

Parking Violation Appeal

BEFORE FILING AN APPEAL, PLEASE READ THOROUGHLY

Any person who receives a parking violation notice or citation and believes that the notice or citation was improperly issued, may file a written or online appeal request to the City of Saginaw. The appeal request should include the reason for the appeal, and any documentation supporting the appeal, and should be submitted online or mailed to City of Saginaw Processing Center, within three (3) days of receiving the parking violation notice or citation. The Parking Violations Bureau or its authorized agents shall make a determination on the appeal request and shall notify the alarm user of the decision in writing within ten (10) days from its receipt of the appeal.

In the event the defendant is not satisfied with the decision rendered by the Bureau or its authorized agents, the defendant may appeal the determination in a court of competent jurisdiction, within ten (10) days of the determination. If a request for appeal is not made within the ten (10) day period, the action of the previous appeal is final.

CITY OF SAGINAW v. _____
DEFENDANT NAME

NOTICE OF PARKING VIOLATION APPEAL

I, the undersigned, hereby state that I received notice of a parking violation notice or citation which occurred on the ____ day of _____, 20___. I feel I should not be charged because:

Supporting documents may be attached.

Date

First Appeal - City of Saginaw

Full Name

Second Appeal - 70th District Court

Street Address

City, State and Zip Code

Telephone Number

This appeal will not be considered filed until it has been fully completed and returned to City of Saginaw Processing Center, PO Box 2040 Tarrytown NY 10591-9040 or submitted online.