



CITY OF SEDRO-WOOLLEY
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Kelly Kohnken
 Finance Director / City Clerk

2024 Lodging Tax Grant Schedule

The below schedule is subject to change. The schedule includes activity in 2023 for 2024 expenditures.

Calendar	Time Frame	RCW Requirements/Notes
Council refer changes in Lodging Tax to LTAC	Wednesday, October 25, 2023	
Call issued for lodging tax letters of request/applications	Monday, October 30, 2023	Starts 45-day period RCW 67.28.1817(2)
City Council reviews resolution appointing members to the LTAC	Wednesday, November 8, 2023	Completes annual review of LTAC membership RCW 67.28.1817(1)
End of 45-day statutorily required LTAC comment period	Thursday, December 14, 2023	Comments still taken after this period
Lodging tax applications due to Finance Department	Wednesday, December 20, 2023	
Lodging Tax Advisory Committee deliberates requests	Week of January 8th through 12th	RCW 67.28.1817
Proposed uses of lodging tax funds presented to City Council for approval	Wednesday, January 24, 2023	RCW 67.28.1816
Award letters and contracts finalized and signed	By Wednesday, February 7, 2023	
Instructions for JLARC reporting sent to awardees for 2023 expenditures	By Friday, November 8, 2023	
JLARC reporting deadline for 2023 expenditures	By July 1, 2024	RCW 67.28.1816