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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
April 22, 2020– 4:00 P.M. – Via Teleconference

### **Call to Order**

Mayor Julia Johnson called the meeting to order at 4:02 P.M.

### **Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen (late), Brendan McGoffin, Karl de Jong (absent), Jared Couch and Glenn Allen. Staff: Recorder Brue, City Supervisor Merriman, Finance Manager Scott, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and City Attorney Nikki Thompson.

Mayor Johnson requested new business item 1) Grant Authorization – Olmstead Park Development Project and 2) NSH Grant Agreement No. FY20-90009-013 – Northern State Hospital Cemetery Preservation Project be moved to the consent agenda.

### **Approval of Agenda**

Councilmember Kornegay moved to approve the agenda including the grants being moved to the consent calendar. Seconded by Councilmember McGoffin. Motion carried (5-0).

### **Consent Calendar**

- Finance
  - Claim Checks #192872 to #192981 plus EFT's in the amount of \$1,085,955.71
  - Payroll Checks #60038 to #60046 plus EFT's in the amount of \$365,609.21
- National Medical Education & Training Center – Field Practicum Agreement
- Skagit Regional Health & Bellingham Anesthesiologists Clinical Site Agreement
- Bid Authorization: SR20 West Lane Widening & Safety Improvements Project

Councilmember Couch moved to approve the consent calendar items 1 through 7. Seconded by Councilmember Allen. Motion carried (5-0).

Introduction of Special Guests and Presentations

### **Staff Reports**

Mayor Johnson stated she has requested staff reports be submitted in written form on a bi-weekly basis. If Council have questions please send them to the staff via email so they can be addressed.

## **Councilmember and Mayor's Reports**

Mayor Johnson shared a letter from Prosecutor Patrick Hayden who will be retiring May 11, 2020. His replacement will be Peter Gilbert. She also reported on the Governor's report for reopening the economy with more information available after the Governor's next briefing on May 1.

## **Public Comments**

Mayor Johnson stated that public comment is closed however if anyone would like to submit comments or questions by email or letter please do so to the city. She also noted that options are being explored to host meetings remotely and asked for patience as options are explored.

## Public Hearings

## Unfinished Business

### Ordinance #1955-20: SWMC Amendment

City Supervisor Merriman reviewed ordinance #1955-20 regarding payment of payroll and claims checks. He said it would allow for a more timely way for payments to be paid. He reported we follow the State Auditor's office recommendations for payments.

Councilmember McGoffin moved to approve ordinance 1955-20 an amendment to Sedro Woolley Municipal Code Section 3.56. Councilmember Kinzer seconded. Motion carried (5-0).

### Fiscal Contingency Policy

Merriman reviewed the proposed fiscal contingency policy. He noted approval would put a policy in place and procedures should the economy and revenue changes.

Councilmember Owen joined the meeting.

Councilmember Couch moved to adopt fiscal contingency policy 2020-04. Seconded by Councilmember McGoffin. Motion carried (6-0).

### Phase One of Council Chambers A/V Upgrade

Bill Chambers IT Director reviewed the phase 1 for AV Upgrades. Chambers stated it will provide equipment for better recoding and presentations, video, more cameras and input for presentations as well as a rack mounted computer for hosting meetings.

Councilmember Couch requested clarification that the intent is still to proceed with what the Council previously approved.

Councilmember Couch moved to authorize the City Supervisor to move forward with Phase 1 of the AV upgrade. Seconded by Councilmember McGoffin. Motion carried (6-0).

### **New Business**

Grant Authorization – Olmsted Park Development Project (*moved to consent calendar*)

NSH Grant Agreement No. FY20-90009-013 – Northern State Hospital Cemetery Preservation Project (*moved to consent calendar*)

### **Information Only Items**

### **Good of the Order**

Executive Session

### **Adjournment**

The meeting adjourned at 4:20 P.M.