



**City Planning Commission
Proposed Minutes**

Tuesday, February 28, 2023
1315 S Washington Avenue
Council Chambers – Room 205
989-754-8222

- I. **Call to Order** – Commissioner Nash called the meeting to order at 6:00 p.m.
- II. **Roll Call** – Cassi Zimmerman took roll.
Present: Yolanda Bland, Floyd Kloc, Carla LaMarr, John Milne, Brenda Moore, Jack Nash, William Ostash
Absent: Fred Czerewko, Michael Foust
Staff: Bob Gollin, Cassi Zimmerman, City Attorney Amy Lusk
- III. **Approval of Minutes** – Tuesday, January 24, 2023
Motion by Commissioner Ostash, seconded by Commissioner Milne to approve the meeting minutes for the January 24, 2023 meeting. 7 ayes, 0 nays, 2 absent. Motion approved.
- IV. **Approval of Agenda** – Tuesday, February 28, 2023
Motion by Commissioner Ostash, seconded by Commissioner Kloc to approve the agenda for the February 28, 2023 meeting. 7 ayes, 0 nays, 2 absent. Motion approved.
- V. **New Business**
 - a. **Election of Officers**
Motion by Commissioner Nash, seconded by Commission Bland to elect Commissioner Milne as Chair, Commissioner Kloc as Vice Chair and Commissioner Nash as Secretary. 7 ayes, 0 nays, 2 absent. Motion approved.
 - b. **Public Hearing – J23-0176 – Special Use Permit for retail marihuana establishment - 1215 Court Street**
Chair Milne opened the public hearing and asked if anyone representing the project would like to speak. Ryan Jackson, 604 N Foster Ave, provided an overview of the proposed project. Makana Fields is purchasing the building previously approved by the commission for a special use permit to operate a retail marihuana establishment. The only changes that will be made will be signage and minor interior layout changes.

Chair Milne asked for additional comments.

Brett Taylor, 82916 Bishop Rd, explained the project was fully approved by the city and state but were unable to fully open.

Chair Milne asked for additional comments twice more. No further comments were given.

Motion by Commission Moore, Seconded by Commissioner Ostash to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

Motion by Commission Moore, seconded by Commissioner Ostash to approve case #J23-0176 – Special Use Permit for retail marihuana establishment at 1215 Court Street. 7 ayes, 0 nays, 2 absent. Motion approved.

Commissioner Kloc asked what changes are being shown in the attached floor plan and elevation drawings. Staff Gollin stated the elevation drawing shows new signage and the floor plan shows minor interior layout modifications.

VII. **Public Comment** - None

VIII. **Old Business**

a. **Proposed Zoning Ordinance Amendment Regulating Solar Energy Systems**

Motion by Commissioner LaMarr, seconded by Commissioner Ostash to recommend approval of the zoning ordinance amendment to City Council. 7 ayes, 0 nays, 2 absent. Motion approved.

Commissioner Kloc asked for clarification on the definition of small vs large scale systems. Staff Gollin stated the definition for those classifications are included in the definition for principal use.

Commissioner Kloc asked who is responsible for acting on the ordinance and enforcing compliance. Staff Gollin stated that it is worked out between an inspector and the homeowner. The burden of the applicant is to show the inspector that the work was completed according to the manufacturer's specifications.

Commissioner Moore asked where the ordinance originated. Attorney Lusk stated it was staff led.

IX. **Adjournment**

Motion by Commissioner Nash, seconded by Commissioner Bland to adjourn the meeting at 6:17 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Prepared and submitted by

Cassi Zimmerman
Director of Planning and Economic Development
City of Saginaw