

REHABILITATION BID FORM
City of Saginaw
Purchasing Office, RM 105
1315 S. Washington Ave., Saginaw, MI 48601

DATE AVAILABLE: 9/22/22
DUE DATE: 9/30/22 @ 11:00 AM
BID NUMBER: 7023
ADDRESS: 2505 CUMBERLAND

MANDATORY PRE-BID INSPECTION: WEDNESDAY, 9/28/22 @ 10:00 AM WITH CONTRACTORS AND SPECIFICATION WRITER.

Furnish labor and material, as per attached specifications. Both page 1 and page 2 must be included and total bid amounts must agree. Unit prices from page 2 will be considered correct and their total will be considered the bid total in the event that the total bids do not agree. THIS IS AN ALL OR NONE BID FOR REPAIR ONLY.

TOTAL BID \$ _____

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE THAT THE CITY OF SAGINAW PURCHASING OFFICE HAS THE FOLLOWING REQUIREMENTS ON FILE PRIOR TO THE BID DUE DATE AND TIME.

GENERAL INSTRUCTIONS:

1. Bids must be received in the Purchasing Office, 1315 S. Washington Ave., Saginaw, MI 48601, RM #105, prior to 11:00 A.M. on the bid opening date. WE DO NOT ACCEPT SEALED BIDS VIA FAX OR EMAIL. Bids must be completely executed, and signed by the License holder or State licensed Salesperson, dated and with the company name and address in the space provided.
2. Bids must be submitted in a sealed envelope, one bid per envelope, with the bid number clearly indicated on the outside of the envelope
3. All bids must be either typewritten or in ink.

LICENSE REQUIREMENTS:

1. A current State Residential Builder's License must be on file in the Purchasing Office prior to the bid opening.
2. Current completed Contract Compliance forms must be on file in the Purchasing Office prior to the bid opening.

INSURANCE REQUIREMENTS:

1. Current General Liability coverage for at least \$100,000 bodily injury and \$200,000 property damage or a combined \$300,000 policy limit.
2. Current Workers' Compensation coverage.
3. All certificates must designate the City of Saginaw as the Certificate Holder and must be on file in the Purchasing Office prior to the bid opening.
4. Certificates must be addressed as follows: City of Saginaw, ATTN: Purchasing, 1315 S. Washington Ave., Saginaw, MI 48601.
5. All certificates must include a clause stating that the City of Saginaw, as Certificate Holder, will receive a minimum 30-day written notice of cancellation or termination of the policy for any reason.
6. All certificates of insurance must be signed and mailed or faxed directly from the issuing agent. **Hand delivered certificates from vendors will not be accepted.**

Additionally, the general contractor will be responsible for providing the following proof to the Community Development and Block Grant Director prior to award of contract (as necessitated by bid specifications):

1. Two current Lead Hazard Remediation Program Supervisor's Licenses or one Lead Abatement Contractor's License for bids over \$25,000. Or,
2. Certification of completion for EACH worker in the "Work Smart, Work Wet, and Work Clean to Work Lead Safe" training course for bids under \$25,000.

FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS AND REQUIREMENTS WILL RESULT IN YOUR BID BEING DISQUALIFIED.

By signing below, the vendor is hereby establishing the total bid for 90 days from the due date. In the event that the vendor refuses to contract for their bid prices within said 90 days; they may not be allowed to bid on future jobs.

The City of Saginaw has an income tax. All successful bidders will be subject to income tax withholdings and compliance is mandatory.

As part of consideration for this bid, the undersigned hereby agrees to have withheld from any payment due them any amounts owed for taxes, fees, or other charges due the City of Saginaw.

Company Name: _____ Date: _____

Address: _____

License Holder Signature: _____

The substance and form of this bid must be acceptable to the City. If any of the above requirements are not met, the City reserves the right to reject any and all bids.

REHABILITATION BID FORM

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DUE DATE: 9/30/22 @ 11:00 AM
BID NUMBER: 7023
ADDRESS: 2505 CUMBERLAND

MANDATORY PRE-BID INSPECTION: WEDNESDAY, 9/28/22 @ 10:00 AM WITH CONTRACTORS AND SPECIFICATION WRITER.

Complete the appropriate unit prices corresponding to the specifications attached. Unit prices and total bid must be completed on this page. This is an all or none bid. **Failure to complete unit prices, to sign both pages of the bid form, or to submit both pages of the bid will result in disqualification of the bid.**

Unit prices for corresponding specification numbers:

- | | | | | |
|--------------|--------------|--------------|--------------|--------------|
| 1. \$ _____ | 17. \$ _____ | 33. \$ _____ | 49. \$ _____ | 65. \$ _____ |
| 2. \$ _____ | 18. \$ _____ | 34. \$ _____ | 50. \$ _____ | 66. \$ _____ |
| 3. \$ _____ | 19. \$ _____ | 35. \$ _____ | 51. \$ _____ | 67. \$ _____ |
| 4. \$ _____ | 20. \$ _____ | 36. \$ _____ | 52. \$ _____ | 68. \$ _____ |
| 5. \$ _____ | 21. \$ _____ | 37. \$ _____ | 53. \$ _____ | 69. \$ _____ |
| 6. \$ _____ | 22. \$ _____ | 38. \$ _____ | 54. \$ _____ | 70. \$ _____ |
| 7. \$ _____ | 23. \$ _____ | 39. \$ _____ | 55. \$ _____ | 71. \$ _____ |
| 8. \$ _____ | 24. \$ _____ | 40. \$ _____ | 56. \$ _____ | 72. \$ _____ |
| 9. \$ _____ | 25. \$ _____ | 41. \$ _____ | 57. \$ _____ | 73. \$ _____ |
| 10. \$ _____ | 26. \$ _____ | 42. \$ _____ | 58. \$ _____ | 74. \$ _____ |
| 11. \$ _____ | 27. \$ _____ | 43. \$ _____ | 59. \$ _____ | 75. \$ _____ |
| 12. \$ _____ | 28. \$ _____ | 44. \$ _____ | 60. \$ _____ | 76. \$ _____ |
| 13. \$ _____ | 29. \$ _____ | 45. \$ _____ | 61. \$ _____ | 77. \$ _____ |
| 14. \$ _____ | 30. \$ _____ | 46. \$ _____ | 62. \$ _____ | 78. \$ _____ |
| 15. \$ _____ | 31. \$ _____ | 47. \$ _____ | 63. \$ _____ | 79. \$ _____ |
| 16. \$ _____ | 32. \$ _____ | 48. \$ _____ | 64. \$ _____ | 80. \$ _____ |

TOTAL BID \$ _____

Unit Prices will be considered correct. Addition errors will be corrected and the total bid adjusted accordingly.

Company Name: _____ Date: _____

Address: _____

Authorized Signature: _____
(License holder or State Licensed Residential Builder's Salesperson only)

CITY OF SAGINAW

City Hall, Rehab Block Grant, 1315 S. Washington, Saginaw, MI 48601-2599

5LM
7-20-22



City of Saginaw Residential Rehabilitation Specification

Client: Tammy Cotton
Address: 2505 Cumberland
Telephone: (989) 401-1029/989-332-2892
Property Location: 2505 Cumberland
Date: 7-19-2022

Inspector: Scott Nizinski
Inspector Phone: (989)759-1544
Loan Officer: Iris Burns
Loan officer Phone: (989)759-1479

All work must comply with all applicable codes and acceptable standards of workmanship. Individual job specifications, hearer notes or specific materials or methodology instructions shall take precedence. The city reserves the right to alter specifications to fit particular situations. If a risk assessment & paint inspection was required refer to it for further project information.

1. **Roof-** Remove the existing roof shingles. Install new architectural dimensional type roof shingles. Include all new drip edge, venting, any required flashing components & sheathing repairs. Roof Shingles must have a manufacturer's warranty of at least 30 years. All work must comply with the manufacturer's specifications and current code requirements.
2. **Gutter system-** Install a new seamless aluminum gutter system with all new downspouts and extensions.
3. **Rear storm door lock --** Install a new lever handle deadbolt for the existing storm door.
4. **Water Heater -** Install a new 40 gallon gas fired unit. Include all required connections, liners and venting.
5. **Furnace --** Install a new 90% plus energy efficient furnace. Include all required connections, venting and any necessary ductwork.
6. **Electrical upgrade --** Upgrade the existing electrical system to current code requirements. Include a new service entrance cable with a new minimum 100 amp panel. Refer to the attached electrical guidelines for further information.

Electrical Requirements for Single and Two Family Dwellings.

Habitable Rooms, Bedrooms, Sitting Rooms, etc:

1. Two (2) duplex receptacle on opposing walls
2. One (1) lighting outlets consisting of a permanently attached wall or ceiling fixture or a switched duplex receptacle in addition to the two (2) required receptacles.

Living Room:

1. One (1) duplex receptacle on each wall
2. One (1) lighting outlets consisting of a permanently attached wall or ceiling fixture or a switched duplex receptacle in addition to the required receptacles.

Kitchen:

1. Two (2) dedicated appliance circuits (20 ampere 120 volts).
2. Minimum of three (3) duplex receptacles.
3. If there is a counter top two (2) of the three (3) receptacles must serve the counter by either being directly above the counter or at least thirty (30) inches above the floor directly adjacent to the counter top. If the counter is four (4) feet or less, one duplex receptacle will be allowed. (Exception for the modular sinks w/ built in drainer areas one (1) outlet is sufficient).
4. One (1) lighting outlet (permanently mounted fixture) to provide adequate lighting for working.

Bathroom:

1. Each bathroom shall be illuminated. Lighting outlets shall be controlled by a wall switch, located for convenient and readily accessible use nearest to the entrance to the room.
2. A grounding type electrical duplex receptacle outlet separate from the lighting outlet shall be provided and shall be located at least thirty (30) inches above the floor and adjacent to the lavatory.
3. Any new electrical duplex receptacle outlets must be provided with ground fault protection

Basements:

1. One (1) lighting outlet for every 200 Sq. Ft. of basement.
2. All wiring, ¹ junction boxes, fixtures, and exposed metal that may become energized shall be grounded or bonded to the grounding system ².

Laundry:

1. One (1) dedicated laundry circuit (20 ampere 120 volts).
2. One (1) lighting circuit in addition to the required lighting outlets dedicated to the laundry area.

Egress and Stairways:

1. All front, rear or side egresses shall have adequate illumination.
2. Exterior stairway illumination shall be controlled from inside the dwelling.
3. All interior stairways shall have adequate illumination and shall be switched top and bottom with out traversing any steps.

Electrical Service:

1. Minimum of One hundred 100 ampere 120/240~ Volt service.
2. All service equipment which controls power to an individual unit shall be readily accessible to all tenants of that unit at all times. This must be provided by direct interior access to such equipment as set forth in the electrical code as adopted by the City. At no time can such equipment be locked so as to deny tenant access nor shall it be so located that tenants must first exit then re-enter the structure at another point of entry to access the equipment

Smoke Detectors:

1. Required in every sleeping room(s) and within fifteen (15) Ft outside the sleeping room(s).
2. One (1) on every habitable level of the structure.
3. Units may be hard wired, battery or both

1. Exposed ungrounded NM cable is allowed only if it terminates in a properly installed junction box with a grounded circuit or in the service panel. Knob and tube wiring that extends directly from a wall cavity must be terminated directly into a properly installed junction box or Service Panel
2. Including but not limited to ductwork, gas piping and altered plumbing systems (metallic plumbing systems repaired with PVC piping)

**City of Saginaw, Michigan
Purchasing Division
(989) 759-1430**

SEALED BID INSTRUCTIONS

**SEALED BIDS MUST BE SUBMITTED ACCORDING TO THE FOLLOWING
INSTRUCTIONS OR YOUR BID WILL BE DISQUALIFIED**

1. Bids must be submitted on printed forms furnished by the City Purchasing Office. Voluntary alternates may be attached to bid form, if necessary.
2. Bids must be in ink or typewritten.
3. Bids must contain bidder's complete name, address and telephone number.
4. Bids must be signed in ink and dated.
5. Bids must include delivery or completion time.
6. If an addendum (Form B02) is issued by the City, it must be signed, dated and returned with bid.
7. An **original** bid bond, certified check or cashier's check in the amount of five percent (5%) of the total amount bid must be submitted with any bid in excess of \$100,000. If agreement is for multiple years, each year should be combined to get your total cost. **Facsimiles or copies of the bid bond will not be accepted and your bid will be disqualified if submitted.**
8. All erasures or corrections to pricing information must be initialed in ink.
9. In case of a discrepancy between a unit price and its extension, the unit price will be considered correct and the bid will be recalculated to determine the amount bid. All addition errors will be corrected and the total bid will be adjusted to reflect the corrections.
10. All bids must be in the City Purchasing Office by the date and time specified on bid forms. The Purchasing Office is located at Saginaw City Hall in room #105.
11. Each bid must be enclosed in a sealed envelope with the "**bid number**" marked on the front.
12. Each bidder's envelope, FEDEX box/letter, UPS box/letter or any other method of sealed delivery must have the bid number on the outside of the container. Unmarked bids will be disqualified.

NO CONTRACT SHALL BE VALID UNLESS APPROVED BY CITY COUNCIL. Pursuant to the Charter of the City of Saginaw, written contracts involving the expenditure of \$2,000 or more shall require the approval of City Council. No City employee has the authority to bind the City to such a contract.

RIGHT OF CITY TO ACCEPT OR REJECT BIDS

The city reserves the right to accept or reject any and all bids, or parts thereof, and to waive any irregularities which do not materially affect the bid document or otherwise conflict with statute or ordinance. Any rejections of bids shall be made only if there is a sound documented reason for same.