

**OURAY CITY COUNCIL VIRTUAL MEETING
SUMMARIZED MINUTES
MONDAY, SEPTEMBER 21, 2020, 1 PM**

Join Zoom Meeting
<https://zoom.us/j/9349389230>

Meeting ID: 934 938 9230 Passcode: 491878

Or dial: 408 638 0968 or 669 900 6833

- Electronic copies of the Council Packet are available on the City website at www.cityofouray.com. A hard copy of the Packet is also available at the Administrative Office for interested citizens.
- Action may be taken on any agenda item
- Notice is hereby given that a majority or quorum of the Planning Commission, Community Development Committee, Beautification Committee, and/or Parks and Recreation Committee may be present at the above noticed City Council meeting to discuss any or all of the matters on the agenda below for Council consideration

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 1:00 pm.

2. ROLL CALL

Mayor Greg Nelson - present
Mayor Pro Tem John Wood - present
Councilor Glenn Boyd - present
Councilor Ethan Funk - present
Councilor Peggy Lindsey - present

Also present were Acting City Administrator Melissa Drake, City Resources Director Rick Noll, Public Works Director Joe Coleman, Community Development Coordinator Aja Tibbs, Administrative Accounting Clerk Julie Lancaster, and City Attorney Carol Viner.

3. CEREMONIAL/INFORMATIONAL - None

4. CITIZENS' COMMUNICATION

Mayor Nelson opened the floor for public comment.

Since there was no public comments, Mayor Nelson closed the floor.

5. CITY COUNCIL REPORTS/INFORMATION

- a. **Glenn Boyd** – nothing to report except MAC meeting on Wednesday
- b. **Ethan Funk** – Meeting with new OIPI CEO. Noticed a budget discrepancy in juvenile diversion program costs, budgeted \$7500 for 2020, and the invoice was \$8800. There is a new shed at Via Ferrata entry, Councilor Funk said he is getting questions about it and asked if staff know about it.
- c. **Peggy Lindsey** – Lori Leo is spearheading River Walk Project, cleanup on Wednesday from 7:30 – 11:30 am, meeting across from Swiss Village.

d. **John Wood** – nothing to report

e. **Greg Nelson** – no meetings, but Virtual Ouray Film Festival happened over the weekend. Also meeting with new OIPI CEO this week.

6. DEPARTMENT REPORTS

a. Acting City Administrator – Director of Finance and Administration

Holding administrator interviews on Friday. Meet ‘n Greet at 5 pm in Fellin Park, or Community Center if inclement weather. Comment cards will be available. Connie Hunt and Preston Neil and Ms. Drake met for the hiring of the Recovery Specialist position. Mayor Nelson, Ms. Drake, Jennifer Peterson and Markus Van Meter are meeting every other week for cooperative marketing with Montrose. Rocky Mountain Health Plans is no longer carrying the City’s health insurance plan, staff are looking into other options which will likely be more expensive. Mayor Pro Tem Wood suggested an IGA with other entities such as the school district and county to get a bigger insurance pool. Bring back charging station next council meeting. Still asking for council budget “wish list”.

Fire Chief Trevor Latta: one of the fire department volunteers is getting type 1 firefighter training for wildland fire response. Went to California with a Ridgway firefighter to fight forest fires. If the department had a team that could be dispatched during low risk times in Ouray, they could bring revenue back to the department.

Ms. Drake reported that July activity sales tax is up 13% from last year, and up 6.4% YTD compared to 2019. Without remote sales, we would be down 3.1% compared to last year. Lodging tax is where expected. Fund has recovered. Almost all funds are green except Refuse fund, which was a known issue for this year that will have to be rectified next year. Budget will be in a good place when the State Historical Fund refunds us for the Columbus Building project.

Councilor Boyd reported that he celebrated his son’s birthday at the pool and it was a great experience for everyone who attended.

b. Community Development Coordinator

Reports included in council packet.

Mayor Pro Tem Wood asked for a summary of the new building inspector. Ms. Tibbs said his name is Michael Huskey and has an extensive background in electrical work. Currently located in Delta, he has been on the Western Slope for a while. Mr. Huskey also has experience as a project manager.

7. CONSENT AGENDA – Liquor License Renewal

Ouray Liquors LLC dba Ouray Liquors

Mayor Pro Tem Wood made a motion to approve the consent agenda. Councilor Funk seconded the motion.

Council Member	For	Against	Abstain	Absent
Mayor Nelson	X			
Mayor Pro Tem Wood	X			
Councilor Boyd	X			
Councilor Funk	X			
Councilor Lindsey	X			

The motion passed on unanimous roll call vote.

8. ACTION ITEMS

a. Employment Agreement for Temporary Deputy City Administrator

Expect this to only be a 2 month situation, pursuant to hiring of permanent city administrator.

Councilor Funk made a motion to approve the employment agreement. Councilor Boyd seconded the motion.

Council Member	For	Against	Abstain	Absent
Mayor Nelson	X			
Mayor Pro Tem Wood	X			
Councilor Boyd	X			
Councilor Funk	X			
Councilor Lindsey	X			

The motion passed on unanimous roll call vote.

b. Ouray County Request to Waive Fees for Street Closure for Court House Ribbon Cutting

Staff does not have the ability to waive fees, which is why it was before council.

Mayor Pro Tem Wood made a motion to approve the request. Councilor Funk seconded the motion.

Council Member	For	Against	Abstain	Absent
Mayor Nelson	X			
Mayor Pro Tem Wood	X			
Councilor Boyd	X			
Councilor Funk	X			
Councilor Lindsey	X			

The motion passed on unanimous roll call vote.

c. Resolution Regarding Via Ferrata Rules

Mayor Pro Tem Wood made a motion to approve the resolution. Councilor Boyd seconded the motion.

Council Member	For	Against	Abstain	Absent
Mayor Nelson	X			
Mayor Pro Tem Wood	X			
Councilor Boyd	X			
Councilor Funk	X			
Councilor Lindsey	X			

The motion passed on unanimous roll call vote.

d. JVA Scope of Work WWTP Project

Mr. Coleman gave an update on moving forward with the project. Cooper Best and Melissa from JVA were available to answer any questions as well. Mr. Best stated there will be 3 tasks, first is the permit, site application and engineering report. Task 2 will be process design report submitted to state and approved. Task 3 is CMAR selection; reviewing candidates to join design team.

Mayor Pro Tem Wood made a motion to approve the project. Councilor Funk seconded the motion in order to further discuss.

Councilor Funk asked if this would be coming out of the 2020 budget or if it would be delayed until 2021. Ms. Drake said it was budgeted in total in the 2020 budget.

Ms. Viner said the agreement needs to be a PSA, and the letter currently submitted will not suffice.

Mayor Nelson asked when the owner's engineer would be brought in. Owner's engineer/representative brought in at later stages typically.

Ms. Viner suggested that the owner's rep not be a city staff member because of the size of this project. Mayor Pro Tem Wood stated that an outside owner's rep would increase funding that was not planned. Ms. Viner said Mr. Coleman doesn't have the proper insurance to be the owner's rep, but he would work closely with the owner's rep. Council asked Mr. Coleman to come back to council with an owner's rep plan.

Council Member	For	Against	Abstain	Absent
Mayor Nelson	X			
Mayor Pro Tem Wood	X			
Councilor Boyd	X			
Councilor Funk	X			
Councilor Lindsey	X			

The motion passed on unanimous roll call vote.

Staff will bring a PSA back to council.

e. DOLA Grant Application for Domestic Water Project

Pete from Wright Water Engineers presented a DOLA grant application to fund preliminary design. Grant would be a matching fund; the city would put up \$25,000 and DOLA would put up \$25,000. Mayor Nelson would not like to see a costly temporary solution when we could implement a permanent solution.

Mayor Pro Tem Wood made a motion to approve the application. Councilor Lindsey seconded the motion.

Council Member	For	Against	Abstain	Absent
Mayor Nelson	X			
Mayor Pro Tem Wood	X			
Councilor Boyd	X			
Councilor Funk	X			
Councilor Lindsey	X			

The motion passed on unanimous roll call vote.

9. DISCUSSION ITEMS

a. Potential CDOT-related Projects

Mayor Nelson would like to see a cross walk installed at the pool/visitor center on Hwy 550, and a crosswalk on Hwy 550 at the horseshoe for hiking and off-roading traffic too. Spoke with businesses in North Ouray about extending the 25 mph zone to north of the RV park on Hwy 550. Councilor Funk said he believed a speed study would be required and could actually bump up the speed limit all through town. Mayor Pro Tem Wood suggested coming to CDOT with solutions already worked out to expedite the process for them. Mr. Coleman recommended reaching out to CDOT first since they would be the ones doing the study.

b. Discovery Channel Filming in Ouray (Potential Release Documents)

Discovery Channel has approached the city about filming in the area. Currently scouting areas to film in town to promote outdoor recreation. Council needs to create list of dos and don'ts for the filming crews. Ms. Viner said the filming crew needs to bring a specific schedule back to council instead of giving them carte blanche to allow them to film around town at any time. Jonathan Paltin from Discovery Channel said they're happy to oblige with the City's requests, and will keep a strict COVID testing policy for anyone who is involved in the filming. Councilor Funk asked if people who were also in the area of filming incidentally would be approached about permission to release their image in the footage. Mayor Pro Tem Wood said Discovery Channel is used to that and will have processes in place to handle that. Councilor Funk said that should be included in any documents presented to the city.

c. Limited Restaurant Capacity and EQRs

Many restaurants had EQRs raised last year due to seating capacity, but with the current 50% capacity the bills have been harder to manage for some restaurant managers. Councilor Boyd said the city needs to be consistent among all industries that got shut down, not just restaurants. Ms. Drake pointed out that many homeowners don't want to pay their full EQR while they are not inhabiting the house in the winter, and that could come up again with this discussion as well. Mayor Pro Tem Wood will do some more fact finding to find out how many restaurants are struggling making their water/sewer payments currently, or project they will struggle over the winter because of COVID-19 restrictions.

d. Restroom Cleaning and Access Policies First Drafts

Mr. Coleman has created a restroom cleaning procedure and maintenance log. Currently, facilities are being cleaned twice a day every day.

Mr. Coleman also presented the key policy, stating the department heads would be in charge of issuing keys upon hire, and collecting them upon termination.

e. Future Agenda Items

i. Schedule Work Sessions

- 1) Annual Work Session with Ouray County Board of Commissioners – Oct 5
- 2) Emergency Ordinance Regarding Caps on Sewer Taps -
- 3) Joint Work Session with Planning Commission on ADU Amendments

- 4) Community Plan Update Work Session with Steering Committee
- 5) Work Session Regarding Restaurant Capacity Issues During Winter

Ms. Drake will reach out to council members to get individual availability in order to schedule meetings.

- ii. Other – Councilor Boyd would like the City to formally ask the County to announce the street closure, especially for the school. He would also like to see a fee schedule for people looking to film in the City, and to follow up on the business license program for the City. Councilor Funk would like to help the businesses out this holiday season with closing the streets and facilitating outdoor celebrations with burn barrels to keep warm.

10:15 am September 28th: executive session to discuss administrator interviews.

10. ADJOURNMENT

Councilor Boyd made a motion to adjourn at 2:50 pm, Councilor Funk seconded the motion. The motion passed on unanimous vote.

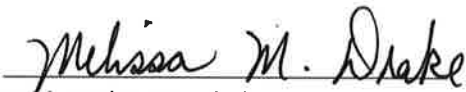
ATTEST:



Greg Nelson, Mayor

11/10/2020

Date




Melissa M. Drake, City Clerk

CERTIFICATION

I, Melissa M. Drake, do hereby certify that I am the City Clerk of the City of Ouray, Ouray County, State of Colorado, and that the above minutes are a true and correct summary of the meeting of the Ouray City Council held on September 21, 2020. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 15th day of October, 2020.



Melissa M. Drake, City Clerk