5273	06/23/2021	Claims	2	195551	Exele Information Systems Inc.	509.25	
					401 - 535 50 48 000 - Maintenance Contracts	509.25	
5274	06/23/2021	Claims	2	195552	Fastenal Company	1,105.18	
					401 - 535 80 31 010 - Operating Supplies	159.50	
					412 - 537 80 31 000 - Operating Supplies	19.87	
					412 - 537 80 31 000 - Operating Supplies	10.83	
					412 - 537 80 31 000 - Operating Supplies	375.99	
					412 - 537 80 31 000 - Operating Supplies	174.37	
					412 - 537 80 31 000 - Operating Supplies	271.74	
					103 - 542 30 35 010 - Safety Equipment	92.88	
5275	06/23/2021	Claims	2	195553	Fremarek, Inc dba	622.48	
					412 - 537 80 31 000 - Operating Supplies	297.05	
					103 - 542 30 31 000 - Operating Supplies	325.43	
5276	06/23/2021	Claims	2	195554	Global Equip Company Inc	703.60	
					401 - 535 50 48 050 - Maint Of General Equip	703.60	
5277	06/23/2021	Claims	2	195555	Grainger Parts	7,403.49	
					401 - 535 50 48 050 - Maint Of General Equip	2,261.05	
					401 - 535 50 48 050 - Maint Of General Equip	1,437.74	
					412 - 537 80 31 000 - Operating Supplies	2,654.28	
					412 - 537 80 31 000 - Operating Supplies	1,050.42	
5278	06/23/2021	Claims	2	195556	Groeneveld Lubr Solns, Inc	94.00	
					412 - 537 50 48 000 - Repairs/maint-equip	94.00	
5279	06/23/2021	Claims	2	195557	Guardian Security Systems, Inc.	468.72	
					001 - 521 20 41 001 - Professional Services	30.38	
					001 - 521 20 41 001 - Professional Services	30.38	
					001 - 522 50 49 050 - Fire/Theft Protection	43.40	
					001 - 522 50 49 050 - Fire/Theft Protection	43.40	
					401 - 535 80 31 010 - Operating Supplies	30.38	
					401 - 535 80 31 010 - Operating Supplies	30.38	
					101 - 576 80 41 010 - Alarm Monitoring	30.38	
					101 - 576 80 41 010 - Alarm Monitoring	13.02	
					101 - 576 80 41 010 - Alarm Monitoring	21.70	
					101 - 576 80 41 010 - Alarm Monitoring	21.70	
					101 - 576 80 41 010 - Alarm Monitoring	21.70	
					101 - 576 80 41 010 - Alarm Monitoring	21.70	
					101 - 576 80 41 010 - Alarm Monitoring	130.20	
5280	06/23/2021	Claims	2	195558	Hach Company	1,600.00	
					401 - 535 50 48 000 - Maintenance Contracts	1,600.00	
5281	06/23/2021	Claims	2	195559	Humane Society Of Skagit	500.00	
					001 - 521 20 41 021 - Humane Society	500.00	
5282	06/23/2021	Claims	2	195560	ICONIX Waterworks (US) Inc	289.30	
					101 - 576 80 48 025 - Olmsted Park	289.30	
5283	06/23/2021	Claims	2	195561	IWorQ Systems Inc.	500.00	
					103 - 542 30 49 010 - Misc-Dues/Subscriptions	500.00	
5284	06/23/2021	Claims	2	195562	George Kenny	35.00	
					101 - 362 40 10 000 - Space Rent-RV Park - Riverfron	-35.00	
5285	06/23/2021	Claims	2	195563	L N Curtis & Sons	591.96	
					001 - 521 20 26 000 - Uniforms/Accessories	301.09	
					001 - 521 20 26 000 - Uniforms/Accessories	72.16	
					001 - 521 20 26 000 - Uniforms/Accessories	218.71	

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5286	06/23/2021	Claims	2	195564	Lakeside Industries, Inc.	576.36	
					103 - 542 30 48 003 - Asphalt Materials	576.36	
5287	06/23/2021	Claims	2	195565	The Language Exchange, Inc	330.00	
					001 - 512 50 41 040 - Language Interpreter	330.00	
5288	06/23/2021	Claims	2	195566	Les Schwab Tire Center	1,194.27	
					001 - 521 20 48 010 - Repair & Maint - Auto	-201.03	
					401 - 535 50 48 040 - Maintenance Of Vehicles	774.13	
					412 - 537 60 47 011 - Site Recycling Disposal	92.23	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	528.94	
5289	06/23/2021	Claims	2	195567	NW Center Svcs, Inc dba Lithtex NW	186.26	
					103 - 542 30 31 000 - Operating Supplies	186.26	
5290	06/23/2021	Claims	2	195568	Loggers And Contractors	81.92	
					103 - 542 30 31 000 - Operating Supplies	38.02	
					101 - 576 80 48 021 - Equipment	-508.71	
					101 - 576 80 48 021 - Equipment	43.90	
					101 - 576 80 48 021 - Equipment	508.71	
5291	06/23/2021	Claims	2	195569	Lyndon C. Lee	978.56	
					001 - 558 60 41 001 - Professional Svcs-Reimb	978.56	
5292	06/23/2021	Claims	2	195570	William R McCann	3,500.00	
					001 - 515 93 41 000 - Indigent Defender	3,500.00	
5293	06/23/2021	Claims	2	195571	McKesson Medical Surgical	345.80	
					001 - 522 20 31 000 - Operating Supplies	-337.82	
					001 - 522 21 31 000 - Operating Supplies - Medical	683.62	
5294	06/23/2021	Claims	2	195572	Miles Sand & Gravel Co.	259.34	
					001 - 594 22 61 000 - Fire Station 1.5	259.34	
5295	06/23/2021	Claims	2	195573	Motor Trucks International	33.70	
					412 - 537 50 48 000 - Repairs/maint-equip	33.70	
5296	06/23/2021	Claims	2	195574	N C Machinery Co	108.63	
					412 - 537 50 48 000 - Repairs/maint-equip	108.63	
5297	06/23/2021	Claims	2	195575	Walter E Nelson Co. of N. WA	1,029.96	
					101 - 576 80 31 006 - Operating Sup - City Hall	158.34	
					101 - 576 80 31 012 - Operating Sup - Hammer	383.70	
					101 - 576 80 48 021 - Equipment	487.92	
5298	06/23/2021	Claims	2	195576	NCL of WI, dba North Central Labs	588.87	
					401 - 535 80 31 010 - Operating Supplies	588.87	
5299	06/23/2021	Claims	2	195577	North Coast Electric Co	513.86	
					401 - 535 50 48 050 - Maint Of General Equip	513.86	
5300	06/23/2021	Claims	2	195578	North Hill Resources Inc	453.54	
					101 - 576 80 31 000 - Operating Sup - Tesarik Park	68.36	
					101 - 576 80 31 006 - Operating Sup - City Hall	385.18	
5301	06/23/2021	Claims	2	195579	Northwest Propane	81.00	
					412 - 537 60 47 011 - Site Recycling Disposal	81.00	
5302	06/23/2021	Claims	2	195580	O'Reilly Auto Parts	7.04	
					101 - 576 80 48 021 - Equipment	7.04	
5303	06/23/2021	Claims	2	195581	Office Depot Inc.	174.76	

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					001 - 524 20 31 000 - Off/Oper Supps & Books	24.78	
					001 - 524 20 31 000 - Off/Oper Supps & Books	9.75	
					001 - 524 20 31 000 - Off/Oper Supps & Books	23.72	
					001 - 558 60 31 000 - Supplies/Books	24.78	
					001 - 558 60 31 000 - Supplies/Books	9.75	
					001 - 558 60 31 000 - Supplies/Books	23.73	
					001 - 595 10 31 000 - Supplies	24.78	
					001 - 595 10 31 000 - Supplies	9.75	
					001 - 595 10 31 000 - Supplies	23.72	
5304	06/23/2021	Claims	2	195582	Oliver-Hammer, Inc	721.26	
					401 - 535 80 31 010 - Operating Supplies	623.74	
					412 - 537 80 31 000 - Operating Supplies	97.52	
5305	06/23/2021	Claims	2	195583	Orca Pacific, Inc.	975.28	
					401 - 535 80 31 020 - Op Supplies-Chemicals	975.28	
5306	06/23/2021	Claims	2	195584	Pacific Landscape Architecture LLC	2,220.00	
					101 - 594 76 63 025 - Olmsted Park	2,220.00	
5307	06/23/2021	Claims	2	195585	Pape' Group, dba Pape' Machinery Inc.	1,531.81	
					401 - 535 50 48 050 - Maint Of General Equip	155.25	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	24.02	
					101 - 576 80 48 021 - Equipment	-6.52	
					101 - 576 80 48 021 - Equipment	97.31	
					101 - 576 80 48 021 - Equipment	34.26	
					101 - 576 80 48 021 - Equipment	6.52	
					101 - 576 80 48 021 - Equipment	79.09	
					101 - 576 80 48 021 - Equipment	25.37	
					101 - 576 80 48 021 - Equipment	98.87	
					101 - 576 80 48 021 - Equipment	413.46	
					101 - 576 80 48 021 - Equipment	604.18	
5308	06/23/2021	Claims	2	195586	Pet Emergency Center	290.80	
					001 - 521 20 41 020 - Veterinary Services	118.13	
					001 - 521 20 41 020 - Veterinary Services	172.67	
5309	06/23/2021	Claims	2	195587	Pitney Bowes Global Fin Svcs	2,369.85	
					001 - 512 50 42 010 - Postage	291.75	
					001 - 514 23 42 010 - Postage	244.22	
					001 - 514 23 45 000 - Operating Rentals/Leases	292.46	
					001 - 515 31 42 000 - Postage	4.12	
					001 - 521 20 42 010 - Postage	292.46	
					001 - 521 20 42 010 - Postage	223.34	
					001 - 522 20 42 010 - Postage	292.46	
					001 - 522 20 42 010 - Postage	4.14	
					001 - 522 20 42 010 - Postage	10.23	
					001 - 524 20 42 000 - Postage	97.49	
					001 - 524 20 42 000 - Postage	44.56	
					425 - 531 50 31 000 - Operating Supplies	15.49	
					401 - 535 80 42 015 - Postage	201.37	
					102 - 536 20 42 010 - Postage	6.21	
					412 - 537 80 42 010 - Postage	92.94	
					001 - 558 60 42 010 - Postage	97.49	
					001 - 558 60 42 010 - Postage	50.24	
					001 - 595 10 42 000 - Postage	97.49	
					001 - 595 10 42 000 - Postage	11.39	
5310	06/23/2021	Claims	2	195588	Pitney Bowes	227.77	
					001 - 514 23 31 000 - Supplies	227.77	

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5311	06/23/2021	Claims	2	195589	ThompsonGas, LLC dba Propane Northwest	596.14	
					001 - 522 45 49 000 - Training Facilities	164.41	
					001 - 522 45 49 000 - Training Facilities	431.73	
5312	06/23/2021	Claims	2	195590	Public Utility Dis No1	2,152.82	
					001 - 521 20 47 000 - Public Utilities	35.61	
					401 - 535 80 47 000 - Public Utilities	229.77	
					401 - 535 80 47 000 - Public Utilities	35.61	
					401 - 535 80 47 000 - Public Utilities	59.31	
					401 - 535 80 47 000 - Public Utilities	59.31	
					102 - 536 20 47 000 - Public Utilities	88.21	
					412 - 537 80 47 000 - Public Utilities	246.33	
					103 - 542 63 47 000 - Public Utilities	82.69	
					101 - 576 80 47 000 - Riverfront	352.50	
					101 - 576 80 47 000 - Riverfront	47.30	
					101 - 576 80 47 000 - Riverfront	2.30	
					101 - 576 80 47 000 - Riverfront	188.86	
					101 - 576 80 47 050 - Hammer Square	88.53	
					101 - 576 80 47 051 - Bingham / Memorial	129.43	
					101 - 576 80 47 053 - Other Utilities	170.35	
					101 - 576 80 47 053 - Other Utilities	62.89	
					101 - 576 80 47 070 - City Hall	241.46	
					101 - 576 80 47 070 - City Hall	32.36	
5313	06/23/2021	Claims	2	195591	Quiring Monuments Inc	150.00	
					102 - 536 20 34 000 - Liners	150.00	
5314	06/23/2021	Claims	2	195592	Red's Mobile 24-Hour Truck & Equip Repai	933.21	
					412 - 537 50 48 000 - Repairs/maint-equip	933.21	
5315	06/23/2021	Claims	2	195593	Reichhardt & Ebe	1,704.85	
					104 - 595 30 63 081 - Const-Jones/John Liner BNSF L	1,704.85	
5316	06/23/2021	Claims	2	195594	Rick's Refrigeration Inc	216.00	
					412 - 537 60 47 011 - Site Recycling Disposal	216.00	
5317	06/23/2021	Claims	2	195595	Ricoh USA, Inc	858.24	
					001 - 514 23 31 000 - Supplies	150.19	
					001 - 521 20 48 000 - Repairs & Maintenance	245.12	
					001 - 522 20 48 000 - Repairs/Maint-Equip	245.13	
					001 - 524 20 31 000 - Off/Oper Supps & Books	44.32	
					401 - 535 50 48 000 - Maintenance Contracts	84.85	
					001 - 558 60 31 000 - Supplies/Books	44.32	
					001 - 595 10 31 000 - Supplies	44.31	
5318	06/23/2021	Claims	2	195596	Ricoh USA, Inc	230.86	
					001 - 514 23 45 000 - Operating Rentals/Leases	230.86	
5319	06/23/2021	Claims	2	195597	Rodda Paint Co	4,382.71	
					103 - 542 64 31 001 - Painting & Striping Supplies	4,185.63	
					103 - 542 64 31 001 - Painting & Striping Supplies	197.08	
5320	06/23/2021	Claims	2	195598	SHKS Architects, P.S., Inc.	9,311.69	
					305 - 594 72 62 001 - Capital Expenditures/Expenses	462.50	
					305 - 594 72 62 001 - Capital Expenditures/Expenses	8,849.19	
5321	06/23/2021	Claims	2	195599	Sedro-Woolley Auto Parts Inc	802.56	
					001 - 521 20 48 010 - Repair & Maint - Auto	2.38	
					001 - 521 20 48 010 - Repair & Maint - Auto	5.74	
					425 - 531 50 48 000 - Repairs/Maintenance	284.77	
					425 - 531 50 48 000 - Repairs/Maintenance	1.87	

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					425 - 531 50 48 000 - Repairs/Maintenance	12.15	
					401 - 535 50 48 020 - Maint Of Pumping Equip	47.17	
					401 - 535 50 48 020 - Maint Of Pumping Equip	7.52	
					401 - 535 80 31 010 - Operating Supplies	61.47	
					401 - 535 80 31 010 - Operating Supplies	38.71	
					412 - 537 50 48 000 - Repairs/maint-equip	117.73	
					412 - 537 80 31 000 - Operating Supplies	29.07	
					103 - 542 30 31 000 - Operating Supplies	18.21	
					103 - 542 30 31 000 - Operating Supplies	7.74	
					103 - 542 30 31 000 - Operating Supplies	-7.74	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	130.19	
					101 - 576 80 48 015 - Library	13.66	
					101 - 576 80 48 021 - Equipment	31.92	
5322	06/23/2021	Claims	2	195600	Sedro-Woolley Volunteer	20,142.26	
					001 - 522 20 11 010 - Salaries-Volunteers	19,065.00	
					001 - 522 20 11 015 - Salaries - Training Hub	1,077.26	
5323	06/23/2021	Claims	2	195601	TruckVault, Inc., dba Shotlock LLC	260.00	
					001 - 594 21 64 000 - Machinery & Equipment	260.00	
5324	06/23/2021	Claims	2	195602	Skagit Conservation District	1,874.82	
					425 - 531 50 41 002 - Contracted Services	1,874.82	
5325	06/23/2021	Claims	2	195603	Skagit Farmers Supply	888.78	
					001 - 521 20 31 002 - Office/Operating Supplies	8.53	
					001 - 521 20 48 000 - Repairs & Maintenance	62.92	
					401 - 535 80 31 010 - Operating Supplies	14.27	
					101 - 576 80 31 000 - Operating Sup - Tesarik Park	75.94	
					101 - 576 80 31 001 - Operating Sup - Riverfront	170.30	
					101 - 576 80 31 002 - Operating Sup - RV Park	13.01	
					101 - 576 80 31 003 - Operating Sup - Parks Shop	36.20	
					101 - 576 80 31 008 - Operating Sup - Memorial	17.35	
					101 - 576 80 31 008 - Operating Sup - Memorial	10.30	
					101 - 576 80 31 012 - Operating Sup - Hammer	3.03	
					101 - 576 80 31 012 - Operating Sup - Hammer	21.61	
					101 - 576 80 31 100 - Fertilizer/Herbicide	70.51	
					101 - 576 80 32 000 - Auto Fuel/Diesel	5.95	
					101 - 576 80 48 012 - Harry Osborne	90.41	
					101 - 576 80 48 012 - Harry Osborne	65.09	
					101 - 576 80 48 025 - Olmsted Park	17.34	
					101 - 576 80 48 025 - Olmsted Park	108.48	
					101 - 576 80 48 025 - Olmsted Park	97.54	
5326	06/23/2021	Claims	2	195604	Skagit Law Group, PLLC	45.00	
					425 - 531 50 41 003 - Collection Services	1.80	
					401 - 535 80 49 040 - Misc-Filing Fees/Lien Exp	29.25	
					412 - 537 80 49 020 - Misc-Filing Fees/Lien Exp	13.95	
5327	06/23/2021	Claims	2	195605	PNG Media LLC, dba Skagit Publishing	1,221.26	
					001 - 511 60 31 001 - Legal Publications	69.94	
					103 - 542 30 49 010 - Misc-Dues/Subscriptions	75.32	
					001 - 558 60 41 011 - Advertising Reimbuseable	274.38	
					001 - 558 60 41 011 - Advertising Reimbuseable	263.62	
					104 - 595 10 63 044 - Eng-Wicker Rd Overlay	538.00	
5328	06/23/2021	Claims	2	195606	Smarsh Inc.	106.61	
					001 - 518 80 41 000 - Professional Services	106.61	
5329	06/23/2021	Claims	2	195607	Sound Law Center	1,120.00	
					001 - 521 20 41 001 - Professional Services	210.00	

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			001 - 558 60 41 001		Professional Svcs-Reimb	910.00	
5330	06/23/2021	Claims	2	195608	Springbrook Holding Company LLC	1,790.00	
			001 - 514 23 49 030		Misc-Tuition/Registration	1,790.00	
5331	06/23/2021	Claims	2	195609	Staples, Inc.	609.79	
			001 - 514 23 31 000		Supplies	386.66	
			001 - 514 23 31 000		Supplies	27.10	
			001 - 524 20 31 000		Off/Oper Supps & Books	28.03	
			401 - 535 80 31 000		Office Supplies	111.95	
			001 - 558 60 31 000		Supplies/Books	28.02	
			001 - 595 10 31 000		Supplies	28.03	
5332	06/23/2021	Claims	2	195610	Stiles & Lehr Law Inc., PS	3,960.00	
			001 - 512 50 41 010		Municipal Court Judge	3,960.00	
5333	06/23/2021	Claims	2	195611	Systems Design West, LLC	3,032.55	
			001 - 522 21 41 000		EMS Professional Services-Sys	3,032.55	
5334	06/23/2021	Claims	2	195612	Thompson's Greenhouse, Inc.	4,470.20	
			101 - 576 80 31 013		Operating Sup - Holiday Disple	4,470.20	
5335	06/23/2021	Claims	2	195613	Traffic Safety Supply Co, Inc	877.15	
			103 - 542 64 31 002		Traffic Control Devices	100.21	
			103 - 542 64 31 002		Traffic Control Devices	776.94	
5336	06/23/2021	Claims	2	195614	Truck Toys Inc	1,710.65	
			101 - 576 80 48 021		Equipment	1,710.65	
5337	06/23/2021	Claims	2	195615	True North Equipment Inc	23.35	
			412 - 537 50 48 000		Repairs/maint-equip	23.35	
5338	06/23/2021	Claims	2	195616	Kara Turner, dba Turner HR Svcs, Inc	800.00	
			001 - 513 10 41 001		Professional Services-HR	800.00	
5339	06/23/2021	Claims	2	195617	Uline, Inc.	322.75	
			001 - 522 20 31 000		Operating Supplies	322.75	
5340	06/23/2021	Claims	2	195618	UniFirst Corp.	594.06	
			001 - 522 20 26 000		Uniforms	310.58	
			001 - 522 20 26 000		Uniforms	283.48	
5341	06/23/2021	Claims	2	195619	United Laboratories, Inc.	669.24	
			401 - 535 80 31 010		Operating Supplies	669.24	
5342	06/23/2021	Claims	2	195620	United Parcel Service, Inc.	13.52	
			001 - 521 20 42 010		Postage	13.52	
5343	06/23/2021	Claims	2	195621	Universal Field Services, Inc.	1,163.80	
			001 - 595 20 63 082		RW Trail Road Extension	1,163.80	
5344	06/23/2021	Claims	2	195622	Util Underground Loc Ctr	137.06	
			401 - 535 80 49 010		Misc-Dues/Subscriptions	137.06	
5345	06/23/2021	Claims	2	195623	WA Cities Insurance Authority	70.00	
			001 - 522 21 49 020		Tuition & Registration	70.00	
5346	06/23/2021	Claims	2	195624	WA St Criminal Justice	100.00	
			001 - 521 40 49 000		Tuition/Registration	100.00	
5347	06/23/2021	Claims	2	195625	WA St Patrol	468.00	
			001 - 514 23 41 011		Professional Services	11.00	
			001 - 521 20 41 040		Intergov Svc-Gov Permits	424.00	

CHECK REGISTER

City Of Sedro-Woolley

Time: 16:12:05 Date: 06/16/2021

06/23/2021 To: 06/23/2021

Page: 10

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 41 030 - Investigation			11.00	
			401 - 535 80 41 000 - Professional Services			22.00	
5348	06/23/2021	Claims	2	195626	WAFD Insurance Group Inc.	100.00	
			001 - 514 23 41 013 - Licensing Fees			50.00	
			001 - 595 10 49 000 - Dues/Memberships			50.00	
5349	06/23/2021	Claims	2	195627	Weed, Graafstra & Assoc. Inc. PS	6,815.00	
			001 - 515 41 41 000 - Ext Legal-City Attorney			6,815.00	
5350	06/23/2021	Claims	2	195628	Western Concrete Pumping, Inc.	1,152.53	
			001 - 594 22 61 000 - Fire Station 1.5			1,152.53	
5351	06/23/2021	Claims	2	195629	Whidbey Island Sign Solns, LLC	83.27	
			401 - 535 50 48 040 - Maintenance Of Vehicles			83.27	
5352	06/23/2021	Claims	2	195630	Woods Acquisition Corp	494.28	
			412 - 537 80 31 000 - Operating Supplies			131.25	
			103 - 542 30 31 000 - Operating Supplies			17.36	
			103 - 542 30 31 000 - Operating Supplies			35.79	
			103 - 542 30 31 000 - Operating Supplies			4.55	
			103 - 542 30 31 000 - Operating Supplies			-77.86	
			101 - 576 80 48 014 - Winnie Houser Park			23.78	
			001 - 594 22 61 000 - Fire Station 1.5			359.41	
5353	06/23/2021	Claims	2	195631	World Kinect Energy Services, dba	12,077.53	
			001 - 518 20 32 000 - Auto Fuel			99.29	
			001 - 518 20 32 000 - Auto Fuel			76.11	
			001 - 521 20 32 000 - Auto Fuel			2,014.44	
			001 - 521 20 32 000 - Auto Fuel			2,086.59	
			001 - 521 20 32 000 - Auto Fuel			933.35	
			001 - 522 20 32 000 - Auto Fuel/Diesel			1,152.13	
			001 - 522 20 32 000 - Auto Fuel/Diesel			801.91	
			425 - 531 50 32 000 - Vehicle Fuel			79.57	
			425 - 531 50 32 000 - Vehicle Fuel			258.13	
			401 - 535 80 32 000 - Auto Fuel/Diesel			99.48	
			102 - 536 20 32 000 - Auto Fuel/Diesel			103.74	
			412 - 537 80 32 000 - Auto Fuel/Diesel			1,035.45	
			412 - 537 80 32 000 - Auto Fuel/Diesel			164.14	
			412 - 537 80 32 000 - Auto Fuel/Diesel			1,149.19	
			412 - 537 80 32 000 - Auto Fuel/Diesel			501.50	
			103 - 542 30 32 000 - Auto Fuel/Diesel			228.09	
			103 - 542 30 32 000 - Auto Fuel/Diesel			206.55	
			103 - 542 30 32 000 - Auto Fuel/Diesel			209.23	
			101 - 576 80 32 000 - Auto Fuel/Diesel			878.64	
5354	06/23/2021	Claims	2	195632	NW Fiber LLC, dba Ziplly Fiber	196.24	
			001 - 522 20 42 020 - Telephone			132.95	
			101 - 576 80 47 010 - Community Center			63.29	
			001 Current Expense Fund			84,242.18	
			101 Parks & Facilities Fund			17,122.23	
			102 Cemetery Fund			439.92	
			103 Street Fund			12,088.37	
			104 Arterial Street Fund			9,076.55	
			305 Library Construction Fund			9,485.19	
			401 Sewer Operations Fund			22,711.17	
			412 Solid Waste Operations Fund			11,298.94	
			425 Stormwater Operations			3,745.60	
			505 Public Works Facility Fund			18,922.83	

CHECK REGISTER

City Of Sedro-Woolley

Time: 16:12:05 Date: 06/16/2021

06/23/2021 To: 06/23/2021

Page: 11

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						189,132.98	
		* Transaction Has Mixed Revenue And Expense Accounts				189,132.98	Claims:

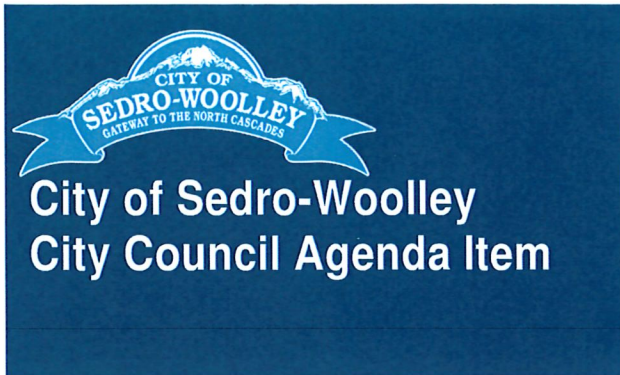
CERTIFICATION: I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sedro Woolley, and that I am authorized to authenticate and certify to said claim.

Finance Director Date

Finance Committee Member	Date
--------------------------	------

Finance Committee Member	Date
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Finance Committee Member	Date
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Agenda Item No. e-3

Date: June 23rd 2021

Subject: IT equipment surplus items from old library

FROM: Nathan Salseina, Public Works Operations Division Manager

RECOMMENDED ACTION:

Staff recommends approval of the attached surplus resolution.

ISSUE:

Should the Council approve the attached resolution declaring a list of controlled property and authorizing the Mayor to sell/dispose of them?

BACKGROUND / SUMMARY INFORMATION:

All items on this list are no longer needed by the City and have been replaced as required

FISCAL IMPACT, IF APPROPRIATE:

None

ATTACHMENTS:

1. Surplus Resolution

RESOLUTION NO. 1072-21

A RESOLUTION OF THE CITY OF SEDRO-WOOLLEY DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION

WHEREAS, the equipment identified and listed below has been determined by the Director of Information Technology to no longer be critical to the City of Sedro-Woolley's needs or operational use, and

WHEREAS, the City Council of the City of Sedro-Woolley has determined that it is in the best interest of City to declare as surplus the equipment, and

WHEREAS, The City Council is authorized to declare as surplus those items no longer deemed to be necessary to the City's service requirements under RCW 35.22.280 (B), and

WHEREAS, the City Council delegates to the Director of Information Technology the authority to dispose of the property by auction, private sale, sealed bid, through a broker or agent, or other lawful means.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY AS FOLLOWS:

Section 1. The City Council does hereby declare the following to be surplus:

ITEM	TAG	SERIAL	MAKE	MODEL	DESCRIPTION
1	003431	Munf025812	Epson	TM-T20	Printer
2	003430	100340500706p	Star	TSP700	Printer
3	003542	Nc02140200515	Lorex	Lnr380	Security Camera Control
4	003052	2ua7121fvo	HP	Compaq	Desktop Computer
5	None	B1380928949026	Sanyo	DP50741	Flat screen TV
6	None	Cnc6271D79	HP	Em869A	Monitor
7	None	Cn-omh7hk-72872-484-A5pu	Dell	E2015Hvf	Monitor
8	None	?	Dell	Power Edge-T-620	Server

PASSED by majority vote of the members of the Sedro-Woolley City Council this 23rd day of June, 2021

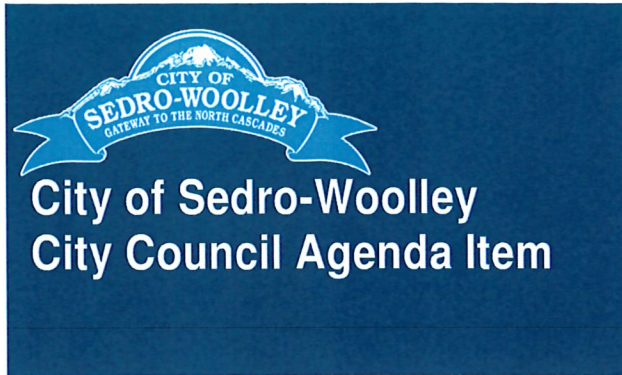
Julia Johnson, Mayor

Attest:

Doug Merriman, Finance Director

Approved as to form:

Nikki Thomas, City Attorney



Agenda Item No. e-4

Date: 6/23/2021

Subject: Interlocal Agreement: Community Court

FROM: Doug Merriman, PhD, City Supervisor

RECOMMENDED ACTION: *Consent agenda*

1. A motion to authorize the Mayor to sign an interlocal agreement with Skagit County for the provision of Community Court Services.

ISSUE:

An interlocal agreement is required to formalize the Community Court services being provided to the City of Sedro-Woolley by Skagit County.

City Council previously received a Community Court presentation, by Letty Nunez, Skagit County Community Court Development Coordinator, Jenifer Howson, Skagit County District Court Judge, and Brock Stiles, Sedro-Woolley Municipal Court Judge, on January 27, 2021.

BACKGROUND / SUMMARY INFORMATION:

Community Court began as a pilot program earlier this year, and is an alternative court program focused on low-level non-violent misdemeanor crimes such as trespassing, shoplifting, or use of drug paraphernalia. The program will specifically target offenders where substance abuse is an underlying factor in their criminal behavior, with a particular emphasis on veterans, those from Skagit's rural communities and those residing in one of Skagit's Qualified Opportunity Zones.

A community court seeks to identify and address the underlying challenges of court participants that may contribute to further criminal activity. Its goal is to build stronger and safer neighborhoods and reduce recidivism. The specific services available at each community resource center vary depending on the need of the individual. Examples of services available to court participants may include:

- Substance Use Disorder Assessment/Support

- Mental Health Assessment/Support
- Public Assistance Support
- Housing Assistance
- Employment Assistance
- GED/Education/Training Programs
- Food Banks/Food Assistance Programs
- Civil Legal Aid
- Dispute Resolution & Mediation Services

The specific services to be provided are outlined on Page 1 of the interlocal agreement.

FISCAL IMPACT, IF APPROPRIATE:

Payment for Community Court services will be \$305.05 per month for up to one docket per month to not exceed 15 total clients. The term of the agreement will run through December 31, 2022.

ATTACHMENTS:

1. Proposed Interlocal Agreement
2. Previous Go Skagit article on Community Court

INTERLOCAL COOPERATIVE AGREEMENT

BETWEEN

SKAGIT COUNTY

AND

CITY OF SEDRO WOOLLEY

THIS AGREEMENT is made and entered into by and between the City of Sedro Woolley ("City") and Skagit County, Washington ("County") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

1. PURPOSE: The purpose of this interlocal agreement is to formalize the relationship of the City and the County regarding the provision of District Court Community Court services to the City. Skagit County has a Community Court Program capable of serving both the Skagit County District Court and, with some use restrictions, the cities within Skagit County. The Skagit County District Court Community Court Program has provided Community Court services to the City since January 1, 2021, in a pilot program role. It is in the best interest of Skagit County and the City to formalize this relationship in an agreement detailing the extent and costs of Community Court services.

2. RESPONSIBILITIES: The County shall provide the following Community Court services for the City in consideration of time and effort as follows:

Active/full Community Court services, monitoring of community court, court ordered programming, community-based support group compliance, and assistance with connecting clients with support and community-based alternatives.

The County shall provide such services upon referral from the City and according to the direction of the City's Municipal Court.

The County shall limit the number of monthly dockets to one.

3. TERM OF AGREEMENT: The term of this Agreement shall be from January 1, 2021 through December 31, 2022.

If the agreement is not renewed, the County will provide the City with the following transition services:

(a) For previously initiated community court services that can be completed by March 1, 2023, the County will complete the service.

(b) For previously initiated community court services that cannot be completed by March 1, 2023, the County will provide the City a complete copy of the community court file and a summary of actions taken to-date, upcoming hearings, and other information that would assist the new service provider in quickly completing the transition cycle.

4. MANNER OF FINANCING: The City shall compensate the County three hundred five dollars and five cents (\$305.05) per month for up to 1 docket per month. Each Community Court Docket shall be limited to 15 total clients. The County will bill the City quarterly. Payment by the City will be made within thirty days from date of billing notice.

5. ADMINISTRATION: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.

5.1 The County's representative shall be District Court Community Court Development Coordinator, Leticia Nunez-Castro

5.2 The City's representative shall be City Attorney, Nikki Thompson.

6. TREATMENT OF ASSETS AND PROPERTY: No fixed assets or personal or real property will be jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. INDEMNIFICATION: It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of the Agreement. Each party hereto agrees to be responsible and assumes liability for its own negligent acts or omissions, or those of its officers, agents, elected officials, volunteers or employees to the fullest extent required by the law, and agrees to save, indemnify, defend, and hold the other party harmless from any such liability. In the case of negligence of both the City and Skagit County, damages allowed shall be levied in proportion to the percentage of negligence attributable to each party, and each party shall have the right to seek contribution from the other party in proportion to the percentage of negligence attributable to the other party. This indemnification clause shall also apply to any and all causes of action arising out of the performance of work activities under this Agreement.

8. TERMINATION: Any party hereto may terminate this Agreement upon thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

9. CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS: The Agreement may be changed, modified, amended or waived only by written agreement executed by the parties hereto. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.

10. SEVERABILITY: In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

Interlocal Agreement
Page 3 of 5

11. ENTIRE AGREEMENT: This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

FOR CITY OF SEDRO-WOOLLEY:

Julia Johnson, Mayor
(Date _____)

Patsy K. Nelson, Finance Director

Mailing Address:
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley WA 98284

Interlocal Agreement
Page 4 of 5

DATED this ____ day of _____, 2021.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Attest:

Peter Browing, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director

Interlocal Agreement
Page 5 of 5

Community Court arrives in Burlington, Sedro-Woolley

By VINCE RICHARDSON @goskagit

SEDRO-WOOLLEY — Community Court is now in session in Sedro-Woolley and Burlington. The cities have joined Skagit County District Court as well as the municipal courts in Mount Vernon and Anacortes in offering the program that seeks to address underlying issues regarding low-level misdemeanor offenses.

Currently, there are about 55 involved in the program that deals not only with their offenses but offers social services that may keep them from re-offending.

Sedro-Woolley held its first Community Court on Feb. 18 with Municipal Court Judge Brock Stiles presiding.

"This will help people get out of cycles that aren't good for them or the community," Stiles said of those whose charges are handled through the program. "This program is designed to increase accountability and not just give someone a slap on the wrist."

Burlington's edition of Community Court began in January.

"I'm glad to be partnering with the county and sharing resources," said Burlington City Attorney Leif Johnson. "City leadership is enthusiastic to have access to a new tool, because it's clear the old tools haven't worked for everyone."

Only those facing nonviolent misdemeanors and gross misdemeanors are eligible.

For those looking to enter Community Court, it all starts with a risk assessment followed by a needs assessment.

"The needs assessment looks at things like does this individual need help getting a driver's license? Do they need help in getting pointed in the direction to qualify for medical insurance? Treatment for addiction or mental health? The key to this is really linking up to those social services," Stiles said.

Stiles said the Sedro-Woolley Community Court started with a one defendant Feb. 18.

"I spent a good half hour on Zoom talking about one particular defendant," he said. "We are just trying to work through the process because there are a number of different individuals involved in this."

Skagit County District Court Judge Jenifer Howson and Skagit County Community Court Development Coordinator Letty Nunez were instrumental in selling the Sedro-Woolley City Council on Community Court during an earlier Zoom presentation.

"The intent is to help people who might be headed down a wrong path and aren't sure how to get the help they need," Howson said. "At the same time, the court addresses poverty, homelessness and addiction."

Providers such as Friendship House, WorkSource, Community Action of Skagit County and Job Corps are available by Zoom to provide assistance to Community Court in regards to finding employment, drug treatment, mental health care and temporary housing.

"Resources are initiated that very first day," Howson said. "Get them an evaluation for drug addiction, a mental health assessment if needed. Really asking detailed questions as to what the underlying issues are that have given rise to the crime and then we try and solve it by linking that individual to the provider. Helping the person get back on track and out of the criminal justice system."

Community Court has shown positive results.

'What traditionally Community Court has seen in successful courts across the country is the recidivism rate, those repeat offenses, are reduced," Howson said.

Those taking part in Community Court may be required to complete any necessary drug or mental health evaluations and treatments, complete any necessary community service, and stay clear of trouble.

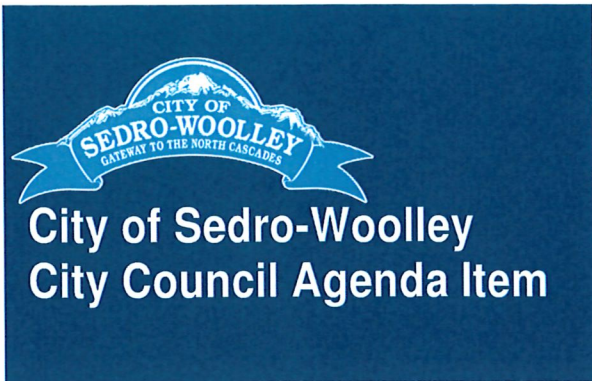
They also must write a letter of apology.

"That's for accountability," Nunez said. 'We work with them to reflect on their actions and see how they can change.

'e also have them write about their experience in Community Court. We want to hear about what we accomplished and they felt they accomplished, and what are things we can work on. We want that feedback."

Stiles believes the court will be a positive for those choosing this route in the justice system.

"I think it's going to be a real benefit to a lot of people," he said. "We are really excited about this, and I think we will see some real benefits from it here in Sedro-Woolley."



Agenda Item No. e-5

Date: June 23, 2021

Subject: Possible Bid Award
2021 Pavement and Pedestrian
Improvements Project

Consent Agenda

FROM: David Lee, PE, City Engineer

RECOMMENDED ACTION:

Authorize Mayor Johnson to execute the attached public works contract 2021-PW-04 with JB Asphalt Paving for the 2021 Pavement and Pedestrian Improvements Project in the amount \$315,854.00, including sales tax.

ISSUE:

Should the city award the 2021 Pavement and Pedestrian Improvements Project in the amount \$315,854.00, including sales tax?

BACKGROUND / SUMMARY INFORMATION:

Bids closed on June 10, 2021 with five bids received. The bid tabulation is attached. The low bid was from JB Asphalt Paving of Edmonds, WA, in the amount of \$315,854.00. The low bid was 2.8% over the \$307,647 engineer's estimate for this project. The second and third bids were 8.3% and 10.6% over the engineer's estimate, respectively.

The project work is divided into two schedules. Schedule A represents the Wicker Road pavement overlay work funded by TIB and Schedule B represents The Eastern Avenue pavement overlay and various ADA pedestrian improvements funded by Local funds only. Schedule B also has an item for paving fabric to be placed on the existing road surface prior to the asphalt overlay on Wicker Road and Eastern Avenue.

Schedule A costs are reimbursable at 85% from TIB, with 15% local funds as match. The Schedule B work is not reimbursable from TIB. These costs are 100% City funds from various Fund 103 and Fund 104 sources.

Design work for this contract was completed by Sedro-Woolley Engineering. Construction management will be performed by the Sedro-Woolley Engineering Department, with the City Engineer acting as Project Manager. Wally Hoyt will provide construction inspection and support. Construction surveying and materials testing will be contracted separately using our on-call professional services contracts.

Award is subject to TIB authorization, which we anticipate receiving prior to Council meeting.

FISCAL IMPACT, IF APPROPRIATE:

Funding Available

Schedule A TIB Project

TIB UAP Grant (85%) (Budget \$163,260)	\$ 110,492
Local Match (15%) – Fund 104 Ending Fund Balance (Budget \$28,810)	\$ 19,498
TOTAL	\$ 129,990

Schedule B Local Street Project

Fund 103 Resurfacing Projects SBX 595.30.63.020.103 (Bud \$150,000)	\$ 105,210
Fund 103 Repair/Maint Sidewalk (REET) SBX 542.61.48.000.103	\$ 25,000
Fund 104 Arterial Maintenance	\$ 45,000
Total	\$ 215,990

Total A&B **\$ 345,970**

Expenditures Planned

Schedule A TIB Project

Design City Forces	\$ 5,496
Construction Engineering (City plus materials testing)	\$ 7,500
Construction	\$ 116,994
Total	\$ 129,990

Schedule B Local Street Project

Design City Forces	\$ 6,865
Design – Consultants (survey)	\$ 1,255
Construction Engineering (City plus materials testing)	\$ 9,000
Construction	\$ 198,860
Total	\$ 215,980

Total A&B **\$ 345,970**

For the Schedule A TIB funded portion of the project, the December 9, 2020 TIB Grant Agreement authorization memorandum noted that local funding for the grant, estimated at \$28,810 at that time, would consist of Fund 104 funds from REET I & II. Since that time, Administration has determined that Fund 104 2021 Beginning Fund Balance funds (\$131,131 available) will be used for this portion of the project. The bid award match total is \$19,498.

For the Schedule B portion of the project, the Arterial portions consisting of the Fabric Membrane for the Wicker overlay (\$23,896), the replacement of ADA ramps at the Township/State Intersection, the Ferry/Puget intersection and modification of the existing ramp at the NE corner of State/Rita intersection (\$86,784 for all three locations), totaling \$110,680 will be funded by use of budgeted Fund 104 Arterial Maintenance funds from REET I & II (budgeted at \$113,000) and Fund 103 Sidewalk/Repair funds from REET I and II (budgeted at \$25,000). Remaining funds total \$27,230.

The Schedule B Wicker Road Overlay totaling \$105,210 will be funded by use of budgeted Fund 103 Resurfacing Projects (\$150,000). Remaining funds total \$44,790.

The balance of the budgeted funds (\$72,020) will be used for Arterial and Local Access Crack Seal (\$43,099) and Slurry Seal (\$49,418) projects, total \$92,517. Additional funds are available from Fund 103 Crack Seal (\$5,000) and as needed from the Fund 104 Fund Balance.

Final costs may differ slightly from the bid award numbers. The project will be reconciled with the project final acceptance memorandum.

ATTACHMENTS:

1. Bid Tabulation
2. Draft Agreement 2021-PW-04



2021 Pavement and Pedestrian Improvements Project
 Prepared by: David Lee, PE - City Engineer
 Bid Date: June 10, 2021, 2:00 PM

2021-PW-04

FINAL

Bid Tabulation

Bid Tabulation						Engineer's Opinion of Probable Construction Cost		JB Asphalt Paving, Edmonds, WA		SRV Construction, Anacortes, WA		Fisher Construction Group, Burlington, WA		Central Paving LLC, Ellensburg, WA		Larry Brown Construction, Bellingham, WA	
ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
SCHEDULE A																	
1	Spill Prevention, Control and Countermeasures (SPCC) Plan	LS	1	\$600.00	\$600.00	500.00	500.00	300.00	300.00	165.00	165.00	500.00	500.00	430.00	430.00		
2	Mobilization	LS	1	\$12,600.00	\$12,600.00	10,000.00	10,000.00	12,250.00	12,250.00	25,806.00	25,806.00	26,600.00	26,600.00	7,000.00	7,000.00		
3	Project Temporary Traffic Control	LS	1	\$10,000.00	\$10,000.00	10,000.00	10,000.00	11,000.00	11,000.00	2,339.00	2,339.00	15,000.00	15,000.00	26,000.00	26,000.00		
4	Removal of Asphalt/Conc Pavement	SY	6	\$40.00	\$240.00	30.00	180.00	100.00	600.00	206.09	1,236.54	100.00	600.00	98.00	588.00		
5	Removal of Conc. Sidewalk and Ramps	SY	11	\$20.00	\$220.00	30.00	330.00	50.00	550.00	61.29	674.19	100.00	1,100.00	98.55	1,084.05		
6	Removal of Conc. Curb and Gutter	LF	10	\$20.00	\$200.00	30.00	300.00	61.00	610.00	41.17	411.70	100.00	1,000.00	59.00	590.00		
7	HMA CL 1/2 In. PG 58-22	TON	565	\$125.00	\$70,625.00	110.00	62,150.00	130.00	73,450.00	120.45	68,054.25	115.00	64,975.00	119.00	67,235.00		
8	Planing Bituminous Pavement	SY	2,670	\$6.00	\$16,020.00	5.00	13,350.00	4.00	10,680.00	6.37	17,007.90	5.00	13,350.00	5.25	14,017.50		
9	Pavement Repair Excavation Incl. Haul	SY	200	\$70.00	\$14,000.00	25.00	5,000.00	80.00	16,000.00	126.07	25,214.00	80.00	16,000.00	89.35	17,870.00		
10	Connect to Existing Storm	EA	1	\$500.00	\$500.00	1,750.00	1,750.00	1,065.00	1,065.00	1,200.00	1,200.00	4,000.00	4,000.00	800.00	800.00		
11	Adjust Existing Structures	EA	5	\$650.00	\$3,250.00	500.00	2,500.00	850.00	4,250.00	1,654.18	8,270.90	900.00	4,500.00	770.00	3,850.00		
12	Remove Existing Catch Basin	EA	1	\$750.00	\$750.00	1,750.00	1,750.00	700.00	700.00	2,923.00	2,923.00	8,000.00	8,000.00	310.00	310.00		
13	Concrete Inlet	EA	1	\$1,700.00	\$1,700.00	2,000.00	2,000.00	1,830.00	1,830.00	1,801.00	1,801.00	1,000.00	1,000.00	1,200.00	1,200.00		
14	Inlet Protection	EA	12	\$150.00	\$1,800.00	50.00	600.00	77.00	924.00	74.58	894.96	80.00	960.00	60.70	728.40		
15	Cement Conc. Traffic Curb and Gutter	LF	20	\$45.00	\$900.00	90.00	1,800.00	98.00	1,960.00	164.87	3,297.40	80.00	1,600.00	80.00	1,600.00		
16	Cement Conc. Sidewalk	SY	4	\$75.00	\$300.00	90.00	360.00	206.00	824.00	482.20	1,928.80	150.00	600.00	215.75	863.00		
17	Sidewalk Ramp - New	EA	1	\$2,500.00	\$2,500.00	2,500.00	2,500.00	3,000.00	3,000.00	2,200.00	2,200.00	4,200.00	4,200.00	3,000.00	3,000.00		
18	Pedestrian Curb	LF	22	\$45.00	\$990.00	55.00	1,210.00	63.00	1,386.00	49.50	1,089.00	56.00	1,232.00	67.55	1,486.10		
19	Paint Line	LF	1,190	\$2.00	\$2,380.00	0.60	714.00	0.60	714.00	0.55	654.50	1.10	1,309.00	0.80	952.00		
TOTAL SCHEDULE A							\$139,575.00		\$116,994.00		\$142,193.00		\$165,168.14		\$166,526.00		\$149,604.05
SCHEDULE B																	
1	Mobilization	LS	1	\$15,200.00	\$15,200.00	24,500.00	24,500.00	28,500.00	28,500.00	8,800.00	8,800.00	11,200.00	11,200.00	10,000.00	10,000.00		
2	Project Temporary Traffic Control	LS	1	\$10,000.00	\$10,000.00	20,000.00	20,000.00	12,250.00	12,250.00	4,919.00	4,919.00	10,000.00	10,000.00	32,400.00	32,400.00		
3	Removal of Asphalt/Conc Pavement	SY	60	\$35.00	\$2,100.00	30.00	1,800.00	150.00	9,000.00	58.66	3,519.60	100.00	6,000.00	54.00	3,240.00		
4	Removal of Conc. Sidewalk and Ramps	SY	125	\$20.00	\$2,500.00	30.00	3,750.00	62.50	7,812.50	40.44	5,055.00	80.00	10,000.00	80.30	10,037.50		
5	Removal of Conc. Curb and Gutter	LF	95	\$20.00	\$1,900.00	30.00	2,850.00	38.00	3,610.00	32.75	3,111.25	80.00	7,600.00	29.50	2,802.50		
6	Fabric Interlayer Membrane	SY	4,905	\$6.00	\$29,430.00	7.00	34,335.00	3.60	17,658.00	3.41	16,726.05	3.41	16,726.05	6.85	33,599.25		
7	Crushed Surfacing Top Course	TON	25	\$40.00	\$1,000.00	50.00	1,250.00	28.00	700.00	280.39	6,509.75	200.00	5,000.00	63.00	1,575.00		
8	HMA CL 1/2 In. PG 58-22	TON	265	\$125.00	\$33,125.00	110.00	29,150.00	135.00	35,775.00	120.45	31,919.25	115.00	30,475.00	135.00	35,775.00		
9	Planing Bituminous Pavement	SY	1,057	\$6.00	\$6,342.00	10.00	10,570.00	7.00	7,399.00	9.43	9,967.51	5.00	5,285.00	6.05	6,394.85		
10	Adjust Existing Structures	EA	5	\$650.00	\$3,250.00	500.00	2,500.00	1,065.00	5,325.00	1,665.18	8,325.90	900.00	4,500.00	825.00	4,125.00		
11	Inlet Protection	EA	10	\$150.00	\$1,500.00	50.00	500.00	77.00	770.00	78.71	787.10	80.00	800.00	60.70	607.00		
12	Cement Conc. Traffic Curb and Gutter	LF	165	\$45.00	\$7,425.00	90.00	14,850.00	98.00	16,170.00	94.86	15,651.90	80.00	13,200.00	76.65	12,647.25		
13	Cement Conc. Sidewalk	SY	88	\$75.00	\$6,600.00	90.00	7,920.00	103.50	9,108.00	127.30	11,202.40	150.00	13,200.00	186.75	16,434.00		
14	Sidewalk Ramp - New	EA	11	\$2,500.00	\$27,500.00	2,500.00	27,500.00	1,650.00	18,150.00	2,825.50	31,080.50	4,200.00	46,200.00	3,000.00	33,000.00		
15	Pedestrian Curb	LF	151	\$45.00	\$6,795.00	55.00	8,305.00	64.00	9,664.00	49.50	7,474.50	56.00	8,456.00	62.00	9,362.00		
16	Remove Misc. Traffic Item	LS	1	\$2,500.00	\$2,500.00	1,250.00	1,250.00	950.00	950.00	2,027.00	2,027.00	2,050.00	2,050.00	1,100.00	1,100.00		
17	Plastic Stop Line	LF	36	\$10.00	\$360.00	7.50	270.00	7.00	252.00	6.60	237.60	11.00	396.00	6.45	232.20		
18	Plastic Crosswalk Line	SF	512	\$10.00	\$5,120.00	5.00	2,560.00	5.00	2,560.00	4.62	2,365.44	8.80	4,505.60	4.50	2,304.00		
19	Force Acct. - Unanticipated Conflicts	EST	EST	\$5,000.00	\$5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00		
TOTAL SCHEDULE B							\$167,647.00		\$198,860.00		\$190,653.50		\$174,679.75		\$200,593.65		\$220,635.55
TOTAL SCHEDULES A+B							\$307,222.00		\$315,854.00		\$332,846.50		\$339,847.89		\$367,119.65		\$370,239.60



2021 Pavement and Pedestrian Improvements Project
Prepared by: David Lee, PE - City Engineer
Bid Date: June 10, 2021, 2:00 PM

2021-PW-04

FINAL

Bid Tabulation

				Engineer's Opinion of Probable Construction Cost		JB Asphalt Paving, Edmonds, WA		SRV Construction, Anacortes, WA		Fisher Construction Group, Burlington, WA		Central Paving LLC, Ellensburg, WA		Larry Brown Construction, Bellingham, WA	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT

CONTRACT

FOR

2021 PAVEMENT AND PEDESTRIAN IMPROVEMENTS PROJECT

THIS AGREEMENT, made and entered this ____ day of _____, 2021, by and between the City of Sedro-Woolley, Washington, hereinafter called the City of Sedro-Woolley or Owner and JB Asphalt Paving, Inc., hereinafter called the Contractor.

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

1. The Contractor shall do all work and furnish all tools, equipment and materials for:

**2021 PAVEMENT AND PEDESTRIAN IMPROVEMENTS PROJECT,
City Project No. 2021-PW-04**

in accordance with and as described in the attached plans and specifications, and the Standard Specifications of the Washington State Department of Transportation which are by this reference incorporated herein and made part hereof and, shall perform any changes in the work in accord with the Contract Documents.

The Contractor shall provide and bear the expense of all equipment, work and labor, of any sort whatsoever that may be required for the transfer of materials and for construction and completing the work provided for in these Contract Documents except those items mentioned therein to be furnished by the City of Sedro-Woolley.

2. The City of Sedro-Woolley hereby promises and agrees with the Contractor to employ, and does employ the Contractor to provide the materials and to do and cause to be done the above described work and to complete and finish the same in accord with the attached plans and specifications and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached specifications and the schedule of unit or lump sum prices, the approximate sum of \$315,854.00, the total amount of bid, subject to the actual quantity of work performed, at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors and assigns, does hereby agree to the full performance of all the covenants required of the Contractor in the contract.
4. It is further provided that no liability shall attach to the City of Sedro-Woolley by reason of entering into this contract, except as provided herein.
5. This Contract contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Contract.

6. The parties intend that an independent Contractor-Owner relationship will be created by this Contract. The Owner is interested only in the results to be achieved, the implementation of the work will lie solely with the Contractor. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or others during the performance of this Contract. In the performance of the work herein contemplated, the Contractor is an independent Contractor with regard to the performance of the details of the work; however, the components of and the results of the work contemplated herein must meet the approval of the Owner and shall be subject to the Owner's general rights of inspection and review to secure the satisfactory completion thereof.
7. The Contractor agrees and covenants to indemnify, defend, and hold harmless, the City of Sedro-Woolley, and those persons who were, now are, or shall be duly elected or appointed officials or members of employees thereof, hereinafter referred to as the "Owner" or "City" against and from any loss, damage, costs, charge, expense, liability, claims, demands or judgments, of whatsoever kind or nature, whether to persons or to property arising wholly or partially out of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees the Contractor hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney's fees and other expenses and any and all judgments that may be incurred or obtained against the City.

In the event the City is required to institute legal action and/or participate in the legal action to enforce this Indemnification and Hold Harmless Clause, the Contractor agrees to pay the City's legal fees, costs and disbursements incurred in establishing the right to indemnification.

If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this Contract is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees and (b) the indemnitor or the indemnitor's agents or employees the indemnity provisions provided for in the preceding paragraphs of this Contract shall be valid and enforceable only to the extent of the indemnitor's negligence.

Contractor hereby specifically and expressly waives any immunity under the Washington State Industrial Insurance Act, Title 51 RCW and acknowledges that this waiver was mutually negotiated by the parties herein. In the event of litigation between the parties to enforce the rights under this paragraph, reasonable attorney's fees shall be allowed to the prevailing party.

8. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and performance. Any action in law, suit and equity or judicial proceedings for the enforcement of this Contract, or any provisions thereof, shall be instituted and maintained in the courts of competent jurisdiction located in Skagit County, Washington.
9. Joinder in Arbitration Proceedings: If the City and any third party agree to binding arbitration as the method of dispute resolution between them and their claims or any of them arise out of or are related to Contractor's services, Contractor agrees to be joined in such arbitration

proceeding as a party and that the Arbitrator(s) decision therein shall be final and binding on Contractor and judgment may be entered upon in any court having jurisdiction thereof.

10. The prevailing party in any litigation of any dispute arising out of this agreement shall be entitled to its actual attorney's fees incurred and all costs of such litigation (including expert witness fees) in addition to any costs otherwise taxable by statute or court rule.
11. The failure of the Owner to insist upon strict performance of any of the covenants and agreements of this Contract or to exercise any option herein conferred in any one or more instances shall not be construed to be a waiver or relinquishment of any such, or any other covenants or agreements, but the same shall be and remain in full force and effect.
12. It is understood and agreed by the parties hereto that if any part of this agreement is determined to be illegal, the validity of the remaining portions shall be construed as if the agreement did not contain the particular illegal part.
13. No change or addition to this Contract shall be valid or binding upon either party unless such change or addition shall be in writing, executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

This _____ day of _____, 2021.

CONTRACTOR:

Authorized Signature

Printed

Tax ID No. _____

CITY OF SEDRO-WOOLLEY:

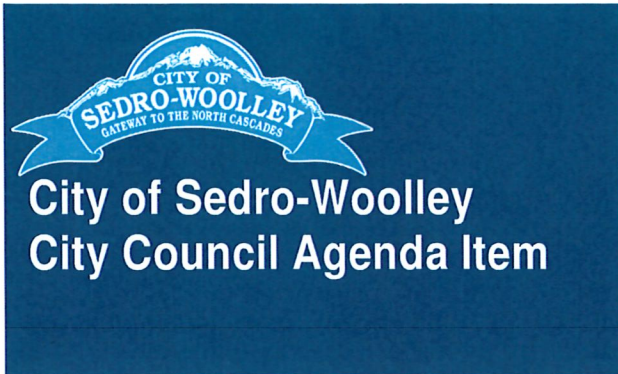
Julia Johnson, Mayor

Attest:

Doug Merriman, City Supervisor

Approved as to Form:

Nikki Thompson, City Attorney



Agenda Item No. j

Date: June 23, 2021

Subject: Public Comments

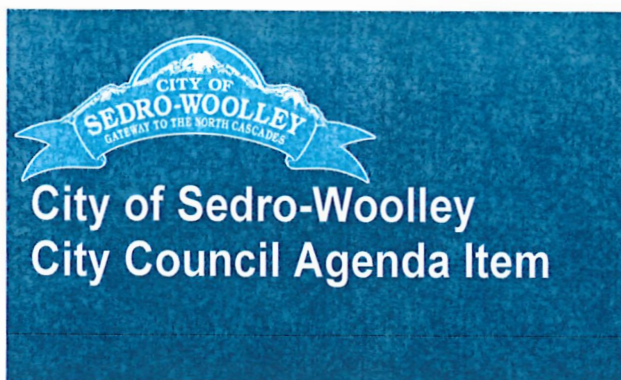
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Agenda Item No. m-I

Date: 6/23/2021

Subject: Amendment #1 to 2021 Budget

FROM: Doug Merriman, PhD, City Supervisor

RECOMMENDED ACTION:

1. A motion to adopt Ordinance 1987-21

ISSUE:

The Budget Amendment to the 2021 Annual budget is composed of a number of individual amendments/adjustments to set expenditure authority for unanticipated financial changes occurring during 2021. A budget amendment requires an Ordinance amending the original Annual Budget Ordinance 1970-20 passed by City Council on December 8, 2020.

BACKGROUND / SUMMARY INFORMATION:

A listing of the proposed changes is presented on the attached spreadsheet. Descriptions of these changes are as follows:

- 1) **Amendment for Beginning/Ending Cash to Actual** - When the City prepares its budget, an estimate is made of the amount of beginning cash projected to be in place at the beginning of the upcoming budget year. Once the final determination of ending cash on December 31, 2020 is been made, a budget amendment is created to "rollover" these ending balances to be the actual beginning balances of budgeted cash on January 1, 2021 – thereby replacing the previous estimated balances set during the budget process. The net amount of this beginning cash balance amendment is an increase in beginning/ending cash of \$4,897,321. The vast majority of this number, \$4,194,312, is made up of Sewer Fund monies being transferred to a Sewer reserve fund.
- 2) **System Design Appropriation** – This budget adjustment is to authorize spending authority for paying System Design for their handling the City's ambulance transport billings. The estimated amount pertaining to this adjustment is amendment is an increase of \$35,000 in professional services to be fund by projected ending cash surplus. This expenditure was not included in the original budget.
- 3) **FEMA Grant Assistance** – The Fire Department purchased a Scott Liberty II Fill Station trailer (used to fill air packs) using a FEMA grant, in the amount of \$269,110. This purchase had

originally been budgeted in previous years, however the equipment had not been fully delivered until 2021. This adjustment sets the budget authority to pay the invoice in 2021 now that the equipment is onsite.

- 4) **Fire Station #1 roof repair** – A water leak in the roof of Fire Station #1 has prompted this adjustment. The Parks and Facilities Fund had approximately \$35,000 on hand to pay for these repairs. However, the total cost will be closer to \$45,000. This adjustment appropriates an additional \$10,000 to complete the needed repairs.
- 5) **Reed Street Property purchase** – This amendment appropriates the funding to pay for the acquisition of the Reed Street Park property. The total acquisition cost, including closing costs, will be approximately \$105,000.
- 6) **Funding for Parks projects** – This amendment is to provide \$5,000 in additional funding to construct additional fencing at Winnie Houser Park.
- 7) **Reallocation of Lodging Tax Awards** – this adjustment is to reallocate the expenditure budget for our lodging tax grants. At the time the budget was developed, we did not know the final awards of the program. However, we budgeted a “placeholder” amount on one line-item for the estimated total. Now that we know the final awards, we are splitting out the original amount to a separate line for each award.
- 8) **GMA Impact Fee – Schools**: This amendment reflects our receipting in GMA Impact Fees for schools, and the subsequent payment of these fees to the SWSD. The City is a conduit to collect and remit these for the school district. The amount of the amendment is \$90,000.
- 9) **Library Debt Service** – the City recently received an updated loan payment schedule for our library loan with Banner Bank. This adjustment reallocates the previously budgeted payment between the actual principle and interest, showing on the payment schedule, in Fund #305.
- 10) **Legal budget reclassification** – this adjustment is to reclassify external legal services to new BARS budget codes as designated by the State Auditor’s office.
- 11) **Payroll correction** – Waste Water Fund #401 – this adjustment provides the budget authority for the Waste Water Supervisor salary and benefits. This position was in transition during the budget preparation cycle and was not previously included.
- 12) **Lobbyist** – this adjustment provides funding for payments to Streuli Public Affairs for assistance with legislative work in Olympia. The total approved contract is for \$24,000 per year.
- 13) **Stormwater Reserve Transfer** – as part of our strategic budgeting, we are setting aside Stormwater funds into a special reserve to be used for the purchase of needed infrastructure such as detention ponds, etc. This initial set aside is in the amount of \$200,000.

FISCAL IMPACT, IF APPROPRIATE:

The overall fiscal impact of this budget amendment is an increase in the revenues and expenditures of the 2020 Annual Budget in the amount of \$5,566,431.00.

ATTACHMENTS:

1. Ordinance 1987-21
2. EXCEL Spreadsheet: details of budget amendment

ORDINANCE NO. 1987-21

AN ORDINANCE AMENDING ORDINANCE NO. 1970-20 AMENDING THE ANNUAL BUDGET FOR THE CITY OF SEDRO-WOOLLEY, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021

WHEREAS, the Sedro-Woolley City Council has determined that it is in the best interest of the City to amend the 2021 Budget.

NOW, THEREFORE, the City Council of the City of Sedro-Woolley do ordain as follows:

Section 1. Year 2021 of the 2021-2022 Biennial Budget, adopted by Ordinance 1970-20, and passed by the City Council on December 8, 2020 and is hereby amended as set forth in this Ordinance.

Section 2. Estimated revenues and expenditures, including fund balances or working capital from each separate fund of the City of Sedro-Woolley, and aggregate totals for all such funds combined, for the year 2021 are set forth in summary form below, and are hereby appropriated at the fund level as set forth below:

Fund	Amount
001 Current Expense Fund	\$11,973,750
101 Parks & Facilities Fund	1,251,501
102 Cemetery Fund	291,651
103 Street Fund	1,186,838
104 Arterial Street Fund	1,698,033
105 Library Fund	656,201
106 Cemetery Endowment Fund	62,371
107 Parks Reserve Fund	1,262
108 Lodging Tax Fund	50,252
109 Special Investigation Fund	54,245
112 Code Enforcement Fund	121,222
113 Paths And Trails Fund	8,794
114 Law Enforcement Sales Tax Fund	535,000
115 City Council Strategic Reserve Fund	647,368
205 2008 G/O Bond Fund	232,437
206 G/O Bond 2008 Reserve Fund	150,000
301 1st 1/4% Real Estate Excise Tax Fund	928,305
302 2nd 1/4% Real Estate Excise Tax Fund	928,305
303 Building Maintenance Reserve Fund	94,792

304 Transportation Benefit District Fund	477,308
305 Library Construction Fund	744,074
310 Police Mitigation Reserve Fund	65,864
311 Parks Impact Fee Reserve Fund	246,078
312 Fire Impact Fee Reserve Fund	138,535
313 Public Safety Sales Tax Fund	258,106
314 Transportation Impact Fee Reserve Fund	303,495
401 Sewer Operations Fund	8,626,765
402 Sewer Facilities Reserve Fund	0
407 1998 Sewer Revenue Bond Fund	0
410 Sewer Capital Projects Reserve Fund	6,662,619
412 Solid Waste Operations Fund	3,196,535
413 Solid Waste Reserve Fund	731,078
425 Stormwater Operations Fund	1,336,450
426 Stormwater Reserve Fund	269,815
501 Equipment Replacement Fund	2,908,181
505 Public Works Facility Fund	758,518
635 Municipal Court Trust Fund	180,634
Total:	<u>\$47,776,382</u>

Section 3. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 23RD DAY OF JUNE, 2021.

Julia Johnson, Mayor

ATTEST:

APPROVED AS TO FORM:

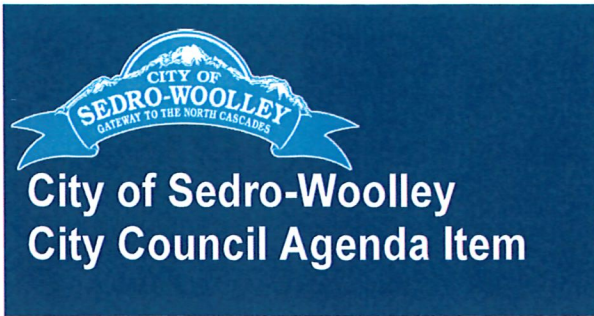
Debbie Burton, Finance Director

Nikki Thompson, City Attorney

City of Sedro-Woolley
Schedule of 2021 budget Amendments

Amendment #1						
Fund	Adopted Budget Ord No. 1970-20	Adjust Beginning Cash to Actual	System Design Appropriation	FEMA Assistance Grant	FS #1 Roof Repair	Funding for Reed Street Property
001 Current Expense Fund	11,887,073	(272,433)	0	269,110		
101 Parks & Facilities Fund	1,197,915	(56,414)			0	105,000
102 Cemetery Fund	232,976	58,675				
103 Street Fund	1,037,688	149,150				
104 Arterial Street Fund	1,811,559	(113,526)				
105 Library Fund	588,961	67,240				
106 Cemetery Endowment Fund	59,371	3,000				
107 Parks Reserve Fund	1,267	(5)				
108 Lodging Tax Fund	38,931	11,321				
109 Special Investigation Fund	37,761	16,484				
112 Code Enforcement Fund	109,561	11,661				
113 Paths And Trails Fund	8,999	(205)				
114 Law Enforcement Sales Tax	535,000	0				
115 City Council Strategic Reserve	530,468	116,900				0
205 2008 G/O Bond Fund	216,218	16,219				
206 G/O Bond 2008 Reserve Fund	150,000	0				
230 1996 G/O Bond Redemption Fund	0	0				
301 1st 1/4% Real Estate Excise Tax Fun	525,048	403,257				
302 2nd 1/4% Real Estate Excise Tax Fu	1,055,193	(126,888)				
303 Building Maintenance Reserve	60,586	34,206				
304 Transportation Benefit District	260,894	216,414				
305 Library Construction Fund	376,752	367,322				
310 Police Mitigation Reserve Fund	57,533	8,331				
311 Parks Impact Fee Reserve Fund	208,086	37,992				
312 Fire Impact Fee Reserve Fund	117,133	21,402				
313 Public Safety Sales Tax Fund	229,430	28,676				
314 Transportation Impact Fee Reserve F	270,477	33,018				
401 Sewer Operations Fund	7,352,111	1,274,654				
402 Sewer Facilities Reserve Fund	1,135,992	(1,135,992)				
407 1998 Sewer Revenue Bond Fund	2,394	(2,394)				
410 Sewer Capital Projects Reserve	3,742,961	2,919,658				
412 Solid Waste Operations Fund	3,211,372	(14,837)				
413 Solid Waste Reserve Fund	531,282	(204)				
425 Stormwater Operations	1,079,026	257,424				
426 Stormwater Reserve Fund	71,341	198,474				
501 Equipment Replacement Fund	2,553,847	354,334				
505 Public Works Facility Fund	693,245	65,273				
631 Suspense Fund	50,000	(50,000)				
635 Municipal Court Trust	181,500	(866)				
	42,209,951	4,897,321	0	269,110	0	105,000

Funding for Parks projects	Reallocation of Lodging Tax Awards	GMA Impact Fees - School	Library debt service payment	Legal Budget Reclassifications	Solid Waste Staff Funding	Reclass Lobbyist Professional Services	Move funds from Stormwater 412 to Stormwater Reserve	Amendment #1 Ordinance 1987-21 (6-23-2021)
		90,000		0		0		11,973,750
5,000								1,251,501
								291,651
								1,186,838
								1,698,033
			0					656,201
								62,371
								1,262
	0							50,252
								54,245
								121,222
								8,794
								535,000
								647,368
								232,437
								150,000
								0
								928,305
								928,305
0								94,792
								477,308
								744,074
								65,864
								246,078
								138,535
								258,106
								303,495
						0		8,626,765
								0
								0
								6,662,619
							0	3,196,535
							200,000	731,078
								1,336,450
								269,815
								2,908,181
								758,518
								0
								180,634
5,000	0	90,000	0	0	0	0	200,000	47,776,382



Agenda Item No. m - 2

Date: June 23, 2021

Subject: Interlocal Cooperative Agreement -:
SCED – SR9/Township-JLR Intersection

New Business

FROM: Mark A. Freiburger, PE, Director of Public Works

RECOMMENDED ACTION:

1. Authorize Mayor Johnson to sign the attached Interlocal Agreement between Skagit County and the City of Sedro-Woolley for the SR9/Township & John Liner/McGarigle Intersection Project in the amount of \$250,000.
2. Approve commitment of \$374,000 in local funding for match for a Skagit County Economic Development Grant for the SR9/Township & John Liner/McGarigle Intersection Project.

ISSUE:

Shall council authorize Mayor Johnson to sign the attached Interlocal Agreement between Skagit County and the City of Sedro-Woolley for the SR9/Township & John Liner/McGarigle Intersection Project in the amount of \$250,000?

BACKGROUND / SUMMARY INFORMATION:

The subject of this grant is Corridor Project S17 SR9/Township & John Liner/McGarigle Rd. Intersection Improvements. The Project is a major component of the Jones/John Liner/Trail Road Corridor as recommended by the recently completed Scoping Study. This project is identified in the city's Transportation Improvement Program as the top priority project for the 2021-2026 period. This project will upgrade the existing two-way stop controlled intersection at SR9/Township St & John Liner Road to a signalized conventional 4-leg intersection with left turn storage provided on each leg. Crosswalks are provided across each leg of the intersection with a preferred two ramp configuration meeting the requirements of an Accessible Pedestrian Signal (APS). Some right of way acquisition will be required on each corner.

On April 16, 2021 the city submitted an application Skagit County the Economic Development Grant program for \$500,000 to support the proposed SR9/Township & John Liner/McGarigle Intersection Project with a total cost estimated at \$2,492,000. Council on April 14, 2021 authorized the grant application and the city match commitment of \$324,000. Skagit County has awarded a grant of \$250,000 for this project. The original application, in combination with the \$324,000 match commitment by the city, would have provided a total match of \$824,000 or

25% for a proposed \$1,668,000 Transportation Improvement Board Urban Arterial Program (TIB) application that will be due in August 2021.

With the reduction in the ED funds, the city may choose to increase its match by \$250,000 to provide the 25% match, or submit the application for the minimum local match of 15%, requiring a \$50,000 increase. The grant scoring by TIB does provide extra points for match over the minimum 15%. Staff proposes to reduce the match to 15% for this application. This would increase the city commitment by \$50,000, to a new total city portion of \$374,000.

The August 2020 TIB Urban Arterial Program application proposed a local match of 15% or \$373,847, split between REET and GMA Impact Fees. This was approved at council on August 12, 2020. This application was not funded, but we understand was in strong contention for the program award. The TIB program in 2020 was reduced about 30% from normal level due to COVID impacts on gasoline tax revenue and outfall from Initiative 976. TIB has indicated that they expect full funding for the program in 2021. I-976 has been overturned by the Washington State Supreme Court.

Below is an analysis of proposed funding and estimated cost for this project. The total project cost of \$2,492,000 is unchanged from the 2020 TIB and the 2021 SCED applications. The current estimate, prepared in early 2020, includes 25% contingency. Staff will confirm the Engineer's Estimate prior to TIB application submittal, as COVID impacts on the supply chain may exceed the contingency included in the current estimate. We will have a couple of months to review recent bid results statewide to see if an estimate update is needed. We can also revisit the local match amount if this is warranted by market conditions.

FISCAL IMPACT, IF APPROPRIATE:

Funding Proposed

TIB Urban Arterial Program Grant (due August 2020)	\$1,868,000
Skagit County Economic Development Grant	\$ 250,000
City match from GMA Impact Fee, TBD and REET	\$ 374,000
TOTAL	\$2,492,000

Expenditures Expected

Design (2021/2022)	\$ 268,000
Right of Way (2022)	\$ 166,000
Construction Engineering (2023)	\$ 269,000
Construction (2023)	\$1,789,000
TOTAL	\$2,492,000

Local Funding – Account 314 GMA Impact Fee Fund

See the attached "Arterial Projects Listing" updated 6/17/2021 for cash flow 2021-2023.

The Arterial Projects Listing includes all planned roadway and facilities projects for 2021-2023 that will utilize Fund 104 Ending Fund Balance, REET, Transportation Benefit District and GMA Impact Fees. The spreadsheet shows 2021 Beginning Fund Balances, anticipated revenues for each fund for the period 2021-2023, and planned projects by year. The projections are considered to be conservative. With the present building pace, REET and GMA Impact Fees may end up substantially higher than the projections. For instance, GMA Impact Fees deposited to date in 2021 total \$171,307 representing 61.6 units to date, against a 2021 budget of \$60,000 representing 21.5 units. Building & Planning estimates that as many as 257 units

may be permitted in 2021-2022, and as many as 390 additional units for 2022-2024. Staff has looked at the impact of allowing 100 new units per year for 2021-2023, shown in grey highlight on the bottom of the Listing. This would generate approximately \$983,000 in additional REET and GMA Impact fees over the period 2021-2023.

With the assumptions noted, the Arterial Projects Listing combined fund balance remains positive for 2021 and 2022, but will require review in 2023. As noted, additional GMA, Transport and REET income can be anticipated if growth continues at the current pace.

ATTACHMENTS:

1. Interlocal Cooperative Agreement
2. Vicinity Map
3. Arterial Project Listing, 6/17/2021

**INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN
SKAGIT COUNTY AND CITY OF SEDRO-WOOLLEY
FOR SR9 / TOWNSHIP STREET & JOHN LINER / MCGARIGLE ROAD
INTERSECTION PROJECT**

THIS INTERLOCAL AGREEMENT is entered into this _____ day of _____, 2021 between Skagit County, Washington (the "County") and City of Sedro-Woolley, a Washington Municipal Corporation (the "Recipient") pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT, and in consideration of the mutual benefits do hereby agree as follows:

1. Purpose: The purpose of the contract is to distribute economic development funds pursuant to RCW 82.14.370.
2. Scope of Work: Recipient will use the funds distributed under this agreement pursuant to the intent and purpose of RCW 82.14.370. Further, Recipient is to use such funds only for the Public Facility Project described in Recipient's Economic Development Application submitted to the County which is attached to this document as Exhibit "A".
3. Payment: County will compensate Recipient a maximum of \$250,000, chargeable to GL expenditure code # 342 58502344109. Recipient shall submit an invoice describing the use of funds to be distributed by the County and the County upon receipt of appropriate documentation shall distribute a portion of the awarded funding as determined by the County Contract Representative described in Paragraph 6.1 of this Contract. However, such payments shall not occur more often than monthly, through the County voucher system. The County Contract Representative has the sole discretion of determining what appropriate documentation is required in order for Recipient to receive a distribution of funds under this Agreement.
4. Recipient agrees that in the event the county or other state or federal agency finds that the funds distributed pursuant to this agreement violate any state or federal laws including but not limited to the primary purpose for which funds pursuant to this agreement are being given, Recipient agrees to return the funds provided by County under this agreement to County including any penalties and interest, and agrees to hold County harmless and indemnify County for distributing such funds contrary to state or federal law. Further, in the event that funds provided to Recipient under this agreement are used for a purpose other than what was originally described in its application of funds, then Recipient agrees to return such funds to the County upon demand.
5. The parties agree that Recipient is an independent contractor and not an employee, or agent of Skagit County. Recipient hereby agrees not to make any representations to any third party or to allow such third party to remain under the misimpression that Recipient is an employee, independent contractor, or agent of Skagit County. All payments made hereunder and all services performed shall be made and performed

pursuant to this Agreement. Recipient will defend, indemnify and hold harmless the County, its officers, agents or employees from any loss or expense, including but not limited to settlements, judgments, setoffs, attorneys' fees or costs incurred by reason of claims or demands because of breach of the provisions of this paragraph. Further the Recipient represents that all employees and sub-contractors are covered under Industrial Insurance in compliance with R.C.W. Title 51.

6. Administration: The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party in writing.

6.1 The County's representative shall be the Budget and Finance Director:
Trisha Logue
1800 Continental Place, Suite 100
Mount Vernon, WA 98273

6.2 Recipient's representative shall be Public Works Director:
Mark A. Freiburger
325 Metcalf Street
Sedro-Woolley, WA 98284

All notices and payments mailed by regular post (including first class) shall be deemed to have been given on the second business day following the date of mailing, if properly mailed and addressed. Notices and payments sent by certified or registered mail shall be deemed to have been given on the day next following the date of mailing, if properly mailed and addressed. For all types of mail, the postmark affixed by the United States Postal Service shall be conclusive evidence of the date of mailing.

7. Defense & Indemnity Agreement: The Recipient agrees to defend, indemnify and save harmless the County, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the Recipient, its subcontractors, its elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein. Recipient insurance shall be primary. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Recipient's insurance and shall not contribute to it.

8. This Agreement shall become effective upon execution per Resolution No. R20210093. Work on the project shall be substantially complete and contract shall expire March 31, 2024. For the purposes of this paragraph, the term “substantially complete” shall mean “when the contract work has progressed to the extent that the Recipient has full use and benefit of the facilities, both from the operational and safety standpoint, and only minor incidental work, replacement of temporary substitute facilities, or correction or repair remains to physically complete the total contract.” Upon termination of this Agreement, all property acquired by the Recipient shall remain the Recipient’s property, with no obligation to pay the County therefore.

9. The Recipient shall not assign any interest in this Contract and shall not transfer any interest in same without prior written County consent.

10. The Recipient will secure, at his own expense, all personnel required in performing said services under this Contract. Recipient shall be personally liable for applicable payroll, Labor and Industries premiums, and all taxes, and shall hold the County harmless from any claims related thereto.

11. Right to Review: This contract is subject to review by the State Auditor's office. The County or its designee shall have the right to review and monitor the financial components of this project. Such review may include, but is not limited to, on-site inspection by County agents or employees, and inspection of all records of other materials, which the County deems pertinent to the Agreement and its performance. Recipient shall preserve and maintain all financial records and records relating to this project under this Agreement for 3 years after contract termination, and shall make them available for such review, within Skagit County, State of Washington, upon request.

12. Acknowledgement of Funding: All books, informational pamphlets, press releases, research reports, articles, requests for information, signs or other public notices developed for or referring to the activities or programs funded by this agreement shall include the statement, “This project received funding from Skagit County,” or similar language acknowledging Skagit County’s funding contribution. Further, Recipient shall notify the County (or Administrative Services) no later than two weeks before a dedication ceremony or public event for any activities or programs funded by this agreement. Recipient shall also make efforts to verbally acknowledge the County’s contributions to the Recipient at all dedication ceremonies or other public events relating to any programs or projects funded by this agreement.

13. Prevailing Wages: If Prevailing Wages are applicable to the work provided under the Agreement then Recipient shall submit a “Statement of Intent to Pay Prevailing Wages” prior to submitting first application for payment. Each statement of intent to pay prevailing wages must be approved by the Industrial Statistician of the Department of Labor and Industries before it is submitted to the County. Unless otherwise authorized by the Department of Labor and Industries, each voucher claim submitted by a Recipient for payment on a project estimate shall state that the prevailing wages have been paid in

accordance with the pre-filed statement or statements of Intent to Pay Prevailing Wages on file with the public agency.

14. Nondiscrimination: During the performance of this contract, the Recipient shall comply with all federal and state nondiscrimination statutes and regulations. These requirements include, but are not limited to:

a. Nondiscrimination in Employment: The Recipient shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veterans status, or the presence of any sensory, mental, or physical handicap. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment selection for training, including apprenticeships and volunteers. This requirement does not apply, however, to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution or society of its activities.

15. Compliance with Applicable Law: The Recipient and all subcontractors of Recipient shall comply with, and the Department is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, and/or policies. This obligation includes, but is not limited to, nondiscrimination laws and/or policies; the Americans with Disabilities Act (ADA); Ethics in Public Service (RCW 42.52); Covenant Against Contingent Fees (48 C.F.R. Sec. 52.203-5); safety and health regulations. In the event of the Recipient's or a subcontractor's noncompliance or refusal to comply with any law or policy, the Department may rescind, cancel, or terminate the contract in whole or in part. The Recipient is responsible for any and all costs or liability arising from the Recipient's failure to so comply with applicable law.

16. Venue and Choice of Law: In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Skagit. This Agreement shall be governed by the laws of the State of Washington.

17. No Separate Legal Entity: It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of the Agreement.

18. Termination of Contract for Cause

a. If, through any cause, the Recipient shall fail to fulfill in a timely and proper manner its obligations under this contract or if the Recipient shall violate any of its covenants, agreements, or stipulations of this contract, the County shall thereupon have the right to terminate this contract and withhold the remaining allocation if such default or violation is not corrected within thirty (30) days after submitting written notice to the Recipient describing such default or violation. Further, in the event Recipient fails to

expend funds under this contract in accordance with State or Federal laws and/or the provisions of the agreement, the County reserves the right to recapture funds expended to Recipient in an amount equal to the extent of the noncompliance.

b. The County may unilaterally terminate all or part of this contract, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this contract.

19. Termination for Public Convenience: The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion, that such termination is in the best interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Recipient shall be entitled to payment for actual work performed at unit contract prices for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County. If sufficient funds are not appropriated or allocated for payment under this contract for any future fiscal period, the County will not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. No penalty or expense shall accrue to the County in the event this provision applies.

20. Nonassignability: Neither this contract, nor any claim arising under this contract, shall be transferred or assigned by the Recipient.

21. Taxes: All payments accrued on account of payroll taxes, unemployment contributions, any other taxes, insurance or other expenses for the Recipient or its staff shall be the sole responsibility of the Recipient.

City of Sedro-Woolley

Signature

(Date _____)

Print Name

Title

Mailing Address:

325 Metcalf Street

Sedro-Woolley, WA 98284

Telephone No. 360-855-1661

Fed. Tax ID # 91-6001276

Contractor Lic. #. N/A

DATED this _____ day of _____, 2021.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Peter Browning, Commissioner

Attest:

Ron Wesen, Commissioner

Clerk of the Board

For contracts under \$5,000:
Authorization per Resolution R20030146

Recommended:

County Administrator

Department Head

Approved as to form:

Civil Deputy Prosecuting Attorney

Approved as to indemnification:

Risk Manager

Approved as to budget:

Budget & Finance Director

Exhibit A



Economic Development Public Facility Project Application

Board of County Commissioners · 1800 Continental Place · Mount Vernon WA 98273
voice 360-416-1300 · fax 360-336-9307 · www.skagitcounty.net

SCANNED
4-15-21

Part 1	Applicant Information	
Organization	City of Sedro-Woolley	
Address	325 Metcalf Street	
Primary Contact	Mark Freiburger	
E-mail Address	mfreiburger@ci.sedro-woolley.wa.us	
		State WA Zip 98284
		Phone 360-855-9933



Part 2	Project Information	
<p>RCW 82.14.370 (3) defines "public facilities" as bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroad, electricity, natural gas, buildings, structures, telecommunications infrastructure, transportation infrastructure, commercial infrastructure, and port facilities in the state of Washington.</p>		
Project Name	SR9/Township St. & John Liner/McGarigle Rd. Intersection Project	Location SR9/Township St. & John Liner/McGarigle Rd. Intersection
Project Type	Signalized Intersection Improvement	Start Date 12/1/2021
Description	Intersection Improvements, including chanelization, signalization and pedestrian improvements.	
Use of funds	<p>Describe the specifics of what funds will be spent on (e.g., labor, equipment, material, etc.):</p> <p>The ED funds, along with city funds, will provide matching funds for construction phase improvements for the SR9/Township St. & John Liner/McGarigle Rd. Intersection Improvements expected to be funded by a Transportation Improvement Board grant.</p>	

Part 3	Required Resources	
<p>Provide a budget that shows a breakdown of project costs. Please also provide a breakdown of current and proposed funding that clearly illustrates the total funding required for the project listed by individual funding source, including any money from the Public Facilities fund. Specify any conditions attached to any funding sources.</p>		
Budget	Total funding requested from Distressed/Rural County Sales and Use Tax to fund public facilities projects in Skagit County (not to exceed \$500,000)	\$ 500,000
	Amount primary sponsor/organization is contributing to the project	\$ 324,000
Other Funding Source:	Transportation Improvement Board (August 2021 appl.)	\$ 1,668,000
Other Funding Source:	Click here to enter text.	\$ text
Other Funding Source:	Click here to enter text.	\$ text
Other Funding Source:	Click here to enter text.	\$ text
Other Funding Source:	Click here to enter text.	\$ text
	Total Project Cost	\$ 2,492,000
Comments	<p>Describe impact to project if not fully funded:</p> <p>If not fully funded by this application and the 2021 TIB application due in August 2021, the city intends to utilize local funds to complete the design phase beginning in December 2021 and reapply for TIB funds in 2022 for construction in 2023. The city is also pursuing federal funding programs that also require matching funds. Current growth within the city, planned improvements on the rest of the Jones/John Liner/Trail Road Corridor, and the expected start of Sedron construction in 2022 will continue to drive congestion and delay at the SR9/Township & John Liner Rd intersection, and necessitate improvements by the end of 2023 to accommodate this growth.</p>	

Part 4

Planning

The City of Sedro-Woolley is proposing to construct a system of roadway and rail transportation improvements called the Jones/John Liner/Trail Road Corridor to stimulate economic development around the State Route (SR) 20 corridor and support the transition from a timber-based past to a modern technology based future. The Corridor includes eight distinct project elements, which collectively represent the critical transportation infrastructure improvements necessary to strengthen the local transportation network and relieve congestion on SR20, while building on significant SR20 corridor improvements completed over the past 10 years. The estimated cost of the overall Corridor is \$33.2 million.

The Corridor projects are included in the Skagit Council of Governments Skagit 2045 Regional Transportation Plan, which highlights regionally significant transportation projects. The Corridor projects are also included in City's 2016 Comprehensive Plan and 2018 plan update as a key program to allow for growth and development of the City for the next 20 years. The Corridor projects are also included individually in the City's 2021-2026 Six Year Transportation Improvement Program (TIP Project SW41). Finally, the key elements of the Corridor are noted in the 2016 Environmental Impact Statement prepared for the Sedro-Woolley Innovation for Tomorrow (SWIFT) Center as necessary systemwide transportation improvements to support redevelopment of the former Northern State Hospital campus as a high technology educational and manufacturing facility.

The subject of this grant request is Corridor Project S17 - SR9/Township St.& John Liner/McGarigle Rd. Intersction Improvements Project (TIP Project SW41), estimated at \$2,492,000. This project is identified in the 2021-2026 TIP as Priority 4 with design scheduled for 2021 and construction in 2022. The 2022-2027 TIP will update the schedule to design in 2022 and construction in 2023, and will list the project as Priority 1.

Project location

Zoning: Mixed Commercial

Part 5

Value Proposition

Business Is this project supportive of a specific business? If so, how many? Please provide names of businesses if known.

Yes. Traffic improvements included in the Jones/John Liner/Trail Road Corridor Project, of which this project is a key part, are identified in the Sedro-Woolley Innovation for Tomorrow (SWIFT) Center EIS as required roadway improvements to mitigate for traffic impacts created by redevelopment of the former Northern States (renamed SWIFT Center) Campus. The Corridor projects will complete roadway and intersection improvements identified in the EIS as necessary improvements to support growth generated by the redevelopment of the Center. This will promote development of a portion of the site for a research and development operation specifically to support Sedron Technologies, an innovative local company developing a unique wastewater treatment process targeting the underdeveloped portions of the world. The vision of the local Partners, which includes Sedron Technologies, the Port of Skagit, the City of Sedro-Woolley and Skagit County, is to redevelop the 225-acre site into a high-tech research and development center with education facilities, and retail and hospitality uses. Sedron Technologies plans to, through a lease with the Port of Skagit, utilize the campus or portions thereof, for a global headquarters for Sedron Technologies and the development of its innovative Omni and Varcor Processors. Sedron's goal is to begin design for their facility in August 2021 and break ground at the Center in early 2022. The project is expected to support up to 1,000 new high technology jobs within ten years, with an estimated additional 96 jobs to be added per year in following years. The Port of Skagit has separately secured a federal EDA grant for \$2.2 million towards a \$2.9 million project to extend utilities and roadway improvements to the Swift Center Southern Influence Area, including the Sedron site. Design for this project is 30% complete and work is planned to start in 2021.

Jobs Describe, in specific detail, how this project will create jobs and/or allow for the retention of current jobs.

The Center's EIS includes an Economic Impact Study, which looks at moderate and high intensity development potential for the site. The Moderate Development alternative anticipates redevelopment of 400,000 square feet of existing building space and the addition of 200,000 square feet of new space, generating 98 new jobs per year and 1,950 new jobs over 20 years. The high intensity level anticipates redevelopment of 400,000 square feet of existing building space and 330,000 square feet of new building space, generating 143 jobs per year and 2,855 jobs over 20 years. The EIS anticipated that compatible existing uses and those associated jobs will remain at the site during and after the redevelopment of the Center. It is also anticipated that incompatible existing uses and those associated jobs will be transitioned off the campus to other locations (Skagit County and the City have partnered to fund and construct a new Behavioral Stabilization Campus to complete in 2021 located within the City to relocate some of these incompatible uses, retaining 37 existing jobs and adding 73 new jobs within the county and city). Location of the Sedron Technologies facility at the site will accelerate new job creation at the site with the addition of 1,000 new high-technology jobs within ten years, with an estimated 96 jobs to be added per year in following years. The Job Detail information provided in the section below is based on the Moderate Development Alternative of the EIS. Not included in the data are the short term construction jobs associated with the project.

Job Detail Provide information on the following: (a) the average wage, including benefits, and the number of new jobs/FTEs; and (b) the average wage, including benefits, as the result of the project. Please be specific as possible. *Generic information may not be scored. Do not include any construction-related jobs.*

	Jobs/FTEs Retained	Jobs/FTEs Created 1-3 Years	Jobs/FTEs Created 4 Years
Number of Jobs/FTEs	250	292.5	390
Average Wage/FTE	\$42,629	\$81,551	\$81,551

Infrastructure How will this project improve local infrastructure capacity? How much additional capacity will be provided for future development? Please be specific in your answer.

The overall Corridor Project provides a east-west corridor relieving traffic congestion on SR20 between SR9 South and SR9N-Township Street by diverting 5,200 vehicles per day (about 20%) which would otherwise use SR20. Corridor Project S17, the SR9/Township & John Liner/McGarigle Rd Intersection Improvements Project is a key element of the Corridor and will provide the eastern terminus of the new Corridor at SR9, which will continue east via the existing McGarigle Road arterial to Fruitdale Road and the SWIFT Center. This project will upgrade the existing two-way stop controlled intersection at SR9/Township St. and John Liner/McGarigle Road to a signalized conventional 4-leg intersection with left turn storage provided at each leg. Crosswalks are provided across each leg of the intersection with a preferred two ramp configuration, meeting the requirements of an Accessible Pedestrian Signal (APS). Minor right of way acquisition will be required on each corner.

The Jones/John Liner/Trail Road Scoping Study Report includes a Traffic Analysis (TA) for the SR9/Township & John Liner/McGarigle Road intersection. The TA determined an existing Level of Service (LOS) C for the intersection, above the minimum standard LOS D. Traffic revisions related to growth and completion of the Corridor projects will degrade intersection LOS to F (below minimum standard LOS D). The TA determined that completion of the proposed signalized improvements at the intersection will result in LOS A.

Part 6**Project Timeline**

Timeline Provide a timeline for the project. Please include specific deadlines for segments or phases of the project, including total project begin date and completion date.

Assuming TIB funding award in November 2021, consultant selection would start in December 2021, with the design phase to start in February 2022. Design and right of way acquisition will be complete by the end of November 2022, with construction to start in May 2023 and to complete by December 2023.

Phasing If this is a phased project, for which phase are you applying for funding?

Funding under this grant would be utilized for the construction phase of the project scheduled for 2023.

Completion By what date will the project (or this phase) be complete? Funds will lapse and may not be spent after this date.

Construction phase of the project is scheduled to start in May 2023, to be completed by December 2023. Close out will take place in early 2024.

Efforts So Far Summarize efforts taken to date regarding the project. What planning has taken place? Have engineering reports and feasibility studies been prepared? If so, describe them.

The SR9/Township St. & John Liner/McGarigle Intersection Improvements Project was included in the \$225,000 Jones/John Liner/Trail Road Corridor Scoping Study that was completed in January 2020. The Corridor Study include a traffic analysis to support the project, preliminary geotechnical work, topographic survey for the Township (SR9) & John Liner / McGarigle Road Intersection, preliminary layout of the signalization improvements, right of way needs and a detailed preliminary cost estimate. A comparison of roundabout vs signal improvements was also included. The signal option was found to be more cost effective, less intrusive on neighboring properties and better suited to pedestrian requirements related to the nearby schools.

Funding totaling \$850,000 was secured during the 2020 Washington State Legislative session for construction of the critical Jones/John Liner BNSF Railway Undercrossing that will connect Jones and John Liner Roads, and make the overall Corridor possible. BNSF has completed design for the undercrossing, and construction is scheduled to start May 1, 2021, and complete by June 30, 2021

The overall Corridor is included in the Washington State Senate version of the \$18 billion Forward Washington transportation package both in 2018 and 2019. The Corridor is currently included in the 2021 Senate version of the transportation package at \$15 million, and in the House version at \$10 million, both of which are under consideration in the current session. The City has an ongoing effort underway to keep the Corridor a priority in Olympia, and has the support of our local legislative delegation.

The City also has secured \$500,835 in federal funding for construction of bicycle and pedestrian improvements on John Liner Road between Reed Street and the SR9 & John Liner/McGarigle Intersection that will continue existing improvements on McGarigle east of the intersection and tie into the proposed pedestrian facilities to be constructed with the intersection improvements. These improvements are also included in the Corridor plan. Design work is scheduled for early 2022, with construction to be coordinated with the 2023 construction of the signalization improvements. The city has committed \$78,165 in matching funds for this total \$579,000 project.

The Garden Meadows Development currently under construction has provided right of way and construction of Project C9B, Trail Road - Garden of Eden Road Extension, valued at \$1.1 million. This section of Trail Road will open to traffic in mid-2021.

Current development plans north of Cook Road will result in dedication of a portion of the right of way required for Project C9A Trail Road Arterial Extension, valued at \$183,000.

The city has also committed \$350,000 for purchase of property at Cook Road for the intersection at Cook and Trail Road. Appraisal work is in progress.

Part 7 Action Plan

What quantifiable measures are you going to track to measure the success of the project?

Completion of a new signal, with annual traffic counts, turning motion studies and crash data review to verify success of the improvements. In addition, job creation at the SWIFT Center over the next ten years related to the development of the planned Sedron Technologies research and manufacturing center.

Part 8 Miscellaneous

Include information related to the project, if any, that would assist the Economic Development Advisory Committee and the Board of County Commissioners in evaluating the funding request, such as emergency declarations, bird-in-hand industry, volunteer efforts, links to other priority projects, etc.

The SR9/Township & John Liner/McGarigle Intersection Improvements Project is a key element of the Jones/John Liner/Trail Road Corridor as identified in the City's Comprehensive Plan, Transportation Improvements Program and the SWIFT Center EIS. Completion of the intersection improvements will provide the eastern terminus of the Corridor, and provide a vital element of the Corridor plan. With the commitment of funding for the Jones/John Liner BNSF Undercrossing, the time for this project has come. By providing a critical intersection improvement identified in the SWIFT Center EIS, this project will support the redevelopment of the SWIFT Center and the planned Sedron Technologies facility, creating jobs and developing technologies of global significance.

Part 9 Applicant Certification

The applicant here certifies and affirms (1) that it does not now, nor will it during the performance of any contract arising from this application, unlawfully discriminate against any employee, applicant for employment, client, customer, or other person who might benefit from said contract, by reason of age, race, color, ethnicity, sex, religion, creed, place of birth, or degree of handicap; (2) that it will abide by all relevant local, state and federal laws and regulations; and (3) that it has read and understood the provisions and restrictions in each part above and will comply with all provisions thereof.

Signature

Printed Name Julia Johnson



Date

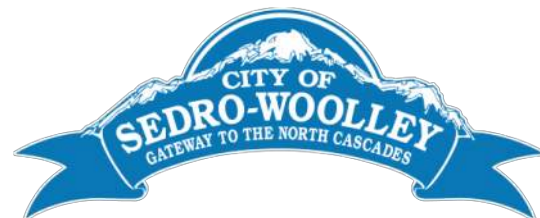
APRIL 15, 2021

Title

MAYOR

CITY OF SEDRO-WOOLLEY

JONES/JOHN LINER/TRAIL ROAD CORRIDOR PROJECTS



PROJECT DESCRIPTION

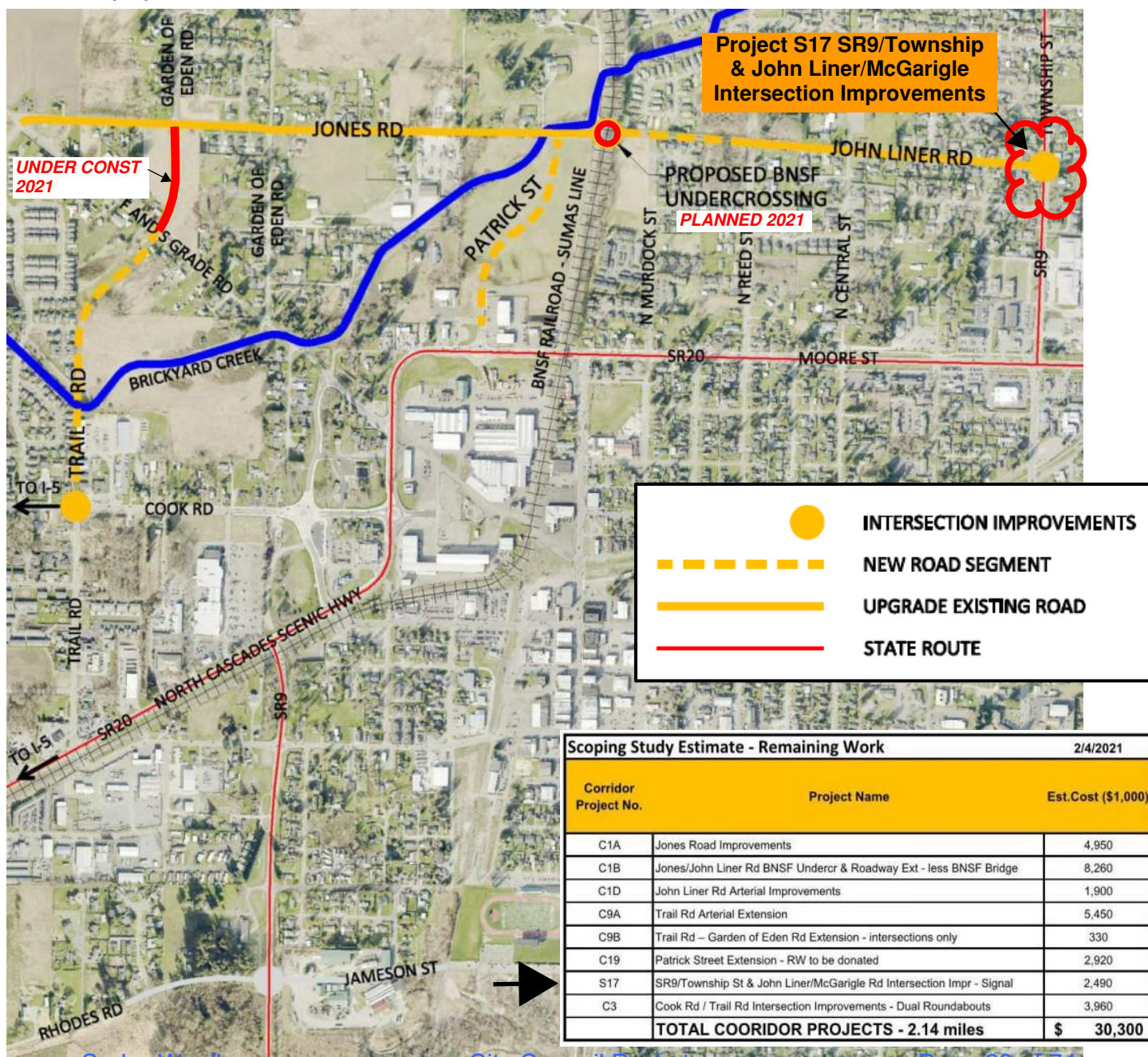
The City of Sedro-Woolley is proposing to construct a system of roadway and rail transportation improvements to stimulate economic development around the State Route (SR) 20 corridor and support the transition from the timber-based past to a modern technology based future. This corridor includes eight distinct project elements, which collectively represent the critical transportation infrastructure improvements necessary to strengthen the local transportation network and relieve congestion on SR 20, while building on significant SR20 corridor improvements completed over the past 10 years. **Total estimated project cost: \$33.2 million with \$2.9 million committed.**

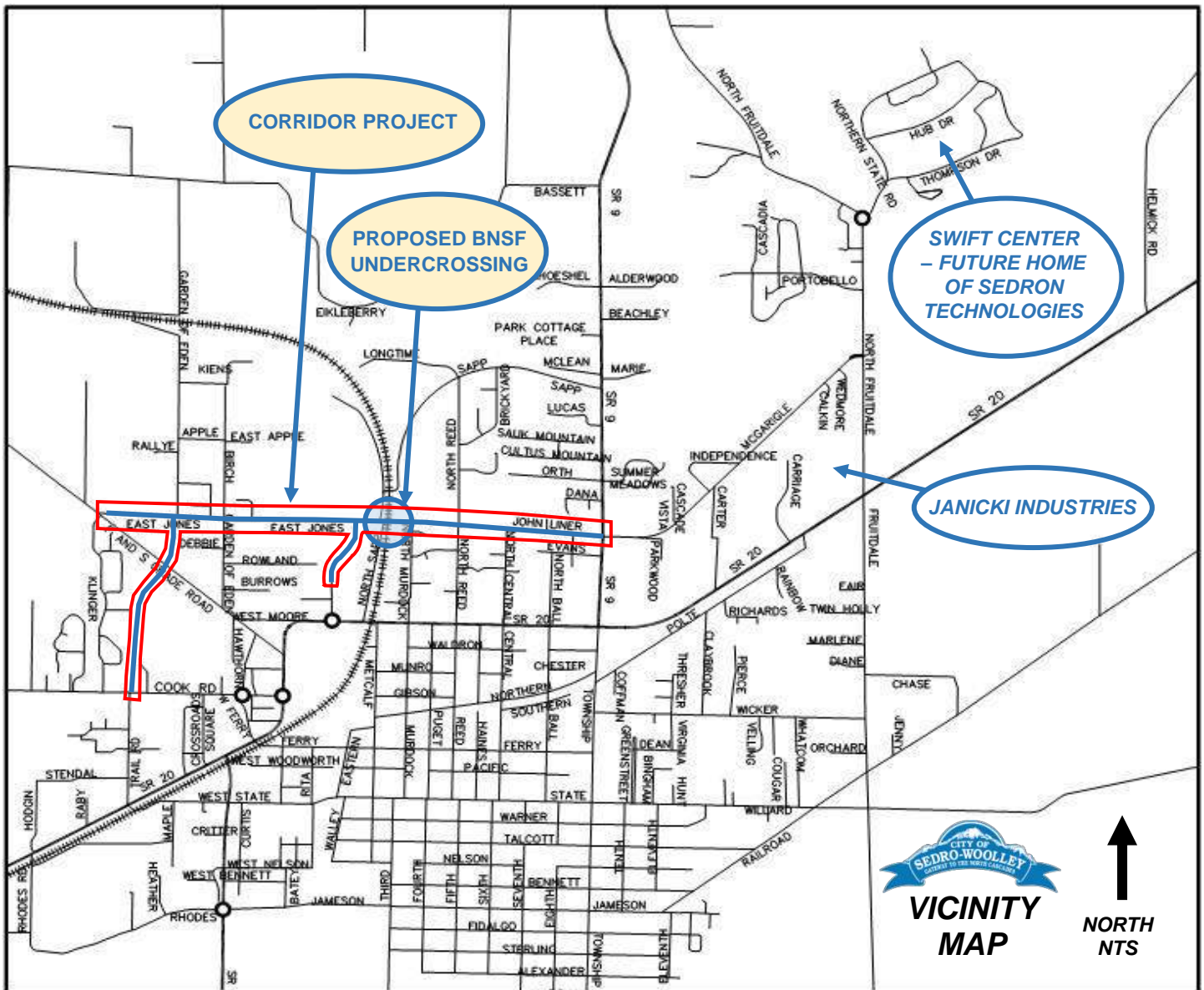
PROJECT STATUS

- Scoping Study is complete.

FUNDING STATUS

- \$850,000 BNSF Bridge awarded – planned 2021.
- \$1,100,000 – Project C9B completed by others.
- \$970,000 RW by others
- Seeking funding for final design, RW and constr.





SUMMARY OF BENEFITS

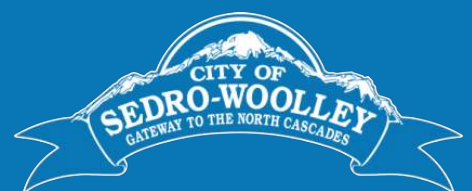
- Identified in the Sedro-Woolley Innovation for Tomorrow (SWIFT) Center EIS as required roadway improvements to mitigate for traffic impacts created by redevelopment of the former Northern States Campus. Sedron Technologies is estimating 600 to 1,000 new hi-tech jobs within the next 10 years and 96 jobs per year in following years.
- Provides key east-west corridor relieving traffic congestion on SR20 between SR9 South and SR9N-Township Street by diverting 5,200 vehicles per day (about 20%) which would otherwise use SR20.
- Identified in City's 2016 Comprehensive Plan as key program to allow for growth and development of the City for next 20 years. City growth is anticipated to occur primarily north of SR20 during this period.
- Provides needed pedestrian and non-motorized facilities to connect neighborhoods east and west of the BNSF Railroad grade.
- Adds new access and alternate routes for improved emergency response times and improved Transit and School Bus routing.
- Replaces narrow and hazardous roadway at current Sapp Road BNSF Railroad Crossing. BNSF is partnering with the city on this effort.

FOR MORE INFORMATION, CONTACT:

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These are the particular Legislative Bills that directly affect what we are doing. Some concerns are attached in red.

Tactics HB1054 (In Effect 072521)

- Prohibits Chokeholds** / LVNR in any circumstance- this poses an extreme what if. This portion would prohibit an Officer to use this in defense of their own life; If a person was trying to kill me, I could shoot them or hit them with a brick but I couldn't use a chokehold or Lateral Vascular Neck Restraint in that circumstance.

- Prohibits Tear Gas** (CN & CS only; not OC) except in four circumstances and in all cases must obtain authorization from supervising officer; "exhaust available and appropriate alternatives"; announce the intent to use tear gas; and allow sufficient time and space for subject(s) to comply (2 verbal warnings). The three circumstances where a supervisor can authorize tear gas are:

1. Barricaded subject
2. Hostage situation
3. Riot (within a correctional institute)

The one circumstance where you must get approval from the "highest elected" official of the jurisdiction where tear gas will be used (Mayor for a city) is (and all of the above requirements still pertain):

4. Riot (outside of a correctional institute)

- Prohibits Military Equipment** (MRAP allowed) and divestment of military equipment by Dec. 2022 (no use of equipment after Dec 2021).

- Prohibits concealment of identifying information**-Some reasoning behind this one; during some of the riots, protestors were getting Officer names, researching them on Social Media, then threatening their families. Some Officers were removing nametags for this reason. That was definitely not the only reason that Officers were removing identifiers, but it was one reason.

- Prohibits no-knock warrants**

- Prohibits pursuits** except where the officer first receives permission from the supervisor to pursue and when one of the following exists:

1. PC for violent offense as defined in RCW 9.94A.030 (46) and (55)**
2. PC for sex offense - RCW 9A.76
3. PC for escape - RCW 9.94A.030 (25)
4. Reasonable suspicion for DUI

A concern with this is that if an Officer had a clear-cut reason to pursue a vehicle but we didn't have a Supervisor on, we couldn't legally do it.

- Tasks CJTC** with convening a workgroup to develop a model K9 policy

- Prohibits firing at moving vehicle**

Use of Force HB 1310 (In Effect 072521)

This law pretty much eliminates our ability to "compel" someone who's in crisis to be taken in for Involuntary Treatment at the Hospital. It also probably limits medical and fire services from subduing someone that needs to be restrained until their system gets cleaned out as they're being treated in an E.R.

- Use deadly force only when necessary to protect against an imminent threat of serious physical injury or death** (describes authorization for a law enforcement officer to use deadly force)

- Requires an officer exhaust available and appropriate de-escalation tactics prior to using any physical force.**

- When using physical force, use the least amount of physical force necessary to overcome resistance under the circumstances**

- Terminate the use of physical force as soon as the necessity for such force ends**

- By July 1, 2022, the Attorney General will develop and publish a model policy on law enforcement use of force and de-escalation tactics. This law was enacted and is in effect on 072521. The State isn't required to publish model policy until a year later. Really?**

- Requires law enforcement agencies to submit their model policies to the Attorney General.
- Requires the Attorney General, by December 31st of each year, to publish on its website a report of the model policy
- Requires basic training provided by the CJTC to be consistent with the use of force requirements and limitations of the bill and the Attorney General's model policy on the use of force and de-escalation.

Duty to Intervene SSB5066 (In Effect 072521)

Many agencies already had this in place.

- Duty to Intervene and prevent use of excessive force** - Requires any identifiable general authority Washington law enforcement officer who witnesses another law enforcement officer using or attempting to use excessive force to intervene to end and/or prevent the use of excessive force and report to their supervisor
- Duty to render First Aid** - Incorporates the duty to render first aid into the newly created duty to intervene
- No retaliation for good faith reporting** - Prohibits law enforcement agencies from imposing discipline or retaliate in any way against a peace officer for intervening in good faith or reporting in good faith as required by the bill
- Required to notify CJTC of discipline for failure to intervene** - Requires law enforcement agencies to send notice to the CJTC of any disciplinary action resulting from a law enforcement officer's failure to intervene or failure to report
- Requires the CJTC to develop a written model policy on the duty to intervene by December 1, 2021
- Requires the CJTC to provide duty to intervene training by December 31, 2023 to all law enforcement officers who completed basic law enforcement training prior to January 31, 2022

Office of Independent Investigation (OII) HB1267 (In Effect 072521)

Who will be the Independent Investigators? I can foresee that clearly unqualified people will spend a couple of years trying to catch up to level of experience that a trained, experienced, seasoned Law Enforcement Officer has. Are they going to be able to be certified to do what we do? Could they arrest someone, let's say and Officer who's clearly broken the law? Many questions on this Investigative Office. They get to pick and choose what they investigate?

- Creates the Office of Independent Investigations (OII)** within the Office of the Governor
- Establishes certain requirements and qualifications of investigators
- Designates the **OII as the lead investigative body for any investigation it chooses** to conduct under its jurisdiction
- Requires the CJTC to give priority training registration to OII personnel
- Requires the OII to conduct analysis and research
- Requires all **law enforcement agencies to immediately notify the OII of any incident**
- Requires that the **scene of an incident subject to the jurisdiction of the OII, be turned over to the OII** if requested
- Requires the OII Advisory Board to assess whether the jurisdiction should be expanded to conduct investigations of other types of incidents committed by involved officers, (e.g., in custody deaths, and sexual assaults by officers)

Decertification SB5051 (In Effect 072521)

- Establishes criteria for mandatory and **discretionary** decertification of peace officers and corrections officers.
- Authorizes CJTC to suspend certification**

- CJTC may conduct investigations into allegations of improper conduct independent of any employing agency investigation,
- CJTC may issue public recommendations regarding law enforcement agencies' command decisions, inadequacy of policy or training, investigations or disciplinary decisions regarding misconduct, potential systemic violations of law or policy, unconstitutional policing, or other matters
- Expands requirements relating to pre-hire background checks
- Requires law enforcement and corrections agencies to report to CJTC within 15 days of occurrence of any death or serious injury caused by the use of force by an officer or any time an officer has been charged with a crime.
- Authorizes the CJTC to impose a civil penalty up to \$10,000 for the failure by an officer or an employing agency to timely and accurately report information to the CJTC
- Requires law enforcement and corrections agencies to retain personnel records for the duration of the officer's employment plus a minimum of 10 years thereafter
- Requires the CJTC to maintain a publicly searchable, machine readable, and exportable database
- Specifies that the CJTC shall have the sole authority to provide basic law enforcement training
- Requires law enforcement and corrections agencies to conduct and complete administrative investigations where officer retires, resigns prior to completion
- Prohibits law enforcement agencies from considering application for employment unless applicant waives all prior confidentiality agreements
- There is no limitation on how long the CJTC can suspend certification.

Audits Independent Investigations HB1089 (In Effect 072521)

- WA state auditor authorized to conduct a process compliance audit; review any deadly force investigation conduct pursuant to RCW 10.114.011
- Authorizes audit procedure on any law enforcement agency to ensure that the agency follows all laws, policies, and procedures governing the training and certification of peace officers employed by the agency.
- Prohibits charging a law enforcement agency for any costs associated with audits

Potential Impeachment Disclosures / "Brady List" HB1088 (In Effect 072521)

The Brady list or PID is a list of Officers that have been found to have lied or there's doubt about their ability to testify "cleanly."

- Requires each county prosecutor, to develop and adopt a written protocol no later than July 1, 2022 regarding:
 - the types of conduct that must be disclosed,
 - how Brady/PID disclosure information should be shared and maintained, and
 - what circumstances an officer may be removed from the Brady/PID list.
- Requires local Brady/PID protocols to be reviewed every two years,
- Requires the CJTC to provide online Brady/PID disclosure training,
- Requires law enforcement agencies to report Brady/PID disclosures within 10 days,
- Requires a law enforcement agency, prior to hiring an officer with previous law enforcement experience, to inquire and verify whether the officer has ever been subject to a Brady/PID disclosure.

"State v Blake"/Narcotics possession SB5476 (In Effect now)

This was not fixed by the Legislature, instead of making drugs illegal, they have ordered that you have to give two referrals to (virtually non-existent) treatment providers. The Legislative fix seems to be a good idea, but the reality is far from it. Right now, we are still taking no action on previously illegal drugs.

- Requires the Health Care Authority to establish a statewide substance use recovery services plan
- Requires each behavioral health administrative services organization to establish a recovery navigator program to provide community based outreach, intake, assessment, connection to services and case management and recovery services
- Amends the Uniform Controlled Substances Act to specify that **knowing possession of a controlled substance, counterfeit substance, or legend drug without a prescription constitute a simple misdemeanor**
- Law enforcement officers are required, in lieu of jail booking and referral to the prosecutor, to offer a referral to assessment and services.
- Authorizes jail booking and referral to prosecutor for simple possession if two prior diversions have been offered.
- Modifies the drug paraphernalia statute to remove reference to paraphernalia used to test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale, or otherwise introduce a controlled substance into the human body
- Encourages prosecutors to divert simple possession charges to assessment, treatment, or other services
- Requires basic law enforcement training to include training on interactions with persons with substance use disorders. **We have interactions with drug users EVERY day, what training would help with a situation that has no infrastructure backing?**
- Appropriates approximately \$88 million for substance use disorder prevention, assessment, treatment, and recovery services

Protection Orders HB1320 (In Effect 072521/070122)

No issues with this one!

- Consolidates and amends laws governing protection orders for domestic violence; sexual assault; stalking; anti-harassment; vulnerable adults; and extreme risk
- Amends provisions relating to the recognition of Canadian DV protection orders
- Revises provisions related to orders to the surrender and prohibition of weapons, revocation of concealed pistol licenses, unlawful possession of firearms, and DV no contact orders.
- Establishes responsibilities for school districts regarding students who are subject to protection orders
- Repeals 137 existing statutes relating to protection orders

LE Data Collection SB5259 (In Effect 072521)

- Requires the Attorney General to contract with an institution of higher education to establish and administer a Washington law enforcement use of force reporting system
- Establishes certain interactions for which use of force reporting is required
- Establishes minimum data elements to be reported for relevant interactions
- Authorizes the Attorney General to require additional interactions and data elements to be included in the use of force reporting program
- Requires all Washington law enforcement agencies to report to the program all data for all covered interactions through incident reports or other electronic means in the format and time frame established by the Attorney General

Juvenile Access to attorneys when contacted by LE HB1140 (In Effect 010122)

There are many questions with this, but they all come down to where are these attorneys going to come from?

- Requires juvenile (under the age of 18) access to an attorney for consultation prior to a juvenile waiving any constitutional rights if the officer questions a juvenile during;
- a custodial interrogation
- detains a juvenile based on probable cause of involvement in criminal activity
- or requests that a juvenile consent to an evidentiary search of their person, property, dwelling, or vehicle.
- Prohibits a juvenile from waiving their right to be provided access to an attorney.
- Prohibits any statement made by a juvenile from being admissible in a court proceeding unless the juvenile was provided access to an attorney. Requires the State Office of Public Defense to provide access to attorneys for juveniles contacted by law enforcement.

Uniform Electronic Recordation of Custodial Interrogations (In Effect 010122)

We are in good shape for this one, we've got Body Worn Cameras. I do not know how other agencies can manage this from scratch.

- Requires that any custodial interrogation of an adult for a felony offense, or a juvenile of any offense, be electronically recorded.
- must be both audio and video in cells, jails, law enforcement offices.
- other location must be by audio at a minimum .
- Establishes limited exceptions to the electronic recording requirement and
- Limits admissibility of statements requiring electronic recording where electronic recordings were not made.

Grievance Arbitration Panels SB5055 (In Effect 072521)

- Establishes a rotating pool of not less than 9 and not more than 18 law enforcement grievance arbitrators at the Public Employment Relations Commission (PERC)
- Requires all grievance arbitrations involving law enforcement personnel, as defined in the bill, relating to disciplinary action, discharge, or termination to be conducted through the PERC pool of law enforcement grievance arbitrators at PERC
- Grandfathers existing collective bargaining agreements from the provisions of the bill as of July 25, 2021 from the provisions of the bill unless/until such agreement is reopened, renegotiated, or expires.