
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
August 12, 2020– 4:00 P.M. – Via Teleconference

Call to Order

Mayor Julia Johnson called the meeting to order at 4:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer (absent), Germaine Kornegay, Chuck Owen, Brendan McGoffin, Karl de Jong, Jared Couch and Glenn Allen. Staff: Recorder Brue, Finance Manager Scott, IT Director Chambers, Planning Director Coleman, Public Works Director Freiburger, Fire Chief Klinger, Police Chief Tucker and City Attorney Thompson.

Approval of Agenda

Councilmember Couch moved to approve the agenda. Seconded by Councilmember McGoffin. Motion carried (6-0).

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Counter Checks #5009 to #5011 in the amount of \$522,123.08
 - Claim Checks #193533 in the amount of \$5,329.50
 - Claim Checks #193534 to #193647 in the amount of \$906,191.03
 - Payroll Checks #60121 to #60134 plus EFT's in the amount of \$437,614.06
- Possible Contract Award – Contract 2020-PW-03, 2020 WWTP Electrical Improvement Project – Elm Solutions Corp dba Dalton Electric Corp.
- Interlocal Agreement with Skagit County for Improvements at Northern State Cemetery

Councilmember de Jong moved to approve the consent calendar items 1 through 4. Seconded by Councilmember Kornegay. Motion carried (6-0).

Councilmember de Jong addressed consent calendar item 4 regarding changes at the Northern State Cemetery being reduced parking and responsibility of maintenance grave markers.

Mayor Johnson stated the city has been taking care of the mowing and the grave marker maintenance has been volunteer labor headed up by Councilmember Kinzer and her team of volunteers.

Introduction of Special Guests and Presentations

Staff Reports

Mayor Johnson opened the staff reports by recognizing Councilmember Germaine Kornegay. Kornegay was presented a plaque for her outstanding service to the community as Councilmember Ward 2. Mayor Johnson wished her well in her new position as PUD Commissioner, noting it has been an honor working with her.

Fire Chief Klinger reported he met with the Department of Emergency Management director and reported on their discussion, which centered on expectations of each entity. He noted there would be a written agreement that will come before Council for approval. Chief Klinger also reported that COVID numbers are staying even.

Police Chief Tucker reported on a train car being transported that broke down on Highway 20. He also reported on a suspicious death investigation, an attempted robbery and stated he will be attending training at the Northern State Hospital grounds.

Planning Director Coleman stated he has been working with City Attorney Thompson on the street dining permits. He stated the Planning Department has also been busy with land use application.

Public Works Director Freiburger updated council on various projects to include the electrical bid award for the Wastewater Treatment Plant, digester and aeration upgrade project, SR20 Lane Widening, Jameson Street Overlay and the BNSF Undercrossing. He also noted the Sewer Comp Plan would come before Council soon.

Finance Manager Scott reported the budget call letter had been sent out for the biennial budget. She stated she has also been working with IT for upgrading the financial system to be cloud based.

IT Director Chambers reported Phase II of the AV upgrade has been completed. They have also been working on docuware upgrade and training, working with Finance on switching to cloud based, completing an inventory update and working on the firewalls.

City Attorney Thompson stated she continues to work behind the scenes reviewing documents and contracts and most recently has been working with Planning Director Coleman on the parklet process.

Councilmember and Mayor's Reports

Councilmember McGoffin congratulated Commissioner Kornegay in her new venture.

Councilmember Owen expressed his gratitude to Code Enforcement for the work on a neighboring property within his ward.

Councilmember de Jong reported on a pleasant few weeks in Ward 6. Things happening include a cleanup in the central business district and work scheduled for August 20 at Riverfront Park to remove invasive species and replant.

Councilmember Kornegay suggested placement of benches at several parks areas in order for people to better social distance.

Councilmember Couch thanked Councilmember Kornegay for her contributions to the Council.

Mayor Johnson announced applications are being accepted for the Council Ward 2 replacement until Friday August 14. She expressed a thank you to Nathan Salseina and crew for helping with the cleanup in the central business district and she also expressed a thank you to Councilmember Allen for winding the Condy clock every week. Mayor Johnson stated council worksessions would start up again on September 2 via Zoom at 4:00 P.M. She announced a drive by retirement party Friday, August 14 for former councilmember, Rick Lemley who is retiring from Lemley Chapel.

Public Comments

Public Hearings

Unfinished Business

Fees for Accessory Dwelling Units (ADU's)

Mayor Johnson read a letter into the record from the Department of Commerce, as requested, regarding their comments on fees for accessory dwelling units. Commerce recommends waving ADU impact fees as best practice to furthering the goals of the Growth Management Act.

Planning Director Coleman resumed the conversation regarding accessory dwelling units. He noted no changes have been made since the last discussion with the exception of addressing special connections fees. Coleman reviewed the special sewer connection fees, which will not apply to ADU's.

Councilmember de Jong questioned the transportation study in Clackamas County whether is it Washington or Oregon.

Councilmember Couch moved to table the third reading until a correct answer can be determined and numbers are available for Washington State.

Planning Director Coleman noted it was Clackamas County in Oregon. The figures were provided to staff by our consultant and taken from the International Transportation Engineer (ITE) manual. The figures are the same from state to state.

Motion died for lack of a second.

Councilmember Allen moved to adopt Ordinance 1959-20 amending Chapters 13.16 and 15.60 SWMC to specify sewer connection charges and park impact fees for Accessory Dwelling Units. Seconded by Councilmember de Jong. Motion carried (5-1, Councilmember Couch opposed).

2020 Transportation Impact Fee Update

Public Works Director Freiburger addressed the request to update the transportation impact fees. He noted the increase has become important with the possible loss of the Transportation Benefit District funds.

Councilmember de Jong moved to approve Ordinance 1960-20 amending SWMC Sections 15.60.050 and 15.60.060 to increase the amount of the Transportation Impact Fees. Councilmember Allen seconded. Motion carried (6-0).

Lifting of Moratorium on Accessory Dwelling Unit (ADU) Applications

Planning Director Coleman stated because of the decisions of the ADU impact fees and the transportation fees the moratorium on the ADU applications is ready to be extinguished.

Councilmember de Jong moved to adopt Ordinance No. 1961-20 an ordinance ending a moratorium on the processing or accepting of application, permits or licensing and establishment for any accessory dwelling units. Seconded by Councilmember McGoffin. Motion carried (5-1, Councilmember Couch opposed).

New Business

Ordinance to Approve Fiber Optic Franchise Agreement with SkagitNet

IT Director Chambers reviewed the first read of the franchise agreement that has been worked on over the past year. He stated the document was written to be used as a template for other communication agreements. The document has been vetted by the legal department.

Councilmember de Jong spoke on the impacts the available solid fiber optics will provide to the community.

TIB Grant Approval and Match Requirements

Public Works Director Freiburger reviewed the opportunity to apply for TIB grants for the SR9N/Township St. & John Liner/McGargile Intersection Improvements Project and the Wicker Road Project. Along with the grants would be the commitment of the local match from Fund 104. Freiburger addressed the impact of the loss of the Transportation Benefit District funding. He also noted the grant applications are due Friday, August 14.

Councilmember McGoffin moved to authorize staff to apply for the grants identified in this memo and to commit the local match dollars identified in this memo. Seconded by Councilmember Kornegay. Motion carried (6-0).

Information Only Items

Fire Department Monthly Incident Data – July 2020
Rick Lemley Retirement

Good of the Order

Executive Session

Adjournment

The meeting adjourned at 4:48 P.M.