Sedro-Woolley Building Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733
Email: permits@sedro-woolley.gov

RESIDENTIAL MECHANICAL / PLUMBING PERMIT APPLICATION

APPLICATION No._____

SECTION I – RESIDENTIAL APPLICATION (NON-COMMERCIAL / NON-INDUSTRIAL)
Fill out completely. Attach legal descriptions and supporting documents as necessary. Failure to complete all sections will result in an incomplete application and will not be accepted by City staff. Contractor information must be provided and they must have a valid City of Sedro-Woolley business license prior to permit issuance.
Who should we contact with questions about this application? Applicant ☐ Contractor ☐

APPLICANT / HOMEOWNER INFORMATION

Name: _____

Project Site Address: _____

Applicant Mailing Address (if different): _____

Email: _____ **Parcel #** _____

Home #: ☐ Work #: **( )** Fax #: **( )**

CONTRACTOR INFORMATION

CONTRACTOR NAME / COMPANY: _____

CONTACT: _____

WA. Contractor's No. (Required) _____

WA. Contractor's Expiration Date (Required) _____ / _____ / _____

Sedro-Woolley Business License Endorsement: ☐ Yes ☐ No

Contractor Mailing Address: _____

Work #: ( ) **Fax # ( )**

3. Describe the work you are seeking an application for:

INSPECTION: _____/_____
Approved/Signature **Date**

SECTION II – INSPECTION FEES -

MECHANICAL PERMITS AND INSPECTIONS	FEES
Mechanical Permit Fee	$25.00 ☐
Furnace ☐ Gas ☐ Electric	$20.00 ☐ x☐ =$_____
Fireplace, Gas or Wood Stoves/Insert	$20.00 ☐ x☐ =$_____
Fuel Piping Fixtures up to five fixtures For each additional fixture over five	$5.00 ☐ x☐ =$_____ $2.00 ☐ x☐ =$_____
Exhaust Fan(s)	$7.25 ☐ x☐ =$_____
Range Hood-residential	$9.50 ☐ x☐ =$_____
Misc. (please write in):	$ ☐ x☐ =$_____
Total Mechanical Fees	$_____
PLUMBING PERMITS AND INSPECTIONS	**FEES**
Plumbing Permit fee	$25.00 ☐
Plumbing Fixtures –Sinks, Toilets, Bathtub, etc.	$10.00 per fixture ☐ x☐ =$_____
Hot Water Tanks ☐ Gas ☐ Electric	$7.00 ☐ x☐ =$_____
Misc. Plumbing ☐(please write in)	=$☐
Total Plumbing Fees	$_____

SECTION III - SIGNATURE

Application is hereby made for a permit to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete, and accurate. If further certify that I possess the authority to undertake the proposed activities. I hereby grant to the officials of the City of Sedro-Woolley the right to enter the above-described location to inspect the proposed or completed work.

_____ Date: _____

Signature of Applicant or Designated Agent (REQUIRED)

The IBC, IRC, IMC and UPC and require the City of Sedro-Woolley to make the following inspections. It shall be the duty of the permit applicant to cause the work to remain accessible, on test and exposed for inspection purposes. Neither the City Building Official nor the Jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection. It shall be the duty of the person doing the work . . . "to notify the Building Official that such work is ready for inspection (and) to provide access to (a ladder when necessary) and means for inspection of such work" (IBC/IRC Sec. 109.).

The following is a brief description of WHEN inspections are required.

PLUMBING

1. After rough-in, with drains and supply installed and on test, and before covering
2. Final inspection

MECHANICAL

1. After rough-in, with gas-piping installed and on test, and before covering vents or ducts
2. Final inspection

WHEN SUBMITTING PERMIT APPLICATIONS VIA MAIL SEND APPLICATIONS TO:

City of Sedro-Woolley
Building Department
Attn: Permit Technician
325 Metcalf Street
Sedro-Woolley, WA 98284

CALL (360)855-0139 FOR INSPECTIONS

When you call for an inspection, please supply the following information:

- **Permit number**
- **Site address**
- **Type of inspection**
- **Contact Name and Phone Number**