



## Saginaw City Council Agenda

1315 S. Washington Avenue  
Council Chambers, Room 205  
October 24, 2022  
6:30 p.m.

### PRAYER AND PLEDGE OF ALLEGIANCE:

### ROLL CALL:

### ANNOUNCEMENTS:

### PUBLIC HEARINGS:

### PUBLIC INPUT:

*(A list will be provided following submittal deadline.)*

### REMARKS OF COUNCIL:

### REPORTS FROM MANAGER:

### CONSENT AGENDA:

1. Approve the October 10, 2022 regular council meeting minutes.
2. Approve Petition 22-07 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on November 18, 2022 at 8:30 p.m.
3. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the September period.
4. Approve the second contract amendment to the Subrecipient HOME agreement for FY 2020-2021 with Saginaw Shiawassee Habitat for Humanity for the rehabilitation of 2428 North Bond Street.
5. Approve the Interlocal Agreement with Saginaw County for administration of the 2022-2023 Byrne Justice Assistance Grant for \$35,334. Further, approve a budget adjustment to recognize these funds.
6. Approve the Saginaw County Mental Health Authority/Mid- State Health Network Treatment and Prevention Services Grant for \$57,376. Further, approve a budget adjustment to recognize these funds.
7. Approve the Professional Services Agreement with the Child Abuse and Neglect Council for a Victim's Services Advocate at the Police Department.
8. Approve the Project Safe Neighborhood Subrecipient Grant Contract with the Saginaw Community Foundation for \$206,039 through FY 2026 for the Police Department. Further, approve a budget adjustment to recognize these funds.

9. Approve to increase the blanket purchase order with KSS Enterprises by \$2,500, for a new total of \$3,501, for janitorial supplies for the Police Department.
10. Approve the Software Add-on Service Agreement with Power DMS, Inc. for \$5,780 for FY 2023, and \$5,911 for FY 2024 and \$7,371 for FY 2025 for the Police Department.
11. Approve the purchase with Dover and Company for \$2,456 for safety lights for the Public Services Department, Facilities Division.
12. Approve the purchase with Garpiel Landscaping for \$8,250 for FY 2023, and pending budget approval for FY 2024 and FY 2025, for the professional services associated with the design, installation, purchase, and removal of Christmas lights at City Hall and the Public Services Building for the Public Services Department, Facilities Division.
13. Approve the purchase with MTech Company for \$608,385 for a 2022 Global M3EV Electric Street Sweeper, as specified, for the Streets Division. Further, approve the acceptance of the grant agreement with the Michigan Department of Environment, Great Lakes and Energy for \$425,869.48.
14. Approve the purchase with Carrier and Gable, Inc., a sole source, for \$11,233 for two Driver Feedback Signs for the Public Services Department, Traffic Maintenance Division.
15. Approve the annual purchase with Maurer Textile Rental Services for an amount not to exceed \$3,600 for FY 2023; and pending budget approval for FY 2024 for the annual rental supplies for the Andersen Enrichment Center.
16. Adopt the resolution to approve the Member Agreement with Mid-Michigan Waste Authority for the Public Services Department, Streets Division.
17. Approve to increase the blanket purchase order with various vendors by \$22,000, for a new total of \$75,000, for vehicle parts for the Public Services Department, Motor Pool Division.
18. Approve to increase the blanket purchase order with Bushey Radiator and Auto Glass by \$2,000, for a new total of \$3,995, for vehicle repair services for the Public Services Department, Motor Pool Division.
19. Approve the purchase with TDE Enterprises, Inc. for \$16,117 for compost grinding services for the Public Services Department, Streets Division.
20. Approve the purchase with GW Heating and Air Conditioning Company, Inc. for \$23,564 for the HVAC system for the Public Works building for the Public Services Department, Facilities Division.

21. Approve the purchase with System Specialties, Co., a sole source, for \$15,978 for two Rotork actuators for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
22. Approve the purchase agreement with Kerr Pump and Supply for \$331,650 for replacement of raw sewage pump No. 5 for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

**BOARD/COMMISSION/COMMITTEE REPORTS:**

**APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:**

1. Approve the Council reappointment of Valerie Toney to the Human Planning Commission with a term to expire December 31, 2024.
2. Approve the City Manager's reappointment of Adam Tompa to the Downtown Development Authority with a term to expire December 31, 2026.
3. Approve the City Manager's reappointment of Mary Malocha to the Brownfield Redevelopment Authority with a term to expire December 31, 2025.
4. Approve the Mayoral appointment of Chas Bruske to the Saginaw Economic Development Corporation with a term to expire June 30, 2024.

**ORDINANCE INTRODUCTION:**

**ORDINANCE CONSIDERATION AND ADOPTION:**

1. An ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.543 "Action of the Commission Regarding Historic Resources Threatened with Demolition by Neglect," of the City of Saginaw Code of Ordinances, O-204.

**RESOLUTIONS:**

**UNFINISHED BUSINESS:**

**MISCELLANEOUS BUSINESS:**

**ADJOURNMENT:**

Timothy Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.85

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, OCTOBER 10, 2022, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council member Williams led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Lamar-Silvia, Reggie Williams, Annie Boensch, Michael Balls, Autumn Scherzer, William Ostash, George Copeland, and Brenda Moore: 8. Council Members absent: Michael Flores: 1.

ANNOUNCEMENTS

Clerk Janet Santos announced that those wanting to vote absentee for the November 8 General Election can do so now. Ballots are available at the Clerk's Office during regular business hours.

PUBLIC INPUT

Members of the Public that addressed the Council: Audrey Searles, Tracy McCloskey, Anna Patton, Chris Pryor, Rev. Hurley Coleman, Mark Paxton, Carly Hammond, Denita Dorsey, and Tarsha Works.

*Council Member Flores entered the meeting at 6:54 p.m.*

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Ostash, Flores, Copeland, Lamar-Silvia, Williams, Boensch, Scherzer, Balls, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. Exceptions were made to items #2, 3, and 4. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the September 26, 2022 special and regular council meeting minutes.
2. Approve the amendments to the FY 2023 Approved Budget to recognize changes that have occurred during the August period.
3. Approve the Independent Contractor Agreement with Allen Rabideau for Environmental Investigation, Cleanup, and Blight Remediation Services for \$99,040 through December 31, 2024 for the Department of Neighborhood Services and Inspections, Inspections Divisions.

4. Approve the first amendment to the Research Agreement with Michigan State University for the Police Department.
5. Approve the purchase with Bay Glass Company for \$3,775 for windows for the Police Department.
6. Approve the increase to blanket purchase orders by \$15,000, for a new total of \$41,600, for vehicle parts for the Public Services Department, Motor Pool Division.
7. Approve the purchase with Signature Ford Lincoln for \$152,272 for three 2023 Police Interceptor Utility Vehicles for the Police Department.
8. Approve the purchase with Shults Equipment, LLC for \$2,241 for salter equipment parts for the Public Services Department, Garage Operations Division.
9. Approve the blanket purchase with Summit Companies for \$2,200 for fire extinguisher assessment for the Public Services Department, Maintenance and Service Division.
10. Approve the proposed traffic and regulation changes for the Public Service Department, Engineering Section of the Right of Way Division.
11. Approve the agreement with Optimization Solutions Environmental, LLC for \$10,000 for FY 2023; and pending budget approval for FY 2024 for computer model technical support for the Water and Wastewater Treatment Services Department, Water Treatment Division.
12. Approve the purchase with Cincinnati Valve Company for \$4,365 for a 12" flushing valve for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item #2 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to approve the consent agenda item #3 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Ostash to approve consent agenda item #4 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

#### BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Balls reported updates regarding MBS International Airport projects.

#### RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Williams to adopt a resolution adopting the 2022 City Master Plan. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Scherzer, Ostash, Copeland, Williams, Boensch, Moore

Nays: Flores, Lamar-Silvia

Absent: None

Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Williams to adjourn the meeting at 7:56 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC  
City Clerk

# Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY  
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256  
Compliance: Voluntary  
Penalty: Permit will not be issued

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

#22-07

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks  Articles Pyrotechnic  Display Fireworks

Public Display  Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT: Wolverine Fireworks Display, Inc. ADDRESS OF APPLICANT: 205 W. Seidlers Rd., Kawkawlin, MI 48634 AGE (18 YEARS OR OLDER) OF APPLICANT: N/A

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER: Jennifer Campau ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER: Same

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT): ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT): TELEPHONE NUMBER: 989-662-0121

NAME OF PYROTECHNIC OPERATOR: Raymond Meyer ADDRESS OF PYROTECHNIC OPERATOR: 7183 Dutch Rd., Saginaw, MI 48609 AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR: 21+

NO. YEARS EXPERIENCE: 35+ NO. DISPLAYS: 100+ WHERE: Throughout MI, WI and IA

NAME OF ASSISTANT: Chris Roenicke ADDRESS OF ASSISTANT: 15 Valentince Ct., Saginaw, MI 48603 AGE OF ASSISTANT (18 YEARS OR OLDER): 18+

NAME OF OTHER ASSISTANT: Tim Roenicke ADDRESS OF OTHER ASSISTANT: 7885 Una Dr., Saginaw, MI 48609 AGE OF OTHER ASSISTANT (18 YEARS OR OLDER): 18+

EXACT LOCATION OF PROPOSED DISPLAY: Ojibway Island, Saginaw, MI

DATE OF PROPOSED DISPLAY: 11/18/22 RD 11/19/22 TIME OF PROPOSED DISPLAY: 8:30 PM

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT): \$10,000,000 NAME OF BONDING CORPORATION OR INSURANCE COMPANY: The Partners Group Ltd.

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY: 11225 SE 6th St. Suite 110, Bellevue, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
Up to 6	1" - 2.5" Multi-Shot Cakes, 1.3G, UN0334
Up to 474	3"-5" Aerial Shells, 1.3G, UN0334

SIGNATURE OF APPLICANT: *Jennifer Campau* DATE: September 30, 2022



## 2022 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this Legislative Body of City, Village or Township Board.
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*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes)		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.	
<input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks		PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
<input type="checkbox"/> Public Display <input type="checkbox"/> Private Display			
<input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes			
NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.			AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Pride in Saginaw			
ADDRESS PO Box 872, 101 N. Washington, Saginaw, MI 48606			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)  See attached proposal			
EXACT LOCATION OF DISPLAY OR USE Ojibway Island, Saginaw, MI			
CITY, VILLAGE, TOWNSHIP Saginaw		DATE 11/18/22 RD 11/19/22	TIME 8:30 PM
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			AMOUNT \$10,000,000.00

Issued by action of the Legislative Body of a	
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____	
_____ (Signature and Title of Legislative Body Representative)	

**\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\***





**From:** Timothy Morales, City Manager  
**Subject:** September Budget Adjustment  
**Prepared by:** Yolanda M. Bland, Office of Management and Budget

**Manager's Recommendation:**

I recommend approval of the amendments to the 2022/2023 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of September as well as the carry forward of purchase orders into the 2023 Approved Budget.

**Justification:**

The 2022/2023 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2023 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for September, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$245,218, from \$40,830,074 to \$41,075,292.

- A budget adjustment is needed to reflect the encumbrance of funds from the prior year in the amount of \$229,805. Projects that will continue from the previous fiscal year will be realized in the Department of Public Services. These projects include surveying of the City of Saginaw boundary, Wickes Park Drive Conversion Construction Engineering Services, Decorative Streetlights Poles, and the Saginaw River walk – Iron Belle through Wickes Park. An appropriation of fund balance will be utilized to offset these expenditures.
- A budget adjustment is required to recognize the donations received for the Fire Department in the amount of \$1,850. These revenues will be realized in the General Fund Revenues, Fire Donations Account No. 101-0000-674.0010. To offset the increase in revenues will be the same increase to Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.
- A budget adjustment is required to allocate \$13,564 in an Operating Transfer to the Public Works Building Fund to assist in the purchase of a HVAC. This will replace a 15+ year old unit that has exceeded its useful life and is currently inoperable. Expenditures will be recognized in the Other General Fund Expenditures, Operating Transfers – Public Works Building Account No. 101-

9660-999.641. To offset this increase in expenditures will be an appropriation of available fund balance.

The Major Streets Fund (202) should be increased from \$9,146,412 to \$10,167,929. This represents a \$1,021,517 increase. This amendment reflects the encumbrance of funds from the prior year. Council approved projects that will continue from the previous fiscal year are – various engineering and design services projects for Hancock & Adams, Adams/Cass: Michigan to Niagara, Wickes Park Trail Final Design, Sheridan Avenue Resurfacing Project design, 17<sup>th</sup> Street Reconstruction, Iron Belle Trail North Connector Scoping, Office Tech Services – Mackinaw (Alexander to Hamilton) Reconstruction, Holland Avenue Bridge Improvements, Genesee Avenue Bridge Rehabilitation, Wheeler Road Reconstruction, Genesee Avenue 2022 Bridge Maintenance, additional Traffic Engineering Services, M-46 Pump Station at CSX, 2022 Routine Bridge Inspections, E Holland and E Remington Concrete Repairs, Inspection & Office Tech Services – Genesee Bridge Scour Revetment, Lapeer Avenue Reconstruction, W. Holland & Remington Reconstruction, Johnson Street Bridge Maintenance, and Saginaw River walk – Iron Belle through Wickes Park, An appropriation of fund balance will be utilized to offset these expenditures.

The Local Streets Fund (203) should be increased from \$1,946,806 to \$1,965,288. This represents an \$18,482 increase. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – design services for Wadsworth Avenue Staking and Reconstruction, Meredith Street Reconstruction, and 12<sup>th</sup> Street Construction Staking (Perkins to Janes). An appropriation of fund balance will be utilized to offset these expenditures.

The Community Development Block Grant (275) should be increased from \$2,521,938 to \$2,973,600. This represents a \$451,662 increase. This increase is needed to carry forward purchase order 0513186 to Rohde Bros Excavating, Inc. for the Lapeer Avenue Reconstruction in the amount of \$82,200. This purchase order is shared with the Major Street Fund, Sewer and Water Operations and Maintenance Fund. In addition, a carry forward of funds is also required for demolition services in the amount of \$369,462. Expenditures will be recognized in this fund's Special Project Division, Special Project Account No. 275-6511-821.000 for \$82,200 and Demolition Services for \$369,462. To offset the increase in expenditures will be a carry forward of program income.

The American Rescue Plan Act (ARPA) Grant Fund (285) should be increased from \$15,056,499 to \$15,239,015. This represents an \$182,516 increase. This increase is to cover the matching portion of the Great Lakes and Energy (EGLE) grant for the purchase of an Electric Street Sweeper. Expenditures will be recognized in this fund's Revenue Replacement Division, Vehicles Account No. 285-1783-982.000. To offset this increase in expenditures will be the same increase to the Other Federal Grants – ARPA Account No. 285-0000-528.003.

The Capital Project Fund (401) should be increased from \$836,450 to \$1,156,195. This represents a \$319,745 increase to the fund. This increase is to carry forward purchase order 0513175 to Champagne & Marx Excavating for the Andersen Enrichment Center

Parking lot that was approved by city council on April 4, 2022. Expenditures will be recognized in this fund's Parking Operations Division, Repair and Replacement Account No. 401-3868-974.000 for \$316,745. These expenditures will be offset by an appropriation of available fund balance.

In review of the Sewer Operations and Maintenance Fund (590), it is recommended that this fund should be increased by \$680,709, from \$24,495,840 to \$25,176,549. This amendment continues to reflect the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – Office Tech Services – Mackinaw (Alexander to Hamilton) Reconstruction, Wheeler Road Reconstruction Design, M-46 Pump Station at CSX Railroad, E. Holland & Remington Construction Staking, Wadsworth Avenue Reconstruction, Lapeer Avenue Reconstruction, 17<sup>th</sup> Street Reconstruction and Design, Interjurisdictional Flow Evaluation, Well Installation & Groundwater Monitoring, Sanitary Sewer Rate Study, concrete repairs to Pump Station #4, SCADA Upgrades – Phase II, River Crossing study and report, Westinghouse Overload Board, Mechanical Seal, Front head 24" pump, and SCADA Remote and Main Network Switch Upgrades. An available appropriation of retained earnings will offset the fund's increase.

In review of the Water Operations and Maintenance Fund (591), it is recommended that this fund should be increased by \$4,674,726, from \$39,255,507 to \$43,930,233. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – the Kochville Pump Station Phase II Improvements, SCADA Upgrades Phase II, WTP High Service Pump Station Agreement, West Solarbee Removal from Kochville, WTP Train Shed Area Repairs, Design Services – Elevated WTR Tower Storage Tank, Lead and Copper Analysis, WTP Masonry Repairs, SCADA Main Network Switch Upgrade, Portsmouth Road Transmission Main Auxiliary Loop, Office Tech Services – Mackinaw (Alexander to Hamilton) Reconstruction, Wheeler Road Reconstruction Design, Lead Service Lines Replacement Project, Wadsworth Avenue Reconstruction, Water Model Analysis, Lapeer Avenue Reconstruction, Jefferson Avenue Reconstruction, Sheridan Avenue Resurfacing Project Design, and 17<sup>th</sup> Street Reconstruction Design. An available appropriation of retained earnings will offset this fund's increase.

The Public Works Building Fund (641) should be increased from \$536,209 to \$549,773. This is an increase of \$13,564. This increase is to reflect the purchase of the HVAC. This will replace a 15+ year old unit that has exceeded its useful life and is currently inoperable. Expenditures will be recognized in this fund's Repair and Replacement Account No. 641-4439-974.000. To offset this increase in expenditures will be an increase to this fund's Charge for Services Account No. 641-0000-675.000 from the General Fund.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Saginaw Shiawassee Habitat for Humanity 2<sup>nd</sup> Contract Amendment to the Program Year 2020-2021 HOME Agreement

**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the Second Contract Amendment to the Subrecipient HOME Agreement for Program Year 2020-21 with Saginaw Shiawassee Habitat for Humanity for the rehabilitation of 2428 North Bond Street.

**Justification:**

On September 14, 2020, Council approved the HOME Agreement with Saginaw Shiawassee Habitat for Humanity (Habitat) for \$200,000.00 without addresses because at the time they were not known. Habitat is prepared to use \$115,201.00 of the original allocation to rehabilitate 2428 North Bond Street.

The first amendment was approved by City Council on September 27, 2021 for the rehabilitation of 1702 Brown Street. The total amount used of the original allocation was \$44,000.00. Habitat must complete this second project by June 30, 2024. The original Agreement outlines the HOME Program, which includes the purchase of materials for rehabilitation of properties and operation expenses.

I approve the second amendment as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** 2022-2023 Byrne Justice Assistance Grant Interlocal Agreement  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend approval of the Interlocal Agreement with County of Saginaw for administration of the 2022-2023 Byrne Justice Assistance Grant and distribution of proceeds for the Police Department.

In addition, a budget adjustment should be completed to increase the Department of Justice – JAG Fund, JAG 2022 Grant Account No. 263-0000-501.056 from \$0 to \$35,334. To offset the increase in revenues will be an increase to the DOJ – JAG Fund, JAG 2022 Division, Vehicle Account No. 263-3345-982.000 by the same amount.

**Justification:**

The City of Saginaw (City) and the County of Saginaw (County) are required to enter into an Interlocal Agreement (Agreement) prior to the disbursement of funds for the Byrne Justice Assistance Grant (JAG). The Agreement sets forth the rights and obligations of the parties. The City and County have negotiated the division of the JAG funds. Pursuant to the terms of the Agreement, the County will serve as facilitator and fiduciary of the \$70,677 grant funds. The County shall allocate \$35,333 toward the purchase of patrol vehicles, equipment for vehicles, and equipment for the purpose of sustaining the delivery of basic law enforcement services. The City shall allocate \$35,334 toward the purchase of patrol vehicles and equipment for patrol vehicles for the purpose of sustaining the delivery of basic law enforcement services.

I have approved the Agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Mid-State Health Network Treatment and Prevention Services Grant and Budget Adjustment

**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend the approval of the Mid-State Health Network Treatment and Prevention Services Grant for \$57,376 for the Police Department.

It is also recommended that a budget adjustment be completed to increase the Saginaw (TAPS) Fund, Saginaw County Revenue Account No. 265-0000-674.003 from \$5,000 to \$48,032. To offset this increase in revenues will be an increase to the Saginaw TAPS Fund Overtime Account No. 265-3325-704.000 by \$43,032 for the FY 2023 budget.

**Justification:**

Treatment and Prevention Services (TAPS) funding covers expenses for police officers to provide educational and outreach services in efforts to promote the prevention and reduction of substance abuse in high risk and underserved populations. Prevention services will be extended to the community at large in partnership with local, regional, and state resources (schools, churches, youth organizations, etc.). The total amount of the agreement is for \$57,376 in which \$43,032 will be designated for FY 2023 (October 1, 2022 through June 30, 2023) and \$14,344 will be designated for FY 2024 (July 1, 2023 through September 30, 2023).

This grant agreement is subject to my approval as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** CAN Council Agreement for Professional Services  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend the approval of the Agreement for Professional Services with the Child Abuse & Neglect Council for the Police Department.

**Justification:**

The CAN Council has been heavily involved with the development of the Saginaw Police Department’s Victim Services Unit since the unit’s inception. With the approval of this professional services agreement, the CAN Council will continue to place one of their trained Victim Advocates at the Police Department, as a contracted employee. The advocate works as the Victim’s Services Specialist, coordinating with detectives, officers and victims of crime to better serve the citizens of the City of Saginaw. This agreement is for October 1, 2022 to September 30, 2023. All costs associated with this contracted position will be paid through the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – FY 22 Byrne Discretionary Community Project Funding Grant approved by City Council on September 12, 2022.

I have approved the agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.



**From:** Timothy Morales, City Manager

**Subject:** Project Safe Neighborhoods Grant

**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager's Recommendation:**

I recommend the approval of the Project Safe Neighborhoods Sub-Recipient Grant Contract with the Saginaw Community Foundation. The City's portion of the grant is \$206,039 over a four-year period.

It is also recommended that the General Fund Revenue's Other Federal Grant Account No. 101-0000-501.050 should be increased from \$11,627 to \$67,040 as follows: \$55,413 in Fiscal Year 2023; and upon approval, \$67,000 in FY 2024; \$67,000 in FY 2025; and \$16,626 in FY 2026. This increase is due to the City receiving a grant from the Department of Justice that will fund law enforcement operations in reducing violent gang and gun crimes. To offset the increase in revenues, the Community Public Safety – Police, PSN Grant Division, Billable Overtime Account No. 101-3510-704.001 should be increased by the same and as follows: \$55,413 in FY 2023; \$67,000 in FY 2024; \$67,000 in FY 2025; and \$16,626 in FY2026.

**Justification:**

Project Safe Neighborhoods is an initiative to reduce gun and gang violence in America, focusing on "hot spots" identified through crime analysis. Funds from this grant will be utilized to schedule overtime details where officers will function as School Resource Officers (SROs). SROs will work in conjunction with school administration and leadership to help address issues of bullying, truancy, drug abuse, physical abuse, neglect, and other forms of emotional trauma that could predispose children to drop out of school and/or commit violent offenses. SROs will work closely with partner agencies to link students and their families with appropriate support channels.

I have approved the agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** KSS Enterprises Blanket Purchase Order Increase  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend the approval of an increase to blanket purchase order number 513781 with KSS Enterprises by \$2,500, for a new total of \$3,501, for janitorial supplies for the Police Department, Support Services Division.

**Justification:**

Due to the ongoing challenges of Covid-19, cleaning and disinfecting supplies utilized by Police Department janitorial staff are being depleted at a quicker rate than anticipated. The rapid rise of inflation has further compounded the fund’s shortage. Increase of the purchase order will ensure the janitorial staff continues to have the required supplies to properly perform their duties.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Building Management, Cleaning Supplies, Account No. 101-3514-735.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** PowerDMS Software Add-on Service Agreement  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend the approval of the PowerDMS Software Add-on Service Agreement with PowerDMS, Inc., for \$5,780 for FY 2023, \$5,911 for FY 2024 and \$7,371 for FY 2025 for the Police Department.

**Justification:**

On December 20, 2021, City Council approved the PowerDMS Software as a Service Agreement with the Saginaw Police Department (SPD). This service began January 1, 2022, is scheduled to expire on December 31, 2024, and contains an option for renewal. The PowerDMS Software Add-on Service Agreement (Agreement) outlines a 26-month subscription add-on of PowerFTO and PowerTime to the current internet-based document hosting software subscription for \$5,780.00 for the remainder of Year-1 FY 2023, \$5,910.56 for FY 2024, and \$7,370.82 for FY 2025.

PowerDMS, Inc. is the sole-source provider of the PowerDMS platform and its services. PowerDMS is currently utilized by over 4,000 organizations, including SPD. The Michigan Association of Chiefs of Police recommends PowerDMS for its dependability, scope, and ease of use, and requires it for the process of becoming an accredited law enforcement agency. Accreditation will provide SPD more opportunities for federal grant awards; many federal grants require applying agencies to be accredited and others are adopting that requirement.

The total cost in the Year-1 payment contains a one-time implementation fee of \$4,140.00 to build the PowerFTO and PowerTime features into the PowerDMS subscription service currently in use by SPD, and also includes online training, documentation, and support for the new features.

The current subscription allows SPD to create, edit, organize, manage, and electronically distribute its policies and procedures, in addition to other often used or updated documents, from a secure cloud-based website. Key features include automatic workflows, digital signature capture and tracking, side-by-side comparison options, and analytics for compliance review and advanced reporting.

The PowerFTO annual subscription will provide an agency-wide license for an unlimited number of programs which include; secure storage on MS Azure Gov servers, mobile accessibility, email notifications, unlimited late form and trainee performance alerts, ongoing training resources, ongoing software updates, access to industry partnerships, and ongoing support and maintenance.

The PowerTime annual subscription provides staff scheduling capabilities to include public safety scheduling, rotations, time off, calendar editor, email notifications, payroll export, a digital staffing board, and ongoing support and maintenance.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Building Management, Operating Services, Account No. 101-3514-805.000.

I have approved the Agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Overhead Garage Door Safety Stop & Go Lights  
**Prepared by:** Jay Gustin, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with Dover & Company for \$2,456.00 to furnish and install safety stop & go lights for the Public Service Department, Facilities Division.

**Justification:**

On September 7, 2022, the Facilities Divisions received a quote for the installation of stop & go safety lights to be added to the main entrance and exit overhead doors on the Public Works Parking Garage. This garage holds all of the large equipment used on a daily basis with many vehicles passing thru each day. This safety feature will help eliminate future damage caused by vehicle impact. Dover & Company specializes in overhead door work of this type and is the City's contracted service provider. The following is a tabulation of the quote received:

<b><u>Vendor</u></b>	<b><u>Cost</u></b>
Dover and Company Flint, MI	\$2,456.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance, Repairs & Replacement Account No. 202-4651-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Christmas Lights for City Hall and Public Services  
**Prepared by:** Jay Gustin, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with Garpiel Landscaping for \$8,250 for FY 2023, and pending budget approval for FY 2024 and 2025, for the professional services associated with the installation of Christmas Lights for the Public Services Department, Facilities Division.

**Justification:**

The Public Services Department received a quote for the installation, removal and storage of Christmas Lights for City Hall for \$6,000 and the Public Services Building for \$2,250, for a total of \$8,250 for both buildings. Garpiel Landscaping is a specialist in this field for the Saginaw area. This is an extension of the prior contract approved by council on October 8, 2018. All lights will be LED and on timers from dusk to dawn.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 \$6,000, Public Works Building Fund, Operating Services Account No. 641-4439-805.000 \$2,250 and pending budget approval, will be budgeted in these accounts for FY 2024 and 2025.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Replacement Electric Street Sweeper  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of a purchase with MTech Company for \$608,384.97 for a 2022 Global M3EV Electric Street Sweeper equipped as specified for the Streets Division.

Furthermore, I recommend the acceptance of a grant agreement with the Michigan Department of Environment, Great Lakes and Energy (EGLE) in the amount of \$425,869.48, covering 70% of the cost, for the qualified purchase of a replacement Global M3EV Electric Street Sweeper for \$608,384.97.

**Justification:**

In October 2021, the City was notified of an opportunity to apply for funding from the Michigan Department of Environment, Great Lakes and Energy (EGLE) Fuel Transformation Program Part 1 Round 3. This program was designed to replace qualifying diesel vehicles and improve air quality in Michigan.

In January 2022, an application was provided to EGLE for fund matching to cover 70% of the cost of a Global M3EV Electric Street Sweeper for \$608,384.97 as a replacement for a diesel powered 2005 Elgin sweeper, which per the terms of the grant agreement will have the engine and frame permanently decommissioned. This application was approved for \$425,869.48 and this council communication accepts the grant with EGLE. With the EGLE Grant funding, the actual cost of this purchase to the city is a net \$182,515.49.

MTech and Global are our current supplier of street sweepers, and Global offers the only Heavy-Duty Plug-In 100% Electric Drive Rechargeable Electric Sweeper in the USA. This purchase will be made using Sourcewell Contract 093021-GEP.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division, Vehicles Account No. 590-4840-982.000 in the amount of \$425,869.48 and in the American Rescue Plan Act Fund, Revenue Replacement Division, Vehicles Account No. 285-1783-982.000 in the amount of \$182,515.49.

The Agreement is approved by me as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Purchase of Two Driver Feedback Signs  
**Prepared by:** Joseph Nugent, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with Carrier and Gable, Inc. for \$11,233.00 for two Driver Feedback Signs for the Public Services Department, Traffic Maintenance Section.

**Justification:**

On May 11, 2022, a quote was received from Carrier and Gable Inc. for two Driver Feedback Signs (Solar/Digital Speed Signs). Carrier and Gable, Inc. is a sole source provider for this equipment. The Traffic Maintenance Section maintains and installs the traffic regulatory signs throughout the City of Saginaw. This equipment will be permanently placed on Warwick Street in an attempt to assist and forestall citizens from speeding. If the signs are successful in slowing speeds, the City may budget and purchase additional signs to be utilized on other residential, local streets, with a documented speeding problem.

Warwick Street was chosen as the initial location for the installation because traffic studies conducted over the last three decades, have shown that this residential, local street has an 85<sup>th</sup> percentile speed of 35 MPH or more. The speed limit on Warwick Street is 25 MPH. A street with a 25 MPH speed limit is considered to have a documented speeding problem when the 85<sup>th</sup> percentile speed is greater than 32 MPH.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Local Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 203-4621-742.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.



**From:** Timothy Morales, City Manager  
**Subject:** Textile Rental Services  
**Prepared by:** Lori Rittenberry, Public Services Department

**Manager's Recommendation:**

I recommend the approval of an annual purchase with Maurer Textile Rental Services for an amount not to exceed \$3,600.00 for FY 2023: and pending budget approval for an annual amount not to exceed \$3,600.00 for FY 2024 for linen and mat rental supplies for the Andersen Enrichment Center.

**Justification:**

On July 12, 2022, the Andersen Enrichment Center received a sole bid for as-needed items including linens, towels, and mats. Items specified in the bid package are itemized and priced individually.

The Andersen Enrichment Center holds approximately 220 functions per year that require services for napkins, table linens, towels and floor mats.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Andersen Enrichment Center Operations Fund, Andersen Enrichment's Operating Services Account No. 236-7540-805-000 for FY 2023 and FY 2024, pending budget approval.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** MMWA Member Agreement  
**Prepared by:** Phillip Karwat, Public Services Department

**Manager's Recommendation:**

I recommend that the Member Agreement with the Mid Michigan Waste Authority ("MMWA") be approved for the Public Services Department, Streets Division.

**Justification:**

The Mid Michigan Waste Authority ("Authority") was originally incorporated under the Act 233 of the Michigan Public Acts of 1954, by nine Saginaw area communities in 1991, including the City of Saginaw, in order to provide solid waste services to its member communities. Since 1991, the Authority has expanded its membership to include 34 member communities representing approximately 69,000 households.

In order to provide solid waste services to its Members, the Authority has entered into a series of service contracts which cover curbside collection and trash disposal, processing of recyclables and composting of yard waste. The existing agreement with the Authority and its vendors for services is due to expire December 31, 2022. January 11, 2022 MMWA released and issued request for proposals ("RFP") for all services required to support the needs of the Authority members. Through an extensive review and interview process, all members of the Authority were able to review each of the proposals and make decisions based on service type and costs associated with each service that may best serve its community. The executive team of the Authority narrowed the vendors down to two options that included Priority Waste or Waste Management. Priority Waste submitted a proposal to provide manual trash collection services, similar to our current collection services. Waste Management's proposal involved a change to carted collection services. The City chose Priority Waste manual services over Waste Management cart collection with an estimated savings to the City over the next 10 years of over \$5,100,000.

The Authority shall administer and provide the Services set forth in the Service Contracts for a term of ten (10) years. The term of this Member Agreement shall be from January 1, 2023 through December 31, 2032.

At this time, the City only wishes to continue its services related to trash collection and disposal and recyclables processing. At any time that the City feels it's in its best interest to have yard waste and recycling collection provided with the vendors as part of the Authority, it may choose to do so. These services are currently being provided by City staff and resources.

A resolution to approve the Agreement appears under the regular order of business.

The Agreement is approved by me as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager, and this council communication is for informational purposes of the resolution to be adopted.

## CONTINUE SERVICES WITH MID MICHIGAN WASTE AUTHORITY

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS**, the City of Saginaw has been a member of the Mid Michigan Waste Authority (Authority) since 1991; and

**WHEREAS**, since the commencement of its membership in the Authority, the contracts under which the Authority provides solid waste services have been amended, extended and/or replaced by new contracts; and

**WHEREAS**, the City of Saginaw desires to continue to receive Member Services under the solid waste services agreements commencing January 1, 2023.

**NOW, THEREFORE BE IT RESOLVED**, the Council for the City of Saginaw approves The Member Agreement with Mid Michigan Waste Authority, together with the contracts for solid waste services under said Agreement, are hereby approved in all respects.

**BE IT FURTHER RESOLVED**, the City of Saginaw shall include in its budget the sum or sums necessary each year to meet the payment(s) due the Authority for elected solid waste services rendered and its pro rata share of administrative costs based upon the number, provided by the City of Saginaw, of household units that shall be served in each individual member community.

Ayes:  
Nays:  
Absent:

## RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 24, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, MiPMC/MMC  
City Clerk

**From:** Timothy Morales, City Manager  
**Subject:** Increase Blanket Purchase Orders – Vehicle Repair Parts  
**Prepared by:** Don Riley, Public Services Department

**Manager’s Recommendation:**

I recommend the approval to increase blanket purchase orders listed below by \$22,000, for a new total of \$75,000, for vehicle parts for the Public Services Department, Motor Pool Division.

**Justification:**

In FY 2023, the purchase orders listed below were issued to the vendors in the amount of \$53,000. The City’s Municipal Garage requires parts from these vendors for various repairs from July 1, 2022 to June 30, 2023.

In FY 2022, the Garage spent \$14,373.89 on parts from Interstate Truck Source. In the current fiscal year, we have spent \$28,055.77 leaving a balance of \$2,944.23. One of the Street Division’s four Refuse Trucks is out of service with a coolant leak that requires parts from this vendor for repairs.

In FY 2022, the Garage spent \$16,673.84 on parts from Meekhof. In the current fiscal year, we have spent \$15,778.15 leaving a balance of \$4,721.66. The Garage purchases tires for all equipment used by multiple divisions. Tires become worn or can become damaged through day to day operations. Having them in stock allows for quick repairs and limits down time in emergencies.

In FY 2022, the Garage spent \$1,604.49 on parts from Michigan Truck Equipment. In the current fiscal year, we have spent \$806.84 leaving a balance of \$693.16. The Garage purchases parts for heavy equipment used by the Streets and Maintenance and Service Divisions. Plow Trucks are being prepped and parts will be needed to complete them before winter.

There are no feasible means to predetermine what services will be needed. The Motor Pool Division purchases parts throughout the year to keep the City’s fleet running. This is a 365-day operation and these vehicle parts are needed on a continual basis. The Garage Division’s personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total</u>
513879	Interstate Truck Source	\$31,000	\$15,000	\$46,000
513885	Meekhof Tire Sales	\$20,500	\$ 6,000	\$26,500
513888	Michigan Truck Equip.	<u>\$ 1,500</u>	<u>\$ 1,000</u>	<u>\$ 2,500</u>
	<b>Total:</b>	\$53,000	\$22,000	\$75,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$75,000, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001 \$75,000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Increase Blanket Purchase Orders – Vehicle Repair Services  
**Prepared by:** Don Riley, Public Services Department

**Manager’s Recommendation:**

I recommend the approval to increase blanket purchase order 513833 to Bushey Radiator and Auto Glass by \$2,000, for a new total of \$3,995, for vehicle repair services for the Public Services Department, Motor Pool Division.

**Justification:**

In FY 2023, the purchase order listed below was issued to Bushey Radiator and Auto Glass in the amount of \$1,995. The City’s Municipal Garage requires the services of this vendor for various repairs from July 1, 2022 to June 30, 2023.

In FY 2022, the Garage spent \$1,369.90 on services from Bushey Radiator and Auto Glass. In the current fiscal year, we have spent \$1,369.90 leaving a balance of \$430.10. One of the Maintenance and Service Division’s three sewer jets needs a windshield from this vendor.

There are no feasible means to predetermine what services will be needed. The Garage Division’s personnel obtain price quotes for services awarding purchases to the lowest and best vendor for each item. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
513833	Bushey Radiator and Auto Glass	<u>\$1,995</u>	<u>\$2,000</u>	<u>\$3,995</u>
	<b>Total:</b>	\$1,995	\$2,000	\$3,995

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$3,995.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Purchase of Compost Grinding Services  
**Prepared by:** Brett Reid, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with TDE Enterprises, Inc. for \$16,116.15 for compost grinding services for the Public Services Department, Streets Division for FY 2023.

**Justification:**

On June 7, 2021, City Council approved a three year purchase with I.E., LLC for compost grinding services for FY 2022–FY 2024 at a unit cost of \$2.10 / cyd. Due to health reasons, I.E., LLC has stated that they cannot complete the compost grinding for this fiscal year. The Street Division solicited quotes from two other companies for the grinding of 5,372.05 cyds of compost for this fiscal year. One quote was received from TDE Enterprises, Inc. the other company did not respond. TDE Enterprises has performed this work for the City in the past. The following is a tabulation of the quote received:

TDE Enterprises, Inc.	\$3.00 / cyd
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This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Composting Division's Operating Services Account No. 226-4587-805.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.



**From:** Timothy Morales, City Manager  
**Subject:** Replacement of the Public Works HVAC  
**Prepared by:** Jay Gustin, Public Services Department

**Manager’s Recommendation:**

I recommend the approval of a purchase with GW Heating & Air Conditioning Company, Inc. for \$23,564.00 to replace the HVAC system for the Public Works Building, for the Public Services Department, Facilities Division.

**Justification:**

On October 6, 2022 two quotes were received to replace the rooftop HVAC unit for the Public Works Building. The current unit for the building is over 15 years old and has exceeded its useful life and is currently inoperable. The replacement includes: removal and disposal of the old unit, furnish and install the new unit, all inspections and communication with our Energy Management Company for the transfer of all controls. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Costs</u>
GW Heating & Air Conditioning Company, Inc. Saginaw, MI (in-city)	\$ 23,564.00
MJ Mechanical, Inc. St. Charles, MI	\$ 37,700.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, Repairs and Replacement Account No. 641-4439-974.000 for \$13,564 and the Major Streets Fund, Streets Administration Division Repairs and Replacement Account No. 202-4650-974.000 for \$2,500 and the Rubbish Collection Fund, Administration Division Repairs and Replacement Account No. 226-4581-974.000 for \$2,500 and the Water Operations and Maintenance Fund, Maintenance and Service Division Repairs and Replacement Account No. 591-4721-974.000 for \$2,500 and the Sewer Operations and Maintenance Fund, Maintenance and Service Division Repairs and Replacement Account No. 590-4821-974.000 for \$2,500.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Rotork Actuator Replacement  
**Prepared by:** John Frollo, Water and Wastewater

**Manager's Recommendation:**

I recommend approval of a purchase with System Specialties Co., a sole source, in the amount of \$15,978.00 for two Rotork actuators for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

**Justification:**

On September 23, 2022, a quote was received from System Specialties Co. for two replacement actuators. These actuators are at the end of their service life, and have been scheduled to be replaced in the Division's Capital Improvement Plan.

In the 1990's Wastewater's Treatment and Pumping and Remote Facilities Divisions were automated to include a computer system called the Supervisory Control and Data Acquisition system. In conjunction with this technology upgrade, numerous gates that control flows at the Retention Treatment Basins (RTB's) were retrofitted with electronic actuators to enable remote control capabilities.

Dozens of these Rotork actuators are installed throughout the seven RTB's. Rotork is the leader in actuators and provide decades of uninterrupted reliable service. System Specialties Co. is the manufacturer's representative and the sole source for Rotork.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Raw Sewage Pump No. 5  
**Prepared by:** John Frollo, Water and Wastewater

**Manager's Recommendation:**

I recommend the approval of a purchase agreement with Kerr Pump and Supply for \$331,650.00 for replacement of raw sewage pump No. 5 and its internal components for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

**Justification:**

On February 21, 2022, City Council approved a purchase in the amount of \$265,733.00 for a remanufactured replacement pump from ABBA, a manufacturer of Fairbanks Morse replacement pumps. On September 9<sup>th</sup>, 2022 representatives from ABBA informed the City of Saginaw that due to supply chain issues they would be unable to deliver the replacement pump.

The original approved purchase order was cancelled and on October 10, 2022 a new sole source quote, for a direct replacement pump, was received from Kerr Pump and Supply.

The Wastewater Treatment Plant's six raw sewage pumps, in service since 1950, pump combined raw sewage from fifty feet below ground level into the grit channels several feet above ground level. This change in elevation enables raw sewage to flow hydraulically through the plant without the aid of any additional pumps.

The replacement of this pump is necessary because on October 24, 2021, operations personnel received a fault alarm for raw sewage pump #5. Investigation revealed pump room flooding and catastrophic failure caused by impeller nut failure that shattered the pump casing. Subsequent inspection of the interior sections of the pump casing revealed significant repairs were previously made to this pump. The only option at this time is to replace the pump.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division's Repairs and Replacements Account No. 590-4840-974.000.

I have approved the purchase agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced September 12, 2022, entitled and reading as follows, be taken up and enacted:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 153, "ZONING CODE," OF TITLE XV, "LAND USAGE," BY AMENDING §153.543 "ACTION OF THE COMMISSION REGARDING HISTORIC RESOURCES THREATENED WITH DEMOLITION BY NEGLIGENCE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 153, "Zoning Code," of Title XV, "Land Usage," by amending §153.543 "Action of the Commission Regarding Historic Resources Threatened with Demolition by Neglect," of the City of Saginaw Code of Ordinances, O-204.

**§ 153.543 ACTION OF THE COMMISSION REGARDING HISTORIC RESOURCES THREATENED WITH DEMOLITION BY NEGLIGENCE.**

(A) The Chief Inspector, on their own initiative or upon request from the Commission, may cause a historic resource within a historic district or proposed historic district to be examined to determine if the historic resource is threatened with demolition by neglect.

(1) Upon determining that a historic resource is threatened with demolition by neglect, the Chief Inspector may issue a notice of defects to the property owner stating the defects thereof and allowing thirty (30) days to cure any cited defects. Service of the notice shall be issued in accordance with § 151.134(B) and shall be effective in accordance with § 151.134(C).

(a) If the defects are not cured within thirty (30) days of the notice of defects, or the property owner is unable to show that necessary efforts to cure the defects has begun, the Commission shall conduct a public hearing at which the owner shall be granted an opportunity to show cause as to why the Commission should not make a finding that the historic resource is threatened with demolition by neglect.

(b) A record of the entire proceeding shall be made by tape recording or other means of permanent recording. A transcript of the proceedings or copy of the recording shall be made available to all parties upon request and upon payment of a fee prescribed therefor. Such hearing shall generally be conducted in the manner as provided for in § 151.135(D)-(E) with all parties having the rights therein prescribed.

(c) The Commission may find that a historic resource is being threatened by demolition by neglect if any of the following criteria are met:

- (i) Parts of the resource which are so attached that they may fall and injure members of the public or property.
- (ii) Deteriorated or inadequate foundation.

- (iii) Defective or deteriorated flooring or floor supports of insufficient size to carry imposed loads with safety.
- (iv) Members of walls, partitions or other vertical supports that split, lean or buckle due to defective material or deterioration.
- (v) Members of walls, partitions or other vertical supports that are of insufficient size to carry imposed loads with safety.
- (vi) Members of ceilings, roofs, ceiling and roof supports or other horizontal members which sag, split or buckle due to defective material or deterioration; or that are insufficient size to carry imposed loads with safety.
- (vii) Fireplaces or chimneys which list, bulge or settle due to defective material or deterioration; or are of insufficient size or strength to carry imposed loads with safety.
- (viii) Deteriorated, crumbling or loose exterior plaster or stucco.
- (ix) Deteriorated or ineffective waterproofing of exterior walls, roofs, foundations or floors, including broken windows or doors.
- (x) Defective or lack of weather protection for exterior wall coverings, including lack of paint, or weathering due to lack of paint or other protective covering.
- (xi) Any fault or defect in the resource which renders the same structurally unsafe or not properly watertight.
- (xii) The deterioration of any significant architectural feature of the resource as determined by the commission.
- (xiii) The deterioration or overgrowth of landscape elements that are of historic significance to a resource, or that are endangering the structural stability or waterproofing of a resource.

(B) Upon a finding by the Commission following such hearing that a historic resource within a historic district or proposed historic district is threatened with demolition by neglect, the Commission may do either of the following:

- (1) Require the owner of the resource to repair all conditions contributing to demolition by neglect; and/or
- (2) Have the Chief Inspector issue a municipal civil infraction in accordance with § 153.545.
- (3) If the owner does not make repairs within a reasonable time, the Commission or its agents may enter the property and make such repairs as are necessary to prevent demolition by neglect. The costs of the work shall be charged to the owner, and may be levied by the local unit as a special assessment against the property. The Commission or its agents may enter the property for purposes of this section upon obtaining an order from the Circuit Court.

(C) An owner aggrieved by any decision or order of the Commission under this subsection may appeal the decision or order to a court of competent jurisdiction as provided in § 153.540 by filing a petition within twenty (20) days from the date of service of the decision or order.

(D) The Commission shall first consult with the Chief Inspector for any other violation to be found in the City Code, including Chapter 150 Building Regulations, prior to taking action as provided hereunder.

This ordinance shall become effective November 3, 2022.

Enacted: October 24, 2022.

Yeas:

Nays:

Absent:

## ORDINANCE DECLARED ADOPTED

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Brenda F. Moore  
Mayor

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Janet Santos  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 24, 2022; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

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Janet Santos  
City Clerk