

AGENDA
OURAY CITY COUNCIL
320 6th Avenue – Community Center MASSARD ROOM
July 15, 2019
Regular Meeting 6PM

- Electronic copies of the Council Packet are available on the City website at www.cityofouray.com. A hard copy of the Packet is also available at the Administrative Office for interested citizens.
- Action may be taken on any agenda item
- Notice is hereby given that a majority or quorum of the Planning Commission, Community Development Committee, Beautification Committee, and/or Parks and Recreation Committee may be present at the above noticed City Council meeting to discuss any or all of the matters on the agenda below for Council consideration

6PM - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. CEREMONIAL/INFORMATIONAL – Ouray County Watershed Presentation
5. CITIZENS' COMMUNICATION
6. CITY COUNCIL REPORTS/INFORMATION
Glenn Boyd, Dawn Glanc, Bette Maurer, Dee Hilton, and Pam Larson
7. DEPARTMENT REPORTS
 - a. City Administrator **Page 2**
 - b. Finance and Administration Director
 - i. June Disbursements (Accept) **Page 4**
 - ii. June Sales Tax Report (Discussion) **Page 9**
 - iii. June LOT Report (Discussion) **Page 13**
 - iv. June Waste Management Reports **Page 16**
 - c. Community Development Coordinator **Page 19**
8. CONSENT AGENDA **Page 20**
 - a. Special Events Permit Application – BPOE Lodge #492, Pig Roast, August 17th **Page 21**
 - b. Huckstering Permit Application – Swim Team, August 2nd, 3rd, and 4th **Page 22**
9. ACTION ITEMS **Page 23**
 - a. Road Closure for the FJ Summit -3rd Avenue between Tuesday night (July 16) and Saturday Night (July 20)
 - b. Resolution for Short-term Rental Fees **Page 25**
 - c. Appointment of City Staff, Chris Hawkins, to CEDC
10. DISCUSSION **Page 27**
 - a. Possible Ballot Measure for Long-term Housing
 - b. Employees Serving on Committees and Planning Commission
13. EXECUTIVE SESSION
For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402(4)(e) concerning an insurance claim.
14. ADJOURNMENT

City Administrator Report

- On July 1st I met with Citizen State Bank personnel, Scott Pankow, and Erin Macintyre with the paper regarding affordable housing. Citizen State Bank was integral with the affordable housing movement in Ridgway and Silverton by offering assistance with Accessory Dwelling Units, and assisting both entities with the program. They have further assisted Silverton with their newest affordable housing project, which consists of 12 units and additional affordable lots. After we finished our discussion on affordable housing, the group traveled to Silverton and met with County Administrator, Willy Tookey. Willy gave us a full history and description of when they began looking seriously into affordable housing (2003), and how over the years they have achieved certain successes. He then took us for a full tour of the affordable housing units, which can be seen directly off of Highway 550 just as you come into town.
- I met with staff for our weekly staff meeting. In addition to department updates, staff was provided with Ernest Shackleton's Five Principles of Leadership:
 - Model and Inspire Optimism
 - Develop a Clear, Shared Purpose
 - Build Unity and Commitment
 - Create a Plan, an Alternate Plan, and be Flexible
 - Make the Tough Decisions

In our next staff meeting these principles will be discussed in detail, and as we progress in the future, all department heads and managers will begin implementing them into their daily operations with their crews.

- I met with Jenn and further discussed the grant administration duties. I will be presenting the additional duties included within her current job description on August 5th, as well as a full description of average grant administrator wages and fees. I am meeting with HR to create the formal description and duties.
- I met with PD and discussed the 4th of July preparations to ensure everything was completed and prepared as necessary. It appeared that Acting Chief Ray had completed the Incident Action Plan and that everything was set.
- I met with Public Works and ensured they were prepared for the 4th of July as well. Joe had ordered all dumpsters and porta potties as was needed and ensured proper placement of each. I also discussed with him the traffic control plan and ensuring all barricades and cones were ready for placement. Joe and Public Works were very prepared.
- I met with Rick and discussed the 4th of July details as well. Rick advised that the pool manager was ready, however staffing levels with CSAs were short.
- I met with Dave and further discussed our meter program. We have received test equipment from Neptune and we currently have installed a few to test. So far the equipment seems like it is functioning very well and there have been not data transfer issues. We are still awaiting test equipment from one other company. Our goal is to have the test phase completed by the first week of August and then a recommendation to City

Council for our first purchase of equipment. We received no individual installation proposals during the RFP period, however Dave has been in contact with a few companies that might now be interested. We will bring the installation piece to Council at the same time we bring equipment recommendations.

- I met with Susan Brown with Coconino County, AZ and Melissa regarding funding sources for some of our future needs. Susan is the facilities manager for their county but specializes in acquiring special funding through federal organizations as well as P3 (Private-Public) funding sources. This was a contact of Melissa's and she happened to be in the area.
- I spoke with Troy Bernberg (Managing Director of Public Finance – Northland Securities) again regarding information pertaining to refinancing our COP. He advised the 10 year Treasury yield – a widely used benchmark for borrowing – went below 2.00%! Savings for us if we refinance could be fairly significant with the low rates available. I met with Melissa this week to further discuss options and viability. We are trying to determine what the administrative costs would be for refinancing and have a meeting set with Troy to discuss. The savings for the City could be significant, upwards of almost \$700,000 over the duration.
- The 4th of July weekend was extremely busy but other than a few minor parking complaints, everything seemed to go fairly smoothly. For the pool, it sounds like the shortages of CSAs over the weekend caused some challenges, which staffing levels will be addressed in the future. I communicated a few times with Manager Pasek and she advised everything was packed all weekend. During the full week of the 4th, the pool took in \$128,208.00. A very busy week for our pool staff.
- Joe and I met with JDS Hydro Engineer, Doug Schwenke, DOLA area Field Manager, Patrick Rondinelli, and Pete Foster with Wright Water Engineers for the kick-off meeting for our rate study. About a month ago, DOLA accepted our request for participation in a new State program that will fully fund the rate study. Along with the kick-off meeting, we conducted a full tour of the waste water treatment facility. As the rate study continues, I will provide Council and the City with regular updates. As far as our work with JVA, the geotechnical drilling work is set to begin over the next week. This is a requirement prior to any construction.
- Jennifer Peterson and I attended a 2020 Census Outreach Grant webinar. Grant monies will be available for organizations to assist with the 2020 counts. The grant cycle opens on August 15th and will close September 15th. We will be working with our sister organizations to determine the best method for counts as well as grant funding. Locally, our CEDC group has been tasked with organizing a counting committee that will be utilized for the census surveys.
- Bette and I attended a Rural Prosperity presentation in Montrose. They provided information regarding various programs, funding and resources that state agencies and partner organizations offer.

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Amount
06/11/2019	3919	UMB - Card Services	11,010.48 M
06/27/2019	48423	Edder, Kris	45.36- V
06/27/2019	48507	Edder, Kris	39.96- V
06/27/2019	49776	Briggs, Kay	103.90- V
06/27/2019	49920	Badge Express Inc.	493.00- V
06/27/2019	50926	Co. Rural Letter Carriers Assn.	250.00- V
06/21/2019	52153	San Miguel & Ouray Counties	10,684.25- V
06/06/2019	52238	AFLAC	2,118.44
06/06/2019	52239	Alpine Planning LLC	4,980.00
06/06/2019	52240	American Red Cross	205.00
06/06/2019	52241	Glenn Boyd	52.00
06/06/2019	52242	CobraHelp	26.00
06/06/2019	52243	Deeply Digital LLC	60.00
06/06/2019	52244	Doherty, David	52.00
06/06/2019	52245	Drake, Melissa	52.00
06/06/2019	52246	Fritz, Rebecca	26.00
06/06/2019	52247	Galls	673.71
06/06/2019	52248	Glanc, Dawn	52.00
06/06/2019	52249	Hilton, Dee	52.00
06/06/2019	52250	John Deere Financial	237.95
06/06/2019	52251	JVA Inc.	1,537.00
06/06/2019	52252	Latta, Trevor	52.00
06/06/2019	52253	Martensen, Bev	52.00
06/06/2019	52254	Maurer, Bette	52.00
06/06/2019	52255	Maynes Tire LLC	866.12
06/06/2019	52256	NAPA Auto Parts	60.48
06/06/2019	52257	OCRA	38,724.43
06/06/2019	52258	Office Depot	63.16
06/06/2019	52259	Olson, Karen	26.00
06/06/2019	52260	Suppleland, Brady	52.00
06/06/2019	52261	Telluride Publishing	695.00
06/06/2019	52262	Turner Automotive Inc	1,290.28
06/06/2019	52263	Western Paper Distributors	9,503.33
06/06/2019	52264	Wright Water Engineers	1,722.30
06/13/2019	52265	AFLAC	1,007.34
06/13/2019	52266	Allwater Supply LLC	1,247.76
06/13/2019	52267	Alpenglow Publishers LLC	900.07
06/13/2019	52268	Blair & Associates P. C.	7,500.00
06/13/2019	52269	Burch, Jeffrey	250.00
06/13/2019	52270	C.E.M. Sales & Service	925.04
06/13/2019	52271	Canon Financial Services Inc.	480.00
06/13/2019	52272	COMP Colorado Occupational Medi	105.00
06/13/2019	52273	Dairy Specialists, LLC	9,121.88
06/13/2019	52274	Deeply Digital LLC	814.31
06/13/2019	52275	DFJ Consulting	167.00
06/13/2019	52276	Fastenal Company	283.65
06/13/2019	52277	Ferguson Waterworks #1116	336.00
06/13/2019	52278	Hartman Brothers Inc	128.34
06/13/2019	52279	MCHD Regional Lab	40.00
06/13/2019	52280	NAPA Auto Parts	527.64
06/13/2019	52281	Office Depot	157.93
06/13/2019	52282	Ouray Trail Group	100.00
06/13/2019	52283	Ouraynet Inc.	131.25

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Amount
06/13/2019	52284	Peak Family Medicine LLC	125.00
06/13/2019	52285	Producers Co-Op	3,519.32
06/13/2019	52286	Psychological Dimensions	350.00
06/13/2019	52287	Risch, Karen L.	109.76
06/13/2019	52288	Rocky Mountain Aggregate & Construction	547.36
06/13/2019	52289	Roto-Rooter	192.50
06/13/2019	52290	San Miguel Power Association	19,230.68
06/13/2019	52291	Sani Serv LLC	250.00
06/13/2019	52292	Scott's Printing & Graphic Dsn	75.20
06/13/2019	52293	Silver Creek Property Care	400.00
06/13/2019	52294	SOF Inc.	180.00
06/13/2019	52295	Town of Ridgway	3,553.00
06/13/2019	52296	Twain Associates Inc.	120.00
06/13/2019	52297	UNCC	28.40
06/13/2019	52298	Verizon Wireless	1,045.38
06/13/2019	52299	Western Paper Distributors	10,984.94
06/13/2019	52300	Wright Water Engineers	2,974.94
06/20/2019	52301	Basin Nursery & Garden Center	6,354.07
06/20/2019	52302	Browns Hill Engineering & Cont, LLC	1,365.00
06/20/2019	52303	CobraHelp	26.00
06/20/2019	52304	Colorado Analytical Lab	457.40
06/20/2019	52305	Copper Soils	2,482.00
06/20/2019	52306	DFJ Consulting	35.00
06/20/2019	52307	Ferguson Waterworks #1116	107.25
06/20/2019	52308	Fire Apparatus Svc. Specialist	48.98
06/20/2019	52309	GMCO Corporation	25,515.00
06/20/2019	52310	ImageNet Consulting, LLC	126.08
06/20/2019	52311	KFR Graphics & Wraps	120.00
06/20/2019	52312	Kirchner, June	70.09
06/20/2019	52313	Montrose Garage Doors	1,940.00
06/20/2019	52314	NAPA Auto Parts	166.40
06/20/2019	52315	Ouray Hardware & Mercantile	962.87
06/20/2019	52316	Parry, Faith	45.00
06/20/2019	52317	San Miguel Power Association	596.41
06/20/2019	52318	Western Paper Distributors	3,327.42
06/27/2019	52320	Boruta, Michael	200.00
06/27/2019	52321	Glenn Boyd	52.00
06/27/2019	52322	Caselle Inc	737.00
06/27/2019	52323	CenturyLink	312.46
06/27/2019	52324	Citizen's State Bank - Cash	65.90
06/27/2019	52325	City of Grand Junction	459.00
06/27/2019	52326	Dellenbach Motors	37,798.00
06/27/2019	52327	Doherty, David	52.00
06/27/2019	52328	Drake, Melissa	52.00
06/27/2019	52329	Evoqua Water Technologies	370.12
06/27/2019	52330	Flower Motor Company Inc.	9.98
06/27/2019	52331	FlyingPhoenixInterstateDispla Fireworks	11,996.59
06/27/2019	52332	For the Love of Food LLC	1,830.36
06/27/2019	52333	Fritz, Rebecca	26.00
06/27/2019	52334	Glanc, Dawn	52.00
06/27/2019	52335	Hilton, Dee	52.00
06/27/2019	52336	Latta, Trevor	52.00
06/27/2019	52337	Lori Leo	253.05
06/27/2019	52338	Martensen, Bev	52.00
06/27/2019	52339	Maurer, Bette	52.00
06/27/2019	52340	Mr. Lock	84.18
06/27/2019	52341	Murdochs Ranch & Home Supply	30.99

Check Issue Date	Check Number	Payee	Amount
06/27/2019	52342	NAPA Auto Parts	257.15
06/27/2019	52343	Office Depot	383.10
06/27/2019	52344	Ouray Volunteer Fire Dept.	1,200.00
06/27/2019	52345	Ridgway Greeners	1,800.00
06/27/2019	52346	Rocky Mountain Aggregate & Construction	465.72
06/27/2019	52347	SAM Inc.	370.00
06/27/2019	52348	Suppleland, Brady	52.00
06/27/2019	52349	Waterford Publishing Group LLC	662.00
06/27/2019	52350	Delta Dental of Colorado	3,035.18
06/27/2019	52351	Rocky Mountain Health Plans	29,199.31
06/27/2019	52352	Vision Service Plan	412.42
Grand Totals:			266,758.38

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

Report Criteria:

Total By Reference Number and Date

Journal Code Journal code = "cd"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
06/30/2019	1	06/03 EFT - BC CC fee	50-50-6150	Bankcard Charge-VISA/MC	376.49	
06/30/2019	2	06/03 EFT - BC CC fee	01-00-1000	CSB Checking-NOW		376.49-
06/30/2019	3	06/03 EFT - Pool CC fee	50-51-6150	Bankcard Charge-VISA/MC	13.95	
06/30/2019	4	06/03 EFT - Pool CC fee	01-00-1000	CSB Checking-NOW		13.95-
06/30/2019	5	06/04 EFT Paymentech fee	20-50-6150	Online Processing Fees	158.07	
06/30/2019	6	06/04 EFT Paymentech fee	23-50-6150	Online Processiong Fees	158.06	
		06/04 EFT Paymentech fee	01-00-1000	CSB Checking-NOW		316.13-
						-158.07*
06/30/2019	7	06/05 EFT XBP Online Process Fee	20-50-6150	Online Processing Fees	108.26	
06/30/2019	8	06/05 EFT XBP Online Process Fee	23-50-6150	Online Processiong Fees	108.26	
06/30/2019	9	06/05 EFT XBP Online Process Fee	01-00-1000	CSB Checking-NOW		216.52-
06/30/2019	10	06/06 EFT Pool Bankcard Vantiv	50-50-6150	Bankcard Charge-VISA/MC	4,381.63	
06/30/2019	11	06/06 EFT Pool Bankcard Vantiv	01-00-1000	CSB Checking-NOW		4,381.63-
06/30/2019	12	WageWorks	10-50-5831	Flex Plan Costs	116.00	
06/30/2019	13	WageWorks	01-00-1000	CSB Checking-NOW		116.00-

Documents: 13 Transactions: 14

Total CD:

5,420.72

5,420.72-

Total 619:

5,420.72

5,420.72-

Grand Totals:

5,420.72

5,420.72-

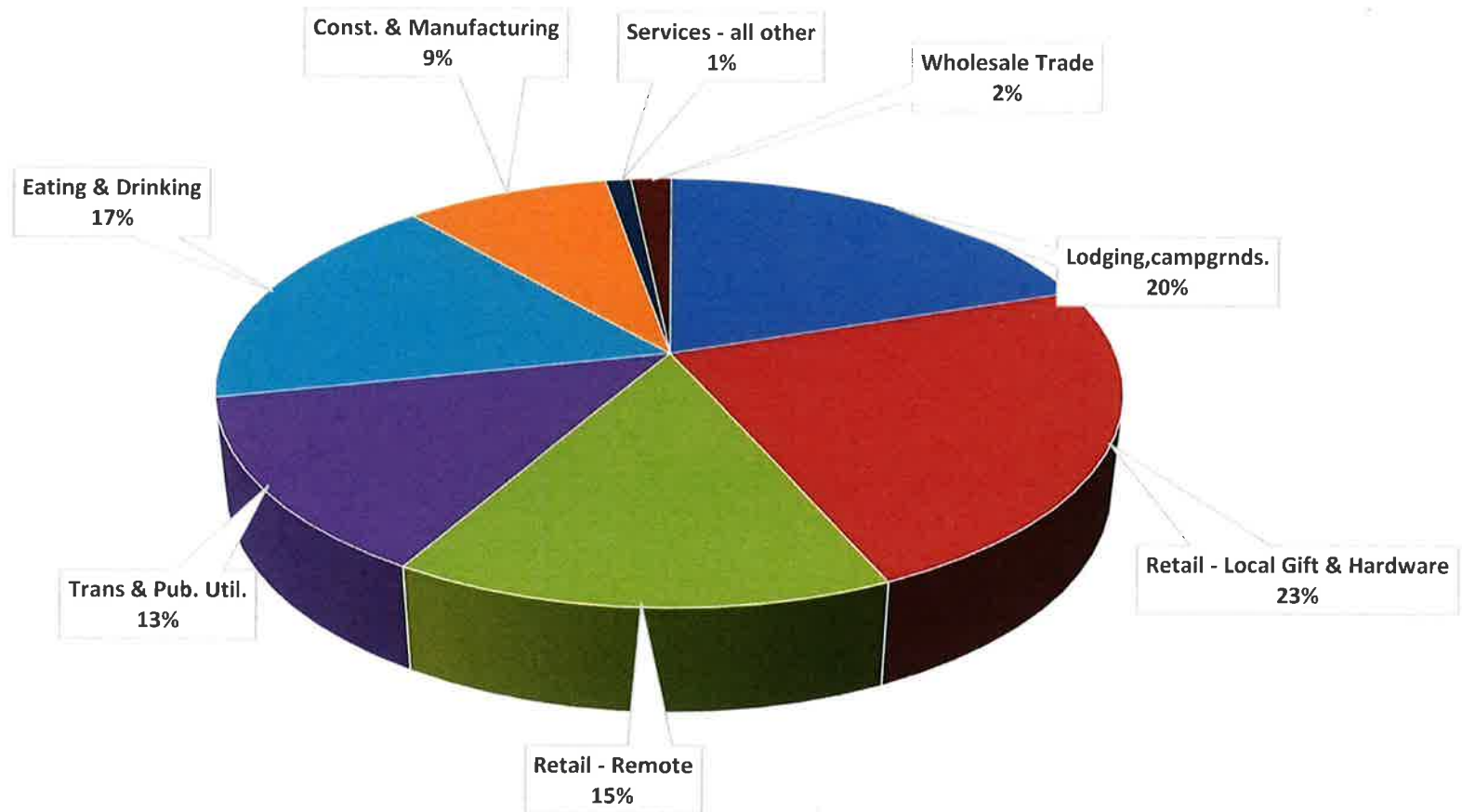
Report Criteria:

Total By Reference Number and Date

Journal Code Journal code = "cdp","cdpt"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
		Total CDP:			188,365.12	188,365.12-
		Total 619:			188,365.12	188,365.12-
		Grand Totals:			188,365.12	188,365.12-

City of Ouray
April 2019 Sales Tax Revenues by Business Category
(received in June 2019)

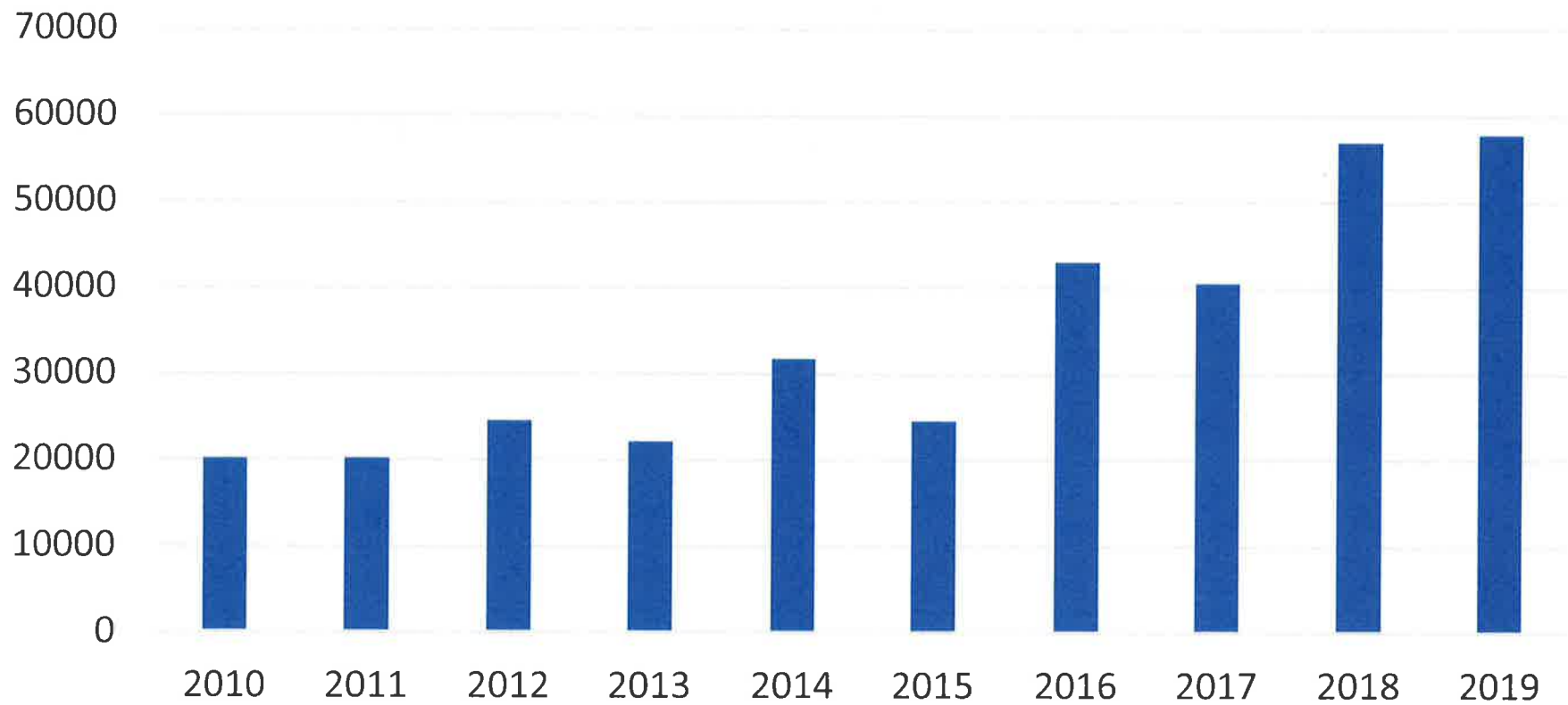


CITY OF OURAY
2019 MONTHLY SALES TAX REVENUES BY BUSINESS CATEGORY

2019 SALES TAX REVENUES BY BUSINESS CATEGORY						
	(1) Funds received by City in: July (mostly re: May)					
Business Category	January	February	March	April	May	June
Lodging, campgrnds.	\$ 13,666.95	\$ 23,993.54	\$ 28,795.73	\$ 23,081.46	\$ 24,204.56	\$ 11,514.27
Retail - Local Gift & Hardware					15,796.08	\$ 13,537.82
Retail - Remote					11,214.47	\$ 8,713.63
Trans & Pub. Util.	6,945.48	7,669.12	8,921.19	8,674.18	7,669.48	7,682.91
Eating & Drinking	9,178.32	14,237.33	14,541.71	11,248.23	14,162.03	9,778.52
Const. & Manufacturing	6,376.27	7,047.90	8,063.58	5,624.30	5,881.55	5,063.81
Services - all other	992.42	3,285.33	1,263.49	197.56	1,503.59	616.97
Wholesale Trade	186.47	977.95	992.09	565.13	411.73	970.54
Retail - groceries, liquor, candy, har	16,774.84	24,305.11	25,020.27	21,912.81		
Retail - gift, souvenir, variety, books	3,733.10	9,235.38	1,688.88	1,264.87		
Finance, Ins. Real Estate	595.19	1,045.92	970.95	899.22		
Mining					-	-
All Other					-	-
TOTAL	\$ 58,449.04	\$ 91,797.58	\$ 90,257.89	\$ 73,467.76	\$ 80,843.49	\$ 57,878.47
Business Category	July	August	September	October	November	December
Lodging, campgrnds.						
Retail - Local Gift & Hardware						
Retail - Remote						
Trans & Pub. Util.						
Eating & Drinking						
Const. & Manufacturing						
Services - all other						
Wholesale Trade						
Retail - groceries, liquor, candy, hardware, gas						
Retail - gift, souvenir, variety, books						
Finance, Ins. Real Estate						
Mining						
All Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(1) Month tax received from State of Colorado, representing sales from two months earlier (e.g. tax shown as APRIL is mostly from FEBRUAR)

CITY OF OURAY APRIL SALES TAX REVENUE COMPARISON Over Past 10 Years



Notes: Figures represent revenue received in June
Sales Tax increased from 3% to 4% on January 1, 2016

CITY OF OURAY
SALES TAX REVENUES BY BUSINESS CATEGORY 2010-2019

SALES TAX REVENUES BY BUSINESS CATEGORY

Business Category	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Lodging, campgrnds.	\$ 4,069.00	\$ 3,199.63	\$ 3,461.78	\$ 3,636.82	\$ 4,129.27	\$ 5,713.82	\$ 7,959.86	\$ 9,353.06	\$ 15,781.67	\$ 11,514.27
Retail - Local Gift & Hardware										\$ 13,537.82
Retail - Remote										\$ 8,713.63
Retail - groceries, liquor, candy, har	3,597.00	3,418.30	4,232.43	4,195.67	3,892.26	4,644.97	8,745.64	8,387.46	10,046.92	
Retail - gift, souvenir, variety, books	1,330.00	1,273.14	2,157.20	1,536.73	2,908.93	1,603.97	2,507.83	2,681.75	3,943.88	
Trans & Pub. Util.	5,991.00	7,371.82	5,318.25	6,979.99	6,148.71	5,873.47	6,940.37	6,413.38	6,840.62	7,682.91
Eating & Drinking	3,479.00	2,326.23	3,773.70	3,408.36	9,151.89	3,785.44	10,148.08	7,961.21	13,890.19	9,778.52
Const. & Manufacturing	726.00	1,978.01	2,985.28	1,578.95	4,179.43	2,022.64	5,467.05	3,839.77	5,196.67	5,063.81
Services - all other	764.87	459.11	1,842.07	558.55	402.81	501.76	869.00	1,352.58	764.53	616.97
Finance, Ins. Real Estate	64.00	93.58	91.82	260.15	897.84	271.92	256.98	497.65	275.38	
Wholesale Trade	133.94	36.07	184.66	28.00	33.00	43.46	141.45	94.49	240.45	970.54
Mining	-	-	-	-	-	-	-	-	-	
All Other	-	42.46	501.63	14.25	57.03	74.13	-	-	-	
TOTAL	\$ 20,154.81	\$ 20,198.35	\$ 24,548.82	\$ 22,197.47	\$ 31,801.17	\$ 24,535.58	\$ 43,036.26	\$ 40,581.35	\$ 56,980.31	\$ 57,878.47

\$11,527.28
out-of-period

\$2,826.22
out-of-period

Ouray Lodging Occ. Tax Collection Summary

ROOMS	2011	2012	2013	2014	2015	2016	2017	2018	2019	19 VS 18
Month	+ RVs, Unfurn. Cabins									
January	4275	4452	4343	4349	5712	5826	5113	5782	6142	6.23%
February	3093	3446	3673	3874	4816	5226	4509	5085	5520	8.55%
March	2156	2975	2746	2949	3394	3638	3499	4763	4087	-14.19%
April	1341	1912	1661	1836	2236	2660	2411	3080	2761	-10.36%
May	3684	4914	4248	4149	5047	5850	5939	7396	8152	10.22%
June	9310	10282	10971	10718	12015	13521	14494	14578		
July	17222	16781	16285	17248	19171	19960	20248	19802		
August	13820	14672	13688	15198	16477	16949	17344	17613		
September	12647	12361	12004	13377	15478	16149	16526	17743		
October	5170	4876	5825	6450	7937	7691	7762	7462		
November	1344	1709	2084	1936	2141	2113	2674	2856		
December	2734	2805	3589	3696	3656	3382	4226	5038		
Total Rooms	76796	81185	81117	85780	98080	102965	104745	111198		

DOLLARS	+ RVs, Unfurn. Cabins									
January	\$11,857	\$11,755	\$11,729	\$11,848	\$15,867	\$15,819	\$13,795	\$16,294	\$22,204	36.27%
February	\$8,303	\$8,855	\$9,749	\$10,430	\$12,468	\$13,908	\$12,648	\$14,021	\$19,359	38.07%
March	\$6,015	\$7,792	\$7,260	\$7,945	\$9,240	\$9,505	\$9,529	\$12,884	\$14,413	11.86%
April	\$3,667	\$4,974	\$4,475	\$4,975	\$5,701	\$6,633	\$6,294	\$8,090	\$8,131	0.50%
May	\$9,878	\$13,131	\$11,738	\$11,357	\$13,876	\$15,372	\$15,734	\$19,031	\$21,418	12.54%
June	\$24,611	\$26,440	\$28,572	\$28,419	\$31,431	\$34,498	\$36,654	\$36,236		
July	\$43,817	\$43,054	\$42,369	\$44,740	\$47,884	\$49,767	\$50,344	\$49,371		
August	\$34,711	\$34,737	\$35,708	\$40,035	\$41,643	\$41,801	\$42,090	\$43,236		
September	\$34,013	\$33,413	\$32,326	\$35,960	\$40,336	\$41,704	\$41,965	\$44,480		
October	\$14,400	\$13,309	\$15,848	\$17,556	\$21,385	\$20,717	\$20,355	\$19,711		
November	\$3,538	\$4,261	\$5,348	\$5,092	\$5,136	\$5,802	\$7,079	\$7,000		
December	\$7,368	\$7,617	\$9,816	\$9,918	\$9,571	\$9,590	\$11,882	\$13,622		
Total Dollars	\$202,178	\$209,338	\$214,938	\$228,275	\$254,538	\$265,116	\$268,369	\$283,976		

Data represents rooms and dollars for month in which lodging activity occurred.

LOT report and payment are due by 20th of following month.

"ROOMS" data includes exempt rooms.

Columns for 2011 and 2012 include RVs and Unfurnished Cabins. Columns for 2010 and prior exclude this category.

OURAY LODGING OCCUPANCY TRENDS

Based on Lodging Occupation Tax Collections

	2017				2018				2019			
	Avail.	Rooms		Exempt	Avail.	Rooms		Exempt	Avail.	Rooms		Exempt
	Rooms	Rented	Occ.%	Rooms	Rooms	Rented	Occ.%	Rooms	Rooms	Rented	Occ.%	Rooms
	+ RVs, Unfurnished Cabins				+ RVs, Unfurnished Cabins				+ RVs, Unfurnished Cabins			
January	16537	5113	30.9%	336	16882	5782	34.2%	244	18727	6142	32.8%	387
February	14756	4509	30.6%	165	15960	5085	31.9%	261	16968	5520	32.5%	287
March	16125	3499	21.7%	232	17293	4763	27.5%	252	18379	4087	22.2%	388
April	12262	2411	19.7%	212	16699	3080	18.4%	213	17646	2761	15.6%	247
May	22414	5939	26.5%	259	20713	7396	35.7%	401	22563	8152	36.1%	334
June	21746	14494	66.7%	654	21403	14578	68.1%	626				
July	22124	20248	91.5%	931	21763	19802	91.0%	815				
August	22258	17344	77.9%	1164	21741	17613	81.0%	837				
September	20931	16526	79.0%	822	21339	17743	83.1%	767				
October	18319	7762	42.4%	454	19545	7462	38.2%	351				
November	16260	2674	16.4%	281	16113	2856	17.7%	400				
December	16814	4226	25.1%	172	17028	5038	29.6%	388				
Total	220546	104745	47.5%	5682	226479	111198	49.1%	5555				

Data represents rooms for month in which lodging activity occurred.

LOT report and payment are due by 20th of following month.

"Rooms Rented" columns includes exempt rooms.

"Exempt Rooms" columns are for memo purposes only.

2019 Lodging Occupation Tax, By Business Category

AVAILABLE ROOMS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hotel, Motel	12,709	10,978	11,687	12,125	13,514								61,013
Bed and Breakfast	921	826	922	540	932								4,141
House, Townhouse, Condo (1)	2,590	2,598	3,011	2,671	2,872								13,742
RV Space, Unfurnished Cabin	2,507	2,566	2,759	2,310	5,245								15,387
Total Rooms	18,727	16,968	18,379	17,646	22,563								94,283

ROOMS RENTED	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hotel, Motel	4,858	4,383	3,140	2,201	4,958								19,540
Bed and Breakfast	164	146	99	49	152								610
House, Townhouse, Condo (1)	566	488	330	148	344								1,876
RV Space, Unfurnished Cabin	554	503	518	363	2,698								4,636
Total Rooms	6,142	5,520	4,087	2,761	8,152								26,662

DOLLARS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hotel, Motel	\$ 17,693.96	\$ 15,438.34	\$ 11,543.22	\$ 6,910.03	\$ 16,979.74								\$ 68,565.29
Bed and Breakfast	\$ 637.29	\$ 738.10	\$ 753.84	\$ 237.07	\$ 787.29								\$ 3,153.59
House, Townhouse, Condo (1)	\$ 3,351.28	\$ 2,554.47	\$ 1,455.41	\$ 711.40	\$ 2,115.33								\$ 10,187.89
RV Space, Unfurnished Cabin	\$ 521.86	\$ 627.73	\$ 660.17	\$ 272.14	\$ 1,535.74								\$ 3,617.64
Total Dollars	\$ 22,204.39	\$ 19,358.64	\$ 14,412.64	\$ 8,130.64	\$ 21,418.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,524.41

(1) For a property that is marketed as a stand-alone short-term rental, for which there are no hotel/motel amenities offered.
Data represents rooms for month in which lodging activity occurred.
LOT report and payment are due by 20th of following month.
"Rooms Rented" columns includes exempt rooms.



June 2019 Recycling Benefits for the City of Ouray

In June 2019, we recycled 7 tons of cans, bottles, paper, and cardboard.

Recycling these materials will save the following resources:

45 Mature Trees

Represents enough saved timber resources to produce 559,000 sheets of printing and copy paper!

24 Cubic Yards of Landfill Airspace

Enough airspace to fulfill the annual municipal waste disposal needs for 31 people!

16,356 kWh of Electricity

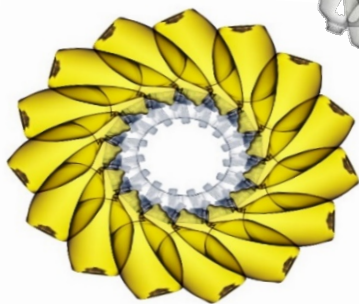
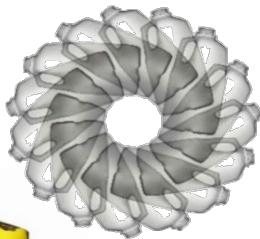
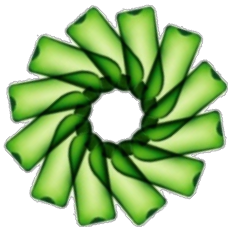
Enough power to fulfill the annual electricity needs of 1 homes!

Avoided 15 Metric Tons of Greenhouse Gas Emissions

Recycling these materials helps create cleaner air!

26,319 Gallons of Water

Represents enough fresh water to meet the daily needs of 350 people!



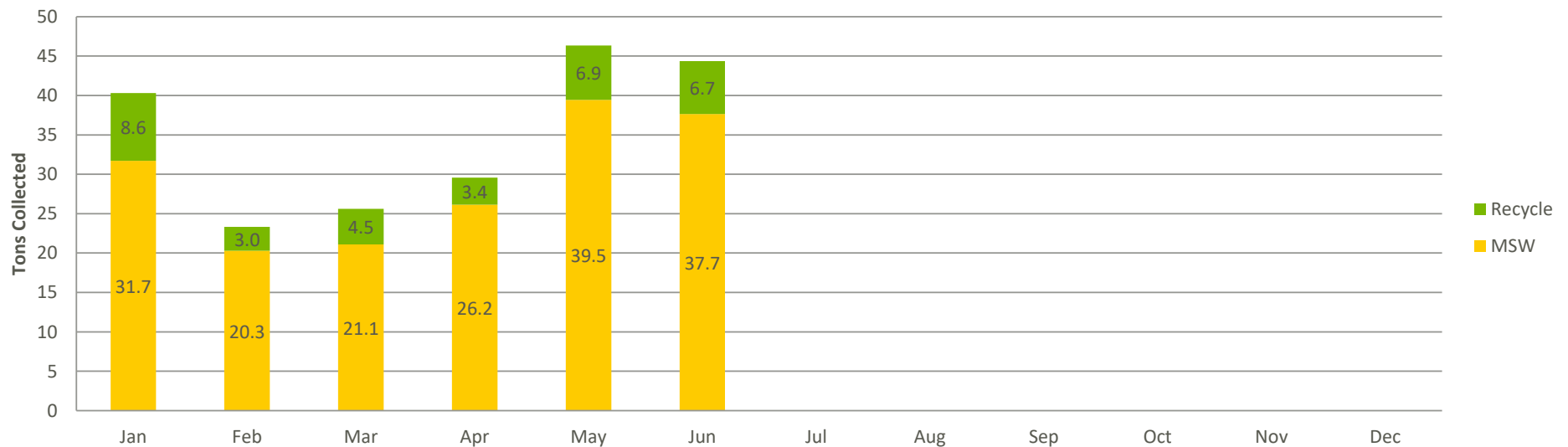
Prepared by Waste Management

Sources: U.S. Environmental Protection Agency, International Aluminum Institute, National Association for PET Container Resources, Institute of Scrap Recycling Industries, Earth Works Group Recycler's Handbook, One Earth Recycle, Bring Recycling.org, National Recycling Coalition, US Forest Products Laboratory, and Waste Management. © Waste Management 2016

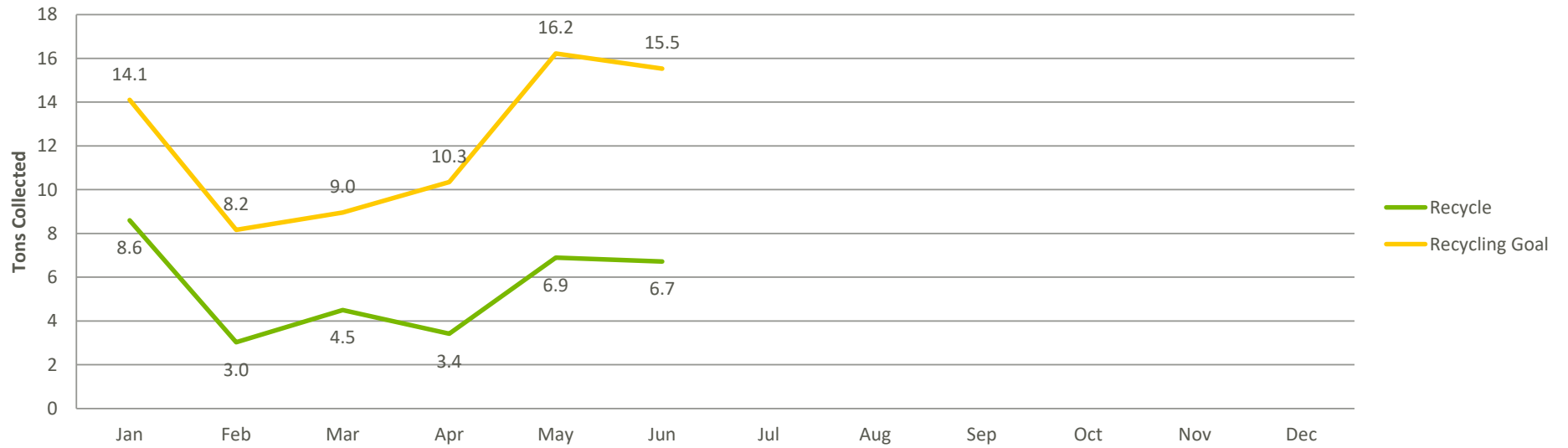
YEAR TO DATE DIVERSION REPORT - 2019

Diversion Tons													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
MSW	31.7	20.3	21.1	26.2	39.5	37.7							176.4
Recycle	8.6	3.0	4.5	3.4	6.9	6.7							33.2
Recycling Goal	14.1	8.2	9.0	10.3	16.2	15.5							73.3
Total Combined (MSW & RCY)	40.3	23.3	25.6	29.6	46.4	44.4							209.5
Diversion (Recycling) %	21.3%	13.0%	17.6%	11.6%	14.9%	15.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.83%

Monthly Tonnage Summary 2019



Recycling Actual Compared to Recycling Goal (35%)



320 6th Avenue
PO Box 468
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
www.cityofouray.com

TO: Ouray City Council
FROM: Chris Hawkins, Community Development Coordinator
DATE: July 12, 2019
SUBJECT: Community Development Report

The Community Development Department has completed the following major tasks during the last month:

1. Community Plan Update meeting on arts and culture.
2. Community Plan Update work on draft goals and actions.
3. Short-term Rental Regulations Ordinance implementation (forms, website, fees, etc.).
4. Ouray River Park Townhomes Plat.
5. Wright Opera House height variance for building stabilization.
6. Courthouse Project civil plans.
7. CEDC coordination.
8. Conditional use permit enforcement.
9. John Hart temporary encroachment permit for new retaining wall on his property.
10. Code enforcement.
11. Twin Peaks Final PUD facilitation.
12. Several meetings with property owners on land use matters and pending applications.

The Building Official work includes the following highlights:

1. Building permits and inspections for several projects.
2. Implementation of backflow prevention enforcement and grease traps.
3. Water meter program RFP bid review and overall implementation program.
4. CIRSA Training.
5. Short-term Rentals Ordinance implementation (forms, website, fees, etc.).
6. Multiple sign and temporary encroachment permits.
7. Bachelor Switch water contract follow up.
8. Code enforcement.



CONSENT AGENDA ITEMS (July 15, 2019):

Special Events Permit Applications – BPOE Lodge #492, Pig Roast, August 17th

Action Requested – *Will City Council approve the Special Events Permits for BPOE Lodge #492, Pig Roast to be held on August 17th?*

Background – The local Elks Lodge is a longstanding organization that frequently hosts events throughout the year. The City of Ouray has not had issues with this organization and the application for this special event was completed as required.

Recommendation – City Staff recommends approval of the special events permit for the BPOE Lodge #492, Pig Roast, to be held on August 17th

Huckstering Permit – Ouray Screaming Eels Swim Team

Action Requested – *Will City Council approve the Huckstering Permit for the Ouray Screaming Eels Swim Team for the dates of August 2nd through August 4th at Fellin Park and the Ouray Hot Springs Pool?*

Background – The Ouray Hot Springs Pool is the selected site of the Summer Club Championship this year. The local Ouray swim team is requesting a Huckstering Permit for concessions at Ouray Hot Springs as well as Fellin Park during the event from August 2nd through August 4th.

Recommendation - City Staff recommends approval of the Huckstering Permit for the Ouray Screaming Eels for the dates of August 2nd through August 4th, with concessions to take place at Ouray Hot Springs Pool and Fellin Park.

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|---|--|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input checked="" type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | FACILITIES |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: 2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY 2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY		DO NOT WRITE IN THIS SPACE LIQUOR PERMIT NUMBER	
1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <i>Ourray Elks Lodge - Pig Roast</i>			State Sales Tax Number (Required)
2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE <small>(include street, city/town and ZIP)</small> <i>PO Box 647</i> <i>Ourray Co 81427</i>		3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT <small>(include street, city/town and ZIP)</small> <i>421 Main St</i> <i>Ourray Co 81427</i>	
NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <i>Danny Wesseling</i>			
5. EVENT MANAGER <i>Bette Maurer</i>			
6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS?		7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES TO WHOM?	
8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? <input type="checkbox"/> Yes <input type="checkbox"/> No LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT			
Date 8.17.19 Hours From 1 P.m. To .m.	Date 8.18.19 Hours From .m. To 2 A.m.	Date From .m. To .m.	Date From .m. To .m.
OATH OF APPLICANT <i>I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.</i>			
SIGNATURE <i>Bette Maurer</i>		TITLE <i>Club Manager</i>	DATE <i>6.25.19</i>
REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY) The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. THEREFORE, THIS APPLICATION IS APPROVED.			
LOCAL LICENSING AUTHORITY (CITY OR COUNTY)		<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE		TITLE	DATE
DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY			
LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
-750 (999) \$.

P.O. Box 468
320 Sixth Avenue
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
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HUCKSTERING APPLICATION AND PERMIT

APPLICATION

Name of Business: Ouray Screaming Eels Swim Team
Name of Applicant: Dee James
Primary Business Address: Box 494 Ouray CO
Mailing Address: SAME
Telephone Number: 209-6559 Email Address: OuraySwimTeam@gmail.com
Event Name: Summer Club Championship
Description of Activity: STATE WIDE CHAMPIONSHIP - CONCESSIONS

Date of Huckstering activity: 8-2-8-4 2019

Location of Huckstering activity: CITY PARK/POOL

Adjoining Property Owner permission if applicable: _____

Signature of Adjoining Property Owner _____

Is the Applicant a non-profit organization? Yes: X No: _____

Proof of Sales Tax License Attached. Yes: _____ No: _____

Dee James

Signature of Applicant (signature required on both sides of application)

7/1/19

Date

Receipt of Complete Application:

Beverly Markes 7-1-19
Signature of City Staff Date



ACTION ITEMS (July 15, 2019):

2018 Financial Audit (Accept)

Action Requested – *Will City Council accept the 2018 Financial Audit as presented by Blair and Associates?*

Background – As required, the City of Ouray participates in an annual financial audit conducted Blair & Associates. Pete Blair will be presenting the 2018 audit in the City Council meeting.

Road Closure for the FJ Summit Event – 100 block of 3rd Avenue July 16th through July 20th

Action Requested – *Will City Council approve the road closure for the FJ Summit Event on 3rd Avenue July 16th through July 20th?*

Background – The FJ Summit Event is an annual event that brings in many visitors. This road closure is requested every year as they use the location for staging of equipment and booths. A lane of travel will be granted for First Responders through the location.

Recommendation – City Staff recommends that Council approve the road closure for the FJ Summit Event in the 100 block of 3rd Avenue July 16th through July 20th.

Resolution for Short-term Rental Fees

Action Requested – *Will City Council approve the resolution for Short-term Rental Fees?*

Background – As City Council recently created Short-term Rental regulations, the fees section was held for further discussion. A Fee schedule is provided in the packet to further explain the associated fees. Please see Community Development Coordinator, Chris Hawkins' presented information for details.

Recommendation – City Staff recommends City Council approve the resolution for Short-term Rental Fees.

**Appointment of Chris Hawkins to the Community Economic Development Committee
"CEDC"**

Action Requested – *Will City Council appoint City of Ouray Community Development Coordinator, Chris Hawkins, to the Community Economic Development Committee?*

Background – The previous City Staff member who served on the committee was Rick Noll, who no longer serves on this committee. It is proposed by City Staff that Chris Hawkins fill the City Staff position with CEDC.

Recommendation – City Staff recommends City Council appoint Chris Hawkins to the Community Economic Development Committee.

RESOLUTION NO. 06 - 2019

A RESOLUTION OF THE CITY OF OURAY, COLORADO, ADOPTING A SHORT-TERM RENTAL LICENCING FEE SCHEDULE.

WHEREAS, the City of Ouray (City) has the power to license and regulate any lawful occupation or business place and to fix the amount, terms, and manner of issuing and revoking licenses pursuant to C.R.S. § 31-15-501(1)(c), as amended.

WHEREAS, the City passed an Ordinance No. 04-2019, on June 17, 2019 which sets forth a comprehensive regulatory and licensing program (Program) for short-term rental business operation under OLUC 7-5-J-10.

WHEREAS, City resources to administer the Program, include application intake, a review and verification process, City department review, on-site inspections, compliance management, and other indirect administrative costs.

WHEREAS, the above costs to the administer the Program are calculated for one short-term rental dwelling unit without regard to licensees who may operate more than one and each short-term rental dwelling unit requires a separate license and fee be paid.

WHEREAS, this fee schedule is enacted to defray the direct or indirect costs of administering the Program and the fees are reasonableness in light of those costs.

WHEREAS, the City requires all fees be paid in full prior to obtaining a license to operate, that no discounts or other reductions in fees be granted for multiple unit/licenses and all fees are non-refundable with no exceptions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OURAY, COLORADO, that the fees to obtain a license to operate a one short-term rental dwelling unit in the City shall be as follows:

SHORT-TERM RENTAL LICENSE FEE SCHEDULE

New Application/License Transfer to a New Owner:	\$500.00
Annual Renewal Fee:	\$250.00
Appeals to Planning Commission	\$250.00

All fees must be paid at the time the application is submitted and are non-refundable without exception. Each short-term rental dwelling unit requires a license.

ADOPTED this 15th day of July, 2019 by the Ouray City Council.

CITY OF OURAY, COLORADO

Pamela J. Larson, Mayor

ATTEST:

Melissa M. Drake, City Clerk

DRAFT

P.O. Box 468
320 Sixth Avenue
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
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DISCUSSION ITEMS (July 15, 2019)

Possible Ballot Measure for Long-term Housing

Background – As requested by Mayor Larson, this item is presented on the agenda for City Council to discuss the possibility of including a Ballot Measure for Long-term Housing in this year's election.

Employees Serving on Committees and Planning Commission

Background – This item comes before City Council for discussion, as we recently hired a few individuals who serve on committees and planning commission. Currently our regulations do not prohibit this, however there has been discussion that this could cause conflict within the organization.

Future Agenda Items – Council discussion about future agenda items.