



Saginaw City Council Agenda

1315 S. Washington Avenue

VIA TELECONFERENCE

PER PA 267 OF 1976/PA 228 of 2020

and Local Emergency Declaration dated April 8, 2021

April 26, 2021

6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Five-Year Consolidated Plan and the Annual Plan for the Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Sarah Traxler, Vice President, McKenna Associates, Inc., update on the Five Year Consolidated Plan and the Annual Plan for the Community Development Block Grant Program.

CONSENT AGENDA:

1. Approve the April 12, 2021 regular council meeting minutes.
2. Approve the amendments to the Rules of Order of the Council of the City of Saginaw.
3. Approve the purchase with Advanced Business Communications, LLC for \$6,176 for the installation of security cameras at Ojibway Island.
4. Approve the purchase with Advanced Business Communications, LLC for \$16,281 for upgrades to the security video storage server and software.
5. Approve the acceptance of the grant award of \$3,000 from the Saginaw Community Foundation for the City of Saginaw's 2021 Team Up to Clean Up efforts.
6. Approve to increase the purchase order with Rohde Brothers Excavating, Inc. by \$350,000, for a new total of \$780,000, for demolition services for the Community Development Block Grant Division.

7. Approve the purchase with Northeastern Paint Supply, Inc. for \$3,348 for carpeting in the Fire Department's Fire Prevention Division Office.
8. Approve the purchase with Northeastern Paint Supply, Inc. for \$6,457 for flooring for Fire Station No. 4.
9. Approve the purchase with J.R. Heineman and Sons, Inc. for \$59,000 for construction of a roof on the Fire Training Tower at the Fire Training Facility.
10. Approve the purchase with American Trailer Mart for \$7,906 for a tandem axle and two single axle landscape trailers for the Weed Abatement Division.
11. Approve the Electrical Facilities and Electrical Facilities Protection Easement Agreements with Consumers Energy for the Engineering Section, Right of Way Division.
12. Approve the contract with Rohde Brothers Excavating, Inc. for \$336,352 for the Baum Street Reconstruction project for the Engineering Section, Right of Way Division.
13. Approve the 2021-2025 Consolidated Plan and 2021-2022 Annual Action Plan and that it be submitted to HUD for approval.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Alberto Teneyuque to the Citizens-Police Advisory Commission with a term to expire February 28, 2024.
2. Approve the Council appointment of Valerie Toney to the Human Planning Commission - District 9 with a term to expire December 31, 2022.
3. Approve the Mayoral appointment of Floyd Kloc to the Civil Service Commission with a term to expire April 30, 2024.
4. Approve the Council appointment of Michael Balls to the City/School/County Liaison Committee with a term to expire November 1, 2022.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Approve the Community Development Block Grant Program Submission Program Year for 2021-2022.
2. Approve the HOME Program Submission Program for 2021-2022.

3. Approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2021-2022.
4. Ratification and confirming resolution declaring official intent to reimbursement project expenditures with bond proceed and authorizing publication of notice of intent to issue bonds.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Blaisdell v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON.



CITY COUNCIL

PUBLIC HEARING NOTICE

Consolidated Plan 2021-2025 Annual Plan 2021-2022 CDBG, HOME and ESG

**In compliance with requirements of Act 267, P.A. 1976,
the following notice is posted:**

Notice is hereby given that the Saginaw City Council has scheduled a virtual public hearing for Monday, April 26, 2021 at 6:30 p.m.

The meeting will be via teleconference per PA 267 OF 1976/PA 228 of 2020 and Local Emergency Declaration dated April 8, 2021. This Public Hearing allows for citizen participation and comment on the City of Saginaw's submission to the Department of Housing and Urban Development for its five year Consolidated Plan 2021-2025 and Annual Plan for program year 2021-2022. All interested parties are invited to provide input.

Comments can be submitted to Kanah Franklin at 989.759.1533 or by email to: kfranklin@saginaw-mi.com. Written comments can be mailed to the City Clerk's Office at 1315 S. Washington Ave. Saginaw, MI 48601. All comments will be read at the meeting. If you wish to speak at the meeting call the number or email above to receive a call in number.

The meeting will be streamed live on SGTV Channel 191 and on the City's website www.saginaw-mi.com.

Kanah Franklin,
Deputy Director of
Community Services

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:

By: _____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 12, 2021, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER PUBLIC ACT 267 OF 1976/PUBLIC ACT 228 OF 2020 AND LOCAL EMERGENCY DECLARATION DATED APRIL 8, 2021. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

OPENING PRAYER

Council Member Lamar-Silvia offered the opening prayer and Mayor Moore led the Pledge of Allegiance to the Flag.

ROLL CALL

Council Members present: Reggie Williams II, attending remotely from Saginaw, MI, Michael Balls, attending remotely from Saginaw, MI, Annie Boensch, attending remotely from Saginaw, MI, Bill Ostash, attending remotely from Saginaw, MI, Autumn Scherzer, attending remotely from Saginaw, MI, Monique Lamar-Silvia, attending remotely from Saginaw, MI, George Copeland, attending remotely from Saginaw, MI, Michael Flores attending remotely from Saginaw, MI, and Brenda Moore, attending remotely from Saginaw, MI: 9. Council Members absent: 0.

ANNOUNCEMENTS

Council Member Boensch read a Proclamation declaring April 30, 2021 as "Arbor Day."

PUBLIC INPUT

Public input that addressed the Council: Lewis Meeks, and Angie Miller.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Flores, Williams, Balls, Boensch, Ostash, Scherzer, Copeland, Lamar-Silvia and Moore.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

He introduced Louis J. Taylor, P.E., City Engineer, and Travis Hare, Assistant City Engineer. An overview of upcoming Engineering projects was presented.

Manager Morales introduced Paul Reinsch, Director of Water and Wastewater Treatment. He presented an update of MI Clean Waters Grant and the Disadvantaged Community Lead Service Line Replacement Application.

CONSENT AGENDA:

Mayor Moore asked if there were any exceptions to the consent agenda. Exceptions were made to items 1, 2, and 22.

1. Approve the March 22, 2021 regular council meeting minutes.
2. Approve the introduction of the proposed amendments to the Council Rules of Order of the City of Saginaw.
3. Approve the purchase with Inclusion Solutions, a sole source, for \$21,728 for twenty-five 4-station voting booths for the Election Division.

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4. Approve the agreements with I.T.I., Inc. for \$24,305 for the maintenance of telephone equipment for the City's digital and Internet Protocol phone system.
 5. Approve the purchase with Hex Lighting for \$15,490 for two mobile UVC Germicidal Sanitation Systems for the Police Department.
 6. Approve the first amendment to the Security Detail Agreement with Birch Park-2004 Limited Dividend Housing Association Limited Partnership for the Police Department.
 7. Approve the purchase with Rosenbauer South Dakota, LLC for \$489,421 for a fire apparatus for the Fire Department. Further, approve a purchase agreement with Huntington Public Capital Corporation.
 8. Approve the purchase with Wobig Construction Company, Inc. for \$34,443 for the installation of insulation and interior wall surfaces at the Fire Training Facility.
 9. Approve the Memorandum of Agreement with Bird Rides, Inc. to deploy an electric scooter business within the City.
 10. Approve the Declaration of Restrictive Covenant for all future use of the properties located at 2602 Carrollton Street and 120 Davenport Avenue.
 11. Approve the Access Agreement with Rock Products to access the property located at 1812 North 1st Street.
 12. Approve the purchase with Dover and Company for \$13,807 to replace two Thermacore commercial doors at the Public Works building for the Facilities Division.
 13. Approve the purchase with Gohm Insurance Restoration for \$8,686 to restore the bathroom building at Fordney Park for the Facilities Division.
 14. Approve the purchase with GW Heating and Air Conditioning Company, Inc. for \$23,600 to replace the HVAC system in the Fabrication Shop of the Public Works Building for the Facilities Division.
 15. Approve the purchase with Woodland Industries for \$9,117 for an enclosed trailer for the Maintenance and Service Division.
 16. Approve to increase the blanket purchase orders issued to various vendors by \$19,000, for a new total of \$63,995, for vehicle parts for the Garage Division.
 17. Approve to increase the blanket purchase orders issued to various vendors by \$13,500, for a new total of \$16,200, for vehicle repair services for the Garage Division.
 18. Approve the purchase with Hoffman's Power Equipment for \$35,196 for two 2021 Toro mowers for the Weed Abatement Division.
 19. Approve the purchase with Spartan Distributors for \$205,647 for two 2021 Toro Groundsmaster mowers for the Parks Division.
 20. Approve the purchase with Falcon Asphalt Repair Equipment for \$24,522 for a hot patch machine for the Streets Division.

21. Approve the purchase with MTech, The Safety Company for \$97,271 for a 2021 Xtreme Vac self-contained trailer debris collector for the Parks Division.
22. Approve the purchase with Todd Wenzel Buick GMC for \$39,667 for a 2021 GMC Sierra 2500 HD Double Cab Pickup truck for the Streets Division.
23. Approve the contract with J & N Concrete, Inc. for \$278,831 for the 2021 Sidewalk and ADA Ramp Installation project for the Engineering Section, Right of Way Division.
24. Approve the purchase with Metropolitan Air Compressor Co., Inc., a sole source, for \$13,950 for a Sulliar Air Compressor for the Water Treatment Division.
25. Approve the purchase with Advanced Rehabilitation Technology for \$14,948 for the repair and sealing of concrete structures at the 14th Street and Weiss Street Retention Treatment Basins for the Remote Facilities Division.
26. Approve the purchase with Great Lakes Power Services for \$4,750 for the inspection and cleaning of electrical components for the Wastewater Treatment Division.
27. Approve the professional services agreement with Dickinson Wright, PLLC for \$5,000 for financial advisory and bond counsel services in connection with the installment purchase agreement with Huntington Public Capital Corporation.

Moved by Council Member Boensch, seconded by Council Member Lamar-Silvia to approve consent agenda items 3 through 21, and 23 through 27, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores to amend consent agenda item 1 by removing the notations in the March 22, 2021 Council meeting minutes that he left and re-entered six times. No second was given.

Moved by Council Member Lamar-Silvia, seconded by Council Member Flores to amend consent agenda item 1 by removing the notations in the March 22, 2021 Council meeting minutes that named any Council persons that appeared to have left the meeting. Mayor Moore asked for a roll call vote.

Ayes: Williams, Balls, Ostash, Copeland, Lamar-Silvia, Flores, Moore

Nays: Boensch and Scherzer

7 ayes, 2 nays, 0 absent. Motion approved.

Moved by Council Member Lamar-Silvia, seconded by Council Member Copeland to approve consent agenda item 1 as amended. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Lamar-Silvia to amend consent agenda item 2 by removing the proposed amendment language in Section 20, Item 4 of the Council Rules of Order. Mayor Moore asked for a roll call vote.

Ayes: Williams, Ostash, Copeland, Lamar-Silvia, Flores

Nays: Balls, Boensch, Scherzer, Moore

5 ayes, 4 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to amend consent agenda item 2 by adding "Where technology has been provided, or is otherwise available, to members of City Council that allows them to participate remotely via video teleconference, their cameras shall remain on to be seen and heard during the course of the meeting." to Section 20, Item 4 of the Council Rules of Order. Mayor Moore asked for a roll call vote.

Ayes: Williams, Balls, Boensch, Ostash, Scherzer, Copeland, Lamar-Silvia, Flores, Moore

Nays: None

9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item 2 as amended. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Balls to approve consent agenda item 22 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

No reports were given.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve the following:

1. the Mayoral appointment of Michael Flores to the Board of Building Appeals & Fire Code Appeals with a term to expire December 31, 2022.
2. the Council appointment of Alexander Mixter to the Historic District Commission with a term to expire July 31, 2023.
3. the Mayoral appointment of Floyd Kloc to the Local Officers Compensation Commission with a term to expire March 1, 2027.
4. the Mayoral appointment of Jamie Forbes to the Local Officers Compensation Commission with a term to expire March 1, 2024.
5. the Mayoral appointment of Michael Hanley to the Local Officers Compensation Commission with a term to expire March 1, 2028.
6. the Mayoral reappointment of Abraham Allen to the Riverfront Development Commission with a term to expire April 1, 2026.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Council Member Scherzer, seconded by Council Member Copeland to introduce the ordinance to amend Chapter 153, of Title XV, "Land Usage," by amending §153.605 titled, "Approval Procedures for Marihuana Establishments," and §153.606 titled, "Authorized Marihuana Establishments," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Lamar-Silvia, seconded by Council Member Balls to adopt the resolution authorizing Installment Purchase Contracts for Equipment. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Balls, seconded by Council Member Boensch to adopt the resolution approving the Cost Agreement with the Michigan Department of Transportation for the preventative maintenance work on West Center Street Bridge for

the Engineering Section, Right of Way Division. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Balls, seconded by Council Member Flores to adopt the resolution approving the Cost Agreement with the Michigan Department of Transportation for the reconstruction of Mackinaw Street from Alexander Street to Hamilton Street for the Engineering Section, Right of Way Division. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Lamar-Silvia to adopt the resolution in support of recognizing lesbian, gay, bisexual, transgender, and queer/questioning (LGBTQ+) individuals as a protected class. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Boensch, seconded by Council Member Flores to refer discussion on possible development of a Human Rights ordinance to the standing Human Rights Study group. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Ostash, seconded by Council Member Scherzer to continue meeting virtually until August 31, 2021 or until Saginaw County ends the emergency order. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Scherzer, seconded by Council Member Boensch to adjourn the meeting at 9:12 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Kristine Bolzman, MiPMC
Deputy City Clerk

From: Timothy Morales, City Manager
Subject: Council Rules of Order Amendment
Prepared by: Annie Boensch, Council Member

Recommendation:

I recommend approval of the amendments to the Rules of Order of the Council of the City of Saginaw.

Justification:

On October 16, 2020, Governor Whitmer signed Public Act 228 of 2020 into law, effective immediately. The Act amended Michigan's Open Meetings Act (OMA) to provide for remote attendance of members of Council under certain, limited circumstances, specifically due to a member's medical condition or when a state or local state of emergency or disaster has been declared. The OMA requires that procedures be adopted in accordance with the Act.

City Council Members are elected to serve the community and earn pay for Council meeting they attend. To ensure accountability and transparency, and due to concerns raised by the public, the Rules of Order of the Council will require that while attending a meeting virtually, cameras are to be utilized at all times to be seen and heard during the course of the meeting. When a Council Member is not on camera they will be considered as absent from the meeting and noted as such.

According to Section 17: Amendments, "these rules may be amended by the affirmative vote of six Council members, notice having been given in writing of proposed amendments at a previous meeting." A copy of the Council Rules of Order was provided to Council for review and was introduced at the April 12, 2021 regular meeting of the City Council.

Council Action:

Motion to approve the recommendation of the Manager.

From: Timothy Morales, City Manager
Subject: Ojibway Island Security Camera Project
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Advanced Business Communications, LLC for \$6,175.87 for security cameras at Ojibway Island.

Justification:

The City is requesting the installation of security cameras at Ojibway Island. With ongoing safety concerns on Ojibway Island, we would like to install cameras at various locations throughout the Island. The City has security observation cameras at most municipal buildings, municipal parking lots, and remote cameras used for code enforcement violations. The City has previously utilized the expertise of Advanced Business Communications, LLC at other City facilities

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services Fund, Information Services, Operating Service Account No. 658-1720-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Video Storage Server and Software Upgrade
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Advanced Business Communications, LLC for \$16,280.24 for an upgraded security video storage server and software.

Justification:

The City has been expanding its security camera observation program and needs to upgrade its current storage server and operating software. Currently, the City stores video from City Hall, Public Services, and the Police Station on its server. The current storage server is unable to add any additional cameras due to its current video storage demand. This upgrade will allow additional cameras to be added to the server, along with quick access to stored video. The City has previously utilized the expertise of Advanced Business Communications, LLC at other City facilities.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services Fund, Information Services, Operating Service Account No. 658-1720-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Approval of the 2021 Team Up to Clean Up Grant Award from the Saginaw Community Foundation

Prepared by: John Stemple, Department of Neighborhood Services and Inspections

Manager's Recommendation:

I recommend the acceptance of the grant award for \$3,000 from the Saginaw Community Foundation to assist the City of Saginaw's 2021 Team Up to Clean Up efforts.

Justification:

This grant was sought to assist the City of Saginaw with our 2021 Team Up to Clean Up event. The citywide event is scheduled for Saturday, May 15 from 9am to 12pm at key locations throughout the city. The event is a community-wide day of service where residents, neighborhood groups, and local community organizations can come together to help beautify the city. The event is an effort to not only clean-up litter and debris throughout the City, but also prompt individuals to take greater responsibility for their local neighborhoods and community.

The City of Saginaw submitted a request totaling \$3,000 to the Saginaw Community Foundation for funds to promote the 2021 Team Up to Clean Up event. On April 16, 2021, the city was notified that our grant request was approved. The total award will be \$3,000 with no matching fund requirement by the City of Saginaw.

Monies received will provide funding for supplies for the event, which include t-shirts, paper pickers, gloves and trash bags, along with a pre-packaged breakfast and lunch for volunteers. The date and time of the event is tentative and may change due to weather.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rohde Brothers Excavating Demolition Activities
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of an increase to purchase order number 509544 with Rohde Brothers Excavating, Inc. for \$350,000, for a new total of \$780,000, for demolition services for Community Development Block Grant Division.

Justification:

On September 28, 2020, City Council approved a purchase with Rohde Brothers Excavating, Inc. for demolition services. The Community Development Block Grant Division (CDBG) will be using Rohde for demolition services for the CDBG Blight Elimination program for FY 2021. This includes but is not limited to environmental compliance, demolition and removal of hazardous materials from the site, and final grading of the lots.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Community Development Block Grant Fund, Special Project Division, Demolition Account No. 275-6511-816.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Fire Prevention Office Carpet
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Northeastern Paint Supply, Inc. for \$3,348 for carpeting in the Fire Department's Fire Prevention Division office.

Justification:

In March 2021, three qualified vendors submitted quotes in response to the Fire Department's request for quotes for the replacement of commercial carpeting in our Fire Prevention Division's office. This carpet is over 25 years old and is worn beyond repair from daily use. The quotes include the removal of the old carpet, new commercial carpet, and the labor and miscellaneous materials to install the new carpet.

The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Northeastern Paint Supply, Inc. Saginaw Twp., MI	\$3,348.00
O'Connor's Decorating Center Saginaw Twp., MI	\$3,625.00
West Side Decorating Saginaw Twp., MI	\$5,345.68

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations, Repairs and Replacements Account No. 101-3551-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Station 4 Flooring

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Northeastern Paint Supply Inc., for \$6,457 for replacement flooring at Fire Station No. 4.

Justification:

In March 2021, three qualified vendors submitted quotes in response to the Saginaw Fire Department's request for quotes to replace the linoleum flooring on the main floor of Station 4. This flooring is over 40 years old and is worn beyond repair from daily use. The quotes include; the removal of the old linoleum flooring, new LVT vinyl flooring, and the labor and miscellaneous materials needed to install the new flooring.

The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Northeastern Paint Supply, Inc. Saginaw Twp., MI	\$6,457.00
O'Connor's Decorating Center Saginaw Twp., MI	\$7,583.00
West Side Decorating Saginaw Twp., MI	\$8,095.70

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations, Repairs and Replacements Account No. 101-3551-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Fire Training Tower Roof
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with J.R. Heineman & Sons, Inc. for \$59,000 for construction of a roof on the Fire Training Tower.

Justification:

On March 9, 2021, two bids were received for the construction of a new roof structure on the Fire Department's Training Tower at the Fire Training Facility, 101 E. Bristol. The scope of the work includes the construction of a new roof structure on the training tower to include the fabrication and erection of steel trusses, permanent truss braces, metal roof sheathing, metal maintenance-free fascia and soffit trim per architectural plans engineered by William A. Kibbe and Associates, Inc.

In its current state, the training tower does not have a roof which has left the upper floors exposed and unprotected from the elements. The new roof structure will not only extend the useful life of the training tower but will also provide an aesthetically pleasing improvement to the landscape of the Fire Training Facility along Saginaw's riverfront. This project is funded through a donation from the Rutledge Trust.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
J.R. Heineman & Sons, Inc. Saginaw, MI (in-City)	\$59,000
Wobig Construction Co., Inc Saginaw, MI (in-City)	\$62,962

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Repairs and Replacements Account No. 101-3551-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Trailers
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with American Trailer Mart for \$7,906.00 for a tandem axle and two single axle landscape trailers for the Weed Abatement Division.

Justification:

On April 6, 2021, one qualified bid was received for one tandem axle and two single axle landscape trailers equipped as specified. The Weed Abatement Division has budgeted in Fiscal Year 2021 to purchase a tandem axle and two single axle landscape trailers replacing 2002 and 2003 trailers scheduled for replacement in 2021. These trailers are used to support the maintenance mowing of abandoned and overgrown lots throughout the City. The following is the bid received:

<u>Vendor</u>	<u>Single Axle</u>	<u>Tandem Axle</u>	<u>Total Cost</u>
American Trailer Mart Waterford, MI	\$1,995.50 <u> x 2</u> \$3,991.00	\$3,915.00 <u> x 1</u> \$3,915.00	= \$7,906.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Abatement of Nuisances Division's Maintenance Equipment Account No. 101-7571-978.000 \$7,906.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Consumers Energy Easement Agreement
Prepared by: Louis J. Taylor, PE, Public Services Department

Manager's Recommendation:

I recommend the approval of the Electrical Facilities and Electrical Facilities Protection Easement Agreements with Consumers Energy for the Engineering Section, Right of Way Division.

Justification:

The purpose of the easement agreement is to install, maintain, protect, repair and replace the lines/electrical facilities, and cut, trim or remove any vegetation within the easement. These easements are required to provide the power for the eight electrical vehicle charging stations that will be installed on parcels owned by the City of Saginaw. The purchase of these charging stations was approved at the July 13, 2020 Council Meeting. The locations are in city owned parking lots with the current address of 101 South Hamilton Avenue, 220 South Baum Street, 228 South Water Street and 231 South Water Street.

Consumers Energy shall indemnify, defend, and hold the City harmless from and against liability for personal injuries or property damage to the extent proximately caused by Consumers willful misconduct or negligent acts or omissions in performing work on the City's property.

These Exhibits will be filed and recorded with the Register of Deeds in Saginaw County.

I have approved the easement agreements as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Baum Street Reconstruction (C-1667)
Prepared by: Louis J. Taylor, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Rohde Bros. Excavating, Inc. for \$336,352.00 for the Baum Street Reconstruction project for the Engineering Section, Right of Way Division.

Justification:

On April 6, 2021, the City received three qualified bids for the Baum Street Reconstruction (C-1667) project. The project includes road reconstruction with new curb and gutter, ADA sidewalk ramps, new sidewalk, drive approaches; installation of new water main including fire hydrants, valves and services; and installation of new sewer main including services and new catch basins to improve drainage on Baum Street between Hoyt Avenue to Thompson Street.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Rohde Bros. Excavating, Inc. Saginaw, MI (out-city)	\$336,352.00
J & N Concrete, Inc. Mt. Pleasant, MI	\$339,327.00
Champagne & Marx Excavating, Inc. Saginaw, MI (out-city)	\$437,391.60

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's Construction Projects Account No. 202-4614-822.000 \$178,000, the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$70,159 and Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$67,950 for FY 2021, and will be budgeted in the FY 2022 Major Street Fund, Street Projects Division's Construction Projects Account No. 202-4614-822.000 \$20,243, upon approval of the FY 2022 budget.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Community Development Block Grant Consolidated Plan and Annual Action Plan

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the 2021-2025 Consolidated Plan and 2021-2022 Annual Action Plan and that it be submitted to HUD for approval.

Justification:

The City of Saginaw is required by HUD as an entitlement community to develop and submit a five-year Consolidated Plan. The City's current five-year Consolidated Plan will expire on June 30, 2021. The new Plan is complete and will coincide with fiscal years July 1, 2021 through June 30, 2025.

The City's 2021-2025 Consolidated Plan provides broad guidance for CDBG, ESG, and HOME expenditures during the upcoming five years. In general, it facilitates broad assistance to housing, public facilities, economic development, public services and homeless activities. The City may amend the Consolidated Plan should a need arise during the next five years.

The 2021-22 Annual Action Plan provides details for the upcoming fiscal year and how grant funds will be expended.

Council Action:

Motion to approve the recommendation of the City Manager.

APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBMISSION PROGRAM YEAR 2021-2022

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: Under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an amount of \$2,160,107 in Block Grant funds to carry out the 2021-2022 program year; and

WHEREAS: The application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with 2021-2022 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for program year 2021-2022 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

APPROVING THE HOME PROGRAM SUBMISSION PROGRAM YEAR 2021-2022

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: Under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$449,489 in HOME funds to carry out the 2021-2022 year program; and

WHEREAS: The application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990, as amended, which identified housing programs that would be carried out with 2021-2022 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for program year 2021-2022 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

APPROVING THE HOMELESS ASSISTANCE PROGRAM EMERGENCY SOLUTIONS GRANT SUBMISSION PROGRAM YEAR 2021-2022

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: Under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation experienced by homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an amount of \$184,410 in Emergency Solutions Grant funds to carry out the 2021-2022 year program; and

WHEREAS: The application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 1987, which identified operating activities that could be carried out with 2021-2022 year funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for program year 2021-2022 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

**RATIFYING AND CONFIRMING RESOLUTION DECLARING OFFICIAL INTENT TO
REIMBURSEMENT PROJECT EXPENDITURES WITH BOND PROCEED AND
AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: pursuant to a resolution adopted on October 26, 2020 (the "October 26 Resolution"), the City Council of the City of Saginaw (the "City") declared its official intent to issue its tax-exempt revenue bonds in a maximum principal amount of \$22,500,000 (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance certain water system improvements as described in the October 26 Resolution (the "Project"), and authorized publication of the notice is part of this resolution hereto as Exhibit A in *The Saginaw News*, a newspaper of general circulation in the City; and

WHEREAS: the notice attached hereto as Exhibit A was published by *The Saginaw News* for the benefit of the electors and taxpayers of the City of Saginaw; and

WHEREAS: on the advice of bond counsel, it is necessary for City Council to ratify and confirm the October 26 Resolution, including the authorization to publish said notice.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Saginaw:

1. **RATIFICATION OF OCTOBER 26 RESOLUTION.** The October 26 Resolution is hereby ratified, confirmed and approved. All acts and things done heretofore and prior to the adoption of the October 26 Resolution to carry out the purposes of the October 26 Resolution and this resolution related to the issuance of the Bonds and this resolution are ratified, confirmed and approved.
2. **CONFLICTING RESOLUTIONS.** All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 26, 2021; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, MiPMC/MMC
City Clerk

EXHIBIT A**NOTICE OF INTENT TO ISSUE BONDS
BY THE CITY OF SAGINAW, MICHIGAN**

NOTICE IS HEREBY GIVEN, that the City of Saginaw, Saginaw County, Michigan, intends to issue revenue bonds in the principal amount of not to exceed \$22,500,000 for the purpose of defraying all or part of the cost of acquiring, constructing and installing improvements to the City's water supply system (the "System"). The improvements shall include but shall not be limited to the following:

The rehabilitation or replacement of water distribution and transmission mains, including 6,200 ft of 20" parallel main on Gratiot Avenue and the State Street main from Passolt to Bay Road; the construction of a new parallel transmission main from the Portsmouth Road main to the pump station at Junction and Reimer Roads; the construction of improvements to the raw reservoir site and pump station in Kochville Township, including the addition of diesel fuel nurse tanks for emergency power supply and the construction of improvements to the City's water treatment plant on Ezra Rust Drive; together with related appurtenances.

The bonds will be payable in annual principal installments not to exceed thirty (30) in number and bear interest from their date at a rate or rates to be determined at the time of sale but in no event to exceed 8% per annum. Certain of the bonds may be subject to redemption prior to maturity.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by the resolution. The City of Saginaw will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due, to create a bond and interest reserve account and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Saginaw, to and for the benefit of the electors and taxpayers of the City of Saginaw in order to inform them

of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice, a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Saginaw, whichever is less, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Saginaw qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Saginaw, 1315 S. Washington Avenue, Saginaw, Michigan 48601.

This notice is given pursuant to the provisions of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

Janet Santos, MiPMC/MMC
City Clerk
City of Saginaw

Dated: October 26, 2020