



## **Saginaw City Council Agenda**

1315 S. Washington Avenue  
Council Chambers, Room 205

July 26, 2021

6:30 p.m.

### PRAYER AND PLEDGE OF ALLEGIANCE:

### ROLL CALL:

### ANNOUNCEMENTS:

### PUBLIC HEARINGS:

### PUBLIC INPUT:

*(A list will be provided following submittal deadline.)*

### REMARKS OF COUNCIL:

### REPORTS FROM MANAGER:

### CONSENT AGENDA:

1. Approve the July 12, 2021 regular council meeting minutes.
2. Approve the amendments to the FY 2022 Approved Budget to recognize changes that have occurred during the July period.
3. Approve the agreement with Public Sector Consultants for an amount not to exceed \$10,000 to facilitate the September 17, 2021 Strategic Planning Session and to provide other consulting services for the American Rescue Plan Act grant funds.
4. Approve the HOME Grant Agreement for \$449,489 from the Department of Housing and Urban Development for FY 2022 for the HOME Investment Partnership Program.
5. Approve the HOME Subrecipient Agreements and Memorandum of Understanding for FY 2022 for operating expenses and three specific rehabilitation projects for \$449,489.
6. Approve the Emergency Solutions Grant Agreement for \$184,410 from the Department of Housing and Urban Development for FY 2022.
7. Approve the Emergency Solutions Grant Subrecipient Agreements for FY 2022 to seven specific organizations providing shelters and transitional housing for the homeless for \$184,410.
8. Approve the Community Development Block Grant Agreement from the Department of Housing and Urban Development for FY 2022 for \$2,602,600 which includes prior year funds.
9. Approve the Community Development Block Grant Subrecipient Agreements and Memorandums of Understanding for FY 2022 to specific organizations for housing,

economic development, public improvements, and public service activities for \$2,162,004.

10. Approve the purchase with Homeland Title Company for \$5,000 for Title Services for the Community Development Block Grant Division.
11. Approve a purchase with The Masters Touch, LLC for \$8,640 for the printing and mailing of utility bills for FY 2022.
12. Approve the purchase with UniFirst Corporation for \$38,996 for FY 2022 for city wide uniform rental services for city departments.
13. Approve a blanket purchase with Angel Armor for \$19,000 for ballistic vests for the Police Department.
14. Approve the Interlocal Agreement with Saginaw County for administration of the 2021-22 Byrne Justice Assistance Grant in the amount of \$31,448.
15. Approve a purchase with Wobig Construction Co. for \$46,950 to replace the concrete platform at Fire Station 2.
16. Approve a purchase with ETNA Supply for \$399,529 for no-lead brass fittings for the Maintenance and Service Division.
17. Approve the contract with Edw. C. Levy Co., dba Ace-Saginaw Paving Company, for \$538,279 for the 2021 Mill and Resurface project for the Engineering Section, Right of Way Division.
18. Approve the purchases with Bell Equipment Co. for \$14,003 and United Rotary Brush Corp. for \$21,550; and pending budget approval, to Bell Equipment Co. for \$14,878 and United Rotary Brush Corp. for \$22,628 for FY 2023 for various sweeper brooms for the Motor Pool Operations Division.
19. Ratification of a purchase with Otis Elevator Company for \$5,210.00 for an emergency repair to the elevator at City Hall for the Facilities Division.
20. Approve the purchases with Truck and Trailer Specialties for \$6,747, Valk Manufacturing Co. for \$13,196, and Winter Equipment Co. for 10,774 for the annual supply of snow plow blades and guards for the Motor Pool Operations Division.
21. Approve a purchase with Michigan CAT, a sole source, for \$6,148 for installation of a repaired circuit breaker and testing for the emergency backup CAT generator for the Water Treatment Division.
22. Approve the blanket purchase orders to specific vendors for a total of \$25,000 for electrical and mechanical equipment repair services for the Water Treatment Division.
23. Approve a purchase with Jacobi Carbons, Inc. for \$52,150 for Powdered Activated Carbon for the Water Treatment Division.

**BOARD/COMMISSION/COMMITTEE REPORTS:**

**APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:**

1. Approve the Mayoral reappointment of Sonia Severin to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2024.
2. Approve the Mayoral appointment of TayVell Richmond to the Saginaw Economic Development Corporation with a term to expire June 30, 2024.

**ORDINANCE INTRODUCTION:**

**ORDINANCE CONSIDERATION AND ADOPTION:**

1. An ordinance to amend Chapter 94, "Nuisances: Health and Safety," of Title IX, "General Regulations," by adding §§94.100 "Purpose," 94.101 "Definitions," 94.102 "Prohibition," 94.103 "Violation and Enforcement," of the City of Saginaw Code of Ordinances, O-204.
2. An ordinance to amend Chapter 72, "Parking Regulations," of Title VII, "Traffic Regulations," by amending §72.99 "Penalty," of the City of Saginaw Code of Ordinances, O-204.
3. An ordinance to amend Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," by adding §12.50 "Saginaw Water System Advisory Council," of the City of Saginaw Code of Ordinances, O-204.
4. An ordinance to amend Chapter 132, "Drug and Alcohol Offenses," of Title XIII, "General Offenses," by amending §132.21 "Definitions," and §132.22 "Possession, Manufacture, and Sale Prohibited, Exceptions," of the City of Saginaw Code of Ordinances, O-204.

**RESOLUTIONS:**

1. Approving the Cost Agreement with the Michigan Department of Transportation for the rehabilitation of the Genesee Avenue Bridge for the Engineering Section, Right of Way Division.
2. Accepting the Coronavirus Local Fiscal Recovery Funds from the American Rescue Plan Act in the amount of \$52,089,151 from the U.S. Department of Treasury.

**UNFINISHED BUSINESS:**

**MISCELLANEOUS BUSINESS:**

**ADJOURNMENT:**

Timothy Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JULY 12, 2021, AT 6:30 P.M. IN COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

OPENING PRAYER

Council Member Lamar-Silvia offered the opening prayer and Council Member Williams led the Pledge of Allegiance to the Flag.

ROLL CALL

Council Members present: Monique Lamar-Silvia, Reggie Williams II, Annie Boensch, Michael Balls, Autumn Scherzer, Michael Flores, George Copeland, and Brenda Moore: 8. Council Member absent: Bill Ostash: 1.

PUBLIC INPUT

Public input that addressed the Council: John Milne, Debbie Melkonian, John Pugh, Nyesha Clark-Young, Alonda Silvia, Jeffrey Bulls, and Joseph Mendez.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Lamar-Silvia, Williams, Boensch, Scherzer, Flores, Copeland, Balls, and Moore.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

CONSENT AGENDA:

Moved by Council Member Scherzer, seconded by Council Member Williams to approve the consent agenda, allowing room for exceptions. Exceptions were made to items 13, 16, 17 and 20. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the June 21, 2021 regular council meeting minutes.
2. Approve a blanket purchase with Standard Electric Company for \$3,100 for supplies for the Facilities Division.
3. Approve a blanket purchase with Wohlfel Hardware for \$2,950 for supplies for the Facilities Division.
4. Approve a blanket purchase with Grainger, Inc. for \$2,600 for supplies for the Facilities Division.
5. Approve a purchase with Dover and Company for \$10,000 for overhead door maintenance service for the Facilities Division.
6. Approve a purchase with City Sewer Cleaners for \$5,720 for portable toilet rental and service for the Facilities Division.
7. Approve a blanket purchase with Lansing Sanitary Supply for \$6,750 for janitorial supplies for the Facilities Division.
8. Approve a blanket purchase with Larry's Auto Supply for \$5,000 for FY 2022; and pending budget approval, for FY 2023 for supplies for the Maintenance and Service Division.

9. Approve a blanket purchase with Grainger, Inc. for \$8,000 for FY 2022; and pending budget approval, for FY 2023 for supplies for the Maintenance and Service Division.
10. Approve a blanket purchase with Wohlfeil Hardware and Tools, Inc. for \$3,000 for FY 2022; and pending budget approval, for FY 2023 for small engine parts and supplies for the Maintenance and Service Division.
11. Approve the purchase with Dave Hausbeck Trucking, LLC for \$190,500 for FY 2022; and pending budget approval, for FY 2023 for Class II Sand for the Maintenance and Service Division.
12. Approve a purchase with Otis Elevator for \$2,400 for Quarterly Elevator Inspection Services.
13. Approve a blanket purchase with ETNA Supply Company for \$100,000 for FY 2022; and pending budget approval, for FY 2023 for replacement water meters and meter reading components for the Maintenance and Service Division.
14. Approve the contract with Wm. E. Walter, Inc. for \$1,249,500 for the Kochville Pump Station Phase II Improvement project for the Engineering Section, Right of Way Division.
15. Approve the purchase with Woodland Industries for \$4,800 for axels for a brush chipper for the Streets Division.
16. Approve a purchase with Rock Products for \$200,000 for FY 2022; and pending budget approval, for FY 2023 for concrete ready mix for the Streets Division.
17. Approve a purchase with Rock Products for \$300,000 for FY 2022; and pending budget approval, for FY 2023 for concrete ready mix for the Maintenance and Service Division.
18. Approve a purchase with Maurer Textile Rental Services for \$3,600 for rental supplies for the Andersen Enrichment Center.
19. Approve a purchase with Nalco Pretreatment Solutions, LLC for \$2,199 for Deionized Water System service for the Water Treatment Division.
20. Approve the blanket purchase orders to various vendors for parts and supplies and services for the Wastewater Treatment and Remote Facilities Divisions.
21. Approve a purchase with McDonald Ford for \$29,950 for a 2021 Ford F-250 Pickup truck that is eligible for the Municipal Vehicle Buy-Back Program for the Police Department.
22. Approve a purchase with Signature Ford Lincoln for \$116,497 for three 2021 Police Interceptor Utility vehicles for the Police Department.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item 13, as presented. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Scherzer, Copeland, Lamar-Silvia, Williams, Boensch, Moore  
Nay: Flores

Absent: Ostash  
Motion approved.

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to approve consent agenda items 16 and 17, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item 20, as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

#### BOARD/COMMISSION/COMMITTEE REPORTS

The Human Rights Study Committee reported that there is no status update and they continue to monitor legislation and pending court cases.

#### APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Scherzer, seconded by Council Member Williams to approve the Council appointment of the City Manager's designee of Fire Chief Thomas Raines to the Saginaw County 911 Communications Center Authority for an indefinite term. 8 ayes, 0 nays, 1 absent. Motion approved.

#### ORDINANCE INTRODUCTION

Moved by Council Member Boensch, seconded by Council Member Flores to introduce an ordinance to amend Chapter 94, "Nuisances: Health and Safety," of Title IX, "General Regulations," by adding §§94.100 "Purpose," 94.101 "Definitions," 94.102 "Prohibition," 94.103 "Violation and Enforcement," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Copeland to introduce an ordinance to amend Chapter 72, "Parking Regulations," of Title VII, "Traffic Regulations," by amending §72.99 "Penalty," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to introduce an ordinance to amend Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," by adding §12.50 "Saginaw Water System Advisory Council," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Copeland to introduce an ordinance to amend Chapter 132, "Drug and Alcohol Offenses," of Title XIII, "General Offenses," by amending §132.21 "Definitions," and §132.22 "Possession, Manufacture, and Sale Prohibited, Exceptions," of the City of Saginaw Code of Ordinances, O-204. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Flores, Copeland, Lamar-Silvia, Boensch, Balls, Scherzer, Moore  
Nay: Williams  
Absent: Ostash  
Motion approved.

#### ORDINANCE CONSIDERATION AND ADOPTION

Moved by Council Member Copeland, seconded by Council Member Williams to adopt an ordinance to amend the official city map to rezone the newly split lot to be located at 3111 Sheridan Avenue from R-1, Single Family Residential to B-2, General Business, of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

---

RESOLUTIONS

Moved by Mayor Pro Tem Ball, seconded by Council Member Flores to adopt the resolution authorizing the Michigan Natural Resources Trust Fund Agreement for the development and construction of the Saginaw Riverfront Trail / Iron Belle Trail through Wickes Park. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Flores to adopt the resolution establishing a study committee to research the creation of the Bean Bunny Grain Elevator into a Single Entity Local Historic District. Motion is denied due to lack of a second.

Moved by Council Member Copeland, seconded by Council Member Flores to adopt the resolution establishing a study committee to research the creation of the Bearinger Building Local Historic District. 8 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Council consent for the City Manager to provide an update regarding the Ojibway Island parking project and the Wickes Park project.

Moved by Council Member Flores, seconded by Council Member Williams to refer to the City Manager and staff to review ordinance chapter 52, §35 regarding adding exemption language for those that meet federal poverty levels, and §41 regarding changing the late fee penalty from 10% to 1%. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Balls, seconded by Council Member Lamar-Silvia to adjourn the meeting at 7:58 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC  
City Clerk

**From:** Timothy Morales, City Manager  
**Subject:** July Budget Adjustment  
**Prepared by:** Yolanda M. Jones, Office of Management and Budget

**Manager's Recommendation:**

I recommend approval of the amendments to the 2021/2022 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of July as well as the carry forward of purchase orders into the 2022 Approved Budget.

**Justification:**

The 2021/2022 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2022 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for July, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a \$1,105,803, from \$37,792,871 to \$38,898,674.

- In February 2021, city council approved purchase order 0510333 to McDonald Ford for the purchase of (4) 2021 F-250 4x4 Pickup Truck. Two of these trucks have been received and two are expected to be delivery in mid-July 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510333 in the amount of \$56,812, of which \$20,828 will be recognized in the Department of Public Services, Abatement of Nuisance Division, Vehicles Account No. 101-7571-982.000. This purchase order is shared with the Major Streets, Local Streets, and Public Works Building Funds. This expenditure will be offset by use of available fund balance.
- In April 2021, city council approved purchase order 0510691 to Hoffman's Power Equipment for the purchase of (2) Toro Mowers. One of these mowers have already been delivered and the second mower is expected to be delivery in mid-July 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510691 in the amount of \$17,677, and will be recognized in the Department of Public Services, Abatement of Nuisance Division, Maintenance Equipment Account No. 101-7571-978.000. This expenditure will be offset by use of available fund balance.
- In April 2021, city council approved purchase order 0510696 to Spartan Distributors for the purchase of (2) 2021 Groundmasters Mowers. This purchase



was approved through the installment contract. Delivery is expected in August 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510696 in the amount of \$205,646, and will be recognized in the Department of Public Services, Parks and Grounds Maintenance Division, Maintenance Equipment Account No. 101-7570-978.000. This expenditure will be offset by use of restricted fund balance.

- In April 2021, city council approved purchase order 0510787 to American Trailer Mart for the purchase of (2) Trailers. One of these trailers have already been delivered and the second mower is expected to be delivery in mid-July 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510787 in the amount of \$4,356, and will be recognized in the Department of Public Services, Abatement of Nuisance Division, Maintenance Equipment Account No. 101-7571-978.000. This expenditure will be offset by use of available fund balance.
- A budget adjustment is required to reflect the encumbrance of funds from the prior year for purchase order 0508486 to Spicer Group Inc. for the City of Saginaw Master Plan Update in the amount of \$59,000. Expenditures will be reflected in the Department of Neighborhood Services and Inspections, Planning and Zoning Division, Professional Services Account No. 101-3863-801.000. To offset the increase in expenditures will be an appropriation of unrestricted fund balance.
- In June, the City of Saginaw's Riverfront Development Commission received \$200 from the Woman's National Farm & Garden Association to support the riverfront beautification. This adjustment recognizes the donation for these funds. This \$200 donation will be reflected in the Department of Neighborhood Services and Inspections, Planning and Zoning Division, Riverfront Development Commission Account No. 101-3863-827.003. To offset the increase in expenditures will be an appropriation of restricted fund balance.
- In June, the City of Saginaw received a grant award from the Saginaw Community Foundation in the amount of \$1,000. This donation of funds is to be used for the SCENIC Best Kept Yard Program. These funds will be recognized in the Department of Neighborhood Services and Inspections, Inspection Division, Operating Services Account No. 101-3865-805.000. To offset the increase in expenditures will be an appropriation of restricted fund balance.
- A budget adjustment is also required to recognize the donation from Wanigas Federal Credit Union to Community Public Safety – Police for lunches for Officer Appreciation. Revenues will be recognized in the General Fund Revenues, Police Donation Account No. 101-0000-674.009 in the amount of \$1,000. To offset the increase to revenues will be the same increase to Community Public Safety – Police, Police Administration Division, Operating Services Account No. 101-3512-805.000.

- In March 2020, city council approved the purchase of vehicles for Community Public Safety – Police, in the amount of \$204,276. These vehicles have been ordered but have yet to be delivered. Therefore a budget adjustment is required to carry forward purchase order 0510521 to Signature Ford. The General Fund's portion of the purchase order is \$146,614 and will be recognized in the Community Public Safety – Police, Police Building Management Division, Vehicle Account No 101-3514-982.000. The remaining \$57,662 will be recognized in the Department of Justice Fund, DOJ – JAG 2020 division. To offset the increase in expenditures will be an appropriation of available and unrestricted fund balance.
- A budget adjustment is needed to reflect the encumbrance of funds from the prior year in the amount of \$4,335 for purchase order 0507503 to West Side Decorating Carpet for the Saginaw Police Department's record center. Community Public Safety – Police made the purchase of carpet in FY 2020 but due to the COVID-19 pandemic the vendor was not able to install the carpet. This carry forward of purchase order 0507503 recognizes this installation. Expenditures will be recognized in General Fund, Community Public Safety – Police, Police Building Management Division, Repair and Replacement Account No. 101-3514-974.000 in the amount of \$4,335. To offset the increase in expenditures will be an appropriation of available and unrestricted fund balance.
- Community Public Safety - Police has received reimbursement for security detail at Bridgton Place on Vestry Drive in the amount of \$18,990. A budget adjustment is required to recognize these funds. Revenues will be recognized in the General Fund Revenues, Police Department Services Account No. 101-0000-632.000 and expenditures will be recognized in the Community Public Safety – Police, Police Patrol Division, Billable Overtime Account No. 101-3511-704.001.
- Community Public Safety - Police has received reimbursement for security detail at Birch Park in the amount of \$20,981. A budget adjustment is required to recognize these funds. Revenues will be recognized in the General Fund Revenues, Police Department Services Account No. 101-0000-632.000 and expenditures will be recognized in the Community Public Safety – Police, Police Patrol Division, Billable Overtime Account No. 101-3511-704.001.
- In April 2021, city council approved purchase order 0510700 to Rosenbauer South Dakota, LLC for the purchase of a 2021 Rosenbauer Fire Engine. Delivery of new engine is expected by December 2021. This budget adjustment is to recognize the carryover of purchase order 0510700 in the amount of \$489,421. Expenditures will be recognized in Community Public Safety – Fire, Fire Apparatus Operation and Maintenance Division, Vehicles Account No. 101-3554-982.000. To offset the increase in expenditures will be an appropriation of restricted fund balance.

- In April 2021, city council approved purchase order 0510786 to J.R. Heineman & Sons, Inc. for the construction of Fire Training Tower Roof. These services have yet to be completed. Therefore, a budget adjustment is required to recognize the carryover of purchase order 0510786 in the amount of \$59,000. Expenditures will be recognized in Community Public Safety – Fire, Fire Operations Division, Repair and Replacement Account No. 101-3551-974.000. To offset the increase in expenditures will be an appropriation of restricted fund balance.
- In April 2021, city council approved purchase order 0510784 to Northeastern Paint Supply, Inc. for the purchase and installation of fire prevention carpet. These services will be provided in July 2021. Therefore, a budget adjustment is required to recognize the carryover of purchase order 0510784 in the amount of \$3,348. Expenditures will be recognized in Community Public Safety – Fire, Fire Operations Division, Repair and Replacement Account No. 101-3551-974.000. To offset the increase in expenditures will be an appropriation of available fund balance.
- In April 2021, city council approved purchase order 0510785 to Northeastern Paint Supply, Inc. for the purchase and installation of upstairs flooring at Station 4. These services will be provided in July 2021. Therefore, a budget adjustment is required to recognize the carryover of purchase order 0510785 in the amount of \$6,457. Expenditures will be recognized in Community Public Safety – Fire, Fire Operations Division, Repair and Replacement Account No. 101-3551-974.000. To offset the increase in expenditures will be an appropriation of available fund balance.
- A budget adjustment is required to allocate funds for the removal and replacement of the concrete platform located at the Fire Station 2 at 1305 Gratiot Avenue. It was discovered in April 2021 that a sewer line from the Station was leaking and is in need of repairs. This adjustment will cover the cost of the repair. Expenditures will be realized in Community Public Safety – Fire, Fire Operations Division, Repair and Replacement Account No. 101-3551-974.000. To offset the increase in expenditures will be an appropriation of available fund balance.

The Major Streets Fund (202) should be increased from \$7,971,033 to \$8,207,756. This represents a \$236,723 increase.

- In February 2021, city council approved purchase order 0510333 to McDonald Ford for the purchase of (4) 2021 F-250 4x4 Pickup Truck. Two of these trucks have been received and two are expected to be delivery in mid-July 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510333 in the amount of \$56,812, of which \$14,015 will be recognized in the Routine Maintenance Division Vehicles Account No. 202-4651-982.000. This purchase order is shared with the General, Local Streets, and Public Works Building Funds. This expenditure will be offset by use of available fund balance.

- In April 2021, city council approved purchase order 0510690 to Todd Wenzel Buick GMC of Westland for the purchase of 2022 GMC Sierra 2500HD Double Cab 4x4 Truck with plow. Delivery is expected to occur in November 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510690 in the amount of \$39,667, and will be recognized in the Routine Maintenance Division's Vehicles Account No. 202-4651-982.000. These funds will be offset by use of fund balance.
- In June 2021, city council approved purchase order 0511038 to TriCounty International for the replacement a forestry Aerial Truck and cab/chassis. Delivery is expected sometime during mid to late 2022. Therefore this budget adjustment is to recognize the carryover of purchase order 0511038 in the amount of \$75,983, and will be recognized in the Routine Maintenance Division's Vehicles Account No. 202-4651-982.000. These funds will be offset by use of fund balance.
- In June 2021, city council approved purchase order 0511039 to Versalift Midwest for the purchase forestry truck replacement upfitting. Delivery is expected in sometime during mid to late 2022. Therefore this budget adjustment is to recognize the carryover of purchase order 0511039 in the amount of \$107,058, and will be recognized in the Routine Maintenance Division's Vehicles Account No. 202-4651-982.000. These funds will be offset by use of fund balance.

The Local Streets Fund (203) should be increased from \$1,824,267 to \$1,838,282. This represents a \$14,015 increase. In February 2021, city council approved purchase order 0510333 to McDonald Ford for the purchase of (4) 2021 F-250 4x4 Pickup Truck Two of these trucks have been received and two are expected to be delivery in mid-July 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510333 in the amount of \$56,812, of which \$14,015 will be recognized in the Routine Maintenance Division, Vehicles Account No. 203-4651-982.000. This purchase order is shared with the General, Major Streets, and Public Works Building Funds. This expenditure will be offset by use of available fund balance.

The Downtown Development Authority (DDA) 2011 Fund (259) should be increased from \$171,824 to \$209,543. This represents a \$37,719 increase. This increase is a carry forward purchase order 0510805 to Advanced Business Communications, LLC for the purchase of cameras in the DDA. Expenditures will be recognized in the DDA – 259 Fund, 2 Mill Levy Division, Capital Outlay less than \$5,000 Account No. 259-1777-971.000. This expenditure will be offset by an appropriation of available fund balance.

The Department of Justice – Justice Assistance Grant Fund (263) should be increased from \$0 to \$57,662. This increase represents the carry forward of purchase order 0510521 to Signature Ford for the purchase of police vehicles. In March of 2021, city council approved the purchase of these vehicles. As of June 30, 2021, these vehicles had not been received nor invoiced. Therefore, a budget adjustment must be completed to this fund's DOJ – JAG 2020 Division, Vehicles Account No. 263-3339-

982.000 for \$57,622. This purchase order is shared with the General Fund's, Department of Community Public Safety – Police. To offset the increase expenditures will be the use of available fund balance.

The TARP Blight Elimination Grant Fund (274) should be increased from \$0 to \$200,000. This increase represents a carry forward of the grant allocation from the previous fiscal year. Revenues will be realized in the TARP Blight Elimination Grant Fund, State Grants – 2021 Blight Elimination Grant Account No. 274-0000-539.003 in the amount of \$200,000. To offset the increase revenues will be and increase to the 2021 Blight Elimination Grant Division, Demolitions Account No. 274-3870-816.000 in the amount of \$75,000, and in the Construction Projects Account No. 274-3870-822.000 in the amount of \$125,000.

In review of the Sewer Operations and Maintenance Fund (590), it is recommended that this fund should be increased by \$568,364, from \$24,932,724 to \$25,501,088.

- In April 2021, city council approved purchase order 0510684 to Woodland Industries for the purchase of an enclosed trailer. This budget adjustment is to recognize the carryover of purchase order 0510684 in the amount of \$9,117, of which \$4,559 will be recognized in this fund's Maintenance and Services Division, Repair and Replacement Account No. 590-4821-974.000. This purchase order is also shared with the Water Operations and Maintenance Fund. An appropriation of retained earnings will offset the increase in expenditures.
- In March 2021, city council approved purchase order 0510633 to M Tech Company for the purchase of a Gap Vax Sewer Cleaner/ Hydro Excavating Truck. This budget adjustment is to recognize the carryover of purchase order 0510633 in the amount of \$523,450, of which \$261,725 will be recognized in this fund's Sewer Surplus Division, Vehicles Account No. 590-4840-982.000. This purchase order is also shared with the Water Operations and Maintenance Fund. An appropriation of retained earnings will offset the increase in expenditures.
- In February 2021, city council approved purchase order 0510465 to Consumers Energy Company for the back-up generator installation at the 14<sup>th</sup> Street Retention Basin. This budget adjustment is to recognize the carryover of purchase order 0510465 in the amount of \$302,080. Expenditures will be recognized in this fund's Sewer Surplus Division, Construction Project Account No. 590-4840-822.000. An appropriation of retained earnings will offset the increase in expenditures.

In review of the Water Operations and Maintenance Fund (591), it is recommended that this fund should be increased by \$276,283, from \$35,678,437 to \$36,154,720.

- In April 2021, city council approved purchase order 0510684 to Woodland Industries for the purchase of an enclosed trailer. This budget adjustment is to recognize the carryover of purchase order 0510684 in the amount of \$9,117, of which \$4,558 will be recognized in this fund's Maintenance and Services

Division, Repair and Replacement Account No 591-4721-974.000. This purchase order is also shared with the Sewer Operations and Maintenance Fund. An appropriation of retained earnings will offset the increase in expenditures.

- In March 2021, city council approved purchase order 0510633 to M Tech Company for the purchase of a Gap Vax Sewer Cleaner/ Hydro Excavating Truck. This budget adjustment is to recognize the carryover of purchase order 0510633 in the amount of \$523,450, of which \$261,725 will be recognized in this fund's Water Surplus Division, Vehicles Account No. 591-4740-982.000. This purchase order is also shared with the Sewer Operations and Maintenance Fund. An appropriation of retained earnings will offset the increase in expenditures.
- A budget adjustment should be completed to recognize the additional costs to provide engineering design services for the Drinking Water State Revolving Fund service line replacement project in the amount of \$210,000. Expenditures will be recognized in the Water Surplus Division, Engineering Services Account No. 591-4740-802.000. To offset the increase in expenditures will be appropriation of retained earnings.

The Public Works Building Fund (641) should be increased from \$567,823 to \$575,777. This represents a \$7,954 increase. In February 2021, city council approved purchase order 0510333 to McDonald Ford for the purchase of (4) 2021 F-250 4x4 Pickup Truck. Two of these trucks have been received and two are expected to be delivery in mid-July 2021. Therefore this budget adjustment is to recognize the carryover of purchase order 0510333 in the amount of \$56,812, of which \$14,015 will be recognized in the Public Works Building Fund, Vehicles Account No. 641-4439-982.000. This purchase order is shared with the General, Major Streets, and Local Streets Funds. This expenditure will be offset by use of available fund balance.

### **Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Public Sector Consultants (PSC) Services  
**Prepared by:** Lori Brown, Finance Director

**Manager's Recommendation:**

I recommend the approval of the agreement with Public Sector Consultants for an amount not to exceed \$10,000 to facilitate the September 17, 2021 Strategic Planning Session and provide other consulting services for the American Rescue Plan Act grant funds.

**Justification:**

Public Sector Consultants (PSC) is an independent, non-partisan public policy consulting firm with extensive experience in assisting government entities across Michigan. The mission of PSC is to improve the quality of life for Michigan residents through the development and implementation of innovative, actionable public policies. PSC will conduct a planning meeting with key city staff ahead of the Strategic Planning Session. PSC will facilitate the Strategic Planning Session that is scheduled for September 17, 2021 at the Temple Theatre and will provide an overview of the most current American Rescue Plan Act (ARPA) guidelines and regulations. PSC will lead participants in a discussion to reach consensus on investment opportunities and determine an action plan that maximizes the use of ARPA funds. PSC will develop a summary document outlining the key ARPA priorities as determined by the U.S. Department of Treasury in the Strategic Planning Session and will provide an action plan.

PSC can assist with additional ARPA funding support as needed to include additional discussions with City Council, stakeholder engagement, and leveraging additional ARPA grant funds designated to the State of Michigan or other agencies.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

These funds are available in the General Fund, Office of General Government, Office of Management and Budget, Professional Services Account No 101-1735-801.000.

This agreement has been approved as to substance and is subject to City Attorney approval as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** HUD HOME Investment Partnership Program Grant Agreement  
**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the HOME Grant Agreement for FY 2021-22 for \$449,489.

**Justification:**

The City of Saginaw has received a Grant Agreement from the Department of Housing and Urban Development (HUD) for FY 2022 for the HOME Investment Partnership Program. The Agreement is in the amount of \$449,489. The City will use \$255,350 for the City's Residential Rehabilitation Program that will assist low-income homeowners in the community with home repairs. Habitat for Humanity will use \$179,139 for rehabilitation of houses, and \$15,000 for operating fees in conjunction with these activities.

The activities referred to in the funding agreement include services and needs listed in the submissions approved by the City Council for the entitlement funds on April 26, 2021.

In accepting this Agreement, the City agrees comply with all of its terms and conditions, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the HOME Investment Partnership Grant Program. These conditions are also made a part of all contracts with third parties or subgrantees financed with HOME monies.

I have approved the Agreement as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.



**From:** Timothy Morales, City Manager

**Subject:** HUD HOME and Community Housing Development Organization  
(CHDO) Subrecipient Agreements

**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the HOME Subrecipient Agreements for FY 2021-22 and a Memorandum of Understanding for \$449,489.

**Justification:**

There are two Agreements from the HOME Program, which would include the purchase of materials for rehabilitation of property and operation expenses. In addition, one MOU has also been included for the City home owner rehabilitation program. The following information outlines the scope of activity and funding level for the projects under agreement with the City.

1. Saginaw Habitat for Humanity-CHDO Operating Expenses \$15,000  
This activity is administered by Habitat for Humanity. It provides operating funds for Habitat to act as the Community Housing Development Organization (CHDO) for the City of Saginaw.
2. Saginaw Habitat for Humanity-Rehabitat \$179,139  
This activity will be administered by Habitat for Humanity. They will dedicate these funds to full rehabilitation of houses that are homeowner occupied in the City of Saginaw.
3. City of Saginaw Home Owner Rehabilitation Program \$255,350  
This program provides low income qualified homeowners with repairs and updates to their homes in low to moderate income areas of the community.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on April 26, 2021.

I have approved the Agreements and MOU as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Emergency Solutions Grant (ESG) Agreement  
**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the Emergency Solutions Grant Agreement for FY 2022 for \$184,410.

**Justification:**

The City of Saginaw has received a grant agreement from the Department of Housing and Urban Development (HUD) for FY 2022 for the Emergency Solutions Grant (ESG) Program. The funding agreement is in the amount of \$184,410. This is the City's entitlement amount approved by the federal government.

The activities referred to in the funding agreement include services and needs listed in the submissions approved by the City Council for the entitlement funds on April 26, 2021.

In accepting both grant agreements, the City agrees that it will comply with all the terms and conditions of the agreements, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the ESG Program and other applicable laws. The entitlement agreement is for an eighteen (18) month period that begins on July 1, 2021 and will terminate on December 31, 2022. In accepting the grant agreement, the City also agrees that it will comply with standard federal regulations on employment and training of area residents, affirmative action in hiring employees, equal employment opportunity and third-party agreements. These conditions are also made part of contracts with third parties or subgrantees financed with ESG monies.

I have approved the agreement as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** HUD Emergency Solutions Grant (ESG) Subrecipient Agreements  
**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the Emergency Solutions Grant Subrecipient Agreements for FY 2021-2022 for \$184,410.

**Justification:**

There are seven agreements from the Emergency Solutions Grant (ESG) Program to provide \$184,410 of assistance to organizations providing shelter and supportive services for the homeless and those at risk of becoming homeless. The following information outlines the scope of activity and funding level for each project under agreement with the City:

1. Underground Railroad \$40,425  
This allocation supports the emergency shelter program and the crisis helpline for survivors of domestic violence, sexual assault, human trafficking and stalking.
2. Youth Protection Council-Innerlink \$29,297  
The funds will be used for program operations to include staffing, occupancy, and supplies at the shelter that serves runaways and homeless youth.
3. United Way of Saginaw County-HMIS \$17,963  
This allocation is used to maintain the Homeless Management Information System. This system is required by HUD and assists in providing data to local agencies in assessing the needs of the community.
4. United Way of Saginaw County-HPRP \$47,730  
The funds will be used for homeless prevention and rapid rehousing services in the City. This allocation will cover rapid rehousing efforts and a caseworker.
5. Restoration Community Outreach-Shelter \$30,162  
The funds will be used for operational costs for the Shelter and supplies. This shelter houses men only. It is the only shelter in the City that provides this service to homeless or chronically homeless men, veterans, mentally and physically disabled men.
6. Restoration Community Outreach-Rapid Rehousing \$8,873  
The funds are committed to homeless prevention and rapid rehousing services. They will also collaborate with other agencies to prevent homelessness and

provide rapid re-housing services, which is a requirement of HUD for grantees to receive ESG funds.

7. Saginaw Catholic Mustard Seed Foundation-Shelter \$9,960  
This allocation will be used to offset costs of operating the emergency shelter programs such as food and utilities. This shelter focuses on immediate and critical needs for shelter of women and their children.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on April 26, 2021.

I have approved the agreements as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Community Development Block Grant (CDBG) Agreement

**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the Community Development Block Grant Agreement for FY 2021-22 for \$2,602,600, which includes prior year funds and program income.

**Justification:**

The City of Saginaw has received a Grant Agreement from the Department of Housing and Urban Development (HUD) for FY 2022 for the Community Development Block Grant (CDBG) Program. The funding agreement is in the amount of \$2,162,004. This is the City's entitlement amount approved by the federal government.

The activities referred to in the Agreement include services and needs listed in the submissions approved by the City Council for the entitlement funds on April 26, 2021.

In accepting the Agreement, the City agrees to comply with all their terms and conditions, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the CDBG Program. The entitlement agreement is for a one-year period that begins on July 1, 2021 and will terminate on June 30, 2022. In accepting the Agreement, the City also agrees to comply with all standard federal regulations on employment and training of area residents, affirmative action in hiring employees, equal employment opportunity and third-party agreements. These conditions are also made part of contracts with third parties or subgrantees financed with CDBG monies.

I have approved the Agreement as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** HUD Community Development Block Grant (CDBG) Subrecipient Agreements

**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of the Community Development Block Grant Subrecipient Agreements and Memorandums of Understanding for FY 2022 for \$2,162,004.00.

**Justification:**

There are twenty-three agreements and six memorandums of understanding for housing, economic development, public improvements, and public service activities to be carried out under the City's 47<sup>th</sup> year of the Community Development Block Grant (CDBG) Program. The following information outlines the scope of activity and funding level for each project under agreement with the City:

1. Saginaw Economic Development Corp \$126,119  
This activity is operated by the Saginaw Economic Development Corporation. It provides funds to make business loans to credit worthy entrepreneurs and firms that wish to start or expand businesses in the targeted areas. Each business loan is based on the number of jobs to be created and made available to low and moderate-income residents in the City. The budget is comprised of entitlement funds, loan repayments, and carryover funds.
2. Downtown Development Authority \$38,000  
This activity is operated by the Downtown Development Authority (DDA). These funds will be utilized by the DDA in their efforts to redevelop properties and recruit businesses to Downtown Saginaw.
3. Saginaw Habitat for Humanity Housing Counseling \$9,445  
This activity is operated by Habitat for Humanity in the City of Saginaw. It provides for housing counseling to homeowners. This service is provided to households with income that fall between 30-60% of the area median income for the number of members in their household.
4. Saginaw Habitat for Humanity Home Repair Program \$15,000  
This program will assist families who have extremely low to low-income and are unable to afford major or critical repairs on their homes on a grant basis for each household they serve.
5. Saginaw Habitat for Humanity-Home Maintenance Self Help \$9,592  
This activity is operated by Habitat for Humanity in the City of Saginaw. It provides for home maintenance classes for basic plumbing, electrical, interior and exterior repairs. This service is provided to households with income that fall between 30-60% of the area median income for the number of members in their household.

6. Youth Protective Services-Innerlink \$16,000  
This activity is operated by the Saginaw County Youth Protection Council. The program seeks to provide intensive long-term social casework intervention for 20 low to moderate-income families whose personal problems have led to degeneration of the family unit.
7. Youth Protective Services Teen Parent Support \$16,000  
This activity is operated by the Saginaw County Youth Protection Council. The program seeks to provide assistance directed toward high-risk pregnant and parenting females under the age of 21. Teen Parent Support works to: reduce infant mortality and child abuse, delay subsequent pregnancies, and help young mothers work toward self-sufficiency. This activity will serve 55 clients eligible to be assisted with CDBG funds.
8. Youth Protective Services-Rapid Rehousing \$14,000  
This activity is operated by the Saginaw County Youth Protection Council Innerlink. The program seeks to provide rapid rehousing youth provides supportive services for homeless youth and homeless young parents 18-25 years of age.
9. First Ward LACER \$25,000  
This activity is sponsored by First Ward Community Services. The purpose of this program is to implement Literacy Arts Cultural Enrichment and Recreation (LACER) Program. It is an after-school and summer program whose goal is to enhance and expand the number and variety of programs serving youth in the K-12<sup>th</sup> grades and increasing the number of youth who do not have access to positive opportunities in safe environments in the City of Saginaw.
10. First Ward H.I.R.E. \$18,000  
This activity is sponsored by First Ward Community Services. The H.I.R.E. program stands for Helping Individuals Retain Employment. The program is focused on preparing people that are in need with the skills and abilities to be marketable in the workplace and to find jobs. The program targets youth and will provide positive environment and learning opportunities in a safe environment.
11. First Ward Community Senior Center \$10,000  
The Senior Citizens Center provides a place for Senior's to have a nutritious meal and socialize with their peers in a safe and friendly environment.
12. Houghton-Jones Neighborhood Task Force \$15,000  
This organization promotes "community" in their area of the City. The activities they oversee promote and encourage beautification efforts throughout the neighborhood and seek to have a paid staff person to handle the day-to-day operations and oversee event planning with the continued help of volunteers in the community.
13. Hearts for the Community-Summer Youth Program \$4,000  
Provides a Summer Youth Program for youth in the community and insures that nutritional lunches and daily activities are provided in a safe, healthy environment in the community.

14. Hearts for the Community-After School Program \$4,000  
Provides an After School Program for youth in the community and insures that nutritional lunches and daily activities are provided in a safe, healthy environment in the community.
15. Women of Colors, Inc. \$10,000  
The STEM program serves at risk youth in the community and seeks to nurture and promote youth to become positive peers, responsible role models and leaders.
16. Women of Colors, Inc.-Community Prevention \$14,750  
This program is designed to help students explore key skills that are vital to building a quality life. Certified instructors will be leading this training in schools, community centers and parent groups.
17. Legal Services of Eastern Michigan-Testing and Education \$9,318  
This activity will support Fair Housing Education and Testing which is required by HUD.
18. Saginaw County Community Action Center Front Porch Repair Program \$46,706  
This activity will be repairing or replacing front porches for residents in the City that are in low income areas of the community.
19. Saginaw Housing Commission-Security Cameras \$45,055  
The funds allocated to the Commission will be used to place 18 exterior cameras at various unit sites for the Housing Commission and 7 cameras for the administrative office to cover the lobby, parking lot, and exterior building.
20. Major Chords for Minors-Music Lessons \$18,644  
The program provides one on one music instruction to at least 52 youth in the City of Saginaw.
21. Big Brothers/Big Sisters \$10,000  
This activity supports at risk youth in the community with One to One mentoring services and tutoring.
22. Restoration Community Outreach- Roof Repair \$38,000  
The funds will be used to repair a portion of the roof at the shelter that has leak. This facility provides shelter to over fifty homeless men in the City.
23. Mission in the City-Garden Equipment \$300  
The funds will be used to purchase a light duty roto tiller for the community garden that they oversee.

The following information outlines the scope of activity and funding level for each project under a Memorandum of Understanding (MOU) with City departments outside of the Community Development Block Grant Division:

1. Street Improvements \$300,000



This activity is under the City of Saginaw's Department of Public Services. The purpose of the program is to resurface streets, replace deteriorated pavement sections, adjust manhole structures, and construct ADA compliant sidewalk ramps within CDBG-eligible neighborhoods.

2. ADA Ramps \$80,000

This activity is under the City of Saginaw's Department of Public Services. The purpose of the program is to construct ADA compliant sidewalk ramps within CDBG-eligible neighborhoods.

3. Community Policing \$119,967

This activity is under the City of Saginaw's Police Department. The purpose of this program is to continue to fund three (3) Community Police Officers (CPOs) in designated CDBG-eligible neighborhoods. The CPOs have developed close relationships with the residents, business owners/employees and other stakeholders within their assigned neighborhoods. These relationships have resulted in an improved quality of life for the residents.

4. Demolition of Dangerous Buildings \$501,721

This activity is administered under the City of Saginaw's Inspections Division. The purpose of the program is to reduce the presence of blighted, vacant, unsafe structures within the City of Saginaw.

5. Rehabilitation Program \$526,597

This program provides home repairs to residents in the City that own their homes and reside in a low to moderately low income area.

6. Specification Writing Program \$129,365

Code Enforcement Officers write specifications and provide oversight of the construction projects through the entire process for the City's Housing Rehabilitation Programs.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on April 26, 2021.

I have approved the agreements as to substance and the City Attorney approves as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Homeland Title Company (CDBG) Activities  
**Prepared by:** Leticia Trevino, CDBG Specialist

**Manager's Recommendation:**

I recommend the approval of a purchase with Homeland Title Company for \$5,000.00 to provide title services for the Community Development Block Grant – Residential Loan Division.

**Justification:**

Homeland Title Services performs title services for Community Development Block Grant for all of our programs that require these services. This includes but is not limited to: rehabilitation, new construction, demolition and land banking of property to foster neighborhood stabilization. The purchase order is necessary to meet the needs of the program in responding to the upturn in entreats.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the CDBG Residential Loan Fund, Residential Loan Division, Professional Services Account No. 276-6540-824.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Printing of Utility Bills  
**Prepared by:** Julie Olgine, Customer Accounting Division, Fiscal Services

**Manager's Recommendation:**

I recommend the approval of a purchase with The Masters Touch, LLC for \$8,640 for the printing and mailing of utility bills for FY 2022.

**Justification:**

The Masters Touch LLC has agreed to a one year extension to terms and conditions of the bid received on June 26, 2018 through June 30, 2021 with the exception of a slight increase per unit due to the increased cost of paper. The prior unit cost was \$0.0375 per unit and will increase to \$0.04 for approximately 216,000 annual post cards used for mailing water and sewer bills. Postage cost will be billed at the current rate.

It is in the City's best interest to continue with the current vendor to avoid costly set up fees with a new vendor to restructure the exported data, reconfigure the bill and ensure compatibility with Treasury scanning equipment.

<b><u>Vendor</u></b>	<b><u>FY 2021</u></b>	<b><u>FY 2022</u></b>
The Masters Touch, LLC Spokane, WA	\$8,100	\$8,640

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Customer Accounting Division, Operating Services Account No. 590-5311-805.000 \$4,320 and Water Operations and Maintenance Fund, Customer Accounting Division, Operating Services Account No. 591-5310-805-000 \$4,320.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Tim Morales, City Manager

**Subject:** City Wide Uniform Rental Service

**Prepared by:** Mary Hiser, Purchasing Division

**Manager's Recommendation:**

I recommend the approval of a purchase with UniFirst Corporation for \$38,995.99 for FY 2022 for city wide uniform rental services for all departments with the exception of Fire and Police.

**Justification:**

On July 17, 2018 the City received 3 qualified bids for uniform rental services with UniFirst Corporation being the low bidder. UniFirst has agreed to extend their FY21 pricing and services in accordance with the terms and conditions of bid #P1586-19 for FY2022.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are budgeted in the General Fund, Department of Public Services, Cemeteries Division, Operating Services Account No. 101-1747-805.000, \$584.48, Street Lighting Division, Operating Services Account No. 101-4620-805.000 \$309.00, the Facilities Division, Operating Services Account No. 101-7575-805.000 in the amount of \$4,118.92, the Major Streets Fund, Traffic Engineering Division, Operating Services Account No. 202-4621-805.000 \$987.00, Routine Maintenance Division, Operating Services Account No. 202-4651-805.000 \$3,433.89, the Local Street Fund, Traffic Engineering Division, Operating Services Account No. 203-4621-805.000 \$678.00, the Rubbish Collection Fund, Brush Collection Division, Operating Services Account No. 226-4585-805.000 \$490.19, Recycling Division, Operating Services Account No. 226-4586-805.000 \$490.19, Composting Division, Operating Services Account No. 226-4587-805.000 \$245.09, and Yard Waste Division, Operating Services Account No. 226-4588-805.000 \$489.67, the Sewer Operations and Maintenance Fund, Maintenance and Services Division, Operating Services Account No. 590-4821-805.000 \$4,430.40, Treatment and Pumping Division, Operating Services Account No. 590-4830-805.000 \$10,489.28, and Remote Facilities Division, Operating Services Account No. 590-4835-805.000 \$1,165.48, the Water Operations and Maintenance Fund, Maintenance and Services Division, Operating Services Account No. 591-4721-805.000 \$4,430.40, and Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000 \$4,300.00, and the Motor Pool Operations Fund, Garage Operations Division, Operating Services Account No. 661-4481-805.000 in the amount of \$2,354.00.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Angel Armor, LLC. – Blanket Purchase Order  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager's Recommendation:**

I recommend the approval of a blanket purchase order with Angel Armor for \$19,000 for ballistic vests, with carriers, for the Saginaw Police Department for FY 2022.

**Justification:**

As part of their uniform, all sworn officers are equipped with concealable body armor to be replaced every five years. New and replacement vests are purchased on an as needed basis. Angel Armor, LLC is the manufacturer and sole source provider of Angel Armor products, which includes uniformed body armor, tactical body armor, vehicular ballistic plates, and TSA compliant armored panels for purses, backpacks, briefcases, laptop bags, and duffel bags.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division, Clothing Supplies, Account No. 101-3514-728.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** 2021-2022 Byrne Justice Assistance Grant Interlocal Agreement  
**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager's Recommendation:**

I recommend approval of the Interlocal Agreement with the County of Saginaw for administration of the 2021-2022 Byrne Justice Assistance Grant and distribution of proceeds.

In addition, a budget adjustment should be completed to increase the Department of Justice – JAG Fund, JAG 2021 Grant Account No. 263-0000-501.055 from \$0 to \$31,448. To offset the increase in revenues will be an increase to the DOJ – JAG Fund, JAG 2021 Division, Vehicle Account No. 263-3344-982.000 by the same amount.

**Justification:**

The City and County are required to enter into an Agreement prior to the disbursement of funds for the 2021-2022 Byrne Justice Assistance Grant (JAG). The Agreement sets forth the rights and obligations of the parties. The City and County have negotiated the division of the 2021-2022 JAG funds. Pursuant to the terms of the Agreement, the County will serve as facilitator and fiduciary of the \$62,895.00 grant funds. The parties will receive equal disbursements in the amount of \$31,447.50. Both entities will use their allotment to purchase and equip patrol vehicles for the purpose of sustaining the delivery of basic law enforcement services.

This agreement has been approved as to substance and is subject to City Attorney approval as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Tim Morales, City Manager  
**Subject:** Fire Station 2 Concrete Platform  
**Prepared by:** Thomas Raines, Fire Chief

**Manager's Recommendation:**

I recommend the approval of a purchase with Wobig Construction Co. for \$46,950 to replace the concrete platform at Fire Station 2 at 1305 Gratiot Avenue.

**Justification:**

On July 13, 2021, bids were received for the removal and replacement of the concrete platform located at Fire Station 2, 1305 Gratiot Ave. It was discovered in April 2021 that a sewer line from the Station was leaking and in need of repair. Repairing the sewer line required that portions of the platform be removed. Where the platform was removed it was filled with stone until a permanent repair could be completed.

Wobig Construction has agreed to the low bid amount of \$46,950.00 utilizing the City's preference for local bidders provision in the Purchasing ordinance.

The following is a tabulation of the bids received:

Vendor	Cost
Wobig Construction Co., Inc. Saginaw, MI 48602 (in city)	\$46,950.00
Pumford Construction, Inc. Saginaw, MI (out of city)	\$46,950.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Operating Services account No. 101-3551-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** No-Lead Brass Fittings  
**Prepared by:** Wayne Tornberg II, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with ETNA Supply for \$399,528.27 for no-lead brass fittings for the Maintenance and Service Division.

**Justification:**

On June 29, 2021, the City received three qualified bids for various no-lead brass water service fittings totaling over 34,000 individual pieces. With the adoption of State of Michigan's Lead / Copper Rule of 2018, the City must have an ample amount of no-lead brass fittings on hand for the maintenance, emergency repair and construction of water service lines in the City's water distribution and transmission systems. A cost comparison shows an average of 15% increase over the previous year's bid. The following is a tabulation of the bids received:

<b><u>Vendor</u></b>	<b><u>Total</u></b>
ETNA Supply Saginaw, MI (Out of City)	\$399,528.27
Ferguson Enterprises Saginaw, MI (Out of City)	\$402,398.71
Michigan Pipe and Valve Saginaw, MI (Out of City)	\$417,968.45

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division Lead & Copper Service Line Maintenance Division's Parts and Supplies Account No. 591-4722-742.000 \$399,528.27 and will be accounted for in the Water Operation and Maintenance Fund Water Inventory Account No. 591-0000-110.002.

**Council Action:**

Motion to approve the recommendation of the City Manager.



**From:** Timothy Morales, City Manager  
**Subject:** 2021 Mill and Resurface Contract  
**Prepared by:** Louis J Taylor, Public Services Department

**Manager's Recommendation:**

I recommend the approval of the contract with Edw. C. Levy Co., dba Ace-Saginaw Paving Company, for \$538,278.50 for the 2021 Mill and Resurface project for the Engineering Section, Right of Way Division.

**Justification:**

On June 29, 2021, the City received two bids for the 2021 Mill and Resurface Contract (C-1672). The contract includes pavement milling and resurfacing on Fordney Street from Gallagher Street to Rust Avenue (M-46), Williamson Street from South Washington Avenue (M-13) to Thayer Street, Hess Avenue from Center Street Bridge to South Jefferson Avenue, and North Carolina Street from Davenport Avenue (M-58) to Deindorfer Street. The following is a tabulation of the bids received:

<b><u>Vendor</u></b>	<b><u>Cost</u></b>
Edw. C. Levy Co., dba Ace-Saginaw Paving Company Saginaw, MI (out-city)	\$538,278.50
Pyramid Paving & Contracting Bay City, MI	\$632,367.25

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Streets Projects Division's Street Resurfacing Account No. 202-4614-821.000 \$538,278.50.

I have approved the contract as to substance, and is subject to City Attorney approval as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Annual Supply of Sweeper Brooms  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of the purchases with Bell Equipment Co. for \$14,002.40 and United Rotary Brush Corp. for \$21,550.00; and pending budget approval, to Bell Equipment Co. for \$14,877.50 and United Rotary Brush Corp. for \$22,628.00 for FY 2023 for various sweeper brooms for inventory for the Motor Pool Operations.

**Justification:**

On June 01, 2021, bids were received for replacement gutter and main brooms that will be used on the City's Sweeper fleet to maintain City Streets. Brooms will be purchased from two vendors with the lowest bids. These brooms are being purchased for inventory as replacements when needed. A cost comparison of items on the previous purchase in Fiscal Year 2021 shows a 38.5% decrease. It is in the best interest of the City to distribute the bids among the two bidders listed with their low respective pricing.

The following is a listing of the purchase orders requested:

<b><u>Vendor</u></b>	<b><u>PO Amount</u></b> <b><u>FY 2022</u></b>	<b><u>PO Amount</u></b> <b><u>FY 2023</u></b>
Bell Equipment Co. Lake Orion, MI	\$14,002.40	\$14,877.50
United Rotary Brush Corp. Lenexa, KS	<u>\$21,550.00</u>	<u>\$22,628.00</u>
<b>Total</b>	<b>\$35,552.40</b>	<b>\$37,505.50</b>

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's, Motor Vehicle Supplies Account No. 661-4481-737.000, and will be accounted for in the Motor Pool Operation Fund, Garage Parts Inventory Account No. 661-0000-110.001 \$35,552.40 for FY 2022. Funds will be budgeted in the same accounts in the amount of \$37,505.50 pending approval of FY 2023 budget.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Ratification of emergency elevator service City Hall  
**Prepared by:** Jay Gustin, Public Services Department

**Manager's Recommendation:**

I recommend ratification of a purchase with Otis Elevator Company for \$5,210.00 for an emergency repair to the elevator at City Hall for the Facilities Division.

**Justification:**

On June 30, 2021 an emergency purchase order No. 511054 was issued to Otis Elevator Co. to repair the elevator at City Hall. The elevator was shut down for emergency repairs. Otis is under contract with the City to perform inspections and repairs on all City owned elevators. The repairs were required immediately to maintain ADA access to City Hall. The necessary repairs have been made and the elevator has been returned to service.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, General Repairs Account No. 101-7575-930.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Snow Plow Blades & Guards  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend approval of the purchases with Truck and Trailer Specialties for \$6,746.16, Valk Manufacturing Co. for \$13,195.50, and Winter Equipment Co. for 10,773.98 for the annual supply of snow plow blades and guards for the Motor Pool Operations Division.

**Justification:**

On June 1, 2021, bids were received for an annual supply of 222 various snow plow blades and guards. The City's Municipal Motor Pool Operation requires various plow operations wear items to maintain its fleet. A cost comparison of items on the previous purchase in Fiscal Year 2020 shows a .002% increase. It is in the best interest of the City to distribute the bids among the three bidders listed with their low respective pricing.

The following is a listing of the purchase orders requested:

<b><u>Vendor</u></b>	<b><u>PO Amount</u></b>
Truck and Trailer Specialties Howell, MI (out-city)	\$ 6,746.16
Valk Manufacturing Co. New Kingston, PA (out-city)	\$13,195.50
Winter Equipment Co. Willoughby, OH (out-city)	<u>\$10,773.98</u>
<b>Total</b>	<b>\$30,715.64</b>

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$30,715.64 and will be accounted for in the Motor Pool Operation Fund, Garage Operations Division's Inventory Account No. 661-0000-110.001.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Caterpillar Generator Circuit Breaker Installation/Testing  
**Prepared by:** Ted Bomba, Water and Wastewater

**Manager's Recommendation:**

I recommend approval of a purchase with Michigan CAT, a sole source, for \$6,147.30 for installation of a repaired circuit breaker and testing for the emergency backup CAT generator for the Water Treatment Division.

**Justification:**

The Water Treatment Division's Generator #1 has experienced mechanical issues requiring it to be taken offline for investigative service and repair. Backup electrical generation is critical to maintaining water pumpage and pressure to the water system. Therefore, the trailer mounted CAT generator from the Kochville Raw Water Reservoir and Pumping Station was brought to the Water Plant as a backup power source.

During preparatory maintenance, it was determined the tie breaker switch malfunctioned on the trailer mounted generator. The tie breaker switch has been repaired and this request is for the installation and function testing of the generator controls to ensure good working order. The generator and the engine that power it were manufactured by Caterpillar, Inc. The service work required is specialized and an estimate was requested from Michigan Cat of Saginaw. They are the sole qualified Caterpillar service facility in this region.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Professional Services Account No. 591-4730-801.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Blanket Purchase Orders for Repair Services  
**Prepared by:** Theodore Bomba, Water and Wastewater

**Manager's Recommendation:**

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of \$25,000.00 for electrical and mechanical equipment repair services for the Water Treatment Division

**Justification:**

The Water Treatment Division requires the services of vendors for various repairs of electrical and mechanical equipment. There is no feasible means to predetermine what type of services will be needed, some of which include impeller, wear ring and motor repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. Water Treatment Division staff will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. The list of vendors is as follows:

<u>Vendor</u>	<u>PO Amount</u>
York Electric Bay City, MI	\$10,000.00
Central Metalizing Saginaw, MI (out-city)	\$10,000.00
Hamilton Electric Saginaw, MI (out-city)	\$ 5,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 591-4730-974.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Powdered Activated Carbon Purchase, Joint Bid  
**Prepared by:** Amanda Kiel, Water and Wastewater

**Manager's Recommendation:**

I recommend the approval of a purchase with Jacobi Carbons, Inc. for \$52,150.00 for 70,000 pounds of Powdered Activated Carbon for the Water Treatment Division.

**Justification:**

Powdered Activated Carbon is used to assist in the elimination of organic and chemical impurities that affect the taste and odor of water. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. On May 18, 2021, sealed bids were received. The low bid of \$0.745 per pound is a 9.6% increase from FY 2021. Following is a tabulation of the bids received:

	<u>Per Pound</u>	<u>Total Bid</u>
Jacobi Carbons, Inc. Columbus, OH	\$0.745	\$52,150.00
Chemrite, Inc. Buford, GA	\$0.876	\$61,320.00
Donau Carbon US LLC Dunnellon, FL	\$1.2181	\$85,267.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced July 12, 2021, entitled and reading as follows, be taken up and enacted:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 94, "NUISANCES: HEALTH AND SAFETY," OF TITLE IX, "GENERAL REGULATIONS," BY ADDING §§94.100 "PURPOSE," 94.101 "DEFINITIONS," 94.102 "PROHIBITION," 94.103 "VIOLATION AND ENFORCEMENT," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 94, "Nuisances: Health and Safety," of Title IX, "General Regulations," by adding §§94.100 "Purpose," 94.101 "Definitions," 94.102 "Prohibition," 94.103 "Violation and Enforcement," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## **§ 94.100 PURPOSE**

The intent of this subchapter is to protect the health, safety, and welfare of the community and its wildlife by prohibiting the feeding of wild animals and waterfowl on public property in the City. The feeding of waterfowl and other wild animals increases the potential for damage to public parks and property, and it degrades the water quality of both the Saginaw River and City-owned reservoirs. It also elevates the potential for the spread of disease in people and companion animals, and it creates unsanitary conditions from excessive dropping in public areas, walkways, and play areas. In addition, it is the intent of this article to protect the welfare of the waterfowl and wild animals themselves. Wildlife studies have shown that feeding waterfowl and other wild animals can interrupt their normal migration patterns, can make them more aggressive in demanding food, cause nutritional problems, expose them to danger by eliminating their natural fear of predators, and promote the spread of diseases and disease-carrying parasites.

## **§ 94.101 DEFINITIONS**

As used in this subchapter, the following terms shall have the meanings indicated:

**FEED.** To give, place, expose, deposit, distribute or scatter any edible material which can be utilized for consumption by wild animals or waterfowl. Feeding does not include baiting for the legal taking of fish.

**WATERFOWL.** Any bird that swims, frequents the water, or lives about rivers, lakes, or other bodies of water, including but not limited to ducks, geese, swan and gulls.



**WILD ANIMAL.** Any animal, which is not normally domesticated in this state, including but not limited to coyotes, deer, feral cats, foxes, groundhogs, squirrels, chipmunks, mice, rats, rabbits, opossums, raccoons, skunks, and waterfowl.

## § 94.102 PROHIBITION

It shall be unlawful for any person to feed, cause to be fed, or provide food for wild animals or waterfowl in any City park or other area of City-owned property, including public walkways, rights-of-way, parking lots, cemeteries, and similar public spaces. Additionally, it shall be unlawful for any person to feed, cause to be fed, or provide food for wild animals or waterfowl in any portion of the Saginaw River located within the City or any City-owned reservoir.

## § 94.103 VIOLATION AND ENFORCEMENT

Any person violating a provision of this subchapter shall be responsible for a C municipal civil infraction, subject to payment of a civil fine as set forth in § 37.07, plus costs and other sanctions for each infraction. Repeat offense shall be subject to increased fines as provided in § 37.07.

This ordinance shall become effective August 6, 2021.

Enacted: July 26, 2021.

Yeas:

Nays:

Absent:

## ORDINANCE DECLARED ADOPTED

\_\_\_\_\_  
Brenda F. Moore  
Mayor

\_\_\_\_\_  
Janet Santos  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos  
City Clerk

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced July 12, 2021, entitled and reading as follows, be taken up and enacted:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 72, "PARKING REGULATIONS," OF TITLE VII, "TRAFFIC REGULATIONS," BY AMENDING §72.99 "PENALTY," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 72, "Parking Regulations," of Title VII, "Traffic Regulations," by amending §72.99 "Penalty," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## **§ 72.99 PENALTY.**

(C) In addition to the fines and penalties set forth in divisions (A) and (B) above, any or all of the following actions may be taken in an effort to collect unpaid parking fines.

(2) (a) If a vehicle owner has more than six unpaid parking citations an immobilization device may be placed on the vehicle when found. The device will be removed only after all unpaid fines and penalties have been satisfied, along with an immobilization device removal fee established by Council and posted in the Office of the City Clerk. The vehicle owner may contest the immobilization by following the procedures in §70.32. Failure to comply with these requirements after the passing of 48 hours will result in the impoundment of the vehicle in accordance with the procedure in §70.31. An impounded vehicle may be redeemed only after all unpaid fines and penalties have been satisfied, the immobilization device removal fee has been paid and towing and storage fees have been paid.

This ordinance shall become effective August 6, 2021.

Enacted: July 26, 2021.

Yeas:

Nays:

Absent:

## **ORDINANCE DECLARED ADOPTED**

\_\_\_\_\_  
Brenda F. Moore  
Mayor

\_\_\_\_\_  
Janet Santos, MiPMC/MMC  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos, MIPMC/MMC  
City Clerk

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced July 12, 2021, entitled and reading as follows, be taken up and enacted:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 12, "BOARDS AND COMMISSIONS", OF TITLE I, "ADMINISTRATIVE CODE," BY ADDING §12.50 "SAGINAW WATER SYSTEM ADVISORY COUNCIL," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," by adding §12.50 "Saginaw Water System Advisory Council," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## **§12.50 SAGINAW WATER SYSTEM ADVISORY COUNCIL**

(A) *Purpose.* The Water System Advisory Council is created pursuant to State regulation for the purpose of advising and assisting with the creation of materials and plans to educate our community about the dangers of lead in drinking water. The Water System Advisory Council shall:

(1) Develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded.

(2) Review public awareness campaign materials provided by the statewide drinking water advisory council to ensure the needs and interests of the community, considering the economic and cultural diversity of its residents, are addressed.

(3) Advise and consult with the City on the development of appropriate plans for remediation and public education to be implemented if a lead action level is exceeded.

(4) Advise and consult with the City on efforts to replace private lead service lines at locations where the owner declined service line replacement.

(5) Assist in promoting transparency of all data and documents related to lead in drinking water within the water supply service area.

(6) Collaborate with local community groups to ensure that residents have the opportunity to be involved in efforts to educate the community about lead in drinking water.

(7) Serve in an advisory capacity to Council; its Chairperson or designee shall be responsible to communicate its recommendations to Council.

(8) Such other purposes and responsibilities as established by State law or regulation.

(B) *Membership.* The Water System Advisory Council shall be comprised of five (5) members appointed by the Mayor subject to approval of the City Council. The members shall have a demonstrated interest in or knowledge about lead in drinking water and its effects, and at least one member shall be a local resident who does not formally represent the interests of any incorporated organization. The term of its members shall be four years. A vacancy on it shall be filled in the same manner as the original appointment, and a person appointed to fill a vacancy shall serve for only the remainder of the unexpired term. Members shall receive no compensation for their services.

(C) *Meetings.* The Water System Advisory Council's meetings shall be subject to Michigan's Open Meetings Act; and its records shall be subject to Michigan's Freedom of Information Act. Its first meeting shall be called by the City Manager or designee, and after its first meeting, it shall meet at least once annually. Its members shall select a Chairperson and shall appoint such other officers as deemed necessary and appropriate. It shall establish its own bylaws and procedures. A quorum of its members shall be a majority of those appointed and serving;

(D) *Automatic dissolution.* Should the State law or regulations requiring the Water System Advisory Council be repealed, deemed invalid by a Court or other administrative action, or no longer apply to the City based on current population or other criteria, the Water System Advisory Council shall immediately cease to operate or exist.

This ordinance shall become effective August 6, 2021.

Enacted: July 26, 2021.

Yeas:

Nays:

Absent:

## ORDINANCE DECLARED ADOPTED

---

Brenda F. Moore  
Mayor

---

Janet Santos  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos  
City Clerk

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt an ordinance introduced July 12, 2021, entitled and reading as follows, be taken up and enacted:

O- \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 132, "DRUG AND ALCOHOL OFFENSES," OF TITLE XIII, "GENERAL OFFENSES," BY AMENDING §132.21 "DEFINITIONS," AND §132.22 "POSSESSION, MANUFACTURE, AND SALE PROHIBITED, EXCEPTIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. An ordinance to amend Chapter 132, "Drug and Alcohol Offenses," of Title XIII, "General Offenses," by amending §132.21 "Definitions," and §132.22 "Possession, Manufacture, and Sale Prohibited, Exceptions," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

## **§ 132.20 TITLE.**

This subchapter shall be known and may be cited as the "City of Saginaw's Drug Paraphernalia Ordinance".

## **§ 132.21 DEFINITIONS.**

For the purpose of this subchapter, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words in the singular number include the plural number.

**CONTROLLED SUBSTANCE.** Shall share the same meaning as the term is defined by the Public Health Code, Public Act 368 of 1978, being M.C.L. §§ 333.7101 et seq.

### **DRUG PARAPHERNALIA.**

(1) Shall share the same meaning as the term is defined in Section 7451 of the Public Health Code, Public Act 368 of 1978, being MCL §333.7451.

(2) In determining whether an object is **DRUG PARAPHERNALIA**, a court or other authority may consider, in addition to all other logically relevant factors, the following:

- (a) Statements by an owner or by anyone in control of the object concerning its use;
- (b) The proximity of the object, in the time and space, to a direct violation of this subchapter;
- (c) The proximity of the object to controlled substances;

- (d) The existence of any residue of controlled substances on the object;
- (e) Direct or circumstantial evidence of the intent of an owner or of anyone in control of the object to deliver it to persons whom he or she knows intend to use the object to facilitate a violation of this subchapter; the innocence of an owner or of anyone in control of the object as to a direct violation of this subchapter shall not prevent a finding that the object is intended for use, or designed for use as **DRUG PARAPHERNALIA**;
- (f) Instructions, oral or written, provided with the object concerning its use;
- (g) Descriptive materials accompanying the object which explain or depict its use;
- (h) National and local advertising concerning its use;
- (i) The manner in which the object is displayed for sale;
- (j) Direct or circumstantial evidence of the ratio of sales of the objects to the total sales of the business enterprise;
- (k) The existence and scope of legitimate uses for the object in the community; and
- (l) Expert testimony concerning its use.

## § 132.22 POSSESSION, MANUFACTURE, AND SALE PROHIBITED, EXCEPTIONS.

### (A) *Possession, manufacture, and sale of drug paraphernalia.*

(1) It is unlawful for any person to use, or to possess with intent to use, drug paraphernalia to plant, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale, or otherwise introduce a controlled substance into the human body.

(2) It is unlawful for any person to deliver, sell, offer for sale, display, supply, possess with intent to deliver or sell, or manufacture with intent to deliver or sell, drug paraphernalia knowing that it will be used to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, conceal, inject, ingest, inhale, or otherwise introduce a controlled substance into the human body.

(3) It is unlawful for any person to place in any newspaper, magazine, handbill, or other publication any advertisement, knowing that the purpose of the advertisement, in whole or in part, is to promote the sale of objects designed or intended for use as drug paraphernalia.

(4) Any person 18 years of age or over who violates division (A)(2) above by delivering drug paraphernalia to a person under 18 years of age who is at least three years his or her junior is guilty of a special offense.

(B) *Exceptions.* To the extent of such permitted conduct only, this section does not apply to (1) any person or entity who is licensed, registered, or otherwise permitted by law to manufacture, use, possess, prescribe, dispense, distribute, conduct research with respect to, or administer a controlled substance; including persons suffering from asthma, diabetes, or other medical conditions requiring introduction of a controlled substance into the human body; or (2) any object listed as an exception in Section 7457 of the Public Health Code, Public Act 368 of 1978, being MCL §333.7457, including an object sold, offered for sale, or given away by a state or local governmental agency or

by a person specifically authorized by a state or local governmental agency to prevent the transmission of infectious agents.

## § 132.23 CIVIL FORFEITURE.

Any drug paraphernalia used, sold, possessed with intent to use or sell, or manufactured with intent to sell in violation of this subchapter shall be seized and forfeited to the city.

This ordinance shall become effective August 6, 2021.

Enacted: July 26, 2021.

Yeas:

Nays:

Absent:

## ORDINANCE DECLARED ADOPTED

---

Brenda F. Moore  
Mayor

---

Janet Santos, MiPMC/MMC  
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos, MiPMC/MMC  
City Clerk



**From:** Timothy Morales, City Manager

**Subject:** MDOT Cost Agreement 21-5197, Genesee Avenue Bridge Design

**Prepared by:** Louis Taylor, Public Services Department

**Manager's Recommendation:**

I recommend the approval of Cost Agreement 21-5197 with the Michigan Department of Transportation for the design of the Genesee Avenue Bridge rehabilitation project for the Engineering Section, Right of Way Division.

**Justification:**

Michigan Department of Transportation Cost Agreement 21-5197 is for the purpose of fixing the rights and obligations of the parties in agreeing to the performance of preliminary activities for replacement of Genesee Avenue over the Saginaw River, Structure No. 9446, and all together with necessary related work.

The funds being allocated to the City are Federal Emergency Relief Funds, which are being passed through the Michigan Department of Transportation. These funds are for the design necessary to repair the scour countermeasures along the bridge piers that were washed away during the flood in May 2020. The estimated design cost for these repairs is \$29,000. The Federal Emergency Relief Funds are providing \$23,200 (80%) of the funding while the City will provide a \$5,800 (20%) local match for these funds. Therefore, the City's cost obligation for this project is \$5,800, and the City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Bridge Projects Division's Engineering Services Account No. 202-4616-802.000.

I have approved the cost agreement as to substance and the City Attorney as to form.

**Council Action:**

This Council Communication is for informational purposes of the resolution to be adopted.

## **APPROVING MDOT COST AGREEMENT 21-5197 FOR THE DESIGN OF THE GENESEE AVENUE BRIDGE REHABILITATION**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** Cost Agreement No. 21-5197 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of preliminary activities for the replacement of Genesee Avenue Bridge over the Saginaw River, Structure No. 9446, and all together with necessary related work.

**WHEREAS:** Cost Agreement No. 21-5197 has been approved by the City Manager as to substance and the City Attorney as to form; and

**WHEREAS:** By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

**NOW, THEREFORE, BE IT RESOLVED,** that the Council for the City of Saginaw does hereby approve Cost Agreement No. 21-5197 submitted by the Michigan Department of Transportation.

Ayes:

Nays:

Absent:

### **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos, MiPMC/MMC  
City Clerk

**From:** Timothy Morales, City Manager  
**Subject:** American Rescue Plan Act (ARPA) Grant Award  
**Prepared by:** Yolanda M. Jones, Office of Management and Budget

**Manager's Recommendation:**

I recommend the acceptance of the Coronavirus Local Fiscal Recovery Funds from the American Rescue Plan Act in the amount of \$52,089,151.00 from the U.S. Department of Treasury.

**Justification:**

On March 11, 2021, the President of the United States signed the American Rescue Plan Act (ARPA) into law. These funds are intended to provide support to state, local, tribal, and territorial governments in responding to the impact of Coronavirus (COVID) – 19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

The American Rescue Plan Funds allocated approximately \$350 billion to state, local, tribal, and territorial governments. These funds are to assist in preventing, preparing, and responding to the COVID-19 pandemic.

Section 602(b) and 603(c) of the Social Security Act of the American Rescue Plan Act, authorized the U.S. Department of the Treasury to make payments to state, local, tribal, and territorial governments from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

In May 2021, the City of Saginaw was notified that they would receive \$52,089,151 from the Coronavirus Local Fiscal Recovery Fund through the American Rescue Plan Act. This would be received in two tranches, approximately one-half within 60 days of the plan passage, and the remaining half within 12-months of receiving the first tranche.

This council communication is to accept the grant award of the American Rescue Plan Act.

**Council Action:**

This council communication is for informational purposes of the resolution to be adopted.

## ACCEPTANCE OF THE AMERICAN RESCUE PLAN ACT FUNDING

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Coronavirus pandemic; and

**WHEREAS:** approximately \$350 billion of the ARPA funding was allocated to assist state, local, tribal, and territorial governments in responding to the coronavirus pandemic; and

**WHEREAS:** section 602(b) and 603(c) of the Social Security Act as added by section 9901 of the American Rescue Plan Act, Pub. L No. 117-2 (March 11, 2021) authorized the U.S. Department of the Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund; and

**WHEREAS:** such funds are to be used in accordance with the guidelines of the plan summarized as follows:

Uses of Funds – the metropolitan city shall only use the funds provided under a payment made under the section to cover cost incurred by the metropolitan city by December 31, 2024

- a) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID – 19) or its negative economic impacts including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- c) for the provision of government services to the extent of the reduction in revenues of such metropolitan city due to the COVID-19 public health emergency relative to the revenues collected in the most recent full fiscal year of the metropolitan city; or
- d) to make necessary investment in water, sewer, or broadband infrastructure.

**WHEREAS:** the City of Saginaw is expected to receive \$52,089,151.00 in funding; such funding to be received in two tranches, approximately one half within 60 days of the plan passage, and the remaining funding approximately 12-months later; and

**WHEREAS:** the City of Saginaw has received initial funds in the amount of \$26,044,835.50 on June 14, 2021 identified as funding allocation of the first tranche.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Saginaw does hereby accept the grant in the amount of \$52,089,151.00 from the U.S. Department of Treasury through the American Rescue Plan Act; and such funds will be placed in a special revenue fund for the sole purpose of tracking all approved transactional activities.

**THEREFORE, BE IT FURTHER RESOLVED** that the City of Saginaw will adhere to the existing, additional, and amended guidelines as set forth by the U.S. Department of Treasury in the allocation or distribution of said funds, for the welfare of the City and its citizens requiring it.

Ayes:

Nays:

Absent:

## **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

---

Janet Santos, MiPMC/MMC  
City Clerk