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VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

**CITY COUNCIL/PLANNING COMMISSION
STUDY SESSION**

AGENDA

March 4, 2020

7:00 PM

Sedro-Woolley Municipal Building

Public Safety Training Room

220 Munro Street/325 Metcalf Street

1. Proposed 2020 Comprehensive Plan and Zoning Amendments (*1st reading*).....2-3
(*Staff Contact – John Coleman*)
2. Potential Public Tree Inventory and Tree Maintenance Program..... 4
(*Staff Contact – John Coleman*)
3. Continued Discussion of Proposed Accessory Dwelling Unit (ADU) Amendments and Fees (*see February 26, 2020 Regular Council Meeting Materials*)

Next Meeting:

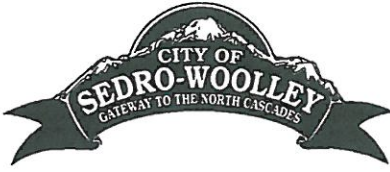
March 11, 2020

Council Meeting

7:00 PM

Council Chambers

Page 1 of 1



Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: Mayor, City Council & Planning Commission

From: John Coleman
Planning Director

Date: March 4, 2020 – Work session

Subject: Proposed Comprehensive Plan Amendments – 2020 Docket

**CITY COUNCIL
WORKSESSION**

MAR 04 2020

AGENDA ITEM 1

ISSUE

Introduction of the proposed amendments to the Comprehensive Plan for 2020 Docket – First Read

PROJECT DESCRIPTION/ HISTORY

Per the Growth Management Act (Chapter 36.70A RCW), changes to the Sedro-Woolley Comprehensive Plan may be considered no more than once per year. Amendments may be suggested by citizens, staff or elected officials. All proposed amendments to the Comprehensive Plan must be considered at one time; this list of proposed amendments is termed the “Docket.” The City Council determines what items are included on the annual Docket. Any amendments to the city’s Comprehensive Plan, zoning map or development regulations that would require changes to the Comprehensive Plan shall be reviewed as part of the Docket.

Advertisements for the opportunity to submit Comprehensive Plan amendment applications were published December 6, 2019 and January 3, 2020 in the Skagit Valley Herald. The deadline for applications was set for January 17, 2020. Notice of the open application period was also advertised on the city website and in the lobby of City Hall. Two Comprehensive Plan amendment applications were received.

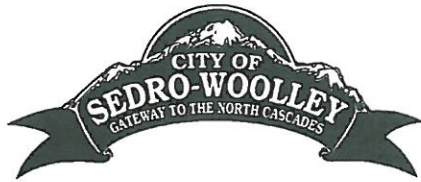
The entire Comprehensive Plan was updated in May of 2016 as required by the State. The City is compliant with the Growth Management Act, which means the City is not obligated to make any further amendments to the Comprehensive Plan until 2024. However, the city may elect to make changes annually to improve the Comprehensive Plan and make zoning changes as necessary. If the Council and Planning Commission wish to propose any Comprehensive Plan changes, this is the time to do so.

Staff does not have any recommended amendments to the Comprehensive Plan as part of the 2020 Docket. Thus, the only proposed Comprehensive Plan amendments are the two rezone requests received and any amendments recommended by the City Council or Planning Commission.

RECOMMENDED ACTION

No Action – First Read. When staff brings the 2020 Docket back to Council for a second read, the likely items proposed for the 2020 Docket will include:

- 1) Two requested amendments to the zoning map.
 - a. Request from Richard Quam to change the zoning designation of one roughly 2 acre parcel from Industrial to Residential 7. File # 2020-010.
 - b. Request from Bob Ruby to change the zoning designation of roughly 3 acres of land from Mixed Commercial to Residential 5. File # 2020-012.
- 2) Any amendments to the Comprehensive Plan or Zoning map desired by Council.



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MEMO:

To: Sedro-Woolley City Council and Planning Commission

From: John Coleman
Planning Director

Date: March 4, 2020

Subject: Potential Public Tree Inventory and Potential Tree Maintenance Program

**CITY COUNCIL
WORKSESSION**

MAR 04 2020

AGENDA ITEM 2

ISSUE

The Department of Natural Resources (DNR) has offered to conduct an inventory of all public trees for the City of Sedro-Woolley. If the Tree inventory is completed, the City will not be required to perform any follow up, but the DNRs intent for performing the inventory is to encourage the City to develop a plan for public tree maintenance (tree maintenance program). There are two questions on which the Council can provide guidance:

1. Should the City accept the DNRs offer to perform a Tree Inventory?
2. If the DNR performs a tree inventory for the City, should the city follow up with a tree maintenance program?

PROJECT DESCRIPTION/HISTORY

The tree inventory can be conducted for the City of Sedro-Woolley this spring and will require the City to perform some light administrative tasks and public outreach. Once the inventory is completed and the City receives the data, the City, should the Council desire to do so, can begin work on a tree maintenance program. There are several ways to complete a tree maintenance program; for example, the City can write an Urban Forestry Strategic Plan, pass a tree ordinance, or create a set of policies that deal with trees and development.

Implementing plans and policies for public trees can help the city qualify for becoming a Tree City. Among other benefits, Tree Cities are qualified for grant money to assist with maintaining or planting public trees. The Public Works Department is supportive of moving forward with the tree inventory and developing a comprehensive public tree maintenance program.

RECOMMENDATIONS

Make a motion to approve the DNR to perform a tree inventory for the City of Sedro-Woolley.

Make a motion to direct the Planning and Public Works Departments to work on a draft tree maintenance program after the DNR completes the tree inventory.