



Saginaw City Council Agenda

1315 S. Washington Avenue
VIA TELECONFERENCE
PER PA 267 OF 1976/PA 228 of 2020
and Local Emergency Declaration dated April 8, 2021
May 10, 2021
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation declaring May 2021 as "Mental Health Month."

PUBLIC HEARINGS:

1. Five-Year Consolidated Plan and the Annual Plan for the Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Overview of the Fiscal Year 2021-2022 Proposed Budget, Yolanda M. Jones, Director of the Office of Management and Budget, and Bryan Weiss, Budget Analyst II.

CONSENT AGENDA:

1. Approve the April 26, 2021 regular council meeting minutes.
2. Approve Petition #21-01 to approve the capital expenditure items for the 2021-2022 Budget for Operations, Capital Improvement, and Emergency Repair for the Saginaw-Midland Municipal Water Supply Corporation.
3. Approve the amendments to the FY 2021 Approved Budget to recognize changes that have occurred during the March period.
4. Approve to increase the purchase order with Homeland Title Company by \$2,000, for a new total of \$5,800, for title services for the Community Development Block Grant Division.
5. Approve the purchase with I.T.I., Inc. for \$3,304 to upgrade the phone system at the Andersen Enrichment Center.
6. Approve the second amendment to the lease agreement with Alltel Corporation, d/b/a Verizon, to renew the existing lease agreement for maintaining, installing, and operating radio communications facilities located at 1701 North 6th Avenue.
7. Approve to increase the blanket purchase orders issued to various vendors by \$15,000, for a new total of \$66,500, for vehicle parts for the Garage Division.

8. Approve the purchases with Shannon Supply for \$7,982 and Concrete Cutting and Breaking, Co. for \$4,245, for a total of \$12,227, for various sizes of Husqvarna asphalt and concrete saw blades for the Maintenance and Service Division.
9. Approve the purchase with Ferguson Waterworks for \$199,500 for K-Copper tubing for the Maintenance and Service Division.
10. Approve the purchase with JCI Jones Chemicals, Inc. for an annual amount of \$29,400 for FY 2022 through FY 2024, pending budget approval, for sulfur dioxide for the Wastewater Treatment Division.
11. Approve the purchase with Global Environment Consulting, LLC for an annual amount of \$4,050 for FY 2022 and FY 2023, pending budget approval, for laboratory toxicity testing for the Wastewater Treatment Division.
12. Approve the purchase with Republic Services for \$36,300 for FY 2022; \$37,500 for FY 2023, and \$39,000 for FY 2024, pending budget approval, for the hauling of grit and screenings for the Wastewater Treatment Division.
13. Approve the introduction of the proposed amendments to the Council Rules of Order of the City of Saginaw.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

1. Approve the 2021-2025 Consolidated Plan and 2021-2022 Annual Action Plan for the Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program, and that it be submitted to HUD for approval.
2. Approve the Community Development Block Grant Program Submission Program Year for 2021-2022.
3. Approve the HOME Program Submission Program for 2021-2022.
4. Approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2021-2022.

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

CITY OF SAGINAW

PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, mental health will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, people who have mental illnesses can recover and lead full productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American business, government and families has grown \$113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE, I, Brenda F. Moore, Mayor of the City of Saginaw do hereby proclaim May 2021 as Mental Health Month in the City of Saginaw. I also call upon the citizens, government agencies, public and private institutions, businesses and schools in the state of Michigan to recommit to our community to increasing awareness and the understanding of mental health, and the need to appropriate and accessible services for all people who have mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this tenth day of May in the year of our Lord two thousand twenty-one.



Brenda F. Moore, Mayor

Councilpersons

Michael D. Balls, Mayor Pro Tem
Annie Boensch, George Copeland, Jr.,
Michael Flores, Monique Lamar-Silvia, Bill Ostash,
Autumn Scherzer, and Reggie Williams II

May 10, 2021

Timothy Morales, City Manager



CITY COUNCIL

PUBLIC HEARING NOTICE

Consolidated Plan 2021-2025 Annual Plan 2021-2022 CDBG, HOME and ESG

**In compliance with requirements of Act 267, P.A. 1976,
the following notice is posted:**

Notice is hereby given that the Saginaw City Council has scheduled a virtual public hearing for Monday, May 10, 2021 at 6:30 p.m.

The meeting will be via teleconference per PA 267 OF 1976/PA 228 of 2020 and Local Emergency Declaration dated April 8, 2021. This Public Hearing allows for citizen participation and comment on the City of Saginaw's submission to the Department of Housing and Urban Development for its five year Consolidated Plan 2021-2025 and Annual Plan for program year 2021-2022. All interested parties are invited to provide input.

Written comments can be mailed to the City Clerk's Office at 1315 S. Washington Ave. Saginaw, MI 48601. All comments will be read at the meeting. If you wish to speak during the public hearing call 989.759.1480 press option 6, or email clerk@saginaw-mi.com to receive a call in number.

The meeting will be streamed live on SGTV Channel 191 and on the City's website www.saginaw-mi.com.

Kanah Franklin,
Deputy Director of
Community Services

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:

By: _____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 26, 2021, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER PUBLIC ACT 267 OF 1976/PUBLIC ACT 228 OF 2020 AND LOCAL EMERGENCY DECLARATION DATED APRIL 8, 2021. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

OPENING PRAYER

Council Member Copeland offered the opening prayer and led the Pledge of Allegiance to the Flag.

ROLL CALL

Council Members present: Reggie Williams II, attending remotely from Saginaw, MI, Annie Boensch, attending remotely from Saginaw, MI, Bill Ostash, attending remotely from Saginaw, MI, Autumn Scherzer, attending remotely from Saginaw, MI, Monique Lamar-Silvia, attending remotely from Saginaw, MI, George Copeland, attending remotely from Saginaw, MI, Michael Flores attending remotely from Saginaw, MI, and Brenda Moore, attending remotely from Saginaw, MI: 8. Council Member absent: Michael Balls: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced that yard waste pick up is on the regular trash day. Place yard waste in 35-gallon or smaller cans or in paper yard waste bags for collection and cans must be labeled with "Yard Waste Only" stickers, available from the City Clerk's Office. Cans and bags must weigh less than 50 pounds each. Twigs and grasses cannot extend more than 12" above the container.

The City's Waste Convenience Station is open to City residents the second Saturday of the month from 8:00 a.m. to 12:00 p.m. The station is located at the Public Works Building and can be accessed using Holland Avenue. City residents may dispose of items that would otherwise be taken to the landfill that curbside does not pick up, such as building materials, with recycling for glass, plastic and paper. The next collection day will be Saturday, May 8.

Saturday, May 15 is the community Team Up to Clean Up event at 8:00 a.m. until 12:00 p.m. Volunteers will meet at City Hall. Work attire and gloves are recommended and volunteers are asked to RSVP by calling 759.1540.

PUBLIC HEARING

Clerk Santos announced the public hearing regarding the Five-Year Consolidated Plan and the Annual Plan for the Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program. Mayor Moore called for public comments. Sarah Traxler of McKenna & Associates spoke in favor of the plans and explained the process in the creation of the plans.

Mayor Moore called for public comments two more times. Michelle McGregor of the First Ward Community Center spoke in favor of the plans. No additional comments were made.

Moved by Council Member Lamar-Silvia, seconded by Council Member Flores to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

Public input that addressed the Council: Charles Coleman, Ramont Roberts, Jessica

Reuven, and Rita Tsalyuk.

Council Member Balls entered the meeting at 6:52 p.m.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Williams, Balls, Boensch, Ostash, Scherzer, Copeland, Lamar-Silvia, Flores, and Moore.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

Council Member Boensch left the meeting at 7:16 p.m. and returned at 7:18 p.m.

He introduced Sarah Traxler, Vice President of McKenna Associates, Inc. Ms. Traxler presented an update on the Five Year Consolidated Plan and the Annual Plan for the Community Development Block Grant Program.

CONSENT AGENDA:

Mayor Moore asked if there were any exceptions to the consent agenda. Exceptions were made to items 2 and 13.

1. Approve the April 12, 2021 regular council meeting minutes.
2. Approve the amendments to the Rules of Order of the Council of the City of Saginaw.
3. Approve the purchase with Advanced Business Communications, LLC for \$6,176 for the installation of security cameras at Ojibway Island.
4. Approve the purchase with Advanced Business Communications, LLC for \$16,281 for upgrades to the security video storage server and software.
5. Approve the acceptance of the grant award of \$3,000 from the Saginaw Community Foundation for the City of Saginaw's 2021 Team Up to Clean Up efforts.
6. Approve to increase the purchase order with Rohde Brothers Excavating, Inc. by \$350,000, for a new total of \$780,000, for demolition services for the Community Development Block Grant Division.
7. Approve the purchase with Northeastern Paint Supply, Inc. for \$3,348 for carpeting in the Fire Department's Fire Prevention Division Office.
8. Approve the purchase with Northeastern Paint Supply, Inc. for \$6,457 for flooring for Fire Station No. 4.
9. Approve the purchase with J.R. Heineman and Sons, Inc. for \$59,000 for construction of a roof on the Fire Training Tower at the Fire Training Facility.
10. Approve the purchase with American Trailer Mart for \$7,906 for a tandem axle and two single axle landscape trailers for the Weed Abatement Division.

11. Approve the Electrical Facilities and Electrical Facilities Protection Easement Agreements with Consumers Energy for the Engineering Section, Right of Way Division.
12. Approve the contract with Rohde Brothers Excavating, Inc. for \$336,352 for the Baum Street Reconstruction project for the Engineering Section, Right of Way Division.
13. Approve the 2021-2025 Consolidated Plan and 2021-2022 Annual Action Plan and that it is submitted to HUD for approval.

Moved by Council Member Boensch, seconded by Council Member Flores to approve consent agenda items 1, and 3 through 12, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Boensch to approve consent agenda item 2 as presented. Mayor Moore asked for a roll call vote.

Ayes: Williams, Balls, Boensch, Ostash, Scherzer, Copeland, Moore

Nays: Lamar-Silvia, Flores

7 ayes, 2 nays, 0 absent. Motion approved.

Moved by Council Member Lamar-Silvia, seconded by Council Member Flores to postpone consent agenda item 13 until the May 10, 2021 meeting. Mayor Moore asked for a roll call vote.

Ayes: Balls, Ostash, Scherzer, Copeland, Lamar-Silvia, Flores, Williams, Moore

Nays: Boensch

8 ayes, 1 nay, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Boensch reported that the Human Rights Work Group met to review the feasibility of a City ordinance regarding protections for the LGBTQ+ community. With the recent Supreme Court action, and pending House and Senate bills, it was determined that the progress will be monitored for action that may be implemented.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to approve the following:

1. the Council appointment of Alberto Teneyuque to the Citizens-Police Advisory Commission with a term to expire February 28, 2024.
2. the Council appointment of Valerie Toney to the Human Planning Commission - District 9 with a term to expire December 31, 2022.
3. the Mayoral appointment of Floyd Kloc to the Civil Service Commission with a term to expire April 30, 2024.
4. the Council appointment of Michael Balls to the City/School/County Liaison Committee with a term to expire November 1, 2022.

9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Copeland, seconded by Council Member Flores to postpone resolutions until the May 10, 2021 meeting as follows:

1. the Community Development Block Grant Program Submission Program Year for 2021-2022.

2. the HOME Program Submission Program for 2021-2022.
3. the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2021-2022.

9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Mayor Pro Tem Balls to adopt the resolution ratifying and confirming resolution declaring official intent to reimbursement project expenditures with bond proceed and authorizing publication of notice of intent to issue bonds. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Flores, seconded by Council Member Copeland to go into closed session to discuss pending litigation in Blaisdell v. City of Saginaw per MCL 15.268(e). Mayor Moore asked for a roll call vote.

Ayes: Boensch, Ostash, Scherzer, Copeland, Lamar-Silvia, Flores, Williams, Balls, Moore

Nays: None

9 ayes, 0 nays, 0 absent. Motion approved.

Council entered a closed session at 8:13 p.m.

Moved by Council Member Ostash, seconded by Mayor Pro Tem Balls to return to regular session at 8:36 p.m.

Moved by Council Member Scherzer, seconded by Council Member Williams to approve the recommendation of legal counsel as discussed in closed session regarding pending litigation in Blaisdell v. City of Saginaw. Mayor Moore asked for a roll call vote.

Ayes: Ostash, Scherzer, Copeland, Lamar-Silvia, Williams, Balls, Boensch, Moore

Nays: Flores

8 ayes, 1 nay, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Williams, seconded by Mayor Pro Tem Balls to adjourn the meeting at 8:42 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, MiPMC/MMC
City Clerk



4678 S. THREE MILE ROAD · BAY CITY, MI 48706 · PH. 989-684-2220 · FAX 989-684-7741

April 15, 2021

Ms. Janet Santos, City Clerk
City of Saginaw
1315 S. Washington
Saginaw, MI 48601



Dear Ms. Santos:

Please be advised that the Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation, at their regular meeting this date have approved the 2021-2022 Operating, Capital Improvement, and Debt Service Budgets for the Corporation.

In accordance with the 1946 agreement between the City of Saginaw and the City of Midland, it is necessary for capital improvement expense to be additionally approved by the governing bodies of both owner Cities.

The Management and Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation; therefore, recommend that the City of Saginaw approve the capital expenditure items as shown on the attached Budget for Capital Improvement and Emergency Repair Fund in the amount of \$820,000 for the 2021-2022 budget year, with a fund income allocation set at \$.03 per 1,000 gallons pumped.

We request that this petition for approval be advanced to the council as soon as possible. Please notify our office when Saginaw-Midland's Budget for Capital Improvement and Emergency Repair Fund has been approved. Thank you for your efforts in this regard.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Dan Stickel".

Daniel Stickel
Manager

DS:ld

Enc.

#21-01

**SAGINAW-MIDLAND MUNICIPAL WATER SUPPLY CORPORATION
2021-2022 FISCAL YEAR**

BUDGET FOR CAPITAL IMPROVEMENT AND EMERGENCY REPAIR FUND

I.	Projected I&ER Fund Ending Balance (June 30, 2021)		\$3,430,219
II.	Proposed Improvement Expenses for 2021-2022 Fiscal Year		
	a. Maintenance Shop at Whitestone (Carryover from 2019-2020)	\$275,000	
	b. Whitestone Pump #5 Rehabilitation	\$200,000	
	c. Cathodic Protection Replacement near Linwood	\$80,000	
	d. Variable Frequency Drive 10-year Maintenance	\$85,000	
	e. Brush Dust Vacuum System	\$60,000	
	f. SCADA Improvements	\$50,000	
	g. Pressure Relief Vault Repair at Whitestone	\$70,000	
			(\$820,000)
III.	Projected Improvement Income for the 2021-2022 Fiscal Year		
	a. Income forecasted (\$0.03 per 1000 gallons)	\$450,000	
	b. Projected interest income	<u>\$2,000</u>	
			<u>\$452,000</u>
IV.	Projected I&ER Fund Ending Balance (June 30, 2022)		<u><u>\$3,062,219</u></u>

From: Timothy Morales, City Manager
Subject: March Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2020/2021 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of March.

Justification:

The 2020/2021 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2021 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for March, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a net \$10,627 from \$42,063,285 to \$42,073,912.

- A budget adjustment is required to recognize an \$803,391 reduction in the amount that was received from the Public Safety and Public Health Payroll Reimbursement Grant from the State of Michigan. Initially, the city received an appropriation of funds in the amount of \$1,772,165. In March of 2021, the city received notification by the State that they received \$100,000,000 more in eligible expenditures from communities from all over the state. This was more than funds available to assist all communities. Therefore, all recipients' amounts were pro-rated to cover all communities' expenditures. The city pro-rated amount is \$968,774. The reduction in revenues will be realized in the General Fund Revenue, Other Federal Grants – PSPHPR Account No. 101-0000-528.001 in the amount of \$803,391. To offset the reduction in revenues will be a decrease to the General Fund, Other General Fund Expenditures, Increase to Fund Equity Division, Fund Equity Account No. 101-8559-989.001 by the same amount.
- On April 12, 2021, city council approved the installment contract for the purchase of a Fire Truck for Community Public Safety – Fire. This adjustment is to recognize the cash payment portion of the purchase. The payment will come from Community Public Safety – Fire's allocation of the Rutledge Trust Fund. Therefore, General Fund Revenues, Restricted Fund Balance Account No. 101-0000-989.000 should be increased in the amount of \$244,710 for the cash payment. To offset the increase in revenues will be the same increase to the

Community Public Safety – Fire, Fire Apparatus Operation and Maintenance Division, Vehicles Account No. 101-3554-982.000.

- A budget adjustment is required to recognize the recently approved Installment Purchase Contract for the purchase of a fire truck, two Toro mowers, and a leaf vacuum. Revenues will be recognized in the General Fund, Installment Contract Proceeds Account No. 101-0000-671.004 in the amount of \$552,628. These revenues will be offset by following increases: in Community Public Safety – Fire, Fire Apparatus Operation and Maintenance Division, Vehicles Account No. 101-3554-982.000 in the amount of \$244,711, and in the Department of Public Services, Parks and Grounds Division, Maintenance Equipment Account No. 101-7570-978.000 in the amount of \$307,917.
- A budget adjustment is required to recognize the unanticipated revenues for Community Public Safety Police for additional vehicle storage fees and from the Bullet Proof Vest reimbursement. Revenues will be recognized in the General Fund Revenue, Vehicle Storage Fees Account No. 101-0000-609.003 in the amount of \$1,585 and Other Federal Grants Account No. 101-0000-501.027 in the amount of \$742. To offset the increase in revenues will be an increase to Community Public Safety – Police, Police Building Maintenance Division, Parts and Supplies Account No. 101-3514-742.000.
- A budget adjustment is required to recognize the unanticipated revenues for Community Public Safety Fire for the sale of the Nautilus for-stack commercial weight machine and SCBA air cylinders. Revenues will be recognized in the General Fund Revenue, Sale of Property/Fire Department Account No. 101-0000-673.004 in the amount of \$1,853. To offset the increase in revenues will be an increase to Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.
- A budget adjustment is required to recognize a roll forward of a payment to Saginaw Future in the amount of \$12,500. The final payment for FY 2020, was received and realized in FY 2021, which created a shortfall for the current year. A budget adjustment is needed to recognize the expense in the Department of Neighborhood Services and Inspection, Inspection Division, Professional Services Account No. 101-3865-801.000 in the amount of \$12,500. An appropriation of fund balance will offset this increase.

The Downtown Development Authority (DDA) 2011 Fund (259) should be increased from \$288,140 to \$313,140. This represents a \$25,000 increase. This increase is for the purchase of a security camera system for the DDA district. Expenditures are recognized in the DDA – 2011 Fund, 2 Mill Levy Division, Parts and Supplies Account No. 259-1777-742.000. To offset the increase in expenditures will be an appropriation of available fund balance.

The Department of Justice (DOJ) JAG Grant Fund (263) should be increased \$20,900 from \$198,901 to \$219,801. This increase is to recognize unanticipated revenues in the

Sale of Property Items Account No. 263-0000-673.003. The increase in revenues will be offset by the JAG Grant 2020 Division, Vehicles Account No. 263-3339-982.000 in the same amount.

The Drug Forfeiture Fund (264) should be increased from \$72,232 to \$79,937, which represents a \$7,705 increase. This increase is primarily due to the recognition of unanticipated revenues in Sale of Property Items Account No. 264-0000-673.003 by \$333 and Sale of Firearms Account No. 264-0000-673.005 by \$7,372. To offset the increase in revenues will be the same increase to this fund's Parts and Supplies Account No. 264-3341-742.000.

The Police Enhancing Law Enforcement Response to Victims (ELERV) Fund should be increased from \$0 to \$832. This increase is to recognize the prior year expenditure of workers compensation. This adjustment is required as the revenues were drawn down from this grant in the prior fiscal year while expenditures were allocated in the current fiscal year. Expenditures are realized in this fund's Worker's Compensation Account No. 267-3341-715.032. An appropriation of fund balance will offset this expenditure.

The Unfunded Liabilities Fund (296) should be increased from \$196,882 to \$1,170,222. This is an increase of \$973,340. This increase in expenditures represents the OPEB Pension expenditure in accordance with the city's corrective action plan contribution per the State of Michigan. Expenditures will be recognized in this fund's OPEB Expense Account No. 296-8525-715.024. An appropriation of fund balance will offset this expenditure.

The Motor Pool Operations Fund (661) should be increased from \$2,486,518 to \$2,493,148. This represents a \$6,630 increase. This increase is to recognize the sale of property items. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Administration Division, Overtime Account No. 661-4480-704.000 by \$2,050 and the Garage Operation Division, General Repair Account No. 661-4481-930.000 by \$4,580.

The Other Post Employee Benefit (OPEB) Fund should be increased from \$0 to \$973,340, which is required due to the city's corrective action plan with the State of Michigan. Revenues will be recognized in this fund's Contribution Account No. 731-0000-674.000. To offset the increase in revenues will be realized in this fund's Increased to Fund Equity Account No. 731-8559-989.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Homeland Title Company (CDBG) Activities
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval to increase purchase order number 509844 with Homeland Title Company by \$2,000, for a new total of \$5,800, to provide title services for the Community Development Block Grant Division.

Justification:

On November 9, 2020, City Council approved purchase order 509844 to Homeland Title Services for title services for Community Development Block Grant funded programs. This includes but is not limited to: rehabilitation, new construction, demolition and land banking of property to foster neighborhood stabilization. The increase in the purchase order is necessary to meet the needs of the program in responding to the upturn in entreats.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the CDBG Residential Loan Fund, Professional Services Account No. 276-6540-824.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Phone System Upgrade for Andersen Enrichment Center
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with I.T.I., Inc. for \$3,303.72 for an upgraded phone system for the Andersen Enrichment Center.

Justification:

The existing analog phone system being utilized by the Andersen Enrichment Center is in need of upgrading. The outdated phone system has frequent outages due to inclement weather and antiquated technology that is prone to service disruptions. The Andersen Center is requesting that its phone system be modernized to a digital system that will be more stable and secure. The Andersen Center will be using I.T.I Inc., the City's phone system maintenance and support vendor for this project. The City has previously utilized the expertise of I.T.I., Inc. at other City facilities.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Andersen Enrichment Center Fund, Repairs and Replacements Account No. 236-7540-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Second Amendment to Lease Agreement Alltel Corporation

Prepared by: Phillip Karwat, Public Services

Manager's Recommendation:

I recommend the approval of the second amendment to the existing lease agreement with Alltel Corporation, d/b/a Verizon, for maintaining, installing, and operating radio communications facilities, located at 1701 North 6th Avenue.

Justification:

On December 1, 2017, the City of Saginaw extended the existing lease agreement with Alltel. Alltel is seeking to renew its existing lease, due to expire November 30, 2027. The purpose of the lease is for maintaining and operating radio communications facilities, including an antenna tower or pole and foundation, utility lines, electronic equipment and equipment shelter, radio transmitting and receiving antennas and supporting structures.

The City of Saginaw has received approximately \$350,000 in rent from the existing lease. The Amendment provides Alltel with the option to extend the lease for three additional five-year terms. Under the terms of the existing lease, the City was expected to receive \$22,393 in 2021 and increase at 4% annually through the end of 2027. Under the terms of the amendment, the City is expected to receive an annual amount of \$21,532 with an increase of 2% annually every year thereafter. However, the City will now also be paid \$100.00 per month for each subtenant that collocates on Alltel's facilities. The City will also receive a one-time signing bonus of \$25,000.

I have approved the Amendment as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order - Vehicle Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval to increase blanket purchase orders issued to various vendors by \$15,000, for a new total of \$66,500, for vehicle parts for the Garage Division.

Justification:

In FY 2021, the purchase orders listed below were approved to be issued to vendors in amounts totaling \$51,500. The City's Municipal Garage requires parts sold by these vendors for various repairs of fleet vehicles from July 1, 2020 to June 30, 2021.

In FY 2020, the Garage spent \$14,906.61 on parts from Michigan Cat. In the current fiscal year we have spent \$23,899.78, leaving a balance of \$5,600.22. The Garage has had to purchase multiple replacement parts for heavy equipment used by Maintenance and Service and the Streets Divisions. This is a sole source vendor for Caterpillar parts.

In FY 2020, the Garage spent \$12,661.19 on parts from Mtech, The Safety Company. In the current fiscal year we have spent \$19,912.65, leaving a balance of \$2,087.35. The Garage has replaced multiple wear parts on Street Sweepers for the Streets Division.

There are no feasible means to predetermine what parts will be needed to be replaced on these vehicles. The Garage Division's personnel obtain price quotes for parts awarding purchases to the lowest and best vendor for each item. The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>Total Amount</u>
508531	Michigan Cat	\$29,500	\$5,000	\$34,500
508528	MTech the Safety Company	<u>\$22,000</u>	<u>\$10,000</u>	<u>\$32,000</u>
	Total	\$51,500	\$15,000	\$66,500

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$66,500, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Asphalt and Concrete Saw Blades
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of the purchases with Shannon Supply for \$7,982.00 and Concrete Cutting & Breaking Co. for \$4,244.64, for a total of \$12,226.64, for various sizes of Husqvarna asphalt and concrete saw blades for the Maintenance and Service Division.

Justification:

On April 20, 2021, the Maintenance and Service Division received six bids for 106 various sizes of Husqvarna saw blades used to saw cut both asphalt and concrete pavement for street repairs. The City has split the bid between the vendors for each size to maximize savings, for an additional savings of \$1,095.36. The Maintenance and Service Division routinely repair both asphalt and concrete streets due to excavations for water line replacements and repairs made on the City's sewer collection and water distribution systems. All street repairs require the existing pavement to be saw cut in order to provide a smooth edge for all patches and to remove the existing pavement without damaging the pavement being left in place. The Maintenance and Service Division has selected Shannon Supply Inc. for the 14" x .125" x 1" saw blades due to the uncertainty of delivery lead time submitted by PR Diamond Products Inc. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Size</u>	<u>Cost</u>
PR Diamond Products, Inc. Las Vegas, NV	14" x .125" x 1" 36" x .187" x 1"	\$ 7,399.00 \$ 5,634.00
Shannon Supply, Inc. Freeland, MI	14" x .125" x 1" 36" x .187" x 1"	\$ 7,982.00 \$ 5,340.00
Airgas Saginaw, MI (out of City)	14" x .125" x 1" 36" x .187" x 1"	\$ 8,366.00 \$ 5,633.94
Ace Cutting Equipment & Supply, Inc. Novi, MI	14" x .125" x 1" 36" x .187" x 1"	\$ 8,750.00 \$ 5,790.00
United Rentals, (North America) Inc. Lansing, MI.	14" x .125" x 1" 36" x .187" x 1"	\$ 8,900.00 \$ 5,010.00
Concrete Cutting & Breaking Co. River Rouge, MI.	14" x .125" x 1" 36" x .187" x 1"	\$10,960.00 \$ 4,244.64

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 \$3,056.66, Water Operation and Maintenance Fund, Lead and Copper Service Division's Parts and Supplies Account No. 591-4722-742.000 \$6,113.32 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 \$3,056.66 for FY 2021.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: K-Copper Tubing
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Ferguson Waterworks for \$199,500.00 for K-Copper tubing for the Maintenance and Service Division.

Justification:

On April 13, 2021, three bids were received for 50,000 feet of ¾ inch K-Copper tubing to be used for replacing water service connections and extensions throughout the City's water distribution system. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Size</u>	<u>Cost</u>
Ferguson Waterworks Saginaw, MI (out of City)	¾ Inch	\$199,500.00 / \$3.99 per foot
Michigan Pipe & Valve Saginaw, MI (out of City)	¾ Inch	\$207,000.00 / \$4.14 per foot
ETNA Supply Company Grand Rapids, MI	¾ Inch	\$250,000.00 / \$5.00 per foot

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's Parts and Supplies Account No. 591-4722-742.000 \$199,500.00 for FY 2021 and will be accounted for in the Water Operation and Maintenance Fund Water Inventory Account No. 591-0000-110.002.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sulfur Dioxide
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemicals, Inc. for \$29,400.00 annually for FY 2022 through FY 2024, pending budget approval, for 30 tons of Sulfur Dioxide for the Wastewater Treatment Division.

Justification:

The Wastewater Treatment Division uses sulfur dioxide to neutralize the chlorine remaining in the water after disinfection. Removal of chlorine is required under the City's National Pollutant Discharge Elimination System Permit. On April 13, 2021, the City opened sealed bids for sulfur dioxide. Following is a summary of the bids received:

<u>Vendor</u>	<u>FY</u>	<u>Costs</u>	
JCI Jones Chemical, Inc. Beulah, MI	FY 2022	\$29,400.00	(\$980.00/ton)
	FY 2023	\$29,400.00	(\$980.00/ton)
	FY 2024	\$29,400.00	(\$980.00/ton)
Alexander Chemical Corp. Laporte, IN	FY 2022	\$32,640.00	(\$1,088.00/ton)
	FY 2023	\$32,640.00	(\$1,088.00/ton)
	FY 2024	\$32,640.00	(\$1,088.00/ton)

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 for FY 2022, pending budget approval and will be budgeted in the same account for FY 2023 and FY 2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Laboratory Toxicity Testing
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Global Environmental Consulting LLC for an annual amount of \$4,050.00 for FY 2022 and FY 2023, pending budget approval, for laboratory toxicity testing for the Wastewater Treatment Division.

Justification:

On April, 13, 2021, the City opened the single sealed bid received for the cost of nine annual tests for the Wastewater Treatment Division, as required by our National Pollutant Discharge Elimination System Permit. Following is a summary of the bid:

<u>Vendor</u>	<u>FY</u>	<u>Cost</u>
Global Environmental Consulting	FY 2022	\$4,050.00
Clinton, MI	FY 2023	\$4,050.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Operational Services Account No. 590-4830-805.000 for FY 2022 and will be budgeted in the same account for FY 2023, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Grit and Screenings Hauling
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Republic Services for \$36,300.00 for FY 2022; \$37,500.00 for FY 2023, and \$39,000.00 for FY 2024, pending budget approval, for the hauling of grit and screenings for the Wastewater Treatment Division.

Justification:

Grit and screenings are removed at the beginning of the treatment process at the Wastewater Treatment Division. This service bid is to supply a 40-yard container for the grit and screenings and to haul this waste to the landfill as needed. On April 13, 2021, the city opened sealed bids for grit and screenings hauling. Following is a summary of the bids received:

	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Republic Services			
Pinconning, MI			
Cost/Haul	\$605.00	\$625.00	\$650.00
Annual Cost	\$36,300.00	\$37,500.00	\$39,000.00
GFL Environmental			
Saginaw, MI (Out-City)			
Cost/Haul	\$1,150.00	\$1,190.00	\$1,230.00
Annual Cost	\$69,000.00	\$71,400.00	\$73,800.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 590-4830-805.000 for FY 2022, pending budget approval, and will be budgeted in the same account for FY 2023 and FY 2024, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Council Rules of Order Amendment

Prepared by: Michael Flores, Council Member

Recommendation:

I recommend introduction of the proposed amendments to the Rules of Order of the Council of the City of Saginaw.

Justification:

On October 16, 2020, Governor Whitmer signed Public Act 228 of 2020 into law, effective immediately. The Act amended Michigan's Open Meetings Act (OMA) to provide for remote attendance of members of Council under certain, limited circumstances, specifically due to a member's medical condition or when a state or local state of emergency or disaster has been declared. The OMA requires that procedures be adopted in accordance with the Act.

City Council Members are elected to serve the community and to ensure accountability and transparency as they conduct business in compliance with the OMA. Therefore, Council Members shall not use cellular telephones, electronic mail, or other devices during the course of the meeting in any manner that would circumvent the requirements of the OMA. All discussions and deliberations towards rendering a decision on a matter brought before the Council shall be conducted openly.

According to Section 17: Amendments, "these rules may be amended by the affirmative vote of six Council members, notice having been given in writing of proposed amendments at a previous meeting." A copy of the amendments have been provided to Council for review and introduced at this regular meeting of the City Council.

Council Action:

Motion to approve the recommendation of the Manager.

From: Timothy Morales, City Manager

Subject: Community Development Block Grant Consolidated Plan and Annual Action Plan

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the 2021-2025 Consolidated Plan and 2021-2022 Annual Action Plan for the Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program, and that it be submitted to HUD for approval.

Justification:

The City of Saginaw is required by HUD as an entitlement community to develop and submit a five-year Consolidated Plan. The City's current five-year Consolidated Plan will expire on June 30, 2021. The new Plan is complete and will coincide with fiscal years July 1, 2021 through June 30, 2025.

The City's 2021-2025 Consolidated Plan provides broad guidance for CDBG, ESG, and HOME expenditures during the upcoming five years. In general, it facilitates broad assistance to housing, public facilities, economic development, public services and homeless activities. The City may amend the Consolidated Plan should a need arise during the next five years.

The 2021-22 Annual Action Plan provides details for the upcoming fiscal year and how grant funds will be expended.

Council Action:

Motion to approve the recommendation of the City Manager.

APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBMISSION PROGRAM YEAR 2021-2022

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: Under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an amount of \$2,160,107 in Block Grant funds to carry out the 2021-2022 program year; and

WHEREAS: The application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with 2021-2022 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for program year 2021-2022 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 10, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

APPROVING THE HOME PROGRAM SUBMISSION PROGRAM YEAR 2021-2022

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: Under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$449,489 in HOME funds to carry out the 2021-2022 year program; and

WHEREAS: The application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990 as amended, which identified housing programs that would be carried out with 2021-2022 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for program year 2021-2022 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 10, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

APPROVING THE HOMELESS ASSISTANCE PROGRAM EMERGENCY SOLUTIONS GRANT SUBMISSION PROGRAM YEAR 2021-2022

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: Under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation experienced by homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an amount of \$184,410 in Emergency Solutions Grant funds to carry out the 2021-2022 year program; and

WHEREAS: The application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 1987, which identified operating activities that could be carried out with 2021-2022 year funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for program year 2021-2022 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 10, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk