

City of Menasha Police Department



2018 Annual Report

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Our mission is to be the model of modern police services, built upon a strong partnership with the community, using respect, creativity and technology to find solutions and improve the quality of life for all.



CHIEF'S MESSAGE

Each year when I look back at what was accomplished in the community and at the Police Department I am amazed. 2018 was no different. Through the support of the community and the dedicated men and women who work at the Department we were able to continue moving forward to provide the best possible police services. Our total number of calls for service and self-initiated activities were 13,490, which is down about 350 from last year. The number of emergency calls increased, which provided us less opportunity to initiate field activities, such as traffic enforcement. Despite having the less time for traffic enforcement, the number of traffic crashes decreased. Thank you for following the traffic laws and helping to keep our streets safer.

Last year I reported how we were putting the final touches on an evidence processing room and evidence storage room. We have moved over all of the evidence into the new storage room and continue to work on transferring all of the evidence items into a new tracking software program. The new facility allows for officers to process evidence in compliance with the best practices in the industry.

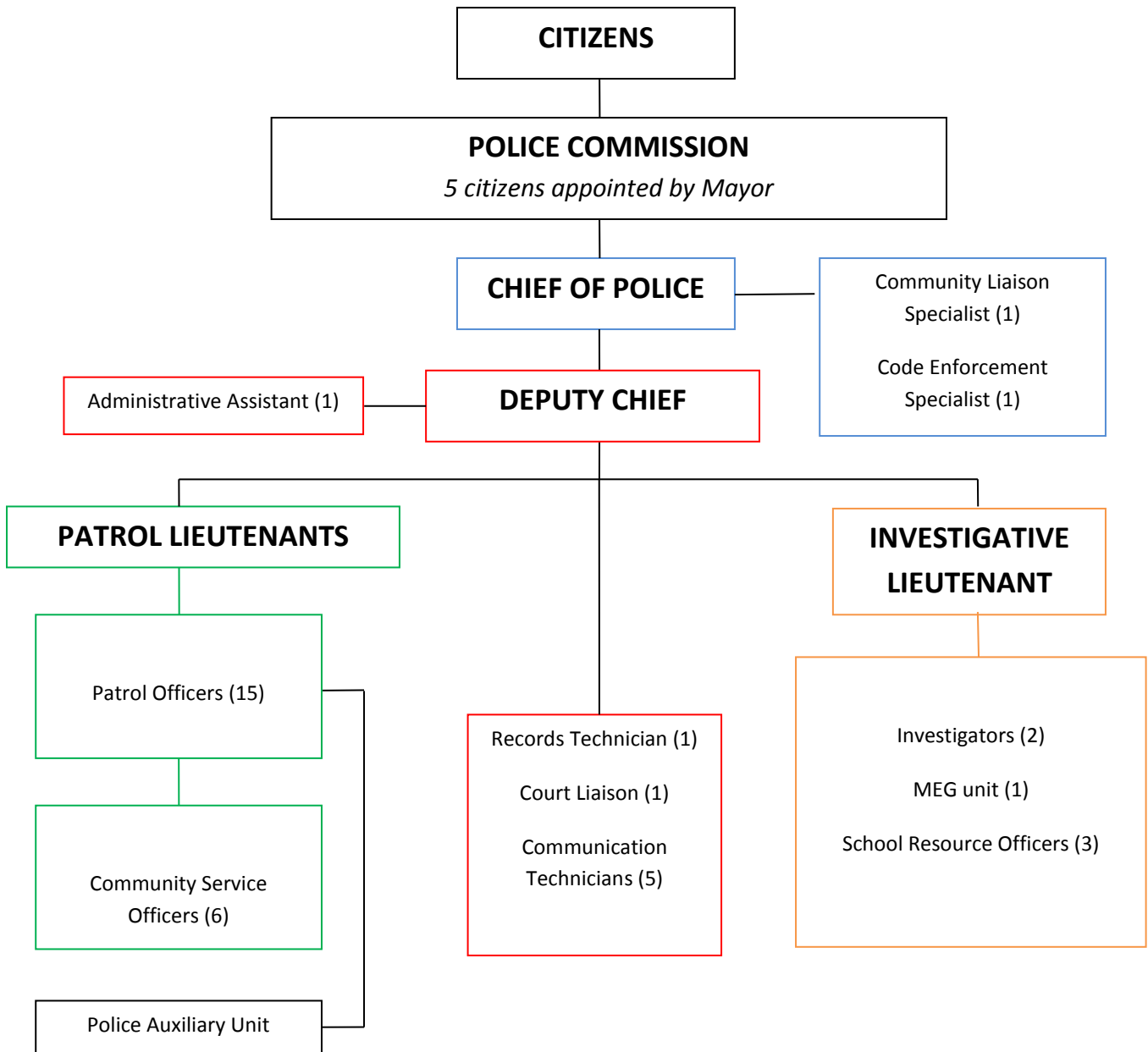
A number of computer system upgrades took place in 2018. Menasha PD is part of a county-wide records management and computer dispatch system. Both of those programs were updated. Like any new system, the programs have had some bugs and a learning curve. However, we are fortunate to have some very talented people who have helped provide vision and leadership in working through the implementation issues. In addition to these two systems a new parking system was also rolled out. This system allows officers to use an app on a smartphone to issue citations and the option for people to be able to pay their citations on line.

Hiring new employees and training continues to be very important at the Department. We have been working to fill openings at the Department and prepare current employees for future promotions and assignments. Our team has been working with the Police Commission to fill open positions with talented community oriented police officers. Through our professional development plans our current employees are being developed to take on more leadership roles at the Department in the future.

As I have said in the past, a police department can only be effective if there is communication and trust with the community. I would like to thank you for your support. We are committed to being a model for modern police services and on behalf of the employees of the Police Department, it is an honor to serve Menasha and as always I welcome your feedback.

Serving our community,
Chief Timothy Styka

ORGANIZATIONAL CHART



STAFF - SWORN

CHIEF OF POLICE

Timothy Styka

DEPUTY CHIEF

Brett Halderson

INVESTIGATIVE LIEUTENANT

Mark Mauthe

PATROL LIEUTENANTS

Charles Sahr

Angela Hanchek

Matthew Albrecht

Nick Thorn

Matthew Lenss

INVESTIGATORS

Amy Cook

Pete Sawyer

Ray Berna

COMMUNITY LIAISON SPECIALIST

John Wallschlaeger (non-sworn)

COMMUNITY LIAISON OFFICER

Nick Oleszak

SCHOOL RESOURCE OFFICERS

Jeff Jorgenson

Denton Heidemann

Josh Gallagher

PATROL OFFICERS

Sara Swenson

Jim Verkuilen (Retired 1/2019)

Chris Groeschel

Matt Spiegel

Dan Hoernke

Anthony Edwards

John Abrahamson

Joel Nelson

Adam Schulz

Randy Hill

Shelby Patterson

Daniel Lindstrom

Richard Heinen

Matt Schanke

Kellen Gennrich (1/2019)

Derrick Rotta (1/2019)

HIRED

Dan Lindstrom

Richard Heinen

Matthew Schanke

Kellen Gennrich (1/2019)

Derrick Rotta (1/2019)

RETIRED

Ann Gollner

TRANSITIONS

Cook – Investigator

Gallagher – SRO

Heidemann – SRO

Oleszak - CLO

STAFF - CIVILIAN

POLICE COMMISSION

James Meinke
Tony Gutierrez
Marshall Spencer
Jason Dionne
Fran Ebben

RECORDS CLERK

Jenny Groeschel

COURT/TRAFFIC LIAISON

Bev Sawyer

ADMINISTRATIVE ASSISTANT

Sandy Gonnering

CODE ENFORCEMENT SPECIALIST

Joe Polzien

COMMUNICATIONS TECHNICIAN

Amber Boehlen
Mary Janssen
McKenzie Repinski
Rebecca Billington
Lindsey Whitney
Cyndel Sawall
Jessica Beck
Yvonne Pulido-Gonzalez

CROSSING GUARDS

Robert Piel
Mark Mennen (relief)
Gary Gallant
Will Hoerning
Lori Davis (relief)
Gary Wisneski (relief)
Bethany Leigh
Sue Paveletzke
Margaret Fairchild
Laurie Fernandez (relief)

COMMUNITY SERVICE OFFICERS

Jason Frederickson
Melissa Brumbeloe
Joshua Depies
Jacob Kizewski

CITY SNAPSHOT

The City of Menasha is situated in the heart of the Fox River Valley on the north shore of Lake Winnebago. The 17,647 residents comprise a diverse and engaged community in which we are proud to serve. Menasha is in a period of economic revival and during this past year, many steps have been taken towards the continued revitalization of our downtown and other key areas of interest in the city.

The City of Menasha encompasses a total of 7.72 square miles spanning both Winnebago and Calumet Counties. The various neighborhoods range from historic ranch and two-story homes, to large lakefront residences, as well as newer subdivided neighborhoods to the east. Each neighborhood has its own unique character and charm which makes Menasha your place on the water!

Our officers patrol just over 90 miles of streets within the corporate limits. We have every road type from private streets to main thoroughfares like US Highway 10 and State Highways 47 and 114. The streets wind through our residential neighborhoods, industrial zones, downtown, and parks creating both mixed use areas ideal for a walking lifestyle to business parks and secluded residential enclaves.



Engaging Our Youth

Investing time in the younger citizens of Menasha is the best investment we can make. We are fortunate to have Liaison Officers in our schools to build those positive relationships early and throughout their school career. All officers are encouraged to interact with the youth of Menasha and throughout the year we were able to do just that, and have fun while doing it.



Police Explorers – The Menasha Police

Explorer program was started in the fall of 2012 to help youth in our community who are interested in a law-enforcement career. The program allows youth in the community to interact with officers at the Menasha Police Department. The police explorers are exposed to the law enforcement career through training with police officers and post advisors. They utilize scenarios to prepare the explorers for a law-enforcement career. The explorer program is currently inactive but we hope to inject new energy into it in the future.

Boys and Girls Club – The Boys and Girls Club in Menasha is a fantastic place for the youth in our community to meet, learn, and grow as young citizens. We have been able to work with club staff from the day it opened to be involved at numerous levels. Shop With A Cop is held at Christmas time at the club and we look forward to future opportunities to collaborate.

Boofest at Festival Foods and **Hometown Halloween** in the Main St. area provided a great chance to hand out some goodies and meet kids in the community. Every year officers increase their visibility during trick-or-treat hours and accompany a probation agent to make spot checks to the homes of those who committed crimes against children.

Shop With A Cop – 2018 marked our 4th annual Shop with a Cop event. The community partners continue to amaze us. We received generous support from the Boys and Girls Club of Menasha, Festival Foods of Menasha, Lamers Bus lines, Menasha Police Benevolent Association, Shopko Menasha, Kwik Trip, and Parker John's, along with several other anonymous donors. Due to their generosity we were able to help a dozen Menasha area youth provide a special Christmas for their families. Breakfast prepared by our officers and eaten at the Boys and Girls Club before they all headed to Shopko to shop. Shopko was kind enough to set up cookies and juice for our shoppers and officers. After shopping was completed, they

returned to the Club to wrap presents and have a huge lunch of pizzas generously donated by Parker John's. It was a great event and we are forever grateful to all of our donors, but especially to Shopko, who has been amazing to work with over the years. We are deeply saddened that Shopko Menasha is closing and we will no longer be able to partner with them. We will be looking for a new venue for 2019 to continue the SWAC tradition.



PROGRAM UPDATE

Drug Drop Box – The proper disposal of prescription drugs continues to be essential in protecting our environment and in keeping drugs out of the hands of the wrong people. The Menasha Police Department placed a permanent drop box for prescription drugs in the lobby of our department a few years ago. The box was provided free-of-charge from a grant by CVS Pharmacy.

Year	2017	2018
Pounds	238	447

The drop box is emptied on a regular basis. A sort is done and the pills are removed from their original containers. For safety and security reasons the drop box is emptied in teams of people and the mix of drugs is packaged and weighed. The containers are recycled and the drugs are disposed of through the State of Wisconsin. We collected **447** pounds of prescription medications in **2018**. We expect that number to continue to grow as people in the community learn about the collection box. Everyone wins.



MEDICATION DROP-OFF
NEW GUIDELINES

Pharmaceutical waste is a serious environmental risk, especially to our drinking water. Residents in the county are asked to consider their responsibility to protect the environment and to dispose of their medications properly.

Accepted
Only Prescription and Over the Counter
Pills
Creams
Ointments
Liquids
Powders
Inhalers
Pet Medications

Not Accepted
Sharps
Needles
Syringes
Lancets
Biological Waste
Mercury Devices
Take sharps, needles & lancets to a local emergency room.

For Residents Only:
No clinic, hospital or business disposal.

EMPTY ALL PILLS
into sandwich sized sealable bags

KEEP ALL LIQUIDS, CREAMS & POWDERS
in original containers

RECYCLE
empty pill bottles & paper boxes

DISCARD
all plastic caps in the garbage

DROP OFF
all bags of pills, liquids, creams and powders at designated locations throughout Outagamie, Winnebago and Calumet Counties

SAFE DRUG DROP-OFF LOCATIONS
For more information in your county, please click below.

Calumet County
Calumet County Sheriff's Dept.
Appleton Police Dept.
Wilton Police Dept.
New Portland Police Dept.

Outagamie County
Appleton Police Dept.
New London Police Dept.
Troy Police Dept.

Winnebago County
Oshkosh Police, Safety Building
Neenah Police Dept.
Menasha Police Dept.
Bays of Menasha Police Dept.

For questions about prescription drug safety, abuse, misuse or disposal, contact the Winnebago County Health Department: 920-232-3000 or health@winnebago.wisconsin.gov

DRUG DROP
Winnebago County

PARTNERING WITH:
LOCAL LAW ENFORCEMENT,
WINNEBAGO CO. MED UNIT, AND
WINNEBAGO CO. SOLID WASTE & RECYCLING

PublicHealth
Winnebago County Health Department

PRESCRIPTION DRUG SAFETY INFORMATION

what everyone needs to know

K9 PROGRAM

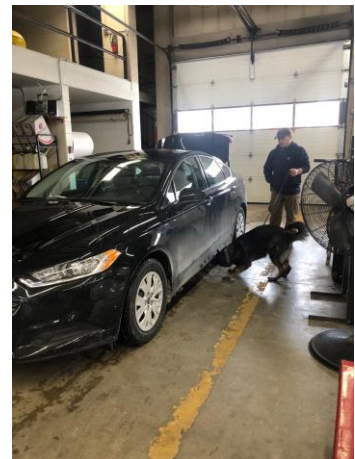
K9 APOLLO Sadly, Apollo passed away in 2018 of natural causes.

K9 ATHOS Athos retired in 2017 and we miss him greatly. Prior to retiring he had 8 successful deployments in 2017.

K9 GELLER Geller continues to make traumatic experiences a bit easier for everyone she runs in to.

K9 CAMI Officer Nelson was chosen as the next handler for the department, and after extensive training hit the streets with Cami on September 20th. In just over 3 months Cami had 68 deployments resulting in:

Marijuana– 236.8 Grams
Heroin- 2 Grams
Methamphetamine- 31 Grams
Cocaine- 1 Gram
Paraphernalia – 67 pieces
Handguns - 1



	2014	2015	2016	2017	2018*
Total Narcotic Sniffs	53	76	51	72	61
Total Arrests	28	39	29	36	26
Accuracy	96%	96%	96%	96%	98%
Tracks	2	8	7	2	0
*2018 is a partial year 9/17-12/31					

GELLER

In late Spring of 2018 Geller celebrated her fourth birthday, her 2nd anniversary with the Menasha Police Department and the completion of her second school year. Her relationships continue to grow strong with many of the students in elementary schools across Menasha and occasionally she stops out to visit her middle and high school friends. Geller continues to resolve crisis situations quicker, healthier and in a way that allows children to stay in school and return to learning. She motivated learning among students who read to her and wrote stories about her. She can't fix all situations. When we studied the situations where she was not as effective we learned the students needed additional sensory tools. In Menasha those needs are being met with the school's occupational therapist, and educational staff.



Our work in the schools is being watched across the country and in September I was invited to Seattle to speak at the Courthouse Dogs Annual Conference. The Courthouse Dogs Conference paid for flight and hotel expenses to share our story with their attendees. Geller has also inspired other facility dogs in the Fox Cities and beyond. She loves greeting police support personnel every morning or

nudging her nose under the arm of an officer busy working on a report in the patrol room. We continue to stay in touch with Canine Companions for Independence and will be forever grateful for the impact their donation of Geller has made on our community. She continues to leave people better than she found them. She has also worked with crime victims, assisted with difficult interviews, and provided support at a group debriefing session after a critical incident. Geller assisted an adult this year having a severe panic attack and likely would have required medical attention without her intervention.



Thanks for your support!

Officer Jeff Jorgenson (and Geller)

VOLUNTEERING FOR A CAUSE



Menasha officers continue to embrace the opportunities given to us to serve in a capacity outside of work. A majority of officers in our department yearn for chances to give back to the community that wholeheartedly support our day to day work.

SPECIAL OLYMPICS – 2018 was an active year for the departments' support of Special Olympics. Numerous officers froze their uniforms off during the **Polar Plunge** while others got a nice jog in during the annual **Torch Run** as well as the newer event, **Run With Cops** held at UW-Oshkosh. **Tip-A-Cop** events were held at Red Robin, Buffalo Wild Wings, and Texas Road

House where officers generated thousands in donations. One of the most iconic events is held at Dunkin Donuts where some of our officers were stranded on the roof and begged for donations as part of a **Rooftop Challenge**. The Special Olympics organization continues to be a notable partner for the Menasha Police Department.



RED KETTLE BELL RINGING - Our crew was once again able to ring the bells to raise funds for those less fortunate during the Christmas season. Many laughs, smiles, and holiday greetings were shared with the friendly shoppers at Festival Foods and Shopko in Menasha. Officers, Com-tech's, and the Chief got into the spirit to help raise some money.

Many times throughout the year we see first-hand how devastating poverty can be for families. While we can't make everyone's situation better, we hope that our small contribution of time ringing bells is enough to help the **Salvation Army** with their mission.

COMMUNITY CHRISTMAS – Officers joined with Fox Communities Credit Union and Culvers of Darboy/ Little Chute to provide 800 families a traditional holiday meal. Several fund raisers were held to cover the costs of food as well as gifts for the children.

LIGHTS OF CHRISTMAS – The LOC program joins numerous Fox Valley Police Departments, Q90 FM, Culvers, and many other organizations to raise money that was given out as needed by officers. The drive was organized by Q90 but officers participated in Culvers Day where they handed out food orders, waived down drivers, and generally had fun working alongside Culvers.



OPERATIONS

The Menasha Police Department has continually been at the forefront of new uses and designs of technology in the State of Wisconsin. By staying on the leading edge of law enforcement technology, we are better able to provide a higher level of service to our community.

CODE ENFORCEMENT - In 2018 Code Enforcement had contact with 490 properties in regard to possible violations of the City Municipal Codes. The Code Enforcement Unit maintains a philosophy of education, where the contact with owners or tenants is intended to build understanding of the ordinance. About 80% were brought into compliance verbally or with written notices (99). 13 properties needed to be issued citations after failure to comply. Code Enforcement has also worked with the City Health Sanitarian in addressing properties with human health hazards and hoarding conditions. The result was that 2 dwellings within the city were demolished.

CITY PROPERTY SURVEY PROGRAM - In regards to the Cities Property Survey Program, between June 2018 and Sept. 2018 CEU inspected 1480 properties. Less than 10% were found to have issues with the Housing Code. Those properties were addressed with the assistance of the City Zoning Administrator, letters of concern were issued and as of 1/2/2019 most of those issues have been addressed.

VIDEO CAMERAS - Our previous VieVu body cameras connected with a local server and database. The video storage needs became a continuing concern causing us to move to new body cameras which connects to the cloud for storage. The cameras have a docking port where officers place them and the video gets uploaded to servers maintained, secured, and paid for by the vendor. Our costs and security have improved dramatically and the video is readily available when needed. In addition the system has improved our efficiency and chain of custody.

We continue to transition to High Definition video recording for our in-squad car cameras. High Definition video takes many times more storage space and bandwidth to upload but it has a greater evidentiary value. The newer cameras are also more adaptable to changing and various lighting or environmental factors. Storage for HD video continues to be a matter of future concern.

PEER SUPPORT GROUP - Several department members continue to serve on the Winnebago Area Peer Support Team (WAPST) which is available 24/7 to assist any member of the county emergency services team. Our WAPST members have specialized training in helping peers through dynamic and unique work and personal situations. The team, consisting of 29 members throughout multiple agencies, maintains a cell phone that travels amongst members making them immediately available. The team has been utilized several times by area officers.

ACCREDITATION - Lt. Hanchek continues to keep the department up to date in WILEAG accreditation. Many hours are spent updating policies and demonstrative incidents to show we are adhering to best practices.

TRACS - TraCS (Traffic and Criminal Software) is a statewide electronic citation and record submission system. Wisconsin has recently mandated all agencies submit crash, pursuit, and other reports via TraCS. Our department was prepared for this mandate and seamlessly transitioned to it. Menasha PD has been a model agency for TraCS through the years and a testing agency prior to statewide releases.

CRISIS INTERVENTION TEAM - Crisis intervention skills continue to be utilized every day by officers in working with people in crisis, including those living with mental health challenges. It is a philosophy focused on responsive and effective interactions with those in need. Our training is based on the Memphis Model of CIT which focuses on de-escalation of situations. Most members of the department now have formal Crisis Intervention Training. It is our goal to have every officer experience this valuable training over the coming years.

COMPLIANCE CHECKS - Compliance checks refer to officers or agents attempting to purchase alcohol or tobacco from licensed servers in the City. Officer Hoernke organized two compliance checks for 34 license holders in the City for 2018 and they found 4 violations. Violators were cited and provided additional training on the expectations of their establishments or responsibilities to not serve underage persons. Compliance checks are expected to continue into 2019 and the department will continue to advertise upcoming activities to both educate and notify people before the checks.

TRAFFIC GRANT - We continued our participation in the State traffic grant program. The traffic grant reimburses the City to have officers focused on certain traffic violations like speeding or seat belts. The department is also required to log matching hours in traffic enforcement.

Grant Activity	2018
Traffic Stops	646
Citations	297
Warnings	432
Grant Time	365 hours

EVIDENCE CONVERSION - All items will be transferred to the BEAST tracking database as time permits but we discovered that this process is substantially more laborious than anticipated.

PARKING ENFORCEMENT - The Menasha Police Department diligently strives to enforce our city's parking ordinances. T2 Flex, our new parking enforcement program was fully operational in 2018 and has provided many advantages over the antiquated system. With the new parking enforcement system, we have updated our payment options for violations. Parking citations can be paid online via credit card at the City of Menasha website. This link allows people to conveniently satisfy violations. The T2 Flex Parking Enforcement is one of the newest tools at the City of Menasha Police Department to aid officers in handling parking issues.

Police Auxiliary

Dating back to 1963, the City of Menasha has had an Auxiliary Police unit that provides community service to Menasha. The group is diverse in make-up having members from many different backgrounds. The group currently consists of 15 members including, two Sergeants. Two full time officers act as advisors to the unit. They provide traffic control at events, security at public functions, and assist officers when requested. They receive training in law enforcement tactics and techniques. They also run a very successful Easter Egg Hunt each year at Menasha High School.



2018 was a busy year for the Menasha Auxiliary. Early on in the year, Officer Denton Heideman stepped down from his role as advisor, a title which he held for several years. The process to find a replacement advisor took a little longer than expected, forcing many of our mandatory training meetings to be postponed until later in the year. However, with some help from Officer Heideman and Officer Dan Hoernke, another previous advisor, Auxiliary Sergeants Chris Vaubel, Shaun Sweetalla and Jeffrey Witt were able to organize another successful Easter Egg Hunt near the end of March.

Around the same time, Officer Joel Nelson and Officer John Abrahamson were both chosen to be advisors for the Auxiliary. With them at the helm the 2018 hiring process was completed, with two new auxiliary officers starting shortly thereafter, bringing our total number of officers to 11. Over the next two months all of our mandatory trainings were completed, including radio communication, traffic direction, blood borne pathogens, DAAT and OC certification for those who needed it.

Throughout the year the Menasha Auxiliary worked 26 events, with nearly all of them occurring after Memorial Day. These events included three parades, the 4th of July Celebration, the Fox Cities Marathon, Race the Lake bike race, a handful of high school football games, and several other city sanctioned events, such as Jazz and Sea Food Fests. Despite our low numbers we were able to adequately staff all of these events. Most notably, Jazz and Sea Food Fests, which both require 24 hour security for multiple days.

Several events were much larger than we anticipated. The relatively new event Midwest Sunsplash drew a huge crowd for two consecutive nights. The final night of Bazaar after Dark was also very popular. Both events, being held on Main Street, featured live music, street vendors, and food trucks. They went off without a hitch, but we may need to plan for additional staffing for the 2019 year.

Due to the numbers of Auxiliary officers dwindling over the past few years there has been very minimal fund raising for the unit. 2018 was no different on that front. However, to help solve both of those issues, Officers Nelson and Abrahamson pushed an aggressive recruiting campaign in the fall of 2018. Several presentations were made at Fox Valley Technical College to help find those who were interested in gaining some experience. Over a dozen applications were received for the Fall hiring process, compared to the previous year. With our unit growing once again, a huge goal for the auxiliary in 2019 is to raise enough money to "Adopt a Family" during the 2019 holiday season.

2019 Looks to be a promising year. There has been a noticeable uptick in meeting attendance and participation, and with several new hires coming in, there is a new energy within the Auxiliary. We look forward to the coming summer months to get back out into the community.



BUILDING RENOVATIONS



The evidence area was completed and stocked in 2018 with significant efforts to dispose of property no longer needed. Property disposal is a time consuming affair due to state laws for notifications and the need to examine each incident and determine whether we can get rid of it. Efforts to pare down the amount of evidentiary items in the area continue. Several smaller projects were started including garage door replacement, storage for squad bags and radios, working desks in the patrol room, monitors for the Comtechs, and hallway decorations. With the aging building it's important to tackle items in a systemic way. Other major issues like a leaking roof will need budgeting for 2019.

POLICE BENEVOLENT

The Menasha Police Benevolent Association (MPBA) is comprised of current police department employees and retirees. The benevolent exists to support its members by cultivating fellowship among its members and to provide a medium for the exchange of knowledge and experience that fosters high professional standards. One of the primary functions of the MPBA is to conduct charitable, educational, and recreational activities for the benefit of its members and the community. Members pay dues and an annual fundraiser is held to support the benevolent association's activities.

One of the primary focuses of the MPBA is to look for ways to give back to our community. Last year we were able to support over a dozen community and/or law enforcement organizations or members by providing money or goods to help meet their needs. In 2018 support was provided to the Heckrodt Wetland Reserve, Menasha High School Post Prom, Menasha Auxiliary Easter Egg Hunt, Menasha Rotary Scholarships, Rock the Block, Habitat for Humanity, Special Olympics Fox Valley and others. We also adopt several families for the Christmas Giving program and for the third time hosted a Shop-With-A-Cop event.

The association's involvement doesn't stop there. It looks for ways to reward its members for the personal sacrifices they make throughout the year. The agency is 24/7/365 and everyone knew that when they took the job. Still, those missed birthdays and family functions, well, they are difficult to replace. There is a family picnic in the summer and a Christmas party in the winter that allows members and their families a chance to enjoy one another's company outside of the work environment. During National Police Week, a dinner and awards ceremony is held to honor those officers who went above and beyond their expected call of duty. In addition the Benevolent supports those families around the state that tragically lose a loved one in a line of duty death.



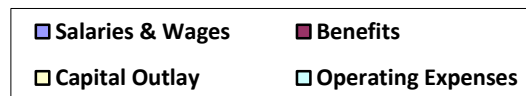
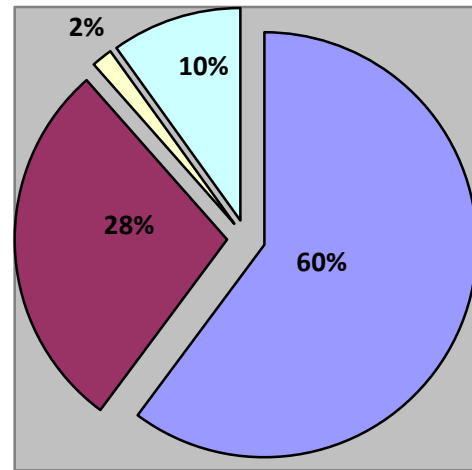
Thank you for your continued support of our organization

POLICE ADMINISTRATION

The administration division of the police department consists of the Chief of Police and our Deputy Chief.

Managing the department budget, officer training, and writing procedures and policies are just a few of the tasks taken on. Striving to provide the best and most fiscally responsible level of service is at the forefront of each decision they make. We've strived to hold the line on our budget for several years keeping our core services running as efficiently as possible.

As with most organizations, personnel costs make up the largest portion of the budget. The capital outlay and operating expenses provide the officers with the equipment they need to adequately serve the community.



In 2018 we continued to work towards full staffing. The current employment market has increased the challenge of hiring the most capable officers. We anticipate hiring 2 or 3 officers in 2019.

Training Hours		
Year	Total	Avg. Officer
2018	1720	55
2017	1846	62

Police Budget	
Year	Amount
2019	\$4,990,323
2018	\$4,874,040
2017	\$4,829,341
2016	\$4,762,195
2015	\$4,517,559
2014	\$4,562,226
2013	\$4,571,493

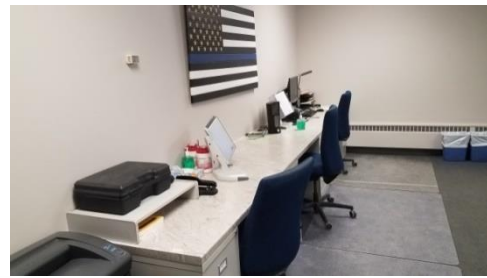
PATROL DIVISION



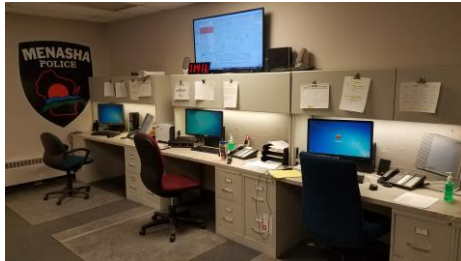
Patrolling our streets remains a primary function of the department.

Handling 13,490 calls for service took up the majority of officer's time. Patrol officers responded to a multitude of calls for service ranging from citizen assists, disturbances, burglaries, robberies, drug and alcohol complaints, to drug overdoses. In addition to responding to criminal complaints, officers often focus on preventative measures like checking business doors at night, patrolling parks and other public spaces like the trestle

trail and school properties. Often times, residents will report specific concerns in their neighborhoods and we will specify added patrol time to address those concerns in that area. It is imperative that as citizens of a strong community that if something looks "not normal," it needs to be checked out. We help create a stronger community when we work together. Simply put, if you "See something, say something."



This year officers donated their skills to renovating the patrol room. It's amazing what paint, countertops, and a few decorations can do. Patrol officers also pitched in a bit for Rock the Block put on by Habitat for Humanity.



Officers were propelled into action when Ellie, a small service dog, was struck by a car. The puppy, who is in training, got away from her handler while they were out for a jog. A helpful neighbor jumped in to transport Ellie to the Animal Referral Center for immediate care. Officers continued to keep in touch with the handler and facilitated a volunteer to set up a go fund me page. The Police Benevolent Association also provided a donation for Ellie's care. Ellie survived a broken leg and lacerations and continues an active and healthy life today due to the community involvement. Our officers are encouraged to take their service to the next level and this is a fine example.

INVESTIGATIONS

The division consists of 2 Investigators for normal cases, 1 Investigator assigned to the MEG unit, and 3 School Resource Officers (SROs). One SRO is at the Menasha High School, one at Maplewood Middle School and one that splits time between the six elementary schools. The Investigative Division is supervised by Lt. Mark Mauthe.

Patrol officers respond to initial complaints and are often able to complete the investigation on their own. There are other circumstances when either the seriousness of the crime or the scope of the incident is too large or complex for patrol to continue the investigation. These cases are assigned to an investigator, a SRO, or the MEG unit.

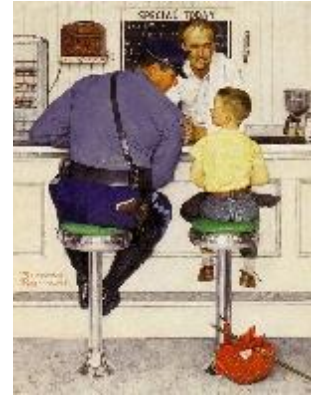
There is no such thing as a “typical day” in any law enforcement position. This is especially true for investigators. Investigator Sawyer continues to work cases along with Lt. Mauthe until Officer Cook begins her tenure as an investigator in 2019.

The current increase in heroin and methamphetamine use in the Fox Valley has changed the landscape of drug enforcement in our area. The department provides a full-time investigator to the Lake Winnebago Area Metropolitan Enforcement Group or MEG Unit and Investigator Berna continues the struggle. The MEG Unit is a 13 officer unit comprised of officers from agencies within Winnebago, Outagamie, Calumet and Fond du Lac counties. Their focus is on the distribution and manufacturing of illegal drugs within the four county area. Suspected dealing or other major issues may be reported to the Menasha Police Department, or directly to the MEG at 920 225 6855.



COMMUNITY POLICING

The department is continuously working at increasing engagement with the community both in-person and through technology. Our experiences have taught us how important it is for our citizens to have a way to connect with us and be heard. Whether it is a landlord/tenant issue, a traffic issue, a safety concern, or a public nuisance, we strive to make sure that the issue is addressed in a timely and thorough fashion.



FACEBOOK - 2018 ended with 12,049 followers. That is a lot of engaged citizens and organizations that are watching, listening, sharing, and responding to the information that we post. The posts are often law enforcement related, but we try to mix in a little humor and a little fun when we can. We often post traffic incidents and road closures as well as weather reports and road condition reports. Many find this to be a valuable resource. A popular winter time post title 'Wreck-O-Meter' about the number of car crashes reached 500,000 people and even generated a couple of news stories.

ELERTS - We operate our E-lert program allowing landlords with property in Menasha to be made aware of issues at their rentals. Landlords contact the PD with a list of their property addresses and their contact information, including an email address, which gets entered into the program. Within a short time of police being dispatched to a property, the landlord receives a brief email notification of the call. The landlord can then address the issue directly with the tenant or contact us for more information and assistance. Some issues over the new CAD system have created challenges for continuing to operate this program as it had been.

VIRTUAL WATCH - We offer a virtual neighborhood watch in which citizens can sign up to receive a weekly email which alerts them to incidents in Menasha.

ACTIVE THREAT RESPONSE - We have been providing this training to local businesses for several years. It often times involves a physical site survey to assess the vulnerabilities of the location itself. This is followed by a review of current policies regarding the procedures for dealing with agitated customers up to an active shooter. In addition, we go in and train staff on how to respond during an active shooter event. We utilize the Avoid, Deny, Defend philosophy which provides choices to those involved in an active threat situation. It gives them permission to survive and do what is necessary to get to safety.



POLICE SCHOOL RESOURCE OFFICERS

An essential component of our police services are the three Police Resource Officers that work in our eight (8) elementary, middle, and high schools.

The job is different from patrol and other investigative roles within the department and each position differs greatly from one level of school to the other. Our three resource officers do an outstanding job adapting to the environment they are working in. Working with youth from ages 4 to 18 poses unique challenges when having to address the multitude of issues that arise during a school day.

School	2018	2017	2016	2015
High School	149	89	109	111
Middle	93	103	123	115
Elementary	326	253	320	305
	568	445	552	531

SROs work hand in hand with school administrators to provide a safe learning environment. Interactions with parents, students, social workers, and counselors are part of every day. Establishing connections between the multiple groups is what makes the program effective.

In addition to the law enforcement related activity that occurs, the SROs prefer their role as mentors to the students and they work hard to build positive relationships with them. By presenting in classrooms, eating lunch with the students, or even just saying hello in the hallway, SROs are able to effect a positive change in the school. The implementation of ALICE and the infrastructure and safety upgrades to the high school and the other buildings are providing a safe atmosphere, conducive to learning and creating places for our children to thrive.



SUPPORT SERVICES

COMMUNICATIONS AND RECORDS - The City of Menasha Police Department is open 24 hours a day, 7 days a week. During that time, our front desk is staffed by one of our communication technicians. The front office staff is responsible for answering incoming calls for service, addressing issues that are brought into the lobby, and typing all reports from officers. They are also responsible for relaying information to officers, confirming warrants, and perform a variety of other tasks. They are an invaluable asset to our agency.

Our records department is staffed by one full-time employee. She assists with issues that are brought into the lobby as well as help answer phones when it is busy. Her primary task is managing the voluminous amount of records produced each year. Abiding to State of Wisconsin records laws, we disperse reports to those who request copies as well as send all of the necessary documents to the District Attorney's office to be used during case prosecutions. The items being requested can consist of paper reports, photos, or videos. In addition, they also issue bartenders' licenses, parking permits, and perform additional tasks.

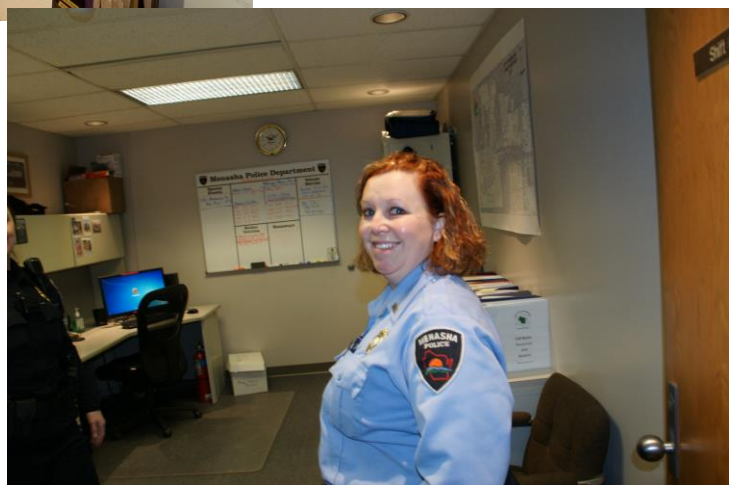
COURT LIAISON - Another key component to the department is our Court Liaison. Her role is to process all of the citations, municipal summonses, accidents, and parking citations written by officers. In addition, she makes ready all necessary materials needed for municipal court cases. 6,368 citations, summonses, accidents, and parking tickets were written by officers in 2018. At the end of 2018, we had 408 active warrants totaling \$108,253 in deposits owed to the City.

EMERGENCY DISPATCH - The Winnebago County Sheriff's Department provides service for all 911 calls in the county. Typically, there are 5-6 Communication Technicians working in the 911 Communications Center. They work on the second floor of the Winnebago County Sheriff's Office. One technician is responsible for all of the calls in the City of Menasha, City of Neenah, and Village of Fox Crossings often referred to as the "north end."

Call Source	Count
911	2785
Alarm	11
Field Initiated	3346
MDC	329
Phone	7002
Scheduled	3
TTY	12
Walk In	2
Grand Total	13490

CODE ENFORCEMENT - Property values, living conditions, vermin, graffiti, junk vehicles are all issues that are of great concern to most residents. We are fortunate to have a highly trained, full-time Code Enforcement Specialist working for our department. Citizens are able to call in a complaint or download a complaint form to report conditions which violate City of Menasha Code. Specialist Joe Polzien works closely with Community Development, the Health Department, and community volunteers in ensuring the places people reside are safe, healthy, and abide by city code.

COMMUNITY SERVICE OFFICERS - We employ four CSO's who work on a part-time basis assisting officers with calls for service. Typically, our CSO's handle calls for vehicle lockouts, animal complaints, and found property. They also assist officers with traffic direction during accident investigations as well as during major city events. Many of those working as CSO's have an ambition to work in the law enforcement field as a career.



STATISTICS – CALLS FOR SERVICE

ACTIVITY REPORT - 2013-2018

Incident Type	2018	2017	2016	2015	2014	2013
Complaints	7957	7897	7902	7,521	7,408	7,763
Services & Assists	2953	2705	2869	3,096	2,904	2,411
Traffic Stops	2083	2748	2154	3,093	2,171	2,700
Crashes	497	493	515	445	450	409
Total	13490	13843	13440	14,155	12,933	13,283

The charts above compare the total police activity for 2013 – 2018.

- **Complaints** indicate the number of police reports and investigations done by officers.
- **Services & Assists** indicate the number of times officers have assisted citizens, motorists, other agencies, etc. Many times these incidents do not generate a police report.
- **Traffic Stops** indicates the number of times officers stop a vehicle for a traffic violation. These may result in a citation(s) or warning(s) being issued.
- **Crashes** are those reported to the police department occurring either on roadways, parking lots and/or private property which are both reportable and non-reportable to the State.

Neighborhood Watch areas by Alderperson District

District 1: Officer Groeschel, Officer Lindstrom and Lt. Hanchek

District 2: Officer Hill, and Lt. Thorn

District 3: Officer Abrahamson, Officer Schanke and Lt. Albrecht

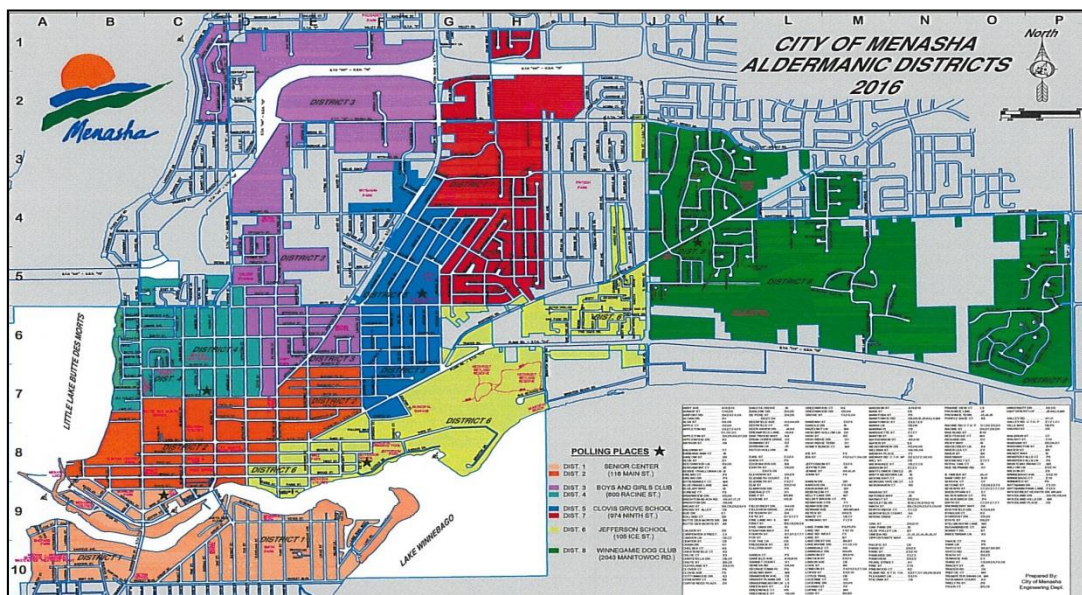
District 4: Officer Edwards, Officer Patterson and Lt. Lenss

District 5: Officer Hoernke and Lt. Sahr

District 6: Officer Schulz, Officer Heinen and Lt. Lenss

District 7: Officer Spiegel, Officer Nelson and Lt. Thorn

District 8: Officer Swenson, Officer Lindstrom and Lt. Albrecht



STATISTICS – CALLS FOR SERVICE

CALLS FOR SERVICE BREAKDOWN

Incident Type	2018	2017	2016	2015	2014	2013
911 Assist	420	401	499	510	448	338
911 Hang Up	379	276	311	247	166	186
Abandoned Vehicles	58	49	50	49	34	30
Alarm	197	182	157	216	196	176
Animal	492	455	492	525	613	592
Civil	86	44	40	32	27	50
Emergency Committal	44	46	57	56	57	61
Damage to Property	141	133	167	167	182	158
Death	28	21	23	16	21	18
Disturbance	635	685	677	636	639	601
Disturbance Weapon	6	5	10	5	2	0
Domestic Disturbance	122	84	71	94	89	84
Drugs	260	261	201	146	166	196
Fraud	117	98	93	76	92	66
Harassment	155	183	152	166	204	192
Juvenile	272	452	404	417	494	441
Lost/Found Property	152	140	145	134	115	129
Missing Person	23	20	23	31	30	30
Noise	189	160	167	223	208	189
Open Door	29	36	62	93	91	79
Runaway	40	47	99	82	68	41
Sex Offenses	37	49	33	25	42	32
Suspicious Sit/Veh/Person	867	832	844	723	714	727
Trespass	39	22	17	25	18	12
Warrant Arrests	199	202	168	228	202	221
Weapon	17	13	8	19	16	24
Welfare Check	717	699	633	688	646	653
TOTAL	5721	5595	5603	5629	5580	5326

The chart above is a breakdown of some of the types of complaints officers have investigated. Certain crimes (theft, burglary, robbery, assault, etc.) are compared on the next page.

STATISTICS – CRIMES AND ARRESTS

CITY OF MENASHA UNIFIED CRIME REPORT OF INDEX OFFENSES

	2018	2017	2016	2015	2014	2013
Violent Crime						
Homicide	0	0	0	3	2	2
Forcible Rape	9	14*	1	3	4	2
Robbery	4	1	1	8	4	3
Assault/Battery/Simple Assault**	71	92	94	83	94	76
Total Violent	84	107	96	97	104	83
Clearance Rate	93%	60%	73%	76%	67%	67%
Property Crime						
Burglary	44	23	35	39	42	55
Theft	286	340	303	295	338	364
Motor Vehicle Theft	23	9	24	9	10	6
Arson	0	1	0	0	2	0
Total Property	353	373	362	343	392	419
Clearance Rate	23%	25%	35%	21%	26%	25%
Total Index	437	480	462	440	496	502

***FBI broadened the definition of a Forcible Rape causing an increase in the reported number for the category.**

****Simple assaults are not included in Federal UCR crime numbers for Violent Crimes, but included in the chart for comparison purposes.**

The Federal Bureau of Investigation's Uniform Crime Reporting (UCR) Program, which began in 1929, collects information on the following crimes reported to law enforcement: homicide, forcible rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson.

The UCR Program also maintains a database of arrests and clearance rates of law enforcement agencies. Clearance rates reflect the percentage of those cases that are cleared or solved.

The national clearance rates for 2016 were: 45.6% for violent crimes and 18.3% for property crimes.

ARRESTS

	2018	2017	2016	2015	2014	2013
Prosecution Requests	400	410	346	317	301	259
Juvenile Referrals	79	93	171	158	206	123
City Summons	572	430	421	461	579	480
TOTAL	1051	930	938	936	1,086	862

This chart outlines the types of arrests made by officers.

- **Prosecution requests and juvenile referrals** are requests to the district attorney's office for state charges.
- **City summonses** are local ordinance violations like unnecessary noise with a motor vehicle, Disorderly Conduct, or Underage Drinking.

TRAFFIC ACTIVITY

	2018	2017	2016	2015	2014	2013
Traffic Citations	1309	1481	1155	1,387	1,262	1,742
Parking citations	2395	2633	2415	2,778	2,862	2,673
OWI	107*	114	75	63	97	88
Traffic Warnings	1663	2157	1841	2,513	1533	1693
Crashes Investigated	429	406	459	396	367	369
Total	6368	6791	5945	7137	6121	6565

This chart shows the amount of traffic enforcement in the City of Menasha. It compares the number of citations to the number of warnings issued by officers. The traffic crashes reflect those that exceed a certain damage threshold and are reported to the state.

* Includes 9 drugged driving offenses.

Use of Force

Officers are often forced to make split-second decisions about the amount of force that reasonably appears necessary in a particular situation, with limited information and in circumstances that are tense, uncertain and rapidly evolving.

The collection and distribution of use of force data is important for transparency purposes as well as to provide a mechanism to assess any deficiencies in training or procedures. Officers rely heavily on their training and experience to resolve situations without having to resort to use of force. As the statistics show, this is often very successful.

In 2018, Menasha Police Department responded to 13,490 calls for service. Of all the calls for service, fifty-seven required some application of force. This correlates to force being used less than one half of a percent of all interactions. An examination of each of these incidents took place within one month of their occurrence, with the exception of events which took place in February and November. These events were examined in the months of March and December respectively. Lt. Thorn, Lt. Lenss, and Lt. Sahr were the primary supervisors responsible for oversight of the use of force review. Other department administrators, department DAAT and tactical instructors were consulted for clarification or guidance on certain matters in their area of expertise if needed.

Of the fifty-seven incidents, fifty-four incidents were found to be in compliance with City of Menasha policies, procedures and established best practices. Three incidents required further clarification or additional training on some aspect related to the use of force.

Of the three incidents where clarification was sought, two incidents lacked detail on what took place during the use of force and/or what type of force was used. Those details were updated in the report bringing it into compliance. One incident required a department policy review session on some aspect related to use of force with the involved officer.

CRIME – HOW DO WE COMPARE

The City of Menasha is below the state and national averages for violent crime rates and in between them for property crime rates. Crime rates are not a good estimator of community issues due to the way in which the numbers are calculated and variances in reporting by agencies.



Per 17,647 people	U.S.	WI	Menasha
Violent Crime Rate**	68	54	42
Property Crime Rate	433	341	353

Crimes	U.S. One every	WI One every	City of Menasha One every
Homicide	31 mins	1.6 days	-
Rape	4 mins	4.4 hours	41 days
Aggravated Assault	39 secs	49 minutes	12.6 days
Robbery	1.6 mins	1.9 hours	91 days
Theft	6 secs	6.4 mins	1.3 days
Burglary	21 secs	27 mins	8 days
Auto theft	41 secs	53 mins	16 days

*2018 FBI uniform Crime Statistics most recent available. <https://ucr.fbi.gov>

**Per Federal UCR reporting criteria violent crime rates do not include simple assaults.

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