

CITY OF MENASHA
Parks and Recreation Board
Hidden Pond Park (intersection of Lotus Trail and Tana Ln., Menasha, WI 54952)
July 11, 2023
MINUTES

A. CALL TO ORDER

The meeting was called to order by Vice Chr. Brian Adesso at 5:32pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Vice Chr. Brian Adesso, Ald. Ted Grade, Eli Wickman, Tom Marshall, Rachael Dowling, Tim Hale
OTHERS PRESENT: PRD Megan Sackett, Parks/Public Works Superintendent Travis MacDonald, Erin Cunningham and Steph Cheslock (408 7th St. Neenah, WI 54956)
EXCUSED ABSENCE: Chr. Dick Sturm

C. PUBLIC COMMENT/CORRESPONDENCE

None

D. MINUTES TO APPROVE

1. **Minutes of the June 13, 2023 Regular Park Board Meeting:** Moved by Ald. T. Grade, seconded by T. Hale to approve the minutes of the June 13, 2023 Regular Park Board meeting. Motion carried.

E. DISCUSSION / ACTION ITEMS

1. **Request by Doty Island Development Council (DIDC) to utilize Shepard Park on September 10, 2023 for the Doty Island Dog Walk Gathering:** Director Sackett indicated a request was received from the DIDC to host a Dog Walk gathering in Shepard Park on September 10, 2023 from 12-2pm. Director Sackett indicated this request was being brought forth to the Park Board because the current ordinance only allows dogs on designated paved trails and an exception would need to be granted to allow the event. Cheslock, as member of DIDC, spoke about the event indicating this is the first time they are looking to host an event of this nature, so they are not sure of the number of people, but have come up with suggested routes for Doty Island residents to take that would lead them to Shepard Park for a community picnic. Shepard Park was chosen as it's on the west side of the island and many of their events focus on Doty Park in Neenah or Smith Park in Menasha. Adesso asked about providing signage to indicate this is a special event. Director Sackett indicated she was proposing signage be placed, so non-event participants understand this is a special event that is allowing dogs within the park. Cheslock also indicated they will have signage letting them know it's a DIDC event. T. Marshall inquired about insurance. Director Sackett indicated DIDC is required to provide insurance and is responsible for the safety of the participants of the event and the clean-up after the event. Motion made by T. Hale, seconded by T. Grade to recommend approval to the Common Council to allow leashed dogs in the green space in Shepard Park on September 10, 2023 from 12-2pm. Motion carried.

F. REPORT OF DEPARTMENT HEAD / STAFF

1. **Department Report:** See attached written report.

G. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

None

H. ADJOURNMENT

Motion by E. Wickman, seconded by T. Hale to adjourn at 6:12pm. Motion carried.