

CITY OF OURAY

SHORT TERM RENTAL LODGING OCCUPANCY TAX/EXCISE TAX MONTHLY REPORT (HOUSE, TOWNHOUSE, CONDO & APARTMENT)

Property Name (if applicable): _____
 Physical Address: _____
 Mailing Address: _____

Collections for Month/Year : _____
 Colorado Sales Tax ID#: _____

	Short Term Rental
<i>All fields are REQUIRED</i>	
1. # of Rental Units Available in Facility this Month	
2. # of Days Open This Month	
3. Total # Available Rooms This Month (line 1 X line 2)	
4. Total # of Rooms Rented	
Exempt Rooms Rented this Month	
5. Government Business	
6. Permanent Residents *	
* Pursuant to written agreement for a period of at least 30 consecutive days	
7. Total # of Exempt Rooms (line 5 + line 6)	
8. Net # Rooms Rented This Month (subtract line 7 from line 4)	
9. Gross sales (\$) on non-exempt rooms rented this month	
10. LOT due (line 9 X 3.5%)	
11. EXCISE TAX due (line 9 X 15%) STARTING JAN 1st, 2022	
LOT and Excise Tax reports are due on the 20th of each month following the reported month. Late Fee and interest are applied thereafter.	
12. Late fee (\$10, or 10% of total of LOT AND Excise Tax, whichever is greater)	
13. Interest (1% per month on unpaid balance)	
Total amount due (line 10 + line 11 + line 12 + line 13)	

Be sure to apply 1% interest PER MONTH to balance including \$10 late fee

NOTE: Reporting is required even if there has been no short-term rental for the month. Seasonal establishments will be exempted from off-season monthly reporting, IF closure dates have been previously submitted in writing to the City.

I declare, under penalty of perjury, that the statements made herein are to be the best of my knowledge true or correct.

Agent: _____
 Agent's Contact #: _____

Date: _____

Please sign and return this document each month, along with any required payment. You may remit in person to City Hall at 320 6th Avenue, or by mail to City of Ouray, P.O. Box 468, Ouray, CO 81427.