



# ATHLETIC FACILITY RESERVATION FORM / BEER PERMIT

Menasha Parks and Recreation Department

100 Main Street, Suite 200 • Menasha, WI 54952-3190  
(920)967-3640 • Office Hours 8:00am-4:00pm; Monday-Friday

Date of Event: \_\_\_\_\_

A team schedule may be submitted with this form for multiple date reservations.

Type of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_ to \_\_\_\_\_

Company/Organization (if applicable): \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Daytime/Cell Phone#: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact email address: \_\_\_\_\_

Event Notes: \_\_\_\_\_

The following **FACILITY** will be included in the rental agreement (please check):

### Clovis Grove Park

- Diamond/Field \$8 / hour
- Football/Soccer Field \$8 / hour  
Initial Fee for Lining Football Field \$250; \$50 for each re-lining
- Tennis Courts

### Jefferson Park

- Ballfields \$15 / game with or without lights
- South
- East Key issued \_\_\_\_\_

### Koslo

- Diamond/Field \$75 / game with or without lights
- Concessions Stand Key issued \_\_\_\_\_
- Shed Access Key issued \_\_\_\_\_

### Tungate Pickleball Courts

Number of courts to be reserved (max 3) \_\_\_\_\_

### BEER/WINE PERMIT (Fermented malt beverages allowed only at Jefferson and Koslo)

Sale of Fermented Malt Beverages Requires a Temporary Class "B" License in Addition to this Permit (See City Clerk)

The below named assumes responsibility for exercising control over attendees' behavior at the event. **This person or designee must be present for the duration of the event.** The Menasha Police Department will contact the permittee if any problem arises. **UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES. This permit allows beer and wine only. No hard liquor or glass containers.**

Permittee Name: (print) \_\_\_\_\_ DOB: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Area that beer and/or wine can be consumed: \_\_\_\_\_

Signature: \_\_\_\_\_

### HOLD HARMLESS AGREEMENT

I agree to abide by the rules set by Menasha Parks and Recreation Department and to save and hold harmless the City of Menasha from any claim for damage or injury arising out of our activities in connection with the date of this event. I further understand this agreement to indemnify any and all liability of the City of Menasha to include costs of defense and attorneys' fees and/or damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence that such damage or injury was caused solely by the City's negligence.

I agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks and choose not to negotiate any terms of this agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_