

AGENDA
OURAY CITY COUNCIL

MONDAY, OCTOBER 5, 2020

**COUNCIL WILL MEET IN PERSON at the Massard Auditorium
Ouray Community Center, 320 6th Ave.**

VIRTUAL MEETING FOR PUBLIC

- Electronic copies of the Council Packet are available on the City website at www.cityofouray.com. A hard copy of the Packet is also available at the Administrative Office for interested citizens.
- Action may be taken on any agenda item
- Notice is hereby given that a majority or quorum of the Planning Commission, Community Development Committee, Beautification Committee, and/or Parks and Recreation Committee may be present at the above noticed City Council meeting to discuss any or all of the matters on the agenda below for Council consideration

Work Session – 5:15pm and Regular Meeting – 6pm

Join Zoom Meeting

<https://zoom.us/j/9349389230>

Meeting ID: 934 938 9230 Passcode: 491878 Or by phone: +1 408-638-0968 +1 669-900-6833

Work Session – 5:15pm

Memorandum of Understanding with Ouray County Board of Commissioners Page 2

Regular Meeting – 6pm

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. CEREMONIAL/INFORMATIONAL - none
5. CITIZENS' COMMUNICATION
6. CITY COUNCIL REPORTS/INFORMATION - Glenn Boyd, Ethan Funk, Peggy Lindsey, John Wood, and Greg Nelson Page 8
7. DEPARTMENT REPORTS
 - a. Acting City Administrator – Director of Finance and Administration Page 10
 - b. Public Works Director Page 11
 - c. City Resources Director Page 13
 - d. Chief of Police Page 15
8. CONSENT AGENDA Page 16
 - a. Liquor License Renewal – Thai Chili Ouray LLC dba Thai Chili Ouray Page 17
 - b. Liquor License Renewal – Beaumont Food Service LLC dba Beaumont Grill Page 18
9. ACTION ITEMS Page 19
 - a. Bed & Breakfast Liquor Permit Application - Eyesgo LLC dba Ouray Inn Page 22
 - b. Possible Ratification of Mayor's Decision to Rescind His Declaration of Stage 1 Fire Restrictions
 - c. Resolution 11, 2020 - in Support of Continuation of the Flume Tax Page 24
 - d. ChargePoint Electric Vehicle Charging Station Page 26
 - e. Annual MOU with Ouray County Page 2
 - f. Tourism Advisory Committee Recommendations Page 37
 - g. Discussion and Possible Action Regarding Halloween Festivities within the City
10. DISCUSSION ITEMS
 - a. Resolution 10, 2020 – Adopting Abbreviated Robert's Rules of Order for Council Page 40
 - b. Future Agenda Items
11. EXECUTIVE SESSION - For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b), protecting the City's intellectual property assets
12. ACTION ITEM - Possible action to provide staff direction regarding use of City intellectual property without permission
13. ADJOURNMENT

Collaborative Efforts:

- Agree to work together on regional transportation and transit issues including issues related to CDOT activity
- Continued support by City and County for Mountain Rescue
- Work together on affordable housing
- Cooperative efforts on noxious weed management
- Coordinate efforts regarding energy efficiency programs and renewable energy
- Work together on child care needs within Ouray County
- Work together on mental health needs within Ouray County
- Support the utilization of CodeRED (*emergency notification system*) as needed
- Collaboration on county-wide GIS services
- Collaboratively work together on strategies and planning regarding water resources for all county stakeholders
- Collaboration on forest health issues in and around the City of Ouray
- Collaborate on all hazard mitigation efforts including but not limited to wildfires, flooding, rockslides and rock-fall incidents, avalanches, etc.
- Work together on broadband efforts
- Work collaboratively with Multi-agency Coordination group on emergency management
- Continue to ensure the utilization of the same dispatch service
- Continue to work together on county-wide economic development and coordination of recreational opportunities
- Continue to work together regarding communication
- Work collaboratively to share Short Term Rental Information
- Collaboration on Victim's Assistance Grant and Victim Advocate for Ouray County
- Cooperate on construction / restoration projects that include fee waivers, inspections, permitting, etc.
- Look for efficiencies by and through shared resources when possible
- Continue to combat/mitigate the effects of COVID-19

4. TERM:

This Memorandum of Understanding provides for agreement to cooperate and collaborate, as provided herein, for calendar year 2021. The parties agree to review this Memorandum of Understanding in September of 2021 for revision and reconsideration for the 2022 budget year. Both the City and the County understand and agree that budget requests may or may not be funded and are subject to availability of funds, which availability may be altered by unanticipated events at any time. The City and the County each agree to work cooperatively on the items specified in good faith, but failure to successfully complete any project will not be grounds for litigation.

EXECUTED on this ____ day of October, 2020.

**CITY OF OURAY
OURAY, COLORADO**

Mayor

ATTEST:

City Clerk

**BOARD OF COUNTY COMMISSIONERS
OURAY COUNTY, COLORADO**

Chair

ATTEST:

**County Clerk and Recorder
By: Deputy Clerk of the Board**

P.O. Box 468
320 Sixth Avenue
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
www.cityofouray.com

CONSENT AGENDA ITEM (October 5, 2020):

Thai Chili Ouray LLC dba Thai Chili Ouray Liquor License Renewal

Action Requested – *Will City Council approve the renewal of the Thai Chili Ouray Liquor License?*

Background – This is an established business within the City of Ouray that currently possesses a liquor license. As is required by State Statute for all liquor license holders, renewal must be approved by the City Council as well as the State. All the necessary paperwork and administrative requirements have been met and everything is in order for renewal. No issues have been identified with local law enforcement or State Liquor Enforcement for this renewal.

Recommendation – City Staff recommends that City Council approve the renewal of the Thai Chili Ouray Liquor License.

Beaumont Food Service LLC dba Beaumont Grill

Action Requested – *Will City Council approve the renewal of the Beaumont Grill Liquor License?*

Background – This is an established business within the City of Ouray that currently possesses a liquor license. As is required by State Statute for all liquor license holders, renewal must be approved by the City Council as well as the State. All the necessary paperwork and administrative requirements have been met and everything is in order for renewal. No issues have been identified with local law enforcement or State Liquor Enforcement for this renewal.

Recommendation – City Staff recommends that City Council approve the renewal of the Beaumont Grill Liquor License.



ACTION ITEMS (October 5, 2020):

Bed & Breakfast Liquor Permit Application – Eyesgo LLC dba Ouray Inn

Action Requested – *Will City Council approve the B&B Liquor Permit for Ouray Inn?*

Background – This is an established business within the City of Ouray that has new owners. As is required by State Statute for all liquor permits/licenses, the City Council as well as the State must approve for the permit to be issued. All the necessary paperwork and administrative requirements have been met and everything is in order for renewal. No issues have been identified with local law enforcement or State Liquor Enforcement for this renewal.

Recommendation – City Staff recommends that City Council approve the B&B Liquor Permit for the Ouray Inn.

Ratify Mayor's Decision to Rescind his Declaration of Fire Ban on October 2, 2020

Action Requested – *Will City Council ratify rescinding Stage 1 Fire Restrictions?*

Background – Mayor Nelson declared Stage 1 Fire Restrictions on August 20, 2020 due to dry conditions in the area and to replicate restrictions in surrounding entities and forests. The Mayor rescinded the declaration at 12:01am on October 2, 2020 to coincide with the surrounding entities and forests.

Recommendation – Staff recommends ratification

Resolution 11, 2020 – in Support of Continuation of the Flume Tax

Action Requested – *Will City Council approve the Resolution 11, 2020?*

Background – The current Flume Tax expires on 12/31/2020. Council has referred a ballot measure to continue the Flume Tax for 20 years at its current rate to continue maintenance and repairs of flumes and aid flood control. This resolution is in support of that ballot measure.

Recommendation – Staff recommends approval

ChargePoint Electric Vehicle Charging Station

Action Requested – *Will City Council approve proceeding with ChargePoint to install electric vehicle charging stations in the City of Ouray?*

Background – ChargePoint is the vendor selected by the State of Colorado for this type of project. They have an option to install these charging stations at no cost to the City and will maintain them in the future.

Recommendation – Staff recommends approval with an alternative location to the proposed site in the Hot Springs Pool parking lot.

Annual MOU with Ouray County

Action Requested – *Will City Council approve the Annual MOU with Ouray County?*

Background – Council will hold a joint work session on this topic with the Ouray County Board of Commissioners just prior to this meeting. This is an annual standard MOU.

Recommendation – Staff recommends approval

Tourism Advisory Committee (TAC) Recommendations

Action Requested – *Will City Council approve the TAC recommendations?*

Background – City Council's new TAC has made recommendations on Tourism Fund expenditures

Recommendation – Council decision

Discussion and Possible Action Regarding Halloween Festivities within the City

Action Requested – *Will City Council take action regarding Halloween Festivities within the City?*

Background – Councilor Lindsey requested this action item.

Recommendation – None

DISCUSSION ITEMS (October 5, 2020):

Resolution 10, 2020 – Adopting Abbreviated Robert’s Rules of Order for Council

Background – Earlier this year, Council discussed adopting abbreviated Robert’s Rules of Order. Councilor Funk compiled the items discussed and City Attorney Viner developed the attached Resolution.

Future Agenda Items

PRESENT: Robert, Lori, Cindy, Curtis, Ned

MINUTES: Approved

OLD BUSINESS

FLOWER PROJECT

Cindy will email Peggy to see if bidding for the flower project was discussed at council and if a decision was reached. As sad as it is, the flowers in town will be taken down by City Works today. Summer is coming to an end and our temps are falling. It was discussed how healthy and beautiful they were this year and that our thanks goes out to Carlos and Janine for their excellent care of our flowers.

NEW BUSINESS

FALL DECORATIONS

Robert and Michelle are going to be decorating the ore cars for fall. Plastic pumpkins in various sizes were purchased last year for this purpose. Robert brought one of the plastic pumpkins to the meeting. He was trying to figure out how to keep them from blowing away. Cindy suggested gluing a rock to the bottom of each one. Ned knew the perfect glue for the job - GE Silicone Adhesive. Hopefully, this will solve the problem!

CHRISTMAS DECORATIONS

Michelle declined to be in charge this year, as she has done it for several years. She feels that Ouray merchants need to get involved. Michelle will solicit help from them and facilitate this. Robert will help to put up the lights in late October, before it starts to snow. Everyone will be needed to help put up the decorations the second week in November. **No dates were chosen at this time.** Craig Hinkson will be asked again for a tree to be donated and decorated in town. We discussed putting an artificial tree inside the gazebo, decorated in blue lights to honor our essential workers and first responders.

BUDGET

Robert and Curtis will be working on the budget, basing it on last years budget. They will meet with Melissa and try to get "real numbers" regarding the flower & mining equipment set up, gardener, seasonal worker, dumping of debris from the River Walk by City Works, etc. It was suggested that the city needs to buy a chipper for all the debris from the River Walk and that perhaps we could split the cost with them. For the moment, Richie Webber, in Ridgway, has a hole on his property where debris can be dumped for \$150 per load.

RIVER WALK

Several people from OBC and citizens that live along the river have been working diligently to clean up the over growth along the river. Lori reported that the west end is looking much better and is almost finished, while the east end is still in pretty bad shape and needs a lot more work. A group of High School students came down and helped on a service day, but Lori reported that we needed more adult supervision to give them direction. She will also involve some people who need to do public service work from the court to help. We discussed soliciting help from the Trail Group, but realize they have been very busy with the trails as well. It was suggested that we need to advertise this project in an article in the City Newsletter and also put an article in the Plaindealer to drum up community involvement to assist with this effort. It was felt that once it is all cleaned up, that we if we held a "community work day" twice a year that it could be maintained. This is one of our most beautiful and well used assets by all of our citizens and visitors and it deserves to be restored and maintained! The next work day will be held **Wednesday, September 30 at 7:30 AM**. Lori reported that everyone will be working on the River Walk on Wednesdays regularly and that anyone and everyone is welcome to help!

HIGHWAY CLEAN-UP

OBC will be picking up trash along the highway on **October 20** from the pool down to Tuffy's Corner. We will meet at the pool at **9 AM** and divide into groups before proceeding. Lori will check on the trash bags provided by CDOT for our use. Orange vests will be provided, but be sure to wear gloves for safety. Bring a friend to help if you like!

Please note dates within the text on your calendars. The next meeting date will be determined and sent out via email. We will possibly be meeting via Zoom due to winter weather.

Respectfully submitted,
Cindy McCord
OBC Secretary

320 6th Avenue
PO Box 468
Ouray, Colorado 81427



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Fax 970.325.7212
www.cityofouray.com

The Outdoor Recreation Capital of Colorado

Acting City Administrator and Director of Finance and Administration
Report for 10/05/2020 Council Meeting
Last 2 Weeks

- **COVID-19 Pandemic Emergency** – I have sent you updates throughout the weeks.
- **2019 Financial Audit** – Blair and Associates are completed our 2019 financial on October 2nd and they will present to Council on October 19th.
- **Administrator Hire** – Council, staff, peers, and citizens held in-person interviews with the finalists, Frank Bell, Silas Clarke, and Eric Duthie on September 25th. Council selected Silas Clarke from Hickman, Nebraska to serve as the next City Administrator. They directed the City Attorney to negotiate an agreement with Mr. Clarke and hope to have him start work in December. I would like to thank Council, KRW Associates, the Leadership Team, City staff, the professional/peer panel, the citizen panel, and the general citizens who took part in this event. Many hours of planning and coordination went into these interviews. I especially thank Karen Olson, without whom this event would not have been possible.
- **Cooperative Marketing for Tourism** – These meetings have now become monthly instead of bi-weekly.
- **Employee Health Benefits** – I and the HR Manager have been meeting with insurance brokers, pools, and trusts. We hope to have a satisfactory replacement plan selected this week. This will potentially have a significant financial impact on our employees.
- **CARES Act Funding** – The City has been allocated approximately \$80,000 through our IGA with Ouray County and the Town of Ridgway. The City has spent approximately \$30,000, so far, in response to COVID-19 issues. Purchases include masks, gloves, hand sanitizer, plexiglass and glass protection for staff in multiple locations, and remodeling space at the Visitor Center to allow social distancing in the workplace. We are currently working on finalizing quotes to resolve ventilation issues at City Hall and to get network connectivity to the new office space at the Visitor Center. We estimate that the remainder of the allocated \$80,000 may be required for these solutions.
- **Budget 2021** – Please continue to send me your wish lists for capital expenditures for 2021. I will compile a list and bring back to all of Council for review and prioritization. I will be contacting you regarding budget session scheduling soon.

Public Works September Update

Water

- Water Usage Numbers for **August:**
 - Influent (Water from spring) – 58,732,840 Gallons
 - Effluent (Water to town) – 28,347,761 Gallons
 - Micro Hydro Pant – 17,672,756 Gallons
 - Mineral Farms – 315,200 Gallons
- Three water service line leaks in the City Right of Way. Two leaks were line failures and one leak was caused by a contractor working without permission in the City Right of Way. The contractor will be invoiced . All three leaks were repaired by Public Works.

Improper flare and installation created a hole in a copper service line



Sewer

- Cleaned sanitary sewer main between Main St and 2nd St. This is known as 'restaurant row', tends to have grease build up.
- Remove duckweed that grows on the surface of lagoon #2.
- Pumped out dechlorination vault at the WWTP. Lots of debris built up.
- Mowing, weed eating and general grounds maintenance at the Wastewater Treatment Facility.
- New dechlorination building was delivered to the WWTP. Public works will be transferring equipment from the old building beginning in October.
- Continue to skim the lagoons of debris as needed.
- Worked with JVA on proceeding with the next steps on the design of the WWTP. Council approved the next three steps in the design process:
 - General Permit, Site Application and Engineering Report
 - Process Design Report and 30% Design
 - CMAR Selection

Streets

- Grading throughout town as needed.
- Continued cutting and trimming trees in the City Right of Ways.
- Watered streets when time allowed.
- Rebuilt and replaced broken storm drain grate on North Oak St.
- Cleaned out storm drain on 6th Ave and 5th St. along with some grading.

City Resources

- Continued geothermal monitoring.
- Continued working on building a temporary office space downstairs at the Visitors Center.
- Continued cleaning public restrooms two times a day seven days a week.
- Continued trash collection once a day seven days a week from Main St, Box Canyon Park, Rotary Park, Cascade Falls, Dog Park and the River Trail.
- Continued cleaning up piles of brush and tree limbs from the work being done by the beautification committee.
- Removed hanging baskets, planters and mining equipment for the season.
- Replaced front doors at City Hall.

City Resources Department

October 5, 2020

The staff at the Hot Springs Pool is preparing the facility for winter. Shade sails have been removed. Deck heat and bathhouse in-floor heating systems are being tested and serviced. Sprinklers will be blown out when other City sprinkler systems are cleared. The roof above the Fitness Center deck has been repaired to correct the water leak that had developed in the bathhouse lobby.

A level sensor failed in the mixing vault on September 22. The failure was detected by staff before there was a significant drop in water level. The defective component was replaced the following day.

Hot Springs Pool Maintenance, Aquatics, and Customer Service personnel are developing a plan for operation of the swimming pool during the winter during this period when there is no Pool Manager. This plan includes expansion of the locker room areas that are open (lockers will remain unavailable) and opening one more shower in each locker room. Cleaning and disinfection practices will continue on a schedule throughout each day.

Several Hot Springs Pool employees were out during the past two weeks experiencing exhaustion from working multiple shifts over multiple days in a row. Additional lifeguards are being recruited and trained. A lifeguard certification class is scheduled this week.

Pool staff is strategizing to reopen the Fitness Center. At first, the facility would be open to members only and only during the hours the swimming pool is open. The number of users in the Fitness Center would be restricted according to County and State guidelines for distancing within workout facilities.

City Resource Department staff worked closely with other City staff in preparing for the Administrator interviews held September 25 at the Ouray Community Center.

The City Resource Director is working with Neighbor to Neighbor to resume activities at the Community Center for senior citizens.

Black Swifts have left their nesting area at the Box Canon Falls for the autumn migration to South America. There were significantly fewer Swifts at the waterfalls this summer compared to other years.

Attendance at the Box Canon Falls has exceeded 60,000 visitors this year. In 2019 visitation was 68,204 for the entire year. 2018 had 60,274 total visitors. The park opened six weeks later than usual in 2020.

The Box Canon Falls will remain open through the month of October. Hours will be reduced to 9 am to 5 pm beginning October 13.

New protocols for the required inspections of ski tows and ski lifts have been issued by the State of Colorado. Many of these protocols do not apply to the rope tow at Lee's Ski Hill but they all must be reviewed to assure the City is in compliance and is operating the tow safely and properly.

City of Ouray Police Department
September 2020 Chief's Report

During the month of September the OUPD handled approximately 425 calls for service which included:

- 152 patrol checks
- 25 parking complaints
- 14 VIN certifications
- 3 traffic complaints
- 2 thefts
- 2 harassment
- 2 missing persons
- 1 DUI

Officers completed mandatory training on CPR and First Aid.

OUPD began the process of going through common city ordinance violations that require police response and looking at ways to educate the public to reduce infractions.

OUPD is currently going through the third quarter budget analysis.

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CONSENT AGENDA ITEM (October 5, 2020):

Thai Chili Ouray LLC dba Thai Chili Ouray Liquor License Renewal

Action Requested – *Will City Council approve the renewal of the Thai Chili Ouray Liquor License?*

Background – This is an established business within the City of Ouray that currently possesses a liquor license. As is required by State Statute for all liquor license holders, renewal must be approved by the City Council as well as the State. All the necessary paperwork and administrative requirements have been met and everything is in order for renewal. No issues have been identified with local law enforcement or State Liquor Enforcement for this renewal.

Recommendation – City Staff recommends that City Council approve the renewal of the Thai Chili Ouray Liquor License.

Beaumont Food Service LLC dba Beaumont Grill

Action Requested – *Will City Council approve the renewal of the Beaumont Grill Liquor License?*

Background – This is an established business within the City of Ouray that currently possesses a liquor license. As is required by State Statute for all liquor license holders, renewal must be approved by the City Council as well as the State. All the necessary paperwork and administrative requirements have been met and everything is in order for renewal. No issues have been identified with local law enforcement or State Liquor Enforcement for this renewal.

Recommendation – City Staff recommends that City Council approve the renewal of the Beaumont Grill Liquor License.

Submit to Local Licensing Authority

THAI CHILI OURAY LLC
 746 MAIN STREET
 PO BOX 735
 OURAY, CO 81427

Fees Due		
Renewal Fee		500.00
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name THAI CHILI OURAY LLC			Doing Business As Name (DBA) THAI CHILI OURAY		
Liquor License # 4708819	License Type Hotel & Restaurant -City	Sales Tax License # 310234370000	Expiration Date 11/30/20	Due Date	
Business Address 746 MAIN STREET OURAY CO 81427				Phone Number (970) 325-4100	
Mailing Address PO BOX 735 OURAY CO 81427			Email natakit2526@hotmail.com		
Operating Manager Natakit Bourrod	Date of Birth 11/22/83	Home Address 740 Main St Ouray CO 81427		Phone Number (970) 314-4213	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* If rented, expiration date of lease 8/12/2026					
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which the new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					

**RETAIL LIQUOR OR 3.2 BEER
LICENSE RENEWAL APPLICATION**

BEAUMONT GRILL
PO BOX 1265
OURAY CO 81427-1265

Fees Due	
Renewal Fee	500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$160 x _____	_____
Amount Due/Paid	

Make check payable to Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name BEAUMONT FOOD SERVICE LLC		DBA BEAUMONT GRILL		
Liquor License # 12-89458-0000	License Type Hotel & Restaurant (city)	Sales Tax License # 12894580000	Expiration Date 11/01/2020	Due Date 09/17/2020
Operating Manager Jennifer Leaver	Date of Birth _____	Home Address _____		
Manager Phone Number _____		Email Address jen@beaumonthotel.com		
Street Address 505 MAIN ST OURAY CO 81427				Phone Number 9703257000
Mailing Address PO BOX 1265 OURAY CO 81427-1265				

1. Do you have legal possession of the premises at the street address above? ☒ YES ☐ NO
Is the premises owned or rented? ☒ Owned ☐ Rented* *If rented, expiration date of lease _____
13. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ YES ☒ NO
- NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ YES ☒ NO
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ YES ☒ NO
5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ YES ☒ NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Jennifer Leaver	Title Managing member
Signature Jennifer Leaver	Date 9/9/20

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For _____		Date _____
Signature _____	Title _____	Attest _____



ACTION ITEMS (October 5, 2020):

Bed & Breakfast Liquor Permit Application – Eyesgo LLC dba Ouray Inn

Action Requested – *Will City Council approve the B&B Liquor Permit for Ouray Inn?*

Background – This is an established business within the City of Ouray that has new owners. As is required by State Statute for all liquor permits/licenses, the City Council as well as the State must approve for the permit to be issued. All the necessary paperwork and administrative requirements have been met and everything is in order for renewal. No issues have been identified with local law enforcement or State Liquor Enforcement for this renewal.

Recommendation – City Staff recommends that City Council approve the B&B Liquor Permit for the Ouray Inn.

Ratify Mayor's Decision to Rescind his Declaration of Fire Ban on October 2, 2020

Action Requested – *Will City Council ratify rescinding Stage 1 Fire Restrictions?*

Background – Mayor Nelson declared Stage 1 Fire Restrictions on August 20, 2020 due to dry conditions in the area and to replicate restrictions in surrounding entities and forests. The Mayor rescinded the declaration at 12:01am on October 2, 2020 to coincide with the surrounding entities and forests.

Recommendation – Staff recommends ratification

Resolution 11, 2020 – in Support of Continuation of the Flume Tax

Action Requested – *Will City Council approve the Resolution 11, 2020?*

Background – The current Flume Tax expires on 12/31/2020. Council has referred a ballot measure to continue the Flume Tax for 20 years at its current rate to continue maintenance and repairs of flumes and aid flood control. This resolution is in support of that ballot measure.

Recommendation – Staff recommends approval

ChargePoint Electric Vehicle Charging Station

Action Requested – *Will City Council approve proceeding with ChargePoint to install electric vehicle charging stations in the City of Ouray?*

Background – ChargePoint is the vendor selected by the State of Colorado for this type of project. They have an option to install these charging stations at no cost to the City and will maintain them in the future.

Recommendation – Staff recommends approval with an alternative location to the proposed site in the Hot Springs Pool parking lot.

Annual MOU with Ouray County

Action Requested – *Will City Council approve the Annual MOU with Ouray County?*

Background – Council will hold a joint work session on this topic with the Ouray County Board of Commissioners just prior to this meeting. This is an annual standard MOU.

Recommendation – Staff recommends approval

Tourism Advisory Committee (TAC) Recommendations

Action Requested – *Will City Council approve the TAC recommendations?*

Background – City Council's new TAC has made recommendations on Tourism Fund expenditures

Recommendation – Council decision

Discussion and Possible Action Regarding Halloween Festivities within the City

Action Requested – *Will City Council take action regarding Halloween Festivities within the City?*

Background – Councilor Lindsey requested this action item.

Recommendation – None

DISCUSSION ITEMS (October 5, 2020):

Resolution 10, 2020 – Adopting Abbreviated Robert’s Rules of Order for Council

Background – Earlier this year, Council discussed adopting abbreviated Robert’s Rules of Order. Councilor Funk compiled the items discussed and City Attorney Viner developed the attached Resolution.

Future Agenda Items

Bed and Breakfast Permit Application

Applicant is a:

- ☐ Corporation ☐ Partnership
☐ Individual ☐ Limited Liability Company

1. Name of Applicant EYESGO LLC		State Sales Tax Number 94561099	
2. Trade Name of Establishment (DBA) DURAY INN		Email Address evans.kory@gmail.com	
3. Address 120 GTH AVE		Phone Number 970 325 4445	
City DURAY	County DURAY	State CO	Zip Code 81427
4. Mailing Address (Number and Street) PO BOX 847	City or Town DURAY	State CO	Zip Code 81427

• Attach a copy of a deed or lease in the exact name of the applicant only, reflecting possession of the permitted area for at least the minimum duration of this permit (1 year from date of issuance).
 • Attach a diagram of the premises which accurately reflects the area where alcohol beverages will be stored, served, possessed or consumed.

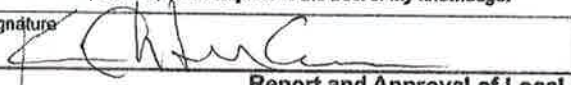
Pursuant to 44-3-412, C.R.S., Applicant hereby states that it qualifies for a Bed and Breakfast Permit, in order to serve complimentary alcohol beverages, and certifies to the State Licensing Authority:

☒ That it has no more than 20 sleeping rooms, and
☒ That it provides at least 1 meal per day at no charge other than for overnight lodging, and
☒ That it does not sell alcohol beverages by the drink or in sealed containers, and
☒ That it will not serve alcohol beverages for more than 4 hours in any one day, as follows:

Monday Hours	Tuesday Hours	Wednesday Hours	Thursday Hours	Friday Hours	Saturday Hours	Sunday Hours
From: 4 p.m. To: 8 p.m.	From: 4 p.m. To: 8 p.m.	From: 4 p.m. To: 8 p.m.	From: 4 p.m. To: 8 p.m.	From: 4 p.m. To: 8 p.m.	From: 4 p.m. To: 8 p.m.	From: 4 p.m. To: 8 p.m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title Manager	Date 10/2/20
--	-------------------------	------------------------

Report and Approval of Local Licensing Authority (City/County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County) CITY OF DURAY	Date filed With Local Authority 9/30/20
--	---

Signature	Title	Date
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Report of State Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

Signature	Title	Date
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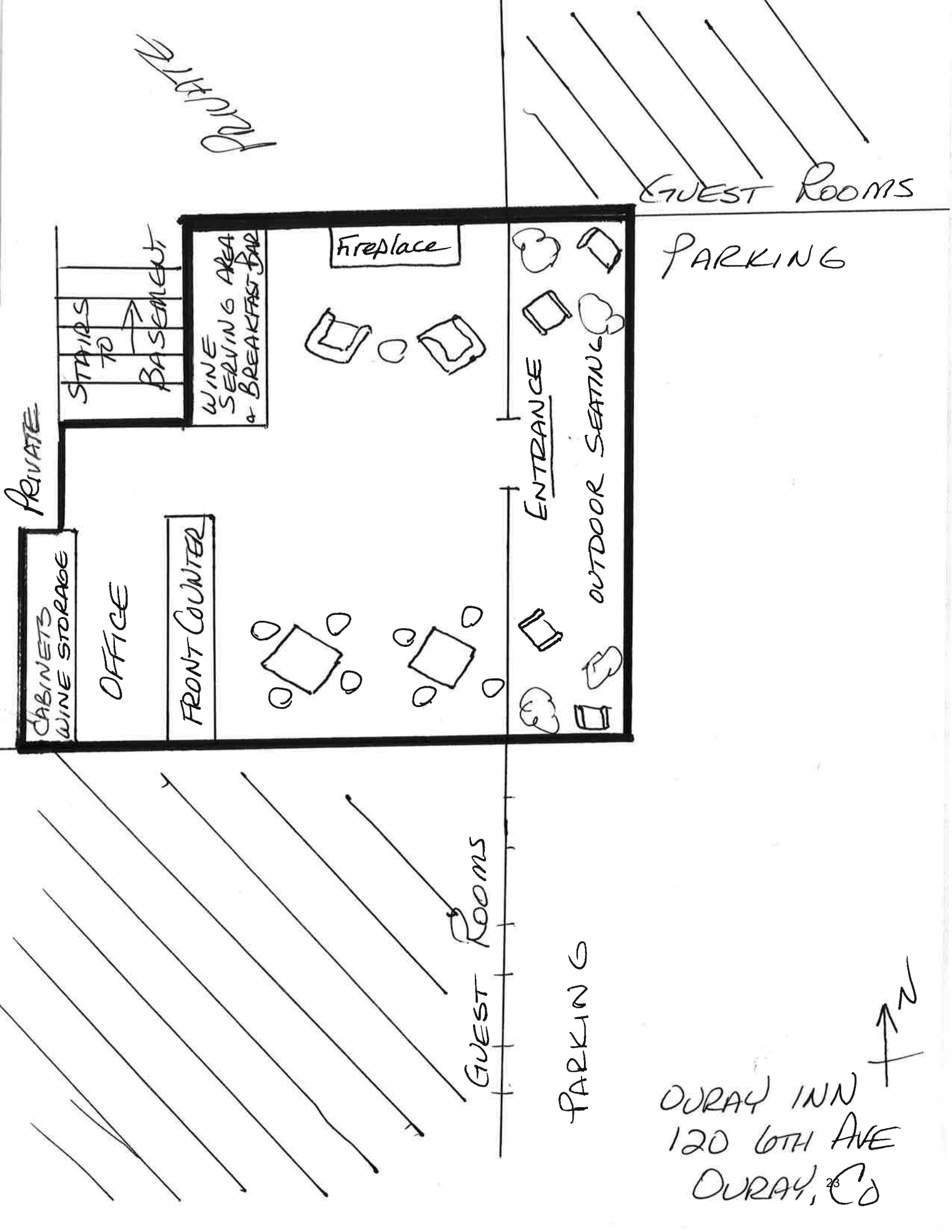
DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Date License Issued	License Account Number	Period

\$50.00 (Cash Fund)	\$21.25 (OAP Fund)	TOTAL \$ 71.25
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\$25 - PAYABLE TO CITY OF DURAY

**PAYABLE TO
COLO. DEPT OF REVENUE**



PARKING

GUEST ROOMS

PARKING

GUEST ROOMS

PARKING

OURAY INN
120 6TH AVE
OURAY, CO



RESOLUTION 2020-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OURAY, URGING OURAY CITIZENS TO VOTE "YES" ON REFERRED BALLOT MEASURE A ON THE NOVEMBER 3, 2020 COORDINATED ELECTION BALLOT REGARDING EXTENDING THE CITY'S CURRENT FLUME TAX FOR AN ADDITIONAL TWENTY YEARS, WITHOUT RAISING TAXES OR ANY CHANGE TO THE PROGRAM.

WHEREAS the Ouray City Council has submitted to the qualified electors of Ouray, a ballot question on the November 3, 2020 Coordinated Election Ballot seeking to extend its flume tax for an additional twenty years; and

WHEREAS in 1982, the City experienced a significant flooding event that caused much damage to property within the City resulting in a federal review of flood zones;

WHEREAS it was determined that the City's two flumes, Cascade and Portland, were not adequately constructed to provide the level of protection necessary to protect against even relatively minor flooding;

WHEREAS the Council decided that the best way to ensure both City and private property would be protected from flood events and to avoid the requirement the private property owners purchase expensive flood insurance, was to significantly enlarge the City flumes;

WHEREAS to pay for the flume improvements and ongoing maintenance and repairs, the voters approved a 2.477 mill levy on ad valorem property taxes and the tax was extended, without increasing taxes, by the voters in the 1999 coordinated election for an additional twenty years ending on December 31, 2020;

WHEREAS the Council finds that extending this flume tax for an additional twenty years will allow the City to continue maintaining the flumes and to perform additional necessary capital improvements, resulting in significant benefits for Ouray in the form of flood control with limited federal mandates that private property owners purchase expensive flood insurance,

Whereas, the City has collected approximately \$1,433,260.00 in Flume tax since 2000 and spent approximately \$1,119,406.00 on projects such as Skyrocket drainage, bridges over flumes, 4th Street curb and gutter, 7th Avenue drainage, Oak Creek drainage and fencing around flumes for safety;

Whereas, the current Flume tax mill levy is 2.477 mills which means that a residential valuation of \$400,000.00 today pays \$70.84 in property taxes per year to the City of Ouray; and

WHEREAS the Council finds extending this flume tax without any tax increase will allow the City to maintain both flume infrastructures for the benefit of its citizens and

businesses.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OURAY, COLORADO:

Section 1

For the reasons stated above, the Ouray City Council strongly supports Referred Measure A on the November 3, 2020 Coordinated Election regarding whether the current flume tax may be extended for an additional twenty years, without increasing taxes and making no changes to the program.

Section 2

The City Council urges Ouray citizens fully to inform themselves about said ballot question before voting.

Section 3

The City Council urges Ouray citizens to vote "YES" on the ballot question.

ADOPTED this 11th day of October by the Ouray City Council.

CITY OF OURAY, COLORADO

Greg Nelson, Mayor

ATTEST:

Melissa M. Drake, City Clerk

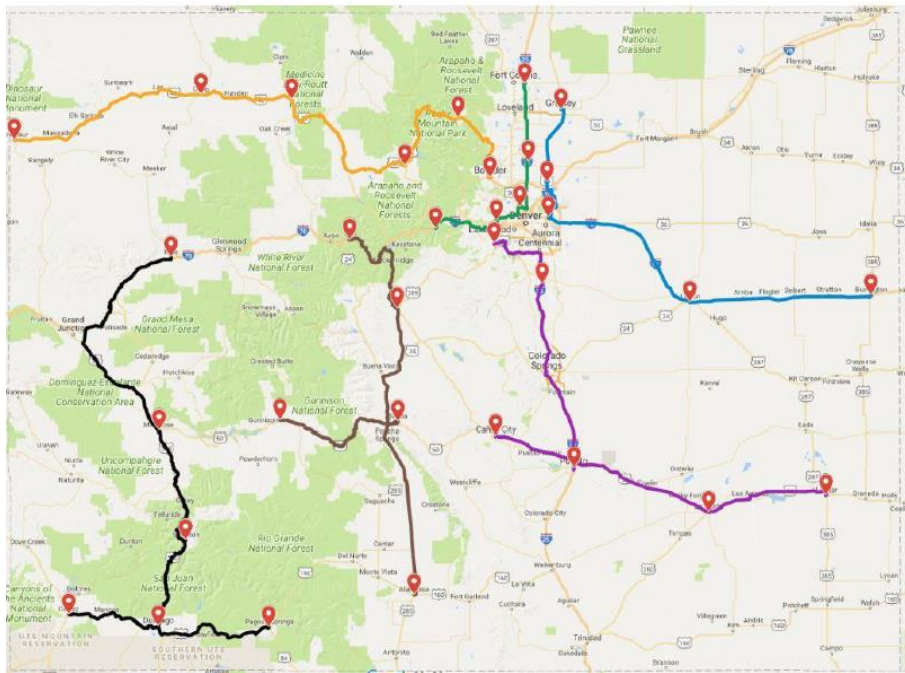


EV Charging Opportunity in Ouray, Colorado

October 5th, 2020

Rebecca Paruch, Program Finance Manager

ALT Fuels Colorado DCFC Corridor Overview



Colorado – designated DCFC charging corridors

- + **6 corridors across Colorado**
- + **Station installation beginning Spring 2020**
- + **Sites across all major routes**
 - (2 - 4) DC Fast Chargers per site
 - Utility upgrade & make ready for future expansion and higher power
 - 5 years of full service & support
- + **Includes equipment, engineering, project management, installation & maintenance**
- + **Match share is 10-20% per site**

Colorado ALT Fuels Program Overview

- + Colorado Energy Office (CEO) issued competitive RFA April 2018 to build out fast-charging corridors
- + \$10.33M allocated to 34 sites across 6 corridors across all major routes in Colorado
 - Includes equipment, engineering, project management, installation, and 5 years of warranty & maintenance

Tier 1



- + 4 dispensers + 2 power blocks, ability to double
- + Estimated total project site cost: \$525K
- + 20% match required (\$120K - \$140K)
 - \$380K per site funded by CEO

Tier 2



- + 2 dispensers + 1 power block, ability to double
- + Estimated total project site cost: \$305K
- + 10% match required (\$30K - \$50K)
 - \$250K per site funded by CEO

Ouray EV Charging Financial Model

*Note: Estimates only. To be confirmed with contractor site walk and utility engagement once MOU is signed.

- The financial model below outlines the business case for owning and operating charging stations in Ouray, Colorado.
- If third party owner-operator model is chosen, there would be zero financial requirement from the City of Ouray.

Assumptions:

- First year kWh per session: 18 kWh
- Driver fee per kWh of charging: \$0.25
- Driver fee per minute of charging: \$0.25
- Total demand at site: 156 kW
- San Miguel power rates: \$45/month fixed; \$17.00/kWh; \$0.071/kWh
- Estimated total project cost: \$315,000
- Estimated outside funding: \$270,000
- Estimated capital cost after funding: \$45,000



	Expected Utilization Case									
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Average sessions per site per day	1.0	1.6	2.6	4.2	6.6	10.6	16.9	27.3	35.6	39.1
Total Expenses	\$ 13,105	\$ 17,867	\$ 19,512	\$ 23,700	\$ 26,536	\$ 43,890	\$ 56,464	\$ 69,842	\$ 82,149	\$ 88,803
Total Revenue	\$ 3,829	\$ 6,423	\$ 10,349	\$ 17,619	\$ 26,324	\$ 39,871	\$ 67,152	\$ 108,091	\$ 141,039	\$ 162,781
Net Cash Flow	\$ (54,710)	\$ (11,443)	\$ (9,163)	\$ (6,081)	\$ (212)	\$ (4,019)	\$ 10,689	\$ 38,249	\$ 58,891	\$ 73,978
Cumulative Cash Flow	\$ (54,710)	\$ (66,153)	\$ (75,316)	\$ (81,397)	\$ (81,609)	\$ (85,627)	\$ (74,939)	\$ (36,690)	\$ 22,201	\$ 96,179

- + Demand charges in San Miguel Power Territory are \$17/kWh. This means chargers will operate at an annual loss in initial few years.
- + Positive return on investment is expected in later years (8-10) with opportunity to make nearly \$100K over a ten-year period.

Potential Site Layout at Ouray Visitor Center

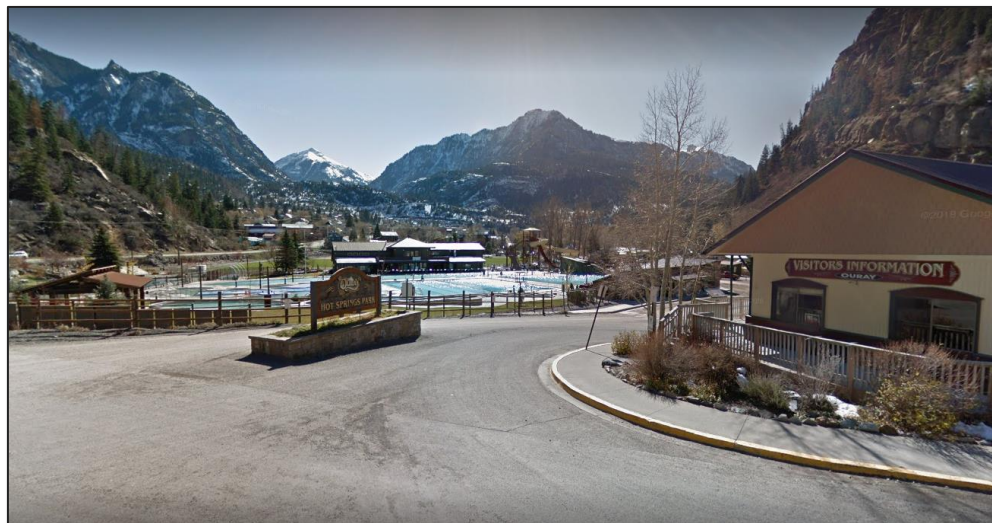


Local Benefits

- + Support electric vehicle adoption
- + Increase visits from electric vehicle owners
- + Increase tourism by designating area as a charging spot for drivers
- + Support local economy through construction activities – project costs will total in excess of \$300,000

Next Steps

- + Confirm exact location of charging infrastructure
- + Execute non-binding MOU
- + Introduce third party owner/operator
- + Engage utility and confirm construction costs
- + Negotiate license agreement with owner/operator
- + Complete design and engineering
- + Break ground Spring 2021



For any questions please contact:

Rebecca Paruch

rebecca.paruch@chargepoint.com

(669) 214-1393



ChargePoint, Inc.

254 East Hacienda Avenue | Campbell, CA 95008 USA
+1.408.841.4500 or US toll-free +1.877.370.3802

Memorandum of Understanding for DC Fast Charging Projects

This Memorandum of Understanding is made as of _____ among ChargePoint, Inc., a Delaware corporation and City of Ouray ("Site Host") for the purpose of providing the framework for a future binding agreement for a third party operator ("Station Owner") to own/operate Electric Vehicle charging stations (the "Charging Stations") at the Site Host's property, described in Exhibit A. ChargePoint, Station Owner, and Site Host may be hereinafter referred to collectively as the "Parties" and individually as a "Party".

Except as expressly set forth in this MOU, this MOU is not binding upon the Parties and creates no legally binding obligations. The general understandings of the Parties are set forth on a preliminary basis in this MOU and may be further set forth (in each Party's sole and absolute discretion) in greater detail in the definitive binding agreements to be negotiated, entered into, and executed by authorized representatives of the Parties ("Definitive Agreements").

Site Host is pleased to join ChargePoint in its mission to provide electric vehicle (EV) drivers convenient and connected charging solutions at home, at work, around town and out of town. Station Owner desires to license parking spaces from Site Host for the purpose of installing high speed Charging Stations and related equipment including, without limitation, the power electronics, distribution equipment and other associated equipment needed to connect the charging stations to the grid and providing charging services to EV Drivers. Site Host desires to license those parking spaces to Station Owner. Station Owner will own and maintain the Charging Stations on Site Host's property.

Obligations are Conditional

Each party's obligations under the proposed project are conditioned upon the execution of Definitive Agreements in form and substance reasonably satisfactory to each party.

Scope

The activities and services provided as part of the proposed project by ChargePoint will include the following items at the Site Host's property described in Exhibit A:

- Available space to support the installation and operation of and adequate room for cabling, distribution, etc.
- Provision of ChargePoint DC Fast Chargers
- All Engineering, Permitting & Installation
- General maintenance of the stations
- ChargePoint will make provisions to have the stations installed on a separate electric utility meter and will assume all costs of electricity used

Maintenance under the warranty will be provided by ChargePoint or authorized ChargePoint subcontractors and will include service and support of the charging stations, ancillary equipment and signage associated with the operation on site.

Site Host will, in turn, commit to hosting the charging stations and making associated parking spaces available for public use. Site Host also commits to ensuring that all charging stations will remain accessible 24 hours per day, every day, and that the charging spaces will remain adequately lit and kept in broom clean condition.

Site Host also guarantees that ChargePoint or its authorized representatives shall have full, unimpeded access to the charging stations and surrounding site in order to perform any activities necessary for installation, customer service, and maintenance throughout the term of the project agreement and the warranty period.

The Parties agree and understand that Station Owner will own and operate the Charging Stations located on Site Host's property. The donation of the Charging Stations and the entering of a Donation Agreement between ChargePoint and Station Owner are conditional on Site Host and Station Owner entering into a written agreement that expresses the commitments and responsibilities both of Site Host and Station Owner have made to ChargePoint and provides proper authorization and consent from the Site Host to allow Station Owner to operate and install the Charging Stations on their property. The written agreement must be the same or substantially similar to that of a License Agreement that will be provided by ChargePoint and must be approved by ChargePoint before the entering of a Donation Agreement between Station Owner and ChargePoint can be executed.

Term

Either Party may terminate this MoU at any time, upon written notice to the other Party. It is the intention of both parties to enter into an agreement to install and support electric vehicle charging stations at the property for a minimum term of fifteen years. The agreement shall include an option for ChargePoint to enhance the site with upgraded technology or additional stations and to extend support and site operation for an additional ten-year term.

We are excited about the proposed project and look forward to being a part of the global electric vehicle transportation revolution. In witness whereof, the parties hereby execute this Memorandum and it is effective as of the later of the dates set forth in the respective signatures of the parties below.

Intellectual Property Rights

Nothing in this MOU will function to transfer any of either Party's Intellectual Property rights to the other party, and each Party will retain exclusive interest in and ownership of its Intellectual Property ("IP") developed before this agreement or developed outside the scope of this agreement. For purposes of this MOU, "Intellectual Property" shall mean all intellectual property rights, including, without limitation, patents, patent applications, patent rights, trademarks, trademark applications, trade names, service marks, service mark applications, copyrights, copyright applications, franchises, licenses, inventories, know-how, trade secrets, Subscriber lists, proprietary processes and formulae, all source and object code,

algorithms, architecture, structure, display screens, layouts, inventions, development tools and all documentation and media constituting, describing or relating to the above, including, without limitation, manuals, memoranda and records. New IP developed in each company's core domain will be owned solely by that company. Any and all jointly created Intellectual Property by the Parties under this MOU shall be defined in the Definitive Agreement.

Confidentiality

The Parties acknowledge that they will have access to certain information and materials concerning each other's business and products, including the terms and conditions of this MOU, that are confidential and of substantial value to the other (the "Confidential Information"), which would be impaired if such Confidential Information was disclosed to third parties. The Parties each agree that they will not use such Confidential Information except in performance of this MOU, or disclose such Confidential Information to third parties except as required by applicable law and provided the receiving party uses reasonable efforts to give the disclosing party reasonable notice of such required disclosure. Furthermore Parties may disclose such Confidential Information to third parties related to the development of a future agreement, provided that such parties are bound by terms of confidentiality at least as restrictive as those in this Agreement. Each Party will also take every reasonable precaution to protect the Confidential Information. For purposes of the foregoing obligations, Confidential Information does not include information that (i) was rightfully known to the receiving party prior to its receipt, (ii) is or becomes publicly available without breach of this MOU or wrongful act of the receiving party, (iii) is received by receiving party without an obligation of confidentiality and without breach of this MOU, or (iv) is developed independently by the receiving party without using Confidential Information. **This Section shall be binding on both Parties, regardless of the existence or creation of a Definitive Agreement in the future.**

No Partnership or Agency

Nothing in this MOU constitutes an inducement or commitment to enter into any business relationship. If the Parties desire to pursue business opportunities, the Parties shall execute Definitive Agreements with respect to such opportunities.



Signatories

City of Ouray

ChargePoint, Inc.

By:

By:

Date:

Date:

Name:

Name: Rex S. Jackson

Title:

Title: Chief Financial Officer

Contact for Notices:

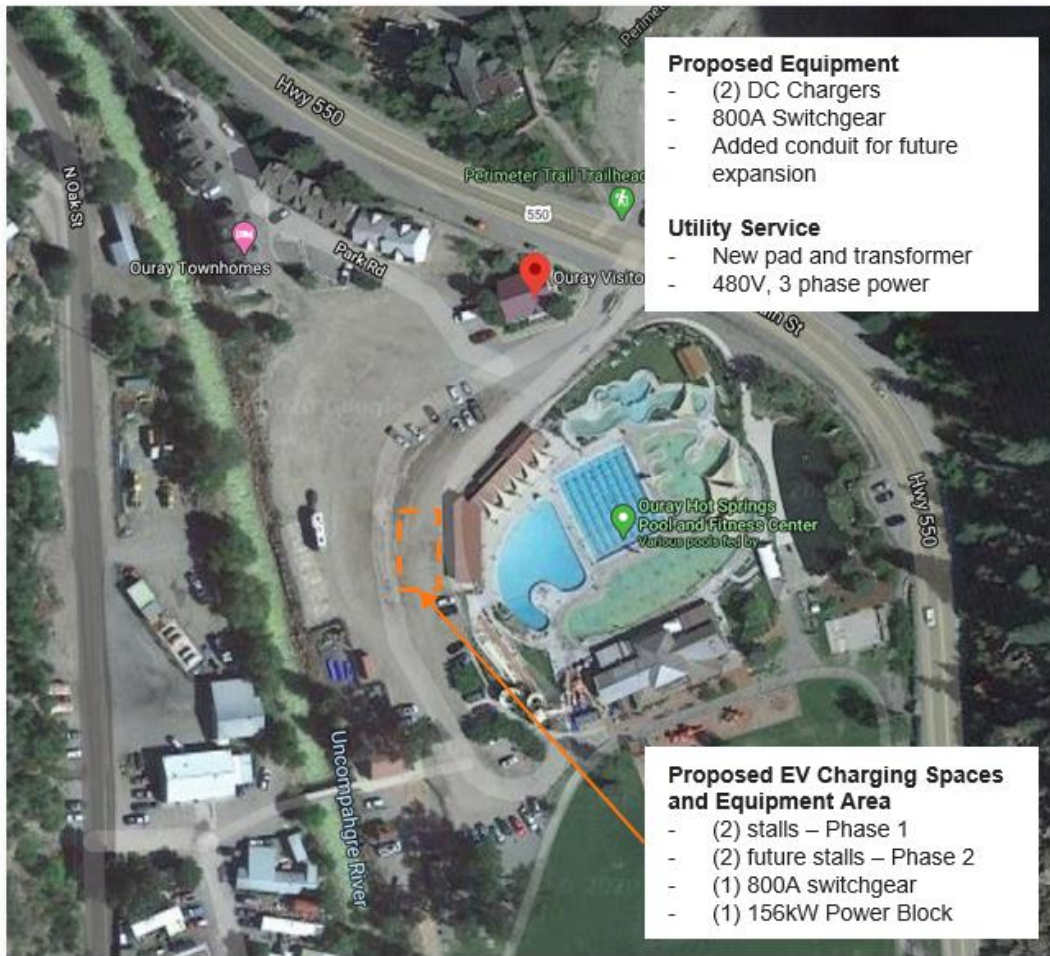
Contact for Notices:
240 East Hacienda Ave
Campbell, CA 95008

“Exhibit A”

Description of Site Host’s Properties

Site # D4 Ouray

Charging station installation will be located at 1230 Main St, Ouray, CO 81427. On-site location to be determined at site walk with installing contractor.



Reference: _____

9-23-2020
Ouray Tourism Advisory Committee
List of recommendations to City Council
Compiled from prior meeting minutes

1. Ouraycolorado.com web site revamp

Markus Van Meter gave a summary of the current status of the website at ouraycolorado.com. The current site host/maintenance vendor is Agency Tourism. They currently control the domain name and host the site. The site was built using the Joomla platform 9 years ago. The site construction is obsolete, and cannot be properly updated or managed in its current state. Markus recommends that the city take control of its own hosting and domain name. He has submitted a proposal to the city for a website rebuild on the Wordpress platform at a cost of \$10,000. He could have the site re-built and functional within 90 days (mid December). Ouray Hot Springs website and Box Canon website would be incorporated under the umbrella of the main domain. Discussion about trademarking Visit Ouray. Discussion about the importance of the website as a vital element of a marketing strategy.

Committee recommends that the City accept the Van Meter proposal for website rebuild.

2. Colorado Visitors Guide buy in

Markus Van Meter presented a request from the Colorado Tourism Office's printed visitor guide contractor for the City to continue the full page print ads that the Ouray Tourism Office (OTO) had purchased in previous years. OTO purchased a two page ad last year for a cost of \$29,000. The contractor has now offered Ouray a one page ad for \$14,000. Committee discussed the importance of digital marketing and the measurable returns of that versus print advertising.

Committee recommends to the City that it NOT purchase any print ads in the Colorado official visitor guide at this time, and to instead investigate the paid digital options available through CTO's other efforts, as they may be useful after a comprehensive strategy is developed.

3. The Bicycle Tourism Workshop participation

The CTO is organizing a cooperative marketing effort surrounding bicycle tourism in our area of the state. Participation is free. Markus Van Meter has volunteered to provide still and video images and to identify appropriate trails for inclusion in the effort.

The committee recommends that the City participate in the Bicycle Tourism Workshop project.

4. Email marketing

Markus van Meter updated the committee about the current email marketing effort. In the past, Agency Tourism maintained the opt-in list and handled the emails for a flat fee per email of \$375. Markus has migrated the email list of approximately 141,000 contacts into city control using Mail Chimp. The current city Mail Chimp plan of \$399/month allows for mailing up to 75,000 of those recipients. Unlimited emails can go out to the entire list for a monthly Mail Chimp fee of \$799 with city approval.

The committee recommends that the city authorize spending to this amount to allow the entire

email list to receive Ouray marketing emails.

5. Historic Hot Springs Loop buy in

Committee had further discussion about the merits and limitations of participating in the Historic Hot Springs Loop at a cost of \$5000 per year. Lodging rep Jason Perkins reported that Weisbaden, Box Canyon, and Orvis reported little or no result that they were aware of from the program. Orvis said they had plenty of business already and did not want to be included in the future. Mary Carkin commented that the way the Hot Springs Loop online presence was designed, it was almost entirely un-trackable on our end. The program goals were entirely reach based and did not take the last step to conversions and dollars. Committee asked Markus about possible alternative marketing tactics that could be brought in house. Markus updated the TAC that the city no longer had control of the domain ourayhotsprings.com nor the website that is there. He said City is investigating this issue.

TAC recommends that the City NOT participate in the Historic Hot Springs Loop program at this time.

6. Visitor Guide software

Markus asked TAC to advise on the possible purchase of software to develop the Visit Ouray Visitors Guide at an annual cost of \$420. This would enable the visitor guide to be in a flip book format that can be embedded in a number of websites, is dynamic and will work on any size device screen, enable QR codes. More information is available at <https://www.flipsnack.com/go-premium.html>

Committee recommends that the City authorize the purchase of the Flipsnack software.

9-30-2020
Ouray Tourism Advisory Committee
List of recommendations to City Council
Compiled from prior meeting minutes

1. Fireworks

Committee discussed the nuances of using LOT funds to pay for New Year's Eve fireworks and received input from lodging owners Brian & Julie Duckles and consultant Markus Van Meter. John Wood reported that the city had \$140k in LOT funds as of September 14.

TAC recommends unanimously that the City spend \$15,000 toward New Year's Eve fireworks.

2. Consultant contract extension

Committee discussed the impending end of Markus Van Meter's contract on December 31, along with the committee's need to develop strategy and an RFP.

TAC recommends unanimously that the City that extend the existing contract with Markus Van Meter until June 1.

3. Visitor Center volunteer thank you

Committee discussed the possibility of using LOT funds for a thank you gift to the volunteers who staffed the visitor center this summer.

TAC recommends unanimously that LOT funds of \$50 per volunteer be spent by the City to purchase gift certificates to local retail and dining establishments be given to the volunteers as a token of thanks.

RESOLUTION NO. 2020-10

**A RESOLUTION OF THE CITY OF OURAY, COLORADO ADOPTING
A POLICY WHEREBY CITY COUNCIL SHALL FOLLOW AN
ABBREVIATED ROBERT'S RULES OF ORDER FOR CONDUCTING
CITY COUNCIL MEETINGS.**

WHEREAS, the City Council of the City of Ouray desires to adopt a more formal procedure for conducting meetings by adopting a subset of Robert's Rules of Order attached hereto.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF OURAY, COLORADO**, that City Council hereby approves and adopts the foregoing Abbreviated Robert's Rules of Order to apply to City Council meetings as set forth in the attached Exhibit A.

ADOPTED this 5th day of October 2020 by the Ouray City Council.

CITY OF OURAY, COLORADO

Greg Nelson, Mayor

ATTEST:

Melissa M. Drake, City Clerk

ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

PROCEDURE FOR HANDLING A MAIN MOTION

NOTE: Nothing goes to discussion without a motion being on the floor.

Obtaining and assigning the floor

A member raises hand when no one else has the floor

- The chair recognizes the member by name

How the Motion is Brought Before the Assembly

- The member makes the motion: *I move that (or "to") ...* and resumes his seat.
- Another member seconds the motion: *I second the motion* or *I second it* or *second*.
- The chair states the motion: *It is moved and seconded that ... Are you ready for the question?*

Consideration of the Motion

1. Members can debate the motion.
2. Before speaking in debate, members obtain the floor.
3. The maker of the motion has first right to the floor if he claims it properly
4. Debate must be confined to the merits of the motion.
5. Debate can be closed only by order of the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate.

The chair puts the motion to a vote

1. The chair asks: *Are you ready for the question?* If no one rises to claim the floor, the chair proceeds to take the vote.
2. The chair says: *The question is on the adoption of the motion that ... As many as are in favor, say 'Aye'.* (Pause for response.) *Those opposed, say 'Nay'.* (Pause for response.) *Those abstained please say 'Aye'.*

The chair announces the result of the vote.

1. *The ayes have it, the motion carries, and ...* (indicating the effect of the vote) or
2. *The nays have it and the motion fails*

WHEN DEBATING YOUR MOTIONS

1. Listen to the other side
2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite

HOW TO ACCOMPLISH WHAT YOU WANT TO DO IN MEETINGS

MAIN MOTION

You want to propose a new idea or action for the group.

- After recognition, make a main motion.
- Member: "Madame Chairman, I move that _____."

AMENDING A MOTION

You want to change some of the wording that is being discussed.

- After recognition, "Madame Chairman, I move that the motion be amended by adding the following words _____."
- After recognition, "Madame Chairman, I move that the motion be amended by striking out the following words _____."
- After recognition, "Madame Chairman, I move that the motion be amended by striking out the following words, _____, and adding in their place the following words _____."

REFER TO A COMMITTEE

You feel that an idea or proposal being discussed needs more study and investigation.

- After recognition, "Madame Chairman, I move that the question be referred to a committee made up of members Smith, Jones and Brown."

POSTPONE DEFINITELY

You want the membership to have more time to consider the question under discussion and you want to postpone it to a definite time or day, and have it come up for further consideration.

- After recognition, "Madame Chairman, I move to postpone the question until _____."

PREVIOUS QUESTION

You think discussion has gone on for too long and you want to stop discussion and vote.

- After recognition, "Madam President, I move the previous question."

LIMIT DEBATE

You think discussion is getting long, but you want to give a reasonable length of time for consideration of the question.

- After recognition, "Madam President, I move to limit discussion to two minutes per speaker."

POSTPONE INDEFINITELY

You want to kill a motion that is being discussed.

- After recognition, "Madam Moderator, I move to postpone the question indefinitely."

POSTPONE INDEFINITELY

You are against a motion just proposed and want to learn who is for and who is against the motion.

- After recognition, "Madame President, I move to postpone the motion indefinitely."

RECESS

You want to take a break for a while.

- After recognition, "Madame Moderator, I move to recess for ten minutes."

ADJOURNMENT

You want the meeting to end.

- After recognition, "Madame Chairman, I move to adjourn."

PERMISSION TO WITHDRAW A MOTION

You have made a motion and after discussion, are sorry you made it.

- After recognition, "Madam President, I ask permission to withdraw my motion."

CALL FOR ORDERS OF THE DAY

At the beginning of the meeting, the agenda was adopted. The chairman is not following the order of the approved agenda.

- Without recognition, "Call for orders of the day."

SUSPENDING THE RULES

The agenda has been approved and as the meeting progressed, it became obvious that an item you are interested in will not come up before adjournment.

- After recognition, "Madam Chairman, I move to suspend the rules and move item 5 to position 2."

POINT OF PERSONAL PRIVILEGE

The noise outside the meeting has become so great that you are having trouble hearing.

- Without recognition, "Point of personal privilege."
- Chairman: "State your point."
- Member: "There is too much noise, I can't hear."

COMMITTEE OF THE WHOLE

You are going to propose a question that is likely to be controversial and you feel that some of the members will try to kill it by various maneuvers. Also you want to keep out visitors and the press.

- After recognition, "Madame Chairman, I move that we go into a committee of the whole."

POINT OF ORDER

It is obvious that the meeting is not following proper rules.

- Without recognition, "I rise to a point of order," or "Point of order."

POINT OF INFORMATION

You are wondering about some of the facts under discussion, such as the balance in the treasury when expenditures are being discussed.

- Without recognition, "Point of information."

POINT OF PARLIAMENTARY INQUIRY

You are confused about some of the parliamentary rules.

- Without recognition, "Point of parliamentary inquiry."

APPEAL FROM THE DECISION OF THE CHAIR

Without recognition, "I appeal from the decision of the chair."

Rule Classification and Requirements

Class of Rule	Requirements to Adopt	Requirements to Suspend
Charter	Adopted by majority vote or as proved by law or governing authority	Cannot be suspended
Bylaws	Adopted by membership	Cannot be suspended
Special Rules of Order	Previous notice & 2/3 vote, or a majority of entire membership	2/3 Vote
Standing Rules	Majority vote	Can be suspended for session by majority vote during a meeting
Modified Roberts Rules of Order	Adopted in bylaws	2/3 vote