

City of Menasha

2016

Draft

Budget

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Operating Budget

Executive Summary



TO: Menasha Citizens and Members of the Common Council
FROM: Donald Merkes, Mayor
DATE: 29 October 2015

SUBJECT: 2016 Budget

The 2016 budget continues to express the values of fiscal responsibility, debt retirement, strategic investment, and working together that has been our standard for eight budgets in a row. This approach has successfully moved our community forward after one of the darkest financial periods in our history, creating a rebound that brings new growth and vitality to Menasha year after year.

Together we continue to accomplish great things. Through our partnerships with the school district, YMCA, state stewardship fund, local property owners, neighboring governments, non-profits, and local businesses, we have been able to maintain existing services at reduced cost, bring new services and amenities, and bring new development to Menasha. It is important that we continue to promote cooperation and partnership both internally and externally to sustain and accelerate the prosperity that is increasingly visible in our community.

Our conservative budgeting approach has allowed us to maintain the tax rate lower than 2015 or 2014 despite inflation of 2.1%. Continued emphasis on debt retirement has resulted in a reduction of \$10 million in G.O. debt (nearly 20%) over the last five years; we'll pay off nearly \$3 million in 2016. Furthermore, we have a healthy reserve of nearly \$2 million in our general fund. Our actions have resulted in an increase in our bond rating to Baa2 which will allow us to return to the bond market in the future for major infrastructure projects, something we wouldn't have dreamed possible just a few years ago.

The 2016 budget allows for strategic investments in infrastructure, services, and our staff with the objective of improving the quality of life for all who call Menasha home. Every department has worked through this budget process with an eye to the future and how to wisely invest our resources to make that future better. It is our goal to provide, maintain, and strengthen our facilities, programs, and staff throughout every area to provide the best services and space within the funding that we have available.

Public safety continues to top our list of objectives to make our community a desirable place to live. Because it is so important for our police officers and citizens to be partners our department will continue training in procedural justice. Procedural justice focuses on respect, legitimacy, and the concept of fairness ultimately demonstrated in interactions between law enforcement and the community. Menasha was selected to receive the highly sought after federally funded Procedural Justice training through the Community Orientated Policing Services (COPS) Office based upon the work we have already done in this area. We will also continue a successful relationship with the Boys & Girls Club of Menasha and the MPD. On the fire side of things, we will look to increase training opportunities for our dive team and fire fighters, and continue the work we do in fire safety education in our schools.

Transportation is key to getting people and products to and from our community. With that in mind Menasha will for the second year invest more than \$1 million in our existing roads. Upgrades are planned on Sixth Street, Midway Road, Ninth Street, and a new bridge on Brighton Road. We will also plan for reconstruction of Broad Street and Lake Park Road, as well as the Racine Street bridge, and participate in the reconstruction of the Racine Street interchange. Our road system is a tremendous investment in the prosperity of the community. Menasha doesn't special assess for reconstruction, and state money from the gas tax has been reduced for the past three years. Nevertheless we continue to take a strong stance on maintaining our roads without extra fees from you.

Because health and happiness often go hand in hand we continue to make strategic investments in the community to encourage wellness and provide healthcare. Partnerships within our Health Department with the Menasha School District, Winnebago County, and the YMCA continue to strengthen our program offerings. With the completion of Senior Center renovations, the facility is more popular and offers more programming than ever. Working with our partners, along with healthcare providers, we expect to implement our Community Health Assessment in 2016. Outdoor recreation spaces play a key role in community wellness, and this budget anticipates the start of construction of the Loop the Lake trail, installation of a trail on Manitowoc Road to Barker Park, as well as installation of playground equipment at Woodlands Park and replacement of playground equipment at Hart Park. These investments will allow a variety of recreational activities to enhance the physical fitness and wellness of our community.

Menasha has experienced significant growth over the past few years and we expect this pattern to continue in 2016. Festival Foods, one of the larger commercial projects to be built recently in Menasha, will open on the east side, as will Community First and Faith Technologies in the downtown. With the addition of these anchor businesses we anticipate increased activity in the areas around them, and demand for additional housing. With that in mind we are budgeting for the construction of a new subdivision around Woodlands Park as well as preservation incentives to improve the area around Tayco and Main Streets. 2016 will also see the release of our new marketing materials including a redesigned website and new promotional video.

Our city's future is bright, and this budget reflects that by maintaining the vitality of our community while looking forward to expected needs. We remain committed to pay down debt, maintain our streets and infrastructure, while enhancing our best features and investing in marketing them to others. My budget recognizes the importance of both public safety and quality of life, working toward a balance that will continue to make Menasha a great place to live.

Sincerely,

A handwritten signature in black ink, appearing to read 'DM', with a long horizontal line extending to the right.

Donald Merkes, Mayor

BUDGET COMPARISON (2016 Budget/2015 Levy)

DATE: 10/28/15

PREPARED BY:COMPTROLLER/TREASURER

	2014 BUDGET	2015 BUDGET	2016 BUDGET
<u>EXPENDITURES-GENERAL FUND (100)</u>			
GENERAL GOVERNMENT	\$ 1,469,395	\$ 1,410,061	\$ 1,435,723
PUBLIC SAFETY	7,876,943	8,002,545	8,142,278
HEALTH & HUMAN SERVICES	892,345	905,610	919,914
PUBLIC WORKS	2,882,147	2,975,730	2,919,630
CULTURE, RECREATION & EDUCATON	2,938,252	2,985,453	3,020,636
CONSERVATION & DEVELOPMENT	321,799	336,428	319,167
OTHER FINANCING USES	34,505	-	-
TOTAL	16,415,386	16,615,827	16,757,348
<u>REVENUES-GENERAL FUND (100)</u>			
TAXES	\$ (831,591)	\$ (851,569)	\$ (872,320)
INTERGOVERNMENTAL REVENUE	(4,627,486)	(4,608,939)	(4,566,841)
LICENSES AND PERMITS	(469,577)	(485,055)	(517,876)
FINES, FORFEITS & PENALTY	(144,000)	(125,000)	(124,000)
PUBLIC CHARGES FOR SERVICES	(383,725)	(434,795)	(468,725)
INTERGOVERNMENTAL CHARGES	(1,351,066)	(1,480,026)	(1,416,031)
MISCELLANEOUS REVENUES	(192,600)	(218,600)	(235,350)
OTHER FINANCING SOURCES	(156,200)	(154,647)	(152,323)
TOTAL	(8,156,245)	(8,358,631)	(8,353,466)
APPLICATION OF FUND BALANCE	(155,000)	(155,000)	(155,000)
TAX LEVY-GENERAL FUND	8,104,141	8,102,196	8,248,882
<u>CAPITAL PROJECTS FUND (470)</u>			
EXPENDITURES-CITY	\$ 998,832	\$ 926,000	\$ 1,288,100
EXPENDITURES-DEVELOPMENT AGREEMENT	\$ -	\$ -	\$ 923,600
OTHER FINANCING SOURCES	(981,610)	(925,000)	(2,211,700)
TAX LEVY-CAPITAL PROJECTS FUND	17,222	1,000	-
<u>DEBT SERVICE FUND (310)</u>			
EXPENDITURES	\$ 5,402,437	\$ 4,222,813	\$ 4,148,527
TAXES	(629,309)	(640,833)	(660,367)
SPECIAL ASSESSMENTS	(145,000)	(119,000)	(145,000)
MISCELLANEOUS REVENUES	(5,000)	(7,500)	(7,600)
OTHER FINANCING SOURCES	(3,122,119)	(2,011,453)	(2,015,038)
APPLICATION OF FUND BALANCE	(345,000)	(353,300)	(350,000)
TAX LEVY-DEBT SERVICE FUND	1,156,009	1,090,727	970,522
<u>POST EMPLOYMENT SICK LEAVE RESERVE (260)</u>			
EXPENDITURES	\$ 40,000	\$ 60,000	\$ 60,000
REVENUES	-	-	-
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-POST EMPLOYMENT SICK LEAVE	40,000	60,000	60,000
<u>RECYCLING FUND (266)</u>			
EXPENDITURES	\$ 342,661	\$ 398,200	\$ 447,494
INTERGOVERNMENTAL REVENUE	(70,000)	(70,337)	(55,545)
PUBLIC CHARGES FOR SERVICES	(4,365)	(3,600)	(4,100)
INTERGOVERNMENTAL CHARGES	(100)	(7,800)	(8,000)
MISCELLANEOUS REVENUES	(12,772)	(16,425)	(16,000)
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-RECYCLING FUND	255,424	300,038	363,849
TOTAL TAX LEVY-ALL FUNDS	\$ 9,572,796	\$ 9,553,961	\$ 9,643,253
EQUALIZED TAX RATE - LEVY/TID OUT	\$ 10.4514	\$ 10.3242	\$ 10.3140
EQUALIZED VALUATION - TID IN	\$ 974,894,000	\$ 999,088,600	\$ 1,010,047,700
EQUALIZED VALUATION - TID OUT	\$ 915,931,000	\$ 925,394,500	\$ 934,965,600
ASSESSED TAX RATE	\$ 10.3401	\$ 10.1729	
ASSESSED VALUATION	\$ 1,000,240,000	\$ 1,004,400,900	

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**City of Menasha
Common Council
2016 Budget Review Session
Common Council Chambers
Wednesday, November 4, 2015
5:00 p.m.**

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
- E. Mayor Merkes – Introduction of 2016 City of Menasha Budget
- F. Library
- G. Health Department/Senior Center/Weights & Measures/Employee Safety
- H. Attorney/Clerk/Elections
- I. Community Development
- J. Adjourn

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**City of Menasha
Common Council
2016 Budget Review Session
Common Council Chambers
Thursday, November 5, 2015
5:00 p.m.**

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
- E. Fire Department
- F. Public Works
- G. Common Council/Mayor
- H. Adjourn

-Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**City of Menasha
Common Council
2016 Budget Review Session
Common Council Chambers
Monday, November 9, 2015
5:00 p.m.**

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
- E. Police Department
- F. Parks/Recreation/Forestry/Cemetery/Pool
- G. Administrative Services Department
Finance/Human Resources/IT/Assessor/Revenues
- H. Adjourn

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 957-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**City of Menasha
Common Council
2016 Budget Review Session
Common Council Chambers
Wednesday, November 11, 2015
5:00 p.m.**

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
Moment of Silence recognizing Veterans' Day
- C. Roll Call/Excused Absences
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
- E. Capital Improvement Plan (CIP)
- F. Any Final 2016 Budget Amendments
- G. Adjourn

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

General Fund Expenditures

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Office of the Mayor	Donald Merkes
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0101-511	10/23/2015

RESPONSIBILITIES

The duties of the Mayor are prescribed in the Wisconsin State Statutes and Menasha Ordinance including presiding over meetings of the Common Council, serving on the Planning Commission, and serving on the Utility Commission. In addition, the Mayor's office coordinates operations of all city departments, develops and reviews the city budget, provides direction for the City's economic development and long range plans, participate in sale and purchase of property, interpret legislation, and communicating data regarding the community with elected officials including the members of the Common Council.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

1. Debt Planning document as well as reduction of \$2.8 million in debt and improved bond rating to Baa2
2. Representative for municipalities on Fox Cities Chamber board of directors
3. Economic Development improvements including: Festival Foods, Fox Lodge, Kwik Trip, Lake Park Villas, One Menasha Center, the Ponds.
4. Quality of life enhancements including: Gilbert Riverwalk, Boys and Girls Club of Menasha, Senior Center renovations, and Farm Fresh Market.

2016 OBJECTIVES

1. Continue financial planning efforts to reduce overall debt, improve cash reserve levels, and update policies.
2. Continue efforts to increase public waterfront access as well as parks and improve facilities that provide for recreational access and wellness benefits.
3. Ensure that the City's IT, street, utility, and green infrastructure, as well as buildings are maintained.
4. Develop programming to encourage economic development, historic preservation, and strengthen neighborhoods.
5. Promote cooperation and partnerships internally and externally to sustain and enhance programming and economic development
6. Final implementation of website and marketing materials

MAJOR CHANGES FROM 2015 BUDGET

CITY OF MENASHA 2016 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Office of the Mayor	Donald Merkes
			FUNCTION	BUDGET NUMBER	DATE
			General Government	100-0101-511	10/23/2015
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Assistant	0.45	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Farm Market Intern	0.05	0.05
INTERGOV REVENUE	\$0.00	\$0.00	Mayor	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.50	1.25

PREPARED 10/28/15, 16:02:34
PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Office of the Mayor					
100-0101-511.10-01	Wages	5,215	3,000	6,450	7,000	3,000
100-0101-511.10-02	Salaries	78,653	78,840	63,620	78,840	71,923
100-0101-511.10-03	Overtime/Doubletime	688	0	283	400	200
100-0101-511.15-01	Health	13,038	13,531	11,276	13,531	9,706
100-0101-511.15-02	Life	124	130	130	161	138
100-0101-511.15-03	Dental	960	960	800	960	713
100-0101-511.15-04	Retirement	6,035	5,939	4,812	5,963	5,530
100-0101-511.15-05	FICA	6,430	6,230	5,336	6,620	5,723
100-0101-511.15-07	Vision	107	107	90	107	80
100-0101-511.15-08	Workers Comp	194	48	192	197	188
100-0101-511.22-01	Telephone	134	130	109	130	130
100-0101-511.29-01	Printing	31	200	59	100	200
100-0101-511.29-07	Inhouse Info Tech Service	3,061	3,649	0	3,649	3,391
100-0101-511.30-10	Office	44	50	17	50	50
100-0101-511.30-11	Postage	70	100	10	100	100
100-0101-511.30-12	Computer	599	0	0	0	0
100-0101-511.30-16	Promotional	0	100	0	0	100
100-0101-511.32-02	Periodicals/Subscriptions	0	100	0	0	100
100-0101-511.33-01	Mileage	0	200	5	0	200
100-0101-511.33-02	Registrations	285	400	0	0	400
100-0101-511.33-03	Lodging/Meals	183	200	49	200	200
100-0101-511.51-03	Property	540	540	0	540	540
	Office of the Mayor	116,391	114,454	93,238	118,548	102,612

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Attorney	Pamela Captain
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0201-512	10/23/2015

RESPONSIBILITIES

Provide legal services to the City including ordinance prosecution, claims processing, review of documents, draft ordinances, legislation, contracts and policies, represent the City in legal matters, adviser to Common Council, Mayor, boards, committees, commissions and Department Heads. Analyze and interpret state and federal legislation to determine its impact on the City. In addition, act as parliamentarian, troubleshoot citizen complaints, act as liaison to other governmental agencies, public information officer. Purchase liability and property insurances. Act as CVMIC representative and Risk Manager. Supervise City Clerk.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Completed Police Union Negotiations; Worked with Community Development on TIF & Development Projects; Developed forms & checklist for raze orders/raze or repair orders; Initiated Fire Union Negotiations

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

The distribution of employee expenses has changed due to the implementation of the Springsted Study recommendations creating the Administrative Services Department.

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Attorney	0.65	0.92
SPECIAL ASSESSMENTS	\$0.00	\$0.00	HR Admin Asst-Payroll CI	0.35	0.00
INTERGOV REVENUE	\$0.00	\$0.00	Admin Asst-Deputy City C	0.00	0.20
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.00	1.12

PREPARED 10/28/15, 16:02:34
PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
City Attorney						
100-0201-512.10-02	Salaries	76,256	77,333	62,426	77,319	107,677
100-0201-512.10-03	Overtime/Doubletime	144	0	224	300	200
100-0201-512.15-01	Health	13,238	13,774	11,479	13,774	15,252
100-0201-512.15-02	Life	178	179	159	193	302
100-0201-512.15-03	Dental	1,139	1,139	949	1,139	1,387
100-0201-512.15-04	Retirement	5,348	5,259	4,260	5,273	7,120
100-0201-512.15-05	FICA	5,799	5,871	4,747	5,878	8,155
100-0201-512.15-07	Vision	108	108	90	108	124
100-0201-512.15-08	Workers Comp	176	209	169	209	270
100-0201-512.21-01	Legal	10,231	18,000	1,346	11,350	15,000
100-0201-512.21-07	Court Reporter	0	500	0	500	500
100-0201-512.22-01	Telephone	448	800	372	550	800
100-0201-512.29-01	Printing	0	200	79	200	200
100-0201-512.29-07	Inhouse Info Tech Service	3,053	3,637	0	3,637	3,378
100-0201-512.30-10	Office	159	300	116	300	300
100-0201-512.30-11	Postage	275	200	154	200	200
100-0201-512.30-18	Department	460	500	1,226	1,226	1,500
100-0201-512.32-01	Dues/Memberships/Licenses	485	750	485	750	750
100-0201-512.32-02	Periodicals/Subscriptions	0	1,500	627	1,500	1,500
100-0201-512.33-01	Mileage	313	200	86	200	200
100-0201-512.33-03	Lodging/Meals	258	50	0	50	50
100-0201-512.34-01	Mileage	55	500	128	500	500
100-0201-512.34-02	Registrations	419	700	310	700	1,500
100-0201-512.34-03	Lodging/Meals	295	650	382	650	900
100-0201-512.34-04	Other Expenses	0	100	0	100	100
100-0201-512.51-03	Property	600	600	0	600	600
City Attorney		119,437	133,059	89,814	127,206	168,465

<p align="center">CITY OF MENASHA 2016 OPERATIONS BUDGET</p>	FUND	BUDGET NAME	PREPARED BY
	General Fund	Personnel Department	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0202-512	10/23/2015

RESPONSIBILITIES

Work with all departments and employees on employment related matters,
 Administer the Personnel Policy Handbook and Local 603 Collective Bargaining Agreement,
 Ensure compliance with State and Federal laws and regulations,
 Lead in recruitment and hiring for the City,
 Provide support and training opportunities for departments,
 Responsible for completing bi-weekly payrolls and all accompanying recording and reporting, and
 Administer employment benefits.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Completed the transition to the newly created Administrative Services Department,
 Hired a Human Resources Coordinator / Training plan implemented and in progress,
 Relocated the Personnel staff to the 1st floor,
 Completing all regulatory reporting, including ACA, EEOC, WRS, etc.,
 Participated in the recruitment and hiring of six positions citywide,
 Negotiated and implementing the Health Insurance Plan for 2016,
 Implemented new employee and terminating employee processes, including pre-retirement information for employees,
 Completing audits on all benefits and making necessary changes,
 Reviewing and organizing all personnel and medical records.
 Reviewing all practices and processes / improving documentation and filing, and
 Working on updating policies and procedures,

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Personnel Department	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0202-512	10/23/2015

2016 OBJECTIVES

Work with employees on personnel matters,
 Complete an HR audit with CVMIC to identify and address deficiencies,
 Implement NEOGOV, an onboarding software package available through CVMIC,
 Update Policy Manual,
 Standardize the City's recruitment process,
 Analyze city wide training needs,
 Begin performance evaluation planning,
 Work on an employee recognition program,
 Complete all payrolls and required reporting accurately and timely and
 Administer all benefits.

MAJOR CHANGES FROM 2015 BUDGET

Personnel is now part of the Administrative Services Department.
 City Attorney is no longer charged (35%) to Personnel Budget.
 HR Administrative Assistant / Payroll Clerk is now 100% in this budget.

CITY OF MENASHA 2016 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Personnel Department	Peggy Steeno
			FUNCTION	BUDGET NUMBER	DATE
			General Government	100-0202-512	10/23/2015
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	HR Admin Asst-Payroll Cl	0.65	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Human Resource Speciali	1.00	0.00
INTERGOV REVENUE	\$0.00	\$0.00	Personnel Director	0.35	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Human Resource Coordin	0.00	1.00
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.00	2.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Personnel						
100-0202-512.10-02	Salaries	117,218	118,963	92,527	116,892	108,867
100-0202-512.10-03	Overtime/Doubletime	267	200	416	600	400
100-0202-512.15-01	Health	34,514	35,908	24,684	29,300	30,048
100-0202-512.15-02	Life	137	138	132	162	180
100-0202-512.15-03	Dental	2,477	2,477	1,858	2,270	2,477
100-0202-512.15-04	Retirement	4,703	4,635	4,455	6,135	7,211
100-0202-512.15-05	FICA	8,815	8,944	7,011	8,898	8,359
100-0202-512.15-07	Vision	264	264	166	205	242
100-0202-512.15-08	Workers Comp	270	321	240	307	273
100-0202-512.21-01	Legal	1,188	5,000	3,021	5,000	5,000
100-0202-512.21-05	Medical	3,587	7,000	5,171	6,500	7,000
100-0202-512.21-06	Management	6,408	13,500	5,272	9,000	13,000
100-0202-512.22-01	Telephone	334	320	208	250	250
100-0202-512.29-01	Printing	163	300	65	300	300
100-0202-512.29-03	Advertising	68	1,000	250	500	750
100-0202-512.29-07	Inhouse Info Tech Service	6,215	7,424	0	7,424	6,921
100-0202-512.30-10	Office	570	500	414	500	500
100-0202-512.30-11	Postage	507	800	165	700	700
100-0202-512.30-15	Tools & Equipment	0	1,500	0	1,500	0
100-0202-512.30-16	Promotional	7,282	10,000	3,374	10,000	10,000
100-0202-512.30-18	Department	47	0	360	360	250
100-0202-512.32-01	Dues/Memberships/Licenses	538	700	534	700	700
100-0202-512.32-02	Periodicals/Subscriptions	172	500	159	500	500
100-0202-512.33-01	Mileage	57	450	40	200	400
100-0202-512.33-04	Other Expenses	0	0	4	4	0
100-0202-512.34-01	Mileage	224	400	211	400	400
100-0202-512.34-02	Registrations	466	1,700	40	750	1,500
100-0202-512.34-03	Lodging/Meals	261	525	432	525	500
100-0202-512.51-03	Property	660	660	0	660	660
Personnel		197,412	224,129	151,209	210,542	207,388

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Clerk	Deborah Galeazzi
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0203-512	10/23/2015

RESPONSIBILITIES

Maintains custody of City seal; attests and signs official documents; prepare and file necessary reports pertaining to City business; files and indexes all council actions and administrates all City Clerk duties per State Statutes. Responsible for preparing and keeping Common Council and Committee minutes; update City ordinances in the Municipal Code; issuing and maintaining liquor licenses; assist residents as needed.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Keeping Clerk website updated; preparation of notices for rezoning, special use permits, annexations, liquor license; advance training for Clerk and additional training of Deputy Clerk; assisting residents; maintaining day to day operation of Clerk's office.

2016 OBJECTIVES

Operate within budget; preparing and implementing new policies; comprehensive review of fees.

MAJOR CHANGES FROM 2015 BUDGET

No major changes.

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Administrative Asst	0.38	0.45
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Clerk	1.00	0.75
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.38	1.20

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 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
City Clerk						
100-0203-512.10-02	Salaries	64,368	66,903	52,481	66,903	66,903
100-0203-512.10-03	Overtime/Doubletime	774	400	318	400	500
100-0203-512.15-01	Health	17,225	17,923	14,936	18,700	17,923
100-0203-512.15-02	Life	289	297	261	300	329
100-0203-512.15-03	Dental	1,486	1,486	1,238	1,500	1,486
100-0203-512.15-04	Retirement	4,560	4,550	3,590	4,550	4,454
100-0203-512.15-05	FICA	4,913	5,053	3,960	5,000	5,078
100-0203-512.15-07	Vision	141	140	117	150	140
100-0203-512.15-08	Workers Comp	150	181	143	180	168
100-0203-512.21-08	Recording Fees	2,681	3,000	1,475	2,000	3,000
100-0203-512.22-01	Telephone	176	200	143	200	200
100-0203-512.29-01	Printing	0	300	252	300	300
100-0203-512.29-02	Publishing	764	800	946	1,000	900
100-0203-512.29-07	Inhouse Info Tech Service	6,339	8,282	0	8,282	7,611
100-0203-512.30-10	Office	147	200	202	300	300
100-0203-512.30-11	Postage	555	300	18	300	300
100-0203-512.30-15	Tools & Equipment	1,198	0	0	0	0
100-0203-512.30-18	Department	40	100	59	100	100
100-0203-512.32-01	Dues/Memberships/Licenses	245	300	285	300	300
100-0203-512.33-01	Mileage	0	0	0	100	0
100-0203-512.34-01	Mileage	123	150	0	0	100
100-0203-512.34-02	Registrations	650	1,000	170	500	700
100-0203-512.34-03	Lodging/Meals	795	750	387	400	600
100-0203-512.34-04	Other Expenses	24	0	0	0	0
100-0203-512.51-03	Property	520	520	0	520	520
* City Clerk		108,163	112,835	80,781	111,985	111,888

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Elections	Deborah Galeazzi
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0204-512	10/23/2015

RESPONSIBILITIES

Responsible for all elections per State Statutes. Each election has numerous steps including ballot proofing, voting machine testing, absentee voting, polling place setup, poll worker training, maintain voting records.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Elections successfully completed with no major problems
Continue training with election changes and Statewide Voter Registration program

2016 OBJECTIVES

Conduct successful elections in 2016; keep current on election changes; keep poll workers trained and certified as required by Wisconsin statutes; Clerk and Deputy Clerk training in Statewide Voting Registration System; introduce, install and maintain new voting equipment.

MAJOR CHANGES FROM 2015 BUDGET

2016 is a Presidential and a Mayoral election year.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Assistant	0.00	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Clerk	0.00	0.25
INTERGOV REVENUE	\$0.00	\$0.00	Poll Workers	0.67	0.67
LICENSES & PERMITS	\$0.00	\$0.00	Street Personnel	0.18	0.18
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
			TOTAL	0.85	1.25
TOTAL	\$0.00	\$0.00			

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BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Elections						
100-0204-512.10-01	Wages	15,748	9,363	5,026	6,000	23,400
100-0204-512.10-02	Salaries	21,456	22,301	17,494	22,000	22,326
100-0204-512.10-03	Overtime/Doubletime	258	100	106	106	500
100-0204-512.15-01	Health	6,171	6,644	5,179	6,600	6,644
100-0204-512.15-02	Life	97	99	87	100	110
100-0204-512.15-03	Dental	527	539	426	550	539
100-0204-512.15-04	Retirement	1,610	1,644	1,232	1,600	1,632
100-0204-512.15-05	FICA	1,733	2,395	1,359	2,000	1,861
100-0204-512.15-07	Vision	50	52	40	50	52
100-0204-512.15-08	Workers Comp	122	141	82	100	204
100-0204-512.20-02	Vending/Catering	831	600	0	0	2,000
100-0204-512.22-01	Telephone	0	100	0	100	100
100-0204-512.24-01	Office Equipment	995	0	0	0	1,000
100-0204-512.24-04	Specialized Equipment	4,034	2,000	510	2,000	4,000
100-0204-512.29-01	Printing	677	500	452	500	1,000
100-0204-512.29-02	Publishing	1,259	250	568	600	1,500
100-0204-512.29-05	Vehicle/Equipment Rental	304	0	0	0	300
100-0204-512.29-07	Inhouse Info Tech Service	4,860	4,900	0	4,900	4,383
100-0204-512.30-10	Office	161	200	21	200	500
100-0204-512.30-11	Postage	820	500	129	500	1,500
100-0204-512.30-18	Department	184	500	92	500	2,000
100-0204-512.33-01	Mileage	0	0	0	0	100
100-0204-512.34-02	Registrations	0	0	0	0	200
100-0204-512.34-03	Lodging/Meals	0	0	0	0	100
100-0204-512.51-03	Property	70	70	0	70	70
100-0204-512.80-04	Office Equipment	0	10,000	0	10,000	0
Elections		61,967	62,898	32,803	58,476	76,021

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Municipal Court					
100-0205-512.25-01	Other Municipal Entities	3,000	3,000	3,100	3,100	3,250
*	Municipal Court	<u>3,000</u>	<u>3,000</u>	<u>3,100</u>	<u>3,100</u>	<u>3,250</u>

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Inspector						
100-0301-523.21-06	Management	164,721	130,000	137,904	166,000	130,000
100-0301-523.29-07	Inhouse Info Tech Service	0	6,579	0	6,579	5,982
100-0301-523.30-12	Computer	0	750	0	750	0
100-0301-523.30-18	Department	2,002	1,500	0	0	2,000
* Inspector		<u>166,723</u>	<u>138,829</u>	<u>137,904</u>	<u>173,329</u>	<u>137,982</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Valley Transit Subsidy	Greg Keil Kevin Englebert
		100-0302-542	10/9/2015

RESPONSIBILITIES

Valley Transit exists to meet community mobility needs and enhance quality of life by providing options for efficient and reliable transportation.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Ridership increased early during 2015

After a slight decrease in ridership during 2014, fixed route ridership has increased .6% in the first five months of 2015. Total paid rides also increased by 2.5%.

Legislative Issues

Valley Transit faces significant funding challenges every year and has been able to find solutions to keep the system operating without service cuts or major increases in costs to the local funding partners. Staff continues to look for a stable source of local funding to offset the swings in funding at the state and federal level.

Federal Funding— The current transportation appropriations bill (MAP 21) is scheduled to expire in September, and the Congressional Budget Office has projected that the trust fund that is used to pay for transit will run out of money in September. Congress passed a bill that would fund the Highway Trust and Mass Transit funds through July, 2015 through an infusion of general fund money into the transportation funds. It is expected that a continuing resolution will be passed which will continue funding through 2015.

State Budget — State funding for transit operations was cut by 10% in 2012 and remains at that lower level. However, the state provided additional funding to offset some of the increases in ADA paratransit costs that transit systems were experiencing. A biennial State budget was passed in July 2015 which will increase State funding to transit by 4% in 2016 and then remain at that level for 2016.

RTA — As part of Valley Transit's continued effort to secure enabling legislation to form a Regional Transit Authority (RTA) and build upon our existing network of advocates, we sought support from the business community. In January, a letter of support was sent to Governor Walker requesting that an RTA be established in the Fox Cities. The letter was signed by twenty individuals representing local municipalities, non-profit agencies, businesses and economic development organizations who see the need and value of having an effective and efficient transit system. State Senator Roger Roth has authored RTA-enabling legislation that is expected to be introduced in the coming months.

Audits

Single Financial Audit

Valley Transit received no findings in the 2014 financial audit conducted in early 2015.

Additional Federal Funds (5310)

"5310" funding provides assistance to programs serving the elderly and persons with disabilities. When the population of the Fox Valley reached 200,000 with the 2010 census, Valley Transit became a direct recipient of this funding. The grant allows 45% of the funds to go to fixed route providers, such as Valley Transit, for senior/disabled services in excess of ADA paratransit requirements and requires a minimum of 55% of the funds to be distributed to non-profit organizations that provide transportation services to senior and disabled populations. Valley Transit and the East Central Wisconsin Regional Planning Commission (ECWRPC) reached an agreement that designates Valley Transit as the recipient of 5310 funds and ECWRPC as the lead on the process to distribute the 55% funds to non-profit organizations. The 2016 proposed budget reflects an award of funds to a non-profit organization.

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Valley Transit Subsidy	Greg Keil Kevin Englebert
		100-0302-542	10/9/2015

Strategic Plan

Valley Transit completed their organization's strategic plan which included a strong stakeholder outreach component to ensure that the development of the plan was based on input from the community. The purpose of the strategic plan was to develop a mission, vision and strategies for providing community transportation services in the Fox Cities. An action plan to implement the strategies has been prepared which includes benchmarks and performance measures.

2016 OBJECTIVES

- Valley Transit's Strategic Plan was completed in early 2015. The plan includes recommendations for near-term, three, five and ten years. A Near-term Action Plan and schedule has been developed and is being implemented. The focus of the near-term plan is to make sure the existing services function as efficiently and effectively as possible before adding additional services. We will put performance measures and tracking mechanisms in place, build on existing strengths of the system, address weaknesses and dedicate staff resources accordingly. Improving on-time-performance will be a major focus in 2016 as will monitoring subcontractor performance to deal with performance issues. An asset management plan will be developed for vehicles, facilities and equipment which will include funding requirements for replacing vehicles and equipment that have reached or exceeded their useful life, developing an aged fleet management plan including allocating capital funds to support the need to extend the useful life of the vehicles and putting together funding requirements to maintain facilities in a state of good repair.
- Valley Transit will continue to focus on strengthening the partnership with advocacy groups in the Fox Cities and increasing communication with Valley Transit stakeholders. Staff will continue to refine and improve the communication tools used to give potential riders information on how to use the system. As part of the effort to increase ridership, Valley Transit will be working on partnerships with area businesses to increase ridership by their employees.
- We will continue to work on establishing an RTA in the Fox Cities and finding alternate/sustainable sources of funding for both fixed route and paratransit services.
- To provide administrative support to ensure that local funding from the municipalities and counties is equitable.
- To monitor all services to ensure cost effectiveness and efficiency and to avoid duplication of services.
- To reach out to riders and non-riders alike to demonstrate that Valley Transit provides low cost, safe, reliable, friendly public transportation that directly improves the quality of life for everyone.
- To continue to be a fiscally responsible organization that is accessible and supports a high quality of life in the Fox Cities.
- To fund Valley Transit in a manner that promotes stability and resilience and is flexible to accommodate a growing region.

MAJOR CHANGES FROM 2015 BUDGET

Combined State and Federal operating assistance is estimated at 56.4% of eligible expenses in 2016. Miscellaneous State aids also include a special support payment from the State of Wisconsin of \$103,000. Additionally, included in local aids is a payment from Outagamie County for \$88,598 to support Route 9, The Link, serving low income senior and disabled housing at Eagle Flats in Appleton.

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
	Valley Transit Subsidy	Greg Keil Kevin Englebert
FUNCTION	BUDGET NUMBER	DATE
	100-0302-542	10/9/2015

In 2011, Transit Mutual Insurance Company (TMI) conducted an actuarial study of appropriate levels of reserves and surpluses to retain. Based on the study and Valley Transit's excellent claims record, a portion of the surplus was returned in both 2012 and 2013. The increase in insurance expense in 2014 is a return to the customary level of charges from TMI. TMI continues to review the levels of reserves and surpluses and determined that a small amount of money will be returned to Valley Transit in both 2015 and 2016, which is reflected in the decrease in insurance expense.

The additional \$4,000 in the advertising budget will allow Valley Transit to more effectively reach target audiences in an effort to grow ridership. The additional budget dollars will allow us to more directly market our service to current and likely prospective riders. Research of the millennial generation continues to indicate that they want transportation options outside of the personal vehicle and marketing research shows that the more effective way to reach millennials is with mobile marketing. The upcoming launch of the City of Appleton's new website presents the perfect opportunity for Valley Transit to leverage the additional advertising dollars with the website launch to target millennials through new media marketing.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Valley Transit Subsidy					
100-0302-542.25-01	Other Municipal Entities	161,506	174,079	139,520	168,864	172,165
*	Valley Transit Subsidy	<u>161,506</u>	<u>174,079</u>	<u>139,520</u>	<u>168,864</u>	<u>172,165</u>

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Dial A Ride Subsidy					
100-0303-542.25-01	Other Municipal Entities	11,200	13,000	11,200	11,200	12,000
*	Dial A Ride Subsidy	<u>11,200</u>	<u>13,000</u>	<u>11,200</u>	<u>11,200</u>	<u>12,000</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developmen	Greg Keil Kevin Englebert
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/9/2015

RESPONSIBILITIES

The Community Development Department is responsible for maintenance and growth of the property tax base and enhancement of the overall character of the community by ensuring orderly growth, promoting development and redevelopment, and maintaining and improving existing neighborhood quality.

This is accomplished through implementation of the recently adopted brand positioning statement and the *City of Menasha Year 2030 Comprehensive Plan*, land use planning, zoning administration, building code administration, redevelopment coordination, growth management, bike and pedestrian planning and implementation, economic development, business retention and recruitment, administration of housing and business loan programs, grants administration, historic preservation, TIF development and administration, and land records management. The department also serves in an advisory and coordinating capacity for public works projects, local and regional development policy, Plan Commission, Housing Authority, Board of Appeals, Landmarks Commission, Redevelopment Authority, TIF Joint Review Boards, and other planning and development organizations.

SERVICES PROVIDED

- Serves as the primary point of contact and coordinating entity for all Community and Economic Development projects. This includes assisting citizens, appraisers, real estate agents, businesses, developers, lenders, and contractors in interpreting and complying with the zoning code, building code, sign ordinance, driveway ordinance, land division and other development related regulations and preparing property maps and reports. Staff also facilitates the development process from conception to completion by coordinating with developers to maintain compliance with city regulations throughout the process.
- Provides staff support for all meetings of the Plan Commission, Landmarks Commission, Board of Appeals, Redevelopment Authority, TIF Joint Review Boards, and Housing Authority.
- Provides grant writing and administration services for departmental, interdepartmental, and city-wide initiatives.

2015 ACCOMPLISHMENTS

Economic & Community Development:

- Coordination in TID #9, 10, 11 and 12 and creation of TID #13.
- Facilitated Land Purchase Agreements with builders in Lake Park Villas.
- Engaged and coordinated with Weidert Creative and Image Studios for Imaging/Branding project implementation; including the development of a video featuring the City of Menasha.
- Sold 2 lots in Lake Park Villas to Cypress Homes and another lot to a private party.
- Coordinated the preparation of a Land Purchase Agreement between RR Donnelley and the city/RDA.
- Coordinated the redevelopment of the former Menasha Hotel and Bank sites.
- Facilitated the preparation and implementation of a development agreement with Menasha Downtown Development, LLC.
- Facilitated preparation of development agreements with Woodland Development, LLC, and Vans Realty and Construction.
- Coordinated development of several major projects, including but not limited to the Boys & Girls Club, Menasha High School, Oak Park Place and Kwik Trip.
- Marketed city and RDA owned properties.
- Participated with the Fox Cities Regional Partnership in business retention visits.
- Facilitated discussions with WDNR, WEDC and WOW Logistics pertaining to their expansion plans and acquisition of neighboring contaminated property.
- Coordinated with WisDOT on the USH 441 reconstruction project and Racine St. Bridge reconstruction planning.
- Coordinated with WisDOT and Calumet County on planning the reconstruction of the CTH LP.

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Community Developmen	Greg Keil Kevin Englebert
FUNCTION	BUDGET NUMBER	DATE
Conservation and Devel	100-0304-562	10/9/2015

- Completed the Kwik Trip annexation.
- Managed the City's Housing Program, administered by Community Housing Coordinators.
- Managed the Building Inspector functions carried out by Independent Inspections Limited.
- Coordinated with the Public Works Department (Engineering Division) to administer the City's Driveway Installation Ordinance and Policy. To date, over 58 driveway permits have been issued.
- Prepared site improvement agreements and financial guarantees for development sites.
- Processed building alterations and façade improvement grant/loan applications related to projects in the Upper Main Street Historic District.
- Assisted building owners/brokers with prospects for downtown office buildings.
- Administered development agreements with the Ponds of Menasha, Cypress Homes, PJC Group LLC (Gilbert Site) and Gilbert Development Company, LLC.
- Coordinated planning and design development for the Province Terrace Trail.
- Represented the city/RDA on the Lake Park Villas Phase II Homeowners' Association.
- Coordinated planning for future trail extensions within Calumet County with the City of Appleton and developers.

Grant Writing and Administration:

- In coordination with the Health Department & Senior Center, completed close out of the Wisconsin Dept. of Administration CDBG-PF (Public Facilities) grant (awarded Spring 2014) for the Senior Center Renovation/Expansion and assisted in implementation activities.
- Disbursed funds and closed out the \$250,000 Community Development Investment grant for the Third Street Market redevelopment project.
- Assisted the Parks Department in implementation of the WI DNR Stewardship Grant funded Gilbert Redevelopment Site shoreline park.
- Successfully applied for a \$500,000 Community Development Investment (CDI) Grant in support of the office tower project.
- Successfully applied for Site Assessment Grant (SAG) grant to fund exploration of site conditions and building demolition for property on Valley Road adjacent to WOW Logistics.

Zoning, Land Records, and Socioeconomic Data:

- Zoning Administration, including sign regulations, rezonings, project/site plan review, special use permits, variance requests, and zoning enforcement.
- Creation of computerized maps for various city departments upon request.
- Assigned and re-assigned addresses for numerous lots throughout the city.
- Coordinated land records information with Associated Appraisal.

Stormwater Coordination:

- Assisted the Engineering Division with property information as related to the calculation of stormwater fees.
- In coordination with the Engineering Division, administration of Erosion Control and Stormwater Management ordinances through site plan and project review, and long term maintenance agreements.
- Participated in regional stormwater planning and management.
- Prepared and distributed stormwater education materials to residents and businesses in compliance with NR 151 and 252.
- Prepared stormwater maintenance agreements and financial guarantees for development sites.
- Participated in NEWSC-Council (Northeast WI Stormwater Coalition).

2016 OBJECTIVES

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Community Developmen	Greg Keil Kevin Englebert
FUNCTION	BUDGET NUMBER	DATE
Conservation and Devel	100-0304-562	10/9/2015

1. Work to Increase the city's tax base by continuing to focus on projects and initiatives that spur development and redevelopment, including the conservation and rehabilitation of the housing stock.
2. Continue implementation of branding/marketing efforts to implement the adopted brand statement.
3. Maintain and improve a customer friendly environment for all citizens, appraisers, real estate professionals, businesses, developers, lenders, and contractors when interacting with the department.
4. Advance projects that help implement the goals, objectives, and policies of the *City of Menasha Year 2030 Comprehensive Plan*.
5. Provide staff support and guidance to a Plan Commission, Landmarks Commission, Board of Appeals, Redevelopment Authority, Housing Authority, and TIF Joint Review Boards (Winnebago & Calumet County).

MAJOR CHANGES FROM 2015 BUDGET

- Reduction on the number of Community Development interns from three to one.
- Change in staffing from the Principal Planner position to Associate Planner.
- Enhanced marking budget.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Comm. Dev. Coordinator	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Community Dev. Director	0.65	0.65
INTERGOV REVENUE	\$0.00	\$0.00	Intern	0.40	0.23
LICENSES & PERMITS	\$0.00	\$0.00	Associate Planner	0.59	0.59
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.64	2.47

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Community Development						
100-0304-562.10-01	Wages	49,748	54,152	40,112	47,154	52,662
100-0304-562.10-02	Salaries	88,305	92,834	57,900	71,366	85,099
100-0304-562.10-03	Overtime/Doubletime	47	240	626	700	250
100-0304-562.15-01	Health	34,783	38,487	24,515	30,102	30,670
100-0304-562.15-02	Life	341	373	296	329	379
100-0304-562.15-03	Dental	2,625	2,774	1,849	2,236	2,318
100-0304-562.15-04	Retirement	9,006	9,383	6,441	7,667	8,828
100-0304-562.15-05	FICA	10,369	11,046	7,371	8,811	10,344
100-0304-562.15-07	Vision	277	287	172	218	206
100-0304-562.15-08	Workers Comp	1,823	2,654	2,089	2,444	2,976
100-0304-562.21-06	Management	20,557	23,000	10,800	22,000	23,000
100-0304-562.21-08	Recording Fees	30	0	0	0	0
100-0304-562.21-09	Appraisal	0	3,000	0	2,500	3,000
100-0304-562.21-10	Marketing	31,970	18,750	26,625	33,175	21,250
100-0304-562.22-01	Telephone	1,762	1,680	841	1,250	1,700
100-0304-562.22-03	Electricity	310	300	234	275	275
100-0304-562.29-01	Printing	158	0	186	186	200
100-0304-562.29-05	Vehicle/Equipment Rental	0	200	0	0	0
100-0304-562.29-07	Inhouse Info Tech Service	15,710	11,868	0	11,868	10,974
100-0304-562.30-10	Office	804	1,500	431	1,000	1,500
100-0304-562.30-11	Postage	1,061	1,500	297	500	1,000
100-0304-562.30-12	Computer	0	2,500	2,130	2,130	0
100-0304-562.30-18	Department	88	600	248	600	600
100-0304-562.32-01	Dues/Memberships/Licenses	520	1,845	455	1,700	1,900
100-0304-562.33-01	Mileage	526	1,800	92	700	1,800
100-0304-562.33-02	Registrations	405	1,800	650	1,000	1,800
100-0304-562.33-03	Lodging/Meals	107	1,400	120	500	1,800
100-0304-562.33-04	Other Expenses	0	100	7	100	100
100-0304-562.34-01	Mileage	114	0	127	150	150
100-0304-562.34-02	Registrations	2,340	100	250	250	300
100-0304-562.34-03	Lodging/Meals	677	0	0	0	0
100-0304-562.34-04	Other Expenses	24	0	0	0	0
100-0304-562.51-03	Property	590	590	0	590	590
Community Development		275,077	284,763	184,864	251,501	265,671

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Urban Redevelopment					
100-0305-562.22-06	Storm Water	173	160	135	160	200
*	Urban Redevelopment	<u>173</u>	<u>160</u>	<u>135</u>	<u>160</u>	<u>200</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Comptroller/Treasurer	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0401-513	10/23/2015

RESPONSIBILITIES

Carrying out the duties of the Comptroller and Treasurer for the City as enumerated in the Wisconsin State Statutes,

Tax billing and records management,

Administering the City's debt program,

Monitoring cash flow,

Creating and delivering financial reports to the Mayor, Common Council, State Agencies, and other interested parties,

Completing all regulatory required financial reporting,

Coordinating and Compiling the annual City budget, and

Collection, disbursement, accounting, and investing of all City funds.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Worked with all departments on their accounting / financial needs.

Worked on getting the City's debt rating back to investment grade,

Updated long term debt plan, evaluated all existing debt, and completed 2 sets of refinancings for interest saving of over \$315,000 and in coordination with the debt plan,

Conducted a rate study for the City's Storm Water Utility,

Established a process for reporting and recording fixed assets on a regular basis throughout the year,

Completed the 2014 Department of Revenue Annual Financial Report, and

Worked on the TID #13 financing plan.

2016 OBJECTIVES

Complete the annual 2015 audit fieldwork prior to the DOR regulatory report being due on 5/15/16 and release the 2015 annual audit in final form by August 15, 2015,

Continue monitoring debt, and prepare the City to return to the bond market in the future,

Review/recommend updates to the City's fund balance policy,

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND General Fund	BUDGET NAME Comptroller/Treasurer	PREPARED BY Peggy Steeno
FUNCTION General Government	BUDGET NUMBER 100-0401-513	DATE 10/23/2015

Complete a comprehensive review of all City TIF Districts, including documentation on all required regulatory actions,

Complete all regulatory reporting accurately and on time,

Account for and monitor all City funds,

Continue with the long term capital improvement plan for the City, and

Work on a rate study for the City's Sewer Utility.

MAJOR CHANGES FROM 2015 BUDGET

None

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	A	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	FINANCE CLERKS	2.00	2.00
INTERGOV REVENUE	\$0.00	\$0.00	FINANCE MANAGER	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	4.00	4.00

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Comptroller/Treasurer						
100-0401-513.10-01	Wages	86,166	89,300	72,111	89,300	91,087
100-0401-513.10-02	Salaries	163,125	165,612	133,577	165,612	170,080
100-0401-513.10-03	Overtime/Doubletime	362	1,000	403	750	1,000
100-0401-513.15-01	Health	37,987	42,225	45,952	54,025	55,142
100-0401-513.15-02	Life	350	354	362	407	514
100-0401-513.15-03	Dental	4,076	4,076	3,397	4,076	4,076
100-0401-513.15-04	Retirement	17,476	17,334	14,014	17,385	17,303
100-0401-513.15-05	FICA	18,933	19,355	15,581	19,296	19,865
100-0401-513.15-07	Vision	438	422	352	417	422
100-0401-513.15-08	Workers Comp	574	689	556	689	656
100-0401-513.21-03	Accounting/Financial	17,577	26,575	11,702	22,750	22,750
100-0401-513.22-01	Telephone	428	435	347	435	435
100-0401-513.29-01	Printing	1,934	1,800	1,203	2,375	2,375
100-0401-513.29-07	Inhouse Info Tech Service	57,182	71,160	0	71,160	68,430
100-0401-513.30-10	Office	1,142	850	383	850	850
100-0401-513.30-11	Postage	5,359	5,700	557	5,700	5,700
100-0401-513.30-12	Computer	2,396	5,000	0	0	0
100-0401-513.32-01	Dues/Memberships/Licenses	720	550	650	650	650
100-0401-513.32-02	Periodicals/Subscriptions	70	125	70	200	200
100-0401-513.33-01	Mileage	36	75	0	75	75
100-0401-513.33-03	Lodging/Meals	0	50	0	50	50
100-0401-513.34-01	Mileage	0	150	0	150	150
100-0401-513.34-02	Registrations	0	1,600	0	800	1,600
100-0401-513.34-03	Lodging/Meals	0	300	0	300	300
100-0401-513.51-03	Property	2,040	2,040	0	2,040	2,040
Comptroller/Treasurer		418,371	456,777	301,217	459,492	465,750

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	City Assessor	Peggy Steeno
FUNCTION	BUDGET NUMBER	DATE
General Government	100-0402-513	10/23/2015

RESPONSIBILITIES

The City-appointed Assessor has the statutory duty to determine values and prepare, sign and defend the annual property assessment roll. Since 2007, all real and personal property accounts have been administered by Associated Appraisal Consultants, Inc. The company also values mobile homes, preparing the monthly Parking Permit fee bill and performing the duties of the Real Property Lister and thereby reducing the tax levy from Winnebago and Calumet counties.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Completed an RFP for Assessment Services in 2015.

Established acceptable timeframes for the completion of Assessment services.

2016 OBJECTIVES

Accurately assess properties in the City of Menasha.

Complete all required tasks per the Assessment Services Agreement.

Working with City Departments to coordinate reporting and recording.

MAJOR CHANGES FROM 2015 BUDGET

No major changes from the previous year's budget request.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Assessor						
100-0402-513.10-07	Per Diem	500	750	300	300	600
100-0402-513.21-04	Computer	594	1,200	535	750	750
100-0402-513.21-07	Court Reporter	150	250	200	200	250
100-0402-513.21-09	Appraisal	60,318	61,100	45,463	60,700	61,000
100-0402-513.22-01	Telephone	87	85	71	85	100
100-0402-513.25-01	Other Municipal Entities	5,355	5,625	4,935	4,935	5,200
100-0402-513.29-01	Printing	5	450	8	450	450
100-0402-513.29-07	Inhouse Info Tech Service	10,121	11,756	0	11,756	10,124
100-0402-513.30-10	Office	0	0	19	19	0
100-0402-513.30-11	Postage	675	1,700	773	800	1,000
100-0402-513.30-12	Computer	599	0	0	0	0
100-0402-513.34-02	Registrations	28	56	32	100	100
100-0402-513.51-03	Property	580	580	0	580	580
Assessor		79,012	83,552	52,336	80,675	80,154

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Common Council	Don Merkes
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0405-513	10/23/2015

RESPONSIBILITIES

Cities are governed by a common council consisting of alderperson and the mayor. A common council serves as the legislative arm of city government. It decides policy matters. The common council enacts ordinances, resolutions and motions; approves and amends the annual budget; levies taxes; approves the paying of claims made against the city; grants licenses issued by the city; and enters into contracts on behalf of the city. The council also appoints or confirms the appointments of certain city officers.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	ALDERMEN	8.00	8.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	8.00	8.00

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Common Council						
100-0405-513.10-02	Salaries	41,835	41,821	33,152	41,821	41,821
100-0405-513.15-05	FICA	3,200	3,199	2,536	3,199	3,199
100-0405-513.15-08	Workers Comp	92	113	90	113	105
100-0405-513.21-08	Recording Fees	5,640	4,700	4,020	4,700	4,700
100-0405-513.29-01	Printing	4,401	4,400	3,570	4,400	4,400
100-0405-513.29-02	Publishing	9,620	9,000	10,492	12,000	11,000
100-0405-513.29-07	Inhouse Info Tech Service	1,313	1,531	0	1,531	1,370
100-0405-513.30-10	Office	199	175	83	175	175
100-0405-513.30-18	Department	0	750	235	750	0
100-0405-513.32-01	Dues/Memberships/Licenses	3,992	4,050	3,943	3,944	3,942
100-0405-513.33-02	Registrations	30	250	30	100	250
100-0405-513.33-03	Lodging/Meals	0	250	0	0	250
100-0405-513.34-03	Lodging/Meals	387	0	0	0	0
100-0405-513.51-03	Property	250	250	0	250	250
* Common Council		70,959	70,489	58,151	72,983	71,462

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Illegal Tax/Tax Refund					
100-0406-513.73-01	Award & Claim Settlements	39,445	3,000	0	0	3,000
*	Illegal Tax/Tax Refund	<u>39,445</u>	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>3,000</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME Civic Commemorations	PREPARED BY Don Merkes
	FUNCTION	BUDGET NUMBER 100-0408-552	DATE 10/23/2015

RESPONSIBILITIES

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Successfully shot CommunityFest fireworks from new location providing better safety, less susceptibility to wind conditions, and increasing prime viewing areas.

2016 OBJECTIVES

1. Replace worn and failing downtown holiday decorations, goal 50% city cost 50% donated.
2. Replace downtown banners
3. Reinstate employee appreciation lunch/25 year club

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Civic Commemorations					
100-0408-552.21-06	Management	19,000	38,000	18,324	20,000	38,000
100-0408-552.30-16	Promotional	909	1,300	850	1,300	1,300
100-0408-552.51-03	Property	10	10	0	10	10
*	Civic Commemorations	19,919	39,310	19,174	21,310	39,310

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Uncollectable Debt					
100-0414-513.26-01	Accounts Receivable	702	3,000	2,372-	5,000	5,000
*	Uncollectable Debt	<u>702</u>	<u>3,000</u>	<u>2,372-</u>	<u>5,000</u>	<u>5,000</u>

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Room Tax					
100-0415-513.20-11	Room Tax	0	0	2,043	3,000	3,000
*	Room Tax	<hr/> 0	<hr/> 0	<hr/> 2,043	<hr/> 3,000	<hr/> 3,000

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BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Trans to Post Retirement					
100-0460-591.25-02	Other Municipal Funds	93,926	0	0	0	0
*	Trans to Post Retirement	<u>93,926</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

PREPARED 10/28/15, 16:02:34
PROGRAM GM601L
BUDGET WORKSHEET 2016

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Transfer to Steam Utility					
100-0467-591.25-02	Other Municipal Funds	26,367	0	0	1,860	0
*	Transfer to Steam Utility	26,367	0	0	1,860	0

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
	Fire Department	Al Auxier
FUNCTION	BUDGET NUMBER	DATE
	100-0501-522	10/23/2015

RESPONSIBILITIES

The mission statement for Neenah-Menasha Fire Rescue ("NMFR") is **"One Department-Fully Involved"**. Through our mission statement NMFR organizes and provides a variety of life safety and property preservation services to the public. Our mission is realized by offering high-quality, professional service, in fire suppression, specialized rescue operations and emergency medical services to the citizens of our communities. Furthermore, the Department takes a proactive role in safety by providing resources for public fire education, fire prevention, fire investigations and hazardous materials mitigation. Life safety, incident stabilization and property preservation are key elements in the quality of life the citizens of our two communities have come to expect. NMFR shall strive to continue its goal of providing this in a fiscally responsible manner.

NMFR remains committed to providing a fire safe environment within our communities by conducting required fire prevention code inspections for public buildings. A group of dedicated firefighters continues to provide a highly developed and successful public education program for people of all ages in our communities. NMFR has taken a proactive stance and has set goals to make our communities a safer place to live and work.

SERVICES PROVIDED

NMFR's proactive role in public safety encompasses the following: Fire company inspections of commercial and industrial properties for loss prevention; underground and aboveground petroleum fuel storage tank code enforcement; fire loss investigation; juvenile fire setter intervention programming; public fire safety education programming; fire suppression; specialized rescue operations for both land and water related incidents; and, pre-hospital emergency medical care. Terrorism and weapons of mass destruction training and industrial safety exercises/tours have become common, allowing us to increase our presence in industrial facilities forging a better working relationship with safety coordinators and maintenance personnel. Increased communication and involvement with the Community Development Department with respect to plan review and code compliance has improved tremendously under the Assistant Chief/Fire Marshall. We are also working more closely with insurance companies and fire protection organizations to make sure that fire detection and suppression equipment in buildings is properly installed, maintained and tested in accordance with national, state, and local codes and referenced standards.

2015 ACCOMPLISHMENTS

Neenah-Menasha Fire Rescue responded to 515 calls for assistance involving fire related situations through July 31, 2015. Of these 515 calls, 40 of these were for structure fires which is a 50% increase compared to the same time period in 2014. In addition, we have been summoned 884 times to assist in medically related situations. In 2014, NMFR responded to a total of 2,398 calls for assistance, with 1,579 of those calls for medical assistance and 819 for fire related situations. Through July 31, 2015, there have been 2,184 fire inspections conducted with a total of 2,384 code violations discovered. In 2014, NMFR conducted 3,192 fire inspections and found 3,511 code violations. Public education efforts, stressing home and personal fire safety messages, continue to reach the citizens of Neenah and Menasha. Fire Inspectors in the Fox Valley continue to meet on a regular basis to share information and address common code problems. Uniformity between jurisdictions in code interpretation and enforcement is the goal of the group.

The public education program for dorm/apartment fire safety was presented to the entire senior high school student population at Neenah and Menasha High Schools. Our program for senior citizens on how to deal with many different emergency situations was presented to many of the senior groups within our communities upon their request. The Public Education Team expanded their program to include fifth grade students. The "Then and Now Program" gives them a better understanding of the importance of fire safety. Due to many requirements that Community Based Residential Facilities ("CBRF") facilities have for education of their employees, our request for fire prevention education for these facilities has started slowly increasing. Local businesses within both communities are becoming more pro-active on different educational topics and have begun reaching out to our Department for help to train their employees.

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In 2014, we performed 950 public education events. In the first seven months of 2015, we completed 336 public education events. We are working hard to accommodate every request, but these increased requests have created a need for increased funds for public education materials.

NMFR staff has been working with the newly created NEWSAP (North East Wisconsin Smoke Alarm Program). This is a regional effort with three other area fire departments working together on fire prevention. In mid-2012, NEWSAP wrote, and was awarded, a regional smoke detector grant. This grant has continued through 2015 and as part of the award of this grant, we must maintain the program. The regional group will continue seeking donations for funding to sustain this program without having to utilize budgeted funds. However, there are no guarantees that we will be awarded donations and may have to use budgeted funds to sustain the program.

In 2015, NMFR completed their third year of automatic aid with Appleton Fire Department. Call volumes between the two departments continue to be very close for responses to each community. This service continues to complement both departments and continues to provide the high-quality service expected by the communities and the citizens we serve.

2016 OBJECTIVES

During 2015, NMFR continued to experience FMLA and work comp injuries that have had a significant impact on our overtime budget. Short shift staffing demands for overtime have limited the amount of overtime monies available to allow Fire Inspectors and Fire Investigators to attend training on off-duty time. The overtime budget needs to be increased to make sure that appropriate training for all specialized needs within NMFR are met. NMFR staff will continue to monitor this and make every effort to stay within our budget while providing needed training to accomplish our goals.

NMFR will continue to become more familiar with our growing communities' neighborhoods, streets and buildings. All Fire Officers will remain involved in training the firefighters they lead. The Assistant Chief/Training/Emergency Management Officer will continue to focus on all training aspects, including specialty programming for rescue to assist other departments within our two jurisdictions, such as the public works employees, park employees, water employees, etc. He will also continue to work with the two communities to attain and maintain training for NIMS compliance. He will continue to work with the driver/engineer positions for consistent training with existing drivers and move-ups. The Department will continue its participation with Fox Valley Technical College in providing a learning environment for the Fire Intern Program. Standard Operating Guidelines and Procedures will continue to evolve and be updated.

NMFR's Public Education Team will continue its fire safety efforts in the grade schools during Fire Prevention Week and also in the high schools for graduating seniors for when they go off to college. Both cities have seen an increase in assisted living facilities, and we are seeing an increasing amount of requests to talk to senior citizens about fire safety and also from local businesses.

NMFR will continue the automatic aid agreement with Appleton Fire Department and maintain the reduced response times that benefit the needs of the citizens and businesses in Menasha and Appleton.

In 2014, the implementation to complete building inspections has led to a more paperless records management system of our fire inspections for all inspectable properties within Neenah and Menasha. Building owners and managers like the fact that they can receive inspection reports via email. Training efforts in the firehouse software program continue so our personnel can meet the growing communications needs of our society. Attending FHETS, the Firehouse Training Conference, is a key component to meet NMFR's demanding communication and record keeping needs.

In 2015, we began implementing a barcoding system for all vehicles and equipment on the vehicles and in the stations. The intent is to continue to use our records management system to have one place to record the purchase of equipment, maintenance (including costs), replacement date,

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etc. This will help us track our expenses relating to maintenance and make it easier for budgeting on replacement of specific items. The intent is to have this process completed by early 2016.

In 2016, NMFR's portion of the new telephone system that was purchased by the City of Neenah will need to be funded. The payment for our portion of the system is scheduled to be paid out over a seven-year period that started in 2013.

In early 2015, Fox Valley Technical College (FVTC) vacated their side of the Station 31 facility. We worked with FVTC to figure out the training props they left behind and NMFR has assumed responsibility of the training site on Tullar Road. Budgetary dollars will be needed to make repairs to these training props and to continue to maintain them. The City of Neenah has assumed the vacated space and a cost distribution formula has been finalized for common items such as water, electricity, lawn care, etc.

In late 2014, NMFR acquired the new Pierce 105' Quint ladder truck. As part of this purchase, money was budgeted in 2015 for NMFR personnel to complete the *International Fire Service Training Association (IFSTA) Aerial Apparatus Driver/Operator Handbook, 2nd Edition*. This was to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1002, *Standard for Fire Apparatus Driver/Operator Professional Qualifications, Chapter 4*. This certification also provides documentation that the individual has demonstrated a high level of proficiency established through national consensus standards.

In 2015, a decision was made to have one of our divers attend a master diver certification class. This certification will allow him to train our personnel. We will not have to spend monies for an outside vendor to train divers and will decrease our costs for having divers come in off shift to train with an outside vendor. The costs associated with this training class utilized more overtime monies than was originally budgeted. However, the overall budget was not overspent.

In 2015, our Department will be working on the payroll switchover to Executime. This process may take longer than other Departments as we will be having our Firehouse software, which is where we currently complete every shift's payroll records, export data into Executime. Once this process has been completed, there will be a one-time interface fee. It is the intent to have the entire switchover completed in 2016.

MAJOR CHANGES FROM 2015 BUDGET

Salaries (0101): Increase of \$34,000 decrease, per the City of Neenah Finance Department.

Overtime (0104): Increase of \$17,600. A significant portion of this increase will be used to cover costs of training for the Fire Inspectors and Arson Investigators. NMFR has not been able to send these individuals the last couple of years and additional overtime money would allow NMFR to send personnel for needed training to maintain knowledge and skills. Monies will also be used to cover short shift overtime caused by FMLA, sick leave absences and work comp absences.

Fringes (0110): Decrease of \$7,330, per the City of Neenah Finance Department.

License Renewal (0118): Increase of \$9,400 due to re-certification of EMT, EMR and CPR training. Re-certification of UST/AST, which is needed in order for us to complete State mandatory tank inspections. Re-certification for MSA/Technical for us to conduct our own testing for SCBA's versus paying an outside vendor. These are bi-annual certifications that are due in 2016.

Employee Recognition Awards (0128): Decrease of \$700 based on employee's due for recognition awards in 2016.

Maintenance of PPE/SCBA (0209): Increase of \$3,800 due to required testing of SCBA and repairs/replacements of respirators and cylinders. Cylinders are scheduled to be replaced in 2018. However, due to the age of the equipment and use during incidents, some of these items will need

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<p>to be repaired and/or replaced if this is cheaper.</p> <p><u>Maintenance of Radio Equipment (0215):</u> Increase of \$2,200. The manufacturer's warranty of the radio system, and related equipment, expired on June 30, 2015. The increase is for a service contract with Winnebago County's installation vendor, Baycom.</p> <p><u>Maint. of Software (0218):</u> Decrease of \$5,000, per the City of Neenah IS Department.</p> <p><u>Electricity (0222):</u> Increase of \$400 based on 2015 actual usage and suggested 2% increase by City of Neenah Finance Department.</p> <p><u>Natural Gas (0223):</u> Decrease of \$12,900 based on 2015 actual usage and suggested 2% increase by the City of Neenah Finance Department.</p> <p><u>Water & Sewer (0224):</u> Increase of \$700 based on 2015 actual usage and suggested 3% increase by City of Neenah Finance Department. Per the new Station 31 Operating Cost Share Formula, we will be responsible for paying 100% of all water usage and 70% of the meter base charge.</p> <p><u>Commercial Dumpster (0225):</u> Increase of \$400. Dumpster rental fees for Station 31 were previously paid by FVTC. Per the new Station 31 Operating Cost Share Formula, we will be paying 100% of the dumpster rental fees as we will be the only ones using the dumpster.</p> <p><u>Storm Water (0226):</u> Increase of \$600 based on 2015 actual usage. Per the new Station 31 Operating Cost Share Formula, we will pay 70% of the storm water sewer charges for Station 31.</p> <p><u>Cellular Telephone (0227):</u> Increase of \$1,080 based on actual 2015 usage. The two shift inspector's phones were changed to smart phones in 2015 due to their need of being able to access fire codes and take pictures that are time/date stamped during fire inspections and investigations.</p> <p><u>Auditing Service (0232):</u> Decrease of \$300 as recommended by the City of Neenah Finance Department.</p> <p><u>Outside Services (0236):</u> Decrease of \$1,500 based on actual 2015 usage. A majority of this line item is for the dark fiber payment for Stations 31 & 36.</p> <p><u>Professional Services (0238):</u> Decrease of \$5,000. Budget was increased in 2015 due to the need of chest x-rays for everyone who is required to wear a respirator. This test is not needed in 2016.</p> <p><u>Tree Planting & Landscaping (0241):</u> Increase of \$1,200. Per the new Station 31 Operating Cost Share Formula, we will be paying 100% of the costs associated with cutting the grass. South of building was previously maintained by FVTC. We will continue to mow the grass around Station 31.</p> <p><u>Liability Insurance (0246):</u> Increase of \$1,840 as recommended by the City of Neenah Finance Department.</p> <p><u>Permits (0242):</u> Decrease of \$100 due to projected costs for permits in 2016.</p> <p><u>Auto/Physical Damage Ins. (0247):</u> Decrease of \$430 as recommended by the City of Neenah Finance Department.</p> <p><u>Rental of Equipment (0252):</u> Decrease of \$150 due to actual 2015 usage for equipment rental fees used by the mechanics.</p> <p><u>Printer/Copies (0254):</u> Decrease of \$240 based on estimates provided by City of Neenah IS Department.</p>			

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

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Neenah City IS Services (0255): Increase of \$3,520 based on information provided by City of Neenah IS Department.

Neenah City H/R Services (0257): Increase of \$5,000 as recommended by the City of Neenah Finance Department.

Public Relations/Services (0262): Increase of \$900. Additional monies are needed due to the increased requests we receive for public education events in both Cities and to be able to continue to maintain our public education programs in the elementary schools in both Cities.

Gasoline & Oil (0310): Decrease of \$5,750. Based on 2015 usage and suggested increase of 3% by the City of Neenah Finance Department.

Personal Protective Equip. (0348): Increase of \$5,000 to purchase four sets of ballistic PPE for NMFR personnel. We do not have any personal protective gear for our staff for any future active shooter incidents.

Computer Hardware Outlay (8115): There is no increase or decrease for this line item. Monies will need to remain at the 2015 funding level for this account as the sequel server switch over for Firehouse has been pushed back from 2015 to 2016.

All Other Equipment (8133): Increase of \$5,000 to replace the forcible entry simulator that FVTC left behind. This is a training tool that we need to be able to use. This line item is also used for replacing nozzles, hoses, ladders, adaptors and other major firefighting equipment.

Household Purchases (8140): Increase of \$500. This account is used to replace washer/dryers and other household items.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Asst Chief	2.00	2.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Deputy Fire Chief / Operat	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Fire Chief	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00	Fire Fighters	63.00	63.00
FINES & FORFEITS	\$0.00	\$0.00	Office Manager	1.00	1.00
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	68.00	68.00

PREPARED 10/28/15, 16:02:34
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BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Fire						
100-0501-522.10-01	Wages	60	0	65	200	0
100-0501-522.15-01	Health	29	0	28	86	0
100-0501-522.15-03	Dental	2	0	2	6	0
100-0501-522.15-04	Retirement	2,974	3,307	556	3,320	3,307
100-0501-522.15-05	FICA	5	0	5	15	0
100-0501-522.15-08	Workers Comp	2	0	3	9	0
100-0501-522.24-03	Buildings	10,999	10,000	5,403	10,000	10,000
100-0501-522.25-01	Other Municipal Entities	3,108,994	3,141,348	2,879,569	3,141,348	3,211,595
100-0501-522.30-13	Housekeeping	41	0	0	0	0
100-0501-522.30-15	Tools & Equipment	2,806	17,753	3,567	7,912	9,997
100-0501-522.80-03	Motorized Equipment	18,995	0	0	0	0
* Fire		3,144,907	3,172,408	2,889,198	3,162,896	3,234,899

2016 Budget Proposal

<u>NEENAH MENASHA FIRE RESCUE</u>	<u>2012 ACTUAL</u>	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ADOPTED BUDGET</u>	<u>2015 BUDGET ESTIMATE</u>	<u>2016 BUDGET REQUEST</u>	<u>% CHANGE</u>	<u>39.99% MENASHA</u>	<u>60.01% NEENAH</u>
101 Salaries	\$ 4,552,712	\$ 4,584,406	\$ 4,736,291	\$ 4,866,590	\$ 4,810,720	\$ 4,919,670	1.09%	\$ 1,967,376	\$ 2,952,294
104 Overtime Wages	126,822	83,530	110,494	102,400	135,000	120,000	17.19%	47,988	72,012
105 Reimbursement/Overtime	(2,627)	-	-	-	(5,460)	-	0.00%	0	0
106 FLSA Overtime Wages	47,636	45,278	51,030	47,000	47,000	47,000	0.00%	18,795	28,205
110 Health Insurance	1,089,203	1,054,451	1,058,342	1,093,930	1,093,930	1,075,190	-1.71%	429,968	645,222
111 Fringes	1,314,864	1,283,180	1,097,108	1,145,570	1,145,570	1,132,230	-1.16%	452,779	679,451
115 Schools/Seminars/Training	8,953	11,915	5,723	15,840	15,840	14,110	-10.92%	5,643	8,467
117 Clothing Allowance	29,457	29,105	31,714	31,000	31,000	31,000	0.00%	12,397	18,603
118 License Renewal	-	185	6,238	500	-	9,900	1880.00%	3,959	5,941
123 Auto Allowance	-	21	11	150	150	150	0.00%	60	90
128 Empl Recognition Awards	284	454	1,073	1,500	1,500	800	-46.67%	320	480
202 Outside Printing	390	561	540	550	550	550	0.00%	220	330
203 Postage	589	374	466	400	500	420	5.00%	168	252
204 Conferences & Meetings	1,038	2,408	1,843	1,500	1,500	1,500	0.00%	600	900
206 Advertising & Publication	-	-	170	200	200	200	0.00%	80	120
207 Dues & Memberships	695	945	937	1,200	1,200	1,200	0.00%	480	720
209 Maint of PPE/SCBA	3,218	5,796	987	4,000	4,000	7,800	95.00%	3,119	4,681
210 Computer Hardware	-	-	1,200	1,200	1,230	1,300	8.33%	520	780
212 Maint of Office Equipment	10	160	-	100	-	100	0.00%	40	60
213 Maint of Motor Vehicles	38,558	49,728	73,234	40,000	50,000	40,000	0.00%	15,996	24,004
214 Maint of Buildings	4,411	5,436	4,525	5,000	5,000	5,000	0.00%	2,000	3,000
215 Maint of Radio Equipment	1,732	420	2,128	4,000	4,000	6,200	55.00%	2,479	3,721
216 Maint of Operating Equip	7,728	7,616	5,639	5,800	7,020	5,800	0.00%	2,319	3,481
218 Maint of Software	9,050	5,545	8,361	16,000	16,060	11,000	-31.25%	4,399	6,601
221 Telephone	3,261	3,341	8,720	8,500	8,500	8,500	0.00%	3,399	5,101
222 Electricity	57,327	57,417	60,546	58,800	58,800	59,200	0.68%	23,674	35,526
223 Natural Gas	23,955	26,600	36,873	39,900	26,000	27,000	-32.33%	10,797	16,203
224 Water/Sewer	10,592	10,709	10,777	11,500	11,800	12,200	6.09%	4,879	7,321
225 Commercial Dumpster	320	675	909	800	1,200	1,200	50.00%	480	720
226 Storm Water	3,077	3,027	2,657	2,500	3,100	3,100	24.00%	1,240	1,860
227 Cellular Telephone	3,472	2,291	2,689	3,000	3,300	4,080	36.00%	1,632	2,448
232 Auditing Services	1,760	1,800	1,845	1,800	1,800	1,700	-5.56%	680	1,020
236 Outside Services	10,232	11,941	10,874	17,500	14,370	16,000	-8.57%	6,398	9,602
237 Pest Control	443	400	415	1,000	1,000	1,000	0.00%	400	600
238 Professional Services	8,721	7,392	6,218	25,000	24,000	16,660	-33.36%	6,662	9,998
241 Tree Planting & Landscape	784	795	467	1,000	1,800	2,200	120.00%	880	1,320
242 Permits	47	100	-	250	100	150	-40.00%	60	90
246 Liability Insurance	26,788	28,413	29,270	30,720	30,720	32,560	5.99%	13,021	19,539
247 Auto/Physical Damage Ins	13,004	13,601	13,702	15,830	15,830	15,400	-2.72%	6,158	9,242

NEENAH MENASHA FIRE RESCUE	2012	2013	2014	2015	2015	2016	%	39.99%	60.01%
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	BUDGET	BUDGET	CHANGE	MENASHA	NEENAH
				BUDGET	ESTIMATE	REQUEST			
252 Rental of Equipment	193	264	247	500	300	350	-30.00%	140	210
254 Printer/Copies	3,539	3,625	3,908	3,860	3,860	3,620	-6.22%	1,448	2,172
255 Neenah City I/S Services	103,376	111,441	118,884	126,150	126,150	129,670	2.79%	51,855	77,815
256 Neenah City Finance Serv	21,170	21,800	22,400	22,850	22,850	22,850	0.00%	9,138	13,712
257 Neenah City H/R Services	27,060	27,880	31,500	35,000	35,000	40,000	14.29%	15,996	24,004
262 Public Relations/Services	3,671	3,371	3,035	3,300	4,000	4,200	27.27%	1,680	2,520
271 Liability Claims	-	11,000	-	-	-	-	0.00%	0	0
292 FVTC Reimbursements	(13,978)	(13,471)	(15,677)	(5,000)	(8,000)	-	-100.00%	0	0
293 Maint of Motor Veh/Fleet	-	-	-	100	230	100	0.00%	40	60
294 Oil and Fluids/Fleet	-	-	-	100	-	100	0.00%	40	60
296 Maint of Equip/Fleet	-	-	-	100	-	100	0.00%	40	60
301 Office Supplies	2,008	1,747	877	2,000	2,200	2,000	0.00%	800	1,200
302 In-House Printing	-	-	-	-	-	-	0.00%	0	0
303 Computer Operation Suppl	78	-	25	-	-	-	0.00%	0	0
306 Cleaning/Janitor Supplies	11,669	10,325	12,010	12,000	12,000	12,000	0.00%	4,799	7,201
308 Books & Periodicals	668	194	429	1,000	1,000	1,000	0.00%	400	600
310 Gasoline & Oil	32,092	34,570	30,624	36,750	30,000	31,000	-15.65%	12,397	18,603
319 Safety Supplies	1,854	1,751	1,800	1,800	1,800	1,800	0.00%	720	1,080
320 Small Tools	1,049	1,034	698	1,000	1,000	1,000	0.00%	400	600
326 Photography Supplies	-	51	-	500	500	500	0.00%	200	300
333 All Other Supplies	3,885	3,985	3,105	3,000	3,000	3,000	0.00%	1,200	1,800
343 Small Program Packages	-	-	-	-	-	-	0.00%	0	0
344 Small Equipment	8,707	8,131	3,254	9,000	9,000	9,000	0.00%	3,599	5,401
347 Small Computer Hardware	1,479	678	689	600	600	600	0.00%	240	360
348 Per Protection Equipment	34,261	30,063	27,899	35,000	35,000	40,000	14.29%	15,996	24,004
349 Household Purchases	-	-	-	-	-	-	-	0	0
350 Training Supplies	1,597	276	12	2,000	2,000	2,000	0.00%	800	1,200
691 Executive Adjustment	-	-	-	-	-	-	-	0	0
8108 Office Furniture & Equip	2,532	2,140	-	2,500	2,500	2,500	0.00%	1,000	1,500
8113 Communications Equipment	1,177	8,775	597	4,000	4,310	4,000	0.00%	1,600	2,400
8114 Computer Software Outlay	-	186	4,924	4,500	1,000	4,500	0.00%	1,800	2,700
8115 Computer Hardware Outlay	5,576	44	1,635	9,521	5,000	9,520	-0.01%	3,807	5,713
8118 Other Facility Outlay	-	-	-	-	-	-	-	0	0
8132 Home Land Security	-	-	-	-	-	-	-	0	0
8133 All Other Equipment	40,882	13,646	11,770	15,000	15,000	20,000	33.33%	7,998	12,002
8149 Household Purchases	2,199	5,397	5,027	5,000	6,570	5,000	0.00%	2,000	3,000
	\$ 7,695,250	\$ 7,628,919	\$ 7,653,688	\$ 7,934,661	\$ 7,885,700	\$ 7,982,480		\$ 3,192,198	\$ 4,790,282

NEENAH MENASHA FIRE RESCUE**SPEC OPER RESP TEAM**

	<u>2012 ACTUAL</u>	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ADOPTED BUDGET</u>	<u>2015 BUDGET ESTIMATE</u>	<u>2016 BUDGET REQUEST</u>	<u>% CHANGE</u>	<u>39.99% MENASHA</u>	<u>60.01% NEENAH</u>
104 Overtime Wages	\$ 19,745	\$ 24,241	\$ 12,611	\$ 9,100	\$ 11,620	\$ 9,100	0.00%	\$ 3,639	5,461
105 Reimbursement/Overtime	(19,946)	(21,521)	(10,811)	-	(11,620)	-	0.00%	0	0
111 Fringes	5,850	6,715	2,660	2,160	2,750	1,900	-12.04%	760	1,140
117 Clothing Allowance				-	-			0	0
216 Maint of Operating Equip	1,190	41	326	1,000	500	500	-50.00%	200	300
320 Small Tools	-	-	-	700	500	500	-28.57%	200	300
348 Per Protection Equipment	-	-	-	500	250	250	-50.00%	100	150
350 Training Supplies	546	-	31	500	250	250	-50.00%	100	150
8133 All Other Equipment	1,439	538	-	1,000	1,000	1,000	0.00%	400	600
	<u>\$ 8,824</u>	<u>\$ 10,014</u>	<u>\$ 4,817</u>	<u>\$ 14,960</u>	<u>\$ 5,250</u>	<u>\$ 13,500</u>		<u>\$ 5,399</u>	<u>\$ 8,101</u>

JOINT FIRE COMMISSION

203 Postage	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	0.00%	\$ 200	300
204 Conferences/Meetings	-	-	-	-	-	-	0.00%	0	0
206 Advertising/Publication	-	-	-	2,500	2,500	2,500	0.00%	1,000	1,500
236 Outside Services	1,440	1,290	1,220	3,800	3,800	3,800	0.00%	1,520	2,280
261 Miscellaneous Expenditures	-	-	-	500	500	500	0.00%	200	300
	<u>\$ 1,440</u>	<u>\$ 1,290</u>	<u>\$ 1,220</u>	<u>\$ 7,300</u>	<u>\$ 7,300</u>	<u>\$ 7,300</u>		<u>\$ 2,920</u>	<u>\$ 4,380</u>

SPECIAL RESERVE & ESCROW

101 Salaries						\$ 11,120		\$4,447	\$6,673
110 Health Insurance						\$ -		0	0
111 Fringes						\$ 2,530		1,012	1,518
						<u>\$ 13,650</u>		<u>\$ 5,459</u>	<u>\$ 8,191</u>

DIVE RESCUE PROGRAM

104 Overtime Wages	\$ 5,594	\$ 3,585	\$ 3,300	\$ 10,000	\$ 5,000	51.52%	\$2,000	\$3,000
105 Reimbursement/Overtime	\$ -	\$ (500)						
111 Fringes	\$ 1,445	\$ 758	\$ 650	\$ 1,970	1,270	95.38%	508	762
115 Schools/Seminars/Training	\$ 625	\$ -	\$ 1,650	\$ 1,650	1,480	-10.30%	592	888
215 Maint. Of Radio Equipment	\$ -	\$ -	\$ 1,500	\$ 1,000	1,000	-33.33%	400	600
216 Maint. Of Operating Equip	\$ 107	\$ 281	\$ 1,500	\$ 1,500	1,500	0.00%	600	900
261 Misc Expenditures	\$ -	\$ -	\$ -	\$ -	0	0.00%	0	0
333 All Other Supplies	\$ -	\$ -	\$ -	\$ -	500		200	300
8113 Communications Equipment	\$ -	\$ -	\$ -	\$ -	1,650	0.00%	660	990
8133 All Other Equipment	<u>\$ 1,817</u>	<u>\$ 882</u>	<u>\$ 1,650</u>	<u>\$ 1,650</u>	<u>1,650</u>	0.00%	<u>660</u>	<u>990</u>
	<u>\$ 9,588</u>	<u>\$ 5,006</u>	<u>\$ 10,250</u>	<u>\$ 17,770</u>	<u>\$ 14,050</u>		<u>5,619</u>	<u>8,431</u>

NEENAH MENASHA FIRE RESCUE	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED BUDGET	2015 BUDGET ESTIMATE	2016 BUDGET REQUEST	% CHANGE	39.99% MENASHA	60.01% NEENAH
Subtotal	\$ 7,705,514	\$ 7,649,811	\$ 7,664,731	\$ 7,967,171	\$ 7,916,020	\$ 8,030,980	0.80%	3,211,595	4,819,385
<u>REVENUES - APPLIED JOINTLY TO BUDGETS</u>									
Revenue						\$0		\$ -	\$ -
GRAND TOTAL				\$ 7,967,171		\$ 8,030,980		\$ 3,211,595	\$ 4,819,385
				<u>MENASHA SHARE ONLY</u>				\$ 3,211,595	\$ 4,819,387
				\$ 3,108,994	\$ 3,141,348	\$ 3,141,348			
<u>ADDITIONAL OPERATING ITEMS</u>									
Building Maintenance-2403 (100% Menasha)				\$ 10,999	\$ 10,000	\$ 10,000		\$ 10,000	
Retirement (Old Plan/Pre-WRS)-1504 (100% Menasha)				\$ 2,974	\$ 3,307	\$ 3,307		\$ 3,307	
Miscellaneous Labor				\$ 139		\$ 329			
<u>Other Equipment-3015</u>									
Thermal Imaging Cameras, Mobile Data Computers, Hazmat Monitors, Defibrillator, Extractor, etc.				\$ 2,806	\$ 9,863	\$ 3,567	\$ 25,000	\$ 9,997	\$ 15,003
Dive Equipment					\$ 7,890	\$ 4,345	\$ -	0	0
				\$ -	\$ -	\$ -			
				\$ 17,753	\$ 7,912	\$ 25,000		\$ 9,997	15,003
Total Operations				\$ 3,125,912	\$ 3,172,408	\$ 3,162,896		\$ 3,234,899	
<u>CAPITAL OUTLAY</u>									
<u>Motorized Equipment- 80-03</u>									
Command Vehicle				\$ 18,995	\$ -	\$0		\$ -	\$ -
Fire Engine (Replacement for Pumper 35)				\$ -	\$ -	407,000		\$ 162,759	\$ 244,241
				\$ -		\$ 407,000		\$ 162,759	\$ 244,241
<u>Other Equipment- 80-05</u>									
Compressed Air Filling Station				\$ -	\$ -	\$0		\$ -	\$ -
				\$ -	\$ -	\$ -		\$ -	\$ -
<u>Buildings- 82-01</u>									

NEENAH MENASHA FIRE RESCUE

Burn Building Upgrade

Total CIP Request

<u>2012 ACTUAL</u>	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ADOPTED BUDGET</u>	<u>2015 BUDGET ESTIMATE</u>	<u>2016 BUDGET REQUEST</u>	<u>% CHANGE</u>	<u>39.99% MENASHA</u>	<u>60.01% NEENAH</u>
				-	40,000		\$ 15,996	\$ 24,004
				-	-		\$ -	\$ -
					40,000		\$ 15,996	\$ 24,004
		\$ 3,144,907	\$ 3,172,408	\$ 3,162,896			\$ 178,755	

Amount to be Included in the 2016 City of Menasha Fire Budget:

100-0501-522-1504
100-0501-522-2403
100-0501-522-2501
100-0501-522-3015
470-0501-522.80-03
470-0501-522.80-05
470-0501-522.82-01

OPERATING	CIP
\$ 3,307	
\$ 10,000	
\$ 3,211,595	
\$ 9,997	
	\$ 162,800
	\$ -
	\$ 8,000
\$ 3,234,899	\$170,800

TOTAL CITY OF MENASHA 2016 BUDGET	\$ 3,234,899	\$170,800
GRAND TOTAL - OPERATING AND CIP		\$ 3,405,699

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Emergency Government	Al Auxier
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0502-522	

RESPONSIBILITIES

This program was started in 1984 to establish an Emergency Operations Center ("EOC") and to provide centralized guidance in case of a disaster in the City. Currently the Neenah Police Department Community Room is utilized as our first option for the EOC in the City of Neenah. Since NMFR is responsible for managing the EOC's in both Neenah and Menasha it was decided that each of the EOC's would serve as back up for each other and serve as the secondary backup site for each community. The EOC for Neenah is the Community Room at the Neenah Police Department and the EOC for Menasha is in the basement of the Public Services Building that house both the Menasha Police Department and NMFR. A third site identified is the Municipal Services Building on Tullar Road. We also have the ability to request Winnebago County Emergency Management to open an EOC at the Sheriff's Department and/or bring their mobile command post to the emergency scene.

For the last couple of months there has been discussions on moving Neenah's EOC to the soon to be vacated Fox Valley Technical College site on Tullar Road.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

There will be a planned EOC exercise for May or April of 2015, along with continued research as to the possible relocation of the EOC should the City of Neenah decide to occupy the vacated FVTC portion of the fire station on Breezewood Lane and Tullar Road.

MAJOR CHANGES FROM 2015 BUDGET

None

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Emergency Government						
100-0502-522.22-01	Telephone	531	531	431	531	531
100-0502-522.24-01	Office Equipment	0	100	0	0	100
100-0502-522.30-10	Office	0	100	0	0	100
100-0502-522.30-18	Department	0	100	0	0	100
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Emergency Government	531	831	431	531	831

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Public Library	Vicki Lenz
FUNCTION	BUDGET NUMBER	DATE
Culture and Recreation	100-0601-551	10/23/2015

RESPONSIBILITIES

The library supports learning for people of all ages.

SERVICES PROVIDED

The library offers classes on doing research, using computers and devices, making crafts and discussing books. It focuses on early childhood education with story times, class tours, school outreach, reading clubs and programs and book parties. The library has about 150,000 physical items available for checkout, with more than a million more items directly available from the other public libraries in Winnebago, Green Lake, Marquette, and Waushara Counties. Library patrons may also use devices and computers to check out from Wisconsin's Digital Library thousands of digital books, audiobooks, videos, and magazines. Other services include Wi-Fi access, business services such as photocopying and faxing, home delivery, exam proctoring, library notices via text, and the use of three meeting rooms.

2015 ACCOMPLISHMENTS

The library lends about 38,700 items, has on average 120 uses of its meeting rooms, and answers about 5,500 questions each month. Over 800 children participated in the library's summer reading program. This summer included free lunch on Wednesday, part the Department of Public Instruction's Summer Food Service Program. The library's Fundraising Committee started the year with a very popular program at Luigi's featuring Athos, the Menasha Police Department's K9 Officer. They also had their most successful year ever at selling books at library book sales. The library collaborated with the Fox Cities Performing Arts Center for programs on Chinese Dance, a discussion of The Great Gatsby, and a Dr. Seuss program. Collaboration was also done with the new Boys & Girls Club to help them register participants prior to their opening day, with Wisconsin United We C.A.N. (Change Addition Now) for a successful four-part program on beating addiction, with the Fox Cities Book Festival to bring in 13 authors for book discussions, with local government representatives and agencies for programs, and with a local genealogy group to present programs on research. A yearlong display on financial literacy was accompanied by programs on basic financial principles. The library began a new service called Your Next Great Read designed to tailor book recommendations to patrons' interests. The Children's Room added iPads loaded with educational apps for preschoolers and older children developed to bridge the divide among children raised in homes with and without the latest technological devices, and a projector was added to the story room to help us showcase this service. The carpeting was replaced in the library's main Company E Meeting Room, and the roof was replaced on the part of the building built in 1969.

2016 OBJECTIVES

Next year meeting rooms will be improved with technology enhancements, collaboration with local schools to promote reading will increase, collaboration with Menasha's Boys & Girls Club will increase, and a new library website will be launched.

MAJOR CHANGES FROM 2015 BUDGET

Although there are no major changes in staff or most other expenditures, the library board is once again recommending a major increase to the library's materials budget to allow for the addition of digital materials and bring that line back up to the share of the budget it had been. This budget's capital improvement request includes a plan to address a longtime elevator malfunction and upgrades to the security camera, lighting, and HVAC control panel systems.

CITY OF MENASHA 2016 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Public Library	Vicki Lenz
			FUNCTION	BUDGET NUMBER	DATE
			Culture and Recreation	100-0601-551	10/23/2015
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$1,002,448.00	\$1,019,644.00	Administrative Assistant	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Assistant Librarian	1.50	1.50
INTERGOV REVENUE	\$467,255.00	\$459,449.00	Building Deputy Director	0.03	0.03
LICENSES & PERMITS	\$0.00	\$0.00	Building Superintendent	0.03	0.03
FINES & FORFEITS	\$16,725.00	\$16,000.00	Custodian	1.06	1.06
PUBLIC CHARGES	\$0.00	\$0.00	Director	1.00	1.00
MISCELLANEOUS	\$8,425.00	\$8,800.00	Librarian	3.00	3.00
TOTAL	\$1,494,853.00	\$1,503,893.00	Library Assistant	4.20	4.20
			Library Clerk	2.00	2.00
			Library Page	0.75	0.75
			Supervisor	3.00	3.00
			TOTAL	17.57	17.57

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Public Library						
100-0601-551.10-01	Wages	155,551	170,335	134,949	166,676	526,828
100-0601-551.10-02	Salaries	597,745	603,989	492,319	612,402	277,185
100-0601-551.10-03	Overtime/Doubletime	7,129	17,155	3,394	4,679	2,766
100-0601-551.15-01	Health	118,212	134,122	120,639	151,939	135,394
100-0601-551.15-02	Life	857	1,290	1,126	1,315	1,418
100-0601-551.15-03	Dental	10,504	10,738	10,418	12,483	12,930
100-0601-551.15-04	Retirement	51,329	52,129	41,150	51,541	51,266
100-0601-551.15-05	FICA	56,967	59,636	46,928	58,344	60,078
100-0601-551.15-07	Vision	1,151	1,118	919	1,120	1,084
100-0601-551.15-08	Workers Comp	3,106	4,264	3,350	4,179	4,527
100-0601-551.15-09	Unemployment Comp	0	300	0	0	300
100-0601-551.19-03	Uniform/Clothing Allow	71	0	99	110	0
100-0601-551.20-01	Janitorial	17,119	17,950	14,350	17,950	17,950
100-0601-551.20-05	Entertainment	2,955	3,000	2,985	3,000	3,000
100-0601-551.21-03	Accounting/Financial	540	540	540	540	550
100-0601-551.21-06	Management	189	300	140	200	300
100-0601-551.22-01	Telephone	62-	550	90	245	500
100-0601-551.22-03	Electricity	43,363	40,000	33,902	40,000	40,000
100-0601-551.22-04	Heat	19,595	18,000	8,681	17,107	18,000
100-0601-551.22-05	Water/Sewer	6,789	7,500	5,682	7,000	7,000
100-0601-551.22-06	Storm Water	1,245	1,245	934	1,038	1,245
100-0601-551.24-03	Buildings	29,569	19,607	28,578	30,740	19,800
100-0601-551.24-04	Specialized Equipment	6,573	7,500	7,590	7,981	7,500
100-0601-551.25-01	Other Municipal Entities	75,000	72,559	72,559	77,279	77,279
100-0601-551.29-02	Publishing	213	1,000	188	500	0
100-0601-551.29-05	Vehicle/Equipment Rental	5,968	4,000	910	5,000	5,000
100-0601-551.29-07	Inhouse Info Tech Service	7,882	9,937	0	9,937	8,917
100-0601-551.30-10	Office	7,131	7,000	4,548	7,000	7,000
100-0601-551.30-11	Postage	3,424	4,000	2,126	2,500	2,500
100-0601-551.30-13	Housekeeping	10,135	8,370	2,534	10,000	10,000
100-0601-551.30-14	Library Materials	153,393	165,000	121,611	165,000	159,500
100-0601-551.30-15	Tools & Equipment	444	500	459	500	500
100-0601-551.30-16	Promotional	2,261	3,243	2,538	3,243	3,243
100-0601-551.30-18	Department	14,993	13,000	11,977	14,000	14,000
100-0601-551.30-19	Office Furnishings	1,576	400	0	0	400
100-0601-551.32-01	Dues/Memberships/Licenses	1,089	950	729	950	950
100-0601-551.33-01	Mileage	128	400	165	400	400
100-0601-551.33-02	Registrations	275-	500	100	500	500
100-0601-551.33-03	Lodging/Meals	111	500	10	500	500
100-0601-551.33-04	Other Expenses	325	0	5	5	0
100-0601-551.34-01	Mileage	153	200	168	350	200
100-0601-551.34-02	Registrations	865	500	493	600	500
100-0601-551.34-03	Lodging/Meals	402	300	0	500	300
100-0601-551.51-03	Property	5,500	5,500	0	5,500	5,500
* Public Library		1,421,215	1,469,127	1,179,883	1,494,853	1,486,810

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Resthaven Cemetery Op	Brian Tungate Vince Maas
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0701-533	9/24/2015

RESPONSIBILITIES

To ensure that the city's two cemetery sites are properly administrated and maintained.

SERVICES PROVIDED

To ensure that the city's two cemetery sites are properly administrated and maintained.

2015 ACCOMPLISHMENTS
2016 OBJECTIVES

Repave section of roadway.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Park Caretaker	0.15	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Seasonal Laborer	0.00	0.00
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer	0.03	0.03
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.18	0.18

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Resthaven Cemetery					
100-0701-533.10-01	Wages	9,060	9,706	11,246	11,246	9,627
LEVEL	TEXT					
TOTB	PARK CARETAKER 15%	TEXT AMT				
	SUMMER PARK LABORERS 5%					
100-0701-533.10-03	Overtime/Doubletime	116	200	304	304	200
100-0701-533.15-01	Health	1,115	2,869	3,433	3,500	2,869
100-0701-533.15-02	Life	11	21	23	30	21
100-0701-533.15-03	Dental	101	186	248	260	186
100-0701-533.15-04	Retirement	476	528	734	745	536
100-0701-533.15-05	FICA	699	713	875	900	752
100-0701-533.15-07	Vision	11	21	26	29	21
100-0701-533.15-08	Workers Comp	274	430	494	499	482
100-0701-533.22-03	Electricity	215	300	262	325	335
100-0701-533.22-06	Storm Water	992	1,350	322	1,250	1,290
100-0701-533.24-03	Buildings	81	200	0	100	200
100-0701-533.29-05	Vehicle/Equipment Rental	6,221	8,400	1,579	6,060	7,400
100-0701-533.29-07	Inhouse Info Tech Service	2,385	1,542	0	2,582	2,419
100-0701-533.30-15	Tools & Equipment	149	150	0	75	150
100-0701-533.30-18	Department	484	400	624	624	550
100-0701-533.51-03	Property	80	80	0	80	80
*	Resthaven Cemetery	22,470	27,096	20,170	28,609	27,118

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Recreation Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0702-552	9/24/2015

RESPONSIBILITIES

To ensure that residents have the opportunity to enjoy all the benefits that recreation activities have to offer.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

- Participation in youth Archery and Gymnastics remained strong
- Collaborated with Health Dept. on first annual Corny Community Walk

2016 OBJECTIVES

- Revise or add cost effective programs desired by the community
- Work with HR on improving staff recruitment and training practices
- Collaborate with Futsal (small court soccer) group on a space to play

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Director	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park/Rec Admin. Asst.	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Seasonal/PT Workers	4.35	4.35
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	6.35	6.35

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 BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Recreation Department						
100-0702-552.10-01	Wages	74,692	83,285	70,791	81,200	85,816
LEVEL	TEXT	TEXT AMT				
YE	ADMIN ASST PARKS & REC 100% WAGES FOR APPROX 40 SEASONAL EMPLOYEES					
100-0702-552.10-02	Salaries	77,538	78,341	63,854	78,341	81,890
100-0702-552.10-03	Overtime/Doubletime	238	0	165	165	0
100-0702-552.15-01	Health	33,342	38,256	31,880	38,256	38,256
100-0702-552.15-02	Life	328	408	342	408	413
100-0702-552.15-03	Dental	2,246	2,477	2,064	2,477	2,477
100-0702-552.15-04	Retirement	8,089	8,134	6,764	8,134	7,908
100-0702-552.15-05	FICA	11,355	12,016	10,046	12,217	12,524
100-0702-552.15-07	Vision	245	276	230	276	276
100-0702-552.15-08	Workers Comp	3,842	5,578	4,683	5,578	6,453
100-0702-552.20-03	Temp Staffing	975	1,500	1,160	1,600	1,600
LEVEL	TEXT	TEXT AMT				
YE	EX: GRUNSKI TIMING SERVICES, GOLF, ART AND OTHER INSTRUCTION SERVICES					
100-0702-552.20-05	Entertainment	2,226	2,500	2,440	2,500	2,500
LEVEL	TEXT	TEXT AMT				
TOTB	EX: SUMMER BUS TRIPS,KIDDIE KARIVAL,OUTDOOR MOVIE & WINTER GALA					
100-0702-552.22-01	Telephone	984	1,100	470	1,000	1,100
100-0702-552.24-01	Office Equipment	0	3,400	0	0	0
100-0702-552.29-01	Printing	7,762	7,933	5,155	6,600	6,600
LEVEL	TEXT	TEXT AMT				
TOTB	EX: ALL PROGRAM BROCHURES&FLYERS,OFFICE FORMS AS NEEDED					
100-0702-552.29-03	Advertising	70	400	190	350	400
LEVEL	TEXT	TEXT AMT				
TOTB	EX: PERIODIC ADS FOR GRUNSKI,HAYRIDE,WINTER GALA					
100-0702-552.29-05	Vehicle/Equipment Rental	178	2,000	0	1,400	1,800
100-0702-552.29-07	Inhouse Info Tech Service	11,097	9,950	0	14,283	13,380
100-0702-552.30-10	Office	1,068	1,000	876	1,050	1,100
100-0702-552.30-11	Postage	4,808	5,200	1,373	3,900	4,200
100-0702-552.30-12	Computer	1,797	0	0	0	0
100-0702-552.30-18	Department	8,728	9,100	9,090	9,250	9,100
LEVEL	TEXT	TEXT AMT				
YE	EX: SOFTBALLS, T-SHIRTS, ATHLETIC SUPPLIES, GAMES, FIRST AID SUPPLIES. BUDGET TYPICALLY OFFSET PARTIALLY BY SPONSORSHIPS.					

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BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
LEVEL	TEXT	TEXT AMT				
TOTB	EX: SOFTBALLS, T-SHIRTS, ATHLETIC SUPPLIES, GAMES, FIRST AID SUPPLIES. BUDGET TYPICALLY OFFSET PARTIALLY WITH SPONSORSHIPS					
100-0702-552.32-01	Dues/Memberships/Licenses	950	1,200	831	1,200	1,200
LEVEL	TEXT	TEXT AMT				
TOTB	EX: MEMBERSHIP IN STATE ASSOCIATION & MUSIC LICENSE FEES					
100-0702-552.33-03	Lodging/Meals	39	0	0	0	0
100-0702-552.34-02	Registrations	2,763	700	15	600	700
LEVEL	TEXT	TEXT AMT				
TOTB	EX: STATE CONFERENCE ATTENDANCE BY DIRECTOR, CLASSES & TRAININGS FOR SUPPORT STAFF.					
100-0702-552.34-03	Lodging/Meals	965	300	0	200	300
LEVEL	TEXT	TEXT AMT				
TOTB	EX: OFTEN RELATED TO ACCT 34-03. PIZZA FOR SUMMER STAFF TRAINING & DEC. PARK BOARD MEETING					
100-0702-552.51-03	Property	1,070	1,070	0	1,070	1,070
Recreation Department		257,395	276,124	212,419	272,055	281,063

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND General Fund	BUDGET NAME Parks Department	PREPARED BY Brian Tungate
FUNCTION Culture and Recreation	BUDGET NUMBER 100-0703-553	DATE 9/24/2015

RESPONSIBILITIES

To ensure that residents have sufficient parks, trails, open space and related facilities to enjoy all the benefits provided by a quality park system.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

- Fall 2015 - completed major field renovation at Koslo Park. MHS and field users provided funding assistance.
- Installed poured-in-place rubberized surfacing at Clovis Grove with funding assistance from the PTO.
- Repaired two tennis courts at Clovis Grove Park
- Fall 2015 completion of Gilbert site shoreline trail
- Engaged neighborhoods to assist with the selection of new play equipment for a new east side park.
- Held neighborhood listening sessions near Shepard and Winz Parks.

2016 OBJECTIVES

- Facilitate a community installation of play equipment for a new east side park.
- Jefferson Park/Neighborhood Master Plan
- Continue working with Comm. Dev. and other stakeholders towards opening Lawson Canal as a naturalized free flowing channel.
- Where possible, implement the City's new brand statement promoting our waterfront amenities
- Complete final phase tennis court rehabilitation at Clovis Grove Park (3 courts)
- Partner with Clovis PTO to install poured in place surfacing (PTO to pay for materials)
- Seek neighborhood input and Park Board direction regarding what to do with Winz Park
- Perform necessary repairs at the downtown Ark and caboose roof
- Add a second seasonal park laborer to help address primary grass cutting needs.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Admin. Asst. (Garage)	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Arborist	0.40	0.40
INTERGOV REVENUE	\$0.00	\$0.00	Deputy Dir. Of Muni Oper	0.20	0.10
LICENSES & PERMITS	\$0.00	\$0.00	Facility Tech/Electrician	0.20	0.15
FINES & FORFEITS	\$0.00	\$0.00	Facility/Pool Tech. (1)	0.70	0.70
PUBLIC CHARGES	\$0.00	\$0.00	Park Caretakers (4)	3.70	3.70
MISCELLANEOUS	\$0.00	\$0.00	Park Superintendent	1.00	1.00
TOTAL	\$0.00	\$0.00	Seasonal Laborers (2)	0.58	1.16
			Summer Laborers (7)	1.76	1.76
			DPW Laborer	0.15	0.15
			TOTAL	8.89	9.32

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BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Parks Department						
100-0703-553.10-01	Wages	282,743	305,422	230,355	279,400	323,753
LEVEL	TEXT	TEXT AMT				
TOTB	1 FACILITIES/POOL TECH-SEE POOL & MARINA FOR OTHER WAGES 4 PARK CARETAKERS-SEE FORESTRY,CEMETERY & FORESTRY STORMWATER FOR OTHER WAGES 2 SEASONAL PARK LABORERS (1,199 HRS EA)SEE MARINA FOR OTHER WAGES. (1 POSITION 100% PARKS) 1 PARKS/ARBORIST-SEE FORESTRY & STORMWATER FOR OTHER WAGES 1 FACILITY TECH/ELECTRICIAN 15% SEE LIBRARY, PD AND BLDG SVCS BUDGETS STREET DEPT LABORER 15% 6 SUMMER SEASONAL LABORERS (40%) SEE CEMETERY & MARINA FOR OTHER WAGES					
100-0703-553.10-02	Salaries	79,534	78,558	63,406	78,558	80,361
LEVEL	TEXT	TEXT AMT				
TOTB	SUPERINTENDENT OF PARKS FORESTRY & CEMETERIES 100% 1 DEPUTY DIRECTOR OF MUNI OPERATIONS 10% 1 ADMIN ASSISTANT AT GARAGE CHARGED TO PARKS 20%					
100-0703-553.10-03	Overtime/Doubletime	9,333	8,000	10,971	10,971	10,000
100-0703-553.15-01	Health	88,319	95,661	75,870	96,728	87,870
100-0703-553.15-02	Life	952	1,055	834	897	1,089
100-0703-553.15-03	Dental	7,279	7,760	5,849	6,596	6,902
100-0703-553.15-04	Retirement	24,424	23,738	19,170	20,177	24,356
100-0703-553.15-05	FICA	28,202	29,085	23,145	28,223	31,404
100-0703-553.15-07	Vision	744	773	595	761	669
100-0703-553.15-08	Workers Comp	10,764	16,628	12,837	15,900	19,835
100-0703-553.15-09	Unemployment Comp	9,186	5,700	11,291	11,700	12,000
100-0703-553.19-03	Uniform/Clothing Allow	1,760	2,000	680	2,000	2,000
100-0703-553.20-06	Lawn Care	1,429	1,300	1,537	1,537	1,400
100-0703-553.20-07	Pest Control	0	0	130	130	150
100-0703-553.20-09	Sanitation	4,289	1,200	5,505	5,505	1,700
100-0703-553.21-02	Engineering	6,035	5,000	2,954	4,750	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	EX: PLANNING AND DESIGN FOR NEW PARK AREAS					
100-0703-553.21-06	Management	0	0	17	17	0
100-0703-553.21-08	Recording Fees	0	0	30	30	0
100-0703-553.22-01	Telephone	2,222	2,300	2,021	2,590	2,600
100-0703-553.22-03	Electricity	39,054	36,500	28,152	34,500	33,300
LEVEL	TEXT	TEXT AMT				
TOTB	EX: LIGHT LEASES AT KOSLO & JEFFERSON PARK TRAIL/					

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
ROADWAY						
100-0703-553.22-04	Heat	6,767	6,800	2,686	6,100	6,800
100-0703-553.22-05	Water/Sewer	16,857	21,000	8,707	17,900	19,000
100-0703-553.22-06	Storm Water	14,274	14,400	12,189	14,400	14,400
100-0703-553.24-01	Office Equipment	0	275	0	0	300
LEVEL	TEXT	TEXT AMT				
TOTB	ARC PAD SOFTWARE MAINTENANCE					
100-0703-553.24-02	Tools & Equipment	4,252	6,000	3,165	6,000	5,800
100-0703-553.24-03	Buildings	26,751	27,500	20,868	27,500	26,000
LEVEL	TEXT	TEXT AMT				
TOTB	EX: ADA UPGRADES & PAINTING, PLUMBING, RESTROOM, ELECTRICAL, LOCKCORE UPGRADES, BLEACHERS					
100-0703-553.24-04	Specialized Equipment	927	0	300	300	0
100-0703-553.24-05	Small Projects	6,504	6,500	6,595	6,595	12,000
LEVEL	TEXT	TEXT AMT				
TOTB	REPAIR TO ARK ALONG MAIN ST, REPAIRS ALSO TO TRAILS, SKATEPARK, FENCING, DRINKING FOUNTAIN AND DIAMONDS					
100-0703-553.29-01	Printing	2,129	2,500	2,327	2,327	2,500
100-0703-553.29-04	Vehicle Repair	2,240	0	0	0	0
100-0703-553.29-05	Vehicle/Equipment Rental	106,523	128,000	20,689	116,570	118,000
100-0703-553.29-07	Inhouse Info Tech Service	6,532	6,895	0	7,170	6,742
100-0703-553.30-10	Office	456	350	398	350	350
100-0703-553.30-11	Postage	183	50	145	144	150
100-0703-553.30-13	Housekeeping	2,659	2,000	183	2,100	2,500
100-0703-553.30-15	Tools & Equipment	5,340	8,000	5,188	7,800	8,700
LEVEL	TEXT	TEXT AMT				
TOTB	MITER SAW, SIDEWALK EDGER, WALK BEHIND MOWER, HAND TOOLS, MORTAR MIXER, AND 1 PC					
100-0703-553.30-18	Department	27,230	30,000	33,463	35,000	32,000
LEVEL	TEXT	TEXT AMT				
TOTB	POURED IN PLACE RUBBER MATERIALS AS NEEDED, ADA ACCESS UPDATES, FLOWERS, DIRT, SIGNS, WOODCHIPS, CONCRETE, ASPHALT, LUMBER & LANDSCAPE MATERIALS					
100-0703-553.32-01	Dues/Memberships/Licenses	383	250	240	240	250
100-0703-553.34-02	Registrations	405	1,200	103	600	1,000
LEVEL	TEXT	TEXT AMT				
TOTB	PARK SUPERINTENDENT ATTENDANCE AT STATE CONFERENCE AND OTHER WORKSHOPS					
100-0703-553.34-03	Lodging/Meals	583	450	203	400	500
100-0703-553.38-01	Fuel	8,538	0	314	199	1,800

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-0703-553.51-03	Property	3,900	3,900	0	3,900	3,900
100-0703-553.82-02	Construction	38,148	22,000	32,381	32,381	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Parks Department	877,850	908,750	645,493	888,946	907,081

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Swimming Pool	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0704-552	9/24/2015

RESPONSIBILITIES

Provide a safe, affordable aquatic facility for residents to enjoy in the summer.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS

- Increased swim lesson participation (422 kids compared to 393 in 2014)
- Continued serving over 500 residents with pool passes (family, individual and limited use)
- Attendance rebounded to 21,775 from last year's lower numbers
- Record attendance at August outdoor movie night
- Repainted main pool slide structure
- Made gel coat repairs to large slide flume

2016 OBJECTIVES

- Install security camera near bike rack area
- Purchase new filter bags for pool filtration system
- Paint slide railings

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Fac./Pool Tech	0.15	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Seasonal Part-Time Staff	3.10	3.10
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	3.25	3.25

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Swimming Pool						
100-0704-552.10-01	Wages	72,056	82,306	89,387	90,307	85,412
LEVEL	TEXT	TEXT AMT				
TOTB	FAC/POOL TECH 15%					
	1 POOL MANAGER					
	2-3 ASSISTANT MANAGERS					
	16 INSTRUCTOR/GUARDS					
	6 CASHIER/ATTENDANTS					
	3 CONCESSION WORKERS					
100-0704-552.10-03	Overtime/Doubletime	288	1,000	443	443	1,000
100-0704-552.15-01	Health	1,622	1,863	4,341	4,650	1,863
100-0704-552.15-02	Life	26	40	64	72	41
100-0704-552.15-03	Dental	151	186	397	421	186
100-0704-552.15-04	Retirement	1,051	565	1,757	1,950	625
100-0704-552.15-05	FICA	5,532	6,296	6,866	7,170	6,611
100-0704-552.15-07	Vision	11	16	27	32	16
100-0704-552.15-08	Workers Comp	2,174	3,615	3,883	4,100	4,234
100-0704-552.20-01	Janitorial	3,006	3,100	3,690	3,690	3,700
100-0704-552.20-04	Mechanical Systems	3,246	2,700	4,478	4,478	3,200
100-0704-552.20-07	Pest Control	0	0	170	170	175
100-0704-552.22-01	Telephone	0	200	153	175	200
100-0704-552.22-03	Electricity	12,462	12,000	11,005	12,000	12,500
100-0704-552.22-04	Heat	13,168	11,500	6,962	9,000	10,500
100-0704-552.22-05	Water/Sewer	32,674	21,000	25,569	19,300	18,500
100-0704-552.24-03	Buildings	3,942	4,500	4,298	4,500	4,500
100-0704-552.24-04	Specialized Equipment	1,851	6,000	5,017	5,017	9,500
LEVEL	TEXT	TEXT AMT				
TOTB	135 FILTER BAGS					
100-0704-552.24-05	Small Projects	7,143	3,800	3,464	3,400	3,800
LEVEL	TEXT	TEXT AMT				
TOTB	EX: UMBRELLA & LADDER REPAIRS,BATHHOUSE PAINTING, BATHHOUSE DOORS, ROOF REPAIRS					
100-0704-552.29-01	Printing	85	150	0	0	150
100-0704-552.29-05	Vehicle/Equipment Rental	1,057	1,200	51	3,200	1,300
100-0704-552.29-07	Inhouse Info Tech Service	5,551	6,109	0	6,109	5,465
100-0704-552.30-10	Office	1,906	2,200	2,251	2,251	2,300
LEVEL	TEXT	TEXT AMT				
TOTB	EX: STAFF UNIFORMS, LESSON SUPPLIES, FIRST AID EQUIP & OFFICE SUPPLIES					
100-0704-552.30-13	Housekeeping	1,988	1,600	778	1,600	1,600
100-0704-552.30-15	Tools & Equipment	638	1,000	37	750	2,900
LEVEL	TEXT	TEXT AMT				

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
TOTB	EX: DECK CHAIRS, GUARD UMBRELLAS, RESCUE TUBES, LESSON EQUIPMENT, 4 THIN CLIENT PCS, SECURITY CAMERA					
100-0704-552.30-17	Concessions	6,908	9,500	9,609	9,700	9,500
100-0704-552.30-18	Department	20,222	20,000	19,860	20,000	20,000
LEVEL	TEXT	TEXT AMT				
TOTB	ALL POOL CHEMICALS					
100-0704-552.32-01	Dues/Memberships/Licenses	616	750	501	600	700
100-0704-552.33-01	Mileage	40	0	0	0	0
100-0704-552.34-02	Registrations	175	0	0	0	500
100-0704-552.51-03	Property	1,680	1,680	0	1,680	1,680
100-0704-552.82-01	Buildings	18,742	5,000	15,100	15,100	5,000
	Swimming Pool	220,011	209,876	220,158	231,865	217,658

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Heckrodt Wetland Reser	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0705-553	9/24/2015

RESPONSIBILITIES

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

- Maintain a positive working relationship with the Heckrodt Wetland Reserve Board and staff.
- Collaborate whenever possible on programming.

MAJOR CHANGES FROM 2015 BUDGET

Heckrodt requested that we relocate elections and use funding provided to Heckrodt in the past to cover new costs to the city. This would allow additional time for programming at the nature center. The City plans to relocate the 8th District polling place to Winnegamie Dog Club on Manitowoc Road.

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Heckrodt Wetland Reserve					
100-0705-553.21-06	Management	2,500	3,925	3,925	3,925	0
100-0705-553.51-03	Property	75	75	0	75	75
*	Heckrodt Wetland Reserve	<u>2,575</u>	<u>4,000</u>	<u>3,925</u>	<u>4,000</u>	<u>75</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Forestry	Brian Tungate Vince Maas
		100-0706-561	9/24/2015

RESPONSIBILITIES

Enhance and maintain the City's valued urban forestry.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

- Recognized by national Arbor Day Foundation as a Tree City, USA for the 32nd consecutive year.
- Continued to remove some ash trees in poor condition.
- Terrace tree planting program conducted in Districts 1 & 2
- Collaborated with UW-Fox Valley on Tree Campus, USA designation and Tree-Lien Designation with Menasha Utilities.

2016 OBJECTIVES

- Pursue annual Tree City, USA designation
- Continue carrying out Emerald Ash Borer management plan
- Continue residential terrace tree planting program in Districts 5 & 6
- Park staff to continue park replacement tree planting in anticipation of eventual loss of all ash trees (approximately 125 trees in both terraces and parks)
- Continue collaborations with UW-Fox Valley and Menasha Utilities.
- Collaborate with new Jefferson Park neighborhood group on tree planting and other park beautification projects.

MAJOR CHANGES FROM 2015 BUDGET

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Arborist	0.35	0.35
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Caretaker (1)	0.10	0.10
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.45	0.45

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Forestry						
100-0706-561.10-01	Wages	22,928	20,781	14,542	20,000	22,373
100-0706-561.10-03	Overtime/Doubletime	99	0	955	955	0
100-0706-561.15-01	Health	6,361	7,283	4,938	7,000	7,283
100-0706-561.15-02	Life	22	14	18	24	25
100-0706-561.15-03	Dental	487	557	367	495	557
100-0706-561.15-04	Retirement	1,362	1,413	986	1,300	1,477
100-0706-561.15-05	FICA	1,757	1,590	1,155	1,575	1,643
100-0706-561.15-07	Vision	56	62	39	54	62
100-0706-561.15-08	Workers Comp	689	902	668	891	1,096
100-0706-561.20-06	Lawn Care	2,525	2,500	1,880	2,500	2,500
100-0706-561.21-02	Engineering	0	0	90	90	0
100-0706-561.29-05	Vehicle/Equipment Rental	16,307	10,838	2,720	10,800	10,838
100-0706-561.29-07	Inhouse Info Tech Service	2,775	3,055	0	3,055	2,732
100-0706-561.30-18	Department	10,505	1,500	1,610	1,610	1,600
100-0706-561.34-02	Registrations	285	1,000	350	350	700
100-0706-561.34-03	Lodging/Meals	0	0	484	484	400
100-0706-561.51-03	Property	10	10	0	10	10
* Forestry		66,168	51,505	30,802	51,193	53,296

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Police Department	Tim Styka
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0801-521	10/23/2015

RESPONSIBILITIES

The responsibilities of the police department are directed by our mission statement to be a "model of modern police services built upon a strong partnership with the community using respect, creativity and technology to find solutions and improve the quality of life and safety for all." At the core of our mission is a strong level of trust with the community which is based upon open communication and respect for those we serve.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

We have continued our efforts in communicating with the community.

Our social media communication continues to increase. We have doubled the number of followers over the past year.

Creation and publication of a 2014 Annual Report (released in 2015)

Developed a traffic initiative which has reduced the speed of traffic on Racine St.

Creation of a Countywide peer support program

Provided team dynamics and personal communication skills training for all non-sworn personnel

Continued efforts to recruit, hire and train officers to fill our remaining open positions resulting in full staffing levels for the first time in over a decade

Maintain all officers State required certification by providing the appropriate training courses

Developed, trained and published new guidelines for electronic evidence

Arranged for and have been awarded Procedural Justice Training which will be held in 2016

2016 OBJECTIVES

We will continue to identify opportunities to further strengthen our relationship with the community. Our funding allows for the repair and replacement of equipment, provide adequate training for new employees (as well as veteran employees) and to maintain our facility. We will also be working to identify solutions to deal with the increasing issues with building space and develop options for a long term solutions in 2016. We have budgeted for hiring a consultant to do a building review and design which could be implemented over the next few years. We will be working on strengthening our relationship with landlords to communicate when there are issues with tenants, which will help the neighborhood by keeping the peace and help the landlords by keeping up the value of their properties. We will continue to work with Engineering and Community Development to develop long term solutions to the issue of traffic crashes and speeding in the Racine St. Corridor while creating a safer more appealing gateway into and through the City.

MAJOR CHANGES FROM 2015 BUDGET

Separation of the CSO Program and the Code Enforcement Program in the budget
\$100,000 to replace the parking control system
\$25,000 for a building review to be done by a consultant

CITY OF MENASHA 2016 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Police Department	Tim Styka
			FUNCTION	BUDGET NUMBER	DATE
			Public Safety	100-0801-521	10/23/2015
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Captain	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Chief	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Lieutenants	6.00	6.00
LICENSES & PERMITS	\$0.00	\$0.00	Maintenance Superintend	0.25	0.25
FINES & FORFEITS	\$0.00	\$0.00	Patrol Officers	23.00	23.00
PUBLIC CHARGES	\$0.00	\$0.00	Support Staff	6.50	6.50
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	37.75	37.75

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Police						
100-0801-521.10-01	Wages	302,182	312,674	247,714	310,632	329,089
100-0801-521.10-02	Salaries	1,949,443	2,094,488	1,662,592	2,073,165	2,170,075
100-0801-521.10-03	Overtime/Doubletime	215,956	192,384	168,345	212,038	196,200
100-0801-521.10-05	Differential	8,745	10,000	7,512	9,534	10,000
100-0801-521.10-06	Holiday	123,040	137,075	90,049	123,641	137,075
100-0801-521.15-01	Health	437,817	495,747	410,939	496,850	508,421
100-0801-521.15-02	Life	1,781	1,925	1,617	1,905	1,950
100-0801-521.15-03	Dental	36,341	38,909	31,720	37,584	40,110
100-0801-521.15-04	Retirement	293,763	312,504	241,395	315,351	291,654
100-0801-521.15-05	FICA	197,888	211,917	165,358	213,200	216,842
100-0801-521.15-07	Vision	3,540	3,788	3,022	3,696	3,807
100-0801-521.15-08	Workers Comp	63,487	98,662	76,712	95,696	98,088
100-0801-521.15-09	Unemployment Comp	5,064	0	0	0	0
100-0801-521.19-03	Uniform/Clothing Allow	14,826	17,540	13,983	16,750	15,700
100-0801-521.19-04	Uniform/Dry Clean Allow	8,502	9,000	4,293	9,000	9,000
100-0801-521.20-01	Janitorial	18,835	19,100	15,457	18,777	19,100
100-0801-521.20-04	Mechanical Systems	2,344	3,200	2,344	2,750	3,200
100-0801-521.20-06	Lawn Care	238	350	0	175	350
100-0801-521.21-05	Medical	2,415	4,000	1,965	2,847	4,000
100-0801-521.21-06	Management	11,326	11,500	9,680	10,000	10,000
100-0801-521.22-01	Telephone	12,863	17,000	10,798	15,634	17,000
100-0801-521.22-03	Electricity	21,354	20,000	14,562	19,922	20,000
100-0801-521.22-04	Heat	9,288	11,000	4,096	9,000	11,000
100-0801-521.22-05	Water/Sewer	3,998	4,075	2,874	4,000	4,075
100-0801-521.22-06	Storm Water	753	800	564	753	1,000
100-0801-521.24-01	Office Equipment	363	1,500	0	1,250	1,500
100-0801-521.24-02	Tools & Equipment	0	7,300	2,146	5,356	7,300
100-0801-521.24-03	Buildings	12,799	15,000	6,276	15,000	15,000
100-0801-521.24-04	Specialized Equipment	410	500	75	375	500
100-0801-521.24-05	Small Projects	411	500	72	375	500
100-0801-521.25-01	Other Municipal Entities	412	250	0	0	250
100-0801-521.29-01	Printing	1,415	1,600	1,489	1,900	1,900
100-0801-521.29-04	Vehicle Repair	64,705	69,800	42,845	95,109	60,100
100-0801-521.29-05	Vehicle/Equipment Rental	496	0	418	418	0
100-0801-521.29-07	Inhouse Info Tech Service	114,414	137,291	0	137,291	126,696
100-0801-521.30-10	Office	4,173	4,250	2,090	4,100	4,250
100-0801-521.30-11	Postage	1,981	2,000	561	1,900	2,000
100-0801-521.30-12	Computer	24,616	20,350	8,292	20,350	20,750
100-0801-521.30-13	Housekeeping	3,828	2,600	1,488	2,600	2,600
100-0801-521.30-15	Tools & Equipment	26,940	26,000	13,783	26,000	27,000
100-0801-521.30-18	Department	7,587	8,775	6,038	8,775	9,500
100-0801-521.32-01	Dues/Memberships/Licenses	3,359	4,555	3,775	4,250	4,500
100-0801-521.32-02	Periodicals/Subscriptions	177	500	152	350	500
100-0801-521.33-01	Mileage	0	50	0	0	50
100-0801-521.33-02	Registrations	0	50	0	0	50
100-0801-521.33-03	Lodging/Meals	176	350	11	250	350

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 BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-0801-521.33-04	Other Expenses	0	0	13	13	0
100-0801-521.34-02	Registrations	11,284	16,000	16,014	17,000	17,000
100-0801-521.34-03	Lodging/Meals	4,940	6,500	2,182	6,500	7,500
100-0801-521.34-04	Other Expenses	28	1,200	551	1,000	1,200
100-0801-521.38-01	Fuel	46,567	51,800	9,262	37,100	40,500
100-0801-521.51-03	Property	30,000	30,000	0	30,000	30,000
100-0801-521.80-03	Motorized Equipment	73,519	81,200	71,891	127,726	82,300
* Police		<u>4,180,389</u>	<u>4,517,559</u>	<u>3,377,015</u>	<u>4,547,888</u>	<u>4,581,532</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0802-521	Tim Styka 10/23/2015

RESPONSIBILITIES

Crossing Guards are responsible for the safety of pedestrians as they go to and from school. They are positioned in areas near the schools which have a high volume of traffic or are at a location which large numbers of pedestrians cross which necessitate the need for an official to help with the street crossing process.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Safely crossed hundreds of children and adults in the community.

Applied for and received a safety grant providing the crossing guards LED stop signs.

2016 OBJECTIVES

Maintain the crossing guard program at the same level of service as in 2015.

MAJOR CHANGES FROM 2015 BUDGET

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Crossing Guard	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Crossing Guard					
100-0802-521.10-01	Wages	15,474	19,750	10,215	16,125	19,750
100-0802-521.15-05	FICA	1,184	1,375	780	1,360	1,375
100-0802-521.15-08	Workers Comp	443	650	425	500	650
100-0802-521.19-04	Uniform/Dry Clean Allow	0	100	0	50	100
100-0802-521.20-02	Vending/Catering	5	50	191	191	0
100-0802-521.30-18	Department	399	500	639	1,850	500
100-0802-521.33-03	Lodging/Meals	200	300	0	0	350
100-0802-521.51-03	Property	360	360	0	360	360
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*	Crossing Guard	18,065	23,085	12,250	20,436	23,085

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Community Service Offi	Tim Styka
		100-0803-521	10/23/2015

RESPONSIBILITIES

The Community Service Officer is responsible for animal complaints, traffic concern & hazards, traffic direction, park patrol, vehicle lockouts and parking enforcement. These are part-time positions held by people that are attending school for criminal justice/law enforcement.

SERVICES PROVIDED

Assists the community with a variety of tasks including:

Animal Control
Vehicle Lockouts
House Checks
Traffic Direction
School Crossings
Found Property

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

This section has been separated from the Code Enforcement position.

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Community Service Office	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00		0.00	0.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.00

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Community Svc Officer					
100-0803-521.10-01	Wages	70,165	70,419	58,939	73,526	32,433
100-0803-521.10-03	Overtime/Doubletime	24	750	16	250	0
100-0803-521.15-01	Health	11,935	12,420	10,350	12,420	0
100-0803-521.15-02	Life	259	259	218	263	0
100-0803-521.15-03	Dental	1,238	1,238	1,032	1,238	0
100-0803-521.15-04	Retirement	3,126	3,127	2,474	3,100	0
100-0803-521.15-05	FICA	5,361	5,294	4,500	5,615	2,435
100-0803-521.15-07	Vision	105	105	87	105	0
100-0803-521.15-08	Workers Comp	2,074	2,288	2,513	3,135	1,041
100-0803-521.15-09	Unemployment Comp	288	0	0	0	0
100-0803-521.19-03	Uniform/Clothing Allow	239	750	410	700	600
100-0803-521.29-01	Printing	65	0	0	0	0
100-0803-521.29-04	Vehicle Repair	193	2,500	1,829	2,500	1,000
100-0803-521.30-15	Tools & Equipment	355	500	301	500	500
100-0803-521.30-18	Department	39	250	0	150	0
100-0803-521.34-03	Lodging/Meals	705	1,500	658	1,500	0
100-0803-521.34-04	Other Expenses	0	100	0	100	0
100-0803-521.38-01	Fuel	2,890	0	0	0	0
100-0803-521.51-03	Property	900	900	0	900	450
*	Community Svc Officer	99,961	102,400	83,327	106,002	38,459

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Auxiliary Police	Tim Styka
		100-0804-521	10/23/2015

RESPONSIBILITIES

This Auxiliary Police Unit helps supplement the mission of the Department by providing services to the community at events like the annual Easter Egg Hunt, high school football games, 4th of July, parades and many other events throughout the year.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

None

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Auxiliary Police Officer	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.00

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Auxiliary Police					
100-0804-521.10-01	Wages	7,266	9,000	6,209	7,966	9,000
100-0804-521.15-05	FICA	556	675	476	625	675
100-0804-521.15-08	Workers Comp	582	720	454	600	720
100-0804-521.21-05	Medical	35	0	0	0	0
100-0804-521.24-04	Specialized Equipment	0	100	0	100	400
100-0804-521.30-15	Tools & Equipment	0	300	0	250	1,975
100-0804-521.30-18	Department	1,091	1,975	1,908	1,975	0
100-0804-521.34-02	Registrations	60	500	150	150	500
100-0804-521.51-03	Property	60	60	0	60	60
*	Auxiliary Police	9,650	13,330	9,197	11,726	13,330

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME Jail/Prisoner Meal Chg	PREPARED BY Tim Styka
	FUNCTION	BUDGET NUMBER 100-0805-521	DATE 10/23/2015

RESPONSIBILITIES

This is the account that pays for the jail housing costs for offenders who have warrants issued for their arrest from the Municipal Court. Generally these warrants are issued when a person does not pay their fine for violating a municipal ordinance.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

None.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Jail/Prisoner Meal Charge					
100-0805-521.25-01	Other Municipal Entities	7,596	12,000	4,698	9,500	11,000
	Jail/Prisoner Meal Charge	<u>7,596</u>	<u>12,000</u>	<u>4,698</u>	<u>9,500</u>	<u>11,000</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME Animal Impoundment	PREPARED BY Tim Styka
	FUNCTION	BUDGET NUMBER 100-0806-532	DATE 10/23/2015

RESPONSIBILITIES

This budget provides for the funding paid to Fox Valley Humane Society for caring for stay animals located within the City.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Animal Impoundment					
100-0806-532.25-01	Other Municipal Entities	18,621	18,000	8,103	15,778	17,000
	Animal Impoundment	<u>18,621</u>	<u>18,000</u>	<u>8,103</u>	<u>15,778</u>	<u>17,000</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Code Enforcement	PREPARED BY Tim Styka
	FUNCTION Public Safety	BUDGET NUMBER 100-0811-521	DATE 10/23/2015

RESPONSIBILITIES

The Code Enforcement Officer is responsible for the enforcement of City Code violations. The employee regularly inspects properties for violations that impact quality of life, health and property value issues. The employee will also assist in the duties of a CSO when one is unavailable.

SERVICES PROVIDED

Works in the community to deal with quality of life nuisance issues such as housing code violations, junked vehicles and debris in the yard.

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET

In 2016 the Code Enforcement Program has been separated from the CSO Program.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Code Enforcement Officer	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.00	1.00

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BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Code Enforcement						
100-0811-521.10-01	Wages	0	0	0	0	49,115
100-0811-521.10-03	Overtime/Doubletime	0	0	0	0	500
100-0811-521.15-01	Health	0	0	0	0	12,420
100-0811-521.15-02	Life	0	0	0	0	265
100-0811-521.15-03	Dental	0	0	0	0	1,238
100-0811-521.15-04	Retirement	0	0	0	0	3,275
100-0811-521.15-05	FICA	0	0	0	0	3,795
100-0811-521.15-07	Vision	0	0	0	0	105
100-0811-521.15-08	Workers Comp	0	0	0	0	2,426
100-0811-521.19-03	Uniform/Clothing Allow	0	0	0	0	200
100-0811-521.29-04	Vehicle Repair	0	0	0	0	1,500
100-0811-521.30-15	Tools & Equipment	0	0	0	0	1,000
100-0811-521.34-02	Registrations	0	0	0	0	500
100-0811-521.34-03	Lodging/Meals	0	0	0	0	1,000
100-0811-521.51-03	Property	0	0	0	0	450
Code Enforcement		0	0	0	0	77,789

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Employees Safety Co	Nancy McKenney Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0901-515	10/11/2015

RESPONSIBILITIES

1. Comply with state and federal safe work place regulations
2. Educate employees on safe work policies, practices, and work environment
3. Conduct monthly safety committee meetings for City Hall, PWF and Police

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

1. Orient the new public health director.
2. Regular monthly safety meetings for city hall and DPW/PARKS committees and every other month for police safety committee
3. Quarterly safety trainings
4. Annual walk-thru safety inspections of municipal buildings with recommendations for improvement where noted and technical assistance as requested.
5. MSDS Information now electronically available to all employees and system in place to update information.
6. Two employees certified as American Heart Instructors

2016 OBJECTIVES

1. Review and revise as needed, the city's employee safety program manual.
2. Continue to strive for a reduction in employee injuries through the maintenance of a safe work environment
3. Employee safety education appropriate to job area

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$12,242.00	\$13,102.00	Sanitarian	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$5,791.00	\$5,992.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$18,033.00	\$19,094.00	TOTAL	0.20	0.20

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BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Employees Safety Comm					
100-0901-515.10-01	Wages	4,552-	0	0	0	0
100-0901-515.10-02	Salaries	17,420	12,724	10,274	12,718	12,977
100-0901-515.10-03	Overtime/Doubletime	0	0	88	110	353
100-0901-515.15-01	Health	2,095	2,184	1,820	2,366	2,184
100-0901-515.15-02	Life	15	18	15	18	19
100-0901-515.15-03	Dental	248	248	206	268	248
100-0901-515.15-04	Retirement	901	865	705	869	879
100-0901-515.15-05	FICA	971	961	782	965	1,009
100-0901-515.15-07	Vision	21	21	17	23	21
100-0901-515.15-08	Workers Comp	387	552	450	555	653
100-0901-515.21-05	Medical	1,225	1,550	1,219	1,219	1,550
100-0901-515.29-07	Inhouse Info Tech Service	689	760	0	760	692
100-0901-515.30-11	Postage	0	25	0	25	25
100-0901-515.30-18	Department	0	250	55	250	250
100-0901-515.34-02	Registrations	182	500	0	500	500
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Employees Safety Comm	19,602	20,658	15,631	20,646	21,360

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Sealer of Wghts & Meas	Nancy McKenney Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0902-524	10/11/2015

RESPONSIBILITIES

This program monitors the accuracy of gas pumps, scanners, different types of scales used in the business community, measuring and timing devices (such as laundromat clothes dryers), and other measuring devices used by various business establishments in Menasha.

SERVICES PROVIDED

Services are mandated by state statute for every municipality with a population over 7500.

2015 ACCOMPLISHMENTS

1. 355 devices licensed and inspected.
2. Maintain MOU with City of De Pere for use of cart for gas pump testing.
3. Oriented the new public health director.

2016 OBJECTIVES

Accuracy of all weights and measures devices in the city for the protection of the consumer as well as the business owner.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$1,205.00	\$228.00	Sanitarian/Sealer	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$570.00	\$105.00			
LICENSES & PERMITS	\$19,127.00	\$19,100.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$20,902.00	\$19,433.00	TOTAL	0.20	0.20

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BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Sealer Weights & Measures					
100-0902-524.10-02	Salaries	12,868	12,724	10,274	12,718	12,977
100-0902-524.10-03	Overtime/Doubletime	0	0	88	110	353
100-0902-524.15-01	Health	2,095	2,184	1,820	2,366	2,184
100-0902-524.15-02	Life	15	18	15	18	19
100-0902-524.15-03	Dental	248	248	206	268	248
100-0902-524.15-04	Retirement	901	865	705	869	879
100-0902-524.15-05	FICA	971	961	782	965	1,009
100-0902-524.15-07	Vision	21	21	17	23	21
100-0902-524.15-08	Workers Comp	387	552	450	555	653
100-0902-524.21-05	Medical	0	300	227	300	300
100-0902-524.24-04	Specialized Equipment	13	775	2,048	2,048	775
100-0902-524.29-05	Vehicle/Equipment Rental	1,921	1,875	385	1,875	1,875
100-0902-524.29-07	Inhouse Info Tech Service	984	1,140	0	1,740	1,638
100-0902-524.30-10	Office	0	0	0	902	0
100-0902-524.30-11	Postage	14	50	7	50	50
100-0902-524.30-18	Department	17	100	0	100	100
100-0902-524.32-01	Dues/Memberships/Licenses	0	30	30	30	30
100-0902-524.33-02	Registrations	0	105	90	105	105
100-0902-524.33-03	Lodging/Meals	0	100	0	100	100
100-0902-524.33-04	Other Expenses	0	0	0	25	0
100-0902-524.34-02	Registrations	15	25	0	0	25
100-0902-524.51-03	Property	30	30	0	30	30
	Sealer Weights & Measures	20,500	22,103	17,144	25,197	23,371

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Health Department	Nancy McKenney Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0903-531	10/11/2015

RESPONSIBILITIES

1. Communicable Disease Control—this includes follow-up of reportable communicable diseases as well as providing monthly immunization clinics with state provided vaccines.
2. Public Health Nursing Services—this includes telephone contacts, office visits, home visits on health issues for all ages. 95% of the contacts are under-insured or un-insured and have no medical providers. Examples of contacts include elderly visits to assess for a wide range of problems and monitor health conditions in-home that are not covered by any insurance and are usually short term such as medication set-up and instruction; maternal/child health visits usually per the request of the medical provider for a wide variety of concerns such as failure to thrive, poor weight gain etc. Working with the families in the home saves dollars by preventing unnecessary hospitalizations and child neglect and abuse. These families are either on Medicaid which doesn't cover visits or they are underinsured. Menasha has one of the highest low income populations in Winnebago County at 34%. Referral to other community agencies is another example of nursing services provided. An example of this would be a family member calling with a concern about an aging parent or a resident calling who needs medical attention and has no insurance and would be unable to pay for a visit to a provider. Referral calls such as these take time to determine what is exactly the problem, and who in the community might best assist with it, if the health department staff is unable to do so.
3. Maintaining the medical equipment list in the homes of residents for the Menasha Utilities. As medical information is exchanged and HIPPA protected, the public health director maintains the list for the utilities so they know who would be at risk if there was no power to that resident's home.
4. School Health Services—the health department has a strong working relationship with the Menasha School District and provides all of the school health services. These services include student health screenings such as vision, hearing, dental and scoliosis; developing individual health plans for students with medical needs (these numbers are increasing especially among those students with diabetes, asthma, ADHD, feeding tubes and medications needing to be given at school); individual health conferences with students and staff (the adolescent student who is pregnant or the staff person who has been asked to have a medical condition monitored by the school nurse); monitoring illnesses in the school setting to determine if there is a disease occurring in the community such as influenza; referring parents to appropriate resources in the community; providing classroom education on infection control, communicable diseases such as sexually transmitted diseases, growth and development, and staff education on emergency medications, etc., and the bloodborne pathogen standard as required by law.
5. Completion of a community health needs assessment, developing a community health improvement plan, and implementation of that plan.
6. Maintenance of a volunteer registry for all city emergency situations
7. Participation in safe child passenger seat checks on a bi-monthly basis and by appointment when requested (and try to find a car seat for a resident who is required to have one and doesn't have the funds to purchase one)

SERVICES PROVIDED

- Communicable disease control
- Development of a community health improvement plan
- Public Health Nursing Services
 - Home visits as needed by any resident birth and older
 - Health consultations, referral and assistance to community services when needed or requested
- Maintenance of a list of residents with medical equipment in their homes
- Case management when needed for individuals with chronic health conditions
- School health services in Menasha schools
- Case management for high risk pregnancy
- Immunization clinics
 - Annual flu shot clinics
- Health education to community groups upon request

2015 ACCOMPLISHMENTS

1. Oriented new public health director to the department.
2. Continued Medicaid billing for vaccine administration and other billable services.
3. Annual volunteer training completed with participating volunteers reviewing mass clinic protocol.
4. Certified 122 city and school district employees in CPR/First Aid.
5. Participated in a community health assessment with Fox Valley health departments and health systems.
6. Participated in bi-monthly car seat checks at community car seat events.
7. Continued with annual flu shot clinic at BDM elementary school.

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Health Department	Nancy McKenney Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0903-531	10/11/2015

8. Completed annual health screenings for MJSD children.
9. Completed required communicable disease follow-ups (2015 data not available yet)
10. Managed direct active monitoring of a traveler from West Africa, 2 times daily for 21 days.
11. Managed active and latent tuberculosis cases by directly observing daily or weekly medication administration; identified case contacts and provided appropriate testing and follow-up.
12. Managed Blastomycosis cases, conducted contact investigations and follow up as requested by the Wisconsin Department of Health Services, Division of Public Health.

2016 OBJECTIVES

1. Analyze and report findings of the community needs assessment
2. Monitor for additional grant funding
3. Continue to participate with the United Way Dental Clinic Board to assist with dental access for those children needing services but have no access to dental care
4. Increase utilization of the city's website as a communication tool for health issues of importance to the community
5. Maintain health services to the community with current staffing

MAJOR CHANGES FROM 2015 BUDGET

Increase in costs are due to increased personnel costs.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$125,227.00	\$146,546.00	Dental Hygienist	0.32	0.32
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Deputy Health Officer	0.20	0.00
INTERGOV REVENUE	\$308,688.00	\$362,913.00	Hispanic Interpreter	0.08	0.08
LICENSES & PERMITS	\$28,575.00	\$33,635.00	Housekeeping	0.00	0.00
FINES & FORFEITS	\$0.00	\$0.00	PH Director	1.00	1.00
PUBLIC CHARGES	\$7,000.00	\$5,000.00	PHN I	2.55	2.75
MISCELLANEOUS	\$0.00	\$0.00	PHN II	0.00	0.00
TOTAL	\$469,490.00	\$548,094.00	Public Health Aide	1.00	1.00
			Vision/Hearing Screener (0.11	0.11
			TOTAL	5.26	5.26

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Health Department						
100-0903-531.10-01	Wages	107,732	110,719	84,550	104,985	111,583
100-0903-531.10-02	Salaries	182,887	192,561	155,263	188,822	199,181
100-0903-531.10-03	Overtime/Doubletime	383	0	1,545	2,323	1,265
100-0903-531.15-01	Health	59,944	68,641	57,450	75,112	68,889
100-0903-531.15-02	Life	715	752	670	823	885
100-0903-531.15-03	Dental	4,296	5,152	4,644	6,080	5,555
100-0903-531.15-04	Retirement	19,278	20,288	16,322	20,254	20,275
100-0903-531.15-05	FICA	21,921	22,978	18,140	22,443	23,550
100-0903-531.15-07	Vision	330	346	404	529	483
100-0903-531.15-08	Workers Comp	7,205	11,511	9,109	11,269	13,365
100-0903-531.20-01	Janitorial	5,880	5,880	4,900	5,880	5,880
100-0903-531.21-05	Medical	1,800	2,330	1,650	1,800	2,330
100-0903-531.22-01	Telephone	650	675	528	640	675
100-0903-531.22-03	Electricity	1,810	1,900	2,213	2,375	2,000
100-0903-531.22-04	Heat	537	400	113	450	450
100-0903-531.22-05	Water/Sewer	566	630	453	650	600
100-0903-531.24-03	Buildings	92	250	425	425	250
100-0903-531.24-04	Specialized Equipment	275	890	1,507	1,600	890
100-0903-531.29-01	Printing	257	2,542	14-	200	200
100-0903-531.29-05	Vehicle/Equipment Rental	7,808	5,000	2,154	7,500	5,000
100-0903-531.29-06	Building Rental	25,788	24,930	23,628	25,706	25,706
100-0903-531.29-07	Inhouse Info Tech Service	29,849	32,047	0	34,627	31,489
100-0903-531.30-10	Office	377	300	105	300	300
100-0903-531.30-11	Postage	1,357	1,250	184	1,250	1,250
100-0903-531.30-13	Housekeeping	1,094	825	200	1,100	1,000
100-0903-531.30-15	Tools & Equipment	5,792	5,099	114	5,099	0
100-0903-531.30-18	Department	2,604	1,400	7,672	7,674	7,674
100-0903-531.32-01	Dues/Memberships/Licenses	1,043	700	648	700	1,042
100-0903-531.33-01	Mileage	1,541	1,500	527	1,500	1,500
100-0903-531.33-02	Registrations	72	90	0	0	90
100-0903-531.33-04	Other Expenses	9	10	4	10	0
100-0903-531.34-01	Mileage	210	300	182	300	300
100-0903-531.34-02	Registrations	503	500	580	580	600
100-0903-531.34-03	Lodging/Meals	470	500	10	500	500
100-0903-531.51-03	Property	1,100	1,100	0	1,100	1,100
* Health Department		496,175	523,996	395,880	534,606	535,857

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Environmental Health	Nancy McKenney Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0904-531	10/11/2015

RESPONSIBILITIES

1. Agent of the state for all inspection and licensing of retail food and all recreational licensing in the city.
2. Agent of the state for inspection and licensing of mobile home parks
3. Licensing, inspection, and education on safe food handling for temporary food booths.
4. Asbestos inspections per contractual agreement with the DNR
5. Inspection/follow-up on potential state and local health code violations received by citizen/other complaint.
6. Follow-up on environmental health hazards.
7. Assists with follow-up on animal bites (rabies control).

SERVICES PROVIDED

1. Inspects food and drinking establishments for compliance with public health statutes, regulations, and codes.
2. Inspects all retail food establishments.
3. Educates all temporary food licensees.
4. Follows up on all environmental complaints.
5. Inspects and provides consultation for special events such as temporary food stands and City-wide celebrations.
6. Consults and coordinates with the Police Department on animal bites.

2015 ACCOMPLISHMENTS

1. Maintenance of agent contracts with the state
2. Standardization with Wisconsin Department of Agriculture Trade and Consumer Protection and Department of Health Services
3. Continuation of contractual agreement with the Wisconsin Department of Natural Resources
4. Maintenance of lead risk assessor certification
5. Maintenance of asbestos supervisor/inspector certifications
6. Oriented the new public health director to environmental health services and agent programs.

2016 OBJECTIVES

1. Maintenance of a healthy and aesthetic environment for city residents.
2. Continue educational presentations on safe food handling.
3. Continue to update city website with current inspection reports for food establishments.

MAJOR CHANGES FROM 2015 BUDGET

Includes additional inspections for new retail food establishments.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$28,182.00	\$28,287.00	Sanitarian/sealer	0.40	0.60
SPECIAL ASSESSMENTS	\$0.00	\$0.00	1 person	0.00	0.00
INTERGOV REVENUE	\$13,332.00	\$12,938.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$41,514.00	\$41,225.00	TOTAL	0.40	0.60

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Environmental Health						
100-0904-531.10-01	Wages	126	0	0	0	0
100-0904-531.10-02	Salaries	38,607	38,171	30,823	38,155	38,931
100-0904-531.10-03	Overtime/Doubletime	0	0	265	331	1,060
100-0904-531.15-01	Health	6,312	6,552	5,460	7,418	6,552
100-0904-531.15-02	Life	41	54	46	55	56
100-0904-531.15-03	Dental	746	743	619	805	743
100-0904-531.15-04	Retirement	2,711	2,596	2,114	2,608	2,639
100-0904-531.15-05	FICA	2,923	2,883	2,347	2,894	3,027
100-0904-531.15-07	Vision	64	63	52	68	63
100-0904-531.15-08	Workers Comp	1,166	1,656	1,348	1,656	1,960
100-0904-531.21-05	Medical	0	500	0	0	500
100-0904-531.22-01	Telephone	646	240	534	674	675
100-0904-531.29-05	Vehicle/Equipment Rental	6,259	5,300	1,171	5,300	5,300
100-0904-531.29-07	Inhouse Info Tech Service	1,279	1,520	0	1,520	1,384
100-0904-531.30-10	Office	27	25	0	25	25
100-0904-531.30-11	Postage	86	175	68	175	175
100-0904-531.30-15	Tools & Equipment	0	0	1,672	1,672	175
100-0904-531.30-18	Department	147	175	785	800	175
100-0904-531.32-01	Dues/Memberships/Licenses	215	417	215	417	475
100-0904-531.33-01	Mileage	63	50	41	50	50
100-0904-531.33-02	Registrations	0	150	140	150	150
100-0904-531.33-03	Lodging/Meals	47	200	7	200	200
100-0904-531.34-01	Mileage	0	0	0	50	0
100-0904-531.34-02	Registrations	790	500	285	500	500
100-0904-531.34-03	Lodging/Meals	10	150	16	150	150
100-0904-531.34-04	Other Expenses	0	0	25	25	25
100-0904-531.51-03	Property	90	90	0	90	90
* Environmental Health		62,355	62,210	48,033	65,788	65,080

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Health Screen/60+	Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0905-531	10/14/2015

RESPONSIBILITIES

This is a grant funded program designed to:

1. Coordinate all health screenings, health education, and health monitoring of older adult population
2. Collaborate with the Menasha Senior Center to assess, plan, implement, and evaluate the Health Screening/60+ program.

SERVICES PROVIDED

The City of Menasha Health Department public health nurse (PHN), in cooperation with the Senior Center coordinates and offers:

- Regular Wellness Room hours at the Senior Center with the PHN to discuss prevention services, including blood pressure and other health screenings
- Health and wellness clinics in cooperation with medical system
- Mini assessments for skin cancer in cooperation with a local dermatologist
- Foot care clinics, including a foot exam, foot and nail care, and education with the PHN
- Chair massages in cooperation with a certified message therapist
- Healthy Days/Walking Club to promote healthy eating and exercise in cooperation with the University of Wisconsin Extension nutritionist and the PHN
- Memory Café coordination

2015 ACCOMPLISHMENTS

1. Established regular Wellness Room hours at the Senior Center to offer prevention services, including health education, blood pressure and other health screening.
2. Coordinated with medical systems to offer health and wellness clinics.
3. Coordinated with a local dermatologist to offer mini assessments for skin cancer.
4. Offered bi monthly foot clinics, including a foot exam, foot care, and education
5. Coordinated with a certified Message Therapist to offer chair massages at the Senior Center
6. Coordinated with UW Extension nutritionist to offer Healthy Days/Walking Club, a 12 week program designed to promote healthy eating and exercise.
7. Coordinated Memory Café in cooperation with the Menasha Senior Center
8. Secured a Dementia Friendly Community grant from the Department of Health Services

2016 OBJECTIVES

1. Maintain regular wellness room hours at the Senior Center staffed with a PHN
2. Maintain collaboration with medical systems to offer health and wellness clinics
3. Maintain collaboration with a local dermatologist to offer mini assessments for skin cancer.
4. Continue to offer foot care clinics.
5. Maintain collaboration with certified message therapist to offer chair massages at the Senior Center
6. Coordinate with UW Extension nutritionist to offer Healthy Days/Walking Club, a 12 week program designed to promote healthy eating and exercise.
7. Continue to coordinate Memory Café events in cooperation with Senior Center staff.

MAJOR CHANGES FROM 2015 BUDGET

CITY OF MENASHA 2016 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Health Screen/60+	Nancy McKenney
			FUNCTION	BUDGET NUMBER	DATE
			Health and Human Servi	100-0905-531	10/14/2015
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Screening Coordinator	0.28	0.30
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.28	0.30

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Health Screening/60 Plus					
100-0905-531.10-01	Wages	15,357	23,461	12,850	16,446	17,331
100-0905-531.15-01	Health	3,055	0	2,590	3,051	3,342
100-0905-531.15-02	Life	10	0	11	13	14
100-0905-531.15-03	Dental	361	0	294	546	379
100-0905-531.15-04	Retirement	1,082	0	880	1,017	1,144
100-0905-531.15-05	FICA	1,144	0	962	1,114	1,288
100-0905-531.15-07	Vision	31	0	25	29	32
100-0905-531.15-08	Workers Comp	465	0	561	874	849
100-0905-531.21-05	Medical	2,345	0	1,050	1,050	1,050
100-0905-531.24-04	Specialized Equipment	0	0	0	0	60
100-0905-531.30-10	Office	5	0	0	0	0
100-0905-531.30-18	Department	189	0	280	392	300
100-0905-531.32-01	Dues/Memberships/Licenses	75	0	0	0	0
100-0905-531.33-01	Mileage	12	0	0	94	100
100-0905-531.33-02	Registrations	0	0	0	0	60
100-0905-531.34-02	Registrations	799	0	375	375	0
100-0905-531.51-03	Property	90	90	0	90	90
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Health Screening/60 Plus	25,020	23,551	19,878	25,091	26,039

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Prevention Program	Nancy McKenney Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0906-531	10/14/2015

RESPONSIBILITIES

Grant funded program targeting prevention of chronic disease

SERVICES PROVIDED

Community health needs assessment in cooperation with health systems and adjacent county and city health departments (required by State Statute).
Promote physical activity and nutrition activities.

2015 ACCOMPLISHMENTS

1. Completed community health needs assessment in cooperation with health systems and adjacent county and city health departments (required by State statute for health departments).
2. Actively participated in the Weight of the Fox Valley initiative to promote nutrition and physical activity.
3. Built collaborative partnerships to organize and offer the first Corny Community Walk in the City of Menasha with over 100 participants of all ages (Menasha Park and Recreation, the Farmers Market, Neenah-Menasha Fire and Rescue, Police Department, and local businesses).

2016 OBJECTIVES

1. Analyze, report, and disseminate the community health needs assessment.
2. In cooperation with health systems and adjacent health departments, select focus areas from the community needs assessment and begin planning to address the focus areas.
2. Continue to build and participate in collaborative partnerships that promote physical activity and nutrition opportunities (e.g. Corny Community Walk, Weight of the Fox Valley, SmartPlate).

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN	0.07	0.04
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.07	0.04

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Prevention Program					
100-0906-531.10-01	Wages	1,454	0	2,117	2,392	2,549
100-0906-531.15-01	Health	0	0	460	493	491
100-0906-531.15-02	Life	0	0	2	3	2
100-0906-531.15-03	Dental	0	0	52	56	56
100-0906-531.15-04	Retirement	102	0	145	155	168
100-0906-531.15-05	FICA	111	0	158	169	189
100-0906-531.15-07	Vision	0	0	4	5	5
100-0906-531.15-08	Workers Comp	44	0	93	99	125
100-0906-531.20-05	Entertainment	0	0	400	400	400
100-0906-531.21-06	Management	945	0	0	0	0
100-0906-531.30-18	Department	0	0	272	275	822
100-0906-531.33-01	Mileage	15	0	0	0	100
* Prevention Program		2,671	0	3,703	4,047	4,907

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Radon Grant	Nancy McKenney Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0907-531	10/14/2015

RESPONSIBILITIES

Grant funded program for education and for in-home testing of radon levels.

SERVICES PROVIDED

1. Provide information to the community on the health risks of radon and radon mitigation information
2. Make Radon test kits available
3. Track results and follow up with residents with higher radon test results

2015 ACCOMPLISHMENTS

1. Provided Radon education to middle school students as a part of science classes
2. Distributed radon test kits to participating families upon request
3. Promoted testing of homes using newsletters and the City website
4. Provided local availability of radon test kits.
5. Conducted local outreach for the Radon Action Month
6. Tracked results and follow up with residents with higher radon test results

2016 OBJECTIVES

1. Send staff to EPA Radon Measurement Proficiency Training
2. Promote testing of homes using social media, news releases, and informational campaigns on health risks and radon mitigation information
3. Provide local availability of radon test kits
4. Conduct local outreach for the Radon Action Month media blitz in January 2016
5. Track results and follow up with residents with higher radon test results
6. Present on radon to local businesses

MAJOR CHANGES FROM 2015 BUDGET

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	PHN	0.04	0.04
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.04	0.04

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 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Radon Grant						
100-0907-531.10-01	Wages	0	2,500	972	1,875	2,039
100-0907-531.15-01	Health	0	0	202	303	393
100-0907-531.15-02	Life	0	0	1	1	2
100-0907-531.15-03	Dental	0	0	23	34	45
100-0907-531.15-04	Retirement	0	0	67	100	135
100-0907-531.15-05	FICA	0	0	73	109	151
100-0907-531.15-07	Vision	0	0	2	3	4
100-0907-531.15-08	Workers Comp	0	0	42	68	100
100-0907-531.30-11	Postage	0	0	14	25	0
100-0907-531.30-18	Department	0	0	615	615	455
100-0907-531.33-01	Mileage	0	0	0	0	100
100-0907-531.34-03	Lodging/Meals	0	0	0	0	76
Radon Grant		0	2,500	2,011	3,133	3,500

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	School Health Aides	Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0908-531	10/23/2015

RESPONSIBILITIES

School health aides work in the schools during the lunch hour distributing medications and providing other health related services to students.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS

Oriented two new health aides

2016 OBJECTIVES

Provide the necessary education and training and monitoring needed for the health aides to competently and safely administer medications and health procedures that can legally be delegated to them
Orient the new public health director to health aide services

MAJOR CHANGES FROM 2015 BUDGET

No changes in funding. 100% funded by the school district.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	School Health Aide (4)	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	School Health Aide (5)	1.38	1.38
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.38	1.38

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	School Health Aides					
100-0908-531.10-01	Wages	33,683	36,059	25,577	36,059	33,828
100-0908-531.15-05	FICA	2,577	2,759	1,957	2,759	2,588
100-0908-531.15-08	Workers Comp	1,014	1,565	1,110	1,565	1,658
100-0908-531.30-18	Department	2	0	0	0	50
100-0908-531.34-02	Registrations	75	0	32	32	75
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*	School Health Aides	37,351	40,383	28,676	40,415	38,199

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Dental Sealant Program	Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0909-531	10/15/2015

RESPONSIBILITIES

This is a grant funded program that, along with the Dental Sealant Program, prevents tooth decay, the most common chronic disease in children. This program serves preschool and school-aged children in the Menasha School District. Services include oral health education, dental screenings and topical fluoride, parent follow up and referral for treatment and emergency conditions.

SERVICES PROVIDED

Dental Screenings

- Screening for tooth decay for 2 year olds, elementary, middle school and high school students.
- Screening for inflammation, abscesses, and any other oral manifestations of disease.
- Follow with parents of children who need to see a dental provider.
- If parent, Menasha health nursing staff, or teacher at any of the Menasha Schools determines a child may need a dental screening, the City dental hygienist will visit the school site to evaluate the child and follow-up with the parent with referral to dental provider if necessary.

Dental Health Education

- Dental health/nutrition education is provided for 3 year olds, elementary, middle school, and high school grades.
- Individual oral hygiene instructions are provided to students by parent, teacher, nurse request or when determined necessary by dental hygienist.

School/Community Outreach Programs

- The Menasha Health Department participates in 4 large community events distributing dental access information, toothbrush kits, dental health information, and information about our programs.
- Menasha Health Department participates in parent-teacher conferences as time allows

Fluoride Varnish Program

- With parental permission, fluoride varnishes are provided to students in the Menasha Schools and Head Start program.

Maintain a dental referral network.

All children in the Menasha School District are eligible for this program.

2015 ACCOMPLISHMENTS

1. Provided 2,068 (2014) dental screenings
2. Provided dental health education in 115 classrooms.
3. Participated in 4 large school/community outreach programs, distributing dental access information, toothbrush kits, dental health information
4. With parental permission, 1,133 (2014) fluoride varnish applications were provided to 404 (2014) students in the Menasha Schools and Head Start program.
5. Maintained a dental referral network.
6. Planned an oral health program for children and youth with special health care needs.
7. Partnered with the State of Wisconsin Healthy Smiles Survey for 9th grade students.

*2015 program underway

2016 OBJECTIVES

1. Provide school based dental screenings
2. Provide individual and classroom dental health education
3. Participate in school and community outreach programs to distribute dental access information, toothbrush kits, dental health information
4. With parental permission, provide fluoride varnish applications in the Menasha Schools and Head Start program.
5. Maintain and strengthen dental consultation and referral networks.
6. Implement an oral health program for children and youth with special health care needs.

MAJOR CHANGES FROM 2015 BUDGET

CITY OF MENASHA 2016 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Dental Sealant Program	Nancy McKenney
			FUNCTION	BUDGET NUMBER	DATE
			Health and Human Servi	100-0909-531	10/15/2015
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Dental Assistant	0.03	0.14
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dental Hygenist	0.29	0.34
INTERGOV REVENUE	\$0.00	\$0.00	Dental Hygienist	0.00	0.13
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.32	0.61

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Dental Program						
100-0909-531.10-01	Wages	17,397	42,740	21,367	30,567	32,046
100-0909-531.10-03	Overtime/Doubletime	175	0	138	207	0
100-0909-531.15-01	Health	4,430	0	4,127	5,312	4,248
100-0909-531.15-02	Life	73	0	92	123	109
100-0909-531.15-03	Dental	0	0	412	550	424
100-0909-531.15-04	Retirement	1,183	0	1,414	1,692	1,421
100-0909-531.15-05	FICA	1,306	0	1,590	1,858	2,381
100-0909-531.15-07	Vision	39	0	35	51	36
100-0909-531.15-08	Workers Comp	532	0	938	1,005	1,570
100-0909-531.24-04	Specialized Equipment	0	0	182	182	0
100-0909-531.30-10	Office	32	0	0	0	0
100-0909-531.30-18	Department	3,748	0	1,382	1,828	0
100-0909-531.33-01	Mileage	40	0	105	134	0
Dental Program		28,955	42,740	31,782	43,509	42,235

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Lead Prevention Grant	Nancy McKenney Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0913-531	10/14/2015

RESPONSIBILITIES

Grant funded program to provide case management services to families with a possible lead poisoned child.

SERVICES PROVIDED

Provided case management services to families with a possible lead poisoned child in accordance with federal and state guidance.

2015 ACCOMPLISHMENTS

Provided case management services to families with possible lead poisoned children.

2016 OBJECTIVES

Provide lead poisoning prevention and intervention services in accordance with federal and state guidance.

MAJOR CHANGES FROM 2015 BUDGET

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	PHN	0.03	0.04
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.03	0.04

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Lead Prevention Grant					
100-0913-531.10-01	Wages	2,357	2,724	2,338	2,724	2,694
100-0913-531.10-03	Overtime/Doubletime	36	0	0	0	0
100-0913-531.15-02	Life	1	0	1	1	1
100-0913-531.15-04	Retirement	168	0	159	213	178
100-0913-531.15-05	FICA	183	0	177	236	203
100-0913-531.15-08	Workers Comp	72	0	101	136	132
100-0913-531.30-18	Department	38	0	0	0	0
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*	Lead Prevention Grant	2,855	2,724	2,776	3,310	3,208

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Immunization Grant	Nancy McKenney Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0914-531	10/14/2015

RESPONSIBILITIES

Grant funded program to assure infants 24 months of age are up to date on recommended vaccines.

SERVICES PROVIDED

1. Notify families of recommended vaccines for infants 24 months of age.
2. Offer immunization clinics to families for recommended vaccines.

2015 ACCOMPLISHMENTS

1. Notified families of recommended vaccination for infants 24 months of age.
2. Offered monthly immunization clinics to families.

2016 OBJECTIVES

1. Continue to notify families of recommended vaccines for infants 24 months of age.
2. Continue to offer immunization clinics to families for recommended vaccines.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN Hrly	0.04	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PHN Salary	0.05	0.11
INTERGOV REVENUE	\$0.00	\$0.00	Public Health Aide	0.01	0.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.10	0.11

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Immunization Grant					
100-0914-531.10-01	Wages	6,218	8,747	4,483	6,656	6,117
100-0914-531.10-02	Salaries	102	0	0	0	0
100-0914-531.10-03	Overtime/Doubletime	29	0	0	0	0
100-0914-531.15-01	Health	1,193	0	995	1,584	1,179
100-0914-531.15-02	Life	5	0	4	9	5
100-0914-531.15-03	Dental	139	0	113	180	134
100-0914-531.15-04	Retirement	447	0	307	464	404
100-0914-531.15-05	FICA	476	0	335	497	454
100-0914-531.15-07	Vision	12	0	10	15	11
100-0914-531.15-08	Workers Comp	192	0	196	296	300
100-0914-531.30-18	Department	564	0	0	0	182
100-0914-531.34-01	Mileage	16	0	0	0	40
100-0914-531.34-02	Registrations	100	0	0	0	0
100-0914-531.34-04	Other Expenses	1	0	7	7	0
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	Immunization Grant	9,494	8,747	6,450	9,708	8,826

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Maternal Child Health	Nancy McKenney Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0915-531	10/14/2015

RESPONSIBILITIES

Grant funded program to provide community based services for early childhood in partnership with other local agencies that work specifically with early childhood populations such as daycares.

SERVICES PROVIDED

Participate in the Fox Cities Early Childhood Coalition in partnership with other local agencies to promote family supports like home visiting. Home visiting has been proven to reduce problems including low weight births, emergency room visits, and rates of children in the social welfare, mental health, juvenile justice corrections systems.

2015 ACCOMPLISHMENTS

As a member of the Fox Valley Early Childhood Coalition Data and Outcomes Committee, developed the 2015 State of the Fox Valley Child, Age 0-5 report. Participated in Keeping Kids Alive initiative to identify causes of all fetal, infant and child deaths, resulting in preventive strategies for community action.

2016 OBJECTIVES

Continue participation in the Fox Valley Early Childhood Coalition to select and plan to address a focus area as determined by the 2015 State of the Fox Valley Child, Age 0-5 report (family supports, child development, mental health or safety/injury prevention). Continue participating in the Keeping Kids Alive initiative to identify causes of all fetal, infant and child deaths, resulting in preventive strategies for community action. Build local partnerships to strengthen supports with agencies such as Menasha Boys and Girls Club.

MAJOR CHANGES FROM 2015 BUDGET

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	PHN	0.00	0.19
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PHN (Salary)	0.00	0.00
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.19

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Maternal Child Health					
100-0915-531.10-01	Wages	10,033	14,848	5,927	10,114	10,704
100-0915-531.15-01	Health	2,021	0	1,235	1,924	2,064
100-0915-531.15-02	Life	5	0	5	8	5
100-0915-531.15-03	Dental	239	0	140	231	234
100-0915-531.15-04	Retirement	707	0	406	654	706
100-0915-531.15-05	FICA	741	0	443	688	796
100-0915-531.15-07	Vision	20	0	12	21	20
100-0915-531.15-08	Workers Comp	304	0	259	321	524
100-0915-531.32-02	Periodicals/Subscriptions	42	0	42	42	50
100-0915-531.33-01	Mileage	7	0	21	21	100
100-0915-531.34-02	Registrations	125	0	0	151	150
100-0915-531.34-03	Lodging/Meals	103	0	0	100	38
*	Maternal Child Health	14,347	14,848	8,490	14,275	15,395

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Dental Sealant Program	Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0916-531	10/23/2015

RESPONSIBILITIES

This is a grant funded program that, along with the Dental Program, prevents tooth decay, the most common chronic disease in children. This program serves preschool and school-aged children in the Menasha School District. Services include: dental screening, dental sealants, and topical fluoride application, parent follow up and refer for restorative treatment and emergency conditions.

SERVICES PROVIDED

With parental permission, all children in grades 2, 3, 5, 6, 7 and 8 the Menasha School District are eligible for this program. Services include:

Dental screening

- Screen for tooth decay and to determine the need for sealants
- Screen for inflammation, abscesses, and any other oral manifestations of disease
- Follow up with parents of children who need to see a dental provider.

Dental sealant applications

Individual oral hygiene instructions

Fluoride varnish applications

Maintain a dental referral network

2015 ACCOMPLISHMENTS

1. Of 188 (2014) children screened, 115 (2014) children received dental sealants.
2. Maintained dental consultation and referral networks
3. Secured Seal-a-Smile grant funding

2016 OBJECTIVES

Orient new public health dental hygienist.

Continue to offer dental sealant program by parental permission, to all children in grades 2, 3, 5, 6, 7 and 8 the Menasha School District.

Maintain and strengthen dental referral network

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Dental Hygienist	0.00	0.10
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dental Assistant	0.00	0.06
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.16

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Dental Sealant Program					
100-0916-531.10-01	Wages	12,164	5,680	9,582	10,735	4,221
100-0916-531.15-04	Retirement	831	0	482	483	0
100-0916-531.15-05	FICA	976	0	615	688	322
100-0916-531.15-08	Workers Comp	366	0	349	506	207
100-0916-531.24-04	Specialized Equipment	1	0	152	190	0
100-0916-531.30-15	Tools & Equipment	1,014	0	0	0	0
100-0916-531.30-18	Department	1,779	0	40	450	930
100-0916-531.33-02	Registrations	30	0	0	0	0
*	Dental Sealant Program	17,161	5,680	11,220	13,052	5,680

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Quality Improvement Grant					
100-0917-531.10-01	Wages	180	8,950	5,440	5,440	0
100-0917-531.15-01	Health	0	0	228	228	0
100-0917-531.15-02	Life	0	0	1	1	0
100-0917-531.15-03	Dental	0	0	26	26	0
100-0917-531.15-04	Retirement	0	0	83	83	0
100-0917-531.15-05	FICA	14	0	414	414	0
100-0917-531.15-07	Vision	0	0	2	3	0
100-0917-531.15-08	Workers Comp	0	0	64	65	0
100-0917-531.34-01	Mileage	0	0	104	104	0
100-0917-531.34-02	Registrations	0	0	640	640	0
100-0917-531.34-03	Lodging/Meals	0	0	127	127	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Quality Improvement Grant	194	8,950	7,129	7,131	0

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND General Fund	BUDGET NAME Bio-Terrorism	PREPARED BY Nancy McKenney Nancy McKenney
FUNCTION Health and Human Servi	BUDGET NUMBER 100-0918-531	DATE 10/14/2015

RESPONSIBILITIES

Grant funded program for emergency preparedness activities

SERVICES PROVIDED

1. Manage the City of Menasha Influenza Vaccine Clinic, which is also an emergency preparedness exercise.
2. Coordinate and conduct public health emergency preparedness training in cooperation with local emergency management, emergency medical services, and other emergency responders.
3. Respond as requested to public health emergencies.

2015 ACCOMPLISHMENTS

1. Responded to a Red Cross request for sheltering and health assessment services for Menasha residents displaced by a fire.
2. Three Menasha Health Department staff completed intensive training at the FEMA, US Dept. of Homeland Security, Center for Domestic Preparedness.
3. Upon request of the Menasha Police Department, coordinated with Victim Crisis Responders to offer grief support in the aftermath of an active shooter incident at the Library and Health Department.
4. Managed the City of Menasha Health Department Influenza Vaccine Clinic, which is also an emergency preparedness and response exercise.
5. Coordinated with multiple agencies and organizations (e.g. emergency management, Medical Reserve Corp, emergency medical services, and others) to conduct public health emergency preparedness exercise.
6. Secured Emergency Preparedness Ebola funding for staffing and equipment related to Ebola preparedness activities.
7. Participated in Northeast Wisconsin Public Health Emergency Preparedness coalition of local health departments to coordinate emergency preparedness efforts.
8. Participated in the Fox Valley Area Health Care Coalition (hospital preparedness program)

2016 OBJECTIVES

1. Continue to manage the City of Menasha Influenza Vaccine Clinic, as an emergency preparedness and response exercise.
2. Maintain coordination and conduct public health emergency preparedness training in cooperation with local emergency management, emergency medical services, and other emergency responders.
3. Respond as requested to public health emergencies.
4. Participate in the Fox Valley Area Health Care Coalition (hospital preparedness program)
5. Participate in the Northeast Wisconsin Public Health Emergency Preparedness coalition of local health departments to coordinate emergency preparedness efforts.
6. Complete public health preparedness program grant objectives as requested by the Wisconsin Division of Public Health

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Dental Hygienist	0.15	0.23
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PHN	0.07	0.05
INTERGOV REVENUE	\$0.00	\$0.00	PHN hrly	0.13	0.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.35	0.28

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Bio-Terrorism						
100-0918-531.10-01	Wages	24,105	23,702	12,868	20,571	17,790
100-0918-531.10-03	Overtime/Doubletime	0	0	200	300	0
100-0918-531.15-01	Health	2,605	0	2,752	4,719	3,496
100-0918-531.15-02	Life	65	0	55	73	77
100-0918-531.15-03	Dental	168	0	280	481	357
100-0918-531.15-04	Retirement	1,697	0	894	1,431	1,174
100-0918-531.15-05	FICA	1,799	0	965	1,545	1,306
100-0918-531.15-07	Vision	24	0	24	41	30
100-0918-531.15-08	Workers Comp	730	0	571	914	872
100-0918-531.21-06	Management	3,000	6,000	5,000	6,000	6,000
100-0918-531.24-01	Office Equipment	3,551	0	0	0	0
100-0918-531.30-15	Tools & Equipment	0	0	169	175	0
100-0918-531.30-18	Department	303	0	23	23	0
100-0918-531.33-01	Mileage	17	0	0	0	0
100-0918-531.33-02	Registrations	99	0	0	0	0
100-0918-531.33-04	Other Expenses	0	0	35	35	0
100-0918-531.34-01	Mileage	60	0	38	77	0
100-0918-531.34-02	Registrations	528	0	0	0	0
100-0918-531.34-03	Lodging/Meals	391	0	349	350	0
Bio-Terrorism		39,142	29,702	24,223	36,735	31,102

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Twenty-Four/Seven Cov	Nancy McKenney Nancy McKenney
		100-0919-531	10/14/2015

RESPONSIBILITIES

This program is grant funded and provides staff with telephone and specialized equipment (e.g. I-pad) to facilitate business communication.

SERVICES PROVIDED

City of Menasha Health Department staff are readily available for emergency calls. Specialized equipment (I-pad) is used to facilitate health department business.

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

Maintain telephone and specialized equipment (I-pad) for staff to facilitate health department business.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Twenty-Four/Seven					
100-0919-531.10-03	Overtime/Doubletime	0	0	132	132	0
100-0919-531.15-01	Health	0	0	45	45	0
100-0919-531.15-03	Dental	0	0	3	3	0
100-0919-531.15-04	Retirement	0	0	9	9	0
100-0919-531.15-05	FICA	0	0	10	10	0
100-0919-531.15-07	Vision	0	0	0	1	0
100-0919-531.15-08	Workers Comp	0	0	6	6	0
100-0919-531.22-01	Telephone	396	425	1,380	1,839	1,395
100-0919-531.24-04	Specialized Equipment	80	970	0	0	0
*	Twenty-Four/Seven	476	1,395	1,585	2,045	1,395

**CITY OF MENASHA
2016 OPERATIONS BUDGET**

FUND	BUDGET NAME	PREPARED BY
General Fund	Senior Center	Nancy McKenney Nancy McKenney
FUNCTION	BUDGET NUMBER	DATE
Health and Human Servi	100-0920-531	10/14/2016

RESPONSIBILITIES

1. Maintain a center where anyone 55 years and older, may engage in social, educational, and recreational activities; and where individuals may receive or be directed to counseling services and information on available health, housing, financial, and other personal services.
2. Attract through publicity and personal contact, all individuals 55 years and older to increase awareness of the activities and services offered at the senior center.
3. The senior center is operated by the Neenah-Menasha YMCA under a collaborative agreement with the City of Menasha.

SERVICES PROVIDED

The Senior Center welcomes those 55 years and older to engage in social, educational, and recreational activities; and to receive or be directed to counseling services and information on available health, housing, financial, and other personal services.

2015 ACCOMPLISHMENTS

1. 2014 total visits: 16,802
2. 2015 through September total visits: 11,482
3. Through a Community Development Block Grant, Menasha Senior Center and City matching funds, the Senior Center Renovation was completed.
4. The Menasha Senior Center was awarded re-accreditation from the Wisconsin Senior Center Association.

2016 OBJECTIVES

1. Continue collaborative partnership with the Neenah Menasha YMCA, as operations agent for the center to enhance program offerings and maintain existing programs.
2. Seek additional grant opportunities to support Senior Center operations and program offerings.
3. Review and revise as needed, mission, vision, and goals.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Activity Coordinator	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Supervisor	0.00	0.00
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Senior Center						
100-0920-531.21-06	Management	89,100	88,664	88,664	88,664	88,664
100-0920-531.22-01	Telephone	0	0	100	114	0
100-0920-531.22-04	Heat	0	0	245	326	0
100-0920-531.24-03	Buildings	1,476	2,775	3,526	4,000	4,000
100-0920-531.29-05	Vehicle/Equipment Rental	129	0	1,957	150	50
100-0920-531.29-07	Inhouse Info Tech Service	572	689	0	689	649
100-0920-531.30-13	Housekeeping	261	0	9	50	50
100-0920-531.51-03	Property	960	960	0	960	960
100-0920-531.82-01	Buildings	18,688	0	7,650	0	0
Senior Center		111,186	93,088	102,151	94,953	94,373

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Municipal Buildings	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-1001-514	10/13/2015

RESPONSIBILITIES

The funds in this account provide for the housekeeping services, maintenance, repair and operation of City Hall.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS

Replacement of City Hall's roof and installation of pressure relief fan.

2016 OBJECTIVES

Continue trying to maintain aging facilities as cost effectively as possible, incorporating energy efficiencies where possible. Included in this budget will be the replacement of the building's stand by-power system (generator), tuck pointing front of City Hall and rekeying of building with city wide key system.

NOTE: The following improvements are listed because they are either previously identified or near future needs. We are not requesting them for the 2016 Budget, but want to inform the Council of the future needs.

Elevator Modernization (\$145,000)
Boiler (\$56,000)
Air Handler (\$30,000)
Council Chambers Voting System (\$8,000)

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Custodian (Part-Time)	0.05	0.05
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.03	0.03
INTERGOV REVENUE	\$0.00	\$0.00	Facilities Technician	0.23	0.35
LICENSES & PERMITS	\$0.00	\$0.00	Park/Rec/Facilities Superi	0.03	0.03
FINES & FORFEITS	\$0.00	\$0.00	Superintendent	0.00	0.00
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.34	0.46

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Buildings Maintenance						
100-1001-514.10-01	Wages	15,690	10,964	20,400	24,000	17,693
100-1001-514.10-02	Salaries	6,350	4,183	3,376	4,183	4,288
100-1001-514.10-03	Overtime/Doubletime	69	250	1,496	1,500	705
100-1001-514.15-01	Health	7,587	5,547	9,002	10,425	7,842
100-1001-514.15-02	Life	20	12	22	27	23
100-1001-514.15-03	Dental	515	359	615	715	508
100-1001-514.15-04	Retirement	1,551	1,013	1,729	2,018	1,463
100-1001-514.15-05	FICA	1,656	1,169	1,914	2,270	1,725
100-1001-514.15-07	Vision	45	8	29	30	8
100-1001-514.15-08	Workers Comp	659	647	1,086	1,268	1,112
100-1001-514.19-03	Uniform/Clothing Allow	50	70	67	70	70
100-1001-514.20-01	Janitorial	14,555	14,290	11,500	14,000	14,290
LEVEL	TEXT	TEXT AMT				
TOTB	CONTRACTED CLEANING	13,140				
	PEST CONTROL	225				
	WATER COOLER	450				
	FIRE EXTINGUISHER SERVICE	275				
	SHREDDING/LIGHT BULB RECYCLING	200				
		14,290				
100-1001-514.20-04	Mechanical Systems	3,339	3,345	3,198	3,345	3,345
LEVEL	TEXT	TEXT AMT				
TOTB	HVAC PREVENTIVE MAINTENANCE CONTRACT	2,075				
	ELEVATOR PREVENTIIVE MAINTENANCE CONTRACT	925				
	FIRE ALARM TESTING	200				
	ELEVATOR INSPECTION/PERMIT	145				
		3,345				
100-1001-514.22-01	Telephone	2,934	3,300	2,006	2,500	3,000
100-1001-514.22-03	Electricity	16,005	16,000	12,988	17,150	17,500
100-1001-514.22-04	Heat	8,797	7,000	3,143	6,100	7,000
100-1001-514.22-05	Water/Sewer	5,948	6,000	4,055	5,400	6,000
100-1001-514.22-06	Storm Water	30	30	23	30	40
100-1001-514.24-01	Office Equipment	5	500	29	100	250
100-1001-514.24-03	Buildings	6,929	7,600	5,124	7,500	7,600
LEVEL	TEXT	TEXT AMT				
TOTB	HVAC	1,600				
	PLUMBING, ELECTRICAL	1,000				
	ELEVATOR	1,500				
	MISCELLANEOUS	3,500				
		7,600				
100-1001-514.24-04	Specialized Equipment	1,111	1,300	833	1,300	1,300

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-1001-514.24-05	Small Projects	3,335	0	0	0	0
100-1001-514.29-01	Printing	52	0	0	0	0
100-1001-514.29-03	Advertising	156	0	312	312	0
100-1001-514.29-05	Vehicle/Equipment Rental	11,417	12,500	1,255	7,500	12,500
100-1001-514.29-07	Inhouse Info Tech Service	1,621	2,053	0	2,053	1,726
100-1001-514.30-10	Office	2,794	2,600	2,193	2,600	2,600
100-1001-514.30-11	Postage	440	380	220	440	440
100-1001-514.30-13	Housekeeping	3,237	2,750	414	2,750	2,750
100-1001-514.30-15	Tools & Equipment	1,083	850	500	850	850
100-1001-514.30-18	Department	608	600	409	600	600
100-1001-514.32-01	Dues/Memberships/Licenses	0	0	46	46	0
100-1001-514.32-02	Periodicals/Subscriptions	199	210	213	213	215
100-1001-514.33-01	Mileage	68	150	51	75	100
100-1001-514.34-02	Registrations	133	0	30	205	300
100-1001-514.34-03	Lodging/Meals	0	0	37	37	0
100-1001-514.34-04	Other Expenses	0	0	12	12	0
100-1001-514.51-03	Property	1,530	1,530	0	1,530	1,530
100-1001-514.82-01	Buildings	0	15,000	2,351	15,000	0
* Buildings Maintenance		120,518	122,210	90,678	138,154	119,373

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Engineering/Public Work	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1002-541	10/13/2015

RESPONSIBILITIES

The Engineering Department is responsible for the management of public works improvement projects within the City, including streets, bridges, sewers, buildings, et. al. Staff duties include responsibility for planning, design work, surveying, drafting, mapping, construction administration, traffic analysis, grant procurement, utility coordination, record keeping and response to citizens' requests and questions.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Provided design, surveying, staking and inspection for all public works construction projects. Continued management of sanitary sewer improvement and industrial monitoring programs. Administered traffic engineering program.

Provided all engineering services for paving of Southfield West, Barker Farm Estates #6, Natures Way, Lincoln Street, Manitowoc Street, River Lea Court, Broad Street and Ida Street. Continued management of sanitary sewer industrial monitoring program. Administered storm water regulation program, including erosion and sediment control, illicit discharge and post-construction management. Provided in house traffic engineering services. Completed 5-year Capital Improvement Program as it relates to future infrastructure needs. Administered TMDL Storm Water Management Planning Grant.

2016 OBJECTIVES

Continue with sanitary sewer I/I removal program. Perform all tasks for implementing 2016 capital projects. Coordinate TMDL Storm Water Management Planning Grant, Third Street Bridge consultant design and Broad Street consultant design.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Clerk Steno II	0.25	0.40
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dir. Of Public Works	0.40	0.40
INTERGOV REVENUE	\$0.00	\$0.00	Engineering Aid II	0.20	0.35
LICENSES & PERMITS	\$0.00	\$0.00	Engineering Aid III	0.45	0.75
FINES & FORFEITS	\$0.00	\$0.00	Engineering Supervisor	0.25	0.40
PUBLIC CHARGES	\$0.00	\$0.00	Part Time	0.00	0.00
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.55	2.30

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Engineering						
100-1002-541.10-01	Wages	93,945	64,142	71,018	91,580	110,562
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING 20 - 25%)					
	#100-1003-541 (STREETS - 15%)					
	#601-1002-541 (SANITARY SEWER - 25%)					
	#625-1002-541 (STORM SEWER 25 - 30%)					
	#485-1002-541 (T.I.D. #9 - 5%)					
	#492-1002-541 (T.I.D. #12 - 5%)					
100-1002-541.10-02	Salaries	45,388	40,759	32,911	40,759	41,570
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING - 40%)					
	#626-1002-541 (STORM WATER - 25%)					
	#601-1020-541 (SANITARY SEWER - 25%)					
	#485-1002-541 (T.I.D. #9 - 5%)					
	#492-1002-541 (T.I.D. #12 - 5%)					
100-1002-541.10-03	Overtime/Doubletime	1,742	1,800	2,245	2,900	2,100
100-1002-541.15-01	Health	26,270	17,568	20,720	26,645	28,025
100-1002-541.15-02	Life	490	404	402	475	550
100-1002-541.15-03	Dental	2,531	1,765	1,920	2,460	2,578
100-1002-541.15-04	Retirement	9,883	7,259	7,219	9,196	10,180
100-1002-541.15-05	FICA	10,610	8,024	7,978	10,345	11,639
100-1002-541.15-07	Vision	225	152	170	217	234
100-1002-541.15-08	Workers Comp	2,525	2,560	2,726	3,520	4,854
100-1002-541.19-03	Uniform/Clothing Allow	225	225	53	225	225
100-1002-541.21-02	Engineering	4,031	36,225	12,987	15,000	2,250
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-514 IS RESPONSIBLE FOR 75% OF THE FOLLOWING:					
	CONSTRUCTION PLAN PRINTING, RADIO AND MISCELLANEOUS EQUIPMENT REPAIRS: \$1,250					
	BRIDGE INSPECTIONS, MISC.: \$1,000					
	MISCELLANEOUS ENGINEERING DESIGN/FIELD SERVICES FEES: \$750					
			2,250			
			2,250			
100-1002-541.22-01	Telephone	1,659	2,300	1,647	2,100	2,300
100-1002-541.24-04	Specialized Equipment	0	225	0	150	200
100-1002-541.29-01	Printing	0	100	54	100	100
100-1002-541.29-05	Vehicle/Equipment Rental	23,840	18,000	4,324	21,300	18,000
100-1002-541.29-07	Inhouse Technology Svcs	17,072	11,879	0	11,879	16,968
100-1002-541.30-10	Office	330	400	213	365	400
100-1002-541.30-11	Postage	234	200	129	100	150
100-1002-541.30-12	Computer	899	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-1002-541.30-15	Tools & Equipment	0	0	3,195	3,195	2,100
100-1002-541.30-18	Department	298	2,250	2,001	2,500	2,700
LEVEL	TEXT	TEXT AMT				
TOTB	SAFETY SHIRTS, VESTS, GLOVES, PAINT, STAKES, TAPE, ETC.: \$2,800 X 0.75 = \$2,100 PLOTTER PRINTER HEADS \$800 X .075 = \$600					
100-1002-541.32-01	Dues/Memberships/Licenses	263	0	146	146	250
100-1002-541.32-02	Dues/Memberships/Licenses	0	275	79	79	0
100-1002-541.33-02	Registrations	238	3,000	529	950	2,700
100-1002-541.33-03	Lodging/Meals	68	300	0	100	300
100-1002-541.34-02	Registrations	0	0	15	15	0
100-1002-541.51-03	Property	1,760	1,760	0	1,760	1,760
100-1002-541.80-05	Other Equipment	0	3,938	0	0	0
*	Engineering	244,526	225,510	172,681	248,061	262,695

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Repl of Streets/Alleys	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1003-541	10/13/2015

RESPONSIBILITIES

This budget accounts for the maintenance and reconstruction of streets and roads within the City. Preventive maintenance through timely pavement repair, crack filling, etc., is key for containment of future costs in this account. Prudent scheduling of needed street improvements is essential for controlling future budgets.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Through public bid, the following streets were improved: Southfield West, Nature's Way, Barker Farm Estates #6, Lincoln Street, Manitowoc Street, Broad Street, River Lea Court and Ida Street.

2016 OBJECTIVES

Implement the street projects included in the Capital Improvement Program. Continue the preventive maintenance efforts with pavement crack sealing and chip seal operations.

MAJOR CHANGES FROM 2015 BUDGET

Our street pavement condition ratings have been decreasing due to underfunding in past years. It should be an objective to establish a sufficiently funded capital budget to maintain the present pavement condition rating.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Public Works Superintend	0.10	0.10
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.03	0.04
INTERGOV REVENUE	\$0.00	\$0.00	Common Laborer	0.40	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Lead Person	0.66	0.56
FINES & FORFEITS	\$0.00	\$0.00	Light Equipment Operator	0.08	0.08
PUBLIC CHARGES	\$0.00	\$0.00	Truck Driver	1.25	1.65
MISCELLANEOUS	\$0.00	\$0.00	Engineering Aids/Clerk	0.75	0.00
TOTAL	\$0.00	\$0.00	TOTAL	3.27	2.43

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Street Construction						
100-1003-541.10-01	Wages	130,529	174,581	91,441	111,402	108,571
100-1003-541.10-02	Salaries	10,970	9,090	7,306	9,090	10,092
100-1003-541.10-03	Overtime/Doubletime	3,266	751	2,165	2,165	1,000
100-1003-541.15-01	Health	33,669	47,574	25,056	43,605	37,183
100-1003-541.15-02	Life	179	203	.177	209	152
100-1003-541.15-03	Dental	2,668	3,569	1,935	2,358	2,623
100-1003-541.15-04	Retirement	10,074	12,020	6,800	8,263	7,898
100-1003-541.15-05	FICA	10,894	13,255	7,622	9,262	9,018
100-1003-541.15-07	Vision	270	365	194	235	279
100-1003-541.15-08	Workers Comp	4,273	7,424	4,333	5,265	5,863
100-1003-541.19-03	Uniform/Clothing Allow	1,044	766	277	945	945
100-1003-541.20-10	Pavement Maintenance	71,064	65,000	48,311	53,500	66,000
LEVEL	TEXT	TEXT AMT				
TOTB	CHIP SEAL PROGRAM	37,000				
	CRACK SEAL	26,000				
	PAVEMENT MILLING, PULVERIZING, ETC.	3,000				
		66,000				
100-1003-541.21-02	Engineering	589	1,200	195	550	750
LEVEL	TEXT	TEXT AMT				
TOTB	MATERIALS TESTING	750				
		750				
100-1003-541.21-08	Recording Fees	0	0	73	73	0
100-1003-541.24-03	Buildings	42	0	0	0	0
100-1003-541.29-01	Printing	0	200	0	0	100
100-1003-541.29-05	Vehicle/Equipment Rental	32,738	89,664	15,137	52,000	76,275
100-1003-541.29-07	Inhouse Technology Svcs	3,440	5,134	0	5,134	4,314
100-1003-541.30-15	Tools & Equipment	4,677	5,500	3,651	5,500	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	MISCELLANEOUS TOOLS - SHOVELS, RAKES	2,000				
	SAW BLADES	2,000				
	CHAINS/SLINGS	500				
		4,500				
100-1003-541.30-18	Department	33,033	64,500	33,282	41,500	65,500
LEVEL	TEXT	TEXT AMT				
TOTB	CONCRETE, ASPHALT AND STONE	50,000				
	CRUSHER RENTAL - STREET BASE STONE	13,000				
	MISCELLANEOUS, TOPSOIL	2,500				
		65,500				

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-1003-541.33-02	Registrations	0	0	70	70	0
100-1003-541.51-03	Property	1,050	1,050	0	1,050	1,050
100-1003-541.80-05	Other Equipment	6,580	0	0	0	0
100-1003-541.82-02	Construction	360,473	335,550	165,577	275,000	321,105
LEVEL	TEXT		TEXT AMT			
TOTB	ASPHALT STREET REHABILITATION (PULVERIZE/ASPHALT RESURFACE)					
	SIXTH STREET, TAYCO STREET TO RACINE STREET		183,885			
	NINTH STREET, MELISSA STREET TO MEADOWVIEW DRIVE		137,220			
			321,105			
*	Street Construction	721,522	837,396	413,602	627,176	723,218

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Excavation	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1004-541	
RESPONSIBILITIES			
SERVICES PROVIDED			
2015 ACCOMPLISHMENTS			
2016 OBJECTIVES			
MAJOR CHANGES FROM 2015 BUDGET			
FUNDING SOURCES	2015 FUNDING	2016 FUNDING	
TAXES	\$0.00	\$0.00	
SPECIAL ASSESSMENTS	\$0.00	\$0.00	
INTERGOV REVENUE	\$0.00	\$0.00	
LICENSES & PERMITS	\$0.00	\$0.00	
FINES & FORFEITS	\$0.00	\$0.00	
PUBLIC CHARGES	\$0.00	\$0.00	
MISCELLANEOUS	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Street Excavation					
100-1004-541.10-01	Wages	14,278	0	44,208	44,500	0
100-1004-541.10-03	Overtime/Doubletime	271	0	29	29	0
100-1004-541.15-01	Health	3,063	0	15,907	16,012	0
100-1004-541.15-02	Life	13	0	33	33	0
100-1004-541.15-03	Dental	215	0	1,055	1,062	0
100-1004-541.15-04	Retirement	1,023	0	3,030	3,050	0
100-1004-541.15-05	FICA	1,086	0	3,331	3,353	0
100-1004-541.15-07	Vision	24	0	113	114	0
100-1004-541.15-08	Workers Comp	436	0	1,930	1,943	0
100-1004-541.29-05	Vehicle/Equipment Rental	17,702	0	0	34,500	0
100-1004-541.30-18	Department	11,425	0	58,990	59,000	0
*	Street Excavation	49,536	0	128,626	163,596	0

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Removal of Snow & Ice	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1006-541	10/13/2015

RESPONSIBILITIES

This account represents the total cost of snow removal and ice control on City streets and parking lots. Costs include labor, equipment operation and materials, such as salt and chips. The average seasonal snowfall for our area is 45 inches. Service responsibilities area to maintain streets and sidewalks in good traveling condition, according to established policy.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

The 2014 – 2015 season experienced 34" of measurable snow.

2016 OBJECTIVES

Continue providing quality snow and ice control and removal service, including anti-icing operations which will prevent the formation of ice on streets when properly performed. Try to better utilize our inventory of road salt and continue to look at environmentally friendly alternatives to road salt.

MAJOR CHANGES FROM 2015 BUDGET

No significant changes.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Light Equipment Operator	1.07	1.05
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Common Laborer	0.10	0.10
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.08	0.08
LICENSES & PERMITS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.00	0.01
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
			TOTAL	1.25	1.24
TOTAL	\$0.00	\$0.00			

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Snow & Ice Removal					
100-1006-541.10-01	Wages	67,560	60,592	38,578	55,700	60,521
100-1006-541.10-02	Salaries	6,230	5,670	4,556	5,670	6,575
100-1006-541.10-03	Overtime/Doubletime	31,641	15,094	13,583	16,500	16,500
100-1006-541.15-01	Health	29,528	24,476	17,708	24,305	23,757
100-1006-541.15-02	Life	86	78	65	86	78
100-1006-541.15-03	Dental	2,162	1,585	1,235	1,693	1,538
100-1006-541.15-04	Retirement	7,367	4,568	3,873	5,323	5,513
100-1006-541.15-05	FICA	7,920	5,042	4,263	5,860	6,308
100-1006-541.15-07	Vision	200	177	127	175	171
100-1006-541.15-08	Workers Comp	2,995	2,915	2,387	3,280	4,097
100-1006-541.19-03	Uniform/Clothing Allow	450	385	331	385	351
100-1006-541.29-05	Vehicle/Equipment Rental	151,231	107,070	77,890	118,000	107,070
100-1006-541.29-07	Inhouse Technology Svcs	2,294	3,080	0	3,080	4,388
100-1006-541.30-11	Postage	49	95	196	200	100
100-1006-541.30-15	Tools & Equipment	25,367	15,000	11,933	15,000	15,000
LEVEL	TEXT	TEXT	AMT			
TOTB	PLOW BLADE INVENTORY		12,000			
	SNOW FENCE, POSTS, SHOVELS		3,000			
			15,000			
100-1006-541.30-18	Department	85,154	85,435	97,450	98,000	83,065
LEVEL	TEXT	TEXT	AMT			
TOTB	1250 TONS SEASONAL FILL ROAD SALT AT \$65.65		82,065			
	250 TONS OF RESERVE-NOT BUDGETED IN 2016					
	ABRASIVES, MISC. SUPPLIES		1,000			
			83,065			
100-1006-541.33-04	Other Expenses	0	0	5	5	0
100-1006-541.34-02	Registrations	0	500	240	500	500
100-1006-541.51-03	Property	4,705	3,539	0	3,539	3,539
	Snow & Ice Removal	424,939	335,301	274,420	357,301	339,071

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Snow Hauling					
100-1007-541.10-01	Wages	0	0	2,952	0	0
100-1007-541.10-03	Overtime/Doubletime	0	0	1	0	0
100-1007-541.15-01	Health	0	0	876	0	0
100-1007-541.15-02	Life	0	0	2	0	0
100-1007-541.15-03	Dental	0	0	67	0	0
100-1007-541.15-04	Retirement	0	0	202	0	0
100-1007-541.15-05	FICA	0	0	225	0	0
100-1007-541.15-07	Vision	0	0	7	0	0
100-1007-541.15-08	Workers Comp	0	0	128	0	0
100-1007-541.25-01	Other Municipal Entities	0	0	1,513	0	0
100-1007-541.29-05	Vehicle/Equipment Rental	0	0	7,252	0	0
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Snow Hauling	0	0	13,225	0	0

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Signs/Markings	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1008-541	10/13/2015

RESPONSIBILITIES

This account contains all costs for signing and marking of streets, traffic signal installation and maintenance, and electricity to operate traffic signals and the Sign Shop. Major expenditures include street paint and signs, repair of traffic signals, installation of new signals, and electricity.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Used longer lasting epoxy lane marking paint on newly paved streets.

2016 OBJECTIVES

This budget includes funds for outsourcing the painting of traffic signals at several intersections and additional epoxy road markings.

MAJOR CHANGES FROM 2015 BUDGET

Budget increase due to signal painting project.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Traffic Tech	0.97	0.97
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Truck Driver	0.25	0.25
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer	0.29	0.29
LICENSES & PERMITS	\$0.00	\$0.00	Public Works Superintend	0.05	0.05
FINES & FORFEITS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.00	0.01
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.56	1.57

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Street Signs-Markings					
100-1008-541.10-01	Wages	76,057	69,060			
100-1008-541.10-02	Salaries	3,940	3,457	73,552	81,345	70,883
100-1008-541.10-03	Overtime/Doubletime	1,514	1,000	2,777	3,457	4,296
100-1008-541.15-01	Health	26,185	24,197	1,149	1,149	1,000
100-1008-541.15-02	Life	30	22	26,155	28,344	24,388
100-1008-541.15-03	Dental	1,817	1,567	39	50	31
100-1008-541.15-04	Retirement	5,306	4,659	1,717	1,860	1,579
100-1008-541.15-05	FICA	6,040	5,438	5,020	5,515	4,661
100-1008-541.15-07	Vision	192	174	5,862	6,502	5,758
100-1008-541.15-08	Workers Comp	2,419	2,973	190	205	176
100-1008-541.19-03	Uniform/Clothing Allow	345	365	3,341	3,707	3,733
100-1008-541.20-10	Pavement Maintenance	0	10,000	275	365	365
100-1008-541.21-06	Management	107	0	0	10,000	0
100-1008-541.22-01	Telephone	112	150	0	0	0
100-1008-541.22-03	Electricity	9,328	8,500	74	100	125
100-1008-541.22-04	Heat	1,309	1,250	7,029	9,250	9,500
100-1008-541.22-05	Water/Sewer	641	600	764	1,200	1,250
100-1008-541.24-03	Buildings	1,187	500	409	550	600
100-1008-541.24-04	Specialized Equipment	7,502	8,975	321	500	500
				7,257	8,750	24,805
LEVEL	TEXT		TEXT AMT			
TOTB	TRAFFIC SIGNAL SYSTEMS, MAINTENANCE		5,600			
	SIGNAL/EQUIPMENT SYSTEMS, MAINTENANCE		3,205			
	PAINTING TRAFFIC SIGNALS AT:					
	RACINE/FIRST, WASHINGTON/GARFIELD					
	RIVER/WASHINGTON AND THIRD/TAYCO		16,000			
			24,805			
100-1008-541.25-01	Other Municipal Entities	169	0	0	0	0
100-1008-541.29-01	Printing	218	0	0	0	0
100-1008-541.29-05	Vehicle/Equipment Rental	13,199	13,000	5,327	17,500	13,000
100-1008-541.29-07	Inhouse Technology Svcs	1,621	2,053	0	2,053	3,326
100-1008-541.30-11	Postage	0	0	34	34	0
100-1008-541.30-15	Tools & Equipment	4,631	6,690	5,738	5,738	7,900
LEVEL	TEXT		TEXT AMT			
TOTB	100 BARRELS @ \$75.00 EACH		7,500			
	NON-MARRING CLAMP		400			
			7,900			
100-1008-541.30-18	Department	16,683	25,000	30,193	30,500	25,000
LEVEL	TEXT		TEXT AMT			
TOTB	TRAFFIC PAINT, SIGNAL HARDWARE PARTS, SIGN		25,000			
	MATERIALS, ETC.		25,000			

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-1008-541.51-03	Property	1,090	1,090	0	1,090	1,090
*	Street Signs-Markings	181,642	190,720	177,223	219,764	203,966

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Sidewalks & Crosswalks	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1009-541	10/13/2015

RESPONSIBILITIES
This budget is responsible for replacing, repairing, and constructing sidewalk in the City.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS
Replaced crosswalks on City rehabilitated/reconstructed streets. City crews replaced sidewalk on Doty Island and isolated other locations.

2016 OBJECTIVES

MAJOR CHANGES FROM 2015 BUDGET
Increase due to expected additional sidewalk replacement.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Light Equipment Operator	0.25	0.27
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Truck Driver	0.60	0.60
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.02	0.02
LICENSES & PERMITS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.00	0.01
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.87	0.90

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Sidewalks and Crosswalks					
100-1009-541.10-01	Wages	24,158	49,658	32,200	37,500	45,246
100-1009-541.10-02	Salaries	1,400	1,210	973	1,210	1,981
100-1009-541.10-03	Overtime/Doubletime	42	0	56	71	100
100-1009-541.15-01	Health	7,886	10,280	11,485	13,824	10,854
100-1009-541.15-02	Life	23	29	31	36	33
100-1009-541.15-03	Dental	544	804	790	922	841
100-1009-541.15-04	Retirement	1,788	3,007	2,257	2,634	3,124
100-1009-541.15-05	FICA	1,912	3,286	2,490	2,906	3,516
100-1009-541.15-07	Vision	60	81	83	97	85
100-1009-541.15-08	Workers Comp	763	1,919	1,438	1,678	2,319
100-1009-541.19-03	Uniform/Clothing Allow	126	300	125	300	300
100-1009-541.21-06	Management	2,030	2,500	0	2,500	2,500
LEVEL	TEXT	TEXT AMT				
TOTB	MUDJACKING SERVICES	2,500				
		2,500				
100-1009-541.29-05	Vehicle/Equipment Rental	8,823	12,000	0	16,350	14,000
100-1009-541.30-15	Tools & Equipment	388	800	272	800	800
100-1009-541.30-18	Department	17,424	12,000	14,690	15,000	7,000
LEVEL	TEXT	TEXT AMT				
TOTB	DETECTOR PLATES, SUPPLIES	7,000				
		7,000				
100-1009-541.51-03	Property	6,470	6,470	0	6,470	6,470
100-1009-541.82-02	Construction	1,051	0	0	0	0
*	Sidewalks and Crosswalks	74,888	104,344	66,890	102,298	99,169

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Sidewalk Excavation					
100-1011-541.10-01	Wages	480	0	16,016	16,100	0
100-1011-541.10-03	Overtime/Doubletime	0	0	29	29	0
100-1011-541.15-01	Health	143	0	6,289	6,322	0
100-1011-541.15-02	Life	0	0	9	9	0
100-1011-541.15-03	Dental	10	0	415	412	0
100-1011-541.15-04	Retirement	34	0	1,099	1,105	0
100-1011-541.15-05	FICA	36	0	1,208	1,214	0
100-1011-541.15-07	Vision	1	0	44	44	0
100-1011-541.15-08	Workers Comp	15	0	699	703	0
100-1011-541.29-05	Vehicle/Equipment Rental	1,997	0	0	7,550	0
100-1011-541.30-18	Department	0	0	6,010	6,050	0
*	Sidewalk Excavation	2,716	0	31,818	39,538	0

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Street Lighting	PREPARED BY Mark Radtke Adam Alix
	FUNCTION Public Works	BUDGET NUMBER 100-1012-541	DATE 10/13/2015

RESPONSIBILITIES

Funds in this account are for the cost of electricity, maintenance and replacement of City-owned street lights.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS
2016 OBJECTIVES

Continue street light conversion to LED lights.

MAJOR CHANGES FROM 2015 BUDGET

No substantial changes.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Street Lighting					
100-1012-541.10-01	Wages	727	0	1,423	2,000	0
100-1012-541.10-03	Overtime/Doubletime	8	0	184	184	0
100-1012-541.15-01	Health	273	0	634	862	0
100-1012-541.15-02	Life	2	0	2	3	0
100-1012-541.15-03	Dental	21	0	42	57	0
100-1012-541.15-04	Retirement	52	0	110	150	0
100-1012-541.15-05	FICA	56	0	123	167	0
100-1012-541.15-07	Vision	0	0	1	1	0
100-1012-541.15-08	Workers Comp	22	0	69	94	0
100-1012-541.21-06	Management	107	0	0	0	0
100-1012-541.22-03	Electricity	221,919	235,000	157,840	213,000	165,900
100-1012-541.24-04	Specialized Equipment	7,482	7,000	167	6,700	76,000
LEVEL	TEXT					
TOTB	STREET LIGHT MAINTENANCE		TEXT AMT			
	319 LED FIXUTRES (INSTALLED BY MU)		1,000			
			75,000			
			76,000			
100-1012-541.29-05	Vehicle/Equipment Rental	580	0	0	500	0
100-1012-541.30-15	Tools & Equipment	220	2,150	2,154	2,154	0
100-1012-541.30-18	Department	773	1,000	104	750	1,000
Street Lighting		232,242	245,150	162,853	226,622	242,900

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Parking Lots & Meters	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1013-541	10/13/2015

RESPONSIBILITIES

This budget is responsible for the maintenance of parking lots, as well as providing supplies and printing for the monthly parking permits.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS
2016 OBJECTIVES
MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Light Equipment Operator	0.13	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Public Works Superintend	0.01	0.01
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.14	0.16

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Parking Lots					
100-1013-541.10-01	Wages	7,625	6,731	5,762	6,570	7,920
100-1013-541.10-02	Salaries	804	691	555	691	712
100-1013-541.10-03	Overtime/Doubletime	1,181	1,000	506	850	1,000
100-1013-541.15-01	Health	2,901	2,678	1,928	2,206	3,060
100-1013-541.15-02	Life	5	2	10	13	2
100-1013-541.15-03	Dental	202	173	132	152	198
100-1013-541.15-04	Retirement	669	573	465	553	636
100-1013-541.15-05	FICA	716	618	510	608	707
100-1013-541.15-07	Vision	21	19	14	17	22
100-1013-541.15-08	Workers Comp	272	365	291	345	472
100-1013-541.19-03	Uniform/Clothing Allow	42	44	13	44	45
100-1013-541.22-03	Electricity	474	700	234	360	500
100-1013-541.22-06	Storm Water	3,330	3,300	2,498	3,500	4,440
100-1013-541.29-01	Printing	0	0	201	201	200
100-1013-541.29-05	Vehicle/Equipment Rental	8,160	10,000	2,485	7,000	9,000
100-1013-541.30-18	Department	182	2,000	900	2,000	2,000
100-1013-541.51-03	Property	10	10	0	10	10
	Parking Lots	26,594	28,904	16,504	25,120	30,924

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Canal Maint-Construction					
100-1014-543.22-06	Storm Water	638	640	478	675	850
*	Canal Maint-Construction	<u>638</u>	<u>640</u>	<u>478</u>	<u>675</u>	<u>850</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Refuse Collect/Dispose	PREPARED BY Mark Radtke Adam Alix
	FUNCTION Public Works	BUDGET NUMBER 100-1016-543	DATE 10/13/2015

RESPONSIBILITIES

The Sanitation Department is responsible for the collection and disposal of all residential, and some of the commercial, garbage and refuse generated within the City.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

Continue to work towards converting the commercial dumpsters that we service to being able to be emptied with our front loading refuse trucks.

MAJOR CHANGES FROM 2015 BUDGET

The Winnebago County tipping fee has increased by \$1.00/ton and volume is projected to increase slightly with growth out East.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Sanitation Workers	2.00	2.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Common Laborer	1.40	1.40
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer	0.29	0.29
LICENSES & PERMITS	\$0.00	\$0.00	PWF Adminstrative Assist	0.20	0.20
FINES & FORFEITS	\$0.00	\$0.00	PW Superintendent	0.10	0.10
PUBLIC CHARGES	\$0.00	\$0.00	Depty Dir Municipal Opera	0.06	0.06
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	4.05	4.05

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Refuse Collect-Dispose					
100-1016-543.10-01	Wages	112,973	173,064	81,493	102,560	180,494
100-1016-543.10-02	Salaries	12,840	20,910	16,832	20,910	21,614
100-1016-543.10-03	Overtime/Doubletime	1,345	1,000	239	750	1,000
100-1016-543.15-01	Health	18,108	34,255	16,599	20,910	34,255
100-1016-543.15-02	Life	192	255	207	319	372
100-1016-543.15-03	Dental	2,575	3,888	2,128	2,681	3,888
100-1016-543.15-04	Retirement	8,854	12,918	6,739	8,489	13,039
100-1016-543.15-05	FICA	9,685	14,751	7,489	9,434	15,445
100-1016-543.15-07	Vision	209	311	167	210	311
100-1016-543.15-08	Workers Comp	3,753	7,861	3,944	4,968	9,497
100-1016-543.19-03	Uniform/Clothing Allow	1,191	1,065	934	1,065	1,020
100-1016-543.20-09	Sanitation	0	1,500	0	0	0
100-1016-543.25-01	Other Municipal Entities	165,498	221,600	132,279	180,595	228,500
LEVEL	TEXT	TEXT AMT				
TOTB	5900 TONS @ \$38.00 PER TON TIPPING FEE	224,200				
	WDNR LICENSE	4,300				
		228,500				
100-1016-543.25-03	Other Govment-Electronics	96	100	164	164	164
100-1016-543.29-01	Printing	1,685	2,000	406	2,100	2,100
100-1016-543.29-05	Vehicle/Equipment Rental	169,155	258,850	56,614	185,000	262,500
100-1016-543.29-07	Inhouse Info Tech Service	3,057	3,080	0	3,080	2,588
100-1016-543.30-11	Postage	1	0	0	0	0
100-1016-543.30-15	Tools & Equipment	12,133	11,300	10,489	11,300	6,000
LEVEL	TEXT	TEXT AMT				
TOTB	REFUSE CARTS	1,800				
	FRONT LOAD DUMPSTERS-BROAD STREET	4,200				
		6,000				
100-1016-543.30-18	Department	1,146	2,300	2,700	2,700	2,500
100-1016-543.32-01	Dues/Memberships/Licenses	572	572	572	572	572
100-1016-543.51-03	Property	7,650	7,650	0	7,650	7,650
*	Refuse Collect-Dispose	532,718	779,230	339,995	565,457	793,509

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Commercial Overflow					
100-1017-543.10-01	Wages	72,291	0	62,190	76,895	0
100-1017-543.10-03	Overtime/Doubletime	2,170	0	159	250	0
100-1017-543.15-01	Health	12,104	0	10,666	12,408	0
100-1017-543.15-02	Life	103	0	102	106	0
100-1017-543.15-03	Dental	1,607	0	1,326	1,588	0
100-1017-543.15-04	Retirement	4,983	0	4,048	4,964	0
100-1017-543.15-05	FICA	5,640	0	4,759	5,882	0
100-1017-543.15-07	Vision	128	0	99	122	0
100-1017-543.15-08	Workers Comp	2,229	0	2,701	3,330	0
100-1017-543.25-01	Other Municipal Entities	43,238	0	27,100	38,875	0
100-1017-543.29-05	Vehicle/Equipment Rental	103,965	0	28,217	118,000	0
100-1017-543.30-18	Department	0	0	227	227	0
*	Commercial Overflow	248,458	0	141,594	262,647	0

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Weed Cutting					
100-1018-543.10-01	Wages	16,666	16,694	15,254	15,460	16,003
100-1018-543.10-02	Salaries	1,043	864	694	864	890
100-1018-543.10-03	Overtime/Doubletime	1	0	61	61	0
100-1018-543.15-01	Health	4,825	5,021	4,625	4,718	4,447
100-1018-543.15-02	Life	12	24	16	16	21
100-1018-543.15-03	Dental	338	325	308	312	288
100-1018-543.15-04	Retirement	932	939	813	826	825
100-1018-543.15-05	FICA	1,329	1,324	1,211	1,240	1,274
100-1018-543.15-07	Vision	37	36	33	33	32
100-1018-543.15-08	Workers Comp	527	599	694	710	828
100-1018-543.19-03	Uniform/Clothing Allow	75	75	53	75	75
100-1018-543.21-06	Management	730	0	0	0	0
100-1018-543.29-05	Vehicle/Equipment Rental	11,434	15,000	0	14,000	14,000
100-1018-543.30-11	Postage	147	150	196	200	150
100-1018-543.30-15	Tools & Equipment	0	150	75	150	75
100-1018-543.30-18	Department	47	225	145	225	225
100-1018-543.51-03	Property	30	30	0	30	30
* Weed Cutting		38,173	41,456	24,178	38,920	39,163

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Lift Bridges	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1019-552	10/13/2015

RESPONSIBILITIES

This account includes the cost of materials, labor, equipment and utilities to operate the lift bridges at Racine Street and Tayco Street. The State of Wisconsin reimburses the City for these costs.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS
2016 OBJECTIVES
MAJOR CHANGES FROM 2015 BUDGET

No significant changes.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Bridge Tenders	1.13	1.13
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PW Superintendent	0.06	0.06
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.19	1.19

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Lift Bridges					
100-1019-552.10-01	Wages	28,941	40,554	31,014	32,000	36,768
100-1019-552.10-02	Salaries	3,796	3,872	3,111	3,872	3,989
100-1019-552.10-03	Overtime/Doubletime	10,766	13,127	11,571	12,205	10,310
100-1019-552.15-01	Health	953	1,071	950	1,132	1,071
100-1019-552.15-02	Life	12	10	9	10	10
100-1019-552.15-03	Dental	68	69	62	75	69
100-1019-552.15-04	Retirement	1,416	2,280	1,238	1,300	1,955
100-1019-552.15-05	FICA	3,323	4,397	3,492	3,705	3,903
100-1019-552.15-07	Vision	7	8	7	8	8
100-1019-552.15-08	Workers Comp	730	1,480	1,088	1,210	1,530
100-1019-552.15-09	Unemployment Comp	16,385	0	7,139	14,280	14,280
100-1019-552.20-07	Pest Control	675	500	675	675	675
100-1019-552.21-06	Management	97	125	0	100	125
100-1019-552.22-01	Telephone	95	250	120	120	200
100-1019-552.22-03	Electricity	6,004	5,600	7,968	8,900	7,000
100-1019-552.22-05	Water/Sewer	915	1,400	757	810	1,000
100-1019-552.29-05	Vehicle/Equipment Rental	282	600	0	300	250
100-1019-552.29-07	Inhouse Info Tech Service	1,621	2,053	0	2,053	1,726
100-1019-552.30-11	Postage	2	0	0	0	0
100-1019-552.30-13	Housekeeping	126	150	16	150	150
100-1019-552.30-15	Tools & Equipment	0	100	0	0	0
100-1019-552.30-18	Department	326	100	0	0	100
100-1019-552.51-03	Property	520	520	0	520	520
	Lift Bridges	77,060	78,266	69,217	83,425	85,639

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Recycling-Solid Waste					
100-1027-543.10-01	Wages	0	0	5,895	0	0
100-1027-543.15-01	Health	0	0	1,754	0	0
100-1027-543.15-02	Life	0	0	7	0	0
100-1027-543.15-03	Dental	0	0	149	0	0
100-1027-543.15-04	Retirement	0	0	403	0	0
100-1027-543.15-05	FICA	0	0	448	0	0
100-1027-543.15-07	Vision	0	0	5	0	0
100-1027-543.15-08	Workers Comp	0	0	258	0	0
100-1027-543.30-18	Department	0	0	16	0	0
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*	Recycling-Solid Waste	0	0	8,935	0	0

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
		<u>16,180,808</u>	<u>16,615,827</u>	<u>12,912,065</u>	<u>16,767,904</u>	<u>16,757,348</u>

Other Funds Expenditures

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Housing Rehab Program					
203-0306-562.70-01	Acquisition/Rehab/Conv	32,660	10,000	0	0	10,000
*	Housing Rehab Program	32,660	10,000	0	0	10,000

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Comptroller/Treasurer					
205-0401-513.25-01	Other Municipal Entities	150	150	0	0	0
*	Comptroller/Treasurer	150	150	0	0	0
	Trans to General Fund					
205-0412-591.25-02	Other Municipal Funds	70,206	82,608	82,608	82,608	0
*	Trans to General Fund	70,206	82,608	82,608	82,608	0

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND Marina Fund	BUDGET NAME Marina Operations	PREPARED BY Brian Tungate
	FUNCTION Culture and Recreation	BUDGET NUMBER 207-0707-552	DATE 9/24/2015

RESPONSIBILITIES

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

- Harbormaster Diane Schabach continues to operate a successful Marina on behalf of the city.
- Installed new WI FI System

2016 OBJECTIVES

- Continue to build the marina fund in anticipation of future facility and fuel system upgrades
- Replace harbor house roof
- Install refurbished fuel dispenser

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Facility/Pool Tech.	0.15	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Laborer/Custodian	0.00	0.00
INTERGOV REVENUE	\$0.00	\$0.00	Park Seasonal	0.03	0.03
LICENSES & PERMITS	\$0.00	\$0.00	Summer Laborers	0.08	0.08
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$221,079.00	\$219,061.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$221,079.00	\$219,061.00	TOTAL	0.26	0.26

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Trans to General Fund					
207-0412-591.25-02	Other Municipal Funds	5,000	5,000	5,000	5,000	5,000
*	Trans to General Fund	5,000	5,000	5,000	5,000	5,000
	Marina Operations					
207-0707-552.10-01	Wages	7,464	11,174	8,564	9,200	13,339
207-0707-552.10-03	Overtime/Doubletime	140	0	261	206	0
207-0707-552.15-01	Health	1,553	1,863	1,874	2,000	2,157
207-0707-552.15-02	Life	23	40	29	30	42
207-0707-552.15-03	Dental	145	186	179	190	209
207-0707-552.15-04	Retirement	535	628	591	600	768
207-0707-552.15-05	FICA	583	655	674	716	1,021
207-0707-552.15-07	Vision	12	16	14	16	16
207-0707-552.15-08	Workers Comp	228	485	380	360	653
207-0707-552.21-06	Management	46,000	51,750	46,750	46,750	47,750
207-0707-552.22-01	Telephone	192	0	0	0	0
207-0707-552.22-03	Electricity	8,637	9,000	7,675	8,900	9,000
207-0707-552.22-04	Heat	572	700	323	625	700
207-0707-552.22-05	Water/Sewer	3,975	3,500	3,218	3,500	3,500
207-0707-552.22-06	Storm Water	585	600	439	590	600
207-0707-552.24-02	Tools & Equipment	522	2,400	803	1,400	6,200
207-0707-552.24-03	Buildings	3,203	2,500	772	2,000	7,500
207-0707-552.29-01	Printing	0	200	0	200	200
207-0707-552.29-03	Advertising	0	300	0	175	300
207-0707-552.29-05	Vehicle/Equipment Rental	109	2,100	0	1,500	2,100
207-0707-552.29-07	Inhouse Info Tech Service	1,401	1,542	0	1,542	1,379
207-0707-552.30-11	Postage	117	300	282	325	325
207-0707-552.30-13	Housekeeping	399	400	0	400	400
207-0707-552.30-18	Department	4,085	3,000	5,797	5,800	5,800
207-0707-552.32-01	Dues/Memberships/Licenses	349	600	349	350	500
207-0707-552.38-01	Fuel	96,141	108,500	80,444	82,000	90,000
207-0707-552.51-03	Property	130	130	0	130	130
*	Marina Operations	177,100	202,769	159,418	169,505	194,589

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Comptroller/Treasurer					
208-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
208-0411-591.25-02	Other Municipal Funds	165,295	169,060	169,060	169,060	172,329
*	Transfer to Debt Service	165,295	169,060	169,060	169,060	172,329
	Trans to General Fund					
208-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	0	0
*	Trans to General Fund	3,155	3,957	3,957	0	0

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Park Develop Fund	Parks Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	209-0703-553	9/24/2015

RESPONSIBILITIES

A non-levy fund established with fees collected from residential developers. Funds are to be used for parks and recreation land acquisition and development.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

- \$25,000 went towards the Gilbert Trail project

2016 OBJECTIVES

- \$100,000 play equipment for new east side park to be purchased in 2016 to allow time to seek sponsorship funding
- \$15,000 for trail extension from the new memory care facility into Barker Farm Park
- \$10,000 park's share of Jefferson Park/Neighborhood master plan

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$120,000.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$120,000.00

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Trans to TIF 11					
209-0473-591.25-02	Other Municipal Funds	0	0	25,000	25,000	0
*	Trans to TIF 11	0	0	25,000	25,000	0
	Parks Department					
209-0703-553.21-02	Engineering	2,542	5,000	635	635	10,000
LEVEL	TEXT					
TOTB	PORTION OF JEFFERSON PARK MASTER PLAN					
	209-0703-553.21-08 Recording Fees	30	0	0	0	0
	209-0703-553.21-09 Appraisal	2,500	0	0	0	0
	209-0703-553.22-03 Electricity	751	0	0	0	0
	209-0703-553.22-06 Storm Water	119	0	0	0	0
	209-0703-553.30-18 Department	3,350	0	0	0	0
	209-0703-553.73-01 Award & Claim Settlements	63,900	0	0	0	0
	209-0703-553.82-02 Construction	0	145,000	57,217	55,838	115,000
LEVEL	TEXT					
TOTB	BARKER FARM PARK TRAIL					
*	Parks Department	73,192	150,000	57,852	56,473	125,000

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Farm Fresh Market					
210-0103-511.10-01	Wages	0	0	0	0	4,000
210-0103-511.15-05	FICA	0	0	0	0	306
210-0103-511.15-08	Workers Comp	0	0	0	0	10
210-0103-511.29-03	Advestising	0	0	0	0	1,500
210-0103-511.30-16	Promotional	0	0	0	0	7,000
210-0103-511.30-18	Department	0	0	0	0	500
*	Farm Fresh Market	0	0	0	0	13,316

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Public Library					
260-0601-551.10-02	Salaries	18,172	0	0	0	0
*	Public Library	18,172	0	0	0	0
	Police					
260-0801-521.10-02	Salaries	0	40,000	0	40,000	40,000
*	Police	0	40,000	0	40,000	40,000
	Health Department					
260-0903-531.10-02	Salaries	32,431	0	0	0	0
260-0903-531.15-01	Health	41,105	0	0	0	0
*	Health Department	73,536	0	0	0	0
	Street Construction					
260-1003-541.10-01	Wages	0	20,000	0	20,000	20,000
260-1003-541.10-02	Salaries	2,816	0	0	0	0
260-1003-541.15-01	Health	60,927	0	0	0	0
*	Street Construction	63,743	20,000	0	20,000	20,000
	Street Cleaning					
260-1005-541.10-02	Salaries	652	0	0	0	0
*	Street Cleaning	652	0	0	0	0
	Snow & Ice Removal					
260-1006-541.10-02	Salaries	2,347	0	0	0	0
*	Snow & Ice Removal	2,347	0	0	0	0
	Street Signs-Markings					
260-1008-541.10-02	Salaries	1,147	0	0	0	0
*	Street Signs-Markings	1,147	0	0	0	0
	Sidewalks and Crosswalks					
260-1009-541.10-02	Salaries	443	0	0	0	0

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
* Sidewalks and Crosswalks		443	0	0	0	0
Storm Sewers & Drains						
260-1010-541.10-02 Salaries		1,695	0	0	0	0
* Storm Sewers & Drains		1,695	0	0	0	0
Parking Lots						
260-1013-541.10-02 Salaries		261	0	0	0	0
* Parking Lots		261	0	0	0	0
Refuse Collect-Dispose						
260-1016-543.10-02 Salaries		2,529	0	0	0	0
* Refuse Collect-Dispose		2,529	0	0	0	0
Weed Cutting						
260-1018-543.10-02 Salaries		365	0	0	0	0
* Weed Cutting		365	0	0	0	0
Lift Bridges						
260-1019-552.10-02 Salaries		1,304	0	0	0	0
* Lift Bridges		1,304	0	0	0	0
San Sewer Maint/Const						
260-1020-543.10-02 Salaries		1,304	0	0	0	0
* San Sewer Maint/Const		1,304	0	0	0	0
Public Works Facility						
260-1022-541.10-02 Salaries		7,510	0	0	0	0
* Public Works Facility		7,510	0	0	0	0
Recycling-Solid Waste						

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
260-1027-543.10-02	Salaries	652	0	0	0	0
* Recycling-Solid Waste		<u>652</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
260-1028-543.10-02	Recycling-Yard Waste Salaries	2,842	0	0	0	0
* Recycling-Yard Waste		<u>2,842</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
260-1029-543.10-02	Recycling-Appliances Salaries	209	0	0	0	0
* Recycling-Appliances		<u>209</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Housing Rehab Program					
263-0306-562.70-01	Acquisition/Rehab/Conv	71,363	60,000	29,689	45,000	60,000
*	Housing Rehab Program	71,363	60,000	29,689	45,000	60,000

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Solid Waste	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1027-543	10/13/2015

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all residential recycling goods; including recyclables dropped off at PWF recycling facility.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

Increase the level of service to include additional curbside collections.

MAJOR CHANGES FROM 2015 BUDGET

Budget proposes increasing the curbside collections from monthly(12) to eighteen (18) curbside collections in a calendar year. Anticipated increase in volume with new materials planned to be accepted at the Material Recovery Facility.

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Sanitation Worker	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Common Laborer	0.40	0.40
INTERGOV REVENUE	\$0.00	\$0.00	PWF Administrative Assis	0.20	0.20
LICENSES & PERMITS	\$0.00	\$0.00	PW Superintendent	0.03	0.03
FINES & FORFEITS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.04	0.04
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.67	1.67

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Yard Waste	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1028-543	10/13/2015

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all City yard waste. A portion of yard waste activities is charged to the Storm Water Utility.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

Explore possibilities of working with local contractors to reduce volume of yardwastes the City handles and processes.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Heavy Equipment Operat	0.44	0.44
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Truck Driver	0.37	0.00
INTERGOV REVENUE	\$0.00	\$0.00	Common Laborer	0.00	0.22
LICENSES & PERMITS	\$0.00	\$0.00	Yard Attendent	0.09	0.09
FINES & FORFEITS	\$0.00	\$0.00	PWF Administrative Assis	0.20	0.20
PUBLIC CHARGES	\$0.00	\$0.00	PW Superintendent	0.05	0.05
MISCELLANEOUS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.02	0.02
TOTAL	\$0.00	\$0.00	TOTAL	1.17	1.02

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Appliances	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1029-543	10/13/2015

RESPONSIBILITIES

This budget provides for the collection and processing of all waste appliances in the City.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

2016 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2015 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2015 FUNDING</u>	<u>2016 FUNDING</u>	<u>POSITION TITLE</u>	<u>2015 # OF FTE'S</u>	<u>2016 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	0.10	0.10
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Summer Laborer	0.07	0.07
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.01	0.01
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.18	0.18

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Trans to Post Retirement					
266-0460-591.25-02	Other Municipal Funds	3,703	0	0	0	0
*	Trans to Post Retirement	3,703	0	0	0	0
	Recycling-Solid Waste					
266-1027-543.10-01	Wages	54,760	54,138	40,101	53,445	72,035
266-1027-543.10-02	Salaries	4,711	14,084	11,883	14,084	14,803
266-1027-543.10-03	Overtime/Doubletime	695	500	398	500	550
266-1027-543.15-01	Health	8,728	8,714	5,135	7,200	8,772
266-1027-543.15-02	Life	140	315	200	250	329
266-1027-543.15-03	Dental	1,324	2,063	1,177	1,565	2,067
266-1027-543.15-04	Retirement	4,192	5,728	3,575	4,575	5,767
266-1027-543.15-05	FICA	4,598	6,365	3,965	5,075	6,612
266-1027-543.15-07	Vision	103	168	114	150	168
266-1027-543.15-08	Workers Comp	1,795	3,272	1,944	2,515	3,827
266-1027-543.19-03	Uniform/Clothing Allow	260	420	232	300	420
266-1027-543.21-06	Management	9,696	11,600	6,776	10,000	11,500
LEVEL	TEXT	TEXT AMT				
TOTB	CONTAINER RENTAL AND HAULING	9,000				
	BULK RECYCLING AND OIL DRY	500				
	CONTAMINATED WASTE OIL CLEAN UP	2,000				
		11,500				
266-1027-543.25-01	Other Municipal Entities	7,146	7,625	5,808	7,500	7,800
LEVEL	TEXT	TEXT AMT				
TOTB	1435 TONS OF SINGLE STREAM @ \$5.00/TON	7,175				
	3.5 TONS OF TIRE DISPOSAL @ 175/TON	625				
		7,800				
266-1027-543.25-03	Other Govment-Electronics	0	0	0	50	50
266-1027-543.29-01	Printing	6,951	6,200	4,799	6,200	6,500
266-1027-543.29-05	Vehicle/Equipment Rental	70,077	75,970	15,709	73,060	98,085
266-1027-543.29-07	Inhouse Info Tech Service	6,022	6,162	0	6,162	5,177
266-1027-543.30-11	Postage	2,748	3,000	2,765	2,925	3,000
266-1027-543.30-18	Department	5,143	1,500	859	1,200	1,500
266-1027-543.51-03	Property	300	300	0	300	300
*	Recycling-Solid Waste	189,389	208,124	105,440	197,056	249,262
	Recycling-Yard Waste					
266-1028-543.10-01	Wages	34,495	44,210	44,783	46,020	46,990
266-1028-543.10-02	Salaries	5,225	14,462	12,199	14,650	14,972

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
266-1028-543.10-03	Overtime/Doubletime	1,836	1,228	397	1,558	1,960
266-1028-543.15-01	Health	10,346	15,743	13,566	16,099	17,082
266-1028-543.15-02	Life	56	140	123	146	136
266-1028-543.15-03	Dental	851	1,340	1,105	1,311	1,426
266-1028-543.15-04	Retirement	2,708	3,937	3,717	4,023	4,089
266-1028-543.15-05	FICA	3,130	4,508	4,289	4,653	4,809
266-1028-543.15-07	Vision	86	128	107	127	137
266-1028-543.15-08	Workers Comp	1,226	2,216	2,149	2,313	2,677
266-1028-543.19-03	Uniform/Clothing Allow	209	258	27	258	353
266-1028-543.21-06	Management	6,450	6,140	6,150	6,150	6,600
LEVEL	TEXT	TEXT AMT				
TOTB	GRINDER RENTAL (TOTAL \$15,000; SHARE W/625 FUND)	6,600				
		6,600				
266-1028-543.22-06	Storm Water	878	360	658	880	990
266-1028-543.29-05	Vehicle/Equipment Rental	79,382	73,530	23,316	73,990	73,800
266-1028-543.30-11	Postage	562	60	196	210	88
266-1028-543.30-15	Tools & Equipment	1,483	100	0	200	352
266-1028-543.30-18	Department	370	1,638	672	1,760	1,320
LEVEL	TEXT	TEXT AMT				
TOTB	COMPOST SUPPLIES (TOTAL \$3,000; SHARE W/625 FUND)	1,320				
		1,320				
266-1028-543.51-03	Property	480	196	0	211	269
*	Recycling-Yard Waste	149,773	170,194	113,454	174,559	178,050
	Recycling-Appliances					
266-1029-543.10-01	Wages	4,892	5,985	3,973	5,656	6,547
266-1029-543.10-02	Salaries	802	767	647	767	570
266-1029-543.15-01	Health	198	2,123	971	1,431	2,066
266-1029-543.15-02	Life	11	4	7	9	4
266-1029-543.15-03	Dental	128	137	93	134	134
266-1029-543.15-04	Retirement	393	374	315	443	373
266-1029-543.15-05	FICA	435	508	351	492	544
266-1029-543.15-07	Vision	10	15	8	12	15
266-1029-543.15-08	Workers Comp	168	239	200	282	349
266-1029-543.19-03	Uniform/Clothing Allow	45	30	30	30	30
266-1029-543.25-01	Other Municipal Entities	4,940	4,000	1,937	3,887	4,000
LEVEL	TEXT	TEXT AMT				
TOTB	FREON BASED APPLIANCE FEES	4,000				
		4,000				

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
266-1029-543.29-01	Printing	0	150	0	150	0
266-1029-543.29-05	Vehicle/Equipment Rental	5,545	5,500	763	5,500	5,500
266-1029-543.51-03	Property	50	50	0	50	50
*	Recycling-Appliances	17,221	19,882	9,295	18,843	20,182

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BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Steam Utility Operations					
267-0102-581.20-04	Mechanical Systems	12,987	0	0	0	0
267-0102-581.21-01	Legal	333	0	0	0	0
267-0102-581.22-03	Electricity	12,322	0	0	0	0
267-0102-581.22-04	Heat	2,930	0	0	0	0
267-0102-581.22-05	Water/Sewer	856	0	0	0	0
267-0102-581.22-06	Storm Water	807	0	0	0	0
267-0102-581.30-11	Postage	17	0	0	0	0
267-0102-581.30-18	Department	312	0	0	0	0
267-0102-581.32-01	Dues/Memberships/Licenses	1,405	0	1,860	1,860	0
*	Steam Utility Operations	31,969	0	1,860	1,860	0

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	Debt Service-Principal					
310-0409-571.61-01	Principal	7,933,521	2,867,631	4,720,445	7,975,445	2,925,104
*	Debt Service-Principal	7,933,521	2,867,631	4,720,445	7,975,445	2,925,104
	Debt Service-Interest					
310-0410-571.61-02	Interest	1,343,246	1,355,182	1,182,367	1,182,367	1,223,423
*	Debt Service-Interest	1,343,246	1,355,182	1,182,367	1,182,367	1,223,423

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	Comptroller/Treasurer					
456-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
456-0411-591.25-02	Other Municipal Funds	167,439	155,360	155,359	155,359	146,471
*	Transfer to Debt Service	167,439	155,360	155,359	155,359	146,471
	Trans to General Fund					
456-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	3,694	3,833
*	Trans to General Fund	3,155	3,957	3,957	3,694	3,833

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Community Development					
457-0304-562.10-01	Wages	0	0	147	147	0
457-0304-562.10-02	Salaries	7,059	7,433	4,195	5,616	6,769
457-0304-562.15-01	Health	1,363	1,577	591	793	915
457-0304-562.15-02	Life	23	26	20	24	26
457-0304-562.15-03	Dental	114	124	57	75	85
457-0304-562.15-04	Retirement	488	505	296	389	447
457-0304-562.15-05	FICA	533	562	332	437	518
457-0304-562.15-07	Vision	12	12	4	6	5
457-0304-562.15-08	Workers Comp	132	194	165	191	219
457-0304-562.21-10	Marketing	394	393	609	609	600
457-0304-562.22-05	Water/Sewer	10	35	19	20	35
457-0304-562.22-06	Storm Water	30	30	23	30	36
*	Community Development	10,158	10,891	6,458	8,337	9,655
	Comptroller/Treasurer					
457-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
457-0411-591.25-02	Other Municipal Funds	1,415,855	265,500	265,500	265,500	271,902
*	Transfer to Debt Service	1,415,855	265,500	265,500	265,500	271,902
	Trans to General Fund					
457-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	3,694	3,833
*	Trans to General Fund	3,155	3,957	3,957	3,694	3,833
	Trans to TIF 13					
457-0474-591.25-02	Other Municipal Funds	0	0	750,000	750,000	0
*	Trans to TIF 13	0	0	750,000	750,000	0

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Fire						
470-0501-522.10-01	Wages	14,230	0	0	0	0
470-0501-522.15-01	Health	5,319	0	0	0	0
470-0501-522.15-02	Life	15	0	0	0	0
470-0501-522.15-03	Dental	361	0	0	0	0
470-0501-522.15-04	Retirement	1,004	0	0	0	0
470-0501-522.15-05	FICA	1,061	0	0	0	0
470-0501-522.15-07	Vision	39	0	0	0	0
470-0501-522.15-08	Workers Comp	431	0	0	0	0
470-0501-522.29-05	Vehicle/Equipment Rental	7,264	0	0	0	0
470-0501-522.80-03	Motorized Equipment	300,507	0	0	0	162,800
LEVEL	TEXT	TEXT AMT				
TOTB	REPLACE FIRE TRUCK-2015 BUDGET ADJUST / 2016 CIP	162,800				
		162,800				
470-0501-522.82-01	Buildings	0	0	0	0	8,000
LEVEL	TEXT	TEXT AMT				
TOTB	BURN BUILDING UPGRADES - 2 YEAR PROJECT	8,000				
		8,000				
470-0501-522.82-02	Construction	15,926	0	0	0	0
*	Fire	346,157	0	0	0	170,800
Public Library						
470-0601-551.82-01	Buildings	0	97,000	1,314	97,000	30,000
LEVEL	TEXT	TEXT AMT				
TOTB	ELEVATOR CYLINDER	25,000				
	HVAC CONTROLLER	5,000				
		30,000				
*	Public Library	0	97,000	1,314	97,000	30,000
Resthaven Cemetery						
470-0701-533.82-02	Construction	0	0	0	0	15,000
LEVEL	TEXT	TEXT AMT				
TOTB	REPAVE SECTION OF CEMETERY ROADWAY	15,000				
		15,000				

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
* Resthaven Cemetery		0	0	0	0	15,000
Parks Department						
470-0703-553.80-05	Other Equipment	0	0	0	0	45,000
LEVEL	TEXT	TEXT	AMT			
TOTB	REPLACE PLAY EQUIPMENT - HART PARK		45,000			
			45,000			
470-0703-553.82-01	Buildings	0	0	0	0	12,500
LEVEL	TEXT	TEXT	AMT			
TOTB	CABOOSE STRUCTURE ROOF REPLACEMENT		12,500			
			12,500			
470-0703-553.82-02	Construction	0	27,000	30,621	30,621	128,000
LEVEL	TEXT	TEXT	AMT			
TOTB	TRESTLE PROJECT - 2 YEAR PROJECT		100,000			
	REHAB 3 TENNIS COURTS AT CLOVIS GROVE		28,000			
			128,000			
* Parks Department		0	27,000	30,621	30,621	185,500
Police						
470-0801-521.80-01	Computer Equipment	0	0	0	0	50,000
LEVEL	TEXT	TEXT	AMT			
TOTB	REPLACE OBSOLETE PARKING TICKET COMPUTER SYSTEM		50,000			
			50,000			
470-0801-521.82-01	Buildings	0	0	0	0	25,000
LEVEL	TEXT	TEXT	AMT			
TOTB	BUILDING IMPROVEMENT NEEDS ANALYSIS		25,000			
			25,000			
* Police		0	0	0	0	75,000
Senior Center						
470-0920-531.82-01	Buildings	26,235	0	305,675	305,675	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
* Senior Center		26,235	0	305,675	305,675	0
	Buildings Maintenance					
470-1001-514.80-05	Other Equipment	0	0	0	0	8,500
LEVEL	TEXT	TEXT	AMT			
TOTB	FORCED AIR FURNACE REPLACEMENT-PW FACILITY		8,500			
			8,500			
470-1001-514.82-01	Buildings	0	15,000	0	40,600	26,000
LEVEL	TEXT	TEXT	AMT			
TOTB	ROOF REPLACEMENT-SIGN SHOP		20,000			
	TUCK POINTING - CITY HALL		6,000			
			26,000			
* Buildings Maintenance		0	15,000	0	40,600	34,500
	Engineering					
470-1002-541.21-02	Engineering	0	0	0	0	36,700
LEVEL	TEXT	TEXT	AMT			
TOTB	75% OF THE FOLLOWING:					
	THIRD STREET BRIDGE DESIGN: \$15,000		11,200			
	BROAD STREET BRIDGE DESIGN: \$34,000		25,500			
			36,700			
470-1002-541.80-02	Land Purchase	0	0	0	0	12,000
LEVEL	TEXT	TEXT	AMT			
TOTB	75% OF THIRD STREET R/W ACQUISITION: \$16,000		12,000			
			12,000			
470-1002-541.80-05	Other Equipment	0	0	0	0	14,900
LEVEL	TEXT	TEXT	AMT			
TOTB	GPS SURVEY SYSTEM (\$19,900 X 0.75=\$14,900)		14,900			
			14,900			
* Engineering		0	0	0	0	63,600
	Street Construction					

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470-1003-541.82-02	Construction	398,197	772,000	617,434	650,000	1,296,500
LEVEL	TEXT		TEXT AMT			
TOTB	STREET RECONSTRUCTION					
	SIXTH STREET, RACINE STREET TO DEPER STREET		232,150			
	MISCELLANEOUS					
	MIDWAY ROAD/SOUTHFIELD DRIVE INTERSECTION					
	(CITY SHARE)		33,750			
	THIRD STREET BRIDGE REPLACEMENT		107,000			
	NEW DEVELOPMENT CONSTRUCTION (ASSESSABLE)					
	LAKE PARK HEIGHTS		923,600			
			1,296,500			
*	Street Construction	398,197	772,000	617,434	650,000	1,296,500
	Sidewalks and Crosswalks					
470-1009-541.82-02	Construction	0	15,000	6,021	15,000	30,800
LEVEL	TEXT		TEXT AMT			
TOTB	CONCRETE, REBAR, ETC.		10,800			
	SIDEWALK CONSTRUCTION		20,000			
			30,800			
*	Sidewalks and Crosswalks	0	15,000	6,021	15,000	30,800
	Parking Lots					
470-1013-541.82-02	Construction	0	0	290,000	0	310,000
LEVEL	TEXT		TEXT AMT			
TOTB	PARKING LOT - 2015 BUDGET ADJUST // 2016 CIP		290,000			
	PARKING LOT LANDSCAPING		20,000			
			310,000			
*	Parking Lots	0	0	290,000	0	310,000

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	Community Development					
471-0304-562.10-02	Salaries	4,172	0	3,608	3,445	0
471-0304-562.15-01	Health	597	0	518	518	0
471-0304-562.15-02	Life	22	0	20	20	0
471-0304-562.15-03	Dental	62	0	52	52	0
471-0304-562.15-04	Retirement	292	0	246	234	0
471-0304-562.15-05	FICA	313	0	276	263	0
471-0304-562.15-07	Vision	5	0	4	4	0
471-0304-562.15-08	Workers Comp	126	0	157	150	0
471-0304-562.21-10	Marketing	8,750	8,750	8,750	8,750	8,750
*	Community Development	14,339	8,750	13,631	13,436	8,750
	Comptroller/Treasurer					
471-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
471-0411-591.25-02	Other Municipal Funds	339,559	327,037	327,036	327,036	329,883
*	Transfer to Debt Service	339,559	327,037	327,036	327,036	329,883
	Trans to General Fund					
471-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	3,694	3,833
*	Trans to General Fund	3,155	3,957	3,957	3,694	3,833

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	Comptroller/Treasurer					
481-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
481-0411-591.25-02	Other Municipal Funds	186,895	188,670	188,670	188,670	189,821
*	Transfer to Debt Service	186,895	188,670	188,670	188,670	189,821
	Trans to General Fund					
481-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	3,694	3,833
*	Trans to General Fund	3,155	3,957	3,957	3,694	3,833

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	Urban Redevelopment					
484-0305-562.10-01	Wages	0	0	235	235	0
484-0305-562.15-04	Retirement	0	0	16	16	0
484-0305-562.15-05	FICA	0	0	18	18	0
484-0305-562.15-08	Workers Comp	0	0	10	10	0
484-0305-562.21-06	Management	1,700	5,000	0	0	0
484-0305-562.21-10	Marketing	0	0	289	289	0
*	Urban Redevelopment	1,700	5,000	568	568	0
	Comptroller/Treasurer					
484-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
484-0411-591.25-02	Other Municipal Funds	88,410	87,335	87,335	87,335	84,303
*	Transfer to Debt Service	88,410	87,335	87,335	87,335	84,303
	Trans to General Fund					
484-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	3,694	3,833
*	Trans to General Fund	3,155	3,957	3,957	3,694	3,833

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Community Development						
485-0304-562.10-01	Wages	0	0	249	249	0
485-0304-562.10-02	Salaries	15,274	16,133	8,628	11,231	14,505
485-0304-562.15-01	Health	3,032	3,537	1,211	1,656	1,948
485-0304-562.15-02	Life	48	53	40	48	53
485-0304-562.15-03	Dental	248	272	117	156	180
485-0304-562.15-04	Retirement	1,054	1,097	604	812	957
485-0304-562.15-05	FICA	1,155	1,221	679	908	1,110
485-0304-562.15-07	Vision	26	27	9	12	10
485-0304-562.15-08	Workers Comp	267	391	328	384	441
485-0304-562.21-02	Engineering	1,196	60,000	33,573	60,000	10,000
485-0304-562.21-10	Marketing	0	0	414	414	2,000
485-0304-562.22-06	Storm Water	578	578	433	578	720
485-0304-562.80-02	Land Purchase	819	20,000	0	130,000	50,000
485-0304-562.82-02	Construction	0	0	0	0	450,000
*	Community Development	<u>23,697</u>	<u>103,309</u>	<u>46,285</u>	<u>206,448</u>	<u>531,924</u>
Comptroller/Treasurer						
485-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>
Transfer to Debt Service						
485-0411-591.25-02	Other Municipal Funds	335,422	333,272	333,272	333,272	335,111
*	Transfer to Debt Service	<u>335,422</u>	<u>333,272</u>	<u>333,272</u>	<u>333,272</u>	<u>335,111</u>
Trans to General Fund						
485-0412-591.25-02	Other Municipal Funds	7,552	8,494	8,494	8,231	5,909
*	Trans to General Fund	<u>7,552</u>	<u>8,494</u>	<u>8,494</u>	<u>8,231</u>	<u>5,909</u>
Engineering						
485-1002-541.10-01	Wages	10,867	13,963	9,786	11,500	14,208
485-1002-541.10-02	Salaries	5,042	5,095	4,310	5,095	5,196
485-1002-541.10-03	Overtime/Doubletime	200	0	293	325	0
485-1002-541.15-01	Health	2,989	3,324	2,694	3,328	3,659
485-1002-541.15-02	Life	55	64	51	61	69
485-1002-541.15-03	Dental	287	333	247	322	333
485-1002-541.15-04	Retirement	1,127	1,296	978	1,150	1,281
485-1002-541.15-05	FICA	1,210	1,436	1,081	1,049	1,464
485-1002-541.15-07	Vision	26	29	22	29	30

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485-1002-541.15-08	Workers Comp	294	537	378	474	613
*	Engineering	22,097	26,077	19,840	23,333	26,853
	Sidewalks and Crosswalks					
485-1009-541.10-01	Wages	0	18,828	7,051	18,828	19,203
485-1009-541.10-03	Overtime/Doubletime	0	0	105	105	0
485-1009-541.15-01	Health	0	6,504	1,258	6,504	6,504
485-1009-541.15-02	Life	0	0	7	16	16
485-1009-541.15-03	Dental	0	421	88	421	421
485-1009-541.15-04	Retirement	0	1,280	488	1,287	1,267
485-1009-541.15-05	FICA	0	1,375	543	1,383	1,469
485-1009-541.15-07	Vision	0	47	9	47	47
485-1009-541.15-08	Workers Comp	0	817	306	822	941
485-1009-541.19-03	Uniform/Clothing Allcw	0	0	100	55	0
485-1009-541.82-02	Construction	0	185,000	0	0	187,500
LEVEL	TEXT	TEXT AMT				
TOIB	MULTI-USE TRAIL; MANITOWOC ROAD, ONEIDA STREET					
	TO BARKER PARK	185,000				
	SEAL COAT PROVINCE TERRACE TRAIL	2,500				
		187,500				
*	Sidewalks and Crosswalks	0	214,272	9,955	29,468	217,368

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	Community Development					
487-0304-562.21-06	Management	0	0	275	275	0
487-0304-562.82-02	Construction	0	0	0	0	5,500
LEVEL	TEXT	TEXT	AMT			
TOTB	REMOVAL OF COAST GUARD STATION		5,500			
			5,500			
<hr/>						
*	Community Development	0	0	275	275	5,500
<hr/>						
	Urban Redevelopment					
487-0305-562.21-02	Engineering	0	0	0	0	25,000
487-0305-562.70-01	Acquisition/Rehab/Conv	0	0	0	0	25,000
487-0305-562.73-01	Award & Claim Settlements	0	27,000	277,000	277,000	27,000
<hr/>						
*	Urban Redevelopment	0	27,000	277,000	277,000	77,000
<hr/>						
	Comptroller/Treasurer					
487-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
<hr/>						
*	Comptroller/Treasurer	150	150	150	150	150
<hr/>						
	Trans to General Fund					
487-0412-591.25-02	Other Municipal Funds	3,155	3,957	3,957	3,694	3,833
<hr/>						
*	Trans to General Fund	3,155	3,957	3,957	3,694	3,833

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	Community Development					
489-0304-562.21-02	Engineering	50,548	10,000	0	0	0
*	Community Development	50,548	10,000	0	0	0
	Urban Redevelopment					
489-0305-562.21-02	Engineering	0	0	1,000	1,000	10,000
489-0305-562.73-01	Award & Claim Settlements	198,757	0	16,230	16,230	16,230
*	Urban Redevelopment	198,757	0	17,230	17,230	26,230
	Comptroller/Treasurer					
489-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
*	Comptroller/Treasurer	150	150	150	150	150
	Transfer to Debt Service					
489-0411-591.25-02	Other Municipal Funds	0	61,974	61,974	61,974	61,974
*	Transfer to Debt Service	0	61,974	61,974	61,974	61,974
	Trans to General Fund					
489-0412-591.25-02	Other Municipal Funds	7,552	8,494	8,494	8,231	5,909
*	Trans to General Fund	7,552	8,494	8,494	8,231	5,909
	Parks Department					
489-0703-553.21-08	Recording Fees	135	0	0	0	0
489-0703-562.21-02	Engineering	700	30,000	988	988	5,000
489-0703-562.82-02	Construction	0	750,000	666,128	725,000	3,000
*	Parks Department	835	780,000	667,116	725,988	8,000

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Trans to Capital Improve					
490-0472-591.25-02	Other Municipal Funds	0	50,000	61,512	61,512	0
*	Trans to Capital Improve	0	50,000	61,512	61,512	0
	Sidewalks and Crosswalks					
490-1009-541.82-02	Construction	12,111	0	0	0	0
*	Sidewalks and Crosswalks	12,111	0	0	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Community Development						
492-0304-562.10-02	Salaries	0	4,267	0	4,267	4,353
492-0304-562.15-01	Health	0	621	0	621	621
492-0304-562.15-02	Life	0	24	0	24	25
492-0304-562.15-03	Dental	0	62	0	62	62
492-0304-562.15-04	Retirement	0	290	0	290	287
492-0304-562.15-05	FICA	0	320	0	320	333
492-0304-562.15-07	Vision	0	5	0	5	5
492-0304-562.15-08	Workers Comp	0	185	0	185	213
492-0304-562.21-06	Management	14,700	0	0	0	0
492-0304-562.21-11	Development Assistance	270,000	270,000	0	270,000	270,000
492-0304-562.30-18	Department	0	0	0	0	7,500
* Community Development		284,700	275,774	0	275,774	283,399
Urban Redevelopment						
492-0305-562.21-11	Development Assistance	0	0	50,923	50,923	90,000
492-0305-562.73-01	Award & Claim Settlements	54,002	39,419	75,000	75,000	0
* Urban Redevelopment		54,002	39,419	125,923	125,923	90,000
Comptroller/Treasurer						
492-0401-513.25-01	Other Municipal Entities	150	150	150	150	150
* Comptroller/Treasurer		150	150	150	150	150
Trans to General Fund						
492-0412-591.25-02	Other Municipal Funds	20,298	22,352	22,352	22,089	19,034
* Trans to General Fund		20,298	22,352	22,352	22,089	19,034
Engineering						
492-1002-541.10-01	Wages	0	13,963	13,312	15,025	14,208
492-1002-541.10-02	Salaries	0	5,095	783	1,570	5,196
492-1002-541.10-03	Overtime/Doubletime	0	0	293	325	0
492-1002-541.15-01	Health	0	3,324	2,694	3,328	3,659
492-1002-541.15-02	Life	0	64	51	60	69
492-1002-541.15-03	Dental	0	333	247	322	333
492-1002-541.15-04	Retirement	0	1,296	978	1,150	1,281
492-1002-541.15-05	FICA	0	1,436	1,081	1,240	1,464
492-1002-541.15-07	Vision	0	29	22	29	30
492-1002-541.15-08	Workers Comp	0	537	378	474	613

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
* Engineering		0	26,077	19,839	23,523	26,853
	Street Construction					
492-1003-541.21-02	Engineering	0	0	0	0	55,000
492-1003-541.29-05	Vehicle/Equipment Rental	0	0	0	0	12,500
492-1003-541.82-02	Construction	0	0	0	0	20,000
* Street Construction		0	0	0	0	87,500
	Sidewalks and Crosswalks					
492-1009-541.29-05	Vehicle/Equipment Rental	0	0	0	0	7,500
492-1009-541.82-02	Construction	0	0	1,680	1,680	11,500
* Sidewalks and Crosswalks		0	0	1,680	1,680	19,000
	Storm Sewers & Drains					
492-1010-541.82-02	Construction	12,192	0	0	0	0
* Storm Sewers & Drains		12,192	0	0	0	0

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Community Development					
493-0304-562.21-02	Engineering	0	0	0	35,000	25,000
493-0304-562.21-06	Management	0	0	20,000	20,000	0
493-0304-562.21-08	Recording Fees	0	0	825	900	0
493-0304-562.21-11	Development Assistance	0	0	750,000	875,850	1,246,150
*	Community Development	0	0	770,825	931,750	1,271,150
	Comptroller/Treasurer					
493-0401-513.25-01	Other Municipal Entities	0	0	1,000	1,000	150
*	Comptroller/Treasurer	0	0	1,000	1,000	150
	Trans to General Fund					
493-0412-591.25-02	Other Municipal Funds	0	0	0	12,409	18,473
*	Trans to General Fund	0	0	0	12,409	18,473

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Community Development					
501-0304-562.10-01	Wages	0	0	227	227	0
501-0304-562.15-04	Retirement	0	0	15	15	0
501-0304-562.15-05	FICA	0	0	17	17	0
501-0304-562.15-08	Workers Comp	0	0	10	10	0
501-0304-562.21-02	Engineering	2,510	2,225	0	0	0
501-0304-562.21-06	Management	3,500	0	11,520	18,620	0
501-0304-562.21-08	Recording Fees	779	1,000	210	250	750
501-0304-562.21-10	Marketing	972	20,000	578	2,000	20,000
501-0304-562.22-03	Electricity	227	240	20	100	240
501-0304-562.22-06	Storm Water	3,725	3,878	2,324	3,878	4,300
501-0304-562.32-01	Dues/Memberships/Licenses	47,511	30,000	10,782	30,000	31,500
*	Community Development	59,224	57,343	25,703	55,117	56,790
	Urban Redevelopment					
501-0305-562.51-03	Property	0	1,312	0	0	0
*	Urban Redevelopment	0	1,312	0	0	0
	Debt Service-Interest					
501-0410-571.61-02	Interest	214,500	0	0	214,500	214,500
*	Debt Service-Interest	214,500	0	0	214,500	214,500
	Transfer to Debt Service					
501-0411-591.25-02	Other Municipal Funds	0	214,500	0	0	0
*	Transfer to Debt Service	0	214,500	0	0	0

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Sewage Fund	San Sewer Maint/Const	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	601-1020-543	10/13/2015

RESPONSIBILITIES

This budget provides for the design, construction, reconstruction, maintenance, and repair of the sanitary sewer system. It includes such work as reconstruction of existing mains, cleaning and flushing of sewer mains, inspection and repair of lift stations, maintenance to the system, engineering design, field surveys and compliance monitoring of industries.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Televised sewer mains and portions of interceptor to assess pipe condition prior to construction. Performed inspection of submersible lift stations.

2016 OBJECTIVES

Continue concentrated I/I removal projects and Sewer System Evaluation Survey (SSES) in Phase 4 area of the City (Doty Island). Continue industrial monitoring program to ensure equitable charges for all City sewer users. Explore sanitary lateral improvement program in conjunction with street improvement projects.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Sewer Equipment Operat	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Assistant Sewer Equipme	0.50	0.50
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.05	0.05
LICENSES & PERMITS	\$0.00	\$0.00	Depty Dir Municipal Opera	0.03	0.03
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.08	1.08

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
Comptroller/Treasurer						
601-0401-513.21-03	Accounting/Financial	1,200	1,250	1,250	1,250	1,250
601-0401-513.25-02	Other Municipal Funds	219,513	212,000	166,157	220,000	220,000
*	Comptroller/Treasurer	220,713	213,250	167,407	221,250	221,250
Debt Service-Interest						
601-0410-571.61-02	Interest	87,994	72,510	0	84,145	78,643
*	Debt Service-Interest	87,994	72,510	0	84,145	78,643
Trans to Post Retirement						
601-0460-591.25-02	Other Municipal Funds	1,304	0	0	0	0
*	Trans to Post Retirement	1,304	0	0	0	0
Engineering						
601-1002-541.10-01	Wages	54,334	69,813	48,926	57,940	71,039
601-1002-541.10-02	Salaries	25,215	25,474	21,546	25,474	25,981
601-1002-541.10-03	Overtime/Doubletime	1,000	300	1,465	1,500	700
601-1002-541.15-01	Health	14,943	16,620	13,470	16,320	18,297
601-1002-541.15-02	Life	274	322	253	300	346
601-1002-541.15-03	Dental	1,437	1,665	1,235	1,490	1,664
601-1002-541.15-04	Retirement	5,634	6,501	4,890	5,774	6,449
601-1002-541.15-05	FICA	6,051	7,207	5,406	6,496	7,373
601-1002-541.15-07	Vision	128	144	110	133	152
601-1002-541.15-08	Workers Comp	1,468	2,698	1,891	2,242	3,099
601-1002-541.29-05	Vehicle/Equipment Rental	3,504	9,000	2,022	10,045	10,000
601-1002-541.29-07	Inhouse Technology Svcs	0	5,939	0	5,939	0
*	Engineering	113,988	145,683	101,214	133,653	145,100
San Sewer Maint/Const						
601-1020-543.10-01	Wages	37,001	51,268	51,325	60,043	52,277
601-1020-543.10-02	Salaries	5,442	5,240	4,416	5,240	5,398
601-1020-543.10-03	Overtime/Doubletime	1,531	2,000	1,634	2,000	2,000
601-1020-543.15-01	Health	14,356	20,563	13,281	17,472	20,563
601-1020-543.15-02	Life	72	102	46	65	54
601-1020-543.15-03	Dental	986	1,331	909	1,201	1,331
601-1020-543.15-04	Retirement	3,045	3,979	3,221	4,575	3,938
601-1020-543.15-05	FICA	3,232	4,137	3,736	5,147	4,460
601-1020-543.15-07	Vision	96	132	90	120	132
601-1020-543.15-08	Workers Comp	1,278	2,540	2,040	2,765	2,924

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
601-1020-543.19-03	Uniform/Clothing Allow	235	360	129	360	360
601-1020-543.21-02	Engineering	33,075	49,300	37,182	53,900	82,900
LEVEL	TEXT	TEXT AMT				
TOTB	TELEVISED SEWER INSPECTION		16,000			
	INDUSTRIAL SEWER MONITORING PROGRAM		24,000			
	DIGGER'S HOTLINE		2,300			
	CMOM SUBMITTAL		12,000			
	CLEAN WATER FUND PROJECT IMPLEMENTATION/SUBMITTAL		19,000			
	USER CHARGE RATE STUDY		9,600			
			82,900			
601-1020-543.21-06	Management	81	1,600	0	1,460	0
601-1020-543.22-01	Telephone	3,485	3,900	3,170	4,360	4,400
601-1020-543.22-03	Electricity	2,178	2,050	2,054	2,930	3,000
601-1020-543.22-05	Water/Sewer	0	0	380	380	400
601-1020-543.24-04	Specialized Equipment	2,141	3,100	3,435	3,435	13,500
LEVEL	TEXT	TEXT AMT				
TOTB	LIFT STATION MAINTENANCE/REPAIRS		1,500			
	SUBMERSIBLE LIFT STATION REPAIRS PER L/W REPORT		12,000			
			13,500			
601-1020-543.24-05	Small Projects	5,417	0	7,753	7,753	0
601-1020-543.25-01	Other Municipal Entities	137	0	0	0	0
601-1020-543.29-05	Vehicle/Equipment Rental	21,361	65,000	8,247	49,500	55,000
601-1020-543.29-07	Inhouse Info Tech Service	3,057	3,593	0	3,593	3,020
601-1020-543.30-10	Office	0	0	9	9	0
601-1020-543.30-11	Postage	13	25	93	0	0
601-1020-543.30-15	Tools & Equipment	867	5,000	3,696	5,000	7,500
LEVEL	TEXT	TEXT AMT				
TOTB	JET HEAD(S) - LIFT STATION CLEANING		6,000			
	1/2 CONFINED SPACES WINCH		1,200			
	MISCELLANEOUS		300			
			7,500			
601-1020-543.30-18	Department	10,076	11,000	6,069	7,600	11,000
LEVEL	TEXT	TEXT AMT				
TOTB	CASTINGS & PIPE		7,500			
	GAS MONITOR SENSORS/CYLINDERS		1,500			
	LIFT STATION SUPPLIES/PARTS		2,000			
			11,000			
601-1020-543.34-02	Registrations	40	0	30	30	0
601-1020-543.51-03	Property	2,840	2,840	0	2,840	2,840

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
601-1020-543.54-00	Depreciation	143,080	0	0	0	0
601-1020-543.80-05	Other Equipment	0	0	0	0	13,000
LEVEL	TEXT	TEXT	AMT			
TOTB	SEWER INSPECTION CAMERA		13,000			
			13,000			
601-1020-543.82-02	Construction	0	150,000	28,369	37,500	200,000
LEVEL	TEXT	TEXT	AMT			
TOTB	LATERAL REPAIR/REHAB/RECONSTRUCTION					
	VARIOUS LOCATIONS*		90,000			
	MANHOLE RECONSTRUCTION/REHAB-VARIOUS LOCATIONS					
	MISC. SANITARY SEWER REPAIR/CONTINGENCY - VARIOUS					
	LOCATIONS (STREET PROJECTS)					
	SANITARY SEWER REHABILITATION		60,000			
	*\$60,000 IS ASSESSABLE					
	I/I HOME GRANT PROGRAM		50,000			
			200,000			
*	San Sewer Maint/Const	295,122	389,060	181,314	279,278	489,997
	Sewer Treatment Plant					
601-1021-543.21-01	Legal	316,519	75,000	13,424	24,900	50,000
601-1021-543.25-01	Other Municipal Entities	1,013,284	1,298,874	718,646	1,150,000	1,213,565
*	Sewer Treatment Plant	1,329,803	1,373,874	732,070	1,174,900	1,263,565

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Street Clean/Flush	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1005-541	10/13/2015

RESPONSIBILITIES

This account includes the cost of materials, labor, and equipment to sweep and clean City streets on a regular basis through the Spring, Summer, and Fall. Residential streets are swept once per month, main City routes are swept once per week, and the sweeper is available upon request or as necessary for emergencies.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS
2016 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2015 BUDGET

No substantial changes.

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Light Equipment Operator	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PW Superintendent	0.03	0.03
INTERGOV REVENUE	\$0.00	\$0.00	Deputy Director of Munici	0.01	0.01
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.54	0.54

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Storm Sewers & Drains	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1010-541	10/13/2015

RESPONSIBILITIES

The Storm Sewer Account reflects costs involved in the design, planning, maintenance and construction of storm sewer systems throughout the City. Funds are used to remedy drainage/flooding problems, install sewers prior to street reconstruction, and construct storm sewers and storm water management facilities in conjunction with new development or regulatory compliance.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Accomplished established goals in City's WPDES permit. Continued TMDL Storm Water Management Plan.

2016 OBJECTIVES

Develop list of potential sites for future storm water management facility in compliance with NR216 and Lower Fox River Total Maximum Daily Load (TMDL) requirements.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	Sewer Equipment Operat	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Assistant Sewer Equipme	0.50	0.50
INTERGOV REVENUE	\$0.00	\$0.00	Common Laborer	0.25	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Truck Driver	0.00	0.25
FINES & FORFEITS	\$0.00	\$0.00	PW Superintendent	0.07	0.07
PUBLIC CHARGES	\$0.00	\$0.00	Depty Dir Municipal Opera	0.04	0.04
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.36	1.36

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
City Attorney						
625-0201-512.10-02	Salaries	8,434	8,520	7,206	8,520	8,690
625-0201-512.15-01	Health	955	994	828	994	994
625-0201-512.15-02	Life	22	22	19	22	22
625-0201-512.15-03	Dental	99	99	83	99	99
625-0201-512.15-04	Retirement	590	579	490	579	574
625-0201-512.15-05	FICA	639	645	545	645	658
625-0201-512.15-07	Vision	8	8	7	8	8
625-0201-512.15-08	Workers Comp	19	23	20	23	22
* City Attorney		10,766	10,890	9,198	10,890	11,067
Community Development						
625-0304-562.10-01	Wages	4,703	4,500	0	1,800	0
625-0304-562.10-02	Salaries	26,374	27,999	13,648	19,308	24,657
625-0304-562.15-01	Health	5,467	6,454	1,905	2,686	3,274
625-0304-562.15-02	Life	74	82	61	72	81
625-0304-562.15-03	Dental	434	483	183	243	297
625-0304-562.15-04	Retirement	1,816	1,904	929	1,299	1,627
625-0304-562.15-05	FICA	2,357	2,466	1,044	1,427	1,886
625-0304-562.15-07	Vision	46	49	13	16	16
625-0304-562.15-08	Workers Comp	418	609	478	571	669
625-0304-562.22-03	Electricity	91	0	74	88	0
625-0304-562.34-02	Registrations	380	0	0	0	0
* Community Development		42,160	44,546	18,335	27,510	32,507
Comptroller/Treasurer						
625-0401-513.10-01	Wages	2,210	2,290	1,937	2,290	2,336
625-0401-513.10-02	Salaries	4,183	4,246	3,588	4,246	4,361
625-0401-513.10-03	Overtime/Doubletime	9	10	10	10	0
625-0401-513.15-01	Health	974	936	1,178	1,414	1,414
625-0401-513.15-02	Life	9	9	9	11	13
625-0401-513.15-03	Dental	104	105	87	105	105
625-0401-513.15-04	Retirement	448	444	377	444	442
625-0401-513.15-05	FICA	486	496	419	496	507
625-0401-513.15-07	Vision	11	11	9	11	11
625-0401-513.15-08	Workers Comp	15	18	15	18	17
625-0401-513.21-03	Accounting/Financial	1,250	1,300	1,300	1,300	1,300
625-0401-513.25-01	Other Municipal Entities	23,176	23,125	16,810	22,840	25,500
* Comptroller/Treasurer		32,875	32,990	25,739	33,185	36,006
Information Systems						

BUDGET PREPARATION WORKSHEET
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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
625-0403-513.10-02	Salaries	1,364	1,386	1,171	1,386	1,420
625-0403-513.15-01	Health	142	147	123	147	147
625-0403-513.15-02	Life	2	2	2	2	2
625-0403-513.15-03	Dental	12	12	10	12	12
625-0403-513.15-04	Retirement	96	94	80	94	94
625-0403-513.15-05	FICA	102	103	90	103	109
625-0403-513.15-07	Vision	1	1	1	1	1
625-0403-513.15-08	Workers Comp	3	4	3	4	4
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Information Systems	1,722	1,749	1,480	1,749	1,789
Debt Service-Interest						
625-0410-571.61-02	Interest	16,791	16,600	15,934	15,935	15,136
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Debt Service-Interest	16,791	16,600	15,934	15,935	15,136
Forestry						
625-0706-561.10-01	Wages	7,346	13,734	8,490	9,000	14,794
625-0706-561.10-03	Overtime/Doubletime	48	0	428	428	0
625-0706-561.15-01	Health	2,780	5,076	2,084	2,445	5,076
625-0706-561.15-02	Life	15	7	7	7	15
625-0706-561.15-03	Dental	215	372	160	188	372
625-0706-561.15-04	Retirement	517	934	590	611	976
625-0706-561.15-05	FICA	560	1,051	661	712	1,083
625-0706-561.15-07	Vision	24	41	18	21	41
625-0706-561.15-08	Workers Comp	221	596	384	403	725
625-0706-561.20-06	Lawn Care	1,120	2,500	1,665	2,400	2,500
625-0706-561.29-05	Vehicle/Equipment Rental	0	7,162	0	5,000	7,162
625-0706-561.30-18	Department	6,500	6,500	6,219	6,219	6,500
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Forestry	19,346	37,973	20,706	27,434	39,244
Engineering						
625-1002-541.10-01	Wages	58,179	75,483	52,676	62,440	77,789
625-1002-541.10-02	Salaries	25,217	25,474	21,544	25,474	25,981
625-1002-541.10-03	Overtime/Doubletime	1,058	300	1,488	1,800	700
625-1002-541.15-01	Health	15,619	17,535	14,326	17,383	19,547
625-1002-541.15-02	Life	276	325	255	302	351
625-1002-541.15-03	Dental	1,497	1,751	1,293	1,565	1,749
625-1002-541.15-04	Retirement	5,911	6,886	5,148	6,100	6,895
625-1002-541.15-05	FICA	6,353	7,638	5,690	6,865	7,883
625-1002-541.15-07	Vision	133	151	116	140	162
625-1002-541.15-08	Workers Comp	1,585	2,944	2,054	2,438	3,430
625-1002-541.19-03	Uniform/Clothing Allow	75	75	23	75	75

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
625-1002-541.21-02	Engineering	241	9,056	3,241	5,000	17,000
625-1002-541.22-01	Telephone	503	767	426	767	767
625-1002-541.24-04	Specialized Equipment	0	75	0	50	67
625-1002-541.29-01	Printing	0	33	18	33	33
625-1002-541.29-05	Vehicle/Equipment Rental	9,018	9,000	1,976	7,100	7,000
625-1002-541.29-07	Inhouse Technology Svcs	5,691	5,939	0	5,939	5,656
625-1002-541.30-10	Office	94	133	69	122	133
625-1002-541.30-11	Postage	0	67	0	33	50
625-1002-541.30-12	Computer	300	0	0	0	0
625-1002-541.30-15	Tools & Equipment	0	0	1,065	1,065	700
625-1002-541.30-18	Department	80	750	1,023	1,023	900
625-1002-541.32-01	Dues/Memberships/Licenses	88	91	49	49	83
625-1002-541.33-02	Registrations	293	1,000	61	317	900
625-1002-541.33-03	Lodging/Meals	23	100	0	33	100
625-1002-541.34-02	Registrations	0	0	5	5	0
625-1002-541.51-03	Property	585	585	0	585	585
625-1002-541.80-05	Other Equipment	0	1,312	0	0	4,975
* Engineering		132,819	167,470	112,546	146,703	183,511
Street Construction						
625-1003-541.10-01	Wages	50,567	47,126	25,680	30,785	43,789
625-1003-541.10-02	Salaries	0	1,204	1,019	1,204	1,981
625-1003-541.10-03	Overtime/Doubletime	100	249	68	100	100
625-1003-541.15-01	Health	15,348	17,598	9,487	12,439	18,124
625-1003-541.15-02	Life	51	19	24	32	21
625-1003-541.15-03	Dental	1,086	1,139	623	814	1,173
625-1003-541.15-04	Retirement	3,566	3,222	1,823	2,189	3,028
625-1003-541.15-05	FICA	3,786	3,505	2,002	2,405	3,424
625-1003-541.15-07	Vision	115	127	67	88	131
625-1003-541.15-08	Workers Comp	1,528	2,056	1,158	1,390	2,248
625-1003-541.19-03	Uniform/Clothing Allow	77	255	44	255	300
625-1003-541.24-04	Specialized Equipment	150	0	0	0	0
625-1003-541.29-05	Vehicle/Equipment Rental	61,300	37,336	264	28,000	37,336
625-1003-541.29-07	Inhouse Technology Svcs	1,146	0	0	0	0
625-1003-541.30-15	Tools & Equipment	216	1,800	1,650	1,800	1,500
LEVEL	TEXT	TEXT AMT				
TOTB	CURB & GUTTER FORMS	1,500				
		1,500				
625-1003-541.30-18	Department	22,363	17,425	12,912	16,000	17,425
LEVEL	TEXT	TEXT AMT				
TOTB	C&G CONCRETE & SUPPLIES	16,000				
	UNDER DRAIN SUPPLIES	1,425				

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			17,425			
625-1003-541.82-02	Construction	19,470-	315,450	142,621	253,000	86,920
LEVEL	TEXT		TEXT AMT			
TOTB	STORM WATER PORTION OF FOLLOWING STREET PROJECTS:					
	SIXTH STREET		60,420			
	NINTH STREET		4,000			
	MIDWAY ROAD		22,500			
			86,920			
*	Street Construction	141,929	448,511	199,442	350,501	217,500
	Street Cleaning					
625-1005-541.10-01	Wages	19,021	25,889	15,290	20,412	26,398
625-1005-541.10-02	Salaries	2,756	2,656	2,237	2,656	2,736
625-1005-541.10-03	Overtime/Doubletime	30	100	20	100	100
625-1005-541.15-01	Health	7,017	10,291	5,953	7,788	10,291
625-1005-541.15-02	Life	19	6	8	11	6
625-1005-541.15-03	Dental	481	666	390	512	666
625-1005-541.15-04	Retirement	1,506	1,948	1,199	1,573	1,930
625-1005-541.15-05	FICA	1,621	2,108	1,296	1,698	2,153
625-1005-541.15-07	Vision	53	74	43	56	74
625-1005-541.15-08	Workers Comp	644	1,243	758	1,001	1,433
625-1005-541.19-03	Uniform/Clothing Allow	169	150	150	150	150
625-1005-541.25-01	Other Municipal Entities	6,731	10,360	0	7,500	7,600
LEVEL	TEXT		TEXT AMT			
TOTB	LANDFILL TIPPING FEE, 200 TONS @ \$38.00/TON		7,600			
			7,600			
625-1005-541.29-05	Vehicle/Equipment Rental	58,581	80,000	14,618	76,750	77,000
625-1005-541.29-07	Inhouse Technology Svcs	2,362	2,567	0	2,567	2,157
625-1005-541.30-15	Tools & Equipment	1,928	3,000	1,588	3,000	3,000
LEVEL	TEXT		TEXT AMT			
TOTB	SWEEPER GUTTER BROOMS, ETC.		3,000			
			3,000			
625-1005-541.30-18	Department	0	200	0	200	200
625-1005-541.51-03	Property	350	350	0	350	350
*	Street Cleaning	103,269	141,608	43,550	126,324	136,244

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Snow & Ice Removal						
625-1006-541.10-01	Wages	28,851	26,987	10,350	12,500	27,982
625-1006-541.10-02	Salaries	4,271	4,235	3,575	4,235	4,363
625-1006-541.10-03	Overtime/Doubletime	2,826	4,900	54	2,000	2,500
625-1006-541.15-01	Health	9,415	10,739	4,302	5,884	11,286
625-1006-541.15-02	Life	24	50	18	24	53
625-1006-541.15-03	Dental	693	695	301	414	731
625-1006-541.15-04	Retirement	2,513	2,456	952	1,271	2,300
625-1006-541.15-05	FICA	2,702	2,716	1,048	1,400	2,614
625-1006-541.15-07	Vision	76	77	32	44	81
625-1006-541.15-08	Workers Comp	1,012	1,567	591	792	1,708
625-1006-541.19-03	Uniform/Clothing Allow	155	125	111	125	159
625-1006-541.29-05	Vehicle/Equipment Rental	59,262	67,930	12,181	15,465	50,000
625-1006-541.29-07	Inhouse Technology Svcs	765	0	0	0	0
625-1006-541.51-03	Property	0	1,151	0	1,151	1,151
* Snow & Ice Removal		112,565	123,628	33,515	45,305	104,928
Storm Sewers & Drains						
625-1010-541.10-01	Wages	84,657	63,630	62,255	70,092	65,216
625-1010-541.10-02	Salaries	7,599	7,347	6,192	7,347	7,568
625-1010-541.10-03	Overtime/Doubletime	987	500	386	500	500
625-1010-541.15-01	Health	28,179	24,241	16,756	18,286	24,241
625-1010-541.15-02	Life	121	115	61	61	69
625-1010-541.15-03	Dental	2,017	1,678	1,198	1,268	1,678
625-1010-541.15-04	Retirement	6,491	4,860	3,918	5,300	4,837
625-1010-541.15-05	FICA	6,935	5,217	4,590	5,962	5,448
625-1010-541.15-07	Vision	214	162	123	136	162
625-1010-541.15-08	Workers Comp	2,776	3,102	2,544	2,834	3,591
625-1010-541.19-03	Uniform/Clothing Allow	139	390	129	390	390
625-1010-541.21-02	Engineering	32,222	88,300	60,154	85,500	17,100
LEVEL	TEXT	TEXT AMT				
TOTB	DIGGERS HOTLINE	2,350				
	SEWER TELEVISIONING, CLEANING	5,500				
	STORMWATER MANAGEMENT IMPLEMENTATION	2,500				
	PREPARATION OF STORMWATER POLLUTION PREVENTION PLAN	6,750				
		17,100				
625-1010-541.21-04	Computer	920	2,100	595	1,020	1,200
LEVEL	TEXT	TEXT AMT				
TOTB	PERMITRAK SOFTWARE SERVICE	1,200				
		1,200				
625-1010-541.21-06	Management	3,328	3,300	1,236	2,400	3,300

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
LEVEL	TEXT	TEXT AMT				
TOTB	STORMWATER POND O&M	3,300				
		3,300				
625-1010-541.22-01	Telephone	40	0	27	50	50
625-1010-541.24-05	Small Projects	6,383	0	0	0	0
625-1010-541.25-01	Other Municipal Entities	3,000	3,000	3,000	3,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	WISNR ANNUAL STORMWATER PERMIT	3,000				
		3,000				
625-1010-541.29-02	Publishing	0	0	50	50	0
625-1010-541.29-05	Vehicle/Equipment Rental	67,836	75,000	8,119	52,837	70,000
625-1010-541.29-07	Inhouse Technology Svcs	2,362	2,567	0	2,567	2,157
625-1010-541.30-11	Postage	187	0	0	0	0
625-1010-541.30-15	Tools & Equipment	4,736	3,000	2,712	3,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	1/2 CONFINED SPACES WINCH	1,500				
	OSHA APPROVED FUEL CANS	500				
	RACHET/TOW/SLING STRAPS	1,000				
		3,000				
625-1010-541.30-18	Department	43,327	35,000	31,364	35,000	35,000
LEVEL	TEXT	TEXT AMT				
TOTB	CASTINGS & SUPPLIES	20,000				
	CONCRETE, MORTAR & STONE	6,000				
	PRECAST BASINS AND RISER RINGS	5,500				
	PIPE AND ACCESSORIES	3,500				
		35,000				
625-1010-541.32-01	Dues/Memberships/Licenses	1,500	1,500	1,500	1,500	1,500
LEVEL	TEXT	TEXT AMT				
TOTB	NEWSC DUES	1,500				
		1,500				
625-1010-541.33-02	Registrations	0	500	0	100	500
625-1010-541.51-03	Property	150	150	0	150	150
625-1010-541.54-00	Depreciation	95,028	0	0	0	0
625-1010-541.80-03	Motorized Equipment	0	20,000	0	20,000	250,000
LEVEL	TEXT	TEXT AMT				
TOTB	HIGH EFFICIENCY STREET SWEEPER	250,000				

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	(\$250,000 PREVIOUSLY SET ASIDE)		250,000			
625-1010-541.82-02	Construction	19,470	163,000	47,941	52,500	115,125
LEVEL	TEXT	TEXT AMT				
TOTB	MISCELLANEOUS STORM SEWER, MANHOLE, INLET REPAIRS		25,000			
	REAR LOT DRAINAGE GRANT PROGRAM		10,000			
	SIXTH STREET RECONSTRUCTION-STORM SEWER/INLETS		20,125			
	STORM EXTENSION-LAKE PARK HEIGHTS(PARTIAL ASSESS)		60,000			
			115,125			
Storm Sewers & Drains		420,604	508,659	254,850	371,850	615,782
Parking Lots						
625-1013-541.10-01	Wages	2,210	6,213	1,242	3,100	4,224
625-1013-541.10-03	Overtime/Doubletime	1	415	0	0	0
625-1013-541.15-01	Health	811	2,295	448	1,134	1,530
625-1013-541.15-02	Life	1	0	0	0	0
625-1013-541.15-03	Dental	55	149	29	73	99
625-1013-541.15-04	Retirement	155	451	83	209	279
625-1013-541.15-05	FICA	163	484	89	223	308
625-1013-541.15-07	Vision	6	17	3	8	11
625-1013-541.15-08	Workers Comp	65	288	52	131	207
625-1013-541.19-03	Uniform/Clothing Allow	33	30	12	36	24
625-1013-541.29-05	Vehicle/Equipment Rental	10,093	12,100	3,699	6,000	10,000
625-1013-541.30-15	Tools & Equipment	458	0	0	0	0
Parking Lots		14,051	22,442	5,657	10,914	16,682
Recycling-Yard Waste						
625-1028-543.10-01	Wages	71,161	74,797	14,746	58,571	70,831
625-1028-543.10-02	Salaries	6,745	6,500	5,479	6,596	6,695
625-1028-543.10-03	Overtime/Doubletime	2,619	1,772	339	1,982	1,960
625-1028-543.15-01	Health	21,103	21,187	5,091	17,217	19,848
625-1028-543.15-02	Life	90	102	27	91	109
625-1028-543.15-03	Dental	1,607	1,713	382	1,292	1,626
625-1028-543.15-04	Retirement	5,461	5,136	1,249	4,072	4,694
625-1028-543.15-05	FICA	6,039	6,236	1,534	4,975	6,007
625-1028-543.15-07	Vision	162	169	39	132	159
625-1028-543.15-08	Workers Comp	2,364	3,387	874	2,858	3,895
625-1028-543.19-03	Uniform/Clothing Allow	395	370	168	370	353
625-1028-543.21-06	Management	7,650	8,860	0	7,280	8,400
LEVEL	TEXT	TEXT AMT				

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
TOTB	TUB GRINDER RENTAL		8,400 8,400			
625-1028-543.22-06	Storm Water	0	520	0	0	0
625-1028-543.29-05	Vehicle/Equipment Rental	85,383	93,590	0	93,590	95,200
625-1028-543.30-15	Tools & Equipment	4,190	150	0	0	448
625-1028-543.30-18	Department	119	2,500	0	2,500	1,680
625-1028-543.51-03	Property	0	284	0	284	284
	Recycling-Yard Waste	215,088	227,273	29,928	201,810	222,189

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	City Garage Fund	City Garage	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	731-1022-541	10/13/2015

RESPONSIBILITIES

Budgeted funds in this account represent costs associated with the management, operation, maintenance, and repair of the Public Works Facility complex, as well as expenses for parts, tires, fuel, internal service and outside repairs for motorized equipment.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Have successfully taken on responsibility of all vehicles and equipment maintenance for the Menasha Utilities fleet.

2016 OBJECTIVES

Creation of satellite maintenance shop at Menasha Utilities location to free up space at PWF maintenance location.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING	POSITION TITLE	2015 # OF FTE'S	2016 # OF FTE'S
TAXES	\$0.00	\$0.00	City Mechanic I	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Mechanic II	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	City Mechanic III	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00	Lead Person	0.00	0.10
FINES & FORFEITS	\$0.00	\$0.00	Light Equipment Operator	0.15	0.20
PUBLIC CHARGES	\$0.00	\$0.00	PW Administrative Assist	0.20	0.20
MISCELLANEOUS	\$0.00	\$0.00	PW Superintendent	0.25	0.25
			Depty Dir Municipal Opera	0.50	0.45
TOTAL	\$0.00	\$0.00	TOTAL	4.10	4.20

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Trans to Post Retirement					
731-0460-591.25-02	Other Municipal Funds	7,510	0	0	0	0
*	Trans to Post Retirement	7,510	0	0	0	0
	Public Works Facility					
731-1022-541.10-01	Wages	208,258	178,179	193,956	210,225	190,010
731-1022-541.10-02	Salaries	91,254	62,373	52,625	62,373	60,650
731-1022-541.10-03	Overtime/Doubletime	5,577	3,000	3,504	3,900	3,000
731-1022-541.15-01	Health	81,972	70,375	70,399	80,004	72,288
731-1022-541.15-02	Life	735	577	558	584	675
731-1022-541.15-03	Dental	6,553	5,077	5,093	5,792	5,201
731-1022-541.15-04	Retirement	21,302	16,562	16,993	18,756	16,741
731-1022-541.15-05	FICA	22,993	18,280	18,860	20,839	19,058
731-1022-541.15-07	Vision	646	525	516	588	539
731-1022-541.15-08	Workers Comp	7,996	10,186	10,454	11,551	11,974
731-1022-541.19-03	Uniform/Clothing Allow	1,334	945	446	945	960
731-1022-541.19-05	Tool Allowance	900	900	594	900	900
731-1022-541.20-01	Janitorial	13,682	13,560	10,800	12,800	13,560
LEVEL	TEXT	TEXT AMT				
TOTB	COVERALLS, RAGS, MATS & RESTROOM SUPPLIES	7,560				
	CONTRACTED CLEANING	6,000				
		13,560				
731-1022-541.20-04	Mechanical Systems	3,080	3,300	3,080	3,080	3,200
731-1022-541.20-07	Pest Control	798	820	1,065	1,150	820
731-1022-541.21-04	Computer	40	0	0	0	0
731-1022-541.21-06	Management	5,371	5,100	3,717	4,650	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	OIL FILTER DISPOSAL FEES	550				
	MISCELLANEOUS SERVICES	2,850				
	INVENTORY FEE FOR FUEL	600				
	FIRE EXTINGUISHER INSPECTION	1,000				
		5,000				
731-1022-541.22-01	Telephone	1,098	1,400	1,820	2,275	2,300
731-1022-541.22-03	Electricity	17,506	16,500	11,461	16,150	16,500
731-1022-541.22-04	Heat	38,400	26,000	16,114	22,500	26,000
731-1022-541.22-05	Water/Sewer	7,366	8,000	8,026	10,800	8,000
731-1022-541.22-06	Storm Water	10,823	10,825	8,117	11,250	14,190
731-1022-541.24-01	Office Equipment	123	1,500	1,108	1,200	450
731-1022-541.24-02	Tools & Equipment	3,182	2,500	1,651	2,500	2,500
731-1022-541.24-03	Buildings	27,114	6,100	13,877	15,000	6,500
LEVEL	TEXT	TEXT AMT				

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
TOTB	EXTERIOR PAINT FOR PWF		2,000			
	MISCELLANEOUS MAINTENANCE		4,500			
			6,500			
731-1022-541.24-04	Specialized Equipment	1,622	2,500	1,864	2,500	2,500
731-1022-541.24-05	Small Projects	0	0	26,764	26,764	0
731-1022-541.24-06	Fuel Station	6,412	4,500	3,502	4,500	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	TANK TIGHTNESS TESTING		700			
	FUEL PUMPS REPAIRS AND MAINTENANCE		1,300			
	AIMS FUELING SYSTEM MODULES/RINGS		2,500			
			4,500			
731-1022-541.29-01	Printing	364	300	112	300	300
731-1022-541.29-04	Vehicle Repair	14,581	20,000	10,864	20,000	20,000
731-1022-541.29-05	Vehicle/Equipment Rental	37,714	47,000	11,976	35,000	40,000
731-1022-541.29-07	Inhouse Technology Svcs	26,911	8,293	0	8,293	9,660
731-1022-541.30-10	Office	1,312	750	774	850	750
731-1022-541.30-11	Postage	65	150	37	40	150
731-1022-541.30-12	Computer	1,797	0	0	0	0
731-1022-541.30-13	Housekeeping	1,901	2,200	829	2,000	2,200
731-1022-541.30-15	Tools & Equipment	6,635	12,900	9,735	12,900	11,150
LEVEL	TEXT	TEXT AMT				
TOTB	METAL BRAKE		3,000			
	BATTERY CHARGER		650			
	25 TON PORTA POWER		3,500			
	CODE READER UPGRADES		1,000			
	MISC.-AIR HOSE REELS, TIRE BEADER, CLAMPS,					
	PULLER SET BOARD		2,500			
	SCANNER		500			
			11,150			
731-1022-541.30-18	Department	32,616	40,000	20,365	40,000	40,000
731-1022-541.32-01	Dues/Memberships/Licenses	151	300	715	415	300
731-1022-541.33-03	Lodging/Meals	45	0	0	0	0
731-1022-541.34-02	Registrations	0	300	324	324	300
731-1022-541.38-01	Fuel	173,054	183,350	28,107	107,543	138,600
LEVEL	TEXT	TEXT AMT				
TOTB	DIESEL - 45,000 GALS @ \$2.60/GAL		117,000			
	NO LEAD - 9,000 GALS @ \$2.40/GAL		21,600			
			138,600			
731-1022-541.38-02	Tires	39,886	52,000	37,582	52,000	49,000
731-1022-541.38-03	Parts	129,252	120,500	121,917	130,000	130,000

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
731-1022-541.51-03	Property	17,320	17,320	0	17,320	17,320
731-1022-541.80-05	Other Equipment	0	12,000	0	12,000	8,000
LEVEL	TEXT		TEXT AMT			
TOTB	WASTE OIL STORAGE TANK		8,000			
			8,000			
731-1022-541.82-01	Buildings	0	55,500	41,842	63,336	0
Public Works Facility		1,069,741	1,042,447	772,143	1,055,897	955,746

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Property and Liab Ins					
733-0206-512.51-03	Property	0	27,400	26,118	26,118	32,211
733-0206-512.51-04	Liability	78,152	53,600	53,060	53,060	54,122
733-0206-512.51-05	Vehicle	0	20,897	17,043	17,043	23,750
733-0206-512.51-06	Computer Equipment	19,527	4,135	8,684	4,342	4,560
733-0206-512.51-07	Boiler	1,016	1,120	1,016	1,016	1,125
733-0206-512.51-08	Crime	525	578	616	616	678
733-0206-512.51-09	Public Liability	1,835	2,019	1,843	1,843	2,027
733-0206-512.51-10	Employment Practice Liab	6,212	7,144	7,491	7,491	9,364
733-0206-512.51-11	Underground Storage Tanks	3,880	4,074	4,248	4,248	4,461
733-0206-512.51-12	Volunteer	330	363	293	293	307
733-0206-512.73-01	Award & Claim Settlements	54,649	0	151	151	50,000
*	Property and Liab Ins	166,126	121,330	120,563	116,221	182,605

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FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Self-Funded Dental					
735-0207-512.15-03	Dental	103,852	123,707	85,398	114,788	120,000
735-0207-512.21-06	Management	7,070	7,200	6,010	6,700	7,000
*	Self-Funded Dental	<u>110,922</u>	<u>130,907</u>	<u>91,408</u>	<u>121,488</u>	<u>127,000</u>

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Street Machinery	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	741-1023-541	10/13/2015

RESPONSIBILITIES

This account is a depreciation account, providing for the replacement of equipment, fleet vehicles, and building at the Public Works Facility.

SERVICES PROVIDED
2015 ACCOMPLISHMENTS
2016 OBJECTIVES

Purchase vehicles and equipment to reflect equipment replacement schedule in Capital Improvement Program.

MAJOR CHANGES FROM 2015 BUDGET

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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 BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Street Machinery					
741-1023-541.54-01	Buildings	0	0	0	25,500	0
741-1023-541.54-02	Motorized Equipment	0	407,000	0	380,000	0
741-1023-541.80-03	Motorized Equipment	0	0	0	0	453,000
LEVEL	TEXT		TEXT AMT			
TOTB	#10 DUMP TRUCK BODY, TAILGATE SPREADER/ PRE-WET SYSTEM, TARP		26,000			
	#26 STAINLESS STEEL DUMP BODY (2002)		20,000			
	#23 END LOADER TO REPLACE GRADER (1993)		195,000			
	#25 SKID STEER (1998)		50,000			
	#2007/2012 PANEL VAN #2 TO MOVE TO FLEET (2000)		26,000			
	#3006 PICK UP TRUCK (2000)		29,000			
	#9062 BRUSH CHIPPER (1990)		57,000			
	#9111 11' MOWER (2008)		50,000			
			453,000			
<hr/>						
*	Street Machinery	0	407,000	0	405,500	453,000

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME IT Department	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 743-0403-513	DATE 10/23/2015

RESPONSIBILITIES

Administrating and monitoring current Information Technology resources for the City; including all data, e-mail, the e-mail archiver, storage area network, databases, PCs, laptops, servers, switches, routers, the firewall, virtual private networking devices, displays, printers, printer toner, fax machines, copiers, I-Pads, phone system, phones, cell phones, smart phones, wireless access points, wireless modems, cellular modems, cabling, camera systems, cameras, digital video recording, user profiles, server policies, access rights, back-ups, training of Microsoft Office Suite, maintenance contracts, the City's website, and PC's.

Works with departments to recommend, determine, and provide the most efficient use of the technology available that will enhance their workflow.

Handles all IT Support needs throughout the City Buildings and for City staff,

Completes long-term planning in regard to infrastructure and technology, and

Maintains some 'in-house' applications that have been created and are being used.

SERVICES PROVIDED

2015 ACCOMPLISHMENTS

Implemented two new physical network servers,

In the process of separating the Police IT resources from the remainder of the City's IT resources - regulatory issue,

Researched and implemented server consolidations to remove old physical servers from to City's network and implement virtual servers,

Implementing storage changes to better serve the departments,

Implemented a wireless access solution for the Marina,

Replace 15 PC's and will replace approximately 10 additional PC's in Q4 2015 and potentially Q1 2016,

Completed RFQ process for renovating the City's Website / working with the selected vendor on implementation,

Maintaining and updating anti-virus software on City PC's and servers,

Upgrading and implementing programs as needed/requested by all departments, and

Brought IT support requests to current and are keeping up on outstanding tickets.

2016 OBJECTIVES

Adding network storage to meet the needs of all departments, including capacity, security, and reliability,

Implement a Citywide parcel management system to assist with (1) customer service, (2) code enforcement, (3) permitting, (4) zoning, (5) asset management, and (6) property & facility management.

CITY OF MENASHA 2016 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	IT Department	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	743-0403-513	10/23/2015

Complete the renovation of the website,

Complete and utilize a five year technology replacement plan,

Monitor and stay current with the ongoing maintenance schedule to ensure that all necessary tasks are completed on a regular basis, and

Maintain systems and assist end user with IT support needs.

MAJOR CHANGES FROM 2015 BUDGET

None

FUNDING SOURCES	2015 FUNDING	2016 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Information Systems					
743-0403-513.10-01	Wages	12,914	20,500	1,330	3,000	12,730
743-0403-513.10-02	Salaries	53,227	55,423	45,665	54,031	55,388
743-0403-513.15-01	Health	5,541	5,880	4,777	5,733	5,733
743-0403-513.15-02	Life	75	78	64	77	77
743-0403-513.15-03	Dental	453	465	378	453	453
743-0403-513.15-04	Retirement	3,726	5,163	3,105	3,674	3,655
743-0403-513.15-05	FICA	4,950	5,693	3,592	4,360	5,211
743-0403-513.15-07	Vision	51	52	43	51	51
743-0403-513.15-08	Workers Comp	152	205	127	154	171
743-0403-513.21-04	Computer	122,743	115,200	67,633	130,508	113,170
743-0403-513.22-01	Telephone	1,179	1,500	640	900	1,200
743-0403-513.24-04	Specialized Equipment	101,392	116,743	72,113	100,118	111,623
743-0403-513.29-01	Printing	22,171	18,000	9,964	18,000	20,000
743-0403-513.29-05	Vehicle/Equipment Rental	75	400	19	200	200
743-0403-513.30-10	Office	33	500	167	400	400
743-0403-513.30-11	Postage	31	150	9	150	150
743-0403-513.30-12	Computer	0	250	120	250	250
743-0403-513.30-15	Tools & Equipment	16,274	64,125	3,927	27,427	24,650
743-0403-513.32-01	Dues/Memberships/Licenses	45	50	50	50	50
743-0403-513.33-01	Mileage	331	450	350	450	450
743-0403-513.34-01	Mileage	0	0	103	103	0
743-0403-513.34-02	Registrations	50	2,400	125	700	1,500
743-0403-513.34-03	Lodging/Meals	0	600	70	300	600
743-0403-513.34-04	Other Expenses	0	600	0	300	600
743-0403-513.51-03	Property	1,300	1,300	0	1,300	1,300
743-0403-513.80-01	Computer Equipment	0	0	32,029	32,029	28,700
*	Information Systems	346,713	415,727	246,400	384,718	388,312

Technology Budget 2016

		Global	Dept Specific
<u>743-0403-513-1001</u>			
	IT Intern/Part-Time	\$12,730	
		\$12,730	
<u>743-0403-513-1002 -Salaries</u>			
Inc. Deferred Comp	Supervisor of IT Support	\$55,388	
		\$55,388	
<u>743-0403-513-1501 - Health</u>			
	Supervisor of IT Support	\$5,733	
		\$5,733	
<u>743-0403-513-1502 - Life Insurance</u>			
	Supervisor of IT Support	\$77	
		\$77	
<u>743-0406-513-1503 - Dental</u>			
	Supervisor of IT Support	\$453	
		\$453	
<u>743-0403-513-1504 - Retirement</u>			
	Supervisor of IT Support	\$3,655	
	IT Intern/Part-Time	\$0	
		\$3,655	
<u>743-0403-513-1505 - FICA</u>			
	Supervisor of IT Support	\$4,237	
	IT Intern/Part-Time	\$974	
		\$5,211	
<u>743-0403-513-1507 - Vision</u>			
	Supervisor of IT Support	\$51	
		\$51	

743-0403-513-1508 - Workers Comp

Supervisor of IT Support	\$139
IT Intern/Part-Time	\$32
	<u>\$171</u>

Total of Accounts 1001 through 1508 **\$83,469**

743-0403-513-2104 - IT Professional Services (Global)

Cable Projects/Specialized Assistance/Security	\$4,000
Website - Annual Hosting	\$4,500
Internet Access/Fiber Rental	\$34,740
Outside services	\$69,930
	<u>\$113,170</u>

743-0403-513-2201 - Telephone (Global)

Telephone	\$1,200
	<u>\$1,200</u>

743-0403-513-2404 - Repair/Maint of Software & Hardware**Police**

MorphoTrak Live ID Maintenance	\$135	
LiveScan Finger Printer Maintenance	\$1,000	
AccessData PC Forensic Maintenance	\$2,200	
Cop Logic - DORS Maintenance	\$1,100	
Guardian Tracking Maintenance	\$1,700	
RSA Maintenance	\$800	
Arbitrator 360 Squad Video Maintenance	\$1,890	
NetMotion Cellular Connectivity Maintenance	\$2,300	
Law Records Management System Maintenance	\$7,900	\$19,025 Police

Engineering

CarteGraph Maintenance	\$1,310	
AutoDesk Maintenance	\$4,410	
Plotter Maintenance	\$1,200	\$6,920 Eng

City Garage			
	Syn-Tech FuelMaster Maintenance	\$550	
	Syn-Tech Fuelmaster Upgrade	\$3,050	
	Guardian Tracking	\$600	
	Weather Sentry Subscription	\$1,800	
	Diamond Maintenance	\$1,600	
	Truck Tracker Maintenance	\$1,750	\$9,350 PWF
Com Dev			
	ARC GIS Maintenance	\$2,000	\$2,000 Com Dev
Parks and Rec			
	Anticipated ActiveNet Usage	\$3,000	
	ARCPad Maintenance	\$275	
	Guardian Tracking	\$300	
	Pontem Cemetery App. Maintenance	\$1,040	\$4,615 Parks
Health			
	WinWam Sanitarian Application Maintenance	\$600	\$600 Health
Finance			
	City of Neenah Tax Services	\$12,716	
	Sungard Naviline Maintenance/Training	\$34,672	\$47,388 Finance
Assessor			
	MarketDrive Maintenance	\$4,500	\$4,500 Assessor
Global			
	Adobe Acrobat Pro/Acronis/Misc.	\$750	
	Boss Support Central Maintenance	\$1,650	
	Barracuda Spam/Web Filter Energizer/ Rpl Agreements	\$2,300	
	Back-Up Software and Core Switch Maintenance	\$0	
	Access Point Maintenance	\$225	
	Domain Name Renewal	\$300	
	SSL Certificate Commail	\$200	
	E-Set - Antivirus	\$1,000	
	Unitel Phone System	\$900	
	E-Mail Archiver Maint.	\$1,500	
	Microsoft Licensing	\$4,000	
	Vmware licensing for Virtualizing 10 PCs	\$3,400	
	Virtual Server Maintenance	\$1,000	
		\$17,225	
		\$94,398	\$111,623 Total in IT Budget

743-0403-513-2901 - Printing

Printing Services for Entire City - Printers and Copiers	\$20,000
	<u>\$20,000</u>

743-0403-513-2905 - Vehicle/Equipment Rental

Vehicle/Equipment Rental	\$200
	<u>\$200</u>

743-0403-513-3010 - Office Supplies

Office Supplies	\$400
	<u>\$400</u>

743-0403-513-3011 - Postage

Postage	\$150
	<u>\$150</u>

743-0403-513-3012 - Computer Recycle

Computer Recycle	\$250
	<u>\$250</u>

743-0403-513-XX-XX - Supplies/Tools & Equipment/Infrastructure (Global)

Replacement Laptop	\$800
Large Capacity Primary Storage and Disks	\$28,700
Back-up Storage and Disks	\$3,500
Emergency Alert System	\$5,000
Citywide Parcel Management System (plus carryforward)	\$3,750
Replacement Firewall w/Intrusion Protection	\$6,600
Emergency Replacement	\$5,000
	<u>\$53,350</u>

743-0403-513-3201 - Membership Dues

GIPAW Dues	\$50
	<u>\$50</u>

743-0403-513-3301 - Mileage

Mileage	\$450
	<u>\$450</u>

743-0403-513-3402 - Registrations

Registrations	\$1,500
	<u>\$1,500</u>

743-0403-513-3403 - Lodging/Meals

Lodging/Meals	\$600
	<u>\$600</u>

743-0403-513-3404 - Other Expenses

Other Expenses	\$600
	<u>\$600</u>

743-0403-513-5104 - Liability

Liability	\$1,300
	<u>\$1,300</u>

Total for 2016 IT Budget \$293,914

Less Printing (\$20,000)

Total Global \$273,914

Assessor	2.000%	\$5,478
City Attorney	1.000%	\$2,739
Clerk	4.000%	\$10,957
Common Council	0.500%	\$1,370
Community Development	5.000%	\$13,696
Finance	7.325%	\$20,064
Health	11.500%	\$31,500
HR	2.000%	\$5,478
Library	3.000%	\$8,217
Mayor	1.000%	\$2,739
Park and Rec	9.500%	\$26,022
Police	37.250%	\$102,033
Public Works	15.750%	\$43,141
Senior Center	0.175%	\$479
	100.00%	<u>\$273,914</u>
Dept Specific Items in IT Budget		\$94,398

Printing \$20,000

TOTAL IT Budget 2016 \$388,312

Printing

<u>2015</u>	<u>2016</u>
\$131	\$146
\$575	\$639
\$933	\$1,037
\$0	\$0
\$1,135	\$1,261
\$880	\$978
\$2,793	\$3,103
\$1,299	\$1,443
\$0	\$0
\$587	\$652
\$1,333	\$1,481
\$5,074	\$5,638
\$3,107	\$3,452
\$153	\$170
<u>\$18,000</u>	<u>\$20,000</u>

2016 Technology Service Cost for Police Department

			<u>IT Budget</u>	<u>Dept Budget</u>	
Repair/Maint of Software & Hardware					
Police	MorphoTrak Live ID Maintenance		\$135		
Police	LiveScan Finger Printer Maintenance		\$1,000		
Police	AccessData PC Forensic Maintenance		\$2,200		
Police	Cop Logic - DORS Maintenance		\$1,100		
Police	Guardian Tracking Maintenance		\$1,700		
Police	RSA Maintenance		\$800		
Police	Arbitrator 360 Squad Video Maintenance		\$1,890		
Police	NetMotion Cellular Connectivity Maintenance		\$2,300		
Police	Law Records Management System Maintenance		\$7,900		
			\$19,025		
Supplies - Tools and Equipment					
Police	3 Replacement ToughBook for Squad			\$10,800	
Police	2 Pentax Thermal Printers for Squads			\$500	
Police	PC Replacements (4) / Thin Clients (3)			\$3,700	
Police	Replacement Monitors			\$750	
				\$15,750	
Telephone					
Police	Verizon Cellular Modem Data Plan			\$5,000	
Printing					
Police	Printing Services		\$5,638		
Inhouse Technology Services					
Police	Technology Services		\$102,033		
2016 Total Technology Cost for Police			\$126,696	\$20,750	\$147,446

2016 Technology Costs for Public Works

Repair/Maint of Software & Hardware		IT Budget	Dept Budget	
Engineering	CarteGraph Maintenance	\$1,310		
Engineering	AutoDesk Maintenance	\$4,410		
Engineering	Plotter Maintenance	\$1,200		
City Garage	Syn-Tech FuelMaster Maint.	\$550		
City Garage	Syn-Tech FuelMaster Upgrade	\$3,050		
City Garage	Guardian Tracking	\$600		
City Garage	Weather Sentry Subscription	\$1,800		
City Garage	Diamond Maintenance	\$1,600		
City Garage	Truck Tracker Maintenance	\$1,750		
		\$16,270		
Supplies - Tools and Equipment				
Engineering	(4) Replacement PC's		\$2,800	
Public Works	Scanner		\$500	
			\$3,300	
Printing				
Public Works	Printing Services	\$3,452		
Inhouse Technology Services				
Public Works	Storm Sewers/Drains Maint	\$2,157	5.00%	
Public Works	Municipal Buildings	\$1,726	4.00%	
Public Works	Lift Bridges	\$1,726	4.00%	
Public Works	San Sewer Maint/Const	\$3,020	7.00%	
Public Works	Recycling, Solid waste	\$5,177	12.00%	
Public Works	Street Clean/ Flush	\$2,157	5.00%	
Public Works	Refuse Collect / Dispose	\$2,588	6.00%	
Public Works	Street Signs / Markings	\$1,726	4.00%	
Public Works	Removal of Snow and Ice	\$2,588	6.00%	
Public Works	Engineering / Public Works	\$12,942	30.00%	
Public Works	City Garage	\$3,020	7.00%	
Public Works	Repr of Streets / Alleys	\$4,314	10.00%	
		\$43,141	100%	
2016 Total Technology Cost for Public Works		\$62,863	\$3,300	\$66,163

2016 Technology Costs for Com Dev

		<u>IT Budget</u>	<u>Dept Budget</u>		
Repair/Maint of Software & Hardware					
	Com Dev	ARCVIEW Maintenance	\$2,000		
			<u>\$2,000</u>		
Supplies - Tools and Equipment					
Building and Plumbing Inspection					\$0
	Com Dev				<u>\$0</u>
					\$0
Printing					
	Com Dev	Printing services	\$1,261		
			<u>\$1,261</u>		
Inhouse Technology Services					
	Com Dev	Technology Services	\$8,218	60.00%	
Building and Plumbing Inspection		Technology Services	\$5,478	40.00%	
			<u>\$13,696</u>	100%	
2016 Total Technology Cost for Com Dev			\$16,957	\$0	\$16,957

2016 Technology Costs for Parks and Rec

		<u>IT Budget</u>	<u>Dept Budget</u>
Repair/Maint of Software & Hardware			
Parks and Rec	Anticipated ActiveNet Usage	\$3,000	
Parks and Rec	ARCPad Maintenance	\$275	
Parks	Guardian Tracking	\$300	
Resthaven	Pontem Cemetery App. Maintenance	\$1,040	
		<u>\$4,615</u>	
Supplies - Tools and Equipment			
Pool	(4) Thin Clients for Pool		\$1,200
Pool	Bike Rack Camera		\$700
Parks	(1) Replacement PC		\$700
Marina	Wireless Solution for Marina		\$1,800
			<u>\$4,400</u>
Printing			
Parks and Rec	Printing Services	\$1,481	
		<u>\$1,481</u>	
Inhouse Technology Services			
Swimming Pool	Technology Services	\$5,465	21.00%
Forestry	Technology Services	\$2,732	10.50%
Resthaven Cemetery	Technology Services	\$1,379	5.30%
Recreation Department	Technology Services	\$8,900	34.20%
Parks Department	Technology Services	\$6,167	23.70%
Marina Operations	Technology Services	\$1,379	5.30%
		<u>\$26,022</u>	100%
2016 Total Technology Cost for Parks and Rec		\$32,118	\$4,400 \$36,518

2016 Technology Costs for Health

			IT Budget	Dept Budget
Repair/Maint of Software & Hardware				
Environmental Health	WinWam Sanitarian Maint.		\$600	
Health	Data Plan for Tablets		<u>\$600</u>	\$960
Supplies - Tools and Equipment				\$0
Printing				
Health	Printing Services		\$3,103	
			<u>\$3,103</u>	
Inhouse Technology Services				
Health	Employee Safety Committee		\$630	2.00%
Health	Environmental Health		\$1,260	4.00%
Health	Health Department		\$28,665	91.00%
Health	Sealer of Weights and Measures		\$945	3.00%
			<u>\$31,500</u>	100%
2016 Total Technology Cost for Health			\$35,203	\$960 \$36,163

2016 Technology Costs for Finance

		<u>IT Budget</u>	<u>Dept Budget</u>		
Repair/Maint of Software & Hardware					
	Finance	City of Neenah Tax Services	\$12,716		
	Finance	Sungard Naviline Maint./Training	<u>\$34,672</u>		
			\$47,388		
Tools and Equipment					
					\$0
	Finance	Printing Services	<u>\$978</u>		
			\$978		
Inhouse Technology Services					
	Finance	Technology Services	<u>\$20,064</u>		
			\$20,064		
2016 Total Technology Cost for Finance			\$68,430	\$0	\$68,430

2016 Technology Costs for Assessor

		<u>IT Budget</u>	<u>Dept. Budget</u>
Repair/Maint of Software & Hardware			
Assessor	MarketDrive Maintenance	\$4,500	
		<u>\$4,500</u>	
Printing			
Assessor	Printing Services	\$146	
		<u>\$146</u>	
Inhouse Technology Services			
Assessor	Technology Services	\$5,478	
		<u>\$5,478</u>	
2016 Total Technology Cost for Assessor		\$10,124	\$0 \$10,124

2016 Technology Costs for City Clerk

		<u>IT Budget</u>	<u>Dept Budget</u>		
Printing City Clerk					
	Printing Services	\$1,037			
		<u>\$1,037</u>			
Tools and Equipment					\$0
Inhouse Technology Services City Clerk Elections					
	Technology Services	\$6,574	60.00%		
	Technology Services	\$4,383	40.00%		
		<u>\$10,957</u>	100%		
2016 Total Technology Cost for City Clerk		\$11,994	\$0		\$11,994

2016 Technology Costs for City Attorney

		<u>IT Budget</u>	<u>Dept. Budget</u>	
	Printing Attorney	Printing Services	\$639	
			<u>\$639</u>	
	Tools and Equipment			\$0
	Inhouse Technology Services Attorney	Technology Services	\$2,739	
			<u>\$2,739</u>	
	2016 Total Technology Cost for Attorney		\$3,378	\$0
				\$3,378

2016 Technology Costs for Human Resources

		<u>IT Budget</u>	<u>Dept. Budget</u>	
	Printing			
Human Resources	Printing Services	\$1,443		
		<u>\$1,443</u>		
	Tools and Equipment		\$0	
	Inhouse Technology Services			
Human Resources	Technology Services	\$5,478		
		<u>\$5,478</u>		
2016 Total Technology Cost for Human Resources		\$6,921	\$0	\$6,921

2016 Technology Costs for Library

Account - 2907 - Inhouse Technology Services		<u>IT Budget</u>	<u>Dept. Budget</u>	
Library	Replacement Computer		\$700	
Library	Technology Services	<u>\$8,217</u>		
		\$8,217		
2016 Total Technology Cost for Library		\$8,217	\$700	\$8,917

2016 Technology Costs for Mayor

		<u>IT Budget</u>	<u>Dept. Budget</u>	
Printing				
Mayor	Printing Services	\$652		
		<u>\$652</u>		
Inhouse Technology Services				
Mayor	Technology Services	\$2,739		
2016 Total Technology Cost for Mayor		\$3,391	\$0	\$3,391

2016 Technology Costs for Senior Center

		<u>IT Budget</u>	<u>Dept. Budget</u>	
Printing Senior Center	Printing Services	\$170		
		<u>\$170</u>		
Inhouse Technology Services Senior Center	Technology Services	\$479		
		<u>\$479</u>		
2016 Total Technology Cost for Senior Center		\$649	\$0	\$649

2016 Technology Costs for Common Council

		<u>IT Budget</u>	<u>Dept. Budget</u>	
Tools and Equipment			\$0	
Inhouse Technology Services Common Council	Technology Services	\$1,370		
		<u>\$1,370</u>		
2016 Total Technology Cost for Common Council		\$1,370	\$0	\$1,370

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Public Library					
821-0601-551.30-16	Promotional	0	34,000	0	10,000	10,000
*	Public Library	<hr/> 0	<hr/> 34,000	<hr/> 0	<hr/> 10,000	<hr/> 10,000

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Hattie Miner Scholarship					
822-0413-554.30-16	Promotional	4,000	4,000	3,750	4,000	4,000
*	Hattie Miner Scholarship	<u>4,000</u>	<u>4,000</u>	<u>3,750</u>	<u>4,000</u>	<u>4,000</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
K9						
824-0807-521.21-05	Medical	266	450	566	650	500
824-0807-521.21-06	Management	8,125	2,000	386	1,526	2,000
824-0807-521.30-15	Tools & Equipment	1,174	750	1,051	1,200	750
824-0807-521.30-18	Department	237	250	96	250	250
* K9		<u>9,802</u>	<u>3,450</u>	<u>2,099</u>	<u>3,626</u>	<u>3,500</u>
Youth Academy						
824-0808-521.30-18	Department	0	300	0	0	300
824-0808-521.34-04	Other Expenses	0	50	0	0	50
* Youth Academy		<u>0</u>	<u>350</u>	<u>0</u>	<u>0</u>	<u>350</u>
Honor Guard						
824-0809-521.30-15	Tools & Equipment	36	150	0	150	150
* Honor Guard		<u>36</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>
Explorer Post 9106						
824-0810-521.21-06	Management	170-	0	807	807	0
824-0810-521.30-18	Department	1,975	1,000	1,481	1,500	1,000
824-0810-521.32-01	Dues/Memberships/Licenses	805	750	0	0	750
* Explorer Post 9106		<u>2,610</u>	<u>1,750</u>	<u>2,288</u>	<u>2,307</u>	<u>1,750</u>

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Recreation Department					
826-0702-552.20-05	Entertainment	275	600	1,150	1,150	800
826-0702-552.30-18	Department	3,383	1,500	200	200	1,000
*	Recreation Department	<u>3,658</u>	<u>2,100</u>	<u>1,350</u>	<u>1,350</u>	<u>1,800</u>
	Parks Department					
826-0703-553.30-18	Department	40	1,000	4,311	3,332	1,200
*	Parks Department	<u>40</u>	<u>1,000</u>	<u>4,311</u>	<u>3,332</u>	<u>1,200</u>
	Forestry					
826-0706-561.30-18	Department	1,577	1,000	1,350	1,350	1,000
*	Forestry	<u>1,577</u>	<u>1,000</u>	<u>1,350</u>	<u>1,350</u>	<u>1,000</u>

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
		19,800,159	15,767,938	15,413,625	21,911,579	17,863,418

General Fund Revenues

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
General Fund						
100-0000-411.00-00	General Property Taxes	8,104,597	8,102,196	8,102,163	8,102,163	8,248,882
100-0000-412.00-00	Mobile Home Property Tax	156,536	155,000	114,981	155,000	155,000
100-0000-413.00-00	Tax from Municipal Util	643,435	663,149	482,572	643,429	682,320
100-0000-414.00-00	Tax from Housing Auth	11,736	11,000	10,665	10,665	11,000
100-0000-415.00-00	Interest/Penalty on Taxes	24,324	22,420	22,255	24,000	24,000
100-0000-421.01-00	Liquor & Malt Beverage	22,786	30,500	21,377	22,000	22,000
100-0000-421.02-00	Tavern Operators	6,610	16,000	16,160	16,600	6,600
100-0000-421.03-00	Cigarette	1,990	1,990	2,000	2,000	2,000
100-0000-421.04-00	Restaurant	22,472	22,500	21,927	22,500	22,500
100-0000-421.05-00	Amusement Devices	1,530	1,530	1,430	1,430	1,430
100-0000-421.06-00	Electrician	30	30	0	0	0
100-0000-421.07-00	Heating	1,560	1,550	1,735	1,780	1,780
100-0000-421.08-00	Cable TV	200,013	195,500	137,604	206,000	206,000
100-0000-421.09-00	Weights & Measures	21,048	22,103	23,212	22,714	29,126
100-0000-421.10-00	Retail Food	9,084	7,401	9,728	9,425	9,947
100-0000-421.11-00	Tattoo Parlor	286	286	0	0	0
100-0000-421.12-00	Sundry	550	250	400	400	400
100-0000-421.13-00	Dog	7,993	8,000	4,534	8,000	8,000
100-0000-421.14-00	Cat	990	850	853	1,000	1,000
100-0000-421.15-00	Lodging	667	40	180	775	675
100-0000-422.01-00	Building	97,444	77,000	85,208	104,809	100,000
100-0000-422.02-00	Electrical	27,333	23,400	25,058	30,710	25,000
100-0000-422.03-00	Plumbing	26,290	20,500	22,539	28,679	25,000
100-0000-422.04-00	Street Excavation	5,875	5,500	3,060	5,100	5,100
100-0000-422.05-00	Heating	23,093	23,550	23,387	28,679	25,000
100-0000-422.06-00	Mobile Home	1,397	0	0	0	1,400
100-0000-422.07-00	Zoning	5,630	6,000	2,775	3,237	3,500
100-0000-422.08-00	Recreational Fire	9,920	10,000	11,180	11,300	11,300
100-0000-422.09-00	Sign	5,275	3,500	4,325	4,938	5,000
100-0000-422.10-00	Temp Restaurant	1,770	1,800	1,260	1,500	1,500
100-0000-422.11-00	Erosion Control	3,075	3,000	975	1,125	1,000
100-0000-422.12-00	Swimming Pool	2,143	1,800	2,243	2,143	2,143
100-0000-422.13-00	Street Use	25	200	25	200	200
100-0000-422.15-00	Outdoor Service	260	275	275	275	275
100-0000-431.01-00	Law Enforcement	1,070	1,700	1,919	1,644	1,700
100-0000-432.01-00	Shared Revenues	3,719,988	3,707,435	879,407	3,704,217	3,693,563
100-0000-432.02-00	Computers	14,881	14,881	20,496	20,496	20,496
100-0000-432.03-00	Fire Insurance Tax	41,510	38,000	39,645	39,645	39,645
100-0000-432.04-00	Payment for Munic Svcs	127,344	125,000	0	125,000	125,000
100-0000-432.05-00	Law Enforcement	16,902	24,000	21,178	25,000	19,640
100-0000-432.08-00	Highway Transportation	521,234	513,520	256,263	512,527	487,324
100-0000-432.09-00	Connecting Highway	61,103	61,515	30,758	61,515	61,961
100-0000-432.13-00	Other	62,357	125	120	125	125
100-0000-432.14-00	Public Health	72,438	97,022	90,245	107,809	91,646
100-0000-432.15-00	Library	0	0	423	423	0
100-0000-432.16-00	Senior Citizen	25,741	25,741	18,721	25,741	25,741

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-0000-441.01-00	Clerk	5,222	4,000	6,764	6,500	6,000
100-0000-441.02-00	Treasurer	14,065	13,000	12,745	14,000	14,000
100-0000-441.03-00	Data Processing	800	400	820	950	950
100-0000-441.05-00	Law Enforcement	4,925	3,000	2,890	2,933	3,000
100-0000-441.06-00	Fire Protection	2,225	700	1,623	2,000	2,000
100-0000-441.07-00	Street-Misc	612	300	208	310	300
100-0000-441.08-00	Snow Removal	8,052	5,000	6,262	7,515	7,500
100-0000-441.09-00	Engineering	0	0	220	220	0
100-0000-441.10-00	Street Lighting	175	175	175	175	175
100-0000-441.11-00	Street Patching	12,718	13,000	14,006	28,650	13,000
100-0000-441.12-00	Parking Lot Stickers	3,309	3,500	1,984	3,200	3,200
100-0000-441.13-00	Garbage & Refuse	141,811	107,000	121,489	123,000	123,000
100-0000-441.14-00	Solid Waste Disposal	32,155	32,000	32,070	33,000	33,000
100-0000-441.16-00	Weed Cutting	5,551	4,500	8,907	8,603	6,500
100-0000-441.17-00	Cemetery	14,838	11,000	10,928	12,000	12,000
100-0000-441.18-00	Public Health	34,810	46,620	23,550	52,543	50,800
100-0000-441.19-00	Library Fines	15,465	15,000	13,035	16,725	16,000
100-0000-441.20-00	Library Vending Svcs	8,992	8,800	7,071	8,425	8,800
100-0000-441.23-00	Park	23,777	22,500	18,174	21,000	22,000
100-0000-441.24-00	Pool	51,466	60,000	60,696	60,696	60,000
100-0000-441.25-00	Recreation	36,526	37,500	33,048	36,000	36,000
100-0000-441.26-00	Boat Launch	24,525	26,650	21,092	21,500	23,500
100-0000-441.27-00	Senior Center	1,397	2,250	1,099	1,600	1,600
100-0000-441.28-00	Boat Slip Rental	1,598	1,500	1,677	1,677	1,600
100-0000-441.30-00	Pool Concession	13,096	14,000	18,056	18,056	16,000
100-0000-441.40-00	Parks-Koslo	0	0	1,100	2,500	700
100-0000-441.41-00	Special Events-Admin Fee	10,199	2,400	225	5,450	4,000
100-0000-441.43-00	Room Tax	1,641	0	1,392	3,100	3,100
100-0000-453.00-00	Court Penalty & Costs	67,842	70,000	59,314	70,000	70,000
100-0000-454.00-00	Parking Violation	53,109	55,000	43,217	52,000	54,000
100-0000-461.01-00	On Investments	19,742	20,500	6,585	20,500	20,500
100-0000-462.01-00	Property	58,781	62,500	69,151	78,300	54,000
100-0000-463.03-00	Law Enforcement Property	19,130	10,000	2,367	600	10,000
100-0000-463.04-00	Refuse Property	592	100	0	100	100
100-0000-463.05-00	Recyclable Materials	288	0	408	450	250
100-0000-463.07-00	Fire Department Property	0	75,000	0	0	75,000
100-0000-464.01-00	Other Equipment	0	0	2,811	2,811	0
100-0000-464.02-00	Law Enforcement Equipment	0	0	34,140	34,896	0
100-0000-464.03-00	Highway Equipment	6,732	10,000	4,857	10,000	10,000
100-0000-465.00-00	Donations & Gifts	7,500	15,500	7,400	7,400	15,500
100-0000-466.00-00	Misc General Revenue	123,789	25,000	8,825	50,100	50,000
100-0000-481.01-00	Law Enforcement	234,917	237,240	242,991	242,991	245,419
100-0000-481.02-00	Fire Dept	97,168	103,765	340	24,800	50,000
100-0000-481.03-00	Mass Transit	109,549	135,225	54,824	130,007	132,686
100-0000-481.05-00	Street Patching	7,861	50,000	40,452	42,000	27,000
100-0000-481.06-00	Garbage & Refuse	36,380	36,380	36,455	36,455	36,400
100-0000-481.07-00	Public Health	283,857	302,381	135,800	302,381	306,127

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ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
100-0000-481.08-00	Library Tax	474,199	467,255	367,801	467,255	459,449
100-0000-481.10-00	Economic Development	15,881	15,881	15,110	15,110	15,067
100-0000-481.14-00	City Attorney	12,000	12,000	12,000	12,000	12,000
100-0000-481.16-00	Personnel	0	0	355	1,200	6,000
100-0000-482.01-00	Public Health	35,491	33,770	34,953	34,953	40,244
100-0000-482.02-00	Lift Bridges	76,831	86,129	62,842	83,425	85,639
100-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	75,000
100-0000-492.02-00	TIF #1 Fund	70,206	82,608	82,608	82,608	0
100-0000-492.03-00	Marina Fund	5,000	5,000	5,000	5,000	5,000
100-0000-492.05-00	TIF #4 Fund	3,155	3,957	3,957	3,694	3,833
100-0000-492.06-00	TIF #5 Fund	3,155	3,957	3,957	3,694	3,833
100-0000-492.07-00	TIF #6 Fund	3,155	3,957	3,957	3,694	3,833
100-0000-492.08-00	TIF #7 Fund	3,155	3,957	3,957	3,694	3,833
100-0000-492.09-00	TIF #8 Fund	3,155	3,957	3,957	3,694	3,833
100-0000-492.10-00	TIF #9 Fund	7,552	8,494	8,494	8,231	5,909
100-0000-492.11-00	TIF #10 Fund	3,155	3,957	3,957	3,694	3,833
100-0000-492.13-00	TIF #3 Fund	3,155	3,957	3,957	0	0
100-0000-492.34-00	TIF #11 Fund	7,552	8,494	8,494	8,231	5,909
100-0000-492.35-00	TIF #12 Fund	20,298	22,352	22,352	22,089	19,034
100-0000-492.43-00	TIF #13 Fund	0	0	0	12,409	18,473
General Fund		16,456,617	16,460,827	12,334,212	16,469,512	16,602,348

Other Funds Revenues

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	Facade Improvement					
203-0000-461.01-00	On Investments	468	1,000	208	500	500
203-0000-466.00-00	Misc General Revenue	6,043	7,000	4,549	7,000	7,000
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Facade Improvement	6,511	8,000	4,757	7,500	7,500

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	TIF Project 1					
205-0000-416.00-00	Tax Increment-City Purp	62,563	99,400	98,826	98,826	0
205-0000-432.02-00	Computers	1,013	1,000	1,038	1,038	0
*	TIF Project 1	<hr/> 63,576	<hr/> 100,400	<hr/> 99,864	<hr/> 99,864	<hr/> 0

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Marina						
207-0000-441.35-00	Annual Slip Rentals	90,428	89,000	87,178	87,500	87,000
207-0000-441.36-00	Transient Slip Rentals	2,740	2,500	2,647	2,647	2,500
207-0000-441.37-00	Marina Concession	1,707	1,900	2,071	2,071	1,900
207-0000-441.38-00	Gasoline Sales	99,982	114,000	93,066	93,066	93,750
Marina		194,857	207,400	184,962	185,284	185,150

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	TIF Project 3					
208-0000-416.00-00	Tax Increment-City Purp	6,220	17,184	17,092	17,092	28,738
208-0000-432.02-00	Computers	3,258	3,258	4,026	4,026	4,026
*	TIF Project 3	<u>9,478</u>	<u>20,442</u>	<u>21,118</u>	<u>21,118</u>	<u>32,764</u>

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	Park Development					
209-0000-432.12-00	Park Development	0	0	30,049	30,049	0
209-0000-441.23-00	Park	38,889	20,000	21,450	21,450	0
209-0000-461.01-00	On Investments	424	500	69	500	500
209-0000-466.00-00	Misc General Revenue		0	28,650	28,650	0
	Park Development	39,313	20,500	80,218	80,649	500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Farm Fresh Market					
210-0000-465.00-00	Donations & Gifts	0	0	0	0	4,500
210-0000-466.00-00	Misc General Revenue	0	0	0	0	8,816
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Farm Fresh Market	0	0	0	0	13,316

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	Post Employment Sick					
260-0000-411.00-00	General Property Taxes	40,000	40,000	60,000	60,000	60,000
260-0000-492.01-00	Sewage Fund	1,304	0	0	0	0
260-0000-492.17-00	General Fund	93,926	0	0	0	0
260-0000-492.39-00	City Garage Fund	7,510	0	0	0	0
260-0000-492.40-00	Recycling Fund	3,703	0	0	0	0
*	Post Employment Sick	<u>146,443</u>	<u>40,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>

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	CDBG Revolving Loan					
263-0000-466.00-00	Misc General Revenue	16,153	20,000	57,397	57,397	20,000
*	CDBG Revolving Loan	16,153	20,000	57,397	57,397	20,000

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	Recycling					
266-0000-411.00-00	General Property Taxes	255,424	300,038	300,038	300,038	363,849
266-0000-432.11-00	Recycling	70,337	70,337	70,357	70,357	55,545
266-0000-441.14-00	Solid Waste Disposal	698	600	318	435	600
266-0000-441.15-00	Recycling	3,455	3,000	3,720	4,000	3,500
266-0000-463.05-00	Recyclable Materials	19,742	16,425	11,711	16,270	16,000
266-0000-481.12-00	Recycling	7,887	7,800	14,330	14,330	8,000
266-0000-481.13-00	Solid Waste Disposal	24	0	55	55	0
* Recycling		357,567	398,200	400,529	405,485	447,494

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	Steam Utility Operations					
267-0000-466.00-00	Misc General Revenue	58,080	0	0	0	0
267-0000-492.17-00	General Fund	26,367	0	0	0	0
	Steam Utility Operations	<hr/> 84,447	<hr/> 0	<hr/> 0	<hr/> 0	<hr/> 0

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Debt Service						
310-0000-411.00-00	General Property Taxes	1,156,009	1,090,727	1,090,727	1,090,727	970,522
310-0000-413.00-00	Tax from Municipal Util	635,469	640,833	470,437	627,250	660,367
310-0000-461.01-00	On Investments	0	5,000	0	5,000	5,000
310-0000-461.02-00	On Special Assessments	7,263	2,500	7,589	7,589	7,600
310-0000-461.03-00	On RDA Note	214,500	0	0	0	0
310-0000-471.00-00	Street Construction	94,413	55,100	73,171	92,862	71,800
310-0000-472.00-00	Sanitary Sewer	2,479	11,300	10,156	10,156	7,850
310-0000-473.00-00	Curb & Gutter	51,181	18,800	35,795	35,795	27,670
310-0000-474.00-00	Sidewalk	93,524	750	17,306	17,306	13,380
310-0000-475.00-00	Storm Sewer	13,687	18,800	1,042	1,042	800
310-0000-476.00-00	City Water	3,099	7,500	10,156	10,156	7,850
310-0000-477.00-00	Engineering	21,969	6,750	13,767	13,767	10,650
310-0000-491.00-00	Bond/Note Proceeds	4,083,075	0	0	5,215,000	0
310-0000-492.05-00	TIF #4 Fund	167,439	155,360	155,359	155,359	146,471
310-0000-492.06-00	TIF #5 Fund	1,415,855	265,500	265,500	265,500	271,902
310-0000-492.07-00	TIF #6 Fund	339,559	327,037	327,036	327,036	329,883
310-0000-492.08-00	TIF #7 Fund	186,895	188,670	188,670	188,670	189,821
310-0000-492.09-00	TIF #8 Fund	88,410	87,335	87,335	87,335	84,303
310-0000-492.10-00	TIF #9 Fund	335,422	333,272	333,272	333,272	335,111
310-0000-492.13-00	TIF #3 Fund	165,295	169,060	169,060	169,060	172,329
310-0000-492.30-00	Menasha Utility	0	208,744	0	208,744	208,744
310-0000-492.31-00	Redevelopment Authority	0	214,500	0	214,500	214,500
310-0000-492.34-00	TIF #11 Fund	0	61,974	61,974	61,974	61,974
Debt Service		9,075,543	3,869,512	3,318,352	9,138,100	3,798,527

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TIF Project 4						
456-0000-416.00-00	Tax Increment-City Purp	59,596	75,330	74,927	74,927	58,256
456-0000-432.02-00	Computers	1,701	1,701	1,148	1,148	1,148
456-0000-461.01-00	On Investments	107	0	90	100	100
* TIF Project 4		61,404	77,031	76,165	76,175	59,504

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TIF Project 5						
457-0000-416.00-00	Tax Increment-City Purp	296,480	322,724	320,998	320,998	331,000
457-0000-432.02-00	Computers	296,124	296,124	457,071	457,071	457,071
457-0000-461.01-00	On Investments	608	35,000	0	600	600
*	TIF Project 5	593,212	653,848	778,069	778,669	788,671

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	Capital Improvements					
470-0000-411.00-00	General Property Taxes	0	1,000	0	0	0
470-0000-416.00-00	Tax Increment-City Purp	17,222	0	1,000	1,000	0
470-0000-432.13-00	Other	0	0	136,556	174,962	0
470-0000-465.00-00	Donations & Gifts	6,525	0	0	30,000	0
470-0000-491.00-00	Bond/Note Proceeds	0	875,000	0	1,849,500	2,211,700
470-0000-492.38-00	2008 Capital Projects	0	50,000	61,512	61,512	0
*	Capital Improvements	23,747	926,000	199,068	2,116,974	2,211,700

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TIF Project 6						
471-0000-416.00-00	Tax Increment-City Purp	411,951	446,976	444,586	444,586	387,132
471-0000-432.02-00	Computers	2,784	2,784	2,329	2,329	2,329
TIF Project 6		414,735	449,760	446,915	446,915	389,461

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TIF Project 7						
481-0000-416.00-00	Tax Increment-City Purp	95,667	104,338	103,780	103,780	102,905
481-0000-462.01-00	Property	3,500	3,500	4,000	4,000	4,000
+ TIF Project 7		99,167	107,838	107,780	107,780	106,905

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TIF Project 8						
484-0000-416.00-00	Tax Increment-City Purp	20,320	37,265	37,065	37,065	36,787
484-0000-432.13-00	Other	0	4,750	0	0	0
TIF Project 8		<hr/> 20,320	<hr/> 42,015	<hr/> 37,065	<hr/> 37,065	<hr/> 36,787

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	TIF Project 9					
485-0000-416.00-00	Tax Increment-City Purp	598,935	648,043	611,106	611,106	607,305
485-0000-432.02-00	Computers	1,215	1,215	1,018	1,018	1,018
*	TIF Project 9	600,150	649,258	612,124	612,124	608,323

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TIF Project 10						
487-0000-416.00-00	Tax Increment-City Purp	39,420	49,186	48,905	48,905	68,407
487-0000-432.02-00	Computers	28,932	28,932	20,557	20,557	20,557
487-0000-432.13-00	Other	0	0	250,000	250,000	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
* TIF Project 10		68,352	78,118	319,462	319,462	88,964

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TIF Project 11						
489-0000-416.00-00	Tax Increment-City Purp	72,081	70,617	70,239	70,239	82,368
489-0000-432.13-00	Other	119,000	380,000	0	499,400	0
489-0000-465.00-00	Donations & Gifts	23,003	25,000	13,000	25,000	0
489-0000-466.00-00	Misc General Revenue	0	0	116	116	0
489-0000-492.42-00	Park Development Fund	0	0	25,000	25,000	0
TIF Project 11		214,084	475,617	108,355	619,755	82,368

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	2008 Capital Projects					
490-0000-461.01-00	On Investments	144	0	0	0	0
*	2008 Capital Projects	144	0	0	0	0

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	TIF Project 12					
492-0000-416.00-00	Tax Increment-City Purp	0	207,779	195,936	195,936	351,222
492-0000-432.02-00	Computers	32	32	375	375	375
492-0000-465.00-00	Donations & Gifts	5,000	0	0	0	0
		<hr/>				
*	TIF Project 12	5,032	207,811	196,311	196,311	351,597

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	TIF Project 13					
493-0000-432.13-00	Other	0	0	0	0	500,000
493-0000-491.00-00	Bond/Note Proceeds	0	0	0	0	337,000
493-0000-492.06-00	TIF #5 Fund	0	0	750,000	750,000	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	TIF Project 13	0	0	750,000	750,000	837,000

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	Redevelopment Authority					
501-0000-463.02-00	Land	213,393	254,000	51,300	157,000	157,000
501-0000-481.10-00	Economic Development	270,000	270,000	0	270,000	270,000
*	Redevelopment Authority	<u>483,393</u>	<u>524,000</u>	<u>51,300</u>	<u>427,000</u>	<u>427,000</u>

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Sewage Fund						
601-0000-441.31-00	Sewage-Utility Customer	1,701,656	1,695,000	1,269,302	1,656,000	1,780,000
601-0000-441.32-00	Sewage-Commercial User	77,409	70,000	52,799	77,500	80,000
601-0000-441.33-00	Sewage-Industrial User	373,998	370,000	185,829	352,000	370,000
601-0000-461.01-00	On Investments	28	100	4	100	100
601-0000-481.11-00	Sewage/Utility	153,851	100,000	66,789	130,000	130,000
Sewage Fund		2,306,942	2,235,100	1,574,723	2,215,600	2,360,100

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	Storm Water Utility					
625-0000-422.11-00	Erosion Control	4,312	2,000	1,193	1,300	1,500
625-0000-422.16-00	Post Construction Review	1,169	1,000	2,469	2,469	1,500
625-0000-432.10-00	Engineering	0	40,000	0	38,000	21,150
625-0000-441.39-00	Storm Water-Utility Cust	1,125,492	1,120,000	831,884	1,100,100	1,300,000
625-0000-461.01-00	On Investments	2,115	1,500	342	1,500	1,500
*	Storm Water Utility	1,133,088	1,164,500	835,888	1,143,369	1,325,650

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	Public Works Facility					
731-0000-462.02-00	Street Machine	977,641	1,057,350	248,416	950,200	955,746
*	Public Works Facility	977,641	1,057,350	248,416	950,200	955,746

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	Property and Liab Ins					
733-0000-466.00-00	Misc General Revenue	137,382	128,782	0	128,782	132,354
*	Property and Liab Ins	137,382	128,782	0	128,782	132,354

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	Self-Funded Dental Ins					
735-0000-466.00-00	Misc General Revenue	134,083	136,585	114,720	137,935	137,935
*	Self-Funded Dental Ins	134,083	136,585	114,720	137,935	137,935

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Street Equipment					
741-0000-441.38-00	Gasoline Sales	6,931	7,000	1,727	7,000	7,000
741-0000-461.01-00	On Investments	515	150	187	200	200
741-0000-462.02-00	Street Machine	370,946	429,880	103,324	420,000	453,000
	Street Equipment	378,392	437,030	105,238	427,200	460,200

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Information Technology					
743-0000-466.00-00	Misc General Revenue	364,120	415,727	0	415,727	388,312
*	Information Technology	364,120	415,727	0	415,727	388,312

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 PROGRAM GM601L
 BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Library Endowment					
821-0000-461.01-00	On Investments	0	11,200	0	11,200	11,200
821-0000-465.00-00	Donations & Gifts	0	35,000	0	35,000	35,000
* Library Endowment		<u>0</u>	<u>46,200</u>	<u>0</u>	<u>46,200</u>	<u>46,200</u>

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Hattie Miner Scholarship					
822-0000-461.01-00	On Investments	89	100	13	100	100
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Hattie Miner Scholarship	89	100	13	100	100

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Public Safety					
824-0000-465.01-00	K9	16,911	5,000	700	2,700	3,000
824-0000-465.04-00	Explorer Post 9106	2,457	1,000	0	2,200	1,500
824-0000-466.01-00	K9	0	500	0	0	500
824-0000-466.04-00	Explorer Post 9106	0	0	210	0	0
*	Public Safety	19,368	6,500	910	4,900	5,000

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Senior Center Legacy Fund					
825-0000-461.01-00	On Investments	22	25	0	0	0
825-0000-465.00-00	Donations & Gifts	17,688	1,000	29,414	0	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Senior Center Legacy Fund	17,710	1,025	29,414	0	0

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PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
	Park & Rec Donation					
826-0000-465.00-00	Donations & Gifts	7,537	7,500	10,428	10,428	7,500
*	Park & Rec Donation	7,537	7,500	10,428	10,428	7,500

PREPARED 10/29/15, 14:17:47
PROGRAM GM601L
BUDGET WORKSHEET 2016

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2016

ACCOUNTING PERIOD 01/2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 ADJUSTED BUDGET	2015 YEAR TO DATE ACTUAL	2015 YEAR END PROJECTION	2016 REQUEST
		<u>18,053,980</u>	<u>14,512,149</u>	<u>10,829,561</u>	<u>22,024,068</u>	<u>16,372,628</u>

CITY OF MENASHA

**DRAFT
CAPITAL IMPROVEMENT PROGRAM**

2016 - 2020

2016 CAPITAL IMPROVEMENT PROGRAM

2016 CAPITAL IMPROVEMENT PROGRAM

2016 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Sixth Street: Tayco to Racine	\$0	\$0	\$183,885	\$183,885	A-1
2.	Sixth Street: Racine to DePere	\$0	\$49,778	\$182,372	\$232,150	A-1
3.	Ninth Street: Melissa to Meadowview	\$0	\$0	\$137,220	\$137,220	A-2
4.	Grandview: Tayco to Pacific	\$0	\$0	\$49,050	\$49,050	A-3
5.	Midway: Southfield Drive Intersection	\$0	\$0	\$33,750	\$33,750	A-4
NEW STREETS						
6.	Lake Park Heights - Assessable	\$751,685	\$0	\$0	\$751,685	A-5
OTHER						
7.	Third Street Bridge - Design, Right of Way Acquisition, and Construction	\$0	\$51,000	\$79,200	\$130,200	A-6
8.	Broad Street - Design	\$0	\$0	\$25,500	\$25,500	A-7
Subtotal 2016 Non-TIF Streets		\$751,685	\$100,778	\$690,977	\$1,543,440	

2016 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
9.	TID #12 Improvements	\$0	\$0	\$20,000	\$20,000	A-48
Subtotal 2016 TIF Streets		\$0	\$0	\$20,000	\$20,000	
Total 2016 Street Construction		\$751,685	\$100,778	\$710,977	\$1,563,440	

STREET FUNDING

Estimated Street Cash Balance (1/1/2016).....	\$0
Estimated Project Cost.....	\$1,543,440

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	\$0	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2016 STREET CONSTRUCTION MILEAGE SUMMARY

<i>TOTAL MILES OF CITY STREETS AS OF 12/31/2015</i>	<i>70.88</i>
<i>TOTAL MILES OF COUNTY, STATE, AND FEDERAL STREETS AS OF 12/31/2015</i>	<i>13.61</i>
<i>TOTAL MILES OF CITY STREET IMPROVEMENTS IN 2016</i>	<i>1.23</i>
<i>TOTAL MILES OF NEW CITY STREET CONSTRUCTION IN 2016</i>	<i>0.48</i>
<i>TOTAL MILES OF CITY STREETS ADDED IN 2016</i>	<i>0.62</i>
<i>TOTAL MILES OF CITY STREETS AS OF 12/31/2016</i>	<i>71.50</i>
<i>TOTAL MILES OF ALL STREETS</i>	<i>85.11</i>

2016 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Storm Extension - Lake Park Heights - Assessble	\$60,000	\$0	\$0	\$60,000	A-5
2.	Sixth Street: Tayco to DePere - Storm	\$0	\$0	\$80,545	\$80,545	A-1
3.	Ninth Street: Melissa to Meadowview - Storm	\$0	\$0	\$4,000	\$4,000	A-2
4.	Midway: Southfield Drive Intersection - Storm	\$0	\$0	\$22,500	\$22,500	A-4
5.	Third Street Bridge - Storm	\$0	\$0	\$7,800	\$7,800	A-6
6.	Broad Street - Design - Storm	\$0	\$0	\$8,500	\$8,500	A-7
7.	Storm Sewer, Manhole, Inlet Rehabs	\$0	\$0	\$25,000	\$25,000	A-8
8.	Rear Lot Drainage Grant Program	\$0	\$0	\$10,000	\$10,000	A-9
	Subtotal 2016 Non-TIF Storm	\$60,000	\$0	\$158,345	\$218,345	

2016 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2016 TIF Storm Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2016 Storm Sewer	\$60,000	\$0	\$158,345	\$218,345	

STORM SEWER FUNDING

Estimated Balance (1/1/2016)..... \$0
Estimated Project Cost..... \$218,345

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$0	\$0	\$0	\$0	

2016 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Lateral Rehab/Reconstruction - Assessable	\$60,000	\$0	\$30,000	\$90,000	A-10
2.	Manhole Rehab/Reconstruction		\$0	\$60,000	\$60,000	A-11
3.	I/I Home Grant Program		\$0	\$50,000	\$50,000	A-12
	Subtotal 2016 Non-TIF Sanitary Sewer	\$60,000	\$0	\$140,000	\$200,000	

2016 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2016 TIF Sanitary Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2016 Sanitary Sewer	\$60,000	\$0	\$140,000	\$200,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2016).....	\$0
Estimated Project Cost.....	\$200,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	\$0	

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2016 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Sixth Street: Tayco to DePere	\$0	\$0	\$402,970 MENASHA UTILITIES	\$402,970	Water Utility
2.	Third Street Bridge Bore to New Main	\$0	\$0	\$54,240 MENASHA UTILITIES	\$54,240	Water Utility
3.	Ninth Street: Melissa to Meadowview & Racine to Warsaw	\$0	\$36,941 DOT Grant	\$227,055 MENASHA UTILITIES	\$263,996	Water Utility
4.	Racine: South of Ninth (300')	\$0	\$39,861 DOT Grant	\$4,429 MENASHA UTILITIES	\$44,290	Water Utility
5.	Broad: Barlow	\$0	\$0	\$35,650 MENASHA UTILITIES	\$35,650	Water Utility
	Subtotal 2016 Non-TIF Water Main	\$0	\$76,802	\$724,344	\$801,146	

2016 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2016 TIF Water Main	\$0	\$0	\$0	\$0	
	Grand Total 2016 Water Main	\$0	\$76,802	\$724,344	\$801,146	

WATER MAIN FUNDING

Estimated Balance (1/1/2016)..... \$0
Estimated Project Cost..... \$801,146

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects	\$0	\$0	\$0	\$0	

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2016 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2016 Sidewalk Replacement Program	\$0	\$0	\$30,800	\$30,800	A-13
	Subtotal 2016 Non-TIF Sidewalks	\$0	\$0	\$30,800	\$30,800	

2016 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.	TID #12 Improvements	\$0	\$0	\$11,500	\$11,500	A-48
	Subtotal 2016 TIF Sidewalks	\$0	\$0	\$11,500	\$11,500	
	Grand Total 2016 Sidewalks	\$0	\$0	\$42,300	\$42,300	

SIDEWALK FUNDING

Estimated Balance (1/1/2016).....	\$0
Estimated Project Cost.....	\$30,800

2016 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Replacement of Streetlights	\$0	\$75,000	\$75,000	A-14
	Total 2016 Traffic Improvements	\$0	\$75,000	\$75,000	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2016).....	\$0
Estimated Project Cost.....	\$75,000

2016 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Pool Slide Renovation	\$0	\$5,000	\$5,000	A-15
2.	Barker Farm Park Trail	\$15,000	\$15,000	\$15,000	A-16
2A.	Play Equipment - Woodland Park	\$100,000	\$100,000	\$100,000	A-49
		Park Dev. Fund			
3.	Repave Section of Cemetery Road	\$0	\$15,000	\$15,000	A-17
4.	Replace Play Equipment - Hart Park	\$0	\$45,000	\$45,000	A-18
5.	Caboose Structure Roof Replacement	\$0	\$12,500	\$12,500	A-19
6.	Trestle - Loop the Lake Project	\$0	\$100,000	\$100,000	A-20
7.	Rehab Tennis Courts (3) - Clovis	\$0	\$28,000	\$28,000	A-21
	Subtotal 2016 Non-TIF Park Improvements	\$115,000	\$320,500	\$320,500	

2016 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2016 TIF Park Improvements	\$0	\$0	\$0	
	Grand Total 2016 Park Improvements	\$115,000	\$320,500	\$320,500	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2016).....	\$0
Estimated Project Cost.....	\$320,500

2016 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Holiday Decorations	\$8,500 Donation	\$8,500	\$17,000	A-22
2.	Police Car Replacement (2)	\$0	\$82,300	\$82,300	A-23
3.	Fire Truck Replacement (Approved - 2015 Budget Adjustment)	\$0	\$162,800	\$162,800	A-24
4.	Forced Air Furnace Replacement-Public Works Facility	\$0	\$8,500	\$8,500	A-25
5.	Parking Ticket Computer Program - Police	\$0	\$50,000	\$50,000	A-26
6.	Waste Oil Storage Tank	\$8,000 PW Facility Fund	\$0	\$8,000	A-27
7.	#10 Dump Truck Body, Tailgate Spreader / Pre-Wet System, Tarp	\$26,000 Equip. Replace. Fund	\$0	\$26,000	A-28
8.	#26 Stainless Steel Dump Body (2002)	\$20,000 Equip. Replace. Fund	\$0	\$20,000	A-28
9.	#23 End Loader To Replace Grader (1993)	\$195,000 Equip. Replace. Fund	\$0	\$195,000	A-28
10.	#25 Skid Steer (1998)	\$50,000 Equip. Replace. Fund	\$0	\$50,000	A-28
11.	#2007/2012 Panel Van #2 to Move to Fleet (2000)	\$26,000 Equip. Replace. Fund	\$0	\$26,000	A-28
12.	#3005 Pick-Up Truck (2000)	\$29,000 Equip. Replace. Fund	\$0	\$29,000	A-28
13.	#9062 Brush Chipper (1990)	\$57,000 Equip. Replace. Fund	\$0	\$57,000	A-28
14.	#9111 11' Mower (2008)	\$50,000 Equip. Replace. Fund	\$0	\$50,000	A-28
15.	Inspection Camera - Sewer	\$13,000 Sewer Fund	\$0	\$13,000	A-29
16.	GPS Survey System - Engineering	\$5,000 Storm Fund	\$14,900	\$19,900	A-30
17.	High Efficiency Street Sweeper - Storm Water	\$250,000 Storm Fund	\$0	\$250,000	A-31
18.	File Storage - IT	\$28,700 IT Fund	\$0	\$28,700	A-32
	Total 2016 Major Equipment	\$766,200	\$327,000	\$1,093,200	

EQUIPMENT FUNDING

Estimated Balance (1/1/2016).....	\$0
Estimated Project Cost.....	\$1,093,200

2016 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tuck Pointing - City Hall	\$0	\$6,000	\$6,000	A-33
2.	Burn Building Upgrade - Fire	\$0	\$8,000	\$8,000	A-34
3.	Elevator Cylinder - Library	\$0	\$25,000	\$25,000	A-35
4.	HVAC Controller - Library	\$0	\$5,000	\$5,000	A-36
5.	Building Improvement Needs Analysis - Public Protection Facility	\$0	\$25,000	\$25,000	A-37
6.	Roof Replacement - Sign Shop	\$0	\$20,000	\$20,000	A-38
7.	Parking Lot Purchase - Chute Street (Approved - 2015 Budget Adjustment)	\$0	\$290,000	\$290,000	A-39
8.	Parking Lot Landscaping	\$0	\$20,000	\$20,000	A-39
	Subtotal 2016 Non-TIF Property Improvements	\$0	\$399,000	\$399,000	

2016 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
9.	Lake Park Road Access and Street Construction TID #12	\$0	\$55,000	\$55,000	A-40
10.	Coast Guard Building Demolition TID #10	\$0	\$5,500	\$5,500	A-41
11.	Main/Mill Street Redevelopment TID #13	\$0	\$372,000	\$372,000	A-42
12.	Tayco/Water Street Redevelopment Various Improvements TID #TBD		TBD	TBD	A-43
13.	RR Donnelly and Vicinity Redevelopment Various Improvements 2016 -2016 Project TID #TBD	\$0	TBD	TBD	A-44
14.	Manitowoc Road Trail Oneida Street to Barker Park TID #9	\$0	\$185,000	\$185,000	A-45
15.	Province Terrace Trail TID #9	\$0	\$500,000	\$500,000	A-46
17.	Gilbert Site Redevelopment TID #11		\$13,000	\$13,000	A-47
	Subtotal 2016 TIF Property Improvements	\$0	\$1,130,500	\$1,130,500	
	Grand Total 2016 Property Improvements	\$0	\$1,529,500	\$1,529,500	

PROPERTY FUNDING

Estimated Balance (1/1/2016)..... \$0
Estimated Project Cost..... \$399,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

**PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2016 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	TID #12 Improvements	\$0	\$31,500	\$31,500	A-48
2.	Lake park Road Access and Street Construction TID #12	\$0	\$55,000	\$55,000	A-40
3.	Coast Guard Building Demolition TID #10	\$0	\$5,500	\$5,500	A-41
4.	Main/Mill Street Redevelopment TID #13	\$0	\$372,000	\$372,000	A-42
5.	Tayco/Water Street Redevelopment Various Improvements TID #TBD		TBD	TBD	A-43
6.	RR Donnelly and Vicinity Redevelopment Various Improvements 2016 -2016 Project TID #TBD	\$0	TBD	TBD	A-44
7.	Manitowoc Road Trail Oneida Street to Barker Park TID #9	\$0	\$185,000	\$185,000	A-45
8.	Province Terrace Trail TID #9	\$0	\$500,000	\$500,000	A-46
9.	Gilbert Site Redevelopment TID #11		\$13,000	\$13,000	A-47
	Total 2016 TIF Projects	\$0	\$1,162,000	\$1,162,000	

TIF FUNDING

Estimated Balance (1/1/2016)..... \$0
Estimated Project Cost..... \$1,162,000

**TAX INCREMENTAL FINANCING PROJECTS FUNDED IN PRIOR YEARS
BUT NOT CONSTRUCTED (TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total TIF Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$751,685
Storm Sewer	\$60,000
Sanitary Sewer	\$60,000
Water	\$0
Sidewalks	\$0

SUMMARY

STREETS	\$1,543,440
STORM SEWERS	\$218,345
SANITARY SEWER UTILITY IMPROVEMENTS	\$200,000
WATER UTILITY IMPROVEMENTS.....	\$801,146
SIDEWALKS.....	\$30,800
TRAFFIC IMPROVEMENTS.....	\$75,000
PARKS	\$320,500
EQUIPMENT REPLACEMENT	\$1,093,200
PROPERTY IMPROVEMENTS	\$399,000
TIF DISTRICTS	\$1,162,000
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	\$5,843,431

Projects included in the 2016 Budget/Borrowing Plan:

INCLUDED IN 2016 OPERATING/CAPITAL BUDGET.....	\$2,640,190
INCLUDED IN EQUIPMENT REPLACEMENT FUND.....	\$453,000
INCLUDED IN TIF FUNDS.....	\$1,162,000
INLCUED IN PARK DEVELOPMENT FUND.....	\$15,000
INCLUDED IN PUBLIC WORKS FACILITY FUND.....	\$8,000
INLCUED IN INFORMATION TECHNOLOGY FUND.....	\$28,700
WATER UTILITY.....	\$801,146
WASTEWATER UTILITY	\$213,000
STORM WATER UTILITY	\$473,345
TOTAL	\$5,794,381

Funding Sources:

2016 Operations Budget (Revenues) General/Other Funds.....	\$2,080,177
2016 Borrowing Plan - GO Debt.....	\$2,451,785
2016 Borrowing Plan - Revenue Debt.....	\$452,045
Grants.....	\$126,580
Donations.....	\$8,500
Included in the 2016 Menasha Utilities Budget.....	\$724,344
TOTAL	\$5,843,431

Potential Projects not currently included in the 2016 Budget/Borrowing Plan:

TO BE DETERMINED TIF PROJECTS.....	TBD
TO BE DETERMINED CITY PROJECTS.....	\$0
TOTAL	\$0

2017 CAPITAL IMPROVEMENT PROGRAM

2017 CAPITAL IMPROVEMENT PROGRAM

2017 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Abby Avenue West End to Railroad Street Paser Rating - 3	\$0	\$0	\$54,930	\$54,930	A-7
2.	Railroad Street South End to Garfield Avenue Paser Rating - 4	\$0	\$0	\$63,130	\$63,130	
3.	Nicolet Boulevard Washington Street to East End Paser Rating - 4	\$0	\$0	\$323,780	\$323,780	
4.	Willow Lane Nicolet Boulevard to Keyes Street Paser Rating - 4	\$0	\$0	\$106,660	\$106,660	
5.	Main Street Tayco Street to Racine Street Paser Rating - 6	\$0	\$0	\$195,000	\$195,000	
6.	Broad Street Tayco Street to Racine Street Design Only Paser Rating - 2	\$0	\$18,450 WI DOT GRANT	\$12,300	\$30,750	
7.	Racine Street Third Street to Ninth Street Paser Rating - 4,5	\$0	\$154,000 WI DOT GRANT	\$38,500	\$192,500	
NEW STREETS						
8.	The Ponds Subdivision Streets - Assessable	\$388,850	\$0	\$0	\$388,850	
9.	Silver Birch Estates - Subdivision Streets - Assessable	\$195,550	\$0	\$9,900	\$205,450	
10.	North Woodland Development Assessable	\$124,068	\$0	\$0	\$124,068	
11.	South Woodland Development - Assessable	\$44,000	\$0	\$0	\$44,000	
12.	Ribble Revocable Living Trust Development - Assessable	\$46,593	\$0	\$0	\$46,593	
	Subtotal 2017 Non-TIF Streets	\$799,061	\$172,450	\$804,200	\$1,775,711	

2017 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Streets	\$0	\$0	\$0	\$0	
	Total 2017 Street Construction	\$799,061	\$172,450	\$804,200	\$1,775,711	

STREET FUNDING

Estimated Balance (1/1/2017)..... \$0
 Estimated Project Cost..... \$1,775,711

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non- Redevelopment Authority	\$0	\$0	\$0	\$0	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Abby Avenue - Storm West End to Railroad Street	\$0	\$0	\$16,800	\$16,800	
2.	Railroad Street - Storm South End to Garfield Avenue	\$0	\$0	\$12,800	\$12,800	
3.	Nicolet Boulevard - Storm Washington Street to East End	\$0	\$0	\$12,650	\$12,650	
4.	Willow Lane - Storm Nicolet Boulevard to Keyes Street	\$0	\$0	\$6,900	\$6,900	
5.	The Ponds Subdivision Streets Assessable	\$130,790	\$0	\$0	\$130,790	
6.	Ribble Revocable Living Trust Development - Assessable	\$36,832	\$0	\$0	\$36,832	
7.	Silver Birch Subdivision Streets Assessable	\$72,600	\$0	\$0	\$72,600	
8.	Storm Sewer, Manhole, Inlet Rehabs	\$0	\$0	\$25,000	\$25,000	
9.	Rear Lot Drainage Grant Program	\$0	\$0	\$10,000	\$10,000	
	Subtotal 2017 Non-TIF Storm	\$240,222	\$0	\$84,150	\$324,372	

2017 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Storm Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2017 Storm Sewer	\$240,222	\$0	\$84,150	\$324,372	

STORM SEWER FUNDING

Estimated Balance (1/1/2017)..... \$0
Estimated Project Cost..... \$324,372

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non- Redevelopment Authority	\$0	\$0	\$0	\$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Ribble Revocable Living Trust Development - Assessable	\$30,604	\$0	\$0	\$30,604	
2.	Lateral Rehab/Reconstruction - Assessable	\$60,000	\$0	\$30,000	\$90,000	
3.	Manhole Rehab/Reconstruction	\$0	\$0	\$60,000	\$60,000	
4.	I/I Home Grant Program	\$0	\$0	\$45,000	\$45,000	
	Subtotal 2017 Non-TIF Sanitary Sewer	\$90,604	\$0	\$135,000	\$225,604	

2017 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Sanitary Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2017 Sanitary Sewer	\$90,604	\$0	\$135,000	\$225,604	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2017)..... \$0
Estimated Project Cost..... \$225,604

**SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Main Street Valve Rehab	\$0	\$18,000	\$0	\$18,000	Water Utility
2.	Railroad (Garfield to Madison)	\$0	\$34,000	\$0	\$34,400	Water Utility
3.	Nicolet (to Naymut Street)	\$0	\$192,000	\$0	\$192,000	Water Utility
4.	Willow (Nicolet to Keyes)	\$0	\$192,000	\$0	\$192,000	Water Utility
5.	Lake Road East & West (1/4 of Project)	\$0	\$100,000	\$0	\$100,000	Water Utility
6.	Fifth Street (Appleton to DePere)	\$0	\$93,608	\$0	\$93,608	Water Utility
7.	Ribble Revocable Living Trust Development - Assessable	\$34,853	\$0	\$0	\$34,853	
	Subtotal 2017 Non-TIF Water Main	\$34,853	\$629,608	\$0	\$664,861	

2017 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Water Main	\$0	\$0	\$0	\$0	
	Grand Total 2017 Water Main	\$34,853	\$629,608	\$0	\$664,861	

WATER MAIN FUNDING

Estimated Balance (1/1/2017)..... \$0
 Estimated Project Cost..... \$664,861

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2017 Sidewalk Replacement Program	\$0	\$0	\$20,000	\$20,000	
	Subtotal 2017 Non-TIF Sidewalks	\$0	\$0	\$20,000	\$20,000	

2017 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Sidewalks	\$0	\$0	\$0	\$0	
	Grand Total 2017 Sidewalks	\$0	\$0	\$20,000	\$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2017)..... \$0
 Estimated Project Cost..... \$20,000

2017 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Replacement of Street Lights	\$0	\$53,402	\$53,402	A-14
	Total 2017 Traffic Improvements	\$0	\$53,402	\$53,402	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2017)..... \$0
 Estimated Project Cost..... \$53,402

2017 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Barker (2)	\$0	\$20,000	\$20,000	A-21
2.	Basketball Court Renovations - Hart	\$0	\$14,000	\$14,000	
3.	Memorial Building Renovations - Boiler	\$0	\$50,000	\$50,000	
4.	Park and Cemetery Paving - Resthaven/Smith	\$0	\$30,000	\$30,000	
5.	Play Equipment Replacement - Koslo	\$0	\$50,000	\$50,000	A-18
6.	Picnic Shelter Roof Replacement/Building Rehab - Shepard	\$0	\$22,000	\$22,000	A-19
7.	Trestle - Loop the Lake Project	\$0	\$200,000	\$200,000	A-20
8.	Chemical Feed Building Roof - Pool	\$0	\$23,000	\$23,000	
9.	Ninth Street Lot	\$0	\$40,000	\$40,000	
10.	Panel Upgrade - Marina	\$0	\$10,000	\$10,000	
11.	Scoreboard - Jefferson Park Ball Diamond	\$0	\$5,000	\$5,000	
12.	Eastside Park Development	\$100,000 DONATED LABOR	\$50,000	\$150,000	
	Subtotal 2017 Non-TIF Park Improvements	\$100,000	\$514,000	\$614,000	

2017 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
15.	Gilbert Riverpark Canal Restoration - TID #TBD	\$0	\$25,000	\$25,000	
	Subtotal 2017 TIF Park Improvements	\$0	\$25,000	\$25,000	
	Grand Total 2017 Park Improvements	\$100,000	\$539,000	\$639,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$614,000

2017 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Boiler - City Hall	\$0	\$52,000	\$52,000	
2.	Dump Truck - Public Works (1991) Replaces Existing #18	\$0	\$180,000	\$180,000	A-28
3.	Dump Truck - Public Works (1998) Replaces Existing #8	\$0	\$160,000	\$160,000	A-28
4.	Utility Truck - Public Works (2001) Replaces Existing #13	\$0	\$42,000	\$42,000	A-28
5.	Leaf Machine - Public Works (1997) Replaces Existing #9060	\$0	\$30,000	\$30,000	A-28
7.	Utility Cart - Public Works (1996) Replaces Existing #9107	\$0	\$18,000	\$18,000	A-28
8.	Pick-Up Truck - Public Works 1998) Replaces Existing #7	\$0	\$38,000	\$38,000	A-28
9.	Pick-Up Truck - Public Works (2002) Replaces Existing #3008	\$0	\$35,000	\$35,000	A-28
10.	Lighting Upgrades - Library	\$0	\$15,000	\$15,000	
11.	Security Camera - Library	\$0	\$17,000	\$17,000	
12.	Generator - City Hall	\$0	\$25,000	\$25,000	
13.	Voting System - City Hall Council Chambers	\$0	\$7,000	\$7,000	
14.	Compressed Air Filling Station - Fire	\$0	\$19,200	\$19,200	
15.	Hydrant Extension - Fire	\$0	\$14,800	\$14,800	
16.	Staff Vehicle - Fire	\$0	\$12,400	\$12,400	
	Total 2017 Major Equipment	\$0	\$665,400	\$665,400	

EQUIPMENT FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$665,400

2017 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Burn Build Upgrade - Fire	\$0	\$8,000	\$8,000	A-34
2.	Renovations - City Council Chambers	\$0	\$27,000	\$27,000	
3.	Refurbish Employee Breakrooms - City Hall and Public Works Facility	\$0	\$14,000	\$14,000	
4.	Cold Storage Building - Public Works Facility	\$0	\$125,000	\$125,000	
5.	HVAC Digital Control Upgrade - Public Protection Facility	\$0	\$30,000	\$30,000	
6.	HVAC Digital Control Upgrade - Public Works Facility	\$0	\$15,000	\$15,000	
7.	HVAC Digital Control Upgrade - Library	\$0	\$20,000	\$20,000	
8.	Building Renovation - Public Protection Facility	\$0	\$235,000	\$235,000	
9.	Garage Door Replacement - Public Protection Facility	\$0	\$15,000	\$15,000	
10.	Shower/Restroom Remodel - Fire Department	\$0	\$40,000	\$40,000	
11.	Parking Lot Reconstruction - Chute Street Lot	\$51,175 STORM FUND	\$152,205	\$203,380	A-37
	Subtotal 2017 Non-TIF Property Improvements	\$51,175	\$681,205	\$732,380	

2017 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
12.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	\$0	TBD	TBD	A-40
13.	Lake Park Road Access and Street Construction TID #12	\$0	\$354,595	\$354,595	
14.	Calumet County Emergency Siren TID #9/#12	\$0	\$40,000	\$40,000	
	Subtotal 2017 TIF Property Improvements	\$0	\$394,595	\$394,595	
	Grand Total 2017 Property Improvements	\$51,175	\$1,075,800	\$1,126,975	

PROPERTY FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$732,380

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

**PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2017 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Gilbert Riverpark Canal Restoration - TID #TBD	\$0	\$25,000	\$25,000	
2.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	\$0	TBD	TBD	
3.	Lake Park Road Access and Street Construction TID #12	\$0	\$354,595	\$354,595	A-40
4.	Calumet County Emergency Siren TID #9/#12	\$0	\$40,000	\$40,000	
	Total 2017 TIF Projects	\$0	\$419,595	\$419,595	

TIF FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$419,595

**PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total TIF Projects Funded in Prior Years but not Constructed	\$0	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$799,061
Storm Sewer	\$240,222
Sanitary Sewer	\$90,604
Water	\$34,853
Sidewalks	\$0
TOTAL	\$1,164,740

SUMMARY

STREETS	\$1,775,711
STORM SEWERS	\$324,372
SANITARY SEWER UTILITY IMPROVEMENTS	\$225,604
WATER UTILITY IMPROVEMENTS	\$664,861
SIDEWALKS	\$20,000
TRAFFIC SIGNALS	\$53,402
PARKS	\$614,000
MAJOR EQUIPMENT	\$665,400
PROPERTY IMPROVEMENTS	\$732,380
TIF DISTRICTS	\$419,595
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	\$5,495,325

2018 CAPITAL IMPROVEMENT PROGRAM

2018 CAPITAL IMPROVEMENT PROGRAM

2018 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Broad Street Tayco Street to Racine Street Construction Paser Rating - 2	\$0	\$6,000 WI DOT GRANT	\$4,000	\$10,000	A-7
2.	Garfield Avenue Railroad to Washington Paser Rating - 2	\$0	\$0	\$424,725	\$424,725	
3.	Jefferson Street London to Grove Paser Rating - 4	\$0	\$0	\$60,790	\$60,790	
4.	First Street Racine Street to DePere Street Paser Rating - 5	\$0	\$0	\$137,315	\$137,315	
5.	Broad Street Racine Street to Appleton Street Paser Rating - 4	\$0	\$0	\$72,680	\$72,680	
6.	Racine Street Third Street to Ninth Street Paser Rating - 4,5	\$0	\$40,000 WI DOT GRANT	\$10,000	\$50,000	
NEW STREETS						
7.	Lake Park Heights - Assessable	\$53,225	\$0	\$0	\$53,225	A-5
	Subtotal 2018 Non-TIF Streets	\$53,225	\$46,000	\$709,510	\$808,735	

2018 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
8.	Province Terrace / Link / Jennie Street North of Manitowoc Road Assessable	\$181,000	\$0	\$586,920	\$767,920	
	Subtotal 2018 TIF Streets	\$181,000	\$0	\$586,920	\$767,920	
	Total 2018 Street Construction	\$234,225	\$46,000	\$1,296,430	\$1,576,655	

STREET FUNDING

Estimated Balance (1/1/2018)..... \$0
 Estimated Project Cost..... \$808,735

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$0	\$0	\$0	\$0	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2018 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Garfield Avenue - Storm Railroad to Washington	\$0	\$0	\$71,700	\$71,700	
2.	Jefferson Street - Storm London to Grove	\$0	\$0	\$4,500	\$4,500	
3.	First Street - Storm Racine Street to DePere Street	\$0	\$0	\$12,300	\$12,300	
4.	Broad Street - Storm Racine Street to Appleton Street	\$0	\$0	\$6,900	\$6,900	
5.	Storm Sewer, Manhole, Inlet Rehabs	\$0	\$0	\$25,000	\$25,000	
6.	Rear Lot Drainage Grant Program	\$0	\$0	\$10,000	\$10,000	
	Subtotal 2018 Non-TIF Storm	\$0	\$0	\$130,400	\$130,400	

2018 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
7.	Province Terrace-Storm Infrastructure Link / Jennie Street North of Manitowoc Road Assessable	\$29,000	\$0	\$102,000	\$131,000	
	Subtotal 2018 TIF Storm Sewer	\$29,000	\$0	\$102,000	\$131,000	
	Grand Total 2018 Storm Sewer	\$29,000	\$0	\$232,400	\$261,400	

STORM SEWER FUNDING

Estimated Balance (1/1/2018)..... \$0
Estimated Project Cost..... \$130,400

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$0	\$0	\$0	\$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2018 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Lateral Rehab/Reconstruction - Assessable	\$60,000	\$0	\$30,000	\$90,000	
2.	Manhole Rehab/Reconstruction	\$0	\$0	\$60,000	\$60,000	
3.	I/I Home Grant Program	\$0	\$0	\$40,000	\$40,000	
	Subtotal 2018 Non-TIF Sanitary Sewer	\$60,000	\$0	\$130,000	\$190,000	

2018 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2018 TIF Sanitary Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2018 Sanitary Sewer	\$60,000	\$0	\$130,000	\$190,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2018)..... \$0
 Estimated Project Cost..... \$190,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2018 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Jefferson (London to Grove)	\$0	\$69,250	\$0	\$69,250	Water Utility
2.	First Street (Racine to DePere)	\$0	\$173,300	\$0	\$173,300	Water Utility
3.	Broad (Racine to Appleton)	\$0	\$104,600	\$0	\$104,600	Water Utility
4.	Garfield (Railroad to Washington)	\$0	\$92,660	\$0	\$92,660	Water Utility
5.	Lake Road East & West (Remaining)	\$0	\$302,100	\$0	\$302,100	Water Utility
6.	Walnut Street	\$0	\$58,000	\$0	\$58,000	Water Utility
	Subtotal 2018 Non-TIF Water Main	\$0	\$799,910	\$0	\$799,910	

2018 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2018 TIF Water Main	\$0	\$0	\$0	\$0	
	Grand Total 2018 Water Main	\$0	\$799,910	\$0	\$799,910	

WATER MAIN FUNDING

Estimated Balance (1/1/2018)..... \$0
 Estimated City Cost..... \$799,910

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2018 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2018 Sidewalk Replacement Program	\$0	\$0	\$20,000	\$20,000	
	Subtotal 2018 Non-TIF Sidewalks	\$0	\$0	\$20,000	\$20,000	

2018 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2018 TIF Sidewalks	\$0	\$0	\$0	\$0	
	Grand Total 2018 Sidewalks	\$0	\$0	\$20,000	\$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2018)..... \$0
 Estimated Project Cost..... \$20,000

2018 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total 2018 Traffic Improvements	\$0	\$0	\$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2018)..... \$0
 Estimated Project Cost..... \$0

2018 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Smith (4)	\$0	\$42,000	\$42,000	A-21
2.	Basketball Court Renovations - Smith	\$0	\$15,000	\$15,000	
3.	Park and Cemetery Paving - Jefferson Pavilion Lot	\$0	\$35,000	\$35,000	
4.	Play Equipment Replacement - Shepard	\$0	\$20,000	\$20,000	A-18
5.	Jefferson Park Renovations - Ball Diamond Backstop/Scoreboard	\$0	\$40,000	\$40,000	
6.	Park Shelter Roof Replacement - Hart	\$0	\$10,000	\$10,000	A-19
7.	Memorial Building Flooring	\$0	\$22,000	\$22,000	
8.	Panel Upgrade - Marina	\$0	\$10,000	\$10,000	
	Subtotal 2018 Non-TIF Park Improvements	\$0	\$194,000	\$194,000	

2018 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
9.	Gilbert Riverpark Canal Restoration - TID #TBD	\$600,000 Donation	\$625,000	\$1,225,000	
	Subtotal 2018 TIF Park Improvements	\$600,000	\$625,000	\$1,225,000	
	Grand Total 2018 Park Improvements	\$600,000	\$819,000	\$1,419,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2018).....	\$0
Estimated City Cost.....	\$194,000

2018 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Mechanical Sweeper - Public Works (2002) Replaces Existing #24	\$0	\$195,000	\$195,000	A-28
2.	Solid Waste Truck - Public Works (2003) Replaces Existing #1001	\$0	\$290,000	\$290,000	A-28
3.	Loader Backhoe - Public Works (1993) Replaces Existing #41	\$0	\$85,000	\$85,000	A-28
4.	SCBA Replacement - Fire	\$0	\$147,273	\$147,273	
5.	Engine - Fire Replaces 1997 Pierce Saber Total Cost = \$504,000 Menasha Share Approx. 40%	\$0	\$201,550	\$201,550	
	Total 2018 Major Equipment	\$0	\$918,823	\$918,823	

EQUIPMENT FUNDING

Estimated Balance (1/1/2018).....	\$0
Estimated Project Cost.....	\$918,823

2018 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Elevator Modernization - City Hall	\$0	\$150,000	\$150,000	A-37
2.	Maintenance Shop Expansion - Public Works Facility	\$0	\$2,500,000	\$2,500,000	
3.	Building Renovation - Public Protection Facility	\$0	\$235,000	\$235,000	
4.	Remodel / Expansion - Public Works Facility	\$0	\$6,000,000	\$6,000,000	
	Subtotal 2018 Non-TIF Property Improvements	\$0	\$8,885,000	\$8,885,000	

2018 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2018 TIF Property Improvements	\$0	\$0	\$0	
	Grand Total 2018 Property Improvements	\$0	\$8,885,000	\$8,885,000	

PROPERTY FUNDING

Estimated Balance (1/1/2018)..... \$0
 Estimated Project Cost..... \$8,885,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2018 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Province Terrace / Link / Jennie Street North of Manitowoc Road	\$210,000	\$0	\$688,920	\$898,920	
2.	Gilbert Riverpark Canal Restoration - TID #TBD		\$0	\$1,225,000	\$1,225,000	
	Total 2018 TIF Projects	\$210,000	\$0	\$1,913,920	\$2,123,920	

TIF FUNDING

Estimated Balance (1/1/2018)..... \$0
Estimated Project Cost..... \$2,123,920

PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total TIF Projects Funded in Prior Years but not Constructed	\$0	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$234,225
Storm Sewer	\$29,000
Sanitary Sewer	\$60,000
Water	\$0
Sidewalks	\$0
TOTAL	\$323,225

SUMMARY

STREETS	\$808,735
STORM SEWERS	\$130,400
SANITARY SEWER UTILITY IMPROVEMENTS	\$190,000
WATER UTILITY IMPROVEMENTS	\$799,910
SIDEWALKS	\$20,000
TRAFFIC SIGNALS	\$0
SPECIAL ASSESSMENT REVOLVING FUND	\$0
PARKS	\$194,000
MAJOR EQUIPMENT	\$918,823
PROPERTY IMPROVEMENTS	\$8,885,000
TIF DISTRICTS	\$2,123,920
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	\$14,070,788

2019 CAPITAL IMPROVEMENT PROGRAM

2019 CAPITAL IMPROVEMENT PROGRAM

2019 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Broad Street Tayco to Racine Paser Rating - 2	\$0	\$684,052 WIS DOT GRANT	\$196,178	\$880,230	A-7
2.	Alva Street Visgro Street to Grove Street Paser Rating - 4, 5	\$0	\$0	\$99,870	\$99,870	
3.	Grove Street Airport Road to Woodland Drive Paser Rating - 5	\$0	\$0	\$125,260	\$125,260	
4.	Ida Street Airport Road to Geneva Road Paser Rating - 4,5	\$0	\$0	\$62,440	\$62,440	
5.	Melissa Street Airport Road to Grove Street Paser Rating - 5	\$0	\$0	\$69,250	\$69,250	
6.	Lawndale Drive/Court Eugene Street to Greenwood Drive Paser Rating - 5	\$0	\$0	\$63,340	\$63,340	
7.	Greenwood Drive/Court Eugene Street to North End Paser Rating - 6	\$0	\$0	\$80,730	\$80,730	
NEW STREETS						
	Subtotal 2019 Non-TIF Streets	\$0	\$684,052	\$697,068	\$1,381,120	

2019 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Streets	\$0	\$0	\$0	\$0	
	Total 2019 Street Construction	\$0	\$684,052	\$697,068	\$1,381,120	

STREET FUNDING

Estimated Balance (1/1/2019)..... \$0
Estimated Project Cost..... \$1,381,120

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$0	\$0	\$0	\$0	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2019 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Alva Street - Storm Visgro Street to Grove Street	\$0	\$0	\$18,750	\$18,750	
2.	Grove Street - Storm Airport Road to Woodland Drive	\$0	\$0	\$14,700	\$14,700	
3.	Ida Street - Storm Airport Road to Geneva Road	\$0	\$0	\$3,800	\$3,800	
4.	Melissa Street - Storm Airport Road to Grove Street	\$0	\$0	\$7,800	\$7,800	
5.	Lawndale Drive/Court - Storm Eugene Street to Greenwood Drive	\$0	\$0	\$5,400	\$5,400	
6.	Greenwood Drive/Court - Storm Eugene Street to North End	\$0	\$0	\$14,000	\$14,000	
7.	Storm Sewer, Manhole, Inlet Rehabs	\$0	\$0	\$25,000	\$25,000	
8.	Rear Lot Drainage Grant Program	\$0	\$0	\$10,000	\$10,000	
	Subtotal 2019 Non-TIF Storm	\$0	\$0	\$99,450	\$99,450	

2019 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Storm Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2019 Storm Sewer	\$0	\$0	\$99,450	\$99,450	

STORM SEWER FUNDING

Estimated Balance (1/1/2019)..... \$0
Estimated Project Cost..... \$99,450

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non- Redevelopment Authority	\$0	\$0	\$0	\$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2019 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Lateral Rehab/Reconstruction Assessable	\$60,000	\$0	\$30,000	\$90,000	
2.	Manhole Rehab/Reconstruction	\$0	\$0	\$60,000	\$60,000	
	Subtotal 2019 Non-TIF Sanitary Sewer	\$60,000	\$0	\$90,000	\$150,000	

2019 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Sanitary Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2019 Sanitary Sewer	\$60,000	\$0	\$90,000	\$150,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2019).....	\$0
Estimated Project Cost.....	\$150,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2019 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Seventh Street (London to Grove)	\$0	\$58,500	\$0	\$58,500	Water Utility
2.	Lisbon (Tayco to Pacific)	\$0	\$125,550	\$0	\$125,550	Water Utility
3.	Broad (Tayco to Racine)	\$0	\$208,000	\$0	\$208,000	Water Utility
4.	Grandview (Tayco to Pacific)	\$0	\$130,340	\$0	\$130,340	Water Utility
5.	Harding (Appleton to London)	\$0	\$160,300	\$0	\$160,300	Water Utility
	Subtotal 2019 Non-TIF Water Main	\$0	\$682,690	\$0	\$682,690	

2019 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Water Main	\$0	\$0	\$0	\$0	
	Grand Total 2019 Water Main	\$0	\$682,690	\$0	\$682,690	

WATER MAIN FUNDING

Estimated Balance (1/1/2019)..... \$0
 Estimated Project Cost..... \$682,690

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2019 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2019 Sidewalk Replacement Program	\$0	\$0	\$20,000	\$20,000	
	Subtotal 2019 Non-TIF Sidewalks	\$0	\$0	\$20,000	\$20,000	

2019 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Sidewalks	\$0	\$0	\$0	\$0	
	Grand Total 2019 Sidewalks	\$0	\$0	\$20,000	\$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2019).....	\$0
Estimated Project Cost.....	\$20,000

2019 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total 2019 Traffic Improvements	\$0	\$0	\$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2019).....	\$0
Estimated Project Cost.....	\$0

2019 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Pleasants (2)	\$0	\$24,000	\$24,000	A-21
2.	Basketball Court Renovations - Clinton/Shepard	\$0	\$14,000	\$14,000	
3.	Memorial Building Renovations - Brick	\$0	\$20,000	\$20,000	
4.	Park and Cemetery Paving - Koslo Parking Lot	\$0	\$15,000	\$15,000	
5.	Play Equipment Replacement - Clinton	\$0	\$50,000	\$50,000	A-18
6.	Jefferson Park Renovations - Ball Diamond Backstop	\$0	\$35,000	\$35,000	
7.	Park Shelter Roof Replacement - Jefferson	\$0	\$25,000	\$25,000	A-19
8.	Riverwalk Renovations	\$0	\$40,000	\$40,000	
	Subtotal 2019 Non-TIF Park Improvements	\$0	\$223,000	\$223,000	

2019 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Park Improvements	\$0	\$0	\$0	
	Grand Total 2019 Park Improvements	\$0	\$223,000	\$223,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2019).....	\$0
Estimated City Cost.....	\$223,000

2019 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Snow Throw - Public Works (1992) Replaces Existing #9037	\$0	\$75,000	\$75,000	A-28
2.	Utility Cart - Public Works (1993) Replaces Existing #9106	\$0	\$18,000	\$18,000	A-28
3.	Mower - Public Works (2000) Replaces Existing #9116	\$0	\$40,000	\$40,000	A-28
4.	Dump Truck - Public Works (1999) Replaces Existing #21	\$0	\$170,000	\$170,000	A-28
5.	Mower - Public Works (2001) Replaces Existing #9113	\$0	\$40,000	\$40,000	A-28
6.	Pick-Up Truck - Public Works (2004) Replaces Existing #2001	\$0	\$30,000	\$30,000	A-28
7.	Pick-Up Truck - Public Works (2002) Replaces Existing #3007	\$0	\$35,000	\$35,000	A-28
8.	Utility Truck - Public Works (1999) Replaces Existing #36	\$0	\$40,000	\$40,000	A-28
Total 2019 Major Equipment		\$0	\$448,000	\$448,000	

EQUIPMENT FUNDING

Estimated Balance (1/1/2019).....	\$0
Estimated Project Cost.....	\$448,000

2019 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 Non-TIF Property Improvements	\$0	\$0	\$0	

2019 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2019 TIF Property Improvements	\$0	\$0	\$0	
	Grand Total 2019 Property Improvements	\$0	\$0	\$0	

PROPERTY FUNDING

Estimated Balance (1/1/2019)..... \$0
 Estimated Project Cost..... \$0

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

**PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2019 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total 2019 TIF Projects	\$0	\$0	\$0	

TIF FUNDING

Estimated Balance (1/1/2019)..... \$0
 Estimated Project Cost..... \$0

**PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total TIF Projects Funded in Prior Years but not Constructed	\$0	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$0
Storm Sewer	\$0
Sanitary Sewer	\$60,000
Water	\$0
Sidewalks	\$0
TOTAL	\$60,000

SUMMARY

STREETS	\$1,381,120
STORM SEWERS	\$99,450
SANITARY SEWER UTILITY IMPROVEMENTS	\$150,000
WATER UTILITY IMPROVEMENTS	\$682,690
SIDEWALKS	\$20,000
TRAFFIC SIGNALS	\$0
PARKS	\$223,000
MAJOR EQUIPMENT	\$448,000
PROPERTY IMPROVEMENTS	\$0
TIF DISTRICTS	\$0
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	\$3,004,260

2020 CAPITAL IMPROVEMENT PROGRAM

2020 CAPITAL IMPROVEMENT PROGRAM

2020 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Barlow Street Water to Broad Paser Rating - 4	\$0	\$0	\$19,840	\$19,840	
2.	Lisbon Street Tayco to Pacific Paser Rating - 5	\$0	\$0	\$52,880	\$52,880	
3.	Manitowoc Street Broad to Third Paser Rating - 3,5	\$0	\$0	\$166,090	\$166,090	
4.	Water Street Barlow to Tayco Paser Rating - 3,5	\$0	\$0	\$272,960	\$272,960	
5.	Racine Street Third to Ninth Paser Rating -	\$0	\$1,560,000 WIS DOT GRANT	\$300,000	\$1,860,000	
NEW STREETS						
6.	Lake Park Heights - Deferred Assessable	\$178,090	\$0	\$0	\$178,090	A-5
7.	North Woodland Developments Assessable	\$289,492	\$0	\$0	\$289,492	
	Subtotal 2020 Non-TIF Streets	\$467,582	\$1,560,000	\$811,770	\$2,839,352	

2020 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
8.	Lake Park Villas Subdivision Streets Resurfacing TID #12	\$0	\$0	\$157,490	\$157,490	
	Subtotal 2020 TIF Streets	\$0	\$0	\$157,490	\$157,490	
	Total 2020 Street Construction	\$467,582	\$1,560,000	\$969,260	\$2,996,842	

STREET FUNDING

Estimated Balance (1/1/2020)..... \$0
 Estimated Project Cost..... \$2,839,352

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$0	\$0	\$0	\$0	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2020 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Barlow - Storm Water to Broad	\$0	\$0	\$5,000	\$5,000	
2.	Lisbon Street - Storm Tayco to Pacific	\$0	\$0	\$6,400	\$6,400	
3.	Manitowoc - Storm Broad to Third	\$0	\$0	\$42,400	\$42,400	
4.	Water Street - Storm Barlow to Tayco	\$0	\$0	\$115,600	\$115,600	
5.	Racine Street - Storm Third to Ninth	\$0	\$0	\$90,000	\$90,000	
6.	Storm Sewer, Manhole, Inlet Rehabs	\$0	\$0	\$25,000	\$25,000	
7.	Rear Lot Drainage Grant Program	\$0	\$0	\$10,000	\$10,000	
	Subtotal 2020 Non-TIF Storm	\$0	\$0	\$294,400	\$294,400	

2020 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
8.	Lake Park Villas Subdivision Streets Resurfacing - Storm	\$0	\$0	\$3,000	\$3,000	
	Subtotal 2020 TIF Storm Sewer	\$0	\$0	\$3,000	\$3,000	
	Grand Total 2020 Storm Sewer	\$0	\$0	\$297,400	\$297,400	

STORM SEWER FUNDING

Estimated Balance (1/1/2020)..... \$0
Estimated Project Cost..... \$294,400

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$0	\$0	\$0	\$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2020 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Lateral Rehab/Reconstruction	\$60,000	\$0	\$30,000	\$90,000	
2.	Manhole Rehab/Reconstruction	\$0	\$0	\$60,000	\$60,000	
	Subtotal 2020 Non-TIF Sanitary Sewer	\$60,000	\$0	\$90,000	\$150,000	

2020 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2020 TIF Sanitary Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2020 Sanitary Sewer	\$60,000	\$0	\$90,000	\$150,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2020)..... \$0
 Estimated Project Cost..... \$150,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2020 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Pine Street	\$0	\$115,500	\$0	\$115,500	
2.	Pleasant Lane (off of Harding)	\$0	\$150,820	\$0	\$150,820	
3.	Racine Street (Third to Ninth)	\$0	\$469,200	\$0	\$469,200	
	Subtotal 2020 Non-TIF Water Main	\$0	\$735,520	\$0	\$735,520	

2020 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2020 TIF Water Main	\$0	\$0	\$0	\$0	
	Grand Total 2020 Water Main	\$0	\$735,520	\$0	\$735,520	

WATER MAIN FUNDING

Estimated Balance (1/1/2020).....	\$0
Estimated Project Cost.....	\$735,520

**WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2020 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2020 Sidewalk Replacement Program	\$0	\$0	\$0	\$0	
	Subtotal 2020 Non-TIF Sidewalks	\$0	\$0	\$0	\$0	

2020 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2020 TIF Sidewalks	\$0	\$0	\$0	\$0	
	Grand Total 2020 Sidewalks	\$0	\$0	\$0	\$0	

SIDEWALK FUNDING

Estimated Balance (1/1/2020).....	\$0
Estimated Project Cost.....	\$0

2020 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total 2020 Traffic Improvements	\$0	\$0	\$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2020).....	\$0
Estimated Project Cost.....	\$0

2020 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Pleasants (2)	\$0	\$24,000	\$24,000	A-21
2.	Basketball Court Renovations - Koslo	\$0	\$16,000	\$16,000	
3.	Memorial Building Renovations - Roof	\$0	\$25,000	\$25,000	
4.	Play Equipment Replacement - Scanlan	\$0	\$30,000	\$30,000	A-18
6.	Jefferson Park Boat Slips	\$0	\$100,000	\$100,000	
7.	Park Shelter Roof Replacement - Smith	\$0	\$20,000	\$20,000	A-19
8.	Tanks (2) - Marina	\$0	\$40,000	\$40,000	
9.	Parking Lot - Swimming Pool	\$0	\$35,000	\$35,000	
10.	Replace Swimming Pool	\$0	\$4,600,000	\$4,600,000	
	Subtotal 2020 Non-TIF Park Improvements	\$0	\$4,890,000	\$4,890,000	

2020 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2020 TIF Park Improvements	\$0	\$0	\$0	
	Grand Total 2020 Park Improvements	\$0	\$4,890,000	\$4,890,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2020).....	\$0
Estimated City Cost.....	\$4,890,000

2020 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Pick-Up Truck - Public Works (2004) Replaces Existing #71	\$0	\$30,000	\$30,000	A-28
2.	Pick-Up Truck - Public Works (2005) Replaces Existing #2	\$0	\$30,000	\$30,000	A-28
3.	Pick-Up Truck - Public Works (2005) Replaces Existing #2003	\$0	\$30,000	\$30,000	A-28
4.	Pick-Up Truck - Public Works (2008) Replaces Existing #2001	\$0	\$30,000	\$30,000	A-28
5.	Diamond Groomer - Public Works (1998) Replaces Existing #2001	\$0	\$15,000	\$15,000	A-28
6.	Utility Truck - Public Works (2003) Replaces Existing #1001	\$0	\$45,000	\$45,000	A-28
7.	Solid Waste Truck - Public Works (2006) Replaces Existing #1001	\$0	\$300,000	\$300,000	A-28
	Total 2020 Major Equipment	\$0	\$480,000	\$480,000	

EQUIPMENT FUNDING

Estimated Balance (1/1/2020).....	\$0
Estimated Project Cost.....	\$480,000

2020 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Roadway Extension - Fire	\$0	\$23,200	\$23,200	
	Subtotal 2020 Non-TIF Property Improvements	\$0	\$23,200	\$23,200	

2020 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2020 TIF Property Improvements	\$0	\$0	\$0	
	Grand Total 2020 Property Improvements	\$0	\$23,200	\$23,200	

PROPERTY FUNDING

Estimated Balance (1/1/2020).....	\$0
Estimated Project Cost.....	\$23,200

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

**PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2020 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Lake Park Villas Subdivision Streets Resurfacing TID #12		\$160,940	\$160,940	
	Total 2020 TIF Projects	\$0	\$160,940	\$160,940	

TIF FUNDING

Estimated Balance (1/1/2020)..... \$0
Estimated Project Cost..... \$160,940

PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total TIF Projects Funded in Prior Years but not Constructed	\$0	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$467,582
Storm Sewer	\$0
Sanitary Sewer	\$60,000
Water	\$0
Sidewalks	\$0
TOTAL	\$527,582

SUMMARY

STREETS	\$2,839,352
STORM SEWERS	\$294,400
WASTEWATER UTILITY IMPROVEMENTS	\$150,000
WATER UTILITY IMPROVEMENTS	\$735,520
SIDEWALKS	\$0
TRAFFIC SIGNALS	\$0
PARKS	\$4,890,000
MAJOR EQUIPMENT	\$480,000
PROPERTY IMPROVEMENTS	\$23,200
TIF DISTRICTS	\$160,940
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	\$9,573,412

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Sixth Street, Tayco St. to DePere St.</u>		Project #: <u>A-1</u>													
Department Responsible for Project:		<u>DPW - Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/28/2015</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 50%;">Storm Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> </tr> </table> </td> <td style="width: 25%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 50%;">Water</td> </tr> <tr> <td>Property Improvements</td> <td>Other</td> </tr> </table> </td> <td style="width: 25%;"></td> </tr> </table>				Category:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 50%;">Storm Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> </tr> </table>	Street Improvements	Storm Water	Sidewalk Improvements	Park Improvements	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 50%;">Water</td> </tr> <tr> <td>Property Improvements</td> <td>Other</td> </tr> </table>	Sanitary Sewer	Water	Property Improvements	Other	
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Street Improvements	Storm Water														
Sidewalk Improvements	Park Improvements														
Sanitary Sewer	Water														
Property Improvements	Other														
Is Project part of & funded by TIF: <u>No</u>		If so, which TIF: _____													
PASER Rating (if Road Project): <u>4</u>		Assessable: <u>No</u>													
Project Description / Location / Details: <u>Project Length = 3,440'</u> Sixth Street from Tayco to Racine will be pulverized and resurfaced. The portion from Racine Street to Depere Street will be a total reconstruction project narrowing the street width between Appleton Street and DePere Street.															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$496,580.00</u> Year(s) Proposed: <u>2016</u>															
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$496,580.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$183,885.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation <u>\$182,372.00</u> Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant <u>\$49,778.00</u> Federal Grant _____ Federal Grant _____ Other: Storm Water Fund <u>\$80,545.00</u>													
Total Uses <u>\$496,580.00</u>		Total Sources <u>\$496,580.00</u>													

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$496,580.00				
Other					
TOTAL	\$496,580.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

Project Title: Ninth Street, Melissa St. to Meadowview Dr.		Project #: A-2	
Department Responsible for Project:		DPW - Engineering	
Submitted By: Mark Radtke		Date Submitted: 7/28/2015	
Category:			
Street Improvements x		Storm Water	
		Sanitary Sewer	
		Water	
Sidewalk Improvements		Park Improvements	
		Property Improvements	
		Other	
Is Project part of & funded by TIF:		No	
PASER Rating (if Road Project):		4	
If so, which TIF:			
Assessable:		No	
Project Description / Location / Details:			
Project Length = 2,165'			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
Estimated Total Project Amount: \$141,220.00			
Year(s) Proposed: 2016			
Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		General Fund \$137,220.00	
Engineering		Developer Contribution	
Design:		Debt Financing:	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction: \$141,220.00		Special Assessments	
Miscellaneous:		State DOT Contribution	
(List Details)		State Grant	
Other:		Federal Grant	
(List Details)		Federal Grant	
		Other: Storm Water Fund \$4,000.00	
Total Uses \$141,220.00		Total Sources \$141,220.00	

Multiple Year Project Details

Multiple Year Project Details							
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)		
Design							
Right of Way							
Construction	\$141,220.00						
Other							
TOTAL	\$141,220.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Assessable Cost:							

Project Title: <u>Grandview Avenue, Tayco St. to Pacific St.</u>		Project #: <u>A-3</u>																
Department Responsible for Project:		<u>DPW - Engineering</u>																
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>11/4/2015</u>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 10%; text-align: center;">x</td> <td style="width: 40%;">Storm Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> </tr> </table> </td> <td style="width: 25%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 40%;">Water</td> </tr> <tr> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table> </td> </tr> </table>				Category:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 10%; text-align: center;">x</td> <td style="width: 40%;">Storm Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> </tr> </table>	Street Improvements	x	Storm Water	Sidewalk Improvements		Park Improvements	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 40%;">Water</td> </tr> <tr> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>	Sanitary Sewer		Water	Property Improvements		Other
Category:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 10%; text-align: center;">x</td> <td style="width: 40%;">Storm Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> </tr> </table>	Street Improvements	x	Storm Water	Sidewalk Improvements		Park Improvements	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 40%;">Water</td> </tr> <tr> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>	Sanitary Sewer		Water	Property Improvements		Other				
Street Improvements	x	Storm Water																
Sidewalk Improvements		Park Improvements																
Sanitary Sewer		Water																
Property Improvements		Other																
Is Project part of & funded by TIF:		<u>No</u>																
If so, which TIF:																		
PASER Rating (if Road Project):		<u>4</u>																
Assessable:		<u>No</u>																
Project Description / Location / Details:		<u>Project Length = 898'</u>																
<u>Pulverize and resurface (4" asphalt pavement)</u>																		
Project Purpose / Justification-Why Needed/What are the Benefits?:																		
Estimated Total Project Amount:		<u>\$49,050.00</u>																
Year(s) Proposed:		<u>2016</u>																
Uses of Funds		Sources of Funds																
<u>Land/R-O-W Acquisition</u>		<u>General Fund</u>																
<u>Engineering</u>		<u>Developer Contribution</u>																
<u>Design:</u>		<u>Debt Financing:</u>																
<u>Bidding:</u>		<u>Gen'l Obligation</u>																
<u>Construction Mgt.:</u>		<u>Revenue Bonds</u>																
<u>Construction:</u>		<u>Special Assessments</u>																
<u>Miscellaneous:</u>		<u>State DOT Contribution</u>																
<u>(List Details)</u>		<u>State Grant</u>																
<u>Other:</u>		<u>Federal Grant</u>																
<u>(List Details)</u>		<u>Federal Grant</u>																
<u>Other: Storm Water Fund</u>																		
Total Uses		Total Sources																
<u>\$49,050.00</u>		<u>\$49,050.00</u>																

Multiple Year Project Details

Multiple Year Project Details							
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)		
Design							
Right of Way							
Construction	\$49,050.00						
Other							
TOTAL	\$49,050.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Assessable Cost:							

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Midway Road/Southfield Intersection</u>		Project #: <u>A-4</u>															
Department Responsible for Project:		<u>DPW - Engineering</u>															
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/28/2015</u>															
Category: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%;"></td> <td style="width: 15%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>				Street Improvements	x	Storm Water		Sanitary Sewer		Water	Sidewalk Improvements		Park Improvements		Property Improvements		Other
Street Improvements	x	Storm Water		Sanitary Sewer		Water											
Sidewalk Improvements		Park Improvements		Property Improvements		Other											
Is Project part of & funded by TIF:		<u>No</u>															
If so, which TIF:																	
PASER Rating (if Road Project):		<u>N/A</u>															
Assessable:		<u>No</u>															
Project Description / Location / Details:																	
<u>This is a project to add pedestrian refuge islands in response to safety concerns due to limited sight distance.</u>																	
<u>The project will be a shared project with the City of Appleton and Calumet County.</u>																	
Project Purpose / Justification-Why Needed/What are the Benefits?:																	
Estimated Total Project Amount:		<u>\$56,250.00</u>															
Year(s) Proposed:		<u>2016</u>															
Uses of Funds		Sources of Funds															
<i>Land/R-O-W Acquisition</i>		<i>General Fund</i>															
<i>Engineering</i>		<i>Developer Contribution</i>															
Design:		<i>Debt Financing:</i>															
Bidding:		Gen'l Obligation															
Construction Mgt.:		Revenue Bonds															
<i>Construction:</i>		Special Assessments															
<u>\$56,250.00</u>		State DOT Contribution															
<i>Miscellaneous:</i>		State Grant															
(List Details)		Federal Grant															
<i>Other:</i>		Federal Grant															
(List Details)		Other: Storm Water Fund															
<u>\$22,500.00</u>																	
Total Uses		Total Sources															
<u>\$56,250.00</u>		<u>\$56,250.00</u>															

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$56,250.00				
Other					
TOTAL	\$56,250.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Lake Park Heights Addition 2</u>		Project #: <u>A-5</u>	
Department Responsible for Project:		<u>Community Development/Engineering</u>	
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>11/4/2015</u>	
Category:			
<input checked="" type="checkbox"/> Street Improvements	<input checked="" type="checkbox"/> Storm Water	<input checked="" type="checkbox"/> Sanitary Sewer	<input checked="" type="checkbox"/> Water
<input type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements	<input type="checkbox"/> Other
Is Project part of & funded by TIF: <u>No</u>		If so, which TIF: _____	
PASER Rating (if Road Project): _____		Assessable: <u>Deferred Assessment</u>	
Project Description / Location / Details:			
The second phase of the Lake Park Heights addition is located just west of Winnipeg Street and Tana Lane			
on the north side of Villa Way. The parcel is numbered 7-00815-85. Project expenses include the infrastructure			
necessary to service residential development and access to Woodlands Park.			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
This project would increase the tax base for the City of Menasha. At the same time it would finish the Lake			
Park Heights development, while providing new homes for Menasha residents and street access to the park.			
Estimated Total Project Amount: <u>\$1,043,000.00</u>		Year(s) Proposed: <u>FY2016-2020</u>	
Uses of Funds		Sources of Funds	
<i>Land/R-O-W Acquisition</i>	_____	<i>General Fund</i>	_____
<i>Engineering</i>	<u>\$87,300.00</u>	<i>Developer Contribution</i>	_____
Design:	_____	<i>Debt Financing:</i>	_____
Bidding:	_____	Gen'l Obligation	_____
Construction Mgt.:	_____	Revenue Bonds	_____
<i>Construction:</i>	<u>\$895,700.00</u>	<i>Special Assessments</i>	<u>\$1,043,000.00</u>
<i>Miscellaneous: Electric system installation</i>	<u>\$60,000.00</u>	<i>State DOT Contribution</i>	_____
(List Details)	_____	<i>State Grant</i>	_____
<i>Other:</i>	_____	<i>Federal Grant</i>	_____
(List Details)	_____	<i>Federal Grant</i>	_____
_____	_____	<i>Other:</i>	_____
Total Uses	<u>\$1,043,000.00</u>	Total Sources	<u>\$1,043,000.00</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design	\$87,300.00				
Right of Way					
Construction	\$724,385.00		\$53,225.00		\$178,090.00
Other					
TOTAL	\$811,685.00	\$0.00	\$53,225.00	\$0.00	\$178,090.00
Assessable Cost:	\$811,685.00		\$53,225.00		\$178,090.00

Project Title: <u>Third Street Bridge Replacement</u>		Project #: <u>A-6</u>																		
Department Responsible for Project:		<u>DPW - Engineering</u>																		
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>11/4/2015</u>																		
<table border="1"> <tr> <td rowspan="2">Category:</td> <td>Street Improvements</td> <td><input checked="" type="checkbox"/></td> <td>Storm Water</td> <td><input type="checkbox"/></td> <td>Sanitary Sewer</td> <td><input type="checkbox"/></td> <td>Water</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Sidewalk Improvements</td> <td><input type="checkbox"/></td> <td>Park Improvements</td> <td><input type="checkbox"/></td> <td>Property Improvements</td> <td><input type="checkbox"/></td> <td>Other</td> <td><input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water	<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>	Sidewalk Improvements	<input type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>
Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water		<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>											
	Sidewalk Improvements	<input type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>												
Is Project part of & funded by TIF:		<u>No</u>																		
Is Project part of & funded by TIF:		If so, which TIF: _____																		
PASER Rating (if Road Project):		<u>Assessable:</u> _____ <u>No</u>																		
Project Description / Location / Details: _____																				
<u>Replacement of Third Street Bridge.</u>																				
Project Purpose / Justification-Why Needed/What are the Benefits?:																				
Estimated Total Project Amount:		<u>\$626,000.00</u>																		
Year(s) Proposed:		<u>2016</u>																		
Uses of Funds		Sources of Funds																		
<i>Land/R-O-W Acquisition</i>	<u>\$16,000.00</u>	<i>General Fund</i>	_____																	
<i>Engineering</i>	_____	<i>Developer Contribution</i>	_____																	
Design:	<u>\$75,000.00</u>	<i>Debt Financing:</i>	_____																	
Bidding:	_____	Gen'l Obligation	<u>\$130,200.00</u>																	
Construction Mgt.:	<u>\$99,500.00</u>	Revenue Bonds	_____																	
<i>Construction:</i>	<u>\$435,500.00</u>	Special Assessments	_____																	
<i>Miscellaneous:</i>	_____	<i>State DOT Contribution</i>	_____																	
(List Details)	_____	<i>State Grant</i>	_____																	
<i>Other:</i>	_____	<i>Federal Grant</i>	<u>\$488,000.00</u>																	
(List Details)	_____	<i>Federal Grant</i>	_____																	
		<i>Other: Storm Water Fund</i>	<u>\$7,800.00</u>																	
Total Uses	<u>\$626,000.00</u>	Total Sources	<u>\$626,000.00</u>																	

Multiple Year Project Details

Multiple Year Project Details					
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design	\$75,000.00				
Right of Way	\$16,000.00				
Construction	\$535,000.00				
Other					
TOTAL	\$626,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Portion:	\$488,000.00				
City portion	\$138,000.00				

Project Title: <u>Broad Street, Tayco St. to Racine St.</u>		Project #: <u>A-7</u>	
Department Responsible for Project:		<u>DPW - Engineering</u>	
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/27/2015</u>	
Category:			
<input checked="" type="checkbox"/> Street Improvements		<input checked="" type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer
<input type="checkbox"/> Sidewalk Improvements		<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements
<input type="checkbox"/> Other		<input type="checkbox"/> Other	
Is Project part of & funded by TIF:		<u>No</u>	If so, which TIF: _____
PASER Rating (if Road Project):		<u>2</u>	Assessable: <u>No</u>
Project Description / Location / Details:			
<u>Project Length = 1,795'</u>			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
Estimated Total Project Amount: <u>\$1,005,980.00</u>			
Year(s) Proposed: <u>2016 - 2019</u>			
Uses of Funds		Sources of Funds	
<i>Land/R-O-W Acquisition</i>	_____	<i>General Fund</i>	<u>\$157,645.00</u>
<i>Engineering</i>	_____	<i>Developer Contribution</i>	_____
Design:	<u>\$125,750.00</u>	<i>Debt Financing:</i>	_____
Bidding:	_____	Gen'l Obligation	<u>\$25,500.00</u>
Construction Mgt.:	_____	Revenue Bonds	_____
<i>Construction:</i>	<u>\$880,230.00</u>	<i>Special Assessments</i>	_____
<i>Miscellaneous:</i>	_____	<i>State DOT Contribution</i>	_____
(List Details)	_____	<i>State Grant</i>	<u>\$759,500.00</u>
<i>Other:</i>	_____	<i>Federal Grant</i>	_____
(List Details)	_____	<i>Federal Grant</i>	_____
	_____	<i>Other: Storm Water Fund</i>	<u>\$63,335.00</u>
Total Uses	<u>\$1,005,980.00</u>	Total Sources	<u>\$1,005,980.00</u>

Multiple Year Project Details

Multiple Year Project Details						
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)	
Design	\$85,000.00	\$30,750.00	\$10,000.00			
Right of Way						
Construction				\$880,230.00		
Other						
TOTAL	\$85,000.00	\$30,750.00	\$10,000.00	\$880,230.00		\$0.00
WisDOT Portion:	\$51,000.00	\$18,450.00	\$6,000.00	\$684,052.00		\$0.00
City portion	\$34,000.00	\$12,300.00	\$4,000.00	\$196,178.00		\$0.00

Project Title: 2016 Miscellaneous Storm Sewer, MH, Inlet Rehabs						Project #: A-8											
Department Responsible for Project:						DPW - Engineering											
Submitted By: Mark Radtke						Date Submitted: 7/28/2015											
Category:																	
Street Improvements						Storm Water x			Sanitary Sewer						Water		
Sidewalk Improvements						Park Improvements			Property Improvements						Other		
Is Project part of & funded by TIF:						No						If so, which TIF:					
PASER Rating (if Road Project):												Assessable:					
Project Description / Location / Details:																	
Annual cost to rehab storm sewer facilities in various locations throughout the City.																	
Project Purpose / Justification-Why Needed/What are the Benefits?:																	
Estimated Total Project Amount: \$25,000.00																	
Year(s) Proposed: 2016																	
Uses of Funds						Sources of Funds											
Land/R-O-W Acquisition						General Fund											
Engineering						Developer Contribution											
Design:						Debt Financing:											
Bidding:						Gen'l Obligation											
Construction Mgt.:						Revenue Bonds											
Construction: \$25,000.00						Special Assessments											
Miscellaneous:						State DOT Contribution											
(List Details)						State Grant											
Other:						Federal Grant											
(List Details)						Federal Grant											
						Other: Storm Water Fund \$25,000.00											
Total Uses \$25,000.00						Total Sources \$25,000.00											

Multiple Year Project Details

Multiple Year Project Details							
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)		
Design							
Right of Way							
Construction	\$25,000.00						
Other							
TOTAL	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
Assessable Cost:							

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2016 Storm Rear Yard Drainage Grant Program</u>		Project #: <u>A-9</u>													
Department Responsible for Project:		<u>DPW - Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/28/2015</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">x</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	x	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements		Property Improvements	Other
Category:	Street Improvements	Storm Water	x	Sanitary Sewer	Water										
	Sidewalk Improvements	Park Improvements		Property Improvements	Other										
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____															
PASER Rating (if Road Project): _____ Assessable: _____															
Project Description / Location / Details:															
<u>Annual cost for resolving drainage problems in various locations throughout the City.</u>															
<u>This amount represents City cost only - 50% of total project cost.</u>															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$10,000.00</u> Year(s) Proposed: <u>2016</u>															
Uses of Funds		Sources of Funds													
<i>Land/R-O-W Acquisition</i>	_____	<i>General Fund</i>	_____												
<i>Engineering</i>	_____	<i>Developer Contribution</i>	_____												
Design:	_____	<i>Debt Financing:</i>	_____												
Bidding:	_____	Gen'l Obligation	_____												
Construction Mgt.:	_____	Revenue Bonds	_____												
<i>Construction:</i>	<u>\$10,000.00</u>	<i>Special Assessments</i>	_____												
<i>Miscellaneous:</i>	_____	<i>State DOT Contribution</i>	_____												
(List Details)	_____	<i>State Grant</i>	_____												
<i>Other:</i>	_____	<i>Federal Grant</i>	_____												
(List Details)	_____	<i>Federal Grant</i>	_____												
		<i>Other: Storm Water Fund</i>	<u>\$10,000.00</u>												
Total Uses	<u>\$10,000.00</u>	Total Sources	<u>\$10,000.00</u>												

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$10,000.00				
Other					
TOTAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2016 Sanitary Lateral Repair Program</u>		Project #: <u>A-10</u>													
Department Responsible for Project:		<u>DPW - Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/28/2015</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 10%; text-align: center;">x</td> <td style="width: 10%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	x	Water		Sidewalk Improvements	Park Improvements	Property Improvements		Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	x	Water										
	Sidewalk Improvements	Park Improvements	Property Improvements		Other										
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____															
PASER Rating (if Road Project): _____ Assessable: _____															
Project Description / Location / Details:															
<u>Annual cost to repair sanitary sewer laterals in various locations throughout the City.</u>															
<u>City share is cost for repairs within the R/W. Cost for portion on private property is assessable.</u>															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
<u>Eliminate infiltration and inflow (I/I) through sanitary sewer laterals in advance of street work or in known severe I/I cases.</u>															
Estimated Total Project Amount:		Year(s) Proposed:													
<u>\$90,000.00</u>		<u>2016</u>													
Uses of Funds		Sources of Funds													
<u>Land/R-O-W Acquisition</u>		<u>General Fund</u>													
<u>Engineering</u>		<u>Developer Contribution</u>													
Design: _____		<u>Debt Financing:</u>													
Bidding: _____		Gen'l Obligation _____													
Construction Mgt.: _____		Revenue Bonds _____													
<u>Construction: \$90,000.00</u>		<u>Special Assessments - R (San) \$60,000.00</u>													
<u>Miscellaneous:</u>		<u>State DOT Contribution</u>													
(List Details) _____		<u>State Grant</u>													
<u>Other:</u>		<u>Federal Grant</u>													
(List Details) _____		<u>Federal Grant</u>													
		<u>Other: Sanitary Sewer Fund \$30,000.00</u>													
Total Uses		Total Sources													
<u>\$90,000.00</u>		<u>\$90,000.00</u>													

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$90,000.00				
Other					
TOTAL	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:	\$60,000.00				

Project Title: <u>2016 Miscellaneous Sanitary Sewer, MH Rehabs</u>						Project #: <u>A-11</u>									
Department Responsible for Project:								<u>DPW - Engineering</u>							
Submitted By: <u>Mark Radtke</u>								Date Submitted: <u>7/28/2015</u>							
Category:		<u>Street Improvements</u>		<u>Storm Water</u>		<u>Sanitary Sewer</u>		<u>x</u>	<u>Water</u>						
		<u>Sidewalk Improvements</u>		<u>Park Improvements</u>		<u>Property Improvements</u>			<u>Other</u>						
Is Project part of & funded by TIF:						<u>No</u>						If so, which TIF:		<u></u>	
PASER Rating (if Road Project):						<u></u>						Assessable:		<u></u>	
Project Description / Location / Details:															
<u>Annual cost to rehab sanitary sewer facilities in various locations throughout the City.</u>															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount:						<u>\$60,000.00</u>						Year(s) Proposed:		<u>2016</u>	
Uses of Funds						Sources of Funds									
<u>Land/R-O-W Acquisition</u>						<u>General Fund</u>									
<u>Engineering</u>						<u>Developer Contribution</u>									
<u>Design:</u>						<u>Debt Financing:</u>									
<u>Bidding:</u>						<u>Gen'l Obligation</u>									
<u>Construction Mgt.:</u>						<u>Revenue Bonds</u>									
<u>Construction:</u>						<u>\$60,000.00</u>						<u>Special Assessments</u>		<u></u>	
<u>Miscellaneous:</u>						<u>State DOT Contribution</u>									
<u>(List Details)</u>						<u>State Grant</u>									
<u>Other:</u>						<u>Federal Grant</u>									
<u>(List Details)</u>						<u>Federal Grant</u>									
						<u>Other: Sanitary Sewer Fund</u>								<u>\$60,000.00</u>	
Total Uses						<u>\$60,000.00</u>						Total Sources		<u>\$60,000.00</u>	

Multiple Year Project Details

Multiple Year Project Details							
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)		
Design							
Right of Way							
Construction	\$60,000.00						
Other							
TOTAL	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
Assessable Cost:							

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2016 Sanitary I&I Home Grant Program</u>		Project #: <u>A-12</u>	
Department Responsible for Project:		<u>DPW - Engineering</u>	
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/28/2015</u>	

Category:	Street Improvements	Storm Water	Sanitary Sewer	x	Water
	Sidewalk Improvements	Park Improvements	Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **Assessable:** _____

Project Description / Location / Details: _____

Annual cost to reimburse owners for sump pumps in homes that require foundation drain disconnection from sanitary sewer.

City share is cost for reimbursement of a portion of this cost up to a capped amount of \$675 per home.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: \$50,000.00 **Year(s) Proposed:** 2016

<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund _____
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: <u>\$50,000.00</u>	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: Sanitary Sewer Fund <u>\$50,000.00</u>
Total Uses <u>\$50,000.00</u>	Total Sources <u>\$50,000.00</u>

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$50,000.00				
Other					
TOTAL	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2016 Sidewalk Replacement Program</u>		Project #: <u>A-13</u>									
Department Responsible for Project:		<u>DPW - Engineering</u>									
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/28/2015</u>									
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td>Sidewalk Improvements x</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements x	Park Improvements	Property Improvements	Other
Street Improvements	Storm Water	Sanitary Sewer	Water								
Sidewalk Improvements x	Park Improvements	Property Improvements	Other								
Is Project part of & funded by TIF: <u>No</u>		If so, which TIF: _____									
PASER Rating (if Road Project): _____		Assessable: <u>No</u>									
Project Description / Location / Details: _____											
<u>Annual replacement of defective sidewalk sections in various locations throughout the City.</u>											
<u>This amount represents the cost of the materials to accomplish the work by City crews.</u>											
Project Purpose / Justification-Why Needed/What are the Benefits?:											
Estimated Total Project Amount: <u>\$30,800.00</u>		Year(s) Proposed: <u>2016</u>									
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$20,000.00</u> <i>Miscellaneous:</i> _____ (List Details) Materials <u>\$10,800.00</u> <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation <u>\$30,800.00</u> Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____									
Total Uses <u>\$30,800.00</u>		Total Sources <u>\$30,800.00</u>									

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$20,000.00				
Other	\$10,800.00				
TOTAL	\$30,800.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>LED Streetlighting</u>		Project #: <u>A-14</u>											
Department Responsible for Project:		<u>Public Works / Menasha Utilities</u>											
Submitted By: _____		Date Submitted: _____											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
<u>Replacement of 272 HPS lights with LED in 2015</u>													
<u>Replacement of 319 HPS lights with LED in 2016</u>													
<u>Replacement of 221 HPS lights with LED in 2017</u>													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
<u>LED lights will provide approximately \$65,000 annual savings in electric and maintenance costs</u>													
Estimated Total Project Amount: <u>\$194,094.00</u>		Year(s) Proposed: <u>2015 - 2017</u>											
Uses of Funds		Sources of Funds											
<i>Land/R-O-W Acquisition</i> _____		<i>General Fund</i> _____											
<i>Engineering</i> _____		<i>Developer Contribution</i> _____											
Design: _____		<i>Debt Financing:</i>											
Bidding: _____		Gen'l Obligation <u>\$128,402.00</u>											
Construction Mgt.: _____		Revenue Bonds _____											
<i>Construction:</i> _____		Special Assessments _____											
<i>Miscellaneous:</i> _____		<i>State DOT Contribution</i> _____											
(List Details) fixtures and installation <u>\$194,094.00</u>		<i>State Grant</i> _____											
<i>Other:</i> _____		<i>Federal Grant</i> _____											
(List Details) _____		<i>Federal Grant</i> _____											
		<i>Other:</i> <u>\$65,692.00</u>											
Total Uses <u>\$194,094.00</u>		Total Sources <u>\$194,094.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	Year 1 (2015)	Year 2 (2016)	Year 3 (2017)	Year 4 (2018)	Year 5 (2019)
Design					
Right of Way					
Construction					
Other	\$65,692.00	\$75,000.00	\$53,402.00		
TOTAL	\$65,692.00	\$75,000.00	\$53,402.00	\$0.00	\$0.00
Assessable Cost:					

Project Title: <u>Swimming Pool Upgrades</u>		Project #: <u>A-15</u>										
Department Responsible for Project:		<u>Parks</u>										
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/30/2015</u>										
<table border="1"> <tr> <td rowspan="2">Category:</td> <td>Street Improvements</td> <td>Storm Water</td> <td>Sanitary Sewer</td> <td>Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	Property Improvements	Other								
Is Project part of & funded by TIF:		If so, which TIF:										
PASER Rating (if Road Project):		Assessable:										
Project Description / Location / Details:												
Project Purpose / Justification-Why Needed/What are the Benefits?:												
We plan to continue budgeting annually for smaller repairs to keep the pool operating.												
Estimated Total Project Amount:		Year(s) Proposed:										
<u>\$5,000.00</u>		<u>2016</u>										
<u>Uses of Funds</u>		<u>Sources of Funds</u>										
<i>Land/R-O-W Acquisition</i>		<i>General Fund</i>	<u>\$5,000.00</u>									
<i>Engineering</i>		<i>Developer Contribution</i>										
Design:		<i>Debt Financing:</i>										
Bidding:		Gen'l Obligation										
Construction Mgt.:		Revenue Bonds										
<i>Construction:</i>		Special Assessments										
<i>Miscellaneous:</i>		<i>State DOT Contribution</i>										
(List Details)		<i>State Grant</i>										
<i>Other:</i>	<u>\$5,000.00</u>	<i>Federal Grant</i>										
(List Details)		<i>Federal Grant</i>										
		<i>Other:</i>										
Total Uses	<u>\$5,000.00</u>	Total Sources	<u>\$5,000.00</u>									

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$5,000.00				
TOTAL	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Trail Barker Park Trail</u>		Project #: <u>A-16</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>8/12/2014</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
<u>Trail in Barker Farm Park connecting Oak Park Place and existing trails in park</u>													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
<u>2016-trail extension into Barker Farm Park ...connect to new Memory Care facility</u>													
Estimated Total Project Amount: <u>\$15,000.00</u>		Year(s) Proposed: <u>2016</u>											
Uses of Funds		Sources of Funds											
<i>Land/R-O-W Acquisition</i> _____		<i>General Fund</i> _____											
<i>Engineering</i> _____		<i>Developer Contribution</i> _____											
Design: _____		<i>Debt Financing:</i>											
Bidding: _____		Gen'l Obligation _____											
Construction Mgt.: _____		Revenue Bonds _____											
<i>Construction:</i> <u>\$15,000.00</u>		Special Assessments _____											
<i>Miscellaneous:</i> _____		State DOT Contribution _____											
(List Details) _____		State Grant _____											
<i>Other:</i> _____		Federal Grant _____											
(List Details) _____		Federal Grant _____											
		<i>Other: Park Ded Fund</i> \$ 15,000.00											
Total Uses <u>\$15,000.00</u>		Total Sources <u>\$15,000.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$15,000.00				
Other	Barker				
TOTAL	\$15,000.00				
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: Cemetery Paving		Project #: A-17											
Department Responsible for Project:		Parks											
Submitted By: B. Tungate		Date Submitted: 8/12/2015											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF:		If so, which TIF:											
PASER Rating (if Road Project):		Assessable:											
Project Description / Location / Details:													
Park roadway													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Paved surfaces at these facilities should be replaced on a regular basis so they can be safely used by the public.													
Estimated Total Project Amount:		Year(s) Proposed:											
\$15,000.00		2016											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition		General Fund											
Engineering		Developer Contribution											
Design:		Debt Financing:											
Bidding:		Gen'l Obligation	\$15,000.00										
Construction Mgt.:		Revenue Bonds											
Construction:	\$15,000.00	Special Assessments											
Miscellaneous:		State DOT Contribution											
(List Details)		State Grant											
Other:		Federal Grant											
(List Details)		Federal Grant											
		Other:											
Total Uses	\$15,000.00	Total Sources	\$15,000.00										

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$15,000.00				
Other					
TOTAL	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

Project Title: <u>Play Equipment Replacement</u>		Project #: <u>A-18</u>										
Department Responsible for Project: <u>Parks</u>												
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>8/4/2015</u>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 15%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td><input checked="" type="checkbox"/> Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	<input checked="" type="checkbox"/> Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	<input checked="" type="checkbox"/> Property Improvements	Other								
Is Project part of & funded by TIF: _____		If so, which TIF: _____										
PASER Rating (if Road Project): _____		Assessable: _____										
Project Description / Location / Details: _____												
Hart Park, Koslo Park, Shepard, Clinton Center and Scanlan Parks are the highest priority.												
Project Purpose / Justification-Why Needed/What are the Benefits?:												
Several parks around the city are in need of new play equipment because they do not meet ADA and/or												
Consumer Product Safety Commission (CPSC) guidelines. Includes poured-in-place surfacing.												
Estimated Total Project Amount: <u>\$195,000.00</u>												
Year(s) Proposed: <u>2016-2020</u>												
<u>Uses of Funds</u> <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> _____ <i>Miscellaneous:</i> <u>\$195,000.00</u> (List Details) _____ <i>Other:</i> _____ (List Details) _____		<u>Sources of Funds</u> <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation <u>\$195,000.00</u> Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____										
Total Uses <u>\$195,000.00</u>		Total Sources <u>\$195,000.00</u>										

Multiple Year Project Details

Page 361

Project Title: <u>Park Shelter and Roof Replacements</u>		Project #: <u>A-19</u>										
Department Responsible for Project:		<u>Parks</u>										
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>8/11/2015</u>										
<table border="1"> <tr> <td rowspan="2">Category:</td> <td>Street Improvements</td> <td>Storm Water</td> <td>Sanitary Sewer</td> <td>Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	Property Improvements	Other								
Is Project part of & funded by TIF:		If so, which TIF:										
PASER Rating (if Road Project):		Assessable:										
Project Description / Location / Details:												
Replace roofs on train car shelter, Jefferson, Smith, Hart Park Pavilions and a small open picnic shelter and restroom door modification at Shepard Park.												
Project Purpose / Justification-Why Needed/What are the Benefits?:												
Part of ongoing maintenance to keep our main park shelters in good condition Shepard park to see more use after completion of the Twin Trestle project												
Estimated Total Project Amount:		Year(s) Proposed:										
<u>\$89,500.00</u>		<u>2016-2020</u>										
Uses of Funds		Sources of Funds										
Land/R-O-W Acquisition		General Fund	<u>\$89,500.00</u>									
Engineering		Developer Contribution										
Design:		Debt Financing:										
Bidding:		Gen'l Obligation										
Construction Mgt.:		Revenue Bonds										
Construction:	<u>\$89,500.00</u>	Special Assessments										
Miscellaneous:		State DOT Contribution										
(List Details)		State Grant										
Other:		Federal Grant										
(List Details)		Federal Grant										
		Other:										
Total Uses	<u>\$89,500.00</u>	Total Sources	<u>\$89,500.00</u>									

Multiple Year Project Details

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**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Loop the Lake Pedestrian Bridges</u>		Project #: <u>A-20</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/30/2015</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>✓ Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	✓ Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	✓ Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
City's share (\$300,000) for the \$3.2 million "Twin Trestle" project. Project design anticipated in 2016, construction in 2017.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Trail and complete a 3+ mile loop around the southern half of Little Lake Butte des Morts.													
This widely supported project within the Neenah/Menasha community has already received a \$1.6 million commitment from the State of Wisconsin Stewardship Program.													
Estimated Total Project Amount: <u>\$300,000.00</u>		Year(s) Proposed: <u>2016-2017</u>											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition _____		General Fund _____											
Engineering _____		Developer Contribution _____											
Design: <u>\$50,000.00</u>		Debt Financing:											
Bidding: _____		Gen'l Obligation <u>\$300,000.00</u>											
Construction Mgt.: _____		Revenue Bonds _____											
Construction: <u>\$250,000.00</u>		Special Assessments _____											
Miscellaneous: _____		State DOT Contribution _____											
(List Details) _____		State Grant _____											
Other: _____		Federal Grant _____											
(List Details) _____		Federal Grant _____											
		Other: _____											
Total Uses <u>\$300,000.00</u>		Total Sources <u>\$300,000.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design	\$50,000.00				
Right of Way					
Construction	\$50,000.00	\$200,000.00			
Other					
TOTAL	\$100,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Tennis Court Renovations</u>		Project #: <u>A-21</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>8/4/2015</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
Resurface or renovate all City tennis and basketball courts on a multi-year basis so that expenses are spread													
out over several years. (No decision has been made on the future of Winz Park; however, the cost to repair													
the entire recreation surface is approximately \$150,000.)													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Like road maintenance, tennis and basketball courts require periodic specialized maintenance to keep them in													
good condition. All courts have held up well since their last major renovation in the late 1990s and early 2000s.													
Estimated Total Project Amount: <u>\$132,000.00</u>		Year(s) Proposed: <u>2016-2020</u>											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition	_____	General Fund	<u>\$156,000.00</u>										
Engineering	_____	Developer Contribution	_____										
Design:	_____	Debt Financing:											
Bidding:	_____	Gen'l Obligation	_____										
Construction Mgt.:	_____	Revenue Bonds	_____										
Construction:	<u>\$156,000.00</u>	Special Assessments	_____										
Miscellaneous:	_____	State DOT Contribution	_____										
(List Details)	_____	State Grant	_____										
Other:	_____	Federal Grant	_____										
(List Details)	_____	Federal Grant	_____										
	_____	Other:	_____										
Total Uses	<u>\$156,000.00</u>	Total Sources	<u>\$156,000.00</u>										

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$28,000.00	\$20,000.00	\$42,000.00	\$24,000.00	\$24,000.00
Other	Clovis (3)	Barker (2)	Smith (4)	Pleasants (2)	Pleasants (2)
TOTAL	\$28,000.00	\$20,000.00	\$42,000.00	\$24,000.00	\$24,000.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Downtown Holiday Decorations</u>		Project #: <u>A-22</u>										
Department Responsible for Project: _____												
Submitted By: <u>Donald Merkes</u>		Date Submitted: <u>7/22/2015</u>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 15%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>								
Is Project part of & funded by TIF: _____		If so, which TIF: _____										
PASER Rating (if Road Project): _____		Assessable: _____										
Project Description / Location / Details: _____												
Project includes either wreaths or silhouettes for 52 downtown light fixtures including pole wraps												
and two over street skyline displays												
Project Purpose / Justification-Why Needed/What are the Benefits?:												
The current decorations are at the end of their lifecycle and need to be replaced.												
Estimated Total Project Amount: <u>\$17,000.00</u>		Year(s) Proposed: <u>2016</u>										
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> _____ <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ Purchase of Decorations <u>\$17,000.00</u>		Sources of Funds <i>General Fund</i> <u>\$8,500.00</u> <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Donation:</i> <u>\$8,500.00</u>										
Total Uses <u>\$17,000.00</u>		Total Sources <u>\$17,000.00</u>										

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$17,000.00				
TOTAL	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: Police Vehicles **Project#:** A-23

Department Responsible for Capital Item: Police

Submitted By: Tim Styka **Date Submitted:** 11/4/2015

Category:

Vehicle	X	Heavy Equipment		Property Purchase		Office Equipment
Safety Equipment		TIF Capital Item		Multi-Year Plan		Other

Capital Item Description / Location / Details: This capital expense provides for the replacement of two vehicles assigned to the Police Department. In 2016 we plan on replacing one marked vehicle and one vehicle assigned to investigations. It should be noted that a 3rd vehicle which was on the replacement schedule for 2016 was cut from the budget. The equipment cost reflects the expense of changing the vehicles over and updating equipment which is not compatible with the new vehicles. The excess listed in "other" will fund a portion of the vehicle cut in 2016 which will be purchased in 2017.

Purpose / Justification-Why Needed/What are the Benefits?:
It is essential to police operations to have a reliable fleet of vehicles to respond to calls for service. By following the replacement schedule we are able to get rid of vehicles before they become costly to repair or unsafe to drive. In 2015 we were able to catch up to the replacement schedule and got rid of the final vehicle which was deemed unsafe to drive out of the City.

Amount of Capital Item: \$82,300.00 **Year(s) Proposed:** 2016

<u>Uses of Funds</u>		<u>Sources of Funds</u>	
<i>Capital Item</i>		<i>General Fund</i>	<u>\$82,300.00</u>
<i>Add-ons</i>		<i>Debt Financing:</i>	
<i>Add-ons</i>		<i>Gen'l Obligation</i>	
<i>Add-ons</i>		<i>Revenue Bonds</i>	
<i>Other</i>		<i>State Grant</i>	
<i>Other</i>		<i>Federal Grant</i>	
<i>Other</i>		<i>Other</i>	
Total Uses	\$0.00	Total Sources	\$82,300.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle	52,000				
Equipment	21,300				
Property					
Other	9,000				
TOTAL	\$82,300.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Engine</u>		Project #: <u>A-24</u>	
Department Responsible for Capital Item:		<u>Neenah-Menasha Fire Rescue</u>	
Submitted By: <u>Fire Chief Al Auxier</u>		Date Submitted: <u>20-Aug-15</u>	
Category:	<input type="checkbox"/> Vehicle	<input checked="" type="checkbox"/> Heavy Equipment	<input type="checkbox"/> Property Purchase
	<input type="checkbox"/> Office Equipment	<input type="checkbox"/> Safety Equipment	<input type="checkbox"/> TIF Capital Item
<input type="checkbox"/> Multi-Year Plan			
<input type="checkbox"/> Other			
Capital Item Description / Location / Details:			
<u>Purchase a new engine to replace Pumper 35, a 1991 Pierce Arrow that was removed from service due to engine problems. The 1997 Pierce Saber will be moved to reserve status.</u>			
Purpose / Justification-Why Needed/What are the Benefits?:			
<u>This vehicle was removed from service due to engine problems.</u>			
<u>Total cost of project is \$407,000. City of Menasha is responsible for a fixed percentage as agreed in the Consolidation Agreement. 2015 cost distribution formula is used for budgeting purposes. Menasha's percentage is 39.99%.</u>			
Amount of Capital Item:		<u>\$407,000.00</u>	
Year(s) Proposed:		<u>2016</u>	
Uses of Funds		Sources of Funds	
<i>Capital Item</i>	<u>\$162,800.00</u>	<i>General Fund</i>	<u>\$162,800.00</u>
<i>Add-ons</i>		<i>Debt Financing:</i>	
<i>Add-ons</i>		<i>Gen'l Obligation</i>	
<i>Add-ons</i>		<i>Revenue Bonds</i>	
<i>Other</i>		<i>State Grant</i>	
<i>Other</i>		<i>Federal Grant</i>	
<i>Other</i>		<i>Other</i>	
Total Uses	\$162,800.00	Total Sources	\$162,800.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle	\$162,800.00				
Equipment					
Property					
Other					
TOTAL	\$162,800.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>PWF Furnace Replacement</u>		Project #: <u>A-25</u>									
Department Responsible for Project: <u>DPW</u>											
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>7/27/2015</u>									
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Street Improvements	Storm Water	Sanitary Sewer	Water								
Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>								
Is Project part of & funded by TIF: _____		If so, which TIF: _____									
PASER Rating (if Road Project): _____		Assessable: _____									
Project Description / Location / Details: _____											
<u>Replace two unit heater furnaces</u>											
Project Purpose / Justification-Why Needed/What are the Benefits?:											
<u>Unit heater furnaces are 20 years old in a very dirty environment. Take advantage of more efficient units</u>											
Estimated Total Project Amount: <u>\$8,500.00</u>		Year(s) Proposed: <u>2016</u>									
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$8,500.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation <u>8500</u> Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____									
Total Uses <u>\$8,500.00</u>		Total Sources <u>\$8,500.00</u>									

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$8,500.00				
TOTAL	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Parking Program</u>		Project #: <u>A-26</u>											
Department Responsible for Project:		<u>Finance / Police</u>											
Submitted By: <u>Styka</u>		Date Submitted: <u>7/14/2015</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
The parking ticket system allows for the automation of parking violations and payments. The previous system													
had an ROI of only a few years as it increased accuracy and efficiency. The system consists of either handheld or													
MDC based unit for issuing the violations. On the collections side there is the option of web-based or a locally													
housed program and database. The new system should have the options for online appeals and payments.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
This project will be replacing our previous automated system. The current system is obsolete. It has no													
technical support and parts for the parking machines are no longer manufactured.													
The cost of a replacment system will be approximately \$50,000.													
Estimated Total Project Amount: <u>\$50,000.00</u>		Year(s) Proposed: <u>2016</u>											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition _____		General Fund _____											
Engineering _____		Developer Contribution _____											
Design: _____		Debt Financing: _____											
Bidding: _____		Gen'l Obligation <u>\$50,000.00</u>											
Construction Mgt.: _____		Revenue Bonds _____											
Construction: _____		Special Assessments _____											
Miscellaneous: _____		State DOT Contribution _____											
(List Details) _____		State Grant _____											
Other: <u>\$50,000.00</u>		Federal Grant _____											
(List Details) _____		Federal Grant _____											
Other: _____		Other: _____											
Total Uses <u>\$50,000.00</u>		Total Sources <u>\$50,000.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$50,000.00				
TOTAL	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>PWF Facility Waste Oil Tank</u>		Project #: <u>A-27</u>										
Department Responsible for Project: <u>DPW</u>												
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>11/4/2015</u>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 15%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	Property Improvements	Other								
Is Project part of & funded by TIF: _____		If so, which TIF: _____										
PASER Rating (if Road Project): _____		Assessable: _____										
Project Description / Location / Details: _____												
<u>Installation of waste oil tank at the Public Works Facility maintenance shop.</u>												
Project Purpose / Justification-Why Needed/What are the Benefits?:												
<u>Installation of separate waste oil tank for waste oil burner to include pump out station to make it safer for staff to dispose of waste oil.</u>												
Estimated Total Project Amount: <u>\$8,000.00</u>		Year(s) Proposed: <u>2016</u>										
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> _____ <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> <u>\$8,000.00</u> (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other: 731 Fund</i> <u>8000</u>										
Total Uses <u>\$8,000.00</u>		Total Sources <u>\$8,000.00</u>										

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$8,000.00				
TOTAL	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

REPLACEMENT SCHEDULE

A-28

Vehicle / Equipment Description	Year Purchased	Amount Paid	Expected Life (Years)	Hours Used	Miles Used	Maintenance Cost to Date	Maintenance Cost / Year	Estimated Replacement Cost	Repair / Replacement Analysis	
#2007 Mini Van	2000	\$14,700.00	10		37,876	\$5,541.05	\$395.79	\$13,000.00	Replace both	\$407,000.00 Plus: \$26,000.00 #10 Hook Lift Dump Body \$20,000 #26 2002 Peterbilt Dump Body \$453,000.00
#2012 Automobile	2000	\$10,500.00	10		28,365	\$3,323.38	\$237.38	\$13,000.00	with one vehicle	
#25 Skid Steer	1998	\$32,954.00	15	3274		\$45,331.48	\$2,833.22	\$50,000.00	Rpl 2016	
#23 Grader	1993	\$114,000.00	25	5125		\$73,001.73	\$3,476.27	\$195,000.00	Rpl 2016	
#9111 Mower	2008	\$41,982.00	15	505		\$16,631.39	\$2,771.90	\$50,000.00	Rpl 2016	
#3006 Pick Up Truck	2000	\$22,981.00	10		66,320	\$30,025.72	\$2,144.69	\$29,000.00	Rpl 2016	
#9062 Brush Chipper	1990	\$13,499.00	15	634		\$2,379.41	\$99.14	\$57,000.00	Rpl 2016	\$503,000.00
#18 Dump Truck	1991	\$96,000.00	16		84,549	\$146,795.68	\$6,382.42	\$180,000.00	Rpl 2017	
#7 Pick Up Truck	1998	\$19,300.00	10		68,620	\$11,482.26	\$717.64	\$38,000.00	Rpl 2017	
#13 Utility Truck	2001	\$40,323.00	12		68,491	\$13,277.59	\$948.40	\$42,000.00	Rpl 2017	
#9060 Leaf Machine	1997	\$18,720.00	15	218		\$10,679.50	\$628.21	\$30,000.00	Rpl 2017	
#9107 Utility Cart	1996	\$5,250.00	15	1935		\$3,183.75	\$176.88	\$18,000.00	Rpl 2017	
#3008 Pick Up Truck	2002	\$18,372.00	10		75326	\$12,171.39	\$1,014.28	\$35,000.00	Rpl 2017	\$570,000.00
#8 Dump Truck	1998	\$85,500.00	16		36,982	\$70,477.95	\$4,404.87	\$160,000.00	Rpl 2017	
#41 Loader Backhoe	1993	\$78,765.00	20	8,594		\$60,412.11	\$2,876.77	\$85,000.00	Rpl 2018	
#1001 Solid Waste Truck	2003	\$196,100.00	10		82,100	\$67,284.66	\$6,116.79	\$290,000.00	Rpl 2018	
#24 Mechanical Sweeper	2002	\$117,980.00	15		37,227	\$95,408.07	\$7,950.67	\$195,000.00	Rpl 2018	
#9037 Snow Throw	1992	\$46,900.00	20	1209		\$10,806.35	\$491.20	\$75,000.00	Rpl 2019	#1004 or #21 then other in 2020 \$448,000.00
#9106 Utility Cart	1993	\$10,500.00	15	3864		\$7,153.15	\$340.63	\$18,000.00	Rpl 2019	
#9116 Mower	2000	\$18,159.00	15	661		\$13,037.91	\$931.28	\$40,000.00	Rpl 2019	
#21 Dump Truck	1999	\$102,721.00	16		68,054	\$122,489.24	\$8,749.23	\$170,000.00	Rpl 2019	
#9113 Mower	2001	\$33,017.00	15	3500		\$12,013.20	\$924.09	\$40,000.00	Rpl 2019	
#2001 Pick Up Truck	2004	\$19,870.00	10		45,048	\$4,082.04	\$408.20	\$30,000.00	Rpl 2019	
#3007 Pick Up Truck	2002	\$18,072.00	10		63,065	\$10,485.33	\$873.78	\$35,000.00	Rpl 2019	\$480,000.00
#36 Utility Truck	1999	\$36,113.00	12		28,966	\$18,188.76	\$1,212.58	\$40,000.00	Rpl 2019	
#71 Pick up Truck	2004	\$19,564.00	10		55,321	\$6,719.82	\$671.98	\$30,000.00	2020	
#2 Pick Up Truck	2005	\$19,275.00	10		44,776	\$3,837.70	\$426.41	\$30,000.00	2020	
#2003 Pick Up Truck	2005	\$24,984.00	10		50421	\$6,609.63	\$734.40	\$30,000.00	2020	
#2008 Pick Up Truck	2005	\$19,691.00	10		39594	\$4,263.16	\$473.68	\$30,000.00	2020	
#9109 Diamond Groomer	1998	\$8,975.00	15	1306		\$2,233.37	\$139.59	\$15,000.00	2020	\$410,000.00
#9 Utility Truck	2003	\$47,127.00	12		38,677	\$9,637.30	\$876.12	\$45,000.00	2020	
#1004 Solid Waste Truck	2006	\$156,089.00	10		70,988	\$57,375.31	\$7,171.91	\$300,000.00	2020	
#2013 Pick Up Truck	2006	\$19,581.00	10		21,287	\$2,877.09	\$359.64	\$30,000.00	2021	
#3001 Pick Up Truck	2006	\$22,322.00	10		58,562	\$7,211.95	\$901.49	\$35,000.00	2021	
#9027 Leaf Machine	2001	\$22,221.00	15	1169		\$11,650.91	\$896.22	\$30,000.00	2021	
#9035 Brush Chipper	2001	\$33,443.00	15	2954		\$11,466.93	\$882.07	\$50,000.00	2021	\$470,000.00
#2004 Passenger Vehicle	2009	\$11,716.00	8		40,241	\$1,419.77	\$283.95	\$20,000.00	2021	
#3004 LowBed Dump	2005	\$39,605.00	12		25,770	\$6,477.20	\$719.69	\$70,000.00	2021	
#3058 Tractor	1997	\$28,214.00	20	2305		\$25,452.40	\$1,497.20	\$70,000.00	2021	
#2015 Pick Up Truck	2008	\$19,691.00	10		39,594	\$1,995.76	\$332.63	\$35,000.00	2021	
#11 LowBed Dump	2006	\$56,695.00	12		44,638	\$18,244.66	\$2,280.58	\$70,000.00	2021	
#2014 Passenger Vehicle	2011	\$16,170.00	8		35,593	\$1,763.68	\$587.89	\$25,000.00	2022	\$470,000.00
#3 LowBed Dump	2008	\$69,471.00	12		37,219	\$20,771.94	\$3,461.99	\$70,000.00	2022	
#26 Dump Truck	2002	\$117,843.00	16		56194	\$91,462.32	\$7,621.86	\$180,000.00	2022	
#20 End Loader	1989	\$115,500.00	20	4513		\$48,379.84	\$1,935.19	\$195,000.00	2022	
#9070 Leaf Machine	1995	\$17,500.00	15	217		\$30,076.72	\$1,582.98	\$30,000.00	2023	

#3003 Pick Up Truck	2011	\$32,830.00	10		12,596	\$2,729.52	\$909.84	\$35,000.00	2023	\$425,000.00
#9114 Mower	2006	\$5,895.00	15	1392		\$3,916.93	\$489.62	\$60,000.00	2023	
#1002 Solid Waste Truck	2012	\$237,755.00	10		17,277	\$12,418.46	\$6,209.23	\$300,000.00	2023	\$370,000.00
#2011 Pick Up Truck	2012	\$20,745.00	10		11,332	\$873.75	\$436.88	\$35,000.00	2024	
#1 Pick Up Truck	2013	\$36,413.00	10		8,573	\$1,363.63	\$681.82	\$35,000.00	2024	
#1005 Solid Waste Truck	2013	\$254,813.00	10		9,688	\$4,872.56	\$2,436.28	\$300,000.00	2024	
#12 End Loader	2003	\$146,385.00	20	7760		\$33,990.23	\$3,090.02	\$195,000.00	2025	\$480,000.00
#70 Utility Truck	2012	\$98,313.00	12		2,395	\$2,920.25	\$1,460.13	\$100,000.00	2025	
#3002 LowBed Dump	2012	\$39,018.00	12		4,757	\$1,465.44	\$732.72	\$70,000.00	2025	
#15 Roller	1999	\$71,450.00	25	1167		\$2,129.31	\$152.09	\$80,000.00	2025	
#2007 Passenger Vehicle	2016	\$20,000.00	10					\$35,000.00	2025	\$529,000.00
#30 Roller	1999	\$22,419.00	25	1393		\$4,018.76	\$287.05	\$110,000.00	2026	
#1006 Solid Waste Truck	2014	\$273,941.00	10		398	\$0.00	\$0.00	\$300,000.00	2026	
#3010 Utility Truck	2013	\$35,965.00	12		8183	\$1,545.20	\$1,545.20	\$45,000.00	2026	
#7-2 Pick Up Truck	2016	\$38,000.00	10					\$42,000.00	2026	\$600,000.00
#3006-2 Pick Up Truck	2016	\$28,000.00	10					\$32,000.00	2026	
#9110 Trackless	2004	\$84,980.00	20	1,705		\$15,072.58	\$1,674.73	\$100,000.00	2027	
#9033 Paver	2004	\$215,200.00	20	1,615		\$18,953.41	\$2,105.93	\$250,000.00	2027	
#9104 Utility Cart	2010	\$16,962.00	15	452		\$1,652.89	\$413.22	\$20,000.00	2027	\$810,000.00
#14 Tractor	2006	\$107,967.00	20	1809		\$38,993.11	\$4,874.14	\$120,000.00	2027	
#16 Small Dump	2015	\$57,000.00	12					\$70,000.00	2027	
#3008-2 Pick Up Truck	2017	\$35,000.00	10					\$40,000.00	2027	
#4 Dump Truck	2008	\$147,594.00	16		11,813	\$17,618.40	\$2,936.40	\$160,000.00	2028	\$587,000.00
#35 Jet Truck	2011	\$320,000.00	15		4,651	\$4,716.58	\$1,572.19	\$330,000.00	2028	
#1001-2 Solid Waste Truck	2018	\$290,000.00	10					\$320,000.00	2028	
#9117 Turf Sweep	2001	\$13,857.00	25	209		\$2,146.56	\$165.12	\$15,000.00	2029	
#9115 Mower	2012	\$38,487.00	15	493		\$3,556.82	\$1,778.41	\$45,000.00	2029	\$1,115,000.00
#9108 Diamond Groomer	2012	\$13,895.00	15	258		\$410.47	\$205.24	\$15,000.00	2029	
#22 Dump Truck	2010	\$177,330.00	16		29,293	\$20,367.89	\$5,091.97	\$180,000.00	2029	
#33 Dump Truck	2010	\$169,590.00	16		27,326	\$17,203.73	\$4,300.93	\$180,000.00	2029	
#13-2 Utility Truck	2017	\$42,000.00	12					\$47,000.00	2029	\$965,000.00
#2001-2 Pick Up Truck	2019	\$30,000.00	10					\$35,000.00	2029	
#2004-2 Passenger Vehicle	2021	\$20,000.00	8					\$30,000.00	2029	
#3007-2 Pick Up Truck	2019	\$35,000.00	10					\$40,000.00	2029	
#9015 Screener	2008	\$65,775.00	20	812		\$7,183.39	\$1,197.23	\$75,000.00	2030	\$1,115,000.00
#29 Skid Steer	2013	\$48,767.00	15	346		\$1,001.36	\$1,001.36	\$50,000.00	2030	
#40 Backhoe	2009	\$165,838.00	20	287		\$4,286.28	\$857.26	\$180,000.00	2030	
#47 Dump Truck	2013	\$160,340.00	16		3054	\$3,460.35	\$3,460.35	\$180,000.00	2030	
#9112 Mower	2015	\$80,000.00	15					\$100,000.00	2030	\$965,000.00
#3009-2 Water Truck	2015	\$20,000.00	15					\$35,000.00	2030	
#9103 Utility Cart	2015	\$15,000.00	15					\$25,000.00	2030	
#71-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#2-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	\$965,000.00
#2003-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#1004-2 Solid Waste Truck	2020	\$300,000.00	10					\$330,000.00	2030	
#2008-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#19 Grader	2014	\$178,000.00	25	3380		\$0.00	\$0.00	\$200,000.00	2031	\$965,000.00
#17 End Loader	2010	\$179,983.00	20	1779		\$11,566.61	\$2,891.65	\$195,000.00	2031	
#18-2 Dump Truck	2016	\$180,000.00	16					\$210,000.00	2031	
#36-2 Utility Truck	2019	\$40,000.00	12					\$47,000.00	2031	

#2013-2 Pick Up Truck	2021	\$30,000.00	10					\$35,000.00	2031
#3001-2 Pick Up Truck	2021	\$35,000.00	10					\$39,000.00	2031
#2015-2 Pick Up Truck	2021	\$35,000.00	10					\$39,000.00	2031
#10 Dump Truck	2015	\$ 160,000.00	16					\$ 200,000.00	2031
#42 Backhoe	2015	\$87,322.00	20					\$100,000.00	2035

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Sewer Inspection Camera</u>		Project #: <u>A-29</u>																													
Department Responsible for Capital Item: <u>DPW</u>																															
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>7/27/2015</u>																													
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%; text-align: center;">Vehicle</td> <td style="width: 25%; text-align: center;">Heavy Equipment</td> <td style="width: 25%; text-align: center;">Property Purchase</td> <td style="width: 25%; text-align: center;">Office Equipment</td> </tr> <tr> <td style="text-align: center;">Safety Equipment</td> <td style="text-align: center;">TIF Capital Item</td> <td style="text-align: center;">Multi-Year Plan</td> <td style="text-align: center;">Other <input checked="" type="checkbox"/></td> </tr> </table>				Vehicle	Heavy Equipment	Property Purchase	Office Equipment	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>																				
Vehicle	Heavy Equipment	Property Purchase	Office Equipment																												
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>																												
Capital Item Description / Location / Details: <u>Sewer pipe inspection camera system to be used in conjunction with our jet truck or as a push camera.</u>																															
Purpose / Justification-Why Needed/What are the Benefits?: <u>Reduce the need to outsource sewer televising.</u>																															
Amount of Capital Item: <u>\$13,000.00</u>		Year(s) Proposed: <u>2016</u>																													
Uses of Funds <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;"><i>Capital Item</i></td> <td style="width: 40%; text-align: right;">\$13,000.00</td> </tr> <tr><td><i>Add-ons</i></td><td></td></tr> <tr><td><i>Add-ons</i></td><td></td></tr> <tr><td><i>Add-ons</i></td><td></td></tr> <tr><td><i>Other</i></td><td></td></tr> <tr><td><i>Other</i></td><td></td></tr> <tr><td><i>Other</i></td><td></td></tr> </table>		<i>Capital Item</i>	\$13,000.00	<i>Add-ons</i>		<i>Add-ons</i>		<i>Add-ons</i>		<i>Other</i>		<i>Other</i>		<i>Other</i>		Sources of Funds <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td><i>General Fund</i></td><td></td></tr> <tr><td><i>Debt Financing:</i></td><td></td></tr> <tr><td style="padding-left: 20px;"><i>Gen'l Obligation</i></td><td></td></tr> <tr><td style="padding-left: 20px;"><i>Revenue Bonds</i></td><td></td></tr> <tr><td><i>State Grant</i></td><td></td></tr> <tr><td><i>Federal Grant</i></td><td></td></tr> <tr><td><i>Other</i></td><td style="text-align: right;">\$13,000.00</td></tr> </table>		<i>General Fund</i>		<i>Debt Financing:</i>		<i>Gen'l Obligation</i>		<i>Revenue Bonds</i>		<i>State Grant</i>		<i>Federal Grant</i>		<i>Other</i>	\$13,000.00
<i>Capital Item</i>	\$13,000.00																														
<i>Add-ons</i>																															
<i>Add-ons</i>																															
<i>Add-ons</i>																															
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<i>Gen'l Obligation</i>																															
<i>Revenue Bonds</i>																															
<i>State Grant</i>																															
<i>Federal Grant</i>																															
<i>Other</i>	\$13,000.00																														
Total Uses \$13,000.00		Total Sources \$13,000.00																													

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle					
Equipment					
Property					
Other	\$13,000.00				
TOTAL	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>GPS survey equipment</u>		Project #: <u>A-30</u>	
Department Responsible for Project:		<u>DPW - Engineering</u>	
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>11/4/2015</u>	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>

Is Project part of & funded by TIF: No **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **Assessable:** No

Project Description / Location / Details:

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: \$19,900.00 **Year(s) Proposed:** 2016

<u>Uses of Funds</u>	<u>Sources of Funds</u>
<i>Land/R-O-W Acquisition</i> _____	<i>General Fund</i> _____
<i>Engineering</i> _____	<i>Developer Contribution</i> _____
Design: _____	<i>Debt Financing:</i>
Bidding: _____	Gen'l Obligation <u>\$14,900.00</u>
Construction Mgt.: _____	Revenue Bonds _____
<i>Construction:</i> _____	<i>Special Assessments</i> _____
<i>Miscellaneous:</i> _____	<i>State DOT Contribution</i> _____
(List Details) _____	<i>State Grant</i> _____
<i>Other: Engineering survey equipment</i> <u>\$19,900.00</u>	<i>Federal Grant</i> _____
(List Details) _____	<i>Federal Grant</i> _____
	<i>Other: Storm Water Fund</i> <u>\$5,000.00</u>
Total Uses <u>\$19,900.00</u>	Total Sources <u>\$19,900.00</u>

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$19,900.00				
TOTAL	\$19,900.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Vacuum Sweeper</u>		Project #: <u>A-31</u>																		
Department Responsible for Capital Item:		<u>DPW</u>																		
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>7/27/2015</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 20%;">Vehicle</td> <td style="width: 5%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 20%;">Heavy Equipment</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Property Purchase</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Office Equipment</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Safety Equipment</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>TIF Capital Item</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Multi-Year Plan</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Other</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>				Category:	Vehicle	<input checked="" type="checkbox"/>	Heavy Equipment	<input type="checkbox"/>	Property Purchase	<input type="checkbox"/>	Office Equipment	<input type="checkbox"/>	Safety Equipment	<input type="checkbox"/>	TIF Capital Item	<input type="checkbox"/>	Multi-Year Plan	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Category:	Vehicle	<input checked="" type="checkbox"/>	Heavy Equipment		<input type="checkbox"/>	Property Purchase	<input type="checkbox"/>	Office Equipment	<input type="checkbox"/>											
	Safety Equipment	<input type="checkbox"/>	TIF Capital Item	<input type="checkbox"/>	Multi-Year Plan	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>												
Capital Item Description / Location / Details:																				
<u>New Piece of Equipment-Vacuum Sweeper</u>																				
<u>Dual purpose-cleaning streets and cleaning storm water system basins</u>																				
Purpose / Justification-Why Needed/What are the Benefits?:																				
<u>Required by State rules pertaining to stormwater management</u>																				
Amount of Capital Item:		<u>\$250,000.00</u>																		
		Year(s) Proposed: <u>2016</u>																		
Uses of Funds		Sources of Funds																		
<i>Capital Item</i>		<i>General Fund</i>																		
<i>Add-ons</i>		<i>Debt Financing:</i>																		
<i>Add-ons</i>		<i>Gen'l Obligation</i>																		
<i>Add-ons</i>		<i>Revenue Bonds</i>																		
<i>Other</i>		<i>State Grant</i>																		
<i>Other</i>		<i>Federal Grant</i>																		
<i>Other</i>		<i>Other</i>	<u>\$250,000.00</u>																	
Total Uses	\$0.00	Total Sources	\$250,000.00																	

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (20118)	Year 4 (2019)	Year 5 (2020)
Vehicle	\$250,000.00				
Equipment					
Property					
Other					
TOTAL	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Network Storage</u>		Project #: <u>A-32</u>																													
Department Responsible for Capital Item:		<u>Information Technology</u>																													
Submitted By: <u>Peggy Steeno</u>		Date Submitted: <u>7/27/2015</u>																													
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%; text-align: center;">Vehicle</td> <td style="width: 25%; text-align: center;">Heavy Equipment</td> <td style="width: 25%; text-align: center;">Property Purchase</td> <td style="width: 25%; text-align: center;">Office Equipment</td> </tr> <tr> <td style="text-align: center;">Safety Equipment</td> <td style="text-align: center;">TIF Capital Item</td> <td style="text-align: center;">Multi-Year Plan</td> <td style="text-align: center;">Other <input checked="" type="checkbox"/></td> </tr> </table>				Vehicle	Heavy Equipment	Property Purchase	Office Equipment	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>																				
Vehicle	Heavy Equipment	Property Purchase	Office Equipment																												
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>																												
Capital Item Description / Location / Details: _____ <u>Additional storage capacity needed citywide, especially for protected Police information (videos).</u> 																															
Purpose / Justification-Why Needed/What are the Benefits?: <u>Increase storage to accommodate City business</u> 																															
Amount of Capital Item:		Year(s) Proposed:																													
<u>\$28,700.00</u>		<u>2016</u>																													
Uses of Funds <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;"><i>Capital Item</i></td> <td style="width: 40%; text-align: right;"><u>\$28,700.00</u></td> </tr> <tr> <td><i>Add-ons</i></td> <td>_____</td> </tr> <tr> <td><i>Add-ons</i></td> <td>_____</td> </tr> <tr> <td><i>Add-ons</i></td> <td>_____</td> </tr> <tr> <td><i>Other</i></td> <td>_____</td> </tr> <tr> <td><i>Other</i></td> <td>_____</td> </tr> <tr> <td><i>Other</i></td> <td>_____</td> </tr> </table>		<i>Capital Item</i>	<u>\$28,700.00</u>	<i>Add-ons</i>	_____	<i>Add-ons</i>	_____	<i>Add-ons</i>	_____	<i>Other</i>	_____	<i>Other</i>	_____	<i>Other</i>	_____	Sources of Funds <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;"><i>General Fund</i></td> <td style="width: 40%; text-align: right;">_____</td> </tr> <tr> <td><i>Debt Financing:</i></td> <td></td> </tr> <tr> <td style="padding-left: 20px;"><i>Gen'l Obligation</i></td> <td style="text-align: right;">_____</td> </tr> <tr> <td style="padding-left: 20px;"><i>Revenue Bonds</i></td> <td style="text-align: right;">_____</td> </tr> <tr> <td><i>State Grant</i></td> <td style="text-align: right;">_____</td> </tr> <tr> <td><i>Federal Grant</i></td> <td style="text-align: right;">_____</td> </tr> <tr> <td><i>Other: Fund 743</i></td> <td style="text-align: right;"><u>\$28,700.00</u></td> </tr> </table>		<i>General Fund</i>	_____	<i>Debt Financing:</i>		<i>Gen'l Obligation</i>	_____	<i>Revenue Bonds</i>	_____	<i>State Grant</i>	_____	<i>Federal Grant</i>	_____	<i>Other: Fund 743</i>	<u>\$28,700.00</u>
<i>Capital Item</i>	<u>\$28,700.00</u>																														
<i>Add-ons</i>	_____																														
<i>Add-ons</i>	_____																														
<i>Add-ons</i>	_____																														
<i>Other</i>	_____																														
<i>Other</i>	_____																														
<i>Other</i>	_____																														
<i>General Fund</i>	_____																														
<i>Debt Financing:</i>																															
<i>Gen'l Obligation</i>	_____																														
<i>Revenue Bonds</i>	_____																														
<i>State Grant</i>	_____																														
<i>Federal Grant</i>	_____																														
<i>Other: Fund 743</i>	<u>\$28,700.00</u>																														
Total Uses		Total Sources																													
<u>\$28,700.00</u>		<u>\$28,700.00</u>																													

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle					
Equipment					
Property					
Other	\$28,700.00				
TOTAL	\$28,700.00	\$0.00	\$0.00	\$0.00	\$0.00

Project Title: <u>City Hall Tuck Pointing</u>		Project #: <u>A-33</u>	
Department Responsible for Project:		<u>DPW</u>	
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>7/27/2015</u>	
Category:			
<input type="checkbox"/> Street Improvements		<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer
<input type="checkbox"/> Sidewalk Improvements		<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements
		<input type="checkbox"/> Other	<input checked="" type="checkbox"/> X
Is Project part of & funded by TIF:		If so, which TIF:	
<u></u>		<u></u>	
PASER Rating (if Road Project):		Assessable:	
<u></u>		<u></u>	
Project Description / Location / Details:			
<u>Tuck point block/brick at City Hall-Front fascade and penthouse</u>			
<u></u>			
<u></u>			
<u></u>			
<u></u>			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
<u>Rpl loose mortar or caulk in joints to weather seal exterior of building and to improve on structural integrity</u>			
<u></u>			
<u></u>			
<u></u>			
<u></u>			
<u></u>			
Estimated Total Project Amount:		Year(s) Proposed:	
<u>\$6,000.00</u>		<u>2016</u>	
<u>Uses of Funds</u>		<u>Sources of Funds</u>	
<i>Land/R-O-W Acquisition</i>		<i>General Fund</i>	
<u></u>		<u></u>	
<i>Engineering</i>		<i>Developer Contribution</i>	
<u></u>		<u></u>	
<i>Design:</i>		<i>Debt Financing:</i>	
<u></u>		<u></u>	
<i>Bidding:</i>		<i>Gen'l Obligation</i>	
<u></u>		<u>\$6,000.00</u>	
<i>Construction Mgt.:</i>		<i>Revenue Bonds</i>	
<u></u>		<u></u>	
<i>Construction:</i>		<i>Special Assessments</i>	
<u>\$6,000.00</u>		<u></u>	
<i>Miscellaneous:</i>		<i>State DOT Contribution</i>	
<u></u>		<u></u>	
<i>(List Details)</i>		<i>State Grant</i>	
<u></u>		<u></u>	
<i>Other:</i>		<i>Federal Grant</i>	
<u></u>		<u></u>	
<i>(List Details)</i>		<i>Federal Grant</i>	
<u></u>		<u></u>	
<u></u>		<i>Other:</i>	
<u></u>		<u></u>	
Total Uses		Total Sources	
<u>\$6,000.00</u>		<u>\$6,000.00</u>	

Multiple Year Project Details

Multiple Year Project Details									
Category	Year 1 (2016)		Year 2 (2017)		Year 3 (2018)		Year 4 (2019)		Year 5 (2020)
Design									
Right of Way									
Construction	\$6,000.00								
Other									
TOTAL	\$6,000.00		\$0.00		\$0.00		\$0.00		\$0.00
Assessable Cost:									

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Burn Training Building</u>		Project#: <u>A-34</u>	
Department Responsible for Capital Item:		<u>Neenah-Menasha Fire Rescue</u>	
Submitted By: <u>Fire Chief Al Auxier</u>		Date Submitted: <u>21-Aug-15</u>	
Category:	<input type="checkbox"/> Vehicle	<input type="checkbox"/> Heavy Equipment	<input type="checkbox"/> Property Purchase
	<input type="checkbox"/> Safety Equipment	<input type="checkbox"/> TIF Capital Item	<input type="checkbox"/> Multi-Year Plan
		<input type="checkbox"/> Office Equipment	<input checked="" type="checkbox"/> Other
Capital Item Description / Location / Details:			
<u>Upgrades to current burn building that was left behind by FVTC when they vacated the space at</u>			
<u>Station 31 in the City of Neenah. Both Council's agreed this facility could be taken over by NMFR</u>			
<u>to continue training by staff members. Provide updates to existing trianing townner/burn prop. Updates include the</u>			
<u>purchase of new burn panels, make repairs, replace the concrete floor in the first floor burn room, structural repairs</u>			
<u>and improve training aids.</u>			
Purpose / Justification-Why Needed/What are the Benefits?:			
<u>To continue the ability to have staff members train on duty and remain in service to cover calls that may come in.</u>			
<u>Otherwise, we would have to send on-duty staff members to FVTC's new facility, which is out of our jursidiction,</u>			
<u>and we wouldn't be able to cover calls and/or would have to incur overtime costs to have members train off duty.</u>			
<u>Total cost of project is \$40,000. City of Menasha is repsonsible for a fixed percentage as agreed in the</u>			
<u>Consolidation Agreement. 2015 cost distribution formula is used for budgeting purposes. Menasha's percentage</u>			
<u>is 39.99%. This project is being spread over two years, 2016 and 2017</u>			
Amount of Capital Item:		<u>\$40,000.00</u>	Year(s) Proposed: <u>2016</u>
Uses of Funds		Sources of Funds	
<i>Capital Item</i>	<u>\$16,000.00</u>	<i>General Fund</i>	<u> </u>
<i>Add-ons</i>	<u> </u>	<i>Debt Financing:</i>	
<i>Add-ons</i>	<u> </u>	<i>Gen'l Obligation</i>	<u>\$16,000.00</u>
<i>Add-ons</i>	<u> </u>	<i>Revenue Bonds</i>	<u> </u>
<i>Other</i>	<u> </u>	<i>State Grant</i>	<u> </u>
<i>Other</i>	<u> </u>	<i>Federal Grant</i>	<u> </u>
<i>Other</i>	<u> </u>	<i>Other</i>	<u> </u>
Total Uses	<u>\$16,000.00</u>	Total Sources	<u>\$16,000.00</u>

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle					
Equipment					
Property					
Other	\$8,000.00	\$8,000.00			
TOTAL	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Library Elevator Lift Cylinder Replacement</u>		Project #: <u>A-35</u>										
Department Responsible for Project: <u>DPW</u>												
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>7/27/2015</u>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>								
Is Project part of & funded by TIF: _____		If so, which TIF: _____										
PASER Rating (if Road Project): _____		Assessable: _____										
Project Description / Location / Details: _____												
<u>Replacement of elevator's lift cylinders</u>												
Project Purpose / Justification-Why Needed/What are the Benefits?:												
<u>Current operating issue with elevator is believed to be remedied with the replacement of the elevator's lift cylinders</u>												
Estimated Total Project Amount: <u>\$25,000.00</u>		Year(s) Proposed: <u>2016</u>										
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$25,000.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation <u>\$25,000.00</u> Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____										
Total Uses <u>\$25,000.00</u>		Total Sources <u>\$25,000.00</u>										

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$25,000.00				
Other					
TOTAL	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Library HVAC Control Panel Upgrade</u>		Project #: <u>A-36</u>									
Department Responsible for Project: <u>DPW</u>											
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>7/27/2015</u>									
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Street Improvements	Storm Water	Sanitary Sewer	Water								
Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>								
Is Project part of & funded by TIF: _____		If so, which TIF: _____									
PASER Rating (if Road Project): _____		Assessable: _____									
Project Description / Location / Details: _____											
<u>Replacement of existing HVAC system's control panels</u>											
Project Purpose / Justification-Why Needed/What are the Benefits?:											
<u>Current digital controllers are no longer supported by Siemen's and need to be replaced</u>											
Estimated Total Project Amount: <u>\$5,000.00</u>		Year(s) Proposed: <u>2016</u>									
Uses of Funds		Sources of Funds									
<i>Land/R-O-W Acquisition</i> _____		<i>General Fund</i> _____									
<i>Engineering</i> _____		<i>Developer Contribution</i> _____									
Design: _____		<i>Debt Financing:</i>									
Bidding: _____		Gen'l Obligation <u>\$5,000.00</u>									
Construction Mgt.: _____		Revenue Bonds _____									
<i>Construction:</i> _____		<i>Special Assessments</i> _____									
<i>Miscellaneous:</i> _____		<i>State DOT Contribution</i> _____									
(List Details) _____		<i>State Grant</i> _____									
<i>Other:</i> <u>\$5,000.00</u>		<i>Federal Grant</i> _____									
(List Details) _____		<i>Federal Grant</i> _____									
		<i>Other:</i> _____									
Total Uses <u>\$5,000.00</u>		Total Sources <u>\$5,000.00</u>									

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$5,000.00				
TOTAL	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: Police Department Renovations **Project #:** A-37

Department Responsible for Capital Item: Police

Submitted By: Tim Styka **Date Submitted:** 7/29/2015

Category:

Vehicle	Heavy Equipment	Property Purchase	Office Equipment
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>

Capital Item Description / Location / Details:

In 2016 CIP draft, item B-21 was \$500,000 for public safety building improvements. Based upon the extensive items which may need to be addressed it would be better to hire a consultant to identify and develop a long term strategy to the space needs going forward. We are requesting a portion of the funds for a consultant/architect in 2016 and then in the subsequent years performing the work which would need to be done.

Purpose / Justification-Why Needed/What are the Benefits?:

The building built in 1978 is showing considerable wear, has portions which are an eyesore to the community and inadequate space to meet the required needs of a 21 century police department. The updates will address:
1. an area in which community members can speak to an officer in a private non-secure area 2. process and store evidence in accordance with best practices 3. address issues with current interview rooms 4. possibly provide indoor storage for squad cars to decrease vandalism and other issues being left outside 24/7 5. address office space needs.

Amount of Capital Item: \$495,000.00 **Year(s) Proposed:** 2016-2018

Uses of Funds

Capital Item	\$495,000.00
Add-ons	
Add-ons	
Add-ons	
Other	
Other	
Other	

Sources of Funds

General Fund	
Debt Financing:	
Gen'l Obligation	\$495,000.00
Revenue Bonds	
State Grant	
Federal Grant	
Other	

Total Uses	\$495,000.00	Total Sources	\$495,000.00
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RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle					
Equipment					
Property					
Other	\$25,000.00	\$235,000.00	\$235,000.00		
TOTAL	\$25,000.00	\$235,000.00	\$235,000.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Sign Shop Roof</u>		Project #: <u>A-38</u>																													
Department Responsible for Capital Item: <u>DPW</u>																															
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>11/4/2015</u>																													
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%; text-align: center;">Vehicle</td> <td style="width: 25%; text-align: center;">Heavy Equipment</td> <td style="width: 25%; text-align: center;">Property Purchase</td> <td style="width: 25%; text-align: center;">Office Equipment</td> </tr> <tr> <td style="text-align: center;">Safety Equipment</td> <td style="text-align: center;">TIF Capital Item</td> <td style="text-align: center;">Multi-Year Plan</td> <td style="text-align: center;">Other <input checked="" type="checkbox"/></td> </tr> </table>				Vehicle	Heavy Equipment	Property Purchase	Office Equipment	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>																				
Vehicle	Heavy Equipment	Property Purchase	Office Equipment																												
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>																												
Capital Item Description / Location / Details: <u>Replace/repair sign shop section of the warehouse roof and weather tight seal the entire ridge and eaves.</u>																															
Purpose / Justification-Why Needed/What are the Benefits?: <u>Eliminate leaks in the sign shop and birds from nesting inside the building</u>																															
Amount of Capital Item: <u>\$20,000.00</u>		Year(s) Proposed: <u>2016</u>																													
Uses of Funds <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 60%;">Capital Item</td><td>_____</td></tr> <tr><td>Add-ons</td><td>_____</td></tr> <tr><td>Add-ons</td><td>_____</td></tr> <tr><td>Add-ons</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td></tr> </table>		Capital Item	_____	Add-ons	_____	Add-ons	_____	Add-ons	_____	Other	_____	Other	_____	Other	_____	Sources of Funds <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 60%;">General Fund</td><td>_____</td></tr> <tr><td colspan="2">Debt Financing:</td></tr> <tr><td>Gen'l Obligation</td><td style="text-align: right;">\$20,000.00</td></tr> <tr><td>Revenue Bonds</td><td>_____</td></tr> <tr><td>State Grant</td><td>_____</td></tr> <tr><td>Federal Grant</td><td>_____</td></tr> <tr><td>Other</td><td>_____</td></tr> </table>		General Fund	_____	Debt Financing:		Gen'l Obligation	\$20,000.00	Revenue Bonds	_____	State Grant	_____	Federal Grant	_____	Other	_____
Capital Item	_____																														
Add-ons	_____																														
Add-ons	_____																														
Add-ons	_____																														
Other	_____																														
Other	_____																														
Other	_____																														
General Fund	_____																														
Debt Financing:																															
Gen'l Obligation	\$20,000.00																														
Revenue Bonds	_____																														
State Grant	_____																														
Federal Grant	_____																														
Other	_____																														
Total Uses \$0.00		Total Sources \$20,000.00																													

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/27/2015

Multiple Year Capital Purchase Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Vehicle					
Equipment					
Property	\$20,000.00				
Other					
TOTAL	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Chute Street Parking Lot</u>		Project #: <u>A-39</u>										
Department Responsible for Project: <u>Community Development</u>												
Submitted By: <u>Kevin Englebert</u>		Date Submitted: <u>11/5/2015</u>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 15%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer		Water							
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>								
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____												
PASER Rating (if Road Project): _____ Assessable: _____												
Project Description / Location / Details: <u>Purchase of parking lot at 320 Chute Street.</u>												
Project Purpose / Justification-Why Needed/What are the Benefits?: <u>To fulfil contact obligation with McClone, Inc. for parking spaces.</u>												
<u>Note: \$290,000 approved through a budget adjustment in 2015, to be included in the 2016 CIP.</u>												
<u>Remaining \$20,000 will be used for landscaping, which is included in the 2016 Budget and CIP.</u>												
Estimated Total Project Amount: <u>\$310,000.00</u> Year(s) Proposed: _____												
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$290,000.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> <u>\$20,000.00</u> (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation <u>\$310,000</u> Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____										
Total Uses <u>\$310,000.00</u>		Total Sources <u>\$310,000.00</u>										

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$290,000.00				
Other	\$20,000.00				
TOTAL	\$310,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Lake Park Road Access & Street Construction</u>		Project #: <u>A-40</u>	
Department Responsible for Project: <u>Community Development/Public Works</u>			
Submitted By: <u>Greg Keil</u>		Date Submitted: _____	

Category:	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water	
	Sidewalk Improvements	X	Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>12</u>
PASER Rating (if Road Project): _____	Assessable: <u>No</u>

Project Description / Location / Details:	<u>Construct two new access points to Lake Park Square</u>
<u>commercial development, conversion of shared access easement in Lake Park Square to public street, extend street</u>	
<u>from Lake Park Square to Georgetown Place in Lake Park Villas, construct trail or sidewalk to connect residential and</u>	
<u>commercial development.</u>	

Project Purpose / Justification-Why Needed/What are the Benefits?:	<u>Improved access and marketability of Lake Park Sqare commercial lots, resolution of maintenance responsibilities,</u>
<u>improved connectivity between residential and commercial development.</u>	

Estimated Total Project Amount: <u>\$409,595.00</u>	Year(s) Proposed: <u>FY2016, FY2017</u>
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
<u>Land/R-O-W Acquisition</u> _____ <u>Engineering</u> <u>\$55,000.00</u> Design: _____ Bidding: _____ Construction Mgt.: _____ <u>Construction:</u> <u>\$354,595.00</u> <u>Miscellaneous:</u> _____ (List Details) _____ <u>Other:</u> _____ (List Details) _____	<u>General Fund</u> _____ <u>Developer Contribution</u> _____ <u>Debt Financing:</u> Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ <u>State DOT Contribution</u> _____ <u>State Grant</u> _____ <u>Federal Grant</u> _____ <u>Federal Grant</u> _____ <u>Other:</u> <u>\$409,595</u>
Total Uses <u>\$409,595.00</u>	Total Sources <u>\$409,595.00</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design	\$55,000.00				
Right of Way					
Construction	\$0.00	\$354,595.00			
Other					
TOTAL	\$55,000.00	\$354,595.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Coast Guard Building Demolition</u>		Project #: <u>A-41</u>	
Department Responsible for Project: <u>Community Development</u>			
Submitted By: <u>Kevin Englebert</u>		Date Submitted: _____	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	
	Sidewalk Improvements	Park Improvements	Property Improvements	Other	x

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>TID 10</u>
PASER Rating (if Road Project): _____	Assessable: _____

Project Description / Location / Details:	The project scope includes the demolition and site clearance for the former U.S. Coast Guard building located on Water Street.

Project Purpose / Justification-Why Needed/What are the Benefits?:	
The building has become a source of blight in the neighborhood. There is currently no perceived viable use for the facility nor does it appear likely that there will be a reuse of the facility.	

Estimated Total Project Amount: <u>\$5,500.00</u>	Year(s) Proposed: <u>FY2016</u>
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Uses of Funds	Sources of Funds
Land/R-O-W Acquisition _____	General Fund _____
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: _____	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: <u>\$5,500.00</u>	Federal Grant _____
(List Details) <u>demolition</u>	Federal Grant _____
	Other: TID #10 <u>\$5,500.00</u>
Total Uses <u>\$5,500.00</u>	Total Sources <u>\$5,500.00</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other	\$5,500.00				
TOTAL	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Main/Mill Street Redevelopment</u>		Project #: <u>A-42</u>	
Department Responsible for Project: <u>Community Development</u>			
Submitted By: <u>Greg Keil</u>		Date Submitted: _____	

Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements	x	Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>13</u>
PASER Rating (if Road Project): _____	Assessable: <u>No</u>

Project Description / Location / Details:	<u>Infrastructure improvements and reconstruction</u>
<u>of the Main Street walkway, the pedestrian crossings of Main and Mill streets, and the Mill Street terminus.</u>	
Project expenses include \$100,000 for walkway construction, \$112,000 for sidewalk, curb & gutter, and dumpster enclosure	
\$125,000 for utility relocation, and \$35,000 for consulting by Ken Saiki Design.	

Project Purpose / Justification-Why Needed/What are the Benefits?:
<u>Pedestrian safety, community aesthetics, infrastructure improvement.</u>

Estimated Total Project Amount: <u>\$372,000.00</u>	Year(s) Proposed: <u>FY2016</u>
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund _____
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation <u>\$337,000.00</u>
Construction Mgt.: _____	Revenue Bonds _____
Construction: <u>\$372,000.00</u>	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: <u>\$35,000.00</u>
Total Uses <u>\$372,000.00</u>	Total Sources <u>\$372,000.00</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$372,000.00				
Other					
TOTAL	\$372,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Tayco/Water Street Redevelopment</u>		Project #: <u>A-43</u>	
Department Responsible for Project: <u>Community Development</u>			
Submitted By: <u>Greg Keil</u>		Date Submitted: _____	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	
	Sidewalk Improvements	Park Improvements	Property Improvements	Other	

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>TBD</u>
PASER Rating (if Road Project): _____	Assessable: _____

Project Description / Location / Details: <u>Possible land acquisition, site clearance,</u>
<u>infrastructure, shoreline and trail improvements, development assistance, neighborhood housing improvement program</u>
<u>capitalization.</u>

Project Purpose / Justification-Why Needed/What are the Benefits?:
<u>Redevelopment project- reinvestment in the community, new jobs, tax base, positive spin off economic benefits,</u>
<u>housing stock improvement, waterfront access and recreational amenities.</u>

Estimated Total Project Amount: <u>TBD</u>	Year(s) Proposed: <u>FY2016-2017</u>
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Uses of Funds	Sources of Funds
<i>Land/R-O-W Acquisition</i> _____	<i>General Fund</i> _____
<i>Engineering</i> _____	<i>Developer Contribution</i> _____
Design: _____	<i>Debt Financing:</i>
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
<i>Construction:</i> _____	Special Assessments _____
<i>Miscellaneous:</i> _____	<i>State DOT Contribution</i> _____
(List Details) _____	<i>State Grant</i> _____
<i>Other:</i> _____	<i>Federal Grant</i> _____
(List Details) _____	<i>Federal Grant</i> _____
	<i>Other:</i> _____
Total Uses <u>TBD</u>	Total Sources <u>TBD</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other					
TOTAL	TBD	TBD	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>RR Donnelly and Vicinity Redevelopment</u>		Project #: <u>A-44</u>	
Department Responsible for Project: <u>Community Development</u>			
Submitted By: <u>Greg Keil</u>		Date Submitted: _____	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>TBD</u>
PASER Rating (if Road Project): _____	Assessable: _____

Project Description / Location / Details:	<u>Possible land acquisition, site clearance, parking/</u>
	<u>infrastructure, shoreline and trail improvements, development assistance, neighborhood housing improvement program</u>
	<u>capitalization.</u>

Project Purpose / Justification-Why Needed/What are the Benefits?:	
<u>Redevelopment project- community reinvestment, new jobs, tax base, positive spin off economic benefits,</u>	
<u>housing stock improvement, waterfront access and recreational amenities.</u>	

Estimated Total Project Amount: <u>\$600,000.00</u>	Year(s) Proposed: <u>FY2016-2020</u>
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Uses of Funds	Sources of Funds
<i>Land/R-O-W Acquisition</i> _____	<i>General Fund</i> _____
<i>Engineering</i> _____	<i>Developer Contribution</i> _____
Design: _____	<i>Debt Financing:</i>
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
<i>Construction:</i> _____	Special Assessments _____
<i>Miscellaneous:</i> _____	<i>State DOT Contribution</i> _____
(List Details) _____	<i>State Grant</i> _____
<i>Other:</i> Site Clearance / Restoration _____	<i>Federal Grant</i> _____
(List Details) _____	<i>Federal Grant</i> _____
	<i>Other:</i> _____
Total Uses \$0.00	Total Sources \$0.00

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction					
Other					
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

Project Title:		Manitowoc Road, Oneida St. to Barker Park - Trail		Project #:		A-45			
Department Responsible for Project:				DPW - Engineering					
Submitted By:		Mark Radtke		Date Submitted:		7/28/2015			
Category:		Street Improvements		Storm Water		Sanitary Sewer		Water	
		Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Is Project part of & funded by TIF:				Yes		If so, which TIF:		9	
PASER Rating (if Road Project):						Assessable:		No	
Project Description / Location / Details:									
Proposed 8' wide asphalt trail along the north side of Manitowoc Road from Oneida Street to Barker Park									
Project Purpose / Justification-Why Needed/What are the Benefits?:									
Off street bike/ped link between Oneida Street and Barker Park. This trail link will allow WisDOT to incorporate ped signals at									
Manitowoc and Oneida when they re-signalize the intersection as part of the USH 10 resurfacing project.									
Estimated Total Project Amount:				\$185,000.00		Year(s) Proposed:		2016	
Uses of Funds				Sources of Funds					
Land/R-O-W Acquisition				General Fund					
Engineering				Developer Contribution					
Design:				Debt Financing:					
Bidding:				Gen'l Obligation					
Construction Mgt.:				Revenue Bonds					
Construction:				\$185,000.00		Special Assessments			
Miscellaneous:				State DOT Contribution					
(List Details)				State Grant					
Other:				Federal Grant					
(List Details)				Federal Grant					
				Other: TIF 9				\$185,000.00	
Total Uses				\$185,000.00		Total Sources \$185,000.00			

Multiple Year Project Details

Multiple Year Project Details						
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)	
Design						
Right of Way						
Construction	\$185,000.00					
Other						
TOTAL	\$185,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Assessable Cost:						

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Province Terrace Trail</u>		Project #: <u>A-46</u>	
Department Responsible for Project: <u>Park and Recreation</u>			
Submitted By: <u>Greg Keil</u>		Date Submitted: _____	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	x Property Improvements	Other

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>9</u>
PASER Rating (if Road Project): _____	Assessable: <u>No</u>

Project Description / Location / Details:	This project pertains to the construction of a recreational trail from Nature's Way to the north side of highway 114.

Project Purpose / Justification-Why Needed/What are the Benefits?:	
Expansion of the recreational trail system - will provide a connection for Calumet County residents with the Friendship Trail.	

Estimated Total Project Amount: <u>\$500,000.00</u>	Year(s) Proposed: <u>FY2016</u>
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Uses of Funds	Sources of Funds
Land/R-O-W Acquisition <u>\$50,000.00</u>	General Fund _____
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: <u>\$450,000.00</u>	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: TID #9 <u>\$500,000.00</u>
Total Uses <u>\$500,000.00</u>	Total Sources <u>\$500,000.00</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way	\$50,000.00				
Construction	\$450,000.00				
Other					
TOTAL	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Gilbert Site Redevelopment</u>		Project #: <u>A-47</u>	
Department Responsible for Project: <u>Community Development/Parks</u>			
Submitted By: <u>Greg Keil</u>		Date Submitted: _____	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water	
	Sidewalk Improvements	Park Improvements	Property Improvements	Other	x

Is Project part of & funded by TIF: <u>Yes</u>	If so, which TIF: <u>TIF 11</u>
PASER Rating (if Road Project): _____	Assessable: _____

Project Description / Location / Details:	This project pertains to the ongoing redevelopment of the former Gilbert Paper Mill site. Possible infrastructure installation and development assistance expenses.

Project Purpose / Justification-Why Needed/What are the Benefits?:	
Redevelopment project- community reinvestment, new jobs, tax base, positive spinn off economic benefits, waterfront access and recreational amenities.	
Park Improvements - \$3,000	

Estimated Total Project Amount: <u>\$13,000.00</u>	Year(s) Proposed: <u>FY2016</u>
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Uses of Funds	Sources of Funds
Land/R-O-W Acquisition _____	General Fund _____
Engineering _____	Developer Contribution _____
Design: <u>\$13,000.00</u>	Debt Financing:
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: _____	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: TID #11 <u>\$13,000.00</u>
Total Uses <u>\$13,000.00</u>	Total Sources <u>\$10,000.00</u>

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design	\$13,000.00				
Right of Way					
Construction					
Other					
TOTAL	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

Project Title:	TID 12 Roundabout/Trail Improvements	Project #:	A-48																
Department Responsible for Project:	DPW - Engineering																		
Submitted By:	Mark Radtke	Date Submitted:	11/4/2015																
Category:	<table border="1"> <tr> <td>Street Improvements</td> <td>x</td> <td>Storm Water</td> <td></td> <td>Sanitary Sewer</td> <td></td> <td>Water</td> <td></td> </tr> <tr> <td>Sidewalk Improvements</td> <td>x</td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>			Street Improvements	x	Storm Water		Sanitary Sewer		Water		Sidewalk Improvements	x	Park Improvements		Property Improvements		Other	
Street Improvements	x	Storm Water		Sanitary Sewer		Water													
Sidewalk Improvements	x	Park Improvements		Property Improvements		Other													
Is Project part of & funded by TIF:	Yes	If so, which TIF:	12																
PASER Rating (if Road Project):		Assessable:	No																
Project Description / Location / Details:																			
Reconstruction of roundabout at Whisper Falls Lane and Fountain Drive; extension of asphalt trail along north side of STH 114																			
Project Purpose / Justification-Why Needed/What are the Benefits?:																			
Poor condition of roundabout and need to provide a trail link to CTH LP																			
Estimated Total Project Amount: \$31,500.00 Year(s) Proposed: 2016																			
Uses of Funds		Sources of Funds																	
Land/R-O-W Acquisition		General Fund																	
Engineering		Developer Contribution																	
Design:		Debt Financing:																	
Bidding:		Gen'l Obligation																	
Construction Mgt.:		Revenue Bonds																	
Construction:	\$31,500.00	Special Assessments																	
Miscellaneous:		State DOT Contribution																	
(List Details)		State Grant																	
Other:		Federal Grant																	
(List Details)		Federal Grant																	
		Other: TID 12	\$31,500.00																
Total Uses	\$31,500.00	Total Sources	\$31,500.00																

Multiple Year Project Details

Multiple Year Project Details						
Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)	
Design						
Right of Way						
Construction	\$31,500.00					
Other						
TOTAL						

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Woodland Park</u>		Project #: <u>A-49</u>	
Department Responsible for Project: <u>Parks</u>			
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/30/2015</u>	
Category:			
<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Water
<input type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements <input checked="" type="checkbox"/>	<input type="checkbox"/> Property Improvements	<input type="checkbox"/> Other
Is Project part of & funded by TIF: _____		If so, which TIF: _____	
PASER Rating (if Road Project): _____		Assessable: _____	
Project Description / Location / Details: _____			
Installation of play equipment and related park amenities			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
After several years of searching, parkland was purchased in 2013 with state grant assistance. A city park			
to serve eastside residents is clearly needed. Menasha Rotary to assist with park development.			
Estimated Total Project Amount: <u>\$100,000.00</u>		Year(s) Proposed: <u>2016</u>	
Uses of Funds		Sources of Funds	
<i>Land/R-O-W Acquisition</i> _____		<i>General Fund</i> _____	
<i>Engineering</i> _____		<i>Developer Contribution</i> _____	
Design: _____		<i>Debt Financing:</i>	
Bidding: _____		Gen'l Obligation _____	
Construction Mgt.: _____		Revenue Bonds _____	
<i>Construction:</i> (shelter) _____		Special Assessments _____	
<i>Miscellaneous:</i> _____		State DOT Contribution _____	
(List Details) (play equip) <u>\$100,000.00</u>		State Grant _____	
<i>Other:</i> _____		Federal Grant _____	
grading, site amenities, _____		Federal Grant _____	
(List Details) etc. _____		Other: Park Ded. Fund <u>\$100,000.00</u>	
Total Uses <u>\$100,000.00</u>		Total Sources <u>\$100,000.00</u>	

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2015

Multiple Year Project Details

Category	Year 1 (2016)	Year 2 (2017)	Year 3 (2018)	Year 4 (2019)	Year 5 (2020)
Design					
Right of Way					
Construction	\$100,000.00				
Other	Play equipment				
TOTAL	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					