City of Menasha

2015

Draft Budget

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Executive Summary

City of Menasha • Office of the Mayor
Donald Merkes, Mayor
dmerkes@ci.menasha.wi.us

TO: Menasha Citizens and Members of the Common Council
FROM: Mayor Don Merkes
DATE: 29 October 2014

SUBJECT: 2015 City of Menasha Budget

The annual budget reflects our community's values as it provides the resources to accomplish our goals as a city. This is where we express what is important to us and point the way to a solid future for Menasha. The 2015 budget is the result of countless hours of discussion, investigation, planning and collaboration among city employees at all levels. It represents our community's values by funding the facilities and services essential to making Menasha an attractive choice for businesses, residents and visitors.

2014 was a momentous year for the City of Menasha. Years of effort on the part of both the public and private sector have resulted in a significantly accelerated pace of change and growth. We are attracting new development, new businesses, and new sources of funding for projects that will increase our tax base and bring jobs and opportunities to our entire population. We have demonstrated our ability to achieve financial stability as our debt continues its steady decline, our reserves continue to grow, and we maintain our infrastructure while continuing to fund capital improvements. All this has been accomplished with a property tax levy that has not increased for what will be the fourth year in a row.

This budget also initiates a CIP (Capital Improvement Plan) process to support continued management of our debt and to prioritize capital improvements. We will pay down over $2.8 million in debt in 2015 while improving miles of streets, supporting new development and parking in our downtown, and replacing essential public works equipment to enhance efficiency. We'll continue to support our award winning public library by replacing its 40-year old roof, and contribute to the renovation of our Senior Center. These investments will enhance our quality of life for years to come.

Our primary goal is to leverage our considerable assets to attract innovative and energetic people to live, work, and grow their businesses in Menasha. To that end, this budget considers what sets Menasha apart from our neighbors: our abundant waterfront and parkland. We'll center redevelopment and marketing efforts on these assets and continue to partner with grantors and the private sector on such projects as the new park on our east side, the river walk on the former Gilbert Mill property, youth recreation programming partnerships, and improvements at Koslo Field, the Trestle Trail and Clovis Grove tennis courts.

The health and safety of Menasha residents, visitors, and businesses is a core concern addressed in the budget through substantial investments in our Health Department, Police Department and Neenah Menasha Fire Rescue. Our Health Department will continue its partnership with the Menasha Joint School District to insure we have a population of students ready to learn while holding costs down; and provide health services that protect the public. Our police and fire rescue personnel will continue to

maintain the highest standards of professionalism through ongoing training and maintenance of quality equipment and services. In addition to emergency response, both departments engage in educating the public and school children on personal and public safety, and work tirelessly to keep us safe.

Late in 2014 the Menasha City Council endorsed a 'branding statement' that expresses who we are as a community. It reads as follows:

> *Menasha has a rich industrial history... a heritage we owe in part to our advantageous location on Lake Winnebago, the Fox River and Little Lake Butte des Morts. These bodies of water have attracted energetic and innovative people to the city since its founding, and will continue to do so in the future.*
>
> *Today, as our relationship to the water expands to a recreational focus, we welcome residents and visitors alike to experience and enjoy Menasha's unique place on the water.*
>
> *Menasha's abundance of well maintained public waterfront access provides everyone living and working here the opportunity to enjoy a wide array of natural beauty, relaxation, and water recreation.*
>
> *As a result, our city can boast of offering one of the most uniquely vibrant, colorful and active lifestyles in the entire region.*

In 2015, we'll apply this perspective to the marketing and promotion of our community as a destination for businesses looking to locate in the area, families looking for a home, and visitors seeking recreational opportunities. We'll complete the work on a new web site that was begun in 2014 to provide us with a public presence on par with other communities in the region as we compete for new projects that will help us grow in numbers as well as quality of life measures.

We owe it to ourselves to acknowledge the contributions of the people who have worked long and hard for the city: our department heads, employees, volunteers and elected officials. I am grateful to all of you. We've turned a page in Menasha. Now let's keep working together to write the next chapter.

Sincerely,



Donald Merkes
Mayor, City of Menasha

BUDGET COMPARISON (2015 Budget/2014 Levy)
DATE: 10/28/2014
PREPARED BY:COMPTROLLER/TREASURER

	2013 BUDGET	2014 BUDGET	2015 BUDGET
EXPENDITURES-GENERAL FUND (100)			
GENERAL GOVERNMENT	$ 1,398,414	$ 1,469,395	*$ 1,410,061*
PUBLIC SAFETY	7,791,532	7,876,943	*8,002,545*
HEALTH & HUMAN SERVICES	880,741	892,345	*905,610*
PUBLIC WORKS	2,906,908	2,882,147	*2,963,216*
CULTURE, RECREATION & EDUCATON	2,812,772	2,938,252	*2,984,028*
CONSERVATION & DEVELOPMENT	282,810	321,799	*331,571*
OTHER FINANCING USES	44,355	34,505	-
TOTAL	16,117,532	16,415,386	*16,597,031*
REVENUES-GENERAL FUND (100)			
TAXES	$ (748,569)	$ (831,591)	*$ (851,569)*
INTERGOVERNMENTAL REVENUE	(4,756,319)	(4,627,486)	*(4,608,939)*
LICENSES AND PERMITS	(453,625)	(469,577)	*(485,055)*
FINES, FORFEITS & PENALTY	(150,000)	(144,000)	*(125,000)*
PUBLIC CHARGES FOR SERVICES	(425,750)	(383,725)	*(434,795)*
INTERGOVERNMENTAL CHARGES	(1,319,432)	(1,351,066)	*(1,480,026)*
MISCELLANEOUS REVENUES	(154,000)	(192,600)	*(218,600)*
OTHER FINANCING SOURCES	(156,200)	(156,200)	*(154,647)*
TOTAL	(8,163,895)	(8,156,245)	*(8,358,631)*
APPLICATION OF FUND BALANCE	(170,000)	(155,000)	*(155,000)*
TAX LEVY-GENERAL FUND	7,783,637	8,104,141	*8,083,400*
CAPITAL PROJECTS FUND (470)			
EXPENDITURES	$ -	$ 998,832	$ 926,000
OTHER FINANCING SOURCES	-	(981,610)	(925,000)
TAX LEVY-CAPITAL PROJECTS FUND	-	17,222	1,000
DEBT SERVICE FUND (310)			
EXPENDITURES	$ 4,392,552	$ 5,402,437	$ 4,222,813
TAXES	(582,169)	(629,309)	(640,833)
SPECIAL ASSESSMENTS	(125,000)	(145,000)	(119,000)
MISCELLANEOUS REVENUES	(14,000)	(5,000)	(7,500)
OTHER FINANCING SOURCES	(1,776,648)	(3,122,119)	(2,011,453)
APPLICATION OF FUND BALANCE	(400,000)	(345,000)	(353,300)
TAX LEVY-DEBT SERVICE FUND	1,494,735	1,156,009	1,090,727
POST EMPLOYMENT SICK LEAVE RESERVE (260)			
EXPENDITURES	$ 40,000.00	$ 40,000	*$ 60,000*
REVENUES	-	-	-
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-POST EMPLOYMENT SICK LEAVE	40,000	40,000	*60,000*
RECYCLING FUND (266)			
EXPENDITURES	$ 345,024	$ 342,661	*$ 435,831*
INTERGOVERNMENTAL REVENUE	(70,000)	(70,000)	*(70,337)*
PUBLIC CHARGES FOR SERVICES	(4,500)	(4,365)	*(3,600)*
INTERGOVERNMENTAL CHARGES	(100)	(100)	*(7,800)*
MISCELLANEOUS REVENUES	(10,000)	(12,772)	*(16,425)*
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-RECYCLING FUND	260,424	255,424	*337,669*
TOTAL TAX LEVY-ALL FUNDS	$ 9,578,796	$ 9,572,796	$ 9,572,796
EQUALIZED TAX RATE - LEVY/TID OUT	$ 10.3478	$ 10.4514	*$ 10.3446*
EQUALIZED VALUATION - TID IN	$ 992,831,200	$ 974,894,000	*$ 999,088,600*
EQUALIZED VALUATION - TID OUT	$ 925,683,400	$ 915,931,000	*$ 925,394,500*
ASSESSED TAX RATE	$ 10.2236	$ 10.3401	*N/A*
ASSESSED VALUATION	$ 1,007,623,100	$ 1,000,240,000	*N/A*

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Wednesday, November 5, 2014
5:00 p.m.

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Roll Call/Excused Absences

D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)

E. Fire Department

F. Public Works

G. Council/Mayor

H. Adjourn

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Thursday, November 6, 2014
5:00 p.m.

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Roll Call/Excused Absences

D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)

E. Library

F. Personnel/Attorney/Clerk/Elections

G. Police Department

H. Adjourn

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IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Monday, November 10, 2014
5:00 p.m.

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Moment of Silence recognizing Veterans' Day

D. Roll Call/Excused Absences

D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)

E. Health/Senior Center/Weights & Measures/Employee Safety

F. Community Development

G. Finance Department/Revenues/Assessor/IT

H. Adjourn

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Wednesday, November 12, 2014
5:00 p.m.

AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Roll Call/Excused Absences

D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)

E. Parks/Recreation/Forestry/Cemetery/Pool

F. Capital Improvement Plan (CIP)

G. Adjourn

"Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations."

Operating Budget

General Fund Expenditures

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Office of the Mayor	PREPARED BY Donald Merkes
	FUNCTION General Government	BUDGET NUMBER 100-0101-511	DATE 10/28/2014

RESPONSIBILITIES

The duties of the Mayor are prescribed in the Wisconsin State Statutes and Menasha Ordinance including presiding over meetings of the Common Council, serving on the Planning Commission, and serving on the Utility Commission. In addition, the Mayor's office coordinates operations of all city departments, develops and reviews the city budget, provides direction for the City's economic development and long range plans, participate in sale and purchase of property, interpret legislation, and communicating data regarding the community with elected officials including the members of the Common Council.

SERVICES PROVIDED

As the CEO of the City the Mayor manages day to day operations in conjunction with the department heads to provide effective public services, public safety, and recreational opportunities. In addition, the Mayor promotes the community acting as the representative at public events, meeting with citizens, speaking to business owners, and participating on boards and committees in the name of the City. Operations planning includes preparing the budget, CIP, and debt planning in conjunction with the Administrative Services Director. The Mayor's office also coordinates the Farm Fresh Market and Sustainability Board.

2014 ACCOMPLISHMENTS

1. Completion of CIP Plan
2. Completion of Debt Planning document as well as reduction of $3,861,585 in debt
3. Representative for municipalities on Fox Cities Chamber board of directors
4. Economic Development improvements including: Oak Park Place, Third Street Market, Hotel Site, Fox Lodge, the Ponds, Lake Park Square.
5. Quality of life enhancements including: Gilbert Riverwalk, Boys and Girls Club of Menasha, Senior Center renovations, Removal of Army Reserve building at Jefferson Park, and Farm Fresh Market.

2015 OBJECTIVES

1. Continue financial planning efforts to reduce overall debt, improve cash reserve levels, and update policies.
2. Continue efforts to increase public waterfront access and improve facilities that provide for recreational access.
3. Ensure that the City's IT, street, utility, and green infrastructure, as well as buildings are maintained.

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Office of the Mayor	PREPARED BY Donald Merkes
	FUNCTION General Government	BUDGET NUMBER 100-0101-511	DATE 10/28/2014

4. Develop programming to strengthen neighborhoods.
5. Promote Menasha as a community offering one of the most uniquely vibrant, colorful, and active lifestyles in the region with an abundance of public waterfront access.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Administrative Assistant	0.45	0.45
Farm Market Intern	0.05	0.05
Mayor	1.00	1.00
TOTAL	1.50	1.50

PREPARED 10/28/14, 19:18:09
PROGRAM GM601L
BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Office of the Mayor					
100-0101-511.10-01	Wages	2,869	3,000	4,571	3,000	3,000
100-0101-511.10-02	Salaries	74,156	79,452	63,554	79,452	78,840
100-0101-511.10-03	Overtime/Doubletime	136	0	349	338	0
100-0101-511.15-01	Health	9,333	12,915	10,865	12,915	13,531
100-0101-511.15-02	Life	68	62	103	123	130
100-0101-511.15-03	Dental	749	960	800	960	960
100-0101-511.15-04	Retirement	5,076	6,043	4,862	6,043	5,939
100-0101-511.15-05	FICA	5,897	6,312	5,206	6,312	6,230
100-0101-511.15-07	Vision	81	104	96	104	107
100-0101-511.15-08	Workers Comp	27	42	38	42	48
100-0101-511.22-01	Telephone	127	130	111	130	130
100-0101-511.29-01	Printing	0	200	31	100	200
100-0101-511.29-07	Inhouse Info Tech Service	3,400	3,539	0	3,539	3,649
100-0101-511.30-10	Office	12	50	44	50	50
100-0101-511.30-11	Postage	112	100	0	50	100
100-0101-511.30-12	Computer	0	750	0	750	0
100-0101-511.30-16	Promotional	70	100	0	0	100
100-0101-511.32-02	Periodicals/Subscriptions	22	100	0	0	100
100-0101-511.33-01	Mileage	0	200	0	0	200
100-0101-511.33-02	Registrations	0	400	0	285	400
100-0101-511.33-03	Lodging/Meals	0	200	138	138	200
100-0101-511.51-03	Property	540	540	0	540	540
*	Office of the Mayor	102,675	115,199	90,768	114,871	114,454

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Steam Utility Operations					
100-0102-581.20-04	Mechanical Systems	0	300	0	12,987	0
100-0102-581.21-01	Legal	0	0	0	333	0
100-0102-581.22-03	Electricity	0	20,500	0	12,322	0
100-0102-581.22-04	Heat	0	5,500	0	2,930	0
100-0102-581.22-05	Water/Sewer	0	3,050	0	856	0
100-0102-581.22-06	Storm Water	0	150	0	807	0
100-0102-581.24-04	Specialized Equipment	0	300	0	0	0
100-0102-581.30-11	Postage	0	0	0	17	0
100-0102-581.30-15	Tools & Equipment	0	900	0	0	0
100-0102-581.30-18	Department	0	800	0	312	0
100-0102-581.32-01	Dues/Memberships/Licenses	0	505	0	1,405	0
100-0102-581.51-03	Property	0	2,500	0	0	0
*	Steam Utility Operations	0	34,505	0	31,969	0

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	City Attorney	Pamela Captain
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	100-0201-512	10/28/2014

RESPONSIBILITIES

Provide legal services to the City including ordinance prosecution, claims processing, review of documents, draft ordinances, legislation, contracts and policies, represent the City in legal matters, adviser to Common Council, Mayor, boards, committees, commissions and Department Heads. Analyze and interpret state and federal legislation to determine its impact on the City. In addition, act as parliamentarian, troubleshoot citizen complaints, act as liaison to other governmental agencies, public information officer. Supervise City Clerk.

SERVICES PROVIDED

Civil Rights Compliance Officer

2014 ACCOMPLISHMENTS

Entered into a Settlement Agreement with the United States et al. in the PCB litigation; Updates to various ordinances due to statutory changes; Development Agreement and Transfer of Steam Plant Facility; Assist with Development Agreement for the Grocery Store; Waverly Sanitary District Appeal

2015 OBJECTIVES

Local 603 Union Negotiations; Work with Community Development on TIF & Development Agreement Projects; Civil Rights Compliance Plan; ADA Facilities, Programs and Services Self-Assessment

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
City Attorney						
100-0201-512.10-02	Salaries	74,654	76,430	61,557	76,200	77,333
100-0201-512.10-03	Overtime/Doubletime	57	0	133	121	0
100-0201-512.15-01	Health	12,489	13,113	11,032	13,624	13,774
100-0201-512.15-02	Life	176	176	148	173	179
100-0201-512.15-03	Dental	1,139	1,139	949	1,173	1,139
100-0201-512.15-04	Retirement	4,968	5,350	4,318	5,350	5,259
100-0201-512.15-05	FICA	5,681	5,810	4,674	5,785	5,871
100-0201-512.15-07	Vision	105	105	96	119	108
100-0201-512.15-08	Workers Comp	172	176	142	176	209
100-0201-512.21-01	Legal	3,161	18,000	10,044	14,544	18,000
100-0201-512.21-07	Court Reporter	0	500	0	500	500
100-0201-512.22-01	Telephone	460	800	344	500	800
100-0201-512.29-01	Printing	168	200	0	0	200
100-0201-512.29-07	Inhouse Info Tech Service	3,391	3,529	0	3,529	3,637
100-0201-512.30-10	Office	457	300	116	275	300
100-0201-512.30-11	Postage	129	200	0	100	200
100-0201-512.30-18	Department	0	290	445	445	500
100-0201-512.32-01	Dues/Memberships/Licenses	454	750	485	750	750
100-0201-512.32-02	Periodicals/Subscriptions	594	1,500	0	1,000	1,500
100-0201-512.33-01	Mileage	5	180	197	180	200
100-0201-512.33-03	Lodging/Meals	0	50	258	258	50
100-0201-512.34-01	Mileage	149	500	55	500	500
100-0201-512.34-02	Registrations	722	700	419	700	700
100-0201-512.34-03	Lodging/Meals	290	650	295	450	650
100-0201-512.34-04	Other Expenses	0	100	0	100	100
100-0201-512.51-03	Property	600	600	0	600	600
* City Attorney		110,021	131,148	95,707	127,152	133,059

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Personnel Department	Pamela Captain
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	100-0202-512	10/28/2014

RESPONSIBILITIES

Administer the Personnel Policy Handbook and Local 603 Collective Bargaining Agreement. Represent the City in labor disputes and employment matters. Direct the Human Resource Specialist, administer compliance with State and Federal laws and regulations, including FMLA, EEP, ADA, W/C, UC, CDL, EEOC. Provide support and training for departments. Purchase insurance, act as CVMIC representative and Risk Manager. Supervise payroll.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Public Works Field Operations Restructuring (Springsted Study)

2015 OBJECTIVES

Work with Common Council and Administrative Services Director to create the Administrative Services Department

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
HR Admin Asst-Payroll Cl	0.65	0.65
Human Resource Speciali	1.00	1.00
Personnel Director	0.35	0.35
TOTAL	2.00	2.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Personnel						
100-0202-512.10-02	Salaries	114,650	117,545	94,617	117,120	118,963
100-0202-512.10-03	Overtime/Doubletime	105	200	248	225	200
100-0202-512.15-01	Health	46,654	34,189	28,762	35,521	35,908
100-0202-512.15-02	Life	136	135	114	135	138
100-0202-512.15-03	Dental	2,477	2,477	2,064	2,549	2,477
100-0202-512.15-04	Retirement	4,346	4,706	3,797	4,706	4,635
100-0202-512.15-05	FICA	8,621	8,845	7,111	8,800	8,944
100-0202-512.15-07	Vision	257	257	235	291	264
100-0202-512.15-08	Workers Comp	264	270	218	270	321
100-0202-512.21-01	Legal	853	5,000	312	2,500	5,000
100-0202-512.21-05	Medical	4,381	7,000	2,719	5,000	7,000
100-0202-512.21-06	Management	13,411	17,200	5,198	10,000	13,500
100-0202-512.22-01	Telephone	317	320	281	320	320
100-0202-512.29-01	Printing	304	300	163	300	300
100-0202-512.29-03	Advertising	556	1,000	68	500	1,000
100-0202-512.29-07	Inhouse Info Tech Service	6,899	7,185	0	7,185	7,424
100-0202-512.30-10	Office	528	500	429	500	500
100-0202-512.30-11	Postage	522	800	0	200	800
100-0202-512.30-15	Tools & Equipment	2,278	0	0	0	1,500
100-0202-512.30-16	Promotional	10,239	15,000	5,520	15,000	10,000
100-0202-512.30-18	Department	15	0	47	50	0
100-0202-512.32-01	Dues/Memberships/Licenses	329	700	334	700	700
100-0202-512.32-02	Periodicals/Subscriptions	646	500	172	500	500
100-0202-512.33-01	Mileage	216	450	57	450	450
100-0202-512.33-02	Registrations	75	0	0	0	0
100-0202-512.33-04	Other Expenses	2	0	0	0	0
100-0202-512.34-01	Mileage	360	400	224	400	400
100-0202-512.34-02	Registrations	1,696	1,700	176	1,700	1,700
100-0202-512.34-03	Lodging/Meals	213	525	178	525	525
100-0202-512.34-04	Other Expenses	60	0	0	0	0
100-0202-512.51-03	Property	660	660	0	660	660
* Personnel		222,070	227,864	153,044	216,107	224,129

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	City Clerk	Deborah Galeazzi
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	100-0203-512	10/28/2014

RESPONSIBILITIES

Maintains custody of City seal; attests and signs official documents; prepare and file necessary reports pertaining to City business; files and indexes all council actions and administrates all City Clerk duties per State Statutes. Responsible for preparing and keeping Common Council and Committee minutes; update City ordinances in the Municipal Code; issuing and maintaining liquor licenses; assist residents as needed.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Keeping Clerk website updated; preparation of notices for rezoning, special use permits, annexations, liquor license;
advance training for Clerk and additional training of Deputy Clerk; assisting residents; maintaining day to day operation of Clerk's office.

2015 OBJECTIVES

Operate within budget; preparing and implementing new polices; comprehensive review of fees.

MAJOR CHANGES FROM 2014 BUDGET

Clerk/Deputy Clerk training
Clerk/Deputy Clerk attend WMCA District Meeting

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Administrative Asst	0.38	0.45
City Clerk	1.00	0.75
TOTAL	1.38	1.20

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
City Clerk						
100-0203-512.10-01	Wages	2,261	0	0	0	0
100-0203-512.10-02	Salaries	58,319	65,289	52,018	65,289	66,903
100-0203-512.10-03	Overtime/Doubletime	153	0	393	380	400
100-0203-512.15-01	Health	12,913	17,063	14,354	17,728	17,923
100-0203-512.15-02	Life	188	218	240	279	297
100-0203-512.15-03	Dental	1,248	1,486	1,238	1,529	1,486
100-0203-512.15-04	Retirement	3,946	4,570	3,669	4,570	4,550
100-0203-512.15-05	FICA	4,613	4,966	3,946	4,886	5,053
100-0203-512.15-07	Vision	111	136	125	155	140
100-0203-512.15-08	Workers Comp	136	150	121	150	181
100-0203-512.21-08	Recording Fees	60	1,000	2,411	2,500	3,000
100-0203-512.22-01	Telephone	169	200	147	200	200
100-0203-512.29-01	Printing	186	200	0	200	300
100-0203-512.29-02	Publishing	695	600	713	750	800
100-0203-512.29-07	Inhouse Info Tech Service	7,070	6,880	0	6,880	8,282
100-0203-512.30-10	Office	146	200	104	200	200
100-0203-512.30-11	Postage	351	500	9	210	300
100-0203-512.30-15	Tools & Equipment	0	1,500	0	1,500	0
100-0203-512.30-18	Department	24	100	40	100	100
100-0203-512.32-01	Dues/Memberships/Licenses	360	300	245	300	300
100-0203-512.34-01	Mileage	0	100	123	123	150
100-0203-512.34-02	Registrations	242	750	620	720	1,000
100-0203-512.34-03	Lodging/Meals	387	1,000	795	795	750
100-0203-512.34-04	Other Expenses	0	0	24	24	0
100-0203-512.51-03	Property	520	520	0	520	520
* City Clerk		94,098	107,728	81,335	109,988	112,835

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Elections	Deborah Galeazzi
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	100-0204-512	10/28/2014

RESPONSIBILITIES

Responsible for all elections per State Statutes. Each election has numerous steps including ballot proofing, voting machine testing, absentee voting, polling place setup, poll worker training, maintain voting records.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Four elections - no major problems
Continue training with election changes and Statewide Voter Registration program

2015 OBJECTIVES

Conduct successive elections in 2015; keep current on election changes; keep poll workers trained and certified as required by Government Accountability Board; Clerk and Deputy Clerk training in Statewide Voting Registration System; maintaining voting equipment.

MAJOR CHANGES FROM 2014 BUDGET

Funds budgeted for election machine warranties and new programming equipment; Funds budgeted for new Optic Scan voting machines

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Administrative Assistant	0.00	0.15
City Clerk	0.00	0.25
Poll Workers	0.67	0.67
Street Personnel	0.18	0.18
TOTAL	0.85	1.25

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Elections						
100-0204-512.10-01	Wages	8,344	27,845	8,535	15,535	9,363
100-0204-512.10-02	Salaries	19,841	21,763	17,339	21,763	22,301
100-0204-512.10-03	Overtime/Doubletime	51	0	131	127	100
100-0204-512.15-01	Health	4,774	6,325	5,021	6,325	6,644
100-0204-512.15-02	Life	63	73	81	94	99
100-0204-512.15-03	Dental	452	539	432	539	539
100-0204-512.15-04	Retirement	1,349	3,473	1,277	1,585	1,644
100-0204-512.15-05	FICA	1,605	3,785	1,373	3,785	2,395
100-0204-512.15-07	Vision	41	50	44	50	52
100-0204-512.15-08	Workers Comp	88	165	81	165	141
100-0204-512.20-02	Vending/Catering	0	500	0	600	600
100-0204-512.22-01	Telephone	0	100	0	100	100
100-0204-512.24-01	Office Equipment	63	1,000	0	1,200	0
100-0204-512.24-04	Specialized Equipment	3,072	3,500	3,902	4,902	2,000
100-0204-512.29-01	Printing	1,206	1,500	120	1,500	500
100-0204-512.29-02	Publishing	251	500	216	466	250
100-0204-512.29-05	Vehicle/Equipment Rental	170	500	0	250	0
100-0204-512.29-07	Inhouse Info Tech Service	5,430	5,275	0	5,275	4,900
100-0204-512.30-10	Office	50	200	161	200	200
100-0204-512.30-11	Postage	513	2,500	294	2,300	500
100-0204-512.30-18	Department	0	200	46	200	500
100-0204-512.34-02	Registrations	0	200	0	0	0
100-0204-512.51-03	Property	70	70	0	70	70
100-0204-512.80-04	Office Equipment	0	10,000	0	10,000	10,000
* Elections		47,433	90,063	39,053	77,031	62,898

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Municpal Court					
100-0205-512.25-01	Other Municipal Entities	2,900	3,000	3,000	3,000	3,000
*	Municpal Court	2,900	3,000	3,000	3,000	3,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Inspector						
100-0301-523.21-06	Management	109,333	115,000	143,565	180,931	130,000
100-0301-523.29-07	Inhouse Info Tech Service	6,241	6,465	0	6,465	6,579
100-0301-523.30-12	Computer	0	0	0	0	750
100-0301-523.30-18	Department	1,534	1,500	1,506	2,250	1,500
* Inspector		117,108	122,965	145,071	189,646	138,829

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Valley Transit Subsidy	PREPARED BY Greg Keil
	FUNCTION	BUDGET NUMBER 100-0302-542	DATE 10/28/2014

RESPONSIBILITIES

Valley Transit exists to meet community mobility needs and enhance quality of life by providing options for efficient and reliable transportation.

SERVICES PROVIDED

Valley Transit runs two fixed route transit lines in the City of Menasha as well as Valley Transit II paratransit services and The Connector.

2014 ACCOMPLISHMENTS

Legislative Issues

Valley Transit faces significant funding challenges every year and has been able to find solutions to keep the system operating without service cuts or major increases in costs to the local funding partners. Valley Transit staff continues to look for a stable source of local funding to offset the swings in funding at the state and federal level.

Federal Funding– The current transportation appropriations bill (MAP 21) is scheduled to expire in September, and the Congressional Budget Office has projected that the trust fund that is used to pay for most infrastructure projects will run out of money as early as August. The House passed a bill that would fund the Highway Trust and Mass Transit funds through May, 2015 through an infusion of general fund money into the transportation funds. As of the end of June, 2014, the Senate had not acted on a transportation funding bill.

State Budget – State funding for transit operations was cut by 10% in 2012 and remains at that lower level. However, the state provided additional funding to offset some of the increases in ADA paratransit costs that transit systems were experiencing.

RTA – Valley Transit was unsuccessful in the efforts to get a Regional Transit Authority (RTA) bill for the Fox Cities passed in 2013 or the first half of 2014. Valley Transit will continue the effort when the legislature reconvenes in January, 2015.

Audits

Single Financial Audit

Valley Transit received no findings in the 2013 financial audit conducted in early 2014.

Federal Triennial Review

As part of their review, a Federal Transit Administration consultant reviewed 18 areas and found no deficiencies in 14 of the 18 areas. Three of the remaining deficiencies were corrected and closed by the time the final report was issued. Valley Transit was able to correct the final deficiency by the June 2, 2014 deadline set by the FTA.

Additional Federal Funds (5310)

"5310" funding provides assistance to programs serving the elderly and persons with disabilities. When the population of the Fox Valley reached 200,000 with the 2010 census, Valley Transit became a direct recipient of this funding. The grant allows 45% of the funds to go to fixed route providers, such as Valley Transit, for senior/disabled services in excess of ADA paratransit requirements and requires a minimum of 55% of the funds to be distributed to non-profit organizations that provide transportation services to senior and disabled populations. Valley Transit and the East Central Wisconsin Regional Planning Commission (ECWRPC) reached an agreement that designates Valley Transit as the recipient of 5310 funds and ECWRPC as the lead on the process to distribute

the 55% funds to non-profit organizations.

Strategic Plan

Valley Transit received a federal planning grant from Wisconsin DOT to conduct a rider survey and also to write a strategic plan for Valley Transit for the next 10 years. The rider survey was completed in the first half of 2014, giving updated information on rider preferences and trip patterns. The strategic planning effort has involved significant public input from business and community leaders in the 10 municipalities and three counties supporting Valley Transit. The expected completion of the 10 year strategic plan is October, 2014.

Ridership decreased early during 2014

Fixed route ridership decreased 7% in the first five months of 2014. Due to the extremely cold weather early this year, a number of businesses and schools were closed for several days, which resulted in a ridership decrease in January through March. Ridership appears to be rebounding with a 3% increase in June. Total paid rides (does not include transfers or free rides) has also suffered due to the decrease in ridership. Revenue in the first five months of 2014 was down 3.6%. The revenue decrease is not only due to the decrease in ridership, but also to a reduction of purchased passes.

ADA Paratransit and Connector Service

At the end of 2014 the service contract for ADA paratransit services and the Connector service will expire. Valley Transit will be conducting an RFP (request for proposal) process for these services with implementation of the new pricing in 2015. Because Valley Transit is exempt from State and Federal fuel taxes, Valley Transit purchased fuel for contracted services for two years in an effort to reduce fuel costs. While this program saved money, it has been administratively difficult to manage and we have found an alternate way to include fuel escalator clauses that reduces the risk to Valley Transit.

2015 OBJECTIVES

The 2015 budget includes a fare increase for fixed route service which usually causes a short-term reduction in ridership. The last fixed route fare increase was in 2009 that resulted in a 9% reduction in rides and an increase of 13% in fare revenue. Due to a decrease in ridership recorded for early 2014 and the budgeted fixed route fare increase for 2015, Valley Transit is predicting that ridership will decrease somewhat in 2015 when compared to 2014, but not as much as experienced in 2009. The budget includes an increase in fixed route single ride fare from the current $1.80 to $2.00. Adjustments will be made in the period passes and multiple ride passes with more favorable options in the multiple ride passes, hopefully promoting ridership.

As costs continue to rise, Valley Transit is tasked with finding equitable ways of distributing those costs. Because fares have not increased since 2009, it is reasonable to consider an increase in fares to offset some of the rising costs of providing the service.

Valley Transit will continue to focus on strengthening the partnership with advocacy groups in the Fox Cities and continue regular communication with Valley Transit stakeholders. Staff will continue to refine and improve the communication tools used to give potential riders information on how to use the system. As part of the effort to increase ridership, Valley Transit will be working on partnerships with area businesses to increase ridership by their employees.

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Valley Transit Subsidy	PREPARED BY Greg Keil
	FUNCTION	BUDGET NUMBER 100-0302-542	DATE 10/28/2014

Valley Transit staff will continue to review operations to determine if there are ways to streamline or modify procedures to increase the effectiveness and efficiency of delivering transit services to the public.

Valley Transit will be working with a consultant to finalize the strategic plan. Changing demographics in the Fox Cities region, including a dramatic increase over the last ten years in the diversity of the area and an aging population, make it important for Valley Transit and its stakeholders to assess the effectiveness of the services it provides and plan for transit services and funding for those services for the next 10 years. The project includes significant input from a diverse group of stakeholders, including business and community leaders, customers of the services, employees and elected officials, with periodic review by a steering committee made up of representatives of stakeholder groups. The project focuses on determining the type of transit system the community wants and needs, how the desired services will be funded, how transit fits into the overall transportation system in the Fox Cities, and how the system can support economic development in the region.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Valley Transit Subsidy					
100-0302-542.25-01	Other Municipal Entities	155,004	161,506	134,590	162,946	174,079
*	Valley Transit Subsidy	155,004	161,506	134,590	162,946	174,079

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Dial A Ride Subsidy					
100-0303-542.25-01	Other Municipal Entities	11,200	13,000	11,200	13,000	13,000
*	Dial A Ride Subsidy	11,200	13,000	11,200	13,000	13,000

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Community Developmen	PREPARED BY Greg Keil Kara Homan
	FUNCTION Conservation and Devel	BUDGET NUMBER 100-0304-562	DATE 10/8/2014

RESPONSIBILITIES

The Community Development Department is responsible for maintenance and growth of the property tax base and enhancement of the overall character of the community by ensuring orderly growth, promoting development and redevelopment, and maintaining and improving existing neighborhood quality.

This is accomplished through implementation of the recently adopted brand positioning statement and the *City of Menasha Year 2030 Comprehensive Plan*, land use planning, zoning administration, building code administration, redevelopment coordination, growth management, bike and pedestrian planning and implementation, economic development, business retention and recruitment, administration of housing and business loan programs, grants administration, historic preservation, TIF development and administration, and land records management. The department also serves in an advisory and coordinating capacity for public works projects, local and regional development policy, Plan Commission, Housing Authority, Board of Appeals, Landmarks Commission, Redevelopment Authority, TIF Joint Review Boards, and other planning and development organizations.

SERVICES PROVIDED

-Serves as the primary point of contact and coordinating entity for all community and economic development projects. This includes assisting citizens, appraisers, real estate agents, businesses, developers, lenders, and contractors in interpreting and complying with the zoning code, building code, sign ordinance, driveway ordinance, land division and other development related regulations and preparing property maps and reports. Staff also facilitates the development process from conception to completion by coordinating with developers to maintain compliance with city regulations throughout the process.

-Provides staff support for all meetings of the Plan Commission, Landmarks Commission, Board of Appeals, Redevelopment Authority, TIF Joint Review Boards, and Housing Authority.

-Provides grant writing and administration services for departmental, interdepartmental, and city-wide initiatives.

2014 ACCOMPLISHMENTS

Economic & Community Development:

-Coordination in TID #9, 10, 11 and 12.
-Advanced updated covenants for the Lake Park Villas Homeowners Association to the HOA Board for final approval.
-Facilitated Land Purchase Agreements with Cypress Homes & Realty and Mark Winter Homes to facilitate construction of spec homes in Lake Park Villas.
-Coordinated with the City Attorney and Mayor's Office pertaining to the sale of the former power plant to Simply Incredible Foods.
- Engaged and coordinated with Weidert Creative for Imaging/Branding project implementation; this included adoption of Brand Statement and development of Phase III (implementation).
-Sold lots 7, 8 and 9 in Lake Park Square to Community First Credit Union.
-Secured real estate services for former NMFR Station 36 site.
-Initiated proceedings for the RDA to acquire the former RR Donnelley properties for future redevelopment.
-Coordinated with developers to redevelop the former Menasha Hotel Site.

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Community Developmen	PREPARED BY Greg Keil Kara Homan
	FUNCTION Conservation and Devel	BUDGET NUMBER 100-0304-562	DATE 10/8/2014

-Facilitated the preparation and implementation of a development agreement with Foodmen 2, LLC for the Third Street Market.
-Coordinated city approvals of several major development sites, including but not limited to the Boys & Girls Club, Menasha High School, and Oak Park Place.
-Marketed city and RDA owned properties.
-Participated with the Fox Cities Regional Partnership in business retention visits.
-Facilitated discussions with WDNR, WEDC and WOW Logistics pertaining to their expansion plans and acquisition of neighboring contaminated property.
-Coordinated with WisDOT on the USH 441 Reconstruction project and Racine St. Bridge Reconstruction planning.
-Completed two annexations (Gemelli & Burroughs) and two Right of Way Vacations (Georgetown Pl and Canal St).
-Managed the City's Housing Program, administered by Community Housing Coordinators.
-Managed the Building Inspector functions carried out by Independent Inspections Limited.
-Coordinated with the Public Works Department (Engineering Division) to administer the City's Driveway Installation Ordinance and Policy. To date, over 76 driveway permits have been issued.
-Prepared site improvement agreements and financial guarantees for development sites.
-Processed building alterations and façade improvement grant/loan applications related to projects in the Upper Main Street Historical District.
-Assisted building owners/brokers with prospects for downtown office buildings.
-Administered development agreements with the Ponds of Menasha, Cypress Homes, PJC Group LLC (Gilbert Site) and Gilbert Development Company, LLC.

Grant Writing and Administration:
-In coordination with the Health Department & Senior Center, continue administering a Wisconsin Dept. of Administration CDBG-PF (Public Facilities) grant (awarded Spring 2014) for the Senior Center Renovation/Expansion and assisted in implementation activities; construction anticipated Fall 2014.
--Successfully applied for and received $250,000 Community Development Investment grant for the Third Street Market redevelopment project.
-Assisted the Parks Department in planning for the WI DNR Stewardship Grant funded Gilbert Redevelopment Site shoreline park. Bids were released in fall of 2014.

Zoning, Land Records, and Socioeconomic Data:
-Zoning Administration, including sign regulations, rezonings, project/site plan review, special use permits, variance requests, and zoning enforcement.
-Creation of computerized maps for various city departments upon request.
-Assigned and re-assigned addresses for numerous lots throughout the city.
-Coordinated land records information with Associated Appraisal.

Stormwater Coordination:
-Coordinated MS4 reporting for WDNR stormwater management permit.
-In coordination with the Engineering Department, administration of Erosion Control and Stormwater Management ordinances through site plan and project review, and long term maintenance agreements.
-Participated in regional stormwater planning and management.

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developmen	Greg Keil Kara Homan
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/8/2014

-Prepared and distributed stormwater education materials to residents and businesses in compliance with NR 151 and 252.
-Prepared stormwater maintenance agreements and financial guarantees for development sites.
-Installed constructed wetlands and rain garden at NMRF 36 in partnership with the station crew, NEWSC, and Calumet County.
-Participated in NEWSC-Council (Northeast WI Stormwater Coalition) and NEWSC General Public Education Committee.

2015 OBJECTIVES

1. Work to Increase the city's tax base by continuing to focus on projects and initiatives that spur on development and redevelopment, including the conservation and rehabilitation of the housing stock.
2. Develop & Implement phase III of the branding/marketing effort to implement the adopted brand statement.
3. Maintain and improve a customer friendly environment for all citizens, appraisers, real estate professionals, businesses, developers, lenders, and contractors when interacting with the department.
4. Advance projects that help implement the goals, objectives, and policies of the *City of Menasha Year 2030 Comprehensive Plan.*
5. Provide staff support and guidance to a Plan Commission, Landmarks Commission, Board of Appeals, Redevelopment Authority, Housing Authority, and TIF Joint Review Boards (Winnebago & Calumet County).

MAJOR CHANGES FROM 2014 BUDGET

Engineering expenditures related to the Gilbert Site have been reallocated from the Community Development Budget into TID #11 to ensure that the costs are recouped and not a burden on the general fund.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Clerk Steno II	0.00	0.00
Comm. Dev. Coordinator	1.00	1.00
Community Dev. Director	0.65	0.65
Intern	0.40	0.23
Principal Planner	0.59	0.59
TOTAL	2.64	2.47

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Community Development						
100-0304-562.10-01	Wages	27,116	46,693	38,152	46,693	49,652
100-0304-562.10-02	Salaries	87,573	90,560	73,179	90,560	92,834
100-0304-562.10-03	Overtime/Doubletime	19	240	47	240	240
100-0304-562.15-01	Health	26,201	36,643	30,426	36,643	38,487
100-0304-562.15-02	Life	286	268	283	268	373
100-0304-562.15-03	Dental	2,153	2,774	2,285	2,774	2,774
100-0304-562.15-04	Retirement	7,141	9,293	7,435	9,293	9,383
100-0304-562.15-05	FICA	8,697	10,451	8,341	7,543	10,701
100-0304-562.15-07	Vision	212	279	252	279	287
100-0304-562.15-08	Workers Comp	1,727	1,826	1,471	1,826	2,642
100-0304-562.21-01	Legal	0	0	0	12,000	0
100-0304-562.21-02	Engineering	17,220	10,000	3,825	0	0
100-0304-562.21-06	Management	21,121	23,000	15,107	23,000	23,000
100-0304-562.21-09	Appraisal	50	3,000	0	1,500	3,000
100-0304-562.21-10	Marketing	12,750	18,750	15,750	35,750	18,750
100-0304-562.22-01	Telephone	1,351	1,680	1,461	1,680	1,680
100-0304-562.22-03	Electricity	307	300	214	300	300
100-0304-562.29-01	Printing	192	0	142	142	0
100-0304-562.29-05	Vehicle/Equipment Rental	0	200	0	0	200
100-0304-562.29-07	Inhouse Info Tech Service	11,390	11,696	0	11,696	11,868
100-0304-562.30-10	Office	895	1,000	719	1,000	1,500
100-0304-562.30-11	Postage	901	1,500	62	1,200	1,500
100-0304-562.30-12	Computer	2,630	2,020	0	2,020	2,500
100-0304-562.30-18	Department	350	600	88	600	600
100-0304-562.32-01	Dues/Memberships/Licenses	988	1,845	520	1,845	1,845
100-0304-562.33-01	Mileage	176	1,800	521	1,700	1,800
100-0304-562.33-02	Registrations	25	1,800	405	3,355	1,800
100-0304-562.33-03	Lodging/Meals	0	1,400	107	1,160	1,400
100-0304-562.33-04	Other Expenses	0	100	0	0	100
100-0304-562.34-01	Mileage	178	0	0	0	0
100-0304-562.34-02	Registrations	99	100	1,050	1,050	100
100-0304-562.34-03	Lodging/Meals	20	0	184	184	0
100-0304-562.34-04	Other Expenses	0	590	24	50	0
100-0304-562.51-03	Property	590	590	0	590	590
* Community Development		232,358	280,998	202,050	296,941	279,906

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Urban Redevelopment					
100-0305-562.15-01	Health	52	0	0	0	0
100-0305-562.15-03	Dental	7	0	0	0	0
100-0305-562.15-04	Retirement	17	0	0	0	0
100-0305-562.15-05	FICA	19	0	0	0	0
100-0305-562.15-07	Vision	1	0	0	0	0
100-0305-562.15-08	Workers Comp	8	0	0	0	0
100-0305-562.21-06	Management	872	0	0	0	0
100-0305-562.22-06	Storm Water	180	150	128	160	160
*	Urban Redevelopment	1,156	150	128	160	160

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Comptroller/Treasurer	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 100-0401-513	DATE 10/28/2014

RESPONSIBILITIES

Carrying out the duties of the Comptroller and Treasurer for the City as enumerated in the Wisconsin State Statutes,

Tax billing and records management,

Administering the City's debt program,

Monitoring cash flow,

Creating and delivering financial reports to the Mayor, Common Council, State Agencies, and other interested parties,

Completing all regulatory required financial reporting,

Coordinating and Compiling the annual City budget,

Collection, disbursement, accounting, and investing of all City funds,

Management of the Assessor, and

Management of Information Technology.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Finance

Completed the 2013 Financial Audit and the Single Audit,

Completed the 2013 Department of Revenue Annual Financial Report,

Assisted the Health Department during the transition to a new director - grant administration, monthly grant accounting, annual state report, and miscellaneous other items,

Initiated a long term debt plan, evaluated all existing debt, and completed refinancings for interest saving and in coordination with the debt plan,

Initiated a Capital Improvement Plan for the City,

Established a process for collecting transient room tax,

Completed the transition of special assessments record keeping from the old system to the new system and reconciled all special assessments for audit, now completing process monthly rather than annually, and

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Comptroller/Treasurer	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 100-0401-513	DATE 10/28/2014

Worked with all departments on their accounting / financial needs.

Personnel

Assumed responsibility for the oversight of payroll, including the W-2 and retirement reporting and the payroll budget process,

Completed the recruitment for the new Health Director,

Worked on a resolution for the police compression issue,

Worked on the Public Works staffing changes,

Worked on the creation of a Lead person Position in Public Works,

Worked on the City's health insurance plan for 2015, and

Member of the City's Bargaining Committee.

2015 OBJECTIVES

Finance

Complete the annual 2014 audit fieldwork prior to the DOR regulatory report being due on 5/15/15 and release the 2014 annual audit in final form by July 31, 2014,

Continue monitoring debt, and prepare the City to return to the bond market in the future,

Review/recommend updates to the City's fund balance policy,

Complete a procedure for keeping track of the City's fixed assets and reporting changes on a regular basis (audit deficiency),

Complete a comprehensive review of all City TIF Districts, including documentation on all required regulatory actions,

Complete all regulatory reporting accurately and on time,

Account for and monitor all City funds,

Continue with the long term capital improvement plan for the City, and

Review and monitor City Storm Water and Sewer Rates.

Personnel

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Comptroller/Treasurer	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0401-513	10/28/2014

Create an electronic version of the City's Personnel Policy Handbook,

Complete 'draft' updates to the Personnel Policy Handbook and present to the Personnel Committee,

Update process to ensure that we cover all necessary items for new and terminating employees,

Maintain the payroll system as accurately as possible and keep information current, and

Complete the transition of Personnel to the Administrative Services Department.

MAJOR CHANGES FROM 2014 BUDGET

None

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
COMPTROLLER TREAS	1.00	1.00
FINANCE MANAGER	1.00	1.00
FINANCE CLERKS	2.00	2.00
TOTAL	4.00	4.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Comptroller/Treasurer						
100-0401-513.10-01	Wages	93,939	88,373	69,579	86,325	89,300
100-0401-513.10-02	Salaries	100,217	165,995	131,196	162,531	165,612
100-0401-513.10-03	Overtime/Doubletime	1,016	1,000	265	800	1,000
100-0401-513.15-01	Health	39,966	60,321	32,136	37,987	42,225
100-0401-513.15-02	Life	442	378	291	350	354
100-0401-513.15-03	Dental	3,221	4,180	3,397	4,076	4,076
100-0401-513.15-04	Retirement	11,532	17,876	14,073	17,427	17,334
100-0401-513.15-05	FICA	14,745	19,535	15,230	19,037	19,355
100-0401-513.15-07	Vision	346	466	392	462	422
100-0401-513.15-08	Workers Comp	420	590	462	572	689
100-0401-513.15-09	Unemployment Comp	0	50	0	0	0
100-0401-513.21-03	Accounting/Financial	25,452	23,000	17,577	20,577	26,575
100-0401-513.22-01	Telephone	423	435	356	435	435
100-0401-513.29-01	Printing	920	1,800	262	1,800	1,800
100-0401-513.29-07	Inhouse Info Tech Service	61,659	72,015	0	72,015	71,160
100-0401-513.30-10	Office	837	700	758	700	850
100-0401-513.30-11	Postage	3,172	5,700	31	5,700	5,700
100-0401-513.30-12	Computer	0	3,000	0	3,000	5,000
100-0401-513.32-01	Dues/Memberships/Licenses	147	475	520	520	550
100-0401-513.32-02	Periodicals/Subscriptions	82	125	70	125	125
100-0401-513.33-01	Mileage	9	75	36	75	75
100-0401-513.33-03	Lodging/Meals	0	50	0	50	50
100-0401-513.34-01	Mileage	0	150	0	150	150
100-0401-513.34-02	Registrations	0	1,600	0	500	1,600
100-0401-513.34-03	Lodging/Meals	0	300	0	200	300
100-0401-513.51-03	Property	2,040	2,040	0	2,040	2,040
* Comptroller/Treasurer		360,585	470,229	286,631	437,454	456,777

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME City Assessor	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 100-0402-513	DATE 10/28/2014

RESPONSIBILITIES

The City-appointed Assessor has the statutory duty to determine values and prepare, sign and defend the annual property assessment roll. Since 2007, all real and personal property accounts have been administered by Associated Appraisal Consultants, Inc. The company also values mobile homes, preparing the monthly Parking Permit fee bill and performing the duties of the Real Property Lister and thereby reducing the tax levy from Winnebago and Calumet counties.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

no major changes from the previous year's budget request.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Assessor						
100-0402-513.10-07	Per Diem	700	750	500	500	750
100-0402-513.21-04	Computer	1,241	1,200	414	1,200	1,200
100-0402-513.21-07	Court Reporter	200	250	150	150	250
100-0402-513.21-09	Appraisal	59,900	59,900	45,284	59,900	61,100
100-0402-513.22-01	Telephone	84	85	73	85	85
100-0402-513.25-01	Other Municipal Entities	5,754	5,900	5,355	5,355	5,625
100-0402-513.29-01	Printing	484	450	4	450	450
100-0402-513.29-07	Inhouse Info Tech Service	11,027	11,690	0	11,690	11,756
100-0402-513.30-11	Postage	1,726	1,700	636	1,700	1,700
100-0402-513.30-12	Computer	0	750	0	750	0
100-0402-513.34-02	Registrations	28	56	28	56	56
100-0402-513.51-03	Property	580	580	0	580	580
* Assessor		81,724	83,311	52,444	82,416	83,552

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Common Council	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 100-0405-513	DATE 10/28/2014

RESPONSIBILITIES

Cities are governed by a common council consisting of alderperson and the mayor. A common council serves as the legislative arm of city government. It decides policy matters. The common council enacts ordinances, resolutions and motions; approves and amends the annual budget; levies taxes; approves the paying of claims made against the city; grants licenses issued by the city; and enters into contracts on behalf of the city. The council also appoints or confirms the appointments of certain city officers.

SERVICES PROVIDED

The city council acts as the liaison between residents in the community and city departments helping direct people to the right location to resolve their concern. The common council enacts ordinances and policies to protect the well being of the businesses and residents of the community. The common council sets priorities and service levels by passing a budget and levying a tax to pay for such services.

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
ALDERMEN	8.00	8.00
TOTAL	8.00	8.00

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Common Council						
100-0405-513.10-02	Salaries	41,849	41,821	33,793	41,821	41,821
100-0405-513.15-05	FICA	3,201	3,199	2,585	3,199	3,199
100-0405-513.15-08	Workers Comp	3,402	0	4,008	96	113
100-0405-513.21-08	Recording Fees	3,690	4,700	3,720	5,000	4,700
100-0405-513.29-01	Printing	4,335	4,400	2,238	4,400	4,400
100-0405-513.29-02	Publishing	4,865	9,000	7,550	8,000	9,000
100-0405-513.29-07	Inhouse Info Tech Service	1,472	1,519	0	1,519	1,531
100-0405-513.30-10	Office	169	175	165	175	175
100-0405-513.30-18	Department	0	0	0	0	750
100-0405-513.32-01	Dues/Memberships/Licenses	3,935	4,000	3,992	3,992	4,050
100-0405-513.33-02	Registrations	60	60	30	30	250
100-0405-513.33-03	Lodging/Meals	0	0	0	0	250
100-0405-513.51-03	Property	250	250	0	250	250
* Common Council		67,228	69,124	58,081	68,482	70,489

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Illegal Tax/Tax Refund					
100-0406-513.73-01	Award & Claim Settlements	4,138	3,000	55,918	55,418	3,000
*	Illegal Tax/Tax Refund	4,138	3,000	55,918	55,418	3,000

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Civic Commemorations	PREPARED BY Don Merkes
	FUNCTION	BUDGET NUMBER 100-0408-552	DATE 10/28/2014

RESPONSIBILITIES

SERVICES PROVIDED

The Civic Commemorations budget provides funding for the CommunityFest fireworks display as well as downtown decorations/banners, employee recognition, as well as awards, plaques, and pins given to the public.

2014 ACCOMPLISHMENTS

Successfully tested new location for CommunityFest fireworks providing better safety, less susceptibility to wind conditions, and increasing prime viewing areas.

2015 OBJECTIVES

1. Schedule CommunityFest fireworks in new on water location
2. Replace worn and failing downtown holiday decorations, goal 50% city cost 50% donated.
3. Reinstate employee appreciation lunch/25 year club

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Civic Commemorations					
100-0408-552.21-06	Management	19,000	19,000	19,000	19,000	38,000

LEVEL	TEXT	TEXT AMT
TOTB	FIREWORKS	20,000
	DOWNTOWN HOLIDAY DECORATIONS	17,000
	DOWNTOWN BANNERS	1,000
		38,000

100-0408-552.30-10	Office	600	0	0	0	0
100-0408-552.30-16	Promotional	716	1,300	909	1,300	1,300
100-0408-552.51-03	Property	10	10	0	10	10
*	Civic Commemorations	20,326	20,310	19,909	20,310	39,310

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Uncollectable Debt					
100-0414-513.26-01	Accounts Receivable	5,969-	3,000	0	3,000	3,000
*	Uncollectable Debt	5,969-	3,000	0	3,000	3,000

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Fire Department	PREPARED BY Al Auxier
	FUNCTION	BUDGET NUMBER 100-0501-522	DATE 10/28/2014

RESPONSIBILITIES

The mission statement for Neenah-Menasha Fire Rescue ("NMFR") is **"One Department–Fully Involved".** Through our mission statement NMFR organizes and provides a variety of life safety and property preservation services to the public. Our mission is realized by offering high-quality, professional service, in fire suppression, specialized rescue operations and emergency medical services to the citizens of our communities. Furthermore, the Department takes a proactive role in safety by providing resources for public fire education, fire prevention, fire investigations and hazardous materials mitigation. Life safety, incident stabilization and property preservation are key elements in the quality of life the citizens of our two communities have come to expect. NMFR shall strive to continue its goal of providing this in a fiscally responsible manner.

NMFR remains committed to providing a fire safe environment within our communities by conducting required fire prevention code inspections for public buildings. A group of dedicated firefighters continues to provide a highly developed and successful public education program for people of all ages in our communities. NMFR has taken a proactive stance and has set goals to make our communities a safer place to live and work.

SERVICES PROVIDED

NMFR's proactive role in public safety encompasses the following: fire company inspections of commercial and industrial properties for loss prevention: Underground and aboveground petroleum fuel storage tank code enforcement; fire loss investigation; juvenile fire setter intervention programming; public fire safety education programming; fire suppression; specialized rescue operations for both land and water related incidents; and, pre-hospital emergency medical care. Terrorism and weapons of mass destruction training and industrial safety exercises/tours have become common, allowing us to increase our presence in industrial facilities forging a better working relationship with safety coordinators and maintenance personnel. Increased communication and involvement with the Community Development Department with respect to plan review and code compliance has improved tremendously under the Assistant Chief/Fire Marshall. We are also working more closely with insurance companies and fire protection organizations to make sure that fire detection and suppression equipment in buildings is properly installed, maintained and tested in accordance with national, state, and local codes and referenced standards.

Neenah-Menasha Fire Rescue Dive Team Trust Fund:

In 2011, a need was identified by our Department to establish a dive team. The intent of this program was to increase our ability to make open water and ice rescue calls. In the past, we were dispatched for a call and if it entailed any kind of a dive rescue we would have to call for help from the Winnebago County Sheriff's Department and/or the Oshkosh Fire Department. While we waited for their response, we were unable to help people who were in this situation. We have seen an increase in calls over the past 10 years due to the increasing popularity of people utilizing Lake Winnebago and Little Lake Butte Des Morts. Due to budget constraints of our communities, we sought donations from the public to raise money for training and necessary equipment. Before the fundraising efforts started, we received support from both of our communities and the Winnebago County Sheriff's Department.

Fundraising efforts in 2011 and 2012 allowed us to begin training dive team members later in 2012. The NMFR Dive Team went operational in December of 2012 and now serves the citizens and visitors to our community. The fundraising goal of $90,000 that was established in 2011 was reached in early 2013 with the assistance of Bruce Peterson's family and friends. NMFR continues to raise funds for the dive team through

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Fire Department	PREPARED BY Al Auxier
	FUNCTION	BUDGET NUMBER 100-0501-522	DATE 10/28/2014

donations and grants so that no tax dollars are used to continue operation of the team. The 14-member team continues to work and train so that they will be able to meet the needs of any water/ice related emergency. Equipment remains a number one priority. Dive team members have built drying and wash racks to save NMFR thousands of dollars by not having to purchase this equipment from a manufacturer.

In 2013, a formal budget was created and approved for our dive team. Initially all the expenses were covered by funds raised through various events. The funds that were raised continued to fund the program through 2014 but are very limited at this time. Although fund raising continues and will continue in the future there is not enough money to truly cover all the funds that are needed in 2015. There is a need for NMFR to start allocating funds by distributing operations funds to training and equipment. NMFR's operating budget does show costs associated with NMFR dive team expenses.

2014 ACCOMPLISHMENTS

Neenah-Menasha Fire Rescue responded to 450 calls for assistance involving fire related situations through July 31, 2014. In addition, in 2014 we have been summoned 963 times to assist in medically related situations. In 2013, NMFR responded to a total of 2,283 calls for assistance, with 1,589 of those calls for medical assistance and 694 for fire related situations. Through July 31, 2014, there have been 2,155 fire inspections conducted with a total of 2,412 code violations discovered. In 2013, NMFR conducted 3,150 fire inspections and found 4,493 code violations. Public education efforts, stressing home and personal fire safety messages, continue to reach the citizens of Neenah and Menasha. Fire Inspectors in the Fox Valley continue to meet on a regular basis to share information and address common code problems. Uniformity between jurisdictions in code interpretation and enforcement is the goal of the group.

The public education program for dorm/apartment fire safety was presented to the entire senior high school student population at Neenah and Menasha High Schools. Our program for senior citizens on how to deal with many different emergency situations was presented to many of the senior groups within our communities upon their request. The Public Education Team expanded their program to include fifth grade students. The "Then and Now Program" gives them a better understanding of the importance of fire safety. Due to many requirements that CBRF facilities have for education of their employees, our request for fire prevention education for these facilities has started slowly increasing. Local businesses within both communities are becoming more pro-active on different educational topics and have begun reaching out to our Department for help to train their employees.

In 2011, we performed 555 public education events. In 2012, we performed 572 public education events. In 2013, we performed 823 public education events. The first seven months of 2014, we completed 337 public education events. We are working hard to accommodate every request, but these increased requests have created a need for increased funds for public education materials.

NMFR staff has been working with the newly created NEWSAP (North East Wisconsin Smoke Alarm Program). This is a regional effort with three other area fire departments working together on fire prevention. In mid-2012, NEWSAP wrote, and was awarded, a regional smoke detector grant. This grant has continued through 2014 and as part of the award of this grant, we must maintain the program. The regional group will continue seeking donations for funding to sustain this program without having to utilize budgeted funds. However, there are no guarantees that we will be awarded donations and may have to use budgeted funds to sustain the program.

In 2014, NMFR completed their second year of automatic aid with Appleton Fire Department. Call volumes between the two departments continue

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Fire Department	PREPARED BY Al Auxier
	FUNCTION	BUDGET NUMBER 100-0501-522	DATE 10/28/2014

to be very close for responses to each community. This service continues to complement both departments and continues to provide the high-quality service expected by the communities and the citizens we serve.

2015 OBJECTIVES

During 2014, NMFR continued to experience FMLA and work comp injuries that have had a significant impact on our overtime budget. Short shift staffing demands for overtime have limited the amount of overtime monies available to allow Fire Inspectors and Fire Investigators to attend training on off-duty time. The overtime budget needs to be increased to make sure that appropriate training for all specialized needs within NMFR are met. NMFR staff will continue to monitor this and make every effort to stay within our budget while providing needed training to accomplish our goals.

NMFR will continue to become more familiar with our growing communities' neighborhoods, streets and buildings. All Fire Officers will remain involved in training the firefighters they lead. The Assistant Chief/Training/Emergency Management Officer will continue to focus on all training aspects, including specialty programming for rescue to assist other departments within our two jurisdictions, such as the public works employees, park employees, water employees, etc. He will also continue to work with the two communities to attain and maintain training for NIMS compliance. He will continue to work with the driver/engineer positions for consistent training with existing drivers and move-ups. The Department will continue its participation with Fox Valley Technical College in providing a learning environment for the Fire Intern Program. Standard Operating Guidelines and Procedures will continue to evolve and be updated.

NMFR's Public Education Team will continue its fire safety efforts in the grade schools during Fire Prevention Week and also in the high schools for graduating seniors for when they go off to college. Both cities have seen an increase in assisted living facilities, and we are seeing an increasing amount of requests to talk to senior citizens about fire safety and also from local businesses.

NMFR will continue the automatic aid agreement with Appleton Fire Department and maintain the reduced response times that benefit the needs of the citizens and businesses in Menasha and Appleton.

Dive team fundraising and training will continue throughout the year. Our goal will be to have enough funds to purchase desired equipment to supplement and maintain the high quality of service and training that the NMFR Dive Team currently meets. However, we cannot continue to rely on donated monies to fund this operation and we will need to start looking at funding training and future replacement purchases with our operating budget.

In 2014, the implementation to complete building inspections has led to a more paperless records management system of our fire inspections for all inspectable properties within Neenah and Menasha. Building owners and managers like the fact that they can receive inspection reports via email. Training efforts in the firehouse software program continue so our personnel can meet the growing communications needs of our society. Attending FHETS, the Firehouse Training Conference, is a key component to meet NMFR's demanding communication and record keeping needs.

The F.C.C. mandate to change narrow banding of all V.H.F. channels to 12.5 MHz bandwidth in Winnebago County was completed in early 2014. These frequencies are in the range that NMFR, and all other agencies in Winnebago County, have used for many years as their emergency channels. Moving to narrow band channels has provided more capacity for the growing volume of voice and data communications by the public

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Fire Department	PREPARED BY Al Auxier
	FUNCTION	BUDGET NUMBER 100-0501-522	DATE 10/28/2014

service agencies in the County and throughout the State. There have been several issues noted with the new system but Motorola, the system manufacturer, and Baycom Inc., the system installer, have worked to resolve the problems. Personnel at NMFR are constantly working with the system and record communications problems so they can be presented to Motorola and Baycom.

In 2015, NMFR's portion of the new telephone system that was purchased by the City of Neenah will need to be funded. The payment for our portion of the system is scheduled to be paid out over a seven-year period that started in 2013.

With Fox Valley Technical College (" FVTC") leaving the Station 31 facility and moving to their new building, there will be a need for NMFR to assume responsibility of maintaining the training site on Tullar Road. We are currently working with FVTC on what will need to be done and what training props and equipment will be left behind. There is a need to figure out what will be done with the classrooms, offices and out buildings once the premise is vacated. NMFR staff will continue to work with the other departments in the City of Neenah to determine the needs of the city.

The purchase of the new Pierce 105' Quint ladder truck requires money to be budgeted to provide NMFR personnel with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1002,*Standard for Fire Apparatus Driver/Operator Professional Qualifications, Chapter 4*. The course curriculum is taken from the *International Fire Service Training Association (IFSTA) Aerial Apparatus Driver/Operator Handbook, 2nd Edition.* This course provides third-party IFSAC accredited certification according to the NFPA 1002 Standard. This certification also provides documentation that the individual has demonstrated a high level of proficiency established through national consensus standards.

MAJOR CHANGES FROM 2014 BUDGET

Salaries (0101): Increase of $128,540. This increase is the result of the contractual agreement with Local 275 for firefighter salary increases.

Overtime (0104): Increase of $29,500 was reduced to $15,900 by Mayor Kaufert. The major portion of the overtime budget will go to covering short shift overtime caused by FMLA and sick leave absences. A significant portion of this increase will be used to cover costs of training for the Fire Inspectors and Arson Investigators. NMFR has not been able to send these individuals the last couple of years and additional overtime money would allow NMFR to send personnel for needed training to maintain knowledge and skills.

License Renewal (0118): Decrease of $8,200. The primary expense of First Responder licensing is a bi-annual requirement and NMFR personnel renewed their licenses in 2014.

Maintenance of Radio Equipment (0215): Increase of $3,000. The warranties for the new radios NMFR has will run out in mid-2015 and the additional money will be used to implement a service agreement that will protect and allow for firmware upgrades and tune/autotest in 2016.

Outside Services (0236): Increase of $6,500. Increase is associated with the Website CMS/Redesign to be compatible with the new City of Neenah website.

Maintenance of Software (0218): Increase of $8,000. Per information from Neenah IS Department, NMFR will be responsible for upgrades and associated costs. Increase also includes the purchase of 10 Microsoft Word Office Licenses.

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Fire Department	PREPARED BY Al Auxier
	FUNCTION	BUDGET NUMBER 100-0501-522	DATE 10/28/2014

Professional Services (0238): Increase of $15,000. The major portion of the increase is due to the requirement that firefighters need a chest x-ray every five years. Because firefighters use SCBA, and we do not always know what chemicals they are exposed to during incidents, they have to have a chest x-ray every five years as part of the physical. The chest x-rays are due in 2015.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Asst Chief	2.00	2.00
Deputy Fire Chief / Operat	1.00	1.00
Fire Chief	1.00	1.00
Fire Fighters	63.00	63.00
Office Manager	1.00	1.00
TOTAL	68.00	68.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Fire						
100-0501-522.10-01	Wages	0	0	60	0	0
100-0501-522.15-01	Health	0	0	29	0	0
100-0501-522.15-03	Dental	0	0	2	0	0
100-0501-522.15-04	Retirement	3,307	3,307	4	3,307	3,307
100-0501-522.15-05	FICA	0	0	5	0	0
100-0501-522.15-08	Workers Comp	0	0	2	0	0
100-0501-522.24-03	Buildings	12,671	15,000	6,160	15,000	10,000
100-0501-522.25-01	Other Municipal Entities	3,037,076	3,108,994	2,849,912	3,108,994	3,141,348
100-0501-522.30-13	Housekeeping	0	0	41	41	0
100-0501-522.30-15	Tools & Equipment	7,058	10,100	1,951	15,568	17,753
100-0501-522.80-03	Motorized Equipment	7,880	20,200	15,920	18,995	0
* Fire		3,067,992	3,157,601	2,874,086	3,161,905	3,172,408

NEENAH MENASHA FIRE RESCUE	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 BUDGET ESTIMATE	2015 BUDGET REQUEST	% CHANGE	39.45% MENASHA	60.55% NEENAH
101 Salaries	$ 4,434,965	$ 4,552,712	$ 4,584,406	$ 4,732,650	$ 4,723,240	$ 4,861,190	2.72%	$ 1,917,739	$ 2,943,451
104 Overtime Wages	115,261	126,822	83,530	86,500	86,500	102,400	18.38%	40,397	62,003
105 Reimbursement/Overtime	-	(2,627)	-	-	-	-		0	0
106 FLSA Overtime Wages	45,640	47,636	45,278	47,000	47,000	47,000	0.00%	18,542	28,458
110 Health Insurance	1,113,610	1,089,203	1,054,451	1,096,110	1,096,110	1,046,530	-4.52%	412,856	633,674
111 Fringes	1,313,978	1,314,864	1,283,180	1,094,910	1,092,770	1,144,360	4.52%	451,450	692,910
115 Schools/Seminars/Training	11,129	8,953	11,915	16,500	13,500	15,840	-4.00%	6,249	9,591
117 Clothing Allowance	30,035	29,457	29,105	31,000	32,000	31,000	0.00%	12,230	18,770
118 License Renewal	5,262	-	185	8,700	7,000	500	-94.25%	197	303
123 Auto Allowance	147	-	21	150	150	150	0.00%	59	91
128 Empl Recognition Awards	549	284	454	780	780	1,500	92.31%	592	908
202 Outside Printing	390	390	561	800	800	550	-31.25%	217	333
203 Postage	987	589	374	400	400	400	0.00%	158	242
204 Conferences & Meetings	703	1,038	2,408	2,500	1,500	1,500	-40.00%	592	908
206 Advertising & Publication	-	-	-	-	170	200		79	121
207 Dues & Memberships	1,070	695	945	1,200	1,200	1,200	0.00%	473	727
209 Maint of PPE/SCBA	4,457	3,218	5,796	4,000	4,000	4,000	0.00%	1,578	2,422
210 Computer Hardware	12	-		-	1,200	1,200		473	727
212 Maint of Office Equipment	-	10	160	100	100	100	0.00%	39	61
213 Maint of Motor Vehicles	58,315	38,558	49,728	40,000	75,000	40,000	0.00%	15,780	24,220
214 Maint of Buildings	4,007	4,411	5,436	5,000	5,000	5,000	0.00%	1,973	3,027
215 Maint of Radio Equipment	2,263	1,732	420	1,000	1,000	4,000	300.00%	1,578	2,422
216 Maint of Operating Equip	6,086	7,728	7,616	7,000	7,000	5,800	-17.14%	2,288	3,512
218 Maint of Software	10,042	9,050	5,545	8,000	8,000	16,000	100.00%	6,312	9,688
221 Telephone	3,680	3,261	3,341	8,000	8,400	8,500	6.25%	3,353	5,147
222 Electricity	54,372	57,327	57,417	56,700	58,000	58,800	3.70%	23,197	35,603
223 Natural Gas	32,117	23,955	26,600	35,200	42,000	39,900	13.35%	15,741	24,159
224 Water/Sewer	10,059	10,592	10,709	11,500	11,500	11,500	0.00%	4,537	6,963
225 Commercial Dumpster	-	320	675	600	600	800	33.33%	316	484
226 Storm Water	2,937	3,077	3,027	2,000	2,000	2,500	25.00%	986	1,514
227 Cellular Telephone	3,639	3,472	2,291	3,800	3,000	3,000	-21.05%	1,184	1,816
232 Auditing Services	1,760	1,760	1,800	1,800	1,800	1,800	0.00%	710	1,090
236 Outside Services	8,760	10,232	11,941	11,000	11,000	17,500	59.09%	6,904	10,596
237 Pest Control	375	443	400	1,000	1,000	1,000	0.00%	395	605
238 Professional Services	23,764	8,721	7,392	10,000	10,000	25,000	150.00%	9,863	15,137
241 Tree Planting & Landscape	931	784	795	1,000	1,000	1,000	0.00%	395	605
242 Permits	-	47	100	250	250	250	0.00%	99	151
246 Liability Insurance	26,388	26,788	28,413	29,820	29,500	30,720	3.02%	12,119	18,601
247 Auto/Physical Damage Ins	12,676	13,004	13,601	14,390	13,750	15,830	10.01%	6,245	9,585

NEENAH MENASHA FIRE RESCUE	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 BUDGET ESTIMATE	2015 BUDGET REQUEST	% CHANGE	39.45% MENASHA	60.55% NEENAH
252 Rental of Equipment	431	193	264	500	500	500	0.00%	197	303
254 Printer/Copies	3,203	3,539	3,625	3,670	3,860	3,860	5.18%	1,523	2,337
255 Neenah City I/S Services	69,263	103,376	111,441	120,020	118,990	126,150	5.11%	49,766	76,384
256 Neenah City Finance Serv	20,760	21,170	21,800	22,400	22,400	22,850	2.01%	9,014	13,836
257 Neenah City H/R Services	26,530	27,060	27,880	31,500	31,500	35,000	11.11%	13,808	21,192
262 Public Relations/Services	3,196	3,671	3,371	3,500	3,380	3,300	-5.71%	1,302	1,998
292 FVTC Reimbursements	(13,810)	(13,978)	(13,471)	(15,000)	15,000	(5,000)	-66.67%	(1,973)	(3,027)
293 Maint of Motor Veh/Fleet	-	-	-	100	100	100	0.00%	39	61
294 Oil and Fluids/Fleet	-	-	-	100	100	100	0.00%	39	61
296 Maint of Equip/Fleet	-	-	-	100	100	100	0.00%	39	61
301 Office Supplies	1,171	2,008	1,747	2,000	2,000	2,000	0.00%	789	1,211
302 In-House Printing	-	-		-				0	0
303 Computer Operation Suppl	(8)	78	-	-	-	-		0	0
306 Cleaning/Janitor Supplies	10,315	11,669	10,325	12,000	12,000	12,000	0.00%	4,734	7,266
308 Books & Periodicals	220	668	194	1,000	1,000	1,000	0.00%	395	605
310 Gasoline & Oil	30,623	32,092	34,570	35,860	35,000	36,750	2.48%	14,498	22,252
319 Safety Supplies	1,395	1,854	1,751	1,800	1,800	1,800	0.00%	710	1,090
320 Small Tools	1,131	1,049	1,034	1,000	1,000	1,000	0.00%	395	605
326 Photography Supplies	-	-	51	500	-	500	0.00%	197	303
333 All Other Supplies	3,067	3,885	3,985	3,000	3,000	3,000	0.00%	1,184	1,816
343 Small Program Packages	50	-	-	350	350	-	-100.00%	0	0
344 Small Equipment	6,277	8,707	8,131	9,000	9,000	9,000	0.00%	3,551	5,449
347 Small Computer Hardware	1,513	1,479	678	500	800	600	20.00%	237	363
348 Per Protection Equipment	4,199	34,261	30,063	35,000	35,000	35,000	0.00%	13,808	21,192
349 Household Purchases	-							0	0
350 Training Supplies	-	1,597	276	2,000	2,000	2,000	0.00%	789	1,211
691 Executive Adjustment	-	-		-	-	-		0	0
8108 Office Furniture & Equip	526	2,532	2,140	2,500	2,500	2,500	0.00%	986	1,514
8113 Communications Equipment	-	1,177	8,775	2,500	4,000	4,000	60.00%	1,578	2,422
8114 Computer Software Outlay	1,097	-	186	5,000	5,000	4,500	-10.00%	1,775	2,725
8115 Computer Hardware Outlay	8,176	5,576	44	3,000	2,000	5,200	73.33%	2,051	3,149
8118 Other Facility Outlay	-							0	0
8132 Home Land Security	-							0	0
8133 All Other Equipment	18,703	40,882	13,646	20,000	20,000	15,000	-25.00%	5,918	9,082
8149 Household Purchases	-	2,199	5,397	5,000	5,000	5,000	0.00%	1,973	3,027
	$ 7,538,394	$ 7,695,250	$ 7,617,919	$ 7,680,260	$ 7,735,600	$ 7,876,330		$ 3,107,217	$ 4,769,113

NEENAH MENASHA FIRE RESCUE	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 BUDGET ESTIMATE	2015 BUDGET REQUEST	% CHANGE	39.45% MENASHA	60.55% NEENAH
SPEC OPER RESP TEAM									
104 Overtime Wages	$ 23,075	$ 19,745	$ 24,241	$ 8,360	$ 8,360	$ 9,100	8.85%	$ 3,590	5,510
105 Reimbursement/Overtime	(21,915)	(19,946)	(21,521)	-	(8,120)	-		0	0
111 Fringes	6,433	5,850	6,715	1,760	2,450	2,160	22.73%	852	1,308
117 Clothing Allowance	-			-	-			0	0
216 Maint of Operating Equip	471	1,190	41	1,000	1,000	1,000	0.00%	395	605
320 Small Tools	-	-	-	1,000	1,000	700	-30.00%	276	424
348 Per Protection Equipment	559	-	-	500	500	500	0.00%	197	303
350 Training Supplies	-	546	-	500	500	500	0.00%	197	303
8133 All Other Equipment	130	1,439	538	1,000	1,000	1,000	0.00%	395	605
	$ 8,753	$ 8,824	$ 10,014	$ 14,120	$ 6,690	$ 14,960		$ 5,902	$ 9,058
JOINT FIRE COMMISSION									-
203 Postage	$ -	$ -	$ -	$ 500	$ 500	$ 500	0.00%	$ 197	303
204 Conferences/Meetings	-	-		-	-			0	0
206 Advertising/Publication	-	-	-	2,500	2,500	2,500	0.00%	986	1,514
236 Outside Services	-	1,440	1,290	3,800	3,800	3,800	0.00%	1,499	2,301
261 Miscellaneous Expenditures	-	-	-	500	500	500	0.00%	197	303
	$ -	$ 1,440		$ 7,300	$ 7,300	$ 7,300		$ 2,879	$ 4,421
SPECIAL RESERVE & ESCROW									
101 Salaries						$ 5,400		$2,130	$3,270
110 Health Insurance						$ 47,400		18,699	28,701
111 Fringes						$ 1,210		477	733
						$ 54,010		$ 21,306	$ 32,704
DIVE RESCUE PROGRAM									
104 Overtime Wages						$ 3,300		$1,302	$1,998
111 Fringes						650		256	394
115 Schools/Semniars/Training						1,650		651	999
215 Maint. Of Radio Equipment						1,500		592	908
216 Maint. Of Operating Equip						1,500		592	908
261 Misc Expenditures						0		0	0
8113 Communications Equipment						0		0	0
8133 All Other Equipment						1,650		651	999
						$ 10,250		4,044	6,206
Subtotal	$ 7,547,147	$ 7,705,514	$ 7,627,933	$ 7,701,680	$ 7,749,590	$ 7,962,850	3.39%	**3,141,348**	**4,821,502**

NEENAH MENASHA FIRE RESCUE	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 BUDGET ESTIMATE	2015 BUDGET REQUEST	% CHANGE	39.45% MENASHA	60.55% NEENAH
REVENUES - APPLIED JOINTLY TO BUDGETS									
Revenue				$ (6,150)		$0		$ -	$ -
GRAND TOTAL				$ 7,695,530		$ 7,962,850		$ 3,141,348	$ 4,821,502
								$ 3,141,348	***4,821,502***
CAPITAL OUTLAY									
Motorized Equipment-8003									
Command Vehicle				$ 50,000		$0		$ -	$ -
				-				-	-
				$ 50,000				$ -	$ -
Other Equipment-3015									
Thermal Imaging Cameras, Mobile Data Computers, Hazmat Monitors, Defibrillator				$ 25,000		$ 25,000		$ 9,863	$ 15,138
Dive Equipment				$ -		$ 20,000		7,890	12,110
				-		-		-	-
CAPITAL IMPROVEMENT				$ 25,000		$ 45,000		***$ 17,753***	***27,248***
Buildings-8201									
				-		-		$ -	
				-		-		$ -	
ADDITIONAL OPERATING ITEMS									
Building Maintenance-2403 (100% Menasha)								***$ 10,000***	
Retirement (Old Plan/Pre-WRS)-1504 (100% Menasha)								***$ 3,307***	

Amount to be Included in the City of Menasha Fire Budget:	***100-0501-522-1504***	***$ 3,307***
	100-0501-522-2403	***$ 10,000***
	100-0501-522-2501	***$ 3,141,348***
	100-0501-522-8003	***$ -***
	100-0501-522-3015	***$ 17,753***
	100-0501-522-8201	***$ -***
	TOTAL CITY OF MENASHA 2014 BUDGET	***$ 3,172,408***

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Emergency Government	PREPARED BY Al Auxier
	FUNCTION Public Safety	BUDGET NUMBER 100-0502-522	DATE 10/28/2014

RESPONSIBILITIES

This program was started in 1984 to establish an Emergency Operations Center ("EOC") and to provide centralized guidance in case of a disaster in the City. Currently the Neenah Police Department Community Room is utilized as our first option for the EOC in the City of Neenah. Since NMFR is responsible for managing the EOC's in both Neenah and Menasha it was decided that each of the EOC's would serve as back up for each other and serve as the secondary backup site for each community. The EOC for Neenah is the Community Room at the Neenah Police Department and the EOC for Menasha is in the basement of the Public Services Building that house both the Menasha Police Department and NMFR. A third site identified is the Municipal Services Building on Tullar Road. We also have the ability to request Winnebago County Emergency Management to open an EOC at the Sheriff's Department and/or bring their mobile command post to the emergency scene.

For the last couple of months there has been discussions on moving Neenah's EOC to the soon to be vacated Fox Valley Technical College site on Tullar Road.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

There will be a planned EOC exercise for May or April of 2015, along with continued research as to the possible relocation of the EOC should the City of Neenah decide to occupy the vacated FVTC portion of the fire station on Breezewood Lane and Tullar Road.

MAJOR CHANGES FROM 2014 BUDGET

None

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

PREPARED 10/28/14, 19:18:09
PROGRAM GM601L
BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Emeregency Government					
100-0502-522.22-01	Telephone	509	515	442	531	531
100-0502-522.24-01	Office Equipment	0	100	0	0	100
100-0502-522.30-10	Office	0	100	0	0	100
100-0502-522.30-18	Department	28	200	0	100	100
*	Emeregency Government	537	915	442	631	831

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Public Library	PREPARED BY Vicki Lenz
	FUNCTION Culture and Recreation	BUDGET NUMBER 100-0601-551	DATE 10/28/2014

RESPONSIBILITIES

The Elisha D. Smith Public Library's mission is to be a dynamic and responsive community center for our diverse population, offering equal access to materials, programming, services, and entertainment to inspire and enrich while supporting learning for all ages.

SERVICES PROVIDED

The library provides direct access to all materials held at public libraries in Winnebago, Green Lake, Marquette, and Waushara Counties. It also provides digital databases, reference service, entertainment, story times, book discussions, fax service, public computers with Internet access, wireless Internet access, printing and photocopying, computer classes, art displays, access to Wisconsin's digital library, information from and about local organizations, weekly and monthly newsletters, notary service, exam proctoring, travel brochures, consumer financial information, tax forms, voter registration, mobile printing, and meeting rooms. Programs are offered on crafts, books and authors, children's interests, local history, and current issues.

2014 ACCOMPLISHMENTS

During 2014, the library held winter, fall and summer reading programs to promote literacy and participated in the popular Fox Cities Communities Read of R. J. Palacio's book Wonder and the Fox Cities Book Festival. A new utilities space was constructed outside the front of the building, and most of the walls inside the library were painted. Service to our patrons expanded with the ability to accept credit and debit cards, to print from any device wirelessly, and to use the public computers for extended amounts of time. The library received grants to digitize local oral histories (LSTA grant), promote literacy in our schools (Jeweler's Mutual), and purchase literacy materials (King's Daughters). Two Food for Fines drives helped out our local food pantry. And the board's new Fundraising Committee developed a plan to allow everyone in our community to support their library, implementing a can collection, organizing a fall chili cook-off fundraiser, and planning family events.

2015 OBJECTIVES

The library will continue to work on expanding access to technology for members of our community, collaborating with our schools to promote the love of reading, and providing a common ground for people of all walks of life to discuss issues, learn, and grow. The library's strategic plan calls for increasing the number of physical and digital items checked out, and the library board has stressed the importance of this objective.

MAJOR CHANGES FROM 2014 BUDGET

This budget has a significantly higher request for funds for the library's book budget, which is used to purchase books, other media, and digital materials. The budget for those funds was at its highest in 2009 and eventually decreased to only 75% of that 2009 amount. The library board's emphasis for 2015 is to increase the book budget by $25,000 to stem the tide of decreasing checkouts from the library. That increase does not bring the book budget up to the level it was at in 2009, but it is a start. The budget also includes a capital improvement request for replacement of the roof section of the library built in 1969 which is leaking, light tubes/sensors for electricity savings, a carpet replacement in the library's main meeting room, and elevator modifications to alleviate recurring needs for repair.

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Public Library	Vicki Lenz
FUNCTION	**BUDGET NUMBER**	**DATE**
Culture and Recreation	100-0601-551	10/28/2014

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$951,751.00	$993,539.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$474,199.00	$467,255.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$18,000.00	$15,000.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$7,000.00	$8,800.00
TOTAL	$1,450,950.00	$1,484,594.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Administrative Assistant	1.00	1.00
Supervisor	3.00	3.00
Assistant Librarian	1.50	1.50
Library Page	0.75	0.75
Building Deputy Director	0.03	0.03
Building Superintendent	0.03	0.03
Library Assistant	4.20	4.20
Custodian	1.06	1.06
Director	1.00	1.00
Librarian	3.00	3.00
Library Clerk	2.00	2.00
TOTAL	17.57	17.57

PREPARED 10/28/14, 19:18:09
PROGRAM GM601L
BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Public Library						
100-0601-551.10-01	Wages	144,192	62,555	124,815	128,215	170,335
100-0601-551.10-02	Salaries	607,694	705,032	483,312	665,074	603,989
100-0601-551.10-03	Overtime/Doubletime	5,340	17,000	6,366	14,500	17,155
100-0601-551.15-01	Health	122,108	118,437	98,338	118,437	134,122
100-0601-551.15-02	Life	88	115	641	452	1,290
100-0601-551.15-03	Dental	10,683	11,803	8,742	11,803	10,738
100-0601-551.15-04	Retirement	48,827	52,174	41,388	52,174	52,129
100-0601-551.15-05	FICA	56,278	57,003	46,006	57,003	59,636
100-0601-551.15-07	Vision	1,167	1,180	989	1,180	1,118
100-0601-551.15-08	Workers Comp	3,309	2,058	2,519	2,058	4,264
100-0601-551.15-09	Umemployment Comp	19	300	0	0	300
100-0601-551.19-03	Uniform/Clothing Allow	38	0	6	2	0
100-0601-551.20-01	Janitorial	12,656	17,100	14,269	17,100	17,950
100-0601-551.20-05	Entertainment	2,825	3,000	2,980	3,000	3,000
100-0601-551.21-03	Accounting/Financial	540	540	540	540	540
100-0601-551.21-06	Management	133	300	133	300	300
100-0601-551.22-01	Telephone	471	550	65	550	550
100-0601-551.22-03	Electricity	43,536	40,000	33,163	40,000	40,000
100-0601-551.22-04	Heat	14,771	18,000	14,630	19,450	18,000
100-0601-551.22-05	Water/Sewer	7,426	7,500	5,431	6,700	7,500
100-0601-551.22-06	Storm Water	1,245	1,200	934	1,200	1,245
100-0601-551.24-01	Office Equipment	59	0	0	0	0
100-0601-551.24-03	Buildings	21,023	35,394	21,791	35,394	19,607
100-0601-551.24-04	Specialized Equipment	3,772	6,900	5,663	12,034	7,500
100-0601-551.25-01	Other Municipal Entities	70,397	70,000	70,000	70,000	72,559
100-0601-551.29-02	Publishing	548	1,000	213	1,000	1,000
100-0601-551.29-05	Vehicle/Equipment Rental	3,466	4,000	0	4,000	4,000
100-0601-551.29-07	Inhouse Info Tech Service	8,826	9,116	0	9,116	9,937
100-0601-551.30-10	Office	4,866	7,000	5,599	7,000	7,000
100-0601-551.30-11	Postage	3,015	4,000	2,252	4,000	4,000
100-0601-551.30-13	Housekeeping	9,401	9,700	2,048	9,000	8,370
100-0601-551.30-14	Library Materials	144,666	155,000	109,310	155,000	165,000
100-0601-551.30-15	Tools & Equipment	127	500	126	500	500
100-0601-551.30-16	Promotional	3,668	3,243	1,054	3,243	3,243
100-0601-551.30-18	Department	10,023	13,000	12,103	13,000	13,000
100-0601-551.30-19	Office Furnishings	871	400	0	400	400
100-0601-551.32-01	Dues/Memberships/Licenses	1,489	950	858	950	950
100-0601-551.33-01	Mileage	310	400	99	400	400
100-0601-551.33-02	Registrations	150	500	112-	500	500
100-0601-551.33-03	Lodging/Meals	139	500	0	500	500
100-0601-551.33-04	Other Expenses	0	0	162	0	0
100-0601-551.34-01	Mileage	345	200	0	200	200
100-0601-551.34-02	Registrations	820	500	438	500	500
100-0601-551.34-03	Lodging/Meals	502	300	303	300	300
100-0601-551.34-04	Other Expenses	56	0	0	0	0
100-0601-551.51-03	Property	5,500	5,500	0	5,500	5,500

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0601-551.80-05	Other Equipment	0	7,000	0	0	0
*	Public Library	1,377,385	1,450,950	1,117,174	1,472,275	1,469,127

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Resthaven Cemetery Op	Brian Tungate Vince Maas
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0701-533	10/7/2014

RESPONSIBILITIES

To ensure that the city's two cemetery sites are properly administrated and maintained.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Maintain service level as described.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Park Caretaker	0.15	0.15
Park Seasonal Laborer	0.00	0.00
Summer Laborer	0.03	0.03
TOTAL	0.18	0.18

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Resthaven Cemetery					
100-0701-533.10-01	Wages	11,020	10,266	8,526	10,600	9,706
LEVEL	TEXT	TEXT AMT				
TOTB	PARK CARETAKER 15%					
	SUMMER PARK LABORERS 5%					
100-0701-533.10-03	Overtime/Doubletime	371	300	116	116	200
100-0701-533.15-01	Health	994	844	937	1,100	2,869
100-0701-533.15-02	Life	14	21	9	21	21
100-0701-533.15-03	Dental	99	186	87	186	186
100-0701-533.15-04	Retirement	339	602	439	602	528
100-0701-533.15-05	FICA	868	785	659	750	713
100-0701-533.15-07	Vision	10	15	10	15	21
100-0701-533.15-08	Workers Comp	338	309	258	300	430
100-0701-533.22-03	Electricity	203	300	152	260	300
100-0701-533.22-06	Storm Water	1,264	1,350	617	1,300	1,350
100-0701-533.24-03	Buildings	711	200	74	74	200
100-0701-533.29-05	Vehicle/Equipment Rental	6,352	8,000	0	7,050	8,400
100-0701-533.29-07	Inhouse Info Tech Service	1,651	2,605	0	2,605	1,542
100-0701-533.30-15	Tools & Equipment	216	150	0	0	150
100-0701-533.30-18	Department	664	500	35	35	400
100-0701-533.51-03	Property	80	80	0	80	80
*	Resthaven Cemetery	25,194	26,513	11,919	25,094	27,096

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Recreation Department	PREPARED BY Brian Tungate
	FUNCTION Culture and Recreation	BUDGET NUMBER 100-0702-552	DATE 10/7/2014

RESPONSIBILITIES

To ensure that residents have the opportunity to enjoy all the benefits that recreation activities have to offer.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

- Hired a new Administrative Assistant
- Expanded a popular youth archery program
- Added a downtown scavenger hunt & youth golf summer programs
- Maintained good participation in youth gymnastics, tennis and playground programs

2015 OBJECTIVES

- Revise or add cost effective programs desired by the community
- Collaborate with new Boys and Girls Club and Farmer's Market on programs/activities that benefit Menasha youth and the community
- Assist in upgrading Parks and Recreation areas on the City website

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Director	1.00	1.00
Park/Rec Admin. Asst.	1.00	1.00
Seasonal/PT Workers	4.35	4.35
TOTAL	6.35	6.35

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Recreation Department					
100-0702-552.10-01	Wages	71,309	85,415	62,879	74,239	83,285
LEVEL TEXT		TEXT AMT				
TOTB	ADMIN ASST PARKS & REC 100%					
	WAGES FOR APPROX. 40 SEASONAL EMPLOYEES					
	INCL. ONE PART-TIME TINY TOTS/EXERCISE INSTRUCTOR					
100-0702-552.10-02	Salaries	76,191	77,561	62,630	77,561	78,341
100-0702-552.10-03	Overtime/Doubletime	74	0	238	238	0
100-0702-552.15-01	Health	26,042	36,425	27,213	33,000	38,256
100-0702-552.15-02	Life	214	235	260	275	408
100-0702-552.15-03	Dental	1,859	2,477	1,833	2,200	2,477
100-0702-552.15-04	Retirement	7,290	8,311	6,396	7,200	8,134
100-0702-552.15-05	FICA	11,138	12,280	9,371	11,700	12,016
100-0702-552.15-07	Vision	201	268	217	240	276
100-0702-552.15-08	Workers Comp	3,801	3,969	3,222	3,700	5,578
100-0702-552.20-03	Temp Staffing	1,125	2,100	0	0	1,500
LEVEL TEXT		TEXT AMT				
TOTB	EX: GRUNSKI TIMING SERVICES, GOLF & SKATEBOARD					
	INSTRUCTORS					
100-0702-552.20-05	Entertainment	2,967	2,500	1,751	2,400	2,500
LEVEL TEXT		TEXT AMT				
TOTB	EX: SUMMER BUS TRIPS, KIDDIE KARNIVAL, OUTDOOR					
	MOVIE & WINTER GALA					
100-0702-552.22-01	Telephone	1,204	950	781	990	1,100
100-0702-552.24-01	Office Equipment	130	3,100	0	3,100	3,400
LEVEL TEXT		TEXT AMT				
TOTB	INCLUDES SOFTWARE USAGE FEE					
100-0702-552.29-01	Printing	6,904	6,600	6,194	7,500	7,933
LEVEL TEXT		TEXT AMT				
TOTB	EX: ALL PROGRAM BROCHURES & FLYERS, OFFICE FORMS					
	AS NEEDED					
100-0702-552.29-03	Advertising	403	500	0	300	400
LEVEL TEXT		TEXT AMT				
TOTB	EX: PERIODIC ADS FOR GRUNSKI, HAYRIDE, WINTER GALA					
100-0702-552.29-05	Vehicle/Equipment Rental	1,486	2,100	0	500	2,000
100-0702-552.29-07	Inhouse Info Tech Service	12,112	12,120	0	12,120	9,950
100-0702-552.30-10	Office	405	500	1,148	1,200	1,000
100-0702-552.30-11	Postage	4,452	5,900	2,733	4,700	5,200
100-0702-552.30-12	Computer	487	3,480	0	3,480	0
100-0702-552.30-15	Tools & Equipment	609	0	0	0	0
100-0702-552.30-18	Department	8,348	8,900	10,192	10,400	9,100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
LEVEL	TEXT	TEXT AMT				
TOTB	EX: SOFTBALLS, T-SHIRTS, ATHLETIC SUPPLIES, GAMES, FIRST AID SUPPLIES. BUDGET TYPICALLY OFFSET BY AT LEAST $2,000 IN SPONSORSHIPS.					
100-0702-552.32-01	Dues/Memberships/Licenses	849	1,300	950	950	1,200
LEVEL	TEXT	TEXT AMT				
TOTB	EX: MEMBERSHIP IN STATE ASSOCIATION & MUSIC LICENSE FEES					
100-0702-552.33-03	Lodging/Meals	38	0	39	39	0
100-0702-552.34-02	Registrations	415	700	2,210	2,210	700
LEVEL	TEXT	TEXT AMT				
TOTB	EX: STATE CONFERENCE ATTENDANCE BY DIRECTOR. CLASSES & TRAININGS FOR SUPPORT STAFF.					
100-0702-552.34-03	Lodging/Meals	158	300	915	915	300
LEVEL	TEXT	TEXT AMT				
TOTB	EX: OFTEN RELATED TO ACCT 34-03. PIZZA FOR SUMMER STAFF TRAINING & DEC. PARK BOARD MEETING.					
100-0702-552.51-03	Property	1,070	1,070	0	1,070	1,070
*	Recreation Department	241,281	279,061	201,172	262,227	276,124

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Parks Department	Brian Tungate
FUNCTION	**BUDGET NUMBER**	**DATE**
Culture and Recreation	100-0703-553	10/6/2014

RESPONSIBILITIES

To ensure that residents have sufficient parks, trails, open space and related facilities to enjoy all the benefits provided by a quality park system.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

- Hired new Arborist/Caretaker and Facility Tech/Electrician
- Bid out Gilbert Site Trail project, began raising funds for this important project
- Repaired two tennis courts at Clovis Grove Park
- Established partnership with Menasha Rotary to develop east side park, began some improvements to the site
- Removed buildings at Army Reserve site

2015 OBJECTIVES

- Begin working with Menasha Rotary on plan to purchase/install play equipment at new east side park
- Partner with Town P & R on repairs to Trestle Trail and 10 year anniversary
- Begin Jefferson Park/Neighborhood Master Plan process
- Oversee/administer Gilbert site Trail project
- Where possible, implement the City's new brand statement promoting our waterfront amenities
- Continue tennis rehabilitation at Clovis Grove Park (2 courts)
- Partner with Clovis PTO to install poured in place surfacing (PTO to pay for materials)
- Seek neighborhood input and Park Board direction regarding what to do with Winz Park

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Admin. Asst. (Garage)	0.20	0.20
Arborist	0.40	0.40
Deputy Dir. Of Muni Oper	0.20	0.10
Facility/Pool Tech. (1)	0.70	0.70
Park Caretakers (4)	3.70	3.70
Park Superintendent	1.00	1.00
Seasonal Laborer (1)	0.58	0.58
Summer Laborers (6-7)	1.47	1.76
Facility Tech/Electrician	0.00	0.20
TOTAL	8.25	8.64

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Parks Department					
100-0703-553.10-01	Wages	254,833	292,378	231,689	270,378	305,422
LEVEL TOTB	TEXT 1 FACILITIES/POOL TECH-SEE POOL & MARINA FOR OTHER WAGES 4 PARK CARETAKERS-SEE FORESTRY, CEMETERY & FORESTRY STORMWATER FOR OTHER WAGES 1 SEASONAL PARK LABORER (1200 HRS)SEE MARINA FOR OTHER WAGES 1 PARKS/ARBORIST-SEE FORESTRY AND STORMWATER FOR OTHER WAGES 1 FACILITY TECH/ELECTRICIAN 20% SEE LIBRARY, PD & BLDG SVCS BUDGETS 7 SUMMER SEASONAL LABORERS (40%) SEE CEMETERY & MARINA FOR OTHER WAGES	TEXT AMT				
100-0703-553.10-02	Salaries	86,061	87,046	64,556	87,046	78,558
LEVEL TOTB	TEXT SUPERINTENDENT OF PARKS FORESTRY & CEMETERIES-100% 1 DEPUTY DIRECTOR OF MUNI OPERATIONS-10% 1 ADMIN. ASSISTANT AT GARAGE CHARGED TO PARKS-20%	TEXT AMT				
100-0703-553.10-03	Overtime/Doubletime	8,844	8,083	8,743	8,800	8,000
100-0703-553.15-01	Health	72,932	85,776	71,380	82,776	95,661
100-0703-553.15-02	Life	809	864	781	810	1,055
100-0703-553.15-03	Dental	7,008	7,717	6,065	7,000	7,760
100-0703-553.15-04	Retirement	21,866	24,465	19,881	22,630	23,738
100-0703-553.15-05	FICA	26,686	29,296	23,079	27,696	29,085
100-0703-553.15-07	Vision	696	779	669	700	773
100-0703-553.15-08	Workers Comp	10,205	11,407	8,885	10,800	16,628
100-0703-553.15-09	Unemployment Comp	2,915	0	4,060	5,700	5,700
100-0703-553.19-03	Uniform/Clothing Allow	1,790	2,000	914	1,900	2,000
100-0703-553.20-06	Lawn Care	1,060	1,200	1,429	1,725	1,300
100-0703-553.20-09	Sanitation	1,696	1,900	4,358	4,170	1,200
100-0703-553.21-02	Engineering	0	5,000	0	5,000	5,000
LEVEL TOTB	TEXT EX:PLANNING FOR NEW PARK, GILBERT SITE, AND JEFFERSON PARK	TEXT AMT 5,000 5,000				
100-0703-553.22-01	Telephone	1,954	2,200	1,870	2,300	2,300
100-0703-553.22-03	Electricity	37,295	37,500	30,707	38,000	36,500
LEVEL TOTB	TEXT EX: LIGHT LEASES AT KOSLO & JEFFERSON PARK	TEXT AMT				
100-0703-553.22-04	Heat	5,177	6,000	4,448	6,500	6,800

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0703-553.22-05	Water/Sewer	17,497	21,800	31,549	20,000	21,000
100-0703-553.22-06	Storm Water	14,285	14,300	10,842	14,300	14,400
100-0703-553.24-01	Office Equipment	0	0	0	0	275
LEVEL TOTB	TEXT ARC PAD SOFTWARE MAINTENANCE	TEXT AMT 275 275				
100-0703-553.24-02	Tools & Equipment	4,159	6,000	3,475	5,800	6,000
100-0703-553.24-03	Buildings	23,336	27,000	17,006	26,000	27,500
LEVEL TOTB	TEXT EX:ADA UPGRADES & PAINTING, PLUMBING, RESTROOM, ELECTRICAL, LOCK CORE UPGRADES, CABOOSE SECURITY LIGHTING	TEXT AMT				
100-0703-553.24-04	Specialized Equipment	250	0	785	785	0
100-0703-553.24-05	Small Projects	4,075	6,500	4,208	6,400	6,500
LEVEL TOTB	TEXT EX: BALL DIAMOND, SKATEPARK & JEFFERSON SHORELINE LANDSCAPE REPAIR, PAVED TRAIL REPAIRS	TEXT AMT				
100-0703-553.29-01	Printing	2,173	2,500	2,129	2,500	2,500
100-0703-553.29-03	Advertising	138	0	0	0	0
100-0703-553.29-05	Vehicle/Equipment Rental	110,458	134,000	0	117,500	128,000
100-0703-553.29-07	Inhouse Info Tech Service	6,603	7,134	0	7,134	6,895
100-0703-553.30-10	Office	109	350	456	456	350
100-0703-553.30-11	Postage	88	50	0	0	50
100-0703-553.30-13	Housekeeping	2,766	2,000	88	2,000	2,000
100-0703-553.30-15	Tools & Equipment	7,427	5,400	5,806	5,806	8,000
LEVEL TOTB	TEXT MITER SAW, SIDEWALK EDGER, WALK BEHIND MOWER, HAND TOOLS	TEXT AMT				
100-0703-553.30-18	Department	30,156	30,000	18,341	29,000	30,000
LEVEL TOTB	TEXT POURED IN PLACE RUBBER MATERIALS AS NEEDED ADA ACCESS UPDATES, FLOWERS, DIRT, SIGNS, WOOD-CHIPS, CONCRETE, LUMBER & LANDSCAPE MATERIALS	TEXT AMT				
100-0703-553.32-01	Dues/Memberships/Licenses	175	250	240	240	250
100-0703-553.34-02	Registrations	527	1,200	1,230	2,000	1,200
LEVEL TOTB	TEXT PARK SUPERINTENDENT ATTENDANCE AT STATE CONFERENCE AND OTHER WORKSHOPS	TEXT AMT				
100-0703-553.34-03	Lodging/Meals	581	450	121	400	450
100-0703-553.51-03	Property	3,900	3,900	0	3,900	3,900

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0703-553.82-02	Construction	18,268	31,000	29,673	30,500	22,000

LEVEL	TEXT	TEXT AMT
TOTB	REPAIR 2 COURTS AT CLOVIS GROVE PHASE 2 OF PLAN TO REPAIR ALL OF CLOVIS COURTS. SMALL SWING SET AT CLOVIS GROVE.	

*	Parks Department	788,798	897,445	609,463	858,652	908,750

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Swimming Pool	PREPARED BY Brian Tungate
	FUNCTION Culture and Recreation	BUDGET NUMBER 100-0704-552	DATE 10/3/2014

RESPONSIBILITIES

Provide a safe, affordable aquatic facility for residents to enjoy in the summer.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

- Provided swim lessons to 393 children (compared to 397 in 2013)
- Sold 119 family passes, 86 individual passes and 48 limited use passes
- Served over 500 residents with pool passes
- Cool June temperatures contributed to lower attendance (15,409)
- Plans in place to install new boiler in late 2014 or early 2015
- Held very popular movie night in August
- Water saving measures made at kids' fountain

2015 OBJECTIVES

- Seek approval to earmark cost savings from boiler purchase to slide maintenance
- Install ADA accessible stairs
- Begin planning for a new or rehabilitated pool as part of the Jefferson Park/Neighborhood Master Plan

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Fac./Pool Tech	0.15	0.15
Seasonal Part-Time Staff	3.10	3.10
TOTAL	3.25	3.25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Swimming Pool					
100-0704-552.10-01	Wages	74,655	82,044	71,715	71,705	82,306
LEVEL TOTB	TEXT FAC/POOL TECH 15% 1 POOL MANAGER 2-3 ASST MANAGERS 16 INSTRUCTOR/GUARDS 6 CASHIER/ATTENDANTS 3 CONCESSION WORKERS	TEXT AMT				
100-0704-552.10-03	Overtime/Doubletime	686	1,007	288	288	1,000
100-0704-552.15-01	Health	1,304	1,773	1,595	1,773	1,863
100-0704-552.15-02	Life	29	39	26	39	40
100-0704-552.15-03	Dental	146	186	149	186	186
100-0704-552.15-04	Retirement	921	695	1,027	1,200	565
100-0704-552.15-05	FICA	5,764	6,353	5,506	5,650	6,296
100-0704-552.15-07	Vision	12	15	11	15	16
100-0704-552.15-08	Workers Comp	2,262	2,500	2,164	2,200	3,615
100-0704-552.15-09	Unemployment Comp	196	0	0	0	0
100-0704-552.20-01	Janitorial	1,116	3,000	3,006	3,006	3,100
100-0704-552.20-04	Mechanical Systems	27	2,700	3,246	3,246	2,700
100-0704-552.21-05	Medical	132	0	0	0	0
100-0704-552.22-01	Telephone	205	200	0	100	200
100-0704-552.22-03	Electricity	12,214	11,600	11,619	12,400	12,000
100-0704-552.22-04	Heat	10,509	10,000	12,653	13,000	11,500
LEVEL TOTB	TEXT NEW, EFFICIENT BOILER TO BE OPERATIONAL BY START OF SEASON	TEXT AMT				
100-0704-552.22-05	Water/Sewer	26,165	22,200	20,209	24,374	21,000
LEVEL TOTB	TEXT RECENT REPAIRS SHOULD STABILIZE WATER USAGE	TEXT AMT 21,000 21,000				
100-0704-552.24-02	Tools & Equipment	91	0	0	0	0
100-0704-552.24-03	Buildings	6,338	4,800	3,818	4,700	4,500
100-0704-552.24-04	Specialized Equipment	12,138	7,000	1,788	6,000	6,000
100-0704-552.24-05	Small Projects	0	6,000	3,294	5,500	3,800
LEVEL TOTB	TEXT EX: UMBRELLA & LADDER REPAIRS, PAINTING, BATHHOUSE DOOR REPAIRS	TEXT AMT 3,800 3,800				
100-0704-552.29-01	Printing	235	150	85	85	150
100-0704-552.29-05	Vehicle/Equipment Rental	1,388	600	0	1,200	1,200

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0704-552.29-07	Inhouse Info Tech Service	7,428	6,062	0	6,062	6,109
100-0704-552.30-10	Office	2,752	2,200	1,956	2,100	2,200
LEVEL TEXT		TEXT AMT				
TOTB	EX. STAFF UNIFORMS, LESSON SUPPLIES, FIRST AID EQUIP & OFFICE SUPPLIES					
100-0704-552.30-13	Housekeeping	1,696	1,600	1,241	1,500	1,600
100-0704-552.30-15	Tools & Equipment	4,800	1,000	638	900	1,000
LEVEL TEXT		TEXT AMT				
TOTB	EX: DECK CHAIRS, GUARD UMBRELLAS, RESCUE TUBES, LESSON EQUIPMENT	1,000				
		1,000				
100-0704-552.30-17	Concessions	8,382	9,400	7,082	7,400	9,500
100-0704-552.30-18	Department	20,588	19,300	20,072	20,072	20,000
LEVEL TEXT		TEXT AMT				
TOTB	ALL POOL CHEMICALS					
100-0704-552.32-01	Dues/Memberships/Licenses	666	600	115	250	750
100-0704-552.33-01	Mileage	0	0	40	40	0
100-0704-552.34-02	Registrations	250	0	1,000	1,000	0
100-0704-552.51-03	Property	1,680	1,680	0	1,680	1,680
100-0704-552.82-01	Buildings	0	5,000	14,235	20,000	5,000
LEVEL TEXT		TEXT AMT				
TOTB	SLIDE FLUME REPAIR & PAINTING	5,000				
		5,000				
*	Swimming Pool	204,775	209,704	188,578	217,671	209,876

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Heckrodt Wetland Reser	PREPARED BY Brian Tungate
	FUNCTION Culture and Recreation	BUDGET NUMBER 100-0705-553	DATE 10/7/2014

RESPONSIBILITIES

Provide modest support to this City owned facility.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

- Maintain current funding level ($2,500).
- Maintain a positive working relationship with the Heckrodt Wetland Reserve Board and staff.
- Collaborate whenever possible on programming.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Heckrodt Wetland Reserve					
100-0705-553.21-06	Management	2,500	2,500	2,500	2,500	2,500
100-0705-553.51-03	Property	75	75	0	75	75
*	Heckrodt Wetland Reserve	2,575	2,575	2,500	2,575	2,575

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Forestry	Brian Tungate Vince Maas
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0706-561	10/6/2014

RESPONSIBILITIES

Enhance and maintain the City's valued urban forestry.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

- Recognized by National Arbor Day Foundation as a Tree City, USA for the 31st consecutive year. Also received 3rd Growth Award.
- Continued to remove some ash trees in poor condition.
- Terrace tree planting program conducted in Districts 3 & 4.
- Collaborated with UW-Fox Valley on Tree Campus, USA designation and Tree-Line Designation with Menasha Utilities.
- Hired new arborist, cost savings realized for contracted tree trimming

2015 OBJECTIVES

- Pursue annual Tree City, USA designation
- Continue carrying out Emerald Ash Borer management plan.
- Continue residential terrace tree planting program in Districts 1 & 2
- Continue park replacement tree planting in anticipation of eventual loss of all ash trees (approximately 125 trees (terrace and park) by park staff annually.
- Continue collaborations with UW-Fox Valley and Menasha Utilities

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Arborist	0.35	0.35
Park Caretaker (1)	0.10	0.10
TOTAL	0.45	0.45

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Forestry					
100-0706-561.10-01	Wages	21,264	19,923	20,025	20,900	20,781
100-0706-561.10-03	Overtime/Doubletime	108	0	97	97	0
100-0706-561.15-01	Health	3,976	6,937	5,869	5,937	7,283
100-0706-561.15-02	Life	32	14	21	40	14
100-0706-561.15-03	Dental	507	557	454	500	557
100-0706-561.15-04	Retirement	1,413	1,395	1,159	1,200	1,413
100-0706-561.15-05	FICA	1,637	1,524	1,538	1,625	1,590
100-0706-561.15-07	Vision	50	60	53	60	62
100-0706-561.15-08	Workers Comp	639	600	602	645	902
100-0706-561.20-06	Lawn Care	3,358	5,000	375	2,400	2,500
100-0706-561.21-02	Engineering	125	0	0	0	0
100-0706-561.29-05	Vehicle/Equipment Rental	17,677	0	0	17,500	10,838
100-0706-561.29-07	Inhouse Info Tech Service	4,126	3,031	0	3,031	3,055
100-0706-561.30-18	Department	3,839	1,500	6,615	6,615	1,500
LEVEL	TEXT	TEXT AMT				
TOTB	PURCHASE OF TREES					
100-0706-561.34-02	Registrations	203	100	205	205	1,000
100-0706-561.51-03	Property	10	10	0	10	10
*	Forestry	58,964	40,651	37,013	60,765	51,505

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Police Department	PREPARED BY Tim Styka
	FUNCTION Public Safety	BUDGET NUMBER 100-0801-521	DATE 10/28/2014

RESPONSIBILITIES

The responsibilities of the police department are directed by our mission statement to be a "model of modern police services built upon a strong partnership with the community using respect, creativity and technology to find solutions and improve the quality of life and safety for all." At the core of our mission is a strong level of trust with the community which is based upon open communication and respect for those we serve.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

We have continued our efforts in communicating with the community. We have hosted additional Coffee with the Cops Programs; reached over 2800 followers on Facebook (600 more than last year); published annual report for the first time in a decade.

Implementation of the new computer dispatching system

Executed a first ever mutual aid agreement for police response throughout the Fox Valley

Created a sex offender verification team to ensure compliance of registrants

Completed sending all Communication Technicians to customer service training

Continued efforts to recruit, hire and train officers to fill our remaining open positions

Worked with the VCR Program to have volunteers respond to domestic abuse crimes to provide the victims needed assistance at their time of need

Implemented an online briefing program which allows for officers to access, add and update briefing materials at an computer or in the building or in the patrol cars

Rolled out an online reporting program which allows for citizens to report minor issues via the Internet

Maintain all officers State required certification by providing the appropriate training courses

Developed, trained and published new guidelines for electronic evidence

Continued department-wide education on the concepts of Procedural Justice

2015 OBJECTIVES

We will continue to identify opportunities to further strengthen our relationship with the community. Our funding allows for the repair and replacement of equipment, provide adequate training for new employees (as well as veteran employees) and to maintain our facility. We will also be working to identify solutions to deal with the increasing issues with building space and develop options for a long term solutions. We will be working on strengthening our relationship with landlords to communicate when there are issues with tenants, which will help the neighborhood by keeping the peace and help the landlords by keeping up the value of their properties. We will be working with Engineering and Community Development to develop solutions to the issue of traffic crashes in the Racine St. Corridor while creating a safer more appealing gateway into and through the City.

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Police Department	Tim Styka
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Safety	100-0801-521	10/28/2014

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Chief	1.00	1.00
Captain	1.00	1.00
Lieutenants	6.00	6.00
Maintenance Superintend	0.25	0.25
Patrol Officers	23.00	23.00
Support Staff	6.50	6.50
TOTAL	37.75	37.75

PREPARED 10/28/14, 19:18:09
PROGRAM GM601L
BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Police						
100-0801-521.10-01	Wages	286,682	302,134	239,397	300,312	312,674
100-0801-521.10-02	Salaries	1,895,169	2,061,827	1,554,409	1,939,113	2,094,488
100-0801-521.10-03	Overtime/Doubletime	231,091	190,582	171,448	215,838	192,384
100-0801-521.10-05	Differential	9,135	10,500	7,092	9,111	10,000
100-0801-521.10-06	Holiday	120,119	141,117	84,076	128,119	137,075
100-0801-521.15-01	Health	416,498	467,326	363,330	455,456	495,747
100-0801-521.15-02	Life	1,452	3,434	1,459	1,843	1,925
100-0801-521.15-03	Dental	36,379	37,841	30,283	37,025	38,909
100-0801-521.15-04	Retirement	426,997	326,619	221,301	279,484	312,504
100-0801-521.15-05	FICA	194,008	207,864	156,653	195,979	211,917
100-0801-521.15-07	Vision	3,425	3,600	3,142	3,604	3,788
100-0801-521.15-08	Workers Comp	61,791	69,145	50,193	63,818	98,662
100-0801-521.15-09	Unemployment Comp	2,950	0	5,064	4,060	0
100-0801-521.19-03	Uniform/Clothing Allow	15,160	17,540	12,778	15,550	17,540
100-0801-521.19-04	Uniform/Dry Clean Allow	8,250	9,000	4,252	8,250	9,000
100-0801-521.20-01	Janitorial	17,996	19,100	15,430	18,612	19,100
100-0801-521.20-04	Mechanical Systems	2,562	3,200	2,344	3,200	3,200
100-0801-521.20-06	Lawn Care	45	350	143	286	350
100-0801-521.21-05	Medical	3,526	4,000	1,418	2,800	4,000
100-0801-521.21-06	Management	8,493	10,500	9,868	12,325	11,500
100-0801-521.22-01	Telephone	7,971	17,548	10,533	13,771	17,000
100-0801-521.22-03	Electricity	20,928	17,500	16,377	21,816	20,000
100-0801-521.22-04	Heat	6,590	11,000	6,675	10,430	11,000
100-0801-521.22-05	Water/Sewer	3,477	3,300	2,995	4,056	4,075
100-0801-521.22-06	Storm Water	753	800	564	752	800
100-0801-521.24-01	Office Equipment	855	500	363	463	1,500
100-0801-521.24-02	Tools & Equipment	588	1,600	0	1,200	7,300
100-0801-521.24-03	Buildings	12,124	15,000	11,222	15,000	15,000
100-0801-521.24-04	Specialized Equipment	268	500	410	410	500
100-0801-521.24-05	Small Projects	436	500	411	411	500
100-0801-521.25-01	Other Municipal Entities	992	250	412	412	250
100-0801-521.29-01	Printing	1,132	1,600	1,026	1,511	1,600
100-0801-521.29-04	Vehicle Repair	43,351	75,800	27,100	65,900	69,800
100-0801-521.29-05	Vehicle/Equipment Rental	19,395	0	0	0	0
100-0801-521.29-07	Inhouse Info Tech Service	134,325	132,268	0	132,268	137,291
100-0801-521.30-10	Office	4,008	4,250	2,656	4,250	4,250
100-0801-521.30-11	Postage	1,696	2,000	241	1,850	2,000
100-0801-521.30-12	Computer	19,981	33,500	23,293	33,500	20,350
100-0801-521.30-13	Housekeeping	4,331	2,600	1,222	2,200	2,600
100-0801-521.30-15	Tools & Equipment	19,486	26,000	21,116	25,750	26,000
100-0801-521.30-18	Department	10,596	8,775	3,702	8,000	8,775
100-0801-521.32-01	Dues/Memberships/Licenses	3,355	4,555	3,213	4,158	4,555
100-0801-521.32-02	Periodicals/Subscriptions	36	500	177	375	500
100-0801-521.33-01	Mileage	0	50	0	0	50
100-0801-521.33-02	Registrations	0	50	0	0	50
100-0801-521.33-03	Lodging/Meals	208	100	157	225	350

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0801-521.33-04	Other Expenses	0	50	0	50	0
100-0801-521.34-02	Registrations	15,044	17,000	9,922	15,750	16,000
100-0801-521.34-03	Lodging/Meals	5,334	6,500	3,506	6,500	6,500
100-0801-521.34-04	Other Expenses	132	1,200	0	350	1,200
100-0801-521.38-01	Fuel	47,211	48,900	1,947	54,900	51,800
100-0801-521.51-03	Property	30,000	30,000	0	30,000	30,000
100-0801-521.80-03	Motorized Equipment	88,723	75,600	73,519	74,092	81,200
100-0801-521.80-04	Office Equipment	0	1,500	0	0	0
*	Police	4,245,054	4,426,975	3,156,839	4,225,135	4,517,559

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Crossing Guard Patrol	PREPARED BY Tim Styka
	FUNCTION Public Safety	BUDGET NUMBER 100-0802-521	DATE 10/28/2014

RESPONSIBILITIES

Crossing Guards are responsible for the safety of pedestrians as they go to and form school. They are positioned in areas near the schools which have a high volume of traffic or are at a location which large numbers of pedestrians cross which necessitate the need for an official to help with the street crossing process.

SERVICES PROVIDED

Assist pedestrians crossing the street in the area of the schools.

2014 ACCOMPLISHMENTS

Safely crossed hundreds of children and adults in the community.

2015 OBJECTIVES

Maintain the crossing guard program at the same level of service as in 2014.

MAJOR CHANGES FROM 2014 BUDGET

None.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Crossing Guard	0.00	0.00
TOTAL	0.00	0.00

PREPARED 10/28/14, 19:18:09
PROGRAM GM601L
BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Crossing Guard						
100-0802-521.10-01	Wages	15,693	19,888	11,773	15,975	19,750
100-0802-521.15-05	FICA	1,201	1,392	901	1,223	1,375
100-0802-521.15-08	Workers Comp	449	664	337	457	650
100-0802-521.15-09	Unemployment Comp	0	350	0	0	0
100-0802-521.19-04	Uniform/Dry Clean Allow	0	100	0	100	100
100-0802-521.20-02	Vending/Catering	0	300	5	25	50
100-0802-521.30-18	Department	780	300	88	300	500
100-0802-521.33-03	Lodging/Meals	14	0	200	200	300
100-0802-521.51-03	Property	360	360	0	360	360
* Crossing Guard		18,497	23,354	13,304	18,640	23,085

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Community Service Offi	PREPARED BY Tim Styka
	FUNCTION	BUDGET NUMBER 100-0803-521	DATE 10/28/2014

RESPONSIBILITIES

The Code Enforcement Officer is responsible for the enforcement of City Code violations. The employee regularly inspects properties for violations that impact quality of life, health and property value issues. The employee will also assist in the duties of a CSO when one in unavailable.

The Community Service Officer is responsible for animal complaints, traffic concern & hazards, traffic direction, park patrol, vehicle lockouts and parking enforcement. These are part-time positions held by people that are attending school for criminal justice/law enforcement.

SERVICES PROVIDED

Enforcement of code include violations such as: Abandoned vehicles, junk in the yard, exterior building violations, illegally parked vehicles
Animal complaints
Traffic concern & hazards
Traffic direction
Park patrol
Vehicle lockouts
Parking enforcement

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

None

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Code Enforcement Officer	1.00	1.00
Community Service Office	0.00	0.00
TOTAL	1.00	1.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Community Svc Officer					
100-0803-521.10-01	Wages	68,393	66,427	57,189	70,688	70,419
100-0803-521.10-03	Overtime/Doubletime	125	750	0	100	750
100-0803-521.15-01	Health	11,260	13,362	9,946	11,935	12,420
100-0803-521.15-02	Life	220	259	216	259	259
100-0803-521.15-03	Dental	1,238	1,238	1,032	1,238	1,238
100-0803-521.15-04	Retirement	2,926	3,127	2,524	3,125	3,127
100-0803-521.15-05	FICA	5,230	5,081	4,365	5,394	5,294
100-0803-521.15-07	Vision	102	100	93	116	105
100-0803-521.15-08	Workers Comp	2,024	2,431	1,690	2,188	2,288
100-0803-521.15-09	Unemployment Comp	386	0	288	288	0
100-0803-521.19-03	Uniform/Clothing Allow	260	500	239	500	750
100-0803-521.22-01	Telephone	77	0	0	0	0
100-0803-521.29-01	Printing	0	0	65	65	0
100-0803-521.29-04	Vehicle Repair	0	0	193	1,493	2,500
100-0803-521.29-05	Vehicle/Equipment Rental	0	2,500	0	0	0
100-0803-521.30-15	Tools & Equipment	178	250	305	425	500
100-0803-521.30-18	Department	118	250	39	250	250
100-0803-521.34-03	Lodging/Meals	911	1,500	0	1,500	1,500
100-0803-521.34-04	Other Expenses	148	100	0	100	100
100-0803-521.51-03	Property	900	900	0	900	900
*	Community Svc Officer	94,496	98,775	78,184	100,564	102,400

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
	Auxiliary Police	Tim Styka
FUNCTION	BUDGET NUMBER	DATE
	100-0804-521	10/28/2014

RESPONSIBILITIES

This Auxiliary Police Unit helps supplement the mission of the Department by providing services to the community at events like the annual Easter Egg Hunt, high school football games, 4th of July, parades and many other events throughout the year.

SERVICES PROVIDED

Traffic direction, crowd control and security at special events

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

None

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Auxiliary Police Officer	0.00	0.00
TOTAL	0.00	0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Auxiliary Police						
100-0804-521.10-01	Wages	6,270	9,000	6,489	8,185	9,000
100-0804-521.15-04	Retirement	12	0	0	0	0
100-0804-521.15-05	FICA	479	612	496	626	675
100-0804-521.15-08	Workers Comp	502	575	520	655	720
100-0804-521.24-04	Specialized Equipment	0	100	0	100	100
100-0804-521.30-15	Tools & Equipment	225	300	0	150	300
100-0804-521.30-18	Department	905	1,975	1,091	1,900	1,975
100-0804-521.33-02	Registrations	196	0	0	0	0
100-0804-521.34-02	Registrations	0	500	60	250	500
100-0804-521.51-03	Property	60	60	0	60	60
* Auxiliary Police		8,649	13,122	8,656	11,926	13,330

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Jail/Prisoner Meal Chg	PREPARED BY Tim Slyka
	FUNCTION	BUDGET NUMBER 100-0805-521	DATE 10/28/2014

RESPONSIBILITIES

This is the account that pays for the jail housing costs for offenders who have warrants issued for their arrest from the Municipal Court. Generally these warrants are issued when a person does not pay their fine for violating a municipal ordinance.

SERVICES PROVIDED

Jail housing for prisoners on municipal warrants,

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

None.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Jail/Prisoner Meal Charge					
100-0805-521.25-01	Other Municipal Entities	8,332	12,000	5,401	10,898	12,000
*	Jail/Prisoner Meal Charge	8,332	12,000	5,401	10,898	12,000

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME Animal Impoundment	PREPARED BY Tim Styka
	FUNCTION	BUDGET NUMBER 100-0806-532	DATE 10/28/2014

RESPONSIBILITIES

This budget provides for the funding paid to Fox Valley Humane Society for caring for stay animals located within the City.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Animal Impoundment					
100-0806-532.25-01	Other Municipal Entities	14,885	19,000	12,459	18,588	18,000
*	Animal Impoundment	14,885	19,000	12,459	18,588	18,000

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Employeees Safety Co	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	100-0901-515	10/28/2014

RESPONSIBILITIES

1. Comply with state and federal safe work place regulations
2. Educate employees on safe work policies, practices, and work environment
3. Conduct monthly safety committee meetings for City Hall, PWF and Police

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

1. Decrease in workers' comp insurance premiums
2. Regular monthly safety meetings for city hall and DPW/PARKS committees and every other month for police safety committee
3. Quarterly safety trainings
4. Annual walk-thru safety inspections of municipal buildings with recommendations for improvement where noted.
5. MSDS Information now electronically available to all employees and system in place to update information.
6. Two employees certified as American Heart Instructors

2015 OBJECTIVES

1. Orientation of new health director to the city's employee safety program
2. Continue to strive for a reduction in employee injuries through the maintenance of a safe work environment
3. Employee safety education appropriate to job area

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$12,242.00	$13,102.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$5,791.00	$5,992.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$18,033.00	$19,094.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Sanitarian	0.20	0.20
TOTAL	0.20	0.20

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Employees Safety Comm					
100-0901-515.10-02	Salaries	12,253	12,542	14,999	12,837	12,724
100-0901-515.15-01	Health	1,976	2,075	2,740	2,183	2,184
100-0901-515.15-02	Life	12	12	43	34	18
100-0901-515.15-03	Dental	248	248	310	268	248
100-0901-515.15-04	Retirement	815	878	1,050	899	865
100-0901-515.15-05	FICA	924	945	1,135	982	961
100-0901-515.15-07	Vision	20	20	27	24	21
100-0901-515.15-08	Workers Comp	369	378	451	386	552
100-0901-515.21-05	Medical	1,320	1,500	1,225	1,225	1,550
100-0901-515.29-07	Inhouse Info Tech Service	670	734	0	734	760
100-0901-515.30-11	Postage	0	50	0	25	25
100-0901-515.30-18	Department	244	250	0	250	250
100-0901-515.34-02	Registrations	493	500	182	500	500
*	Employees Safety Comm	19,344	20,132	22,162	20,347	20,658

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Sealer of Wghts & Meas	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Safety	100-0902-524	10/28/2014

RESPONSIBILITIES

This program monitors the accuracy of gas pumps, scanners, different types of scales used in the business community, measuring and timing devices (such as laundromat clothes dryers), and other measuring devices used by various business establishments in Menasha.

SERVICES PROVIDED

Services mandated by state statute for every municipality with a population over 7500.

2014 ACCOMPLISHMENTS

355 devices licensed and inspected.
Maintain MOU with City of De Pere for use of cart for gas pump testing,

2015 OBJECTIVES

Accuracy of all weights and measures devices in the city for the protection of the consumer as well as the business owner.
Orientation of new public health director to program.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$1,205.00	$228.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$570.00	$105.00
LICENSES & PERMITS	$19,127.00	$19,100.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$20,902.00	$19,433.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Sanitarian/Sealer	0.20	0.20
TOTAL	0.20	0.20

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Sealer Weights & Measures					
100-0902-524.10-02	Salaries	12,253	12,542	10,447	12,843	12,724
100-0902-524.15-01	Health	1,976	2,075	1,746	2,183	2,184
100-0902-524.15-02	Life	12	12	12	14	18
100-0902-524.15-03	Dental	248	248	206	258	248
100-0902-524.15-04	Retirement	815	878	731	899	865
100-0902-524.15-05	FICA	924	945	787	982	961
100-0902-524.15-07	Vision	20	20	19	24	21
100-0902-524.15-08	Workers Comp	369	378	314	387	552
100-0902-524.21-05	Medical	250	0	0	0	300
100-0902-524.24-04	Specialized Equipment	0	775	13	775	775
100-0902-524.29-01	Printing	49	0	0	0	0
100-0902-524.29-05	Vehicle/Equipment Rental	1,529	1,875	0	1,875	1,875
100-0902-524.29-07	Inhouse Info Tech Service	1,342	1,048	0	1,048	1,140
100-0902-524.30-11	Postage	48	50	0	50	50
100-0902-524.30-18	Department	20	100	17	100	100
100-0902-524.32-01	Dues/Memberships/Licenses	0	30	0	30	30
100-0902-524.33-02	Registrations	0	105	0	105	105
100-0902-524.33-03	Lodging/Meals	0	100	0	100	100
100-0902-524.33-04	Other Expenses	5	0	0	0	0
100-0902-524.34-02	Registrations	15	25	15	15	25
100-0902-524.51-03	Property	30	30	0	30	30
*	Sealer Weights & Measures	19,905	21,236	14,307	21,718	22,103

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Health Department	PREPARED BY Nancy McKenney
	FUNCTION Health and Human Servi	BUDGET NUMBER 100-0903-531	DATE 10/28/2014

RESPONSIBILITIES

1. Communicable Disease Control--this includes follow-up of reportable communicable diseases as well as providing monthly immunization clinics with state provided vaccines
2. Public Health Nursing Services---this includes telephone contacts, office visits, home visits on health issues for all ages. 95% of the contacts are under-insured or un-insured and have no medical providers. Examples of contacts include elderly visits to assess for a wide range of problems and monitor health conditions in-home that are not covered by any insurance and are usually short term such as medication set-up and instruction; maternal/child health visits usually per the request of the medical provider for a wide variety of concerns such as failure to thrive, poor weight gain etc. Working with the families in the home saves dollars by preventing unnecessary hospitalizations and child neglect and abuse. These families are either on Medicaid which doesn't cover visits or they are underinsured. Menasha has one of the highest low income populations in Winnebago County at 34%. Referral to other community agencies is another example of nursing services provided. An example of this would be a family member calling with a concern about an aging parent or a resident calling who needs medical attention and has no insurance and would be unable to pay for a visit to a provider. Referral calls such as these take time to determine what is exactly the problem, and who in the community might best assist with it, if the health department staff is unable to do so.
3. Maintaining the medical equipment list in the homes of residents for the Menasha Utilities. As medical information is exchanged and HIPPA protected, the public health director maintains the list for the utilities so they know who would be at risk if there was no power to that resident's home.
4. School Health Services--the health department has a strong working relationship with the Menasha School District and provides all of the school health services. These services include student health screenings such as vision, hearing, dental and scoliosis; developing individual health plans for students with medical needs (these numbers are increasing especially among those students with diabetes, asthma, ADHD, feeding tubes and medications needing to be given at school); individual health conferences with students and staff (the adolescent student who is pregnant or the staff person who has been asked to have a medical condition monitored by the school nurse); monitoring illnesses in the school setting to determine if there is a disease occurring in the community such as influenza; referring parents to appropriate resources in the community; providing classroom education on infection control, communicable diseases such as sexually transmitted diseases, growth and development, and staff education on emergency medications, etc. And the bloodborne pathogen standard as required by law.
5. Completion of a community health needs assessment, developing a community health improvement plan, and implementation of that plan.
6. Maintenance of a volunteer registry for all city emergency situations
7. Participate in safe child passenger seat checks on a monthly basis and by appointment when requested (and try to find a car seat for a resident who is required to have one and doesn't have the funds to purchase one)

SERVICES PROVIDED

Communicable disease control.
Development of a community health improvement plan.
Home visits as needed for any resident birth and older
Health consultation, referral and assistance to community services when needed or requested
Maintenance of a list of residents with medical equipment in their homes
Case management when needed for individuals with chronic health conditions
School health services in Menasha schools
Case management for high risk pregnancies
Immunization clinics
Annual flu shot clinics
Health education to community groups when requested

2014 ACCOMPLISHMENTS

1. Continue Medicaid billing for vaccine administration and other billable services.
2. Annual volunteer training completed with participating volunteers reviewing mass clinic protocol.
3. Certified 88 city and school district employees in CPR/First Aid
4. Began implementation of a community health improvement plan
5. Oriented 2 new public health nurses to the department

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Health Department	PREPARED BY Nancy McKenney
	FUNCTION Health and Human Servi	BUDGET NUMBER 100-0903-531	DATE 10/28/2014

6. Participated in monthly car seat checks at community car seat events
7. Continued with annual flu shot clinic at BDM elementary school
8. Completed required communicable disease follow-ups (2014 data not available yet)
9. Case managed 1 active tuberculosis case including directly observing daily medication administration, identification of case contacts with follow-up.
10. Maintained Level 3 Health Department status with the State of Wisconsin.

2015 OBJECTIVES

1. Complete a community needs assessment.
2. Monitor for additional grant funding
3. Continue to participate with the N-M United Way dental clinic board to assist with dental access for those children needing services but have no access to dental care
4. Increase utilization of the city's website as a communication tool for health issues of importance to the community
5. Orientation of new public health director
6. Maintain health services to the community with current staffing

MAJOR CHANGES FROM 2014 BUDGET

Increase in mileage to reflect additional mileage for weekend coverage for management of active TB case.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$125,227.00	$146,546.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$308,688.00	$362,913.00
LICENSES & PERMITS	$28,575.00	$33,635.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$7,000.00	$5,000.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$469,490.00	$548,094.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Dental Hygienist	0.32	0.32
Deputy Health Officer	0.20	0.00
Hispanic Interpreter	0.08	0.08
Housekeeping	0.00	0.00
PH Director	1.00	1.00
PHN I	2.55	2.75
PHN II	0.00	0.00
Public Health Aide	1.00	1.00
Vision/Hearing Screener (	0.11	0.11
TOTAL	5.26	5.26

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Health Department						
100-0903-531.10-01	Wages	94,234	111,173	85,204	105,891	110,719
100-0903-531.10-02	Salaries	203,365	198,743	151,896	182,653	192,561
100-0903-531.10-03	Overtime/Doubletime	2,169	0	110	110	0
100-0903-531.15-01	Health	61,716	59,557	49,168	60,273	68,641
100-0903-531.15-02	Life	868	849	563	604	752
100-0903-531.15-03	Dental	4,724	4,400	3,514	4,110	5,152
100-0903-531.15-04	Retirement	19,682	21,572	15,634	20,206	20,288
100-0903-531.15-05	FICA	22,539	23,371	17,843	22,082	22,978
100-0903-531.15-07	Vision	339	346	289	335	346
100-0903-531.15-08	Workers Comp	7,850	8,200	5,849	8,688	11,511
100-0903-531.20-01	Janitorial	3,633	5,880	4,410	5,880	5,880
100-0903-531.21-05	Medical	1,869	2,330	1,650	2,330	2,330
100-0903-531.22-01	Telephone	626	675	541	675	675
100-0903-531.22-03	Electricity	1,697	1,800	1,327	1,900	1,900
100-0903-531.22-04	Heat	384	400	391	510	400
100-0903-531.22-05	Water/Sewer	626	600	418	630	630
100-0903-531.24-03	Buildings	354	250	37	250	250
100-0903-531.24-04	Specialized Equipment	310	890	275	890	890
100-0903-531.29-01	Printing	157	1,410	166	1,410	2,542
100-0903-531.29-05	Vehicle/Equipment Rental	5,804	5,000	0	5,000	5,000
100-0903-531.29-06	Building Rental	24,358	24,930	23,625	24,930	24,930
100-0903-531.29-07	Inhouse Info Tech Service	39,598	31,801	0	31,801	32,047
100-0903-531.30-10	Office	273	275	166	275	300
100-0903-531.30-11	Postage	1,233	1,200	7	1,250	1,250
100-0903-531.30-13	Housekeeping	1,189	825	37	825	825
100-0903-531.30-15	Tools & Equipment	31	5,250	1,599	6,849	5,099
100-0903-531.30-18	Department	1,381	1,000	6,541	1,400	1,400
100-0903-531.32-01	Dues/Memberships/Licenses	590	992	1,043	1,043	700
100-0903-531.33-01	Mileage	1,276	900	1,228	1,500	1,500
100-0903-531.33-02	Registrations	96	90	72	90	90
100-0903-531.33-04	Other Expenses	6	6	2	6	10
100-0903-531.34-01	Mileage	0	0	210	300	300
100-0903-531.34-02	Registrations	529	500	25	500	500
100-0903-531.34-03	Lodging/Meals	70	125	390	390	500
100-0903-531.51-03	Property	1,100	1,100	0	1,100	1,100
*	Health Department	504,676	516,440	374,230	496,686	523,996

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Environmental Health	Nancy McKenney
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0904-531	10/28/2014

RESPONSIBILITIES

1. Agent of the state for all inspection and licensing of retail food, eating, drinking establishments, swimming pools and tattoo parlors in the city.
2. Agent of the state for inspection and licensing of mobile home parks
3. Licensing, inspection, and education on safe food handling for temporary food booths.
4. Asbestos inspections per contractual agreement with the DNR
5. Inspection/follow-up on potential state and local health code violations received by citizen/other complaint.
6. Follow-up on environmental health hazards.
7. Assists with follow-up on animal bites (rabies control).

SERVICES PROVIDED

1. Inspection of all food and drink service establishments
2. Inspection of all retail food establishments
3. Follow up on all environmental complaints
4. Education for all temporary food permittees
5. Assessment of all environmental health hazards with visit to location

2014 ACCOMPLISHMENTS

Maintenance of agent contracts with the state
Standardization with Wisconsin Department of Agriculture Trade and Consumer Protection and Department of Health Services
Continuation of contractual agreement with the Wisconsin Department of Natural Resources
Maintenance of lead risk assessor certification
Maintenance of asbestos supervisor/inspector certifications

2015 OBJECTIVES

1. Maintenance of a healthy and aesthetic environment for city residents.
2. Continue educational presentations on safe food handling.
3. Continue to update city website with current inspection reports for food establishments.
4. Orient the new public health director to environmental health services and agent programs.

MAJOR CHANGES FROM 2014 BUDGET

Sanitarian time increased by 20% to cover an increase in resident concerns and complaints on indoor mold

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Environmental Health	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0904-531	10/28/2014

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$28,182.00	$28,287.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$13,332.00	$12,938.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$41,514.00	$41,225.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Sanitarian/sealer	0.40	0.60
TOTAL	0.40	0.60

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Environmental Health					
100-0904-531.10-01	Wages	0	0	126	126	0
100-0904-531.10-02	Salaries	24,510	37,625	21,381	38,448	38,171
100-0904-531.15-01	Health	3,953	6,225	3,606	6,547	6,552
100-0904-531.15-02	Life	24	35	27	35	54
100-0904-531.15-03	Dental	495	743	426	743	743
100-0904-531.15-04	Retirement	1,630	2,634	1,506	2,700	2,596
100-0904-531.15-05	FICA	1,848	2,835	1,621	2,951	2,883
100-0904-531.15-07	Vision	40	61	38	66	63
100-0904-531.15-08	Workers Comp	738	1,133	647	1,161	1,656
100-0904-531.21-05	Medical	0	500	0	250	500
100-0904-531.22-01	Telephone	280	240	434	240	240
100-0904-531.29-01	Printing	21	0	0	0	0
100-0904-531.29-05	Vehicle/Equipment Rental	5,839	5,300	0	5,300	5,300
100-0904-531.29-07	Inhouse Info Tech Service	2,004	1,363	0	1,363	1,520
100-0904-531.30-10	Office	21	25	22	25	25
100-0904-531.30-11	Postage	159	175	18	175	175
100-0904-531.30-15	Tools & Equipment	29	0	0	0	0
100-0904-531.30-18	Department	133	175	147	175	175
100-0904-531.32-01	Dues/Memberships/Licenses	447	310	215	310	417
100-0904-531.33-01	Mileage	39	52	37	50	50
100-0904-531.33-02	Registrations	0	150	0	150	150
100-0904-531.33-03	Lodging/Meals	12	200	29	200	200
100-0904-531.34-02	Registrations	525	500	465	500	500
100-0904-531.34-03	Lodging/Meals	77	0	0	150	150
100-0904-531.51-03	Property	90	90	0	90	90
*	Environmental Health	42,914	60,371	30,745	61,755	62,210

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Health Screen/60+	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0905-531	10/28/2014

RESPONSIBILITIES

Coordinates all health screenings, health education, and health monitoring of older adult population
Works closely with the senior center

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
PHN	0.00	0.00
Screening Coordinator	0.28	0.28
TOTAL	0.28	0.28

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Health Screening/60 Plus					
100-0905-531.10-01	Wages	15,462	13,058	11,520	13,058	23,461
100-0905-531.15-01	Health	3,861	6,641	2,330	6,641	0
100-0905-531.15-02	Life	72	0	6	10	0
100-0905-531.15-03	Dental	276	881	275	881	0
100-0905-531.15-04	Retirement	1,035	914	812	914	0
100-0905-531.15-05	FICA	1,062	999	856	999	0
100-0905-531.15-07	Vision	23	95	23	95	0
100-0905-531.15-08	Workers Comp	469	1,019	349	1,019	0
100-0905-531.21-05	Medical	1,001	0	1,445	0	0
100-0905-531.30-10	Office	0	10	5	10	0
100-0905-531.30-11	Postage	9	50	0	50	0
100-0905-531.30-18	Department	215	100	154	100	0
100-0905-531.32-01	Dues/Memberships/Licenses	0	75	75	75	0
100-0905-531.33-01	Mileage	0	15	0	15	0
100-0905-531.33-02	Registrations	0	0	0	75	0
100-0905-531.34-02	Registrations	75	75	799	0	0
100-0905-531.51-03	Property	90	90	0	90	90
*	Health Screening/60 Plus	23,650	24,022	18,649	24,032	23,551

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Prevention Program	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0906-531	10/28/2014

RESPONSIBILITIES

Grant funded program targeting prevention of chronic disease

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
PHN	0.07	0.07
TOTAL	0.07	0.07

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Prevention Program					
100-0906-531.10-01	Wages	1,615	0	1,454	1,454	0
100-0906-531.15-01	Health	470	0	0	0	0
100-0906-531.15-02	Life	10	0	0	0	0
100-0906-531.15-04	Retirement	108	0	102	102	0
100-0906-531.15-05	FICA	119	0	111	111	0
100-0906-531.15-07	Vision	4	0	0	0	0
100-0906-531.15-08	Workers Comp	49	0	44	44	0
100-0906-531.21-06	Management	0	0	945	945	0
100-0906-531.30-18	Department	11	2,065	0	0	0
100-0906-531.33-01	Mileage	0	0	15	15	0
*	Prevention Program	2,386	2,065	2,671	2,671	0

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Radon Grant	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0907-531	10/28/2014

RESPONSIBILITIES

Grant funded program for education and for in-home testing of radon levels.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
PHN	0.04	0.04
TOTAL	0.04	0.04

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Radon Grant					
100-0907-531.10-01	Wages	677	0	0	0	2,500
100-0907-531.15-04	Retirement	45	0	0	0	0
100-0907-531.15-05	FICA	51	0	0	0	0
100-0907-531.15-08	Workers Comp	20	0	0	0	0
*	Radon Grant	793	0	0	0	2,500

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	School Health Aides	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0908-531	10/28/2014

RESPONSIBILITIES

School health aides work in the schools during the lunch hour distributing medications and providing other health related services to students.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Oriented two new health aides

2015 OBJECTIVES

Provide the necessary education and training and monitoring needed for the health aides to competently and safely administer medications and health procedures that can legally be delegated to them
Orient the new public health director to health aide services

MAJOR CHANGES FROM 2014 BUDGET

No changes in funding. 100% funded by the school district.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
School Health Aide (4)	0.00	0.00
School Health Aide (5)	1.38	1.38
TOTAL	1.38	1.38

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	School Health Aides					
100-0908-531.10-01	Wages	30,642	36,036	24,971	36,036	36,059
100-0908-531.15-05	FICA	2,344	2,757	1,910	2,757	2,759
100-0908-531.15-08	Workers Comp	922	1,085	752	1,085	1,565
100-0908-531.30-18	Department	67	0	2	2	0
100-0908-531.34-02	Registrations	94	0	75	75	0
*	School Health Aides	34,069	39,878	27,710	39,955	40,383

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Dental Sealant Program	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0909-531	10/28/2014

RESPONSIBILITIES

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Dental Assistant	0.03	0.03
Dental Hygenist	0.29	0.29
TOTAL	0.32	0.32

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BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Dental Program					
100-0909-531.10-01	Wages	14,253	30,287	13,233	30,287	42,740
100-0909-531.10-03	Overtime/Doubletime	119	0	15	0	0
100-0909-531.15-01	Health	2,247	6,029	3,560	6,029	0
100-0909-531.15-02	Life	50	119	51	119	0
100-0909-531.15-04	Retirement	917	2,120	890	2,120	0
100-0909-531.15-05	FICA	1,052	2,196	985	2,196	0
100-0909-531.15-07	Vision	20	54	32	54	0
100-0909-531.15-08	Workers Comp	435	912	401	912	0
100-0909-531.30-10	Office	26	0	32	0	0
100-0909-531.30-18	Department	2,250	0	3,748	0	0
100-0909-531.33-01	Mileage	0	0	14	0	0
*	Dental Program	21,369	41,717	22,961	41,717	42,740

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Lead Prevention Grant	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0913-531	10/28/2014

RESPONSIBILITIES

Grant funded program to provide case management services to families with a possible lead poisoned child.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
PHN	0.03	0.05
TOTAL	0.03	0.05

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Lead Prevention Grant					
100-0913-531.10-01	Wages	2,688	0	2,095	2,236	2,724
100-0913-531.10-03	Overtime/Doubletime	122	0	36	42	0
100-0913-531.15-02	Life	1	0	1	0	0
100-0913-531.15-04	Retirement	187	0	149	159	0
100-0913-531.15-05	FICA	215	0	163	174	0
100-0913-531.15-08	Workers Comp	85	0	64	68	0
100-0913-531.30-18	Department	0	2,724	38	45	0
*	Lead Prevention Grant	3,298	2,724	2,546	2,724	2,724

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Immunization Grant	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0914-531	10/28/2014

RESPONSIBILITIES

Grant funded program to assure infants 24 months of age are up to date on recommended vaccines.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
PHN Hrly	0.04	0.05
PHN Salary	0.05	0.06
Public Health Aide	0.01	0.01
TOTAL	0.10	0.12

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Immunization Grant						
100-0914-531.10-01	Wages	5,876	0	5,101	5,545	8,747
100-0914-531.10-02	Salaries	0	0	102	127	0
100-0914-531.10-03	Overtime/Doubletime	20	0	0	0	0
100-0914-531.15-01	Health	1,265	0	1,121	1,225	0
100-0914-531.15-02	Life	31	0	4	4	0
100-0914-531.15-03	Dental	90	0	131	143	0
100-0914-531.15-04	Retirement	375	0	367	400	0
100-0914-531.15-05	FICA	402	0	389	425	0
100-0914-531.15-07	Vision	7	0	11	12	0
100-0914-531.15-08	Workers Comp	169	0	158	172	0
100-0914-531.24-04	Specialized Equipment	779	0	0	0	0
100-0914-531.30-10	Office	40	0	0	0	0
100-0914-531.30-18	Department	210	8,458	210	260	0
100-0914-531.34-01	Mileage	0	0	16	20	0
100-0914-531.34-02	Registrations	0	0	100	124	0
100-0914-531.34-04	Other Expenses	0	0	1	1	0
* Immunization Grant		9,264	8,458	7,711	8,458	8,747

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Maternal Child Health	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0915-531	10/28/2014

RESPONSIBILITIES

Grant funded program to provide community based services for early childhood in partnership with other local agencies that work specifically with early childhood populations such as daycares.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
PHN	0.00	0.00
PHN (Salary)	0.00	0.00
TOTAL	0.00	0.00

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BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Maternal Child Health					
100-0915-531.10-01	Wages	9,020	13,534	8,105	9,415	14,848
100-0915-531.15-01	Health	1,893	0	1,659	1,924	0
100-0915-531.15-02	Life	27	0	4	4	0
100-0915-531.15-03	Dental	135	0	196	228	0
100-0915-531.15-04	Retirement	604	0	571	664	0
100-0915-531.15-05	FICA	628	0	596	693	0
100-0915-531.15-07	Vision	11	0	16	19	0
100-0915-531.15-08	Workers Comp	273	0	246	285	0
100-0915-531.32-01	Dues/Memberships/Licenses	50	0	0	0	0
100-0915-531.32-02	Periodicals/Subscriptions	41	0	42	51	0
100-0915-531.34-02	Registrations	0	0	125	151	0
100-0915-531.34-03	Lodging/Meals	0	0	83	100	0
*	Maternal Child Health	12,682	13,534	11,643	13,534	14,848

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BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Dental Sealant Program					
100-0916-531.10-01	Wages	8,596	11,396	8,468	11,396	5,680
100-0916-531.15-01	Health	1,864	0	0	0	0
100-0916-531.15-02	Life	29	0	0	0	0
100-0916-531.15-03	Dental	133	0	0	0	0
100-0916-531.15-04	Retirement	505	798	593	798	0
100-0916-531.15-05	FICA	600	872	648	872	0
100-0916-531.15-07	Vision	11	0	0	0	0
100-0916-531.15-08	Workers Comp	260	343	255	343	0
100-0916-531.24-04	Specialized Equipment	0	0	1	0	0
100-0916-531.30-10	Office	16	0	0	0	0
100-0916-531.30-11	Postage	6	0	0	0	0
100-0916-531.30-18	Department	1,389	0	921	921	0
100-0916-531.33-02	Registrations	0	0	30	30	0
*	Dental Sealant Program	13,409	13,409	10,916	14,360	5,680

PREPARED 10/28/14, 19:18:09
PROGRAM GM601L
BUDGET WORKSHEET 2015

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Quality Improvement Grant					
100-0917-531.10-01	Wages	0	0	0	0	8,950
*	Quality Improvement Grant	0	0	0	0	8,950

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Bio-Terrorism	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0918-531	10/28/2014

RESPONSIBILITIES

Grant funded program for emergency preparedness activities

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Dental Hygienist	0.15	0.15
PHN	0.07	0.06
PHN hrly	0.13	0.09
TOTAL	0.35	0.30

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Bio-Terrorism						
100-0918-531.10-01	Wages	25,359	0	21,992	20,776	23,702
100-0918-531.10-03	Overtime/Doubletime	186	0	0	0	0
100-0918-531.15-01	Health	6,452	0	2,605	2,377	0
100-0918-531.15-02	Life	106	0	65	56	0
100-0918-531.15-03	Dental	125	0	168	168	0
100-0918-531.15-04	Retirement	1,705	0	1,549	1,463	0
100-0918-531.15-05	FICA	1,849	0	1,640	1,549	0
100-0918-531.15-07	Vision	52	0	24	22	0
100-0918-531.15-08	Workers Comp	775	0	666	629	0
100-0918-531.21-06	Management	0	0	2,000	3,000	6,000
100-0918-531.24-01	Office Equipment	0	0	3,551	3,551	0
100-0918-531.30-11	Postage	31	0	0	0	0
100-0918-531.30-15	Tools & Equipment	5,287	0	0	0	0
100-0918-531.30-18	Department	0	23,402	64	64	0
100-0918-531.33-02	Registrations	28	0	99	99	0
100-0918-531.34-01	Mileage	0	0	60	60	0
100-0918-531.34-02	Registrations	27	0	528	528	0
100-0918-531.34-03	Lodging/Meals	0	0	391	391	0
* Bio-Terrorism		41,982	23,402	35,402	34,733	29,702

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Twenty-Four/Seven					
100-0919-531.22-01	Telephone	168	425	77	425	425
100-0919-531.24-04	Specialized Equipment	0	970	0	970	970
*	Twenty-Four/Seven	168	1,395	77	1,395	1,395

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Senior Center	Nancy McKenney
FUNCTION	**BUDGET NUMBER**	**DATE**
Health and Human Servi	100-0920-531	10/28/2014

RESPONSIBILITIES

To maintain a center where anyone 55 years and older, may engage in social, educational, and recreational activities; and where individuals may receive or be directed to counseling services and information on available health, housing, financial, and other personal services. To attract through publicity and personal contact, all individuals 55 years and older to increase awareness of the activities and services offered at the senior center.

The senior center is operated by the N-M YMCA under a collaborative agreement with the city.

SERVICES PROVIDED

Social and physical activities for all senior citizens 55 years and older
Provide information and referral for senior citizen services upon request

Senior Center available for rent upon request

2014 ACCOMPLISHMENTS

2013 total visits: 17,450
2014 through September total visits: 13,254

Community Development Block Grant funding obtained for renovation project

2015 OBJECTIVES

Continue collaborative partnership with the N-M YMCA as operations agent for the center to enhance program offerings and maintain existing programs
Assess the impact on the Senior Center after renovation completed
Orient the new public health director to Senior Center Operations

Begin renovation project with a projected completion by 12-31-14.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Senior Center						
100-0920-531.21-06	Management	88,300	89,100	66,825	89,100	88,664
100-0920-531.22-01	Telephone	0	0	59	0	0
100-0920-531.22-04	Heat	0	0	29	0	0
100-0920-531.24-03	Buildings	2,777	2,775	1,259	2,775	2,775
100-0920-531.29-05	Vehicle/Equipment Rental	0	0	0	50	0
100-0920-531.29-07	Inhouse Info Tech Service	649	532	0	532	689
100-0920-531.30-13	Housekeeping	25	0	0	0	0
100-0920-531.51-03	Property	960	960	0	960	960
100-0920-531.82-01	Buildings	1,700	6,050	0	0	0
*	Senior Center	94,411	99,417	68,172	93,417	93,088

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Municipal Buildings	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	100-1001-514	10/15/2014

RESPONSIBILITIES

The funds in this account provide for the housekeeping services, maintenance, repair and operation of City Hall.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Finished with the replacement of City Hall's air conditioning components and replaced the back door complete with an approved exit device.

2015 OBJECTIVES

Continue trying to maintain aging facilities as cost effectively as possible, incorporating energy efficiencies where possible. Included in this budget will be the replacement of the roof, addition of a building pressure relief fan and several security enhancements.

NOTE: The following improvements are listed because they are either previously identified or near future needs. We are not requesting them for the 2015 Budget, but want to inform the Council of the future needs.

Elevator Modernization ($145,000)
Boiler ($56,000)
Air Handler ($30,000)
Generator Upgrade ($26,000)
Tuck Point Front of City Hall ($5,000)
Council Chambers Voting System ($8,000)

MAJOR CHANGES FROM 2014 BUDGET

Recent reorganization lowered the FTE for supervision of the housekeeping and maintenance of the facility.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Custodian (Part-Time)	0.41	0.05
Superintendent	0.25	0.00
Depty Dir Municipal Opera	0.00	0.03
Park/Rec/Facilities Superi	0.00	0.03
Facilites Technician	0.00	0.23
TOTAL	0.66	0.34

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Buildings Maintenance					
100-1001-514.10-01	Wages	15,748	5,629	13,749	15,862	10,964
100-1001-514.10-02	Salaries	15,367	15,730	5,541	6,342	4,183
100-1001-514.10-03	Overtime/Doubletime	251	500	69	250	250
100-1001-514.15-01	Health	8,237	4,553	6,741	7,194	5,547
100-1001-514.15-02	Life	52	22	17	20	12
100-1001-514.15-03	Dental	627	310	458	525	359
100-1001-514.15-04	Retirement	2,053	1,773	1,355	1,544	1,013
100-1001-514.15-05	FICA	2,356	1,887	1,444	1,632	1,169
100-1001-514.15-07	Vision	64	33	44	46	8
100-1001-514.15-08	Workers Comp	939	762	577	658	647
100-1001-514.15-09	Unemployment Comp	7,439	0	0	0	0
100-1001-514.19-03	Uniform/Clothing Allow	152	90	6	90	70
100-1001-514.20-01	Janitorial	9,096	14,255	10,785	14,210	14,290

LEVEL	TEXT	TEXT AMT
TOTB	CONTRACTED CLEANING	13,140
	PEST CONTROL	225
	WATER COOLER	450
	FIRE EXTINGUISHER SERVICE	275
	SHREDDING/LIGHT BULB RECYCLING	200
		14,290

100-1001-514.20-04	Mechanical Systems	4,557	3,323	3,339	3,339	3,345

LEVEL	TEXT	TEXT AMT
TOTB	HVAC PREVENTIVE MAINTENANCE CONTRACT	2,075
	ELEVATOR PREVENTIVE MAINTENANCE CONTRACT	925
	FIRE ALARM TESTING	200
	ELEVATOR INSPECTION/PERMIT	145
		3,345

100-1001-514.22-01	Telephone	3,069	3,100	2,423	3,330	3,300
100-1001-514.22-03	Electricity	18,134	17,000	11,738	15,295	16,000
100-1001-514.22-04	Heat	6,750	7,000	5,696	8,200	7,000
100-1001-514.22-05	Water/Sewer	5,776	5,900	4,491	5,995	6,000
100-1001-514.22-06	Storm Water	118	185	23	30	30
100-1001-514.24-01	Office Equipment	0	1,000	5	500	500
100-1001-514.24-03	Buildings	8,516	7,600	6,766	7,600	7,600

LEVEL	TEXT	TEXT AMT
TOTB	HVAC	1,600
	PLUMBING, ELECTRICAL	1,000
	ELEVATOR	1,500
	MISCELLANEOUS	3,500
		7,600

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-1001-514.24-04	Specialized Equipment	1,111	1,300	833	1,300	1,300
100-1001-514.24-05	Small Projects	3,326	0	3,335	3,335	0
100-1001-514.29-01	Printing	0	0	52	52	0
100-1001-514.29-03	Advertising	459	0	0	0	0
100-1001-514.29-05	Vehicle/Equipment Rental	8,087	8,100	0	14,250	12,500
100-1001-514.29-07	Inhouse Info Tech Service	2,486	1,675	0	1,675	2,053
100-1001-514.30-10	Office	2,154	2,600	2,151	2,600	2,600
100-1001-514.30-11	Postage	398	380	220	380	380
100-1001-514.30-13	Housekeeping	2,908	2,750	626	2,750	2,750
100-1001-514.30-15	Tools & Equipment	520	600	851	851	850
100-1001-514.30-18	Department	627	600	582	600	600
100-1001-514.32-02	Periodicals/Subscriptions	192	210	199	200	210
100-1001-514.33-01	Mileage	147	200	46	75	150
100-1001-514.34-02	Registrations	0	0	133	133	0
100-1001-514.51-03	Property	1,530	1,530	0	1,530	1,530
100-1001-514.82-01	Buildings	28,957	35,000	0	30,000	15,000

LEVEL	TEXT	TEXT AMT
TOTB	PRESSURE RELIEF FAN	10,000
	SECURITY ENHANCEMENTS	5,000
		15,000

*	Buildings Maintenance	162,203	145,597	84,295	152,393	122,210

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Engineering/Public Work	Mark Radtke
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	100-1002-541	10/8/2014

RESPONSIBILITIES

The Engineering Department is responsible for the management of public works improvement projects within the City, including streets, bridges, sewers, buildings, et. al. Staff duties include responsibility for planning, design work, surveying, drafting, mapping, construction administration, traffic analysis, grant procurement, utility coordination, record keeping and response to citizens' requests and questions.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Provided design, surveying, staking and inspection for all public works construction projects. Continued management of sanitary sewer improvement and industrial monitoring programs. Administered traffic engineering program.

Provided all engineering services for paving of Harold Drive, First addition to Southfield streets, London Street, Emily Street, Ninth Street, Lakecrest Drive, Sunset Drive, Parkview Place and De Pere Street. Continued management of sanitary sewer industrial monitoring program. Administered storm water regulation program, including erosion and sediment control, illicit discharge and post-construction management. Provided in house traffic engineering services. Completed 5-year Capital Improvement Program as it relates to future infrastructure needs. Administered TMDL Storm Water Management Planning Grant. Successfully applied for STP-Urban Grant for Broad Street reconstruction project.

2015 OBJECTIVES

Continue with sanitary sewer I/I removal program. Perform all tasks for implementing 2015 capital projects. Coordinate TMDL Storm Water Management Planning Grant, Third Street Bridge consultant design and Broad Street consultant selection process.

MAJOR CHANGES FROM 2014 BUDGET

T.I.D. #12 to support 5% of wages/salary. Also 15% of wages directed to Streets budget (100-1003-541.10-01)

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Clerk Steno II	0.45	0.25
Dir. Of Public Works	0.45	0.40
Engineering Aid II	0.40	0.20
Engineering Aid III	0.85	0.45
Engineering Supervisor	0.45	0.25
Part Time	0.00	0.00
TOTAL	2.60	1.55

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Engineering					
100-1002-541.10-01	Wages	107,650	117,484	75,277	93,485	64,142
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING 20 - 25%)					
	#100-1003-541 (STREETS - 15%)					
	#601-1002-541 (SANITARY SEWER - 25%)					
	#625-1002-541 (STORM SEWER 25 - 30%)					
	#485-1002-541 (T.I.D. #9 - 5%)					
	#492-1002-541 (T.I.D. #12 - 5%)					
100-1002-541.10-02	Salaries	44,055	45,423	36,660	45,423	40,759
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING - 40%)					
	#625-1002-541 (STORM WATER - 25%)					
	#601-1020-541 (SANITARY SEWER -25%)					
	#485-1002-541 (T.I.D. #9 - 5%)					
	#492-1002-541 (T.I.D. #12 - 5%)					
100-1002-541.10-03	Overtime/Doubletime	882	1,200	1,478	1,800	1,800
100-1002-541.15-01	Health	27,679	31,137	21,517	28,250	17,568
100-1002-541.15-02	Life	436	487	400	487	404
100-1002-541.15-03	Dental	2,627	2,910	2,076	2,700	1,765
100-1002-541.15-04	Retirement	10,150	11,442	7,940	9,850	7,259
100-1002-541.15-05	FICA	11,375	12,194	8,490	10,530	8,024
100-1002-541.15-07	Vision	248	273	198	273	152
100-1002-541.15-08	Workers Comp	2,899	3,155	2,021	2,515	2,560
100-1002-541.19-03	Uniform/Clothing Allow	88	225	113	225	225
100-1002-541.21-02	Engineering	0	0	2,382	6,000	36,225
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-514 IS RESPONSIBLE FOR 75% OF THE FOLLOWING:					
	CONSTRUCTION PLAN PRINTING; RADIO AND MISCELLANEOUS EQUIPMENT REPAIRS: $1,250					
	BRIDGE INSPECTIONS, MISC.: $1,000					
	MISCELLANEOUS ENGINEERING DESIGN/FIELD SERVICES FEES: $750					
	*THIRD STREET BRIDGE DESIGN: $15,000					
	**BROAD STREET DESIGN: $15,300					
	THIRD STREET R/W ACQUISTION: $15,000					
	* WISDOT FUNDS - $60,000					
	** WISDOT FUNDS = $22,950		36,225			
			36,225			
100-1002-541.22-01	Telephone	2,202	2,300	1,485	2,270	2,300
100-1002-541.24-04	Specialized Equipment	0	225	0	0	225
100-1002-541.29-01	Printing	121	125	0	0	100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-1002-541.29-05	Vehicle/Equipment Rental	29,033	15,900	0	17,873	18,000
100-1002-541.29-07	Inhouse Technology Svcs	15,075	17,640	0	17,640	11,879
100-1002-541.30-10	Office	551	300	260	440	400
100-1002-541.30-11	Postage	311	350	7	50	200
100-1002-541.30-18	Department	1,735	2,475	279	2,200	2,250

LEVEL	TEXT	TEXT AMT
TOTB	SAFETY SHIRTS, VESTS, GLOVES, PAINT, STAKES, TAPE, ETC.: $2,200 X 0.75 - $1,650	2,250
	PLOTTER PRINTER HEADS $800 X .075 = $600	2,250

100-1002-541.32-01	Dues/Memberships/Licenses	217	250	263	263	0
100-1002-541.32-02	Dues/Memberships/Licenses	0	0	0	0	275
100-1002-541.33-02	Registrations	0	3,000	215	500	3,000
100-1002-541.33-03	Lodging/Meals	0	300	68	150	300
100-1002-541.51-03	Property	1,755	1,760	0	1,760	1,760
100-1002-541.80-05	Other Equipment	0	0	0	0	3,938

LEVEL	TEXT	TEXT AMT
TOTB	DEPARTMENT PORTION OF NEW PLOTTER/SCANNER	3,938
	REPLACES 2007 OCE PLOTTER	
	($5,250 X 0.75 = $3,938)	
		3,938

*	Engineering	259,089	270,555	161,129	244,684	225,510

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Repl of Streets/Alleys	PREPARED BY Mark Radtke Adam Alix
	FUNCTION Public Works	BUDGET NUMBER 100-1003-541	DATE 10/8/2014

RESPONSIBILITIES

This budget accounts for the maintenance and reconstruction of streets and roads within the City. Preventive maintenance through timely pavement repair, crack filling, etc., is key for containment of future costs in this account. Prudent scheduling of needed street improvements is essential for controlling future budgets.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Through public bid, the following streets were improved: Harold Drive, First Addition to Southfield Subdivision streets, London Street, Emily Street, Ninth Street, Lakecrest Drive, Sunset Drive, Parkview Place and De Pere Street.

2015 OBJECTIVES

Implement the street projects included in the Capital Improvement Program. Continue the preventive maintenance efforts with pavement crack sealing and chip seal operations.

MAJOR CHANGES FROM 2014 BUDGET

Our street pavement condition ratings have been decreasing due to underfunding in past years. It should be an objective to increase the capital budget to maintain the present pavement condition rating.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Street Construction					
100-1003-541.10-01	Wages	125,923	142,939	106,597	143,100	165,716
100-1003-541.10-02	Salaries	11,755	9,124	9,007	7,939	9,090
100-1003-541.10-03	Overtime/Doubletime	1,698	500	2,297	2,253	751
100-1003-541.15-01	Health	38,145	28,646	29,644	38,542	47,574
100-1003-541.15-02	Life	161	133	153	189	203
100-1003-541.15-03	Dental	3,215	2,935	2,350	3,044	3,569
100-1003-541.15-04	Retirement	9,194	10,439	8,170	10,618	12,020
100-1003-541.15-05	FICA	10,561	11,354	8,847	11,504	13,255
100-1003-541.15-07	Vision	308	251	252	328	365
100-1003-541.15-08	Workers Comp	4,180	3,905	3,474	4,513	7,424
100-1003-541.19-03	Uniform/Clothing Allow	768	960	585	960	766
100-1003-541.20-10	Pavement Maintenance	33,612	64,500	68,785	69,000	65,000

LEVEL	TEXT	TEXT AMT
TOTB	CHIP SEAL PROGRAM	36,000
	CRACK SEAL	26,000
	PAVEMENT MILLING, PULVERIZING, ETC	3,000
		65,000

100-1003-541.21-02	Engineering	291	1,800	90	500	1,200

LEVEL	TEXT	TEXT AMT
TOTB	MATERIALS TESTING	1,200
		1,200

100-1003-541.22-05	Water/Sewer	156	150	0	0	0
100-1003-541.24-03	Buildings	0	0	42	0	0
100-1003-541.29-01	Printing	0	200	0	0	200
100-1003-541.29-05	Vehicle/Equipment Rental	109,665	82,100	0	54,500	92,664
100-1003-541.29-07	Inhouse Technology Svcs	6,116	3,554	0	3,554	5,134
100-1003-541.30-15	Tools & Equipment	2,750	25,250	4,270	25,250	5,500

LEVEL	TEXT	TEXT AMT
TOTB	MISCELLANEOUS TOOLS - SHOVELS, RAKES	2,000
	SAW BLADES	2,000
	CHAIN SAW	1,000
	CHAINS/SLINGS	500
		5,500

100-1003-541.30-18	Department	20,708	61,000	13,474	38,000	64,500

LEVEL	TEXT	TEXT AMT
TOTB	CONCRETE, ASPHALT & STONE	48,500
	RACINE STREET DAY LILIES/SOIL AMENDMENTS	4,000
	CRUSHER RENTAL-STREET BASE STONE	12,000
		64,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-1003-541.51-03	Property	1,050	1,050	0	1,050	1,050
100-1003-541.82-02	Construction	309,718	359,510	0	355,000	335,550

LEVEL	TEXT	TEXT AMT
TOTB	ASPHALT STREET REHABILITATION (PULVERIZE/ASPHALT RESURFACE)	
	BROAD STREET, LUSH STREET TO TAYCO STREET	156,900
	IDA STREET, MARQUETTE STREET TO NINTH STREET	198,650
	LINCOLN STREET, DEPERE STREET TO APPLETON ROAD	80,500
	MANITOWOC STREET, APPLETON ROAD TO NINTH STREET	102,750
	CHAIN DRIVE, ALCAN DRIVE TO VALLEY ROAD - CITY PORTION OF COST - JOINT WITH TOWN OF MENASHA	25,000
	NEW STREET CONSTRUCTION (ASSESSABLE)	
	SOUTHFIELD WEST SUBDIVISION STREETS	248,500
	NATURE'S WAY SUBDIVISION STREETS - (PARTIALLY ASSESSABLE)	82,000
	BARKER FARM ESTATES #6 SUBDIVISION STREETS	195,500
	RIVER LEA COURT	37,750
	FUNDING:$772,000 IN FUND 470/$355,550 IN FUND 100	
		1,127,550

*	Street Construction	689,974	810,300	258,037	769,844	831,531

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Street Excavation					
100-1004-541.10-01	Wages	19,348	0	7,065	20,000	0
100-1004-541.10-03	Overtime/Doubletime	0	0	262	0	0
100-1004-541.15-01	Health	5,072	0	2,501	5,886	0
100-1004-541.15-02	Life	18	0	13	27	0
100-1004-541.15-03	Dental	405	0	177	451	0
100-1004-541.15-04	Retirement	1,295	0	517	1,557	0
100-1004-541.15-05	FICA	1,459	0	551	1,679	0
100-1004-541.15-07	Vision	41	0	20	49	0
100-1004-541.15-08	Workers Comp	585	0	220	662	0
100-1004-541.29-05	Vehicle/Equipment Rental	22,972	0	0	8,664	0
100-1004-541.30-18	Department	15,397	0	3,351	11,150	0
*	Street Excavation	66,592	0	14,677	50,125	0

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Removal of Snow & Ice	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	100-1006-541	10/28/2014

RESPONSIBILITIES

This account represents the total cost of snow removal and ice control on City streets and parking lots. Costs include labor, equipment operation and materials, such as salt and chips. The average seasonal snowfall for our area is 45 inches. Service responsibilities area to maintain streets and sidewalks in good traveling condition, according to established policy.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

The 2013 – 2014 season experienced 69.5" of measurable snow.

2015 OBJECTIVES

Continue providing quality snow and ice control and removal service, including anti-icing operations which will prevent the formation of ice on streets when properly performed. Try to better utilize our inventory of road salt and continue to look at environmentally friendly alternatives to road salt.

MAJOR CHANGES FROM 2014 BUDGET

Due to high demand road salt prices have increased by 14%.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Snow & Ice Removal					
100-1006-541.10-01	Wages	59,196	59,753	47,630	53,302	60,592
100-1006-541.10-02	Salaries	7,230	7,362	5,157	5,924	5,670
100-1006-541.10-03	Overtime/Doubletime	19,293	18,180	28,311	29,000	15,094
100-1006-541.15-01	Health	23,506	28,711	22,049	23,924	24,476
100-1006-541.15-02	Life	88	116	60	62	78
100-1006-541.15-03	Dental	1,852	2,107	1,627	1,767	1,585
100-1006-541.15-04	Retirement	5,721	5,972	5,655	6,154	4,568
100-1006-541.15-05	FICA	6,453	6,384	6,090	6,627	5,042
100-1006-541.15-07	Vision	185	212	179	194	177
100-1006-541.15-08	Workers Comp	2,486	3,210	2,274	2,473	2,915
100-1006-541.19-03	Uniform/Clothing Allow	348	480	394	510	385
100-1006-541.29-05	Vehicle/Equipment Rental	217,172	95,000	0	130,279	107,070
100-1006-541.29-07	Inhouse Technology Svcs	4,887	2,370	0	2,370	3,080
100-1006-541.30-11	Postage	162	95	49	95	95
100-1006-541.30-15	Tools & Equipment	16,382	18,000	21,407	23,500	15,000

LEVEL	TEXT	TEXT AMT
TOTB	PLOW BLADE INVENTORY	12,000
	SNOW FENCE, POSTS, SHOVELS	3,000
		15,000

100-1006-541.30-18	Department	90,200	82,858	84,653	85,000	85,435

LEVEL	TEXT	TEXT AMT
TOTB	1300 TONS SEASONAL FILL ROAD SALT AT $64.95	84,435
	270 TONS ON RESERVE-NOT BUDGETED IN 2015	
	ABRASIVES, MISC. SUPPLIES	1,000
		85,435

100-1006-541.34-02	Registrations	0	500	0	500	500
100-1006-541.51-03	Property	4,690	4,690	0	4,690	3,539
*	Snow & Ice Removal	459,851	336,000	225,535	376,371	335,301

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Street Signs/Markings	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	100-1008-541	10/28/2014

RESPONSIBILITIES

This account contains all costs for signing and marking of streets, traffic signal installation and maintenance, and electricity to operate traffic signals and the Sign Shop. Major expenditures include street paint and signs, repair of traffic signals, installation of new signals, and electricity.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

This budget includes funds for outsourcing the painting of a high traffic intersection or components of with longer lasting epoxy paint.

MAJOR CHANGES FROM 2014 BUDGET

No significant changes.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Street Signs-Markings					
100-1008-541.10-01	Wages	69,847	64,260	63,047	71,360	69,060
100-1008-541.10-02	Salaries	5,102	5,194	3,286	3,941	3,457
100-1008-541.10-03	Overtime/Doubletime	1,349	808	1,446	1,200	1,000
100-1008-541.15-01	Health	21,671	21,337	21,967	24,238	24,197
100-1008-541.15-02	Life	40	20	26	27	22
100-1008-541.15-03	Dental	1,678	1,470	1,531	1,699	1,567
100-1008-541.15-04	Retirement	4,771	4,519	4,321	4,780	4,659
100-1008-541.15-05	FICA	5,806	5,340	5,002	5,638	5,438
100-1008-541.15-07	Vision	173	158	177	199	174
100-1008-541.15-08	Workers Comp	2,275	2,115	2,008	2,263	2,973
100-1008-541.19-03	Uniform/Clothing Allow	120	345	5	345	365
100-1008-541.20-04	Mechanical Systems	1,307	0	0	0	0
100-1008-541.20-10	Pavement Maintenance	0	0	0	0	10,000

LEVEL	TEXT	TEXT AMT
TOTB	CONTRACT FOR EPOXY PAVEMENT MARKINGS (JOINT WITH NEENAH)	10,000
		10,000

100-1008-541.21-02	Engineering	0	2,500	0	0	0
100-1008-541.21-06	Management	0	0	107	107	0
100-1008-541.22-01	Telephone	115	170	85	140	150
100-1008-541.22-03	Electricity	8,962	8,100	7,015	9,165	8,500
100-1008-541.22-04	Heat	1,181	1,250	939	1,320	1,250
100-1008-541.22-05	Water/Sewer	577	600	561	741	600
100-1008-541.24-03	Buildings	385	500	671	671	500
100-1008-541.24-04	Specialized Equipment	6,146	8,811	6,082	8,811	8,975

LEVEL	TEXT	TEXT AMT
TOTB	TRAFFIC SIGNAL SYSTEMS, MAINTENANCE	5,600
	SIGNAL/EQUIPMENT SYSTEMS, MAINTENANCE	3,175
	PLOTTER SOFTWARE SUPPORT	200
		8,975

100-1008-541.25-01	Other Municipal Entities	0	0	169	170	0
100-1008-541.29-01	Printing	0	200	218	200	0
100-1008-541.29-05	Vehicle/Equipment Rental	14,539	11,500	0	12,685	13,000
100-1008-541.29-07	Inhouse Technology Svcs	2,486	1,675	0	1,675	2,053
100-1008-541.30-11	Postage	12	0	0	0	0
100-1008-541.30-15	Tools & Equipment	3,448	6,575	4,631	6,575	6,690

LEVEL	TEXT	TEXT AMT
TOTB	6-CHANNEL CONFLICT MONITOR	610
	12-CHANNEL CONFLICT MONITOR	680
	1/2 ELECTRIC LOCATOR	2,150
	CONES AND BARRELS	2,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	STENCILS		800			
	PAINT MACHINE PUMP		250			
	HAND BLOWER		200			
			6,690			
100-1008-541.30-18	Department	26,970	28,000	11,799	27,000	25,000
LEVEL	TEXT		TEXT AMT			
TOTB	TRAFFIC PAINT, SIGNAL HARDWARE PARTS, SIGN MATERIALS, ETC.		25,000			
			25,000			
100-1008-541.51-03	Property	1,090	1,090	0	1,090	1,090
*	Street Signs-Markings	180,050	176,537	135,093	186,040	190,720

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME Sidewalks & Crosswalks	PREPARED BY Mark Radtke Adam Alix
	FUNCTION Public Works	BUDGET NUMBER 100-1009-541	DATE 10/28/2014

RESPONSIBILITIES

This budget is responsible for replacing, repairing, and constructing sidewalk in the City.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Replaced crosswalks on London Street from Plank Road to Ninth Street; Depere Street from Parkview to Third Street; Lakecrest Drive and Emily Street to comply with ADA standards.

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

Increase due to expected additional sidewalk replacement.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Sidewalks and Crosswalks					
100-1009-541.10-01	Wages	18,438	42,428	19,468	23,500	43,009
100-1009-541.10-02	Salaries	1,852	1,886	1,171	1,355	1,210
100-1009-541.10-03	Overtime/Doubletime	1	0	0	0	0
100-1009-541.15-01	Health	4,056	11,160	6,451	7,698	10,280
100-1009-541.15-02	Life	12	29	22	24	29
100-1009-541.15-03	Dental	347	791	446	533	804
100-1009-541.15-04	Retirement	1,346	3,067	1,433	1,708	3,007
100-1009-541.15-05	FICA	1,514	3,286	1,534	1,832	3,286
100-1009-541.15-07	Vision	33	85	50	59	81
100-1009-541.15-08	Workers Comp	606	1,319	614	733	1,919
100-1009-541.19-03	Uniform/Clothing Allow	88	195	27	195	300
100-1009-541.21-06	Management	0	2,500	1,680	2,500	2,500

LEVEL	TEXT	TEXT AMT
TOTB	MUDJACKING SERVICES	2,500
		2,500

100-1009-541.29-05	Vehicle/Equipment Rental	5,720	8,000	0	7,554	12,000
100-1009-541.30-15	Tools & Equipment	2,545	800	388	800	800
100-1009-541.30-18	Department	9,235	7,500	16,344	15,000	12,000

LEVEL	TEXT	TEXT AMT
TOTB	CONCRETE, REBAR, ETC.	5,000
	DETECTOR PLATES, SUPPLIES	7,000
		12,000

100-1009-541.51-03	Property	6,470	6,470	0	6,470	6,470
100-1009-541.82-02	Construction	0	10,000	0	6,000	0
*	Sidewalks and Crosswalks	52,263	99,516	49,628	75,961	97,695

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Sidewalk Excavation					
100-1011-541.10-01	Wages	1,739	0	287	4,500	0
100-1011-541.15-01	Health	507	0	125	1,474	0
100-1011-541.15-02	Life	4	0	0	5	0
100-1011-541.15-03	Dental	41	0	8	103	0
100-1011-541.15-04	Retirement	116	0	20	327	0
100-1011-541.15-05	FICA	132	0	22	351	0
100-1011-541.15-07	Vision	4	0	1	11	0
100-1011-541.15-08	Workers Comp	53	0	9	140	0
100-1011-541.29-05	Vehicle/Equipment Rental	3,100	0	0	1,446	0
100-1011-541.30-18	Department	135	0	0	2,652	0
*	Sidewalk Excavation	5,831	0	472	11,009	0

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Street Lighting	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	100-1012-541	10/28/2014

RESPONSIBILITIES

Funds in this account are for the cost of electricity, maintenance and replacement of City-owned street lights.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Seek opportunities to convert additional high pressure sodium lights to LED lights.

MAJOR CHANGES FROM 2014 BUDGET

No substantial changes.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Street Lighting					
100-1012-541.10-01	Wages	780	0	144	300	0
100-1012-541.15-01	Health	167	0	62	118	0
100-1012-541.15-03	Dental	12	0	4	8	0
100-1012-541.15-04	Retirement	52	0	10	20	0
100-1012-541.15-05	FICA	59	0	11	20	0
100-1012-541.15-07	Vision	1	0	0	0	0
100-1012-541.15-08	Workers Comp	24	0	4	8	0
100-1012-541.21-06	Management	0	0	107	107	0
100-1012-541.22-03	Electricity	235,650	236,500	169,812	233,000	235,000
100-1012-541.24-04	Specialized Equipment	1,089	1,000	7,482	7,800	7,000
100-1012-541.25-01	Other Municipal Entities	404	0	0	0	0
100-1012-541.29-05	Vehicle/Equipment Rental	1,526	0	0	62	0
100-1012-541.30-15	Tools & Equipment	0	0	0	0	2,150

LEVEL	TEXT	TEXT AMT
TOTB	1/2 ELECTRIC LOCATOR	2,150
		2,150

100-1012-541.30-18	Department	1,184	1,000	300	1,000	1,000
*	Street Lighting	240,948	238,500	177,936	242,443	245,150

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Parking Lots & Meters	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	100-1013-541	10/28/2014

RESPONSIBILITIES

This budget is responsible for the maintenance of parking lots, as well as providing supplies and printing for the monthly parking permits.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Parking Lots						
100-1013-541.10-01	Wages	4,713	7,179	6,088	7,000	6,731
100-1013-541.10-02	Salaries	1,071	1,090	673	790	691
100-1013-541.10-03	Overtime/Doubletime	1,026	1,212	1,041	1,200	1,000
100-1013-541.15-01	Health	1,898	2,759	2,265	2,580	2,678
100-1013-541.15-02	Life	7	4	3	4	2
100-1013-541.15-03	Dental	150	192	158	180	173
100-1013-541.15-04	Retirement	454	664	539	622	573
100-1013-541.15-05	FICA	508	697	579	668	618
100-1013-541.15-07	Vision	16	20	18	20	19
100-1013-541.15-08	Workers Comp	197	285	218	233	365
100-1013-541.19-03	Uniform/Clothing Allow	11	42	5	42	44
100-1013-541.22-03	Electricity	650	700	379	650	700
100-1013-541.22-06	Storm Water	3,330	2,750	2,498	3,300	3,300
100-1013-541.29-01	Printing	0	2,800	0	2,800	0
100-1013-541.29-05	Vehicle/Equipment Rental	8,449	4,000	0	7,612	10,000
100-1013-541.30-18	Department	2,541	2,000	0	2,000	2,000
100-1013-541.51-03	Property	10	10	0	10	10
* Parking Lots		25,031	26,404	14,464	29,711	28,904

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Canal Maint-Construction					
100-1014-543.22-06	Storm Water	638	500	478	638	640
100-1014-543.30-18	Department	462	0	0	0	0
*	Canal Maint-Construction	1,100	500	478	638	640

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Refuse Collect/Dispose	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1016-543	10/28/2014

RESPONSIBILITIES

The Sanitation Department is responsible for the collection and disposal of all residential, and some of the commercial, garbage and refuse generated within the City.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Continue to work towards converting the commercial dumpsters that we service to being able to be emptied with our front loading refuse trucks.

MAJOR CHANGES FROM 2014 BUDGET

The Winnebago County tipping fee has increased by $1.00/ton and volume is projected to increase slightly with growth out East.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Refuse Collect-Dispose					
100-1016-543.10-01	Wages	112,475	169,915	91,036	113,475	173,064
100-1016-543.10-02	Salaries	16,690	16,992	10,635	12,850	20,910
100-1016-543.10-03	Overtime/Doubletime	35	106	744	1,000	1,000
100-1016-543.15-01	Health	18,214	20,163	15,116	18,809	34,255
100-1016-543.15-02	Life	178	205	163	170	255
100-1016-543.15-03	Dental	2,712	3,786	2,124	2,639	3,888
100-1016-543.15-04	Retirement	8,461	12,692	7,094	8,629	12,918
100-1016-543.15-05	FICA	9,915	14,284	7,776	9,670	14,751
100-1016-543.15-07	Vision	253	261	185	234	311
100-1016-543.15-08	Workers Comp	3,818	5,629	3,019	3,766	7,861
100-1016-543.19-03	Uniform/Clothing Allow	1,008	1,032	708	1,032	1,065
100-1016-543.20-09	Sanitation	305	2,000	0	1,000	1,500
100-1016-543.25-01	Other Municipal Entities	150,737	213,100	123,501	160,285	221,600

LEVEL	TEXT	TEXT AMT
TOTB	5873 TONS @ $37.00 PER TON TIPPING FEE	217,300
	WDNR LICENSE	4,300
		221,600

100-1016-543.25-03	Other Govment-Electronics	66	100	62	100	100
100-1016-543.29-01	Printing	1,157	2,450	262	1,500	2,000
100-1016-543.29-05	Vehicle/Equipment Rental	173,429	223,650	0	180,000	258,850
100-1016-543.29-07	Inhouse Info Tech Service	4,887	3,159	0	3,159	3,080
100-1016-543.30-11	Postage	7	0	0	0	0
100-1016-543.30-15	Tools & Equipment	6,437	12,140	12,133	12,133	11,300

LEVEL	TEXT	TEXT AMT
TOTB	RPL WITTMANN PARK CONDO DUMPSTERS - REPLACE	1,800
	64 GAL CARTS-144 CARTS	6,500
	FRONT LOAD DUMPSTER POCKETS	3,000
		11,300

100-1016-543.30-18	Department	2,566	2,300	907	2,300	2,300
100-1016-543.32-01	Dues/Memberships/Licenses	572	600	572	572	572
100-1016-543.51-03	Property	7,650	7,650	0	7,650	7,650
*	Refuse Collect-Dispose	521,572	712,214	276,037	540,973	779,230

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Commercial Overflow					
100-1017-543.10-01	Wages	68,685	0	58,491	69,350	0
100-1017-543.10-03	Overtime/Doubletime	382	0	1,439	1,439	0
100-1017-543.15-01	Health	11,135	0	9,650	10,452	0
100-1017-543.15-02	Life	57	0	74	94	0
100-1017-543.15-03	Dental	1,360	0	1,310	1,466	0
100-1017-543.15-04	Retirement	4,260	0	3,960	4,795	0
100-1017-543.15-05	FICA	5,283	0	4,542	5,373	0
100-1017-543.15-07	Vision	128	0	112	130	0
100-1017-543.15-08	Workers Comp	2,078	0	1,795	2,093	0
100-1017-543.25-01	Other Municipal Entities	43,681	0	32,806	44,400	0
100-1017-543.29-05	Vehicle/Equipment Rental	97,420	0	0	95,650	0
*	Commercial Overflow	234,469	0	114,179	235,242	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Weed Cutting					
100-1018-543.10-01	Wages	12,608	18,520	15,838	16,300	16,694
100-1018-543.10-02	Salaries	1,499	1,526	879	1,025	864
100-1018-543.10-03	Overtime/Doubletime	0	0	1	1	0
100-1018-543.15-01	Health	2,868	4,846	4,476	4,639	5,021
100-1018-543.15-02	Life	12	6	11	12	24
100-1018-543.15-03	Dental	226	336	314	325	325
100-1018-543.15-04	Retirement	618	1,403	858	889	939
100-1018-543.15-05	FICA	1,057	1,484	1,253	1,298	1,324
100-1018-543.15-07	Vision	23	36	35	36	36
100-1018-543.15-08	Workers Comp	421	603	498	516	599
100-1018-543.19-03	Uniform/Clothing Allow	18	75	8	75	75
100-1018-543.21-06	Management	730	750	730	730	0
100-1018-543.29-05	Vehicle/Equipment Rental	10,182	7,000	0	12,000	15,000
100-1018-543.30-11	Postage	167	100	147	120	150
100-1018-543.30-15	Tools & Equipment	0	0	0	0	150

LEVEL	TEXT	TEXT AMT
TOTB	BACK PACK SPRAYER	150
		150

100-1018-543.30-18	Department	0	400	47	100	225
100-1018-543.51-03	Property	30	30	0	30	30
*	Weed Cutting	30,459	37,115	25,095	38,096	41,456

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	Lift Bridges	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	100-1019-552	10/28/2014

RESPONSIBILITIES

This account includes the cost of materials, labor, equipment and utilities to operate the lift bridges at Racine Street and Tayco Street. The State of Wisconsin reimburses the City for these costs.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

No significant changes.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Lift Bridges						
100-1019-552.10-01	Wages	29,454	41,636	28,904	41,636	40,554
100-1019-552.10-02	Salaries	3,717	3,785	3,063	3,785	3,872
100-1019-552.10-03	Overtime/Doubletime	11,064	13,127	10,647	13,127	13,127
100-1019-552.15-01	Health	630	591	784	900	1,071
100-1019-552.15-02	Life	18	17	10	17	10
100-1019-552.15-03	Dental	67	62	56	62	69
100-1019-552.15-04	Retirement	1,323	2,350	1,364	2,350	2,280
100-1019-552.15-05	FICA	3,379	4,473	3,256	4,473	4,397
100-1019-552.15-07	Vision	6	5	6	5	8
100-1019-552.15-08	Workers Comp	819	1,131	768	1,131	1,480
100-1019-552.15-09	Unemployment Comp	13,003	0	10,049	13,000	0
100-1019-552.19-03	Uniform/Clothing Allow	5	15	0	0	0
100-1019-552.20-07	Pest Control	270	300	675	675	500
100-1019-552.21-06	Management	1,610	550	0	100	125
100-1019-552.22-01	Telephone	152	250	85	250	250
100-1019-552.22-03	Electricity	3,739	5,500	4,473	5,500	5,600
100-1019-552.22-05	Water/Sewer	1,087	1,300	665	700	1,400
100-1019-552.29-05	Vehicle/Equipment Rental	192	600	0	600	600
100-1019-552.29-07	Inhouse Info Tech Service	2,486	1,675	0	1,675	2,053
100-1019-552.30-11	Postage	4	20	0	0	0
100-1019-552.30-13	Housekeeping	96	100	47	100	150
100-1019-552.30-15	Tools & Equipment	0	100	0	0	100
100-1019-552.30-18	Department	62	100	326	326	100
100-1019-552.51-03	Property	520	520	0	520	520
* Lift Bridges		73,703	78,207	65,178	90,932	78,266

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Recycling-Solid Waste					
100-1027-543.10-01	Wages	155	0	3,420	0	0
100-1027-543.15-01	Health	43	0	1,112	0	0
100-1027-543.15-02	Life	0	0	5	0	0
100-1027-543.15-03	Dental	3	0	104	0	0
100-1027-543.15-04	Retirement	9	0	242	0	0
100-1027-543.15-05	FICA	12	0	258	0	0
100-1027-543.15-07	Vision	0	0	3	0	0
100-1027-543.15-08	Workers Comp	5	0	103	0	0
100-1027-543.29-05	Vehicle/Equipment Rental	216	0	0	0	0
*	Recycling-Solid Waste	443	0	5,247	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
		15,629,367	16,415,386	12,003,501	16,379,401	16,597,031

Other Funds Expenditures

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
203-0306-562.70-01	Acquisition/Rehab/Conv	7,500	0	7,660	32,660	10,000
*	Housing Rehab Program	7,500	0	7,660	32,660	10,000
		7,500	0	7,660	32,660	10,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
205-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
205-0412-591.25-02	Other Municipal Funds	107,000	107,000	0	70,206	82,608
*	Trans to General Fund	107,000	107,000	0	70,206	82,608
		107,150	107,150	0	70,356	82,758

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
Marina Fund	Marina Operations	Brian Tungate
FUNCTION	**BUDGET NUMBER**	**DATE**
Culture and Recreation	207-0707-552	10/6/2014

RESPONSIBILITIES

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

- Harbormaster Diane Schabach continues to operate a successful Marina on behalf of the city.
- Installed a new 4 camera security system
- Negotiated a new three year contract with current Harbormaster

2015 OBJECTIVES

- Enhance revenues and build the Marina fund for future facility and fuel system upgrades.
- Install a new, more effective Wi-Fi system at marina.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$221,079.00	$219,061.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$221,079.00	$219,061.00

POSITION TITLE	2014 # OF FTE'S	2015 # OF FTE'S
Facility/Pool Tech.	0.15	0.15
Park Laborer/Custodian	0.00	0.00
Park Seasonal	0.03	0.03
Summer Laborers	0.08	0.08
TOTAL	0.26	0.26

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
207-0412-591.25-02	Other Municipal Funds	5,000	5,000	0	5,000	5,000
*	Trans to General Fund	5,000	5,000	0	5,000	5,000
207-0707-552.10-01	Wages	7,061	10,826	6,585	7,200	11,174
LEVEL TOTB	TEXT FAC/POOL TECH 15% PARK SEASONAL LABORER 5% SUMMER PARK LABORERS 5%	TEXT AMT				
207-0707-552.10-03	Overtime/Doubletime	515	0	140	141	0
207-0707-552.15-01	Health	787	1,773	1,452	1,773	1,863
207-0707-552.15-02	Life	15	39	20	39	40
207-0707-552.15-03	Dental	89	186	136	186	186
207-0707-552.15-04	Retirement	324	641	474	641	628
207-0707-552.15-05	FICA	580	828	516	551	855
207-0707-552.15-07	Vision	8	15	11	15	16
207-0707-552.15-08	Workers Comp	213	326	202	225	485
207-0707-552.21-06	Management	45,250	50,750	46,000	50,000	51,750
LEVEL TOTB	TEXT PAYMENT FOR HARBORMASTER CONTRACT	TEXT AMT				
207-0707-552.22-01	Telephone	0	0	152	225	0
207-0707-552.22-03	Electricity	8,034	9,700	7,530	8,800	9,000
207-0707-552.22-04	Heat	514	700	397	700	700
207-0707-552.22-05	Water/Sewer	3,802	3,500	1,887	3,300	3,500
207-0707-552.22-06	Storm Water	585	425	439	585	600
207-0707-552.24-02	Tools & Equipment	272	600	490	490	2,400
LEVEL TOTB	TEXT EX: PETROLEUM EQUIPMENT REPAIRS	TEXT AMT				
207-0707-552.24-03	Buildings	2,828	3,000	3,085	3,200	2,500
LEVEL TOTB	TEXT EX: PLUMBING & ELECTRICAL REPAIRS TO HARBORHOUSE AND DOCKS	TEXT AMT				
207-0707-552.24-04	Specialized Equipment	1,273	0	0	0	0
207-0707-552.29-01	Printing	70	600	0	200	200
207-0707-552.29-03	Advertising	0	400	0	0	300
207-0707-552.29-05	Vehicle/Equipment Rental	230	2,100	0	2,100	2,100
207-0707-552.29-07	Inhouse Info Tech Service	1,649	1,530	0	1,530	1,542
207-0707-552.30-11	Postage	196	600	117	250	300
207-0707-552.30-13	Housekeeping	485	350	8	350	400
207-0707-552.30-18	Department	3,068	3,300	3,035	3,200	3,000
207-0707-552.32-01	Dues/Memberships/Licenses	839	700	0	600	600
LEVEL	TEXT	TEXT AMT				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TOTB	EX: ANNUAL FUEL TANK/LINE TESTING & STATE FEES					
207-0707-552.38-01	Fuel	110,663	133,920	91,176	94,000	108,500
LEVEL	TEXT		TEXT AMT			
TOTB	GAS PURCH FOR RESALE, EST. 31,000 GAL AT $3.50/GAL					
207-0707-552.51-03	Property	130	130	0	130	130
*	Marina Operations	189,480	226,939	163,852	180,431	202,769
		194,480	231,939	163,852	185,431	207,769

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
208-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
208-0411-591.25-02	Other Municipal Funds	166,315	165,295	0	165,295	169,060
*	Transfer to Debt Service	166,315	165,295	0	165,295	169,060
208-0412-591.25-02	Other Municipal Funds	0	0	0	3,155	3,957
*	Trans to General Fund	0	0	0	3,155	3,957
		166,465	165,445	0	168,600	173,167

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
Park Develop Fund	Parks Department	Brian Tungate
FUNCTION	**BUDGET NUMBER**	**DATE**
Culture and Recreation	209-0703-553	10/28/2014

RESPONSIBILITIES

A non-levy fund established with fees collected from residential developers. Funds are to be used for parks and recreation land acquisition and development.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

- Negotiated favorable armory demolition agreement with US Army

2015 OBJECTIVES

- Earmark funds for these 3 projects. Exact amounts TBD.
  - -$100,000 play equipment for new east side park. To be purchased and installed in cooperation with Menasha Rotary
  - - $25,000 possible funding needed to complete City match of DNR grant for Gilbert site. Sponsorship/fundraising campaign has begun.
  - - $20,000 city portion of funds for necessary Koslo Park field rehabilitation
- Expectation is the School District and field user group will make a financial contribution to the project which addresses much needed infield and backstop issues. Estimated total cost at $55,000 to $60,000.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$120,000.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$120,000.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
209-0703-553.20-06	Lawn Care	3,600	0	0	0	0
209-0703-553.21-02	Engineering	6,501	5,000	0	5,000	5,000
209-0703-553.21-06	Management	19,203	0	0	0	0
209-0703-553.21-08	Recording Fees	168	0	0	0	0
209-0703-553.21-09	Appraisal	0	0	2,500	2,500	0
209-0703-553.22-03	Electricity	0	0	751	751	0
209-0703-553.22-06	Storm Water	0	0	119	119	0
209-0703-553.30-18	Department	0	5,000	3,350	3,350	0
209-0703-553.73-01	Award & Claim Settlements	0	0	63,900	64,900	0
209-0703-553.80-02	Land Purchase	123,000	0	0	0	0
209-0703-553.82-02	Construction	0	0	0	0	145,000
*	Parks Department	152,472	10,000	70,620	76,620	150,000
		152,472	10,000	70,620	76,620	150,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
260-0401-513.10-02	Salaries	34,713	0	0	0	0
260-0401-513.15-01	Health	50,432	0	0	0	0
*	Comptroller/Treasurer	85,145	0	0	0	0
260-0501-522.15-01	Health	1,900	0	0	0	0
*	Fire	1,900	0	0	0	0
260-0601-551.10-01	Wages	4,033	0	0	0	0
260-0601-551.10-02	Salaries	0	0	18,172	18,172	0
*	Public Library	4,033	0	18,172	18,172	0
260-0703-553.10-01	Wages	5,761	0	0	0	0
*	Parks Department	5,761	0	0	0	0
260-0707-552.10-01	Wages	1,152	0	0	0	0
*	Marina Operations	1,152	0	0	0	0
260-0801-521.10-02	Salaries	0	20,000	0	0	40,000
260-0801-521.15-01	Health	18,144	0	0	0	0
*	Police	18,144	20,000	0	0	40,000
260-0903-531.10-02	Salaries	0	0	32,431	32,431	0
*	Health Department	0	0	32,431	32,431	0
260-1001-514.10-01	Wages	576	0	0	0	0
*	Buildings Maintenance	576	0	0	0	0
260-1003-541.10-01	Wages	0	20,000	0	0	20,000
260-1003-541.10-02	Salaries	0	0	2,816	2,816	0
*	Street Construction	0	20,000	2,816	2,816	20,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
260-1005-541.10-02	Salaries	0	0	652	652	0
*	Street Cleaning	0	0	652	652	0
260-1006-541.10-02	Salaries	0	0	2,347	2,347	0
*	Snow & Ice Removal	0	0	2,347	2,347	0
260-1008-541.10-02	Salaries	0	0	1,147	1,147	0
*	Street Signs-Markings	0	0	1,147	1,147	0
260-1009-541.10-02	Salaries	0	0	443	443	0
*	Sidewalks and Crosswalks	0	0	443	443	0
260-1010-541.10-02	Salaries	0	0	1,695	1,695	0
*	Storm Sewers & Drains	0	0	1,695	1,695	0
260-1013-541.10-02	Salaries	0	0	261	261	0
*	Parking Lots	0	0	261	261	0
260-1016-543.10-02	Salaries	0	0	2,529	2,529	0
*	Refuse Collect-Dispose	0	0	2,529	2,529	0
260-1018-543.10-02	Salaries	0	0	365	365	0
*	Weed Cutting	0	0	365	365	0
260-1019-552.10-02	Salaries	0	0	1,304	1,304	0
*	Lift Bridges	0	0	1,304	1,304	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
260-1020-543.10-02	Salaries	0	0	1,304	1,304	0
*	San Sewer Maint/Const	0	0	1,304	1,304	0
260-1022-541.10-02	Salaries	0	0	7,510	7,510	0
*	Public Works Facility	0	0	7,510	7,510	0
260-1027-543.10-02	Salaries	0	0	652	652	0
*	Recycling-Solid Waste	0	0	652	652	0
260-1028-543.10-02	Salaries	0	0	2,842	2,842	0
*	Recycling-Yard Waste	0	0	2,842	2,842	0
260-1029-543.10-02	Salaries	0	0	209	209	0
*	Recycling-Appliances	0	0	209	209	0
		116,711	40,000	76,679	76,679	60,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
263-0306-562.70-01	Acquisition/Rehab/Conv	56,381	0	45,376	74,011	60,000
*	Housing Rehab Program	56,381	0	45,376	74,011	60,000
		56,381	0	45,376	74,011	60,000

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
Street Equipment Fund	Recycling, Solid Waste	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	266-1027-543	10/28/2014

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all residential recycling goods.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Increase the level of service to include additional curbside collections.

MAJOR CHANGES FROM 2014 BUDGET

Increasing the curbside collections from monthly(12) to eighteen (18) curbside collections in a calendar year. Anticipated increase in volume with new materials planned to be accepted at the Material Recovery Facility.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
Street Equipment Fund	Recycling, Yard Waste	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	266-1028-543	10/28/2014

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all City yard waste. A portion of yard waste activities is charged to the Storm Water Utility.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND Street Equipment Fund	BUDGET NAME Recycling, Appliances	PREPARED BY Mark Radtke Adam Alix
	FUNCTION Public Works	BUDGET NUMBER 266-1029-543	DATE 10/28/2014

RESPONSIBILITIES

This budget provides for the collection and processing of all waste appliances in the City.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2014 BUDGET

No significant changes.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
266-1027-543.10-01	Wages	53,452	43,587	36,966	54,521	69,652
266-1027-543.10-02	Salaries	4,539	4,621	3,810	4,500	14,084
266-1027-543.10-03	Overtime/Doubletime	128	202	383	500	500
266-1027-543.15-01	Health	5,799	1,042	4,361	6,755	8,714
266-1027-543.15-02	Life	116	128	107	141	315
266-1027-543.15-03	Dental	1,233	1,134	899	1,286	2,063
266-1027-543.15-04	Retirement	3,861	3,389	2,856	4,110	5,728
266-1027-543.15-05	FICA	4,438	3,698	3,151	4,544	6,365
266-1027-543.15-07	Vision	115	122	88	126	168
266-1027-543.15-08	Workers Comp	1,735	1,457	1,226	1,771	3,272
266-1027-543.19-03	Uniform/Clothing Allow	257	255	260	260	420
266-1027-543.21-06	Management	10,986	13,700	6,467	11,000	11,600

LEVEL	TEXT	TEXT AMT
TOTB	CONTAINER RENTAL AND HAULING	9,000
	BULB RECYCLING AND OIL DRY	600
	CONTAMINATED WASTE OIL CLEAN UP	2,000
		11,600

266-1027-543.25-01	Other Municipal Entities	6,772	7,525	6,325	7,000	7,625

LEVEL	TEXT	TEXT AMT
TOTB	1400 TONS OF SINGLE STREAM @ $5.00/TON	7,000
	3.5 TONS OF TIRE DISPOSAL @ 175/TON	625
		7,625

266-1027-543.29-01	Printing	7,237	5,700	2,554	8,000	6,200
266-1027-543.29-05	Vehicle/Equipment Rental	78,437	63,305	0	69,500	98,087
266-1027-543.29-07	Inhouse Info Tech Service	8,923	6,222	0	6,222	6,162
266-1027-543.30-11	Postage	2,683	3,000	7,286	2,700	3,000
266-1027-543.30-18	Department	257	6,700	4,944	5,000	1,500
266-1027-543.51-03	Property	300	300	0	300	300
*	Recycling-Solid Waste	191,268	166,087	81,683	188,236	245,755
266-1028-543.10-01	Wages	40,447	37,687	31,161	44,330	44,210
266-1028-543.10-02	Salaries	5,138	5,231	4,261	4,310	14,462
266-1028-543.10-03	Overtime/Doubletime	395	101	1,768	1,850	1,228
266-1028-543.15-01	Health	11,662	10,123	9,561	13,548	15,743
266-1028-543.15-02	Life	51	91	50	55	140
266-1028-543.15-03	Dental	1,004	944	784	1,054	1,340
266-1028-543.15-04	Retirement	2,885	2,876	2,416	3,245	3,937
266-1028-543.15-05	FICA	3,472	3,269	2,788	3,721	4,508
266-1028-543.15-07	Vision	97	86	81	115	128
266-1028-543.15-08	Workers Comp	1,373	1,295	1,096	1,453	2,216
266-1028-543.19-03	Uniform/Clothing Allow	78	207	49	207	258

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
266-1028-543.21-06	Management	17,588	7,500	6,450	6,450	6,140
LEVEL TEXT		TEXT AMT				
TOTB GRINDER RENTAL		6,140				
		6,140				
266-1028-543.22-06	Storm Water	878	880	658	880	360
266-1028-543.29-05	Vehicle/Equipment Rental	64,483	79,000	0	75,491	73,530
266-1028-543.30-11	Postage	87	120	193	195	60
266-1028-543.30-15	Tools & Equipment	0	250	1,483	1,494	100
266-1028-543.30-18	Department	6,439	6,300	261	3,070	1,638
LEVEL TEXT		TEXT AMT				
TOTB COMPOST BAGGING SUPPLIES		1,228				
TOOLS/RAKES & SAFETY EQUIPMENT		410				
		1,638				
266-1028-543.51-03	Property	480	480	0	480	196
*	Recycling-Yard Waste	156,557	156,440	63,060	161,948	170,194
266-1029-543.10-01	Wages	5,572	7,692	3,928	5,600	5,985
266-1029-543.10-02	Salaries	791	805	655	780	767
266-1029-543.10-03	Overtime/Doubletime	18	0	0	0	0
266-1029-543.15-01	Health	655	149	269-	650	2,123
266-1029-543.15-02	Life	10	23	9	11	4
266-1029-543.15-03	Dental	130	199	109	148	137
266-1029-543.15-04	Retirement	412	595	316	435	374
266-1029-543.15-05	FICA	484	649	348	483	508
266-1029-543.15-07	Vision	13	21	8	11	15
266-1029-543.15-08	Workers Comp	191	256	135	187	239
266-1029-543.19-03	Uniform/Clothing Allow	46	45	45	45	30
266-1029-543.25-01	Other Municipal Entities	2,353	4,200	4,940	4,940	4,000
LEVEL TEXT		TEXT AMT				
TOTB FREON BASED APPLIANCE FEES		3,500				
		3,500				
266-1029-543.29-01	Printing	0	150	0	150	150
266-1029-543.29-05	Vehicle/Equipment Rental	6,196	5,300	0	5,300	5,500
266-1029-543.51-03	Property	50	50	0	50	50
*	Recycling-Appliances	16,921	20,134	10,224	18,790	19,882

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
		364,746	342,661	154,967	368,974	435,831

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Steam Utility Operations						
267-0102-581.20-04	Mechanical Systems	229	0	12,987	0	0
267-0102-581.21-01	Legal	3,228	0	333	0	0
267-0102-581.21-02	Engineering	6,500	0	0	0	0
267-0102-581.22-03	Electricity	25,814	0	12,322	0	0
267-0102-581.22-04	Heat	7,035	0	2,930	0	0
267-0102-581.22-05	Water/Sewer	2,655	0	856	0	0
267-0102-581.22-06	Storm Water	150	0	807	0	0
267-0102-581.30-11	Postage	0	0	17	0	0
267-0102-581.30-18	Department	3,864	0	312	0	0
267-0102-581.32-01	Dues/Memberships/Licenses	505	0	1,405	0	0
*	Steam Utility Operations	49,980	0	31,969	0	0

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
310-0409-571.61-01	Principal	3,045,729	3,861,585	0	3,861,585	2,867,631
*	Debt Service-Principal	3,045,729	3,861,585	0	3,861,585	2,867,631
310-0410-571.61-02	Interest	1,138,081	1,540,852	0	1,540,852	1,355,182
*	Debt Service-Interest	1,138,081	1,540,852	0	1,540,852	1,355,182
		4,183,810	5,402,437	0	5,402,437	4,222,813

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
456-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
456-0411-591.25-02	Other Municipal Funds	163,679	167,439	0	167,439	155,360
*	Transfer to Debt Service	163,679	167,439	0	167,439	155,360
456-0412-591.25-02	Other Municipal Funds	1,851	1,780	0	3,155	3,957
*	Trans to General Fund	1,851	1,780	0	3,155	3,957
		165,680	169,369	0	170,744	159,467

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
457-0304-562.10-02	Salaries	7,009	7,250	5,860	7,250	7,433
457-0304-562.15-01	Health	1,430	1,502	1,263	1,502	1,577
457-0304-562.15-02	Life	21	21	19	21	26
457-0304-562.15-03	Dental	124	124	103	124	124
457-0304-562.15-04	Retirement	466	507	410	507	505
457-0304-562.15-05	FICA	534	551	442	551	562
457-0304-562.15-07	Vision	12	12	11	12	12
457-0304-562.15-08	Workers Comp	129	133	107	133	194
457-0304-562.21-10	Marketing	206	0	296	393	393
457-0304-562.22-05	Water/Sewer	35	125	10	35	35
457-0304-562.22-06	Storm Water	30	30	23	30	30
*	Community Development	9,996	10,255	8,544	10,558	10,891
457-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
457-0411-591.25-02	Other Municipal Funds	233,740	1,415,855	0	1,415,855	265,500
*	Transfer to Debt Service	233,740	1,415,855	0	1,415,855	265,500
457-0412-591.25-02	Other Municipal Funds	1,851	3,050	0	3,155	3,957
*	Trans to General Fund	1,851	3,050	0	3,155	3,957
		245,737	1,429,310	8,544	1,429,718	280,498

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
470-0501-522.10-01	Wages	0	0	14,230	14,290	0
470-0501-522.15-01	Health	0	0	5,319	5,348	0
470-0501-522.15-02	Life	0	0	15	15	0
470-0501-522.15-03	Dental	0	0	361	363	0
470-0501-522.15-04	Retirement	0	0	1,004	1,008	0
470-0501-522.15-05	FICA	0	0	1,061	1,066	0
470-0501-522.15-07	Vision	0	0	39	39	0
470-0501-522.15-08	Workers Comp	0	0	431	433	0
470-0501-522.80-03	Motorized Equipment	0	0	0	300,500	0
470-0501-522.82-01	Buildings	0	36,000	0	0	0
470-0501-522.82-02	Construction	0	0	15,926	15,926	0
*	Fire	0	36,000	38,386	338,988	0
470-0601-551.82-01	Buildings	0	0	0	0	97,000
*	Public Library	0	0	0	0	97,000
470-0703-553.82-02	Construction	0	0	0	0	27,000

LEVEL	TEXT	TEXT AMT
TOTB	TRESTLE TRAIL RENOVATION WITH TOWN P & R	12,000
	SHORELINE RESTORATION	15,000
		27,000

*	Parks Department	0	0	0	0	27,000
470-0920-531.82-01	Buildings	0	350,000	16,885	350,000	0
*	Senior Center	0	350,000	16,885	350,000	0
470-1001-514.82-01	Buildings	0	0	0	0	15,000

LEVEL	TEXT	TEXT AMT
TOTB	ROOF REPLACEMENT ($45,000/WITH $30,000 FROM 2014)	15,000
		15,000

*	Buildings Maintenance	0	0	0	0	15,000
470-1002-541.21-02	Engineering	0	59,062	0	5,000	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
*	Engineering	0	59,062	0	5,000	0
470-1003-541.82-02	Construction	0	553,770	263,431	553,770	772,000
*	Street Construction	0	553,770	263,431	553,770	772,000
470-1009-541.82-02	Construction	0	0	0	0	15,000

LEVEL	TEXT	TEXT AMT
TOTB	SIDEWALK RECONSTRUCTION - VARIOUS LOCATIONS (MATERIAL COST ONLY - WORK DONE BY DPW)	15,000
		15,000

*	Sidewalks and Crosswalks	0	0	0	0	15,000
		0	998,832	318,702	1,247,758	926,000

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
471-0304-562.10-02	Salaries	4,049	4,178	3,360	4,178	0
471-0304-562.15-01	Health	563	591	497	591	0
471-0304-562.15-02	Life	19	19	18	19	0
471-0304-562.15-03	Dental	62	62	52	62	0
471-0304-562.15-04	Retirement	269	292	235	292	0
471-0304-562.15-05	FICA	307	316	251	316	0
471-0304-562.15-07	Vision	5	5	5	5	0
471-0304-562.15-08	Workers Comp	122	126	101	126	0
471-0304-562.21-10	Marketing	8,750	8,750	8,750	8,750	8,750
*	Community Development	14,146	14,339	13,269	14,339	8,750
471-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
471-0411-591.25-02	Other Municipal Funds	343,309	339,559	0	339,559	327,037
*	Transfer to Debt Service	343,309	339,559	0	339,559	327,037
471-0412-591.25-02	Other Municipal Funds	1,851	6,870	0	3,155	3,957
*	Trans to General Fund	1,851	6,870	0	3,155	3,957
		359,456	360,918	13,269	357,203	339,894

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Fire						
472-0501-522.82-01	Buildings	7,427	0	0	0	0
* Fire		7,427	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
481-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
481-0411-591.25-02	Other Municipal Funds	190,120	186,895	0	186,895	188,670
*	Transfer to Debt Service	190,120	186,895	0	186,895	188,670
481-0412-591.25-02	Other Municipal Funds	1,851	10,010	0	3,155	3,957
*	Trans to General Fund	1,851	10,010	0	3,155	3,957
		192,121	197,055	0	190,200	192,777

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
484-0305-562.21-06	Management	724	0	1,700	1,700	5,000
*	Urban Redevelopment	724	0	1,700	1,700	5,000
484-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
484-0411-591.25-02	Other Municipal Funds	89,485	88,410	0	88,410	87,335
*	Transfer to Debt Service	89,485	88,410	0	88,410	87,335
484-0412-591.25-02	Other Municipal Funds	1,851	6,200	0	3,155	3,957
*	Trans to General Fund	1,851	6,200	0	3,155	3,957
		92,210	94,760	1,700	93,415	96,442

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
485-0304-562.10-02	Salaries	15,203	15,728	12,720	15,728	16,133
485-0304-562.15-01	Health	3,208	3,368	2,833	3,368	3,537
485-0304-562.15-02	Life	42	42	40	42	53
485-0304-562.15-03	Dental	272	272	227	272	272
485-0304-562.15-04	Retirement	1,011	1,101	890	1,101	1,097
485-0304-562.15-05	FICA	1,158	1,195	961	1,195	1,221
485-0304-562.15-07	Vision	26	26	24	26	27
485-0304-562.15-08	Workers Comp	260	268	216	268	391
485-0304-562.21-02	Engineering	0	70,000	43	43	60,000
485-0304-562.22-06	Storm Water	543	578	433	578	578
485-0304-562.80-02	Land Purchase	36,365	0	819	819	20,000
*	Community Development	58,088	92,578	19,206	23,440	103,309
485-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
485-0411-591.25-02	Other Municipal Funds	337,572	335,422	0	335,422	333,272
*	Transfer to Debt Service	337,572	335,422	0	335,422	333,272
485-0412-591.25-02	Other Municipal Funds	18,964	6,900	0	7,552	8,494
*	Trans to General Fund	18,964	6,900	0	7,552	8,494
485-1002-541.10-01	Wages	12,481	13,670	8,708	11,090	13,963
485-1002-541.10-02	Salaries	4,895	5,047	4,073	5,047	5,095
485-1002-541.10-03	Overtime/Doubletime	100	141	169	200	0
485-1002-541.15-01	Health	3,136	3,557	2,442	3,110	3,324
485-1002-541.15-02	Life	49	55	45	55	64
485-1002-541.15-03	Dental	298	333	236	300	333
485-1002-541.15-04	Retirement	1,162	1,314	906	1,142	1,296
485-1002-541.15-05	FICA	1,303	1,402	969	1,223	1,436
485-1002-541.15-07	Vision	28	31	23	31	29
485-1002-541.15-08	Workers Comp	338	369	235	300	537
485-1002-541.19-03	Uniform/Clothing Allow	0	15	0	0	0
*	Engineering	23,790	25,934	17,806	22,498	26,077
485-1009-541.10-01	Wages	0	18,460	0	0	18,828
485-1009-541.15-01	Health	0	6,557	0	0	6,504

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
485-1009-541.15-03	Dental	0	446	0	0	421
485-1009-541.15-04	Retirement	0	1,292	0	0	1,280
485-1009-541.15-05	PICA	0	1,412	0	0	1,375
485-1009-541.15-07	Vision	0	48	0	0	47
485-1009-541.15-08	Workers Comp	0	556	0	0	817
485-1009-541.19-03	Uniform/Clothing Allow	0	108	0	0	0
485-1009-541.82-02	Construction	0	35,000	0	0	185,000

LEVEL	TEXT	TEXT AMT
TOTB	MULTI-USE TRAIL; MANITOWOC ROAD, ONEIDA STREET TO BARKER PARK	185,000
		185,000

*	Sidewalks and Crosswalks	0	63,879	0	0	214,272
		438,564	524,863	37,012	389,062	685,574

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
487-0304-562.21-09	Appraisal	250	0	0	0	0
*	Community Development	250	0	0	0	0
487-0305-562.73-01	Award & Claim Settlements	0	0	0	250,000	27,000
*	Urban Redevelopment	0	0	0	250,000	27,000
487-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
487-0412-591.25-02	Other Municipal Funds	7,164	9,390	0	3,155	3,957
*	Trans to General Fund	7,164	9,390	0	3,155	3,957
		7,564	9,540	0	253,305	31,107

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
489-0304-562.21-02	Engineering	0	10,000	23,723	23,723	10,000
*	Community Development	0	10,000	23,723	23,723	10,000
489-0305-562.73-01	Award & Claim Settlements	663,692	0	198,757	198,757	0
*	Urban Redevelopment	663,692	0	198,757	198,757	0
489-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
489-0411-591.25-02	Other Municipal Funds	0	0	0	0	61,974
*	Transfer to Debt Service	0	0	0	0	61,974
489-0412-591.25-02	Other Municipal Funds	4,502	0	0	7,552	8,494
*	Trans to General Fund	4,502	0	0	7,552	8,494
489-0703-553.21-08	Recording Fees	0	0	135	135	0
489-0703-562.21-02	Engineering	0	10,000	700	700	30,000
489-0703-562.82-02	Construction	0	0	0	0	750,000
*	Parks Department	0	10,000	835	835	780,000
		668,344	20,150	223,315	231,017	860,618

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
490-0472-591.25-02	Other Municipal Funds	0	0	0	0	50,000
*	Trans to Capital Improve	0	0	0	0	50,000
490-1009-541.21-08	Recording Fees	210	0	0	0	0
490-1009-541.82-02	Construction	205,937	0	12,111	12,111	0
*	Sidewalks and Crosswalks	206,147	0	12,111	12,111	0
		206,147	0	12,111	12,111	50,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
492-0304-562.10-02	Salaries	0	0	0	0	4,267
492-0304-562.15-01	Health	0	0	0	0	621
492-0304-562.15-02	Life	0	0	0	0	24
492-0304-562.15-03	Dental	0	0	0	0	62
492-0304-562.15-04	Retirement	0	0	0	0	290
492-0304-562.15-05	FICA	0	0	0	0	320
492-0304-562.15-07	Vision	0	0	0	0	5
492-0304-562.15-08	Workers Comp	0	0	0	0	185
492-0304-562.21-11	Development Assistance	0	0	0	270,000	270,000
492-0304-562.22-03	Electricity	17	0	0	0	0
492-0304-562.22-06	Storm Water	43	0	0	0	0
*	Community Development	60	0	0	270,000	275,774
492-0305-562.73-01	Award & Claim Settlements	0	0	54,002	54,002	39,419
*	Urban Redevelopment	0	0	54,002	54,002	39,419
492-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
492-0412-591.25-02	Other Municipal Funds	0	0	0	20,298	22,352
*	Trans to General Fund	0	0	0	20,298	22,352
492-1002-541.10-01	Wages	0	0	0	0	13,963
492-1002-541.10-02	Salaries	0	0	0	0	5,095
492-1002-541.15-01	Health	0	0	0	0	3,324
492-1002-541.15-02	Life	0	0	0	0	64
492-1002-541.15-03	Dental	0	0	0	0	333
492-1002-541.15-04	Retirement	0	0	0	0	1,296
492-1002-541.15-05	FICA	0	0	0	0	1,436
492-1002-541.15-07	Vision	0	0	0	0	29
492-1002-541.15-08	Workers Comp	0	0	0	0	537
*	Engineering	0	0	0	0	26,077
		210	150	54,002	344,450	363,772

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
501-0304-562.21-02	Engineering	0	0	2,030	2,500	2,225
501-0304-562.21-06	Management	2,291	0	3,500	14,500	0
501-0304-562.21-08	Recording Fees	0	0	624	1,000	1,000
501-0304-562.21-10	Marketing	21,279	20,000	779	8,750	20,000
501-0304-562.22-03	Electricity	188	125	175	238	240
501-0304-562.22-06	Storm Water	3,881	3,878	2,840	3,878	3,878
501-0304-562.32-01	Dues/Memberships/Licenses	8,454	25,000	9,799	25,000	30,000
*	Community Development	36,093	49,003	19,747	55,866	57,343
501-0305-562.51-03	Property	1,312	1,312	0	1,312	1,312
*	Urban Redevelopment	1,312	1,312	0	1,312	1,312
501-0411-591.25-02	Other Municipal Funds	0	214,500	0	214,500	214,500
*	Transfer to Debt Service	0	214,500	0	214,500	214,500
501-0703-553.21-06	Management	13,007	0	0	0	0
501-0703-553.22-03	Electricity	972	0	0	0	0
501-0703-553.22-05	Water/Sewer	535	0	0	0	0
501-0703-553.24-04	Specialized Equipment	2,466	0	0	0	0
501-0703-553.32-01	Dues/Memberships/Licenses	22	0	0	0	0
*	Parks Department	17,002	0	0	0	0
501-1010-541.22 03	Electricity	3,605	0	0	0	0
*	Storm Sewers & Drains	3,605	0	0	0	0
501-1012-541.22-03	Electricity	339	0	0	0	0
*	Street Lighting	339	0	0	0	0
		58,351	264,815	19,747	271,678	273,155

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Sewage Fund	San Sewer Maint/Const	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	601-1020-543	10/8/2014

RESPONSIBILITIES

This budget provides for the design, construction, reconstruction, maintenance, and repair of the sanitary sewer system. It includes such work as reconstruction of existing mains, cleaning and flushing of sewer mains, inspection and repair of lift stations, maintenance to the system, engineering design, field surveys and compliance monitoring of industries.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Televised sewer mains and portions of interceptor to assess pipe condition prior to construction.

2015 OBJECTIVES

Continue concentrated I/I removal projects and Sewer System Evaluation Survey (SSES) in Phase 4 area of the City (Doty Island). Continue industrial monitoring program to ensure equitable charges for all City sewer users. Pursue agreement with the City of Neenah regarding mutual discharge into each other's system. Explore sanitary lateral improvement program in conjunction with street improvement projects.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
601-0401-513.21-03	Accounting/Financial	1,200	1,200	1,200	1,200	1,250
601-0401-513.25-02	Other Municipal Funds	213,158	212,000	159,415	212,000	212,000
*	Comptroller/Treasurer	214,358	213,200	160,615	213,200	213,250
601-0410-571.61-02	Interest	83,245	81,000	0	77,399	72,510
*	Debt Service-Interest	83,245	81,000	0	77,399	72,510
601-1002-541.10-01	Wages	62,399	68,348	43,541	55,435	69,813
601-1002-541.10-02	Salaries	24,475	25,235	20,367	25,235	25,474
601-1002-541.10-03	Overtime/Doubletime	501	303	843	1,040	300
601-1002-541.15-01	Health	15,678	17,783	12,209	15,550	16,620
601-1002-541.15-02	Life	244	273	224	260	322
601-1002-541.15-03	Dental	1,488	1,664	1,178	1,500	1,665
601-1002-541.15-04	Retirement	5,809	6,572	4,528	5,714	6,501
601-1002-541.15-05	FICA	6,515	7,010	4,845	6,111	7,207
601-1002-541.15-07	Vision	141	156	113	144	144
601-1002-541.15-08	Workers Comp	1,689	1,845	1,175	1,590	2,698
601-1002-541.29-05	Vehicle/Equipment Rental	0	8,300	0	8,300	9,000
601-1002-541.29-07	Inhouse Technology Svcs	0	0	0	0	5,939
*	Engineering	118,939	137,489	89,023	120,879	145,683
601-1020-543.10-01	Wages	35,596	64,176	29,762	34,825	51,268
601-1020-543.10-02	Salaries	5,351	5,449	4,438	5,250	5,240
601-1020-543.10-03	Overtime/Doubletime	1,156	2,020	1,337	1,750	2,000
601-1020-543.15-01	Health	13,985	24,723	11,582	13,339	20,563
601-1020-543.15-02	Life	67	121	60	72	102
601-1020-543.15-03	Dental	1,034	1,703	799	925	1,331
601-1020-543.15-04	Retirement	2,804	5,015	2,449	2,878	3,979
601-1020-543.15-05	FICA	3,152	5,363	2,602	3,065	4,137
601-1020-543.15-07	Vision	99	163	86	101	132
601-1020-543.15-08	Workers Comp	1,245	2,157	1,030	1,207	2,540
601-1020-543.19-03	Uniform/Clothing Allow	191	390	129	390	360
601-1020-543.21-02	Engineering	95,971	48,200	26,561	35,800	49,300

LEVEL	TEXT	TEXT AMT
TOTB	TELEVISED SEWER INSPECTION	20,000
	INDUSTRIAL SEWER MONITORING PROGRAM	6,000
	DIGGER'S HOTLINE	2,300
	SEWER SYSTEM EVALUATION SURVERY (SSES)	5,000
	CLEAN WATER FUND PROJECT IMPLEMENTATION/SUBMITTAL	16,000
		49,300

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
601-1020-543.21-06	Management	0	0	81	81	1,600
601-1020-543.22-01	Telephone	3,790	3,920	2,850	3,790	3,900
601-1020-543.22-03	Electricity	1,675	2,000	1,749	2,205	2,050
601-1020-543.22-05	Water/Sewer	1,022	0	0	0	0
601-1020-543.24-04	Specialized Equipment	2,797	1,500	2,077	2,079	3,100

LEVEL	TEXT	TEXT AMT
TOTB	LIFT STATION REPAIRS	1,500
	SUBMERSIBLE LIFT STATION INSPECTIONS	1,600
		3,100

601-1020-543.24-05	Small Projects	9,152	0	3,500	3,500	0
601-1020-543.25-01	Other Municipal Entities	0	0	137	137	0
601-1020-543.29-02	Publishing	46	0	0	0	0
601-1020-543.29-05	Vehicle/Equipment Rental	20,196	45,000	0	45,000	65,000
601-1020-543.29-07	Inhouse Info Tech Service	4,887	3,159	0	3,159	3,593
601-1020-543.30-11	Postage	173	50	0	50	25
601-1020-543.30-15	Tools & Equipment	136	5,500	867	5,500	5,000

LEVEL	TEXT	TEXT AMT
TOTB	JET HEAD(S)	3,500
	TRACK MATS EXCAVATION COVERS	1,500
		5,000

601-1020-543.30-18	Department	8,886	16,900	8,691	12,500	11,000

LEVEL	TEXT	TEXT AMT
TOTB	CASTINGS & PIPE	7,500
	GAS MONITOR SENSORS/CYLINDERS	1,500
	LIFT STATION SUPPLIES/PARTS	2,000
		11,000

601-1020-543.34-02	Registrations	0	0	40	40	0
601-1020-543.51-03	Property	2,840	2,840	0	2,840	2,840
601-1020-543.82-02	Construction	261	135,000	34,437	36,000	150,000

LEVEL	TEXT	TEXT AMT
TOTB	LATERAL REPAIR/REHAB/RECONSTRUCTION VARIOUS LOCATIONS*	90,000
	MANHOLE RECONSTRUCTION/REHAB-VARIOUS LOCATIONS	
	MISC. SANITARY SEWER REPAIR/CONTINGENCY-VARIOUS LOCATIONS (STREET PROJECTS)	
	SANITARY SEWER REHABILITATION	60,000
	* $60,000 IS ASSESSABLE	
		150,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
*	San Sewer Maint/Const	216,512	375,349	135,264	216,483	389,060
601-1021-543.21-01	Legal	58,286	200,000	40,812	60,000	75,000
601-1021-543.25-01	Other Municipal Entities	961,037	1,205,025	864,233	1,037,080	1,298,874
*	Sewer Treatment Plant	1,019,323	1,405,025	905,045	1,097,080	1,373,874
		1,652,377	2,212,063	1,289,947	1,725,041	2,194,377

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND Storm Water Utility	BUDGET NAME Street Clean/Flush	PREPARED BY Mark Radtke Adam Alix
	FUNCTION Public Works	BUDGET NUMBER 625-1005-541	DATE 10/8/2014

RESPONSIBILITIES

This account includes the cost of materials, labor, and equipment to sweep and clean City streets on a regular basis through the Spring, Summer, and Fall. Residential streets are swept once per month, main City routes are swept once per week, and the sweeper is available upon request or as necessary for emergencies.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2014 BUDGET

No substantial changes.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
Storm Water Utility	Storm Sewers & Drains	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	625-1010-541	10/8/2014

RESPONSIBILITIES

The Storm Sewer Account reflects costs involved in the design, planning, maintenance and construction of storm sewer systems throughout the City. Funds are used to remedy drainage/flooding problems, install sewers prior to street reconstruction, and construct storm sewers and storm water management facilities in conjunction with new development or regulatory compliance.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Accomplished established goals in City's WPDES permit. Initiated TMDL Storm Water Management Plan.

2015 OBJECTIVES

Develop list of potential sites for future storm water management facility in compliance with NR216 and Lower Fox River Total Maximum Daily Load (TMDL) requirements.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
625-0201-512.10-02	Salaries	8,286	8,436	6,812	8,435	8,520
625-0201-512.15-01	Health	901	946	796	995	994
625-0201-512.15-02	Life	21	22	18	27	22
625-0201-512.15-03	Dental	99	99	83	103	99
625-0201-512.15-04	Retirement	551	590	477	590	579
625-0201-512.15-05	FICA	630	641	515	638	645
625-0201-512.15-07	Vision	8	8	7	9	8
625-0201-512.15-08	Workers Comp	19	19	16	19	23
*	City Attorney	10,515	10,761	8,724	10,816	10,890
625-0304-562.10-01	Wages	716	4,498	4,703	4,703	4,500
625-0304-562.10-02	Salaries	26,357	27,278	22,079	27,278	27,999
625-0304-562.15-01	Health	5,851	6,144	5,169	6,144	6,454
625-0304-562.15-02	Life	66	66	62	66	82
625-0304-562.15-03	Dental	483	483	403	483	483
625-0304-562.15-04	Retirement	1,753	1,909	1,546	1,909	1,904
625-0304-562.15-05	FICA	2,062	2,418	2,029	2,418	2,466
625-0304-562.15-07	Vision	48	47	43	47	49
625-0304-562.15-08	Workers Comp	400	422	342	422	609
625-0304-562.22-03	Electricity	90	87	66	87	0
625-0304-562.22-06	Storm Water	103	103	0	103	0
625-0304-562.30-16	Promotional	373	0	0	0	0
625-0304-562.30-18	Department	232	0	0	0	0
625-0304-562.34-02	Registrations	0	0	380	380	0
*	Community Development	38,534	43,455	36,822	44,040	44,546
625-0401-513.10-01	Wages	2,169	2,216	1,784	2,209	2,290
625-0401-513.10-02	Salaries	2,570	4,150	3,364	4,168	4,246
625-0401-513.10-03	Overtime/Doubletime	26	0	7	10	10
625-0401-513.15-01	Health	1,025	1,507	824	974	936
625-0401-513.15-02	Life	8	5	8	9	9
625-0401-513.15-03	Dental	82	105	87	104	105
625-0401-513.15-04	Retirement	296	446	361	447	444
625-0401-513.15-05	FICA	360	485	391	483	496
625-0401-513.15-07	Vision	9	11	10	12	11
625-0401-513.15-08	Workers Comp	10	15	12	15	18
625-0401-513.21-03	Accounting/Financial	1,250	1,250	1,250	1,250	1,300
625-0401-513.25-01	Other Municipal Entities	23,203	0	17,236	23,125	23,125
*	Comptroller/Treasurer	31,008	10,190	25,334	32,806	32,990
625-0403-513.10-02	Salaries	2,831	3,235	1,102	1,364	1,386

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
625-0403-513.15-01	Health	246	282	118	142	147
625-0403-513.15-02	Life	4	4	2	2	2
625-0403-513.15-03	Dental	21	23	10	12	12
625-0403-513.15-04	Retirement	184	226	77	96	94
625-0403-513.15-05	FICA	210	240	82	101	103
625-0403-513.15-07	Vision	1	1	1	1	1
625-0403-513.15-08	Workers Comp	6	7	3	3	4
*	Information Systems	3,503	4,018	1,395	1,721	1,749
625-0410-571.61-02	Interest	17,255	20,000	16,791	16,791	16,600
*	Debt Service-Interest	17,255	20,000	16,791	16,791	16,600
625-0706-561.10-01	Wages	12,985	10,594	5,723	10,100	13,734
LEVEL TOTB	TEXT PARK CARETAKER - 5%	TEXT AMT				
625-0706-561.10-03	Overtime/Doubletime	0	0	47	100	0
625-0706-561.15-01	Health	3,088	4,553	2,178	4,553	5,076
625-0706-561.15-02	Life	32	0	11	45	7
625-0706-561.15-03	Dental	315	310	173	510	372
625-0706-561.15-04	Retirement	818	742	404	742	934
625-0706-561.15-05	FICA	980	810	439	800	1,051
625-0706-561.15-07	Vision	34	33	20	33	41
625-0706-561.15-08	Workers Comp	390	319	173	310	596
625-0706-561.20-06	Lawn Care	5,855	6,500	1,120	1,600	2,500
625-0706-561.29-05	Vehicle/Equipment Rental	0	0	0	0	7,162
625-0706-561.30-18	Department	6,634	6,500	6,500	6,500	6,500
*	Forestry	31,131	30,361	16,788	25,293	37,973
625-1002-541.10-01	Wages	67,063	73,890	46,629	58,000	75,483
625-1002-541.10-02	Salaries	24,473	25,235	20,368	25,215	25,474
625-1002-541.10-03	Overtime/Doubletime	522	303	883	1,100	300
625-1002-541.15-01	Health	16,241	18,656	12,694	16,670	17,535
625-1002-541.15-02	Life	247	277	226	277	325
625-1002-541.15-03	Dental	1,541	1,749	1,225	1,600	1,751
625-1002-541.15-04	Retirement	6,122	6,960	4,749	5,900	6,886
625-1002-541.15-05	FICA	6,874	7,434	5,085	6,315	7,638
625-1002-541.15-07	Vision	146	163	117	163	151
625-1002-541.15-08	Workers Comp	1,829	2,012	1,269	1,580	2,944
625-1002-541.19-03	Uniform/Clothing Allow	29	75	38	75	75
625-1002-541.21-02	Engineering	0	19,687	59	2,000	9,056

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
625-1002-541.22-01	Telephone	575	770	413	755	767
625-1002-541.24-04	Specialized Equipment	0	75	0	0	75
625-1002-541.29-01	Printing	40	40	0	0	33
625-1002-541.29-05	Vehicle/Equipment Rental	9,678	5,535	0	0	9,000
625-1002-541.29-07	Inhouse Technology Svcs	1,363	5,880	0	5,880	5,939
625-1002-541.30-10	Office	181	100	71	145	133
625-1002-541.30-11	Postage	2	115	0	17	67
625-1002-541.30-18	Department	543	825	77	735	750
625-1002-541.32-01	Dues/Memberships/Licenses	46	85	88	88	91
625-1002-541.33-02	Registrations	0	1,000	285	167	1,000
625-1002-541.33-03	Lodging/Meals	0	100	23	50	100
625-1002-541.51-03	Property	585	585	0	585	585
625-1002-541.80-05	Other Equipment	0	0	0	0	1,312
*	Engineering	138,100	171,551	94,299	127,317	167,470
625-1003-541.10-01	Wages	40,034	71,788	49,294	51,875	47,126
625-1003-541.10-02	Salaries	0	2,845	0	2,643	1,204
625-1003-541.10-03	Overtime/Doubletime	18	0	38	100	249
625-1003-541.15-01	Health	7,878	20,254	15,285	16,936	17,598
625-1003-541.15-02	Life	28	63	51	56	19
625-1003-541.15-03	Dental	681	1,485	1,081	1,198	1,139
625-1003-541.15-04	Retirement	2,670	5,154	3,470	3,714	3,222
625-1003-541.15-05	FICA	3,033	5,629	3,678	4,075	3,505
625-1003-541.15-07	Vision	64	153	114	130	127
625-1003-541.15-08	Workers Comp	1,205	2,216	1,489	1,650	2,056
625-1003-541.19-03	Uniform/Clothing Allow	104	210	28	210	255
625-1003-541.24-04	Specialized Equipment	0	0	150	150	0
625-1003-541.29-05	Vehicle/Equipment Rental	30,237	12,000	0	35,696	37,336
625-1003-541.29-07	Inhouse Technology Svcs	1,209	1,184	0	0	0
625-1003-541.30-15	Tools & Equipment	0	9,700	216	2,195	1,800

LEVEL	TEXT	TEXT AMT
TOTB	HILTI DRILL	1,000
	POWER SCREED BAR	800
		1,800

625-1003-541.30-18	Department	20,342	18,000	22,291	24,000	17,425

LEVEL	TEXT	TEXT AMT
TOTB	C&G CONCRETE & SUPPLIES	16,000
	UNDER DRAIN SUPPLIES	1,425
		17,425

625-1003-541.80-03	Motorized Equipment	0	0	7,505	7,505	0
625-1003-541.82-02	Construction	0	154,480	88,536	127,000	315,450

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
LEVEL TOTB	TEXT		TEXT AMT			
	STORM WATER PORTION OF FOLLOWING STREET PROJECTS:					
	BROAD STREET		23,100			
	IDA STREET		26,350			
	LINCOLN STREET		9,500			
	MANITOWOC STREET		12,250			
	NEW CONSTRUCTION: (ASSESSABLE)					
	SOUTHFIELD WEST		106,500			
	NATURE'S WAY - PARTIALLY ASSESSABLE		38,000			
	BARKER FARM ESTATES #6		79,500			
	RIVER LEA COURT		20,250			
			315,450			
*	Street Construction	107,503	305,161	193,226	279,133	448,511
625-1005-541.10-01	Wages	23,055	30,647	18,081	22,750	25,889
625-1005-541.10-02	Salaries	2,710	2,758	2,247	2,650	2,656
625-1005-541.10-03	Overtime/Doubletime	21	200	16	50	100
625-1005-541.15-01	Health	7,879	10,202	6,598	8,050	10,291
625-1005-541.15-02	Life	16	16	18	25	6
625-1005-541.15-03	Dental	575	713	453	554	666
625-1005-541.15-04	Retirement	1,711	2,352	1,394	1,736	1,948
625-1005-541.15-05	FICA	1,897	2,388	1,501	1,880	2,108
625-1005-541.15-07	Vision	61	76	52	64	74
625-1005-541.15-08	Workers Comp	769	1,011	602	750	1,243
625-1005-541.19-03	Uniform/Clothing Allow	28	180	8	180	150
625-1005-541.25-01	Other Municipal Entities	9,216	10,440	6,731	9,000	10,360
LEVEL TOTB	TEXT		TEXT AMT			
	LANDFILL TIPPING FEE, 280 TONS @ $37.00/TON		10,360			
			10,360			
625-1005-541.29-05	Vehicle/Equipment Rental	69,685	65,000	0	66,100	80,000
625-1005-541.29-07	Inhouse Technology Svcs	2,703	2,441	0	2,441	2,567
625-1005-541.30-15	Tools & Equipment	3,559	4,600	1,310	4,600	3,000
LEVEL TOTB	TEXT		TEXT AMT			
	SWEEPER GUTTER BROOMS, ETC		3,000			
			3,000			
625-1005-541.30-18	Department	0	200	0	200	200
625-1005-541.51-03	Property	350	350	0	350	350
*	Street Cleaning	124,232	133,574	39,011	121,380	141,608

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
625-1006-541.10-01	Wages	50,224	25,639	26,876	29,901	26,987
625-1006-541.10-02	Salaries	4,101	4,176	3,449	4,176	4,235
625-1006-541.10-03	Overtime/Doubletime	6,946	1,515	2,783	4,800	4,900
625-1006-541.15-01	Health	17,617	10,071	8,722	10,977	10,739
625-1006-541.15-02	Life	62	57	21	40	50
625-1006-541.15-03	Dental	1,389	694	643	813	695
625-1006-541.15-04	Retirement	4,123	2,193	2,312	2,644	2,456
625-1006-541.15-05	FICA	4,652	2,392	2,485	2,918	2,716
625-1006-541.15-07	Vision	141	74	73	90	77
625-1006-541.15-08	Workers Comp	1,784	943	928	1,090	1,567
625-1006-541.19-03	Uniform/Clothing Allow	44	195	99	165	125
625-1006-541.29-05	Vehicle/Equipment Rental	82,736	35,000	0	65,721	67,930
625-1006-541.29-07	Inhouse Technology Svcs	802	790	0	790	0
625-1006-541.51-03	Property	0	0	0	0	1,151
*	Snow & Ice Removal	174,621	83,739	48,391	124,125	123,628
625-1010-541.10-01	Wages	62,081	44,257	79,169	85,750	63,630
625-1010-541.10-02	Salaries	7,447	7,582	6,188	7,310	7,347
625-1010-541.10-03	Overtime/Doubletime	98	303	987	1,000	500
625-1010-541.15-01	Health	19,722	18,070	26,110	28,221	24,241
625-1010-541.15-02	Life	126	98	111	118	115
625-1010-541.15-03	Dental	1,579	1,257	1,878	2,035	1,678
625-1010-541.15-04	Retirement	4,659	3,650	6,005	6,540	4,860
625-1010-541.15-05	FICA	5,245	3,918	6,421	7,000	5,217
625-1010-541.15-07	Vision	153	121	208	226	162
625-1010-541.15-08	Workers Comp	2,086	1,569	2,571	2,800	3,102
625-1010-541.19-03	Uniform/Clothing Allow	126	273	87	273	390
625-1010-541.20-09	Sanitation	35	0	0	0	0
625-1010-541.21-02	Engineering	1,170	30,200	17,220	27,500	88,300

LEVEL	TEXT	TEXT AMT
TOTB	DIGGERS HOTLINE	2,300
	SEWER TELEVISING, CLEANING	4,500
	STORMWATER MANAGEMENT IMPLEMENTATION	1,500
	TMDL GRANT WORK $80,000 (50% REIMBURSABLE)	80,000
		88,300

625-1010-541.21-04	Computer	650	2,100	920	1,400	2,100

LEVEL	TEXT	TEXT AMT
TOTB	PERMITRAK SOFTWARE SERVICE	2,100
		2,100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
625-1010-541.21-06	Management	2,453	3,300	2,321	2,800	3,300
LEVEL TEXT		TEXT AMT				
TOTB STORMWATER POND O&M		3,300				
		3,300				
625-1010-541.22-01	Telephone	44	0	40	40	0
625-1010-541.22-06	Storm Water	3	0	0	0	0
625-1010-541.24-04	Specialized Equipment	2,447	0	0	0	0
625-1010-541.25-01	Other Municipal Entities	3,000	3,000	3,000	3,000	3,000
LEVEL TEXT		TEXT AMT				
TOTB WISDNR ANNUAL STORMWATER PERMIT		3,000				
		3,000				
625-1010-541.29-02	Publishing	23	0	0	0	0
625-1010-541.29-05	Vehicle/Equipment Rental	54,092	59,000	0	82,000	75,000
625-1010-541.29-07	Inhouse Technology Svcs	2,703	2,441	0	2,441	2,567
625-1010-541.30-11	Postage	174	0	0	0	0
625-1010-541.30-15	Tools & Equipment	1,496	4,500	81	4,736	3,000
LEVEL TEXT		TEXT AMT				
TOTB PORTABLE GENERATOR 4.5K		1,800				
OSHA APPROVED FUEL CANS		200				
TRACK MAT EXCAVATION COVERS (4)		1,000				
		3,000				
625-1010-541.30-18	Department	28,912	25,000	40,686	40,000	35,000
LEVEL TEXT		TEXT AMT				
TOTB CASTINGS & SUPPLIES		20,000				
CONCRETE, MORTAR & STONE		6,000				
PRECAST BASINS & RISER RINGS		5,500				
PIPE AND ACCESSORIES		3,500				
		35,000				
625-1010-541.32-01	Dues/Memberships/Licenses	1,500	1,500	1,500	1,500	1,500
LEVEL TEXT		TEXT AMT				
TOTB NEWSC DUES		1,500				
		1,500				
625-1010-541.33-02	Registrations	0	500	0	500	500
625-1010-541.51-03	Property	150	150	0	150	150
625-1010-541.80-03	Motorized Equipment	0	0	0	0	20,000
625-1010-541.82-02	Construction	0	168,000	25,853	149,000	163,000
LEVEL TEXT		TEXT AMT				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TOTB	TAYCO POND BOND PAYMENT		120,000			
	MISCELLANEOUS STORM SEWER, MANHOLE, INLET REPAIRS		15,000			
	REAR LOT DRAINAGE GRANT PROGRAM		10,000			
	LAKE PARK VILLAS / THE PONDS STORMWATER POND PLANTINGS		18,000			
			163,000			
*	Storm Sewers & Drains	202,174	380,789	221,356	456,340	508,659
625-1013-541.10-01	Wages	3,844	5,641	1,583	3,964	6,213
625-1013-541.10-03	Overtime/Doubletime	0	0	1	622	415
625-1013-541.15-01	Health	1,122	2,003	585	1,452	2,295
625-1013-541.15-02	Life	1	0	1	2	0
625-1013-541.15-03	Dental	84	136	40	101	149
625-1013-541.15-04	Retirement	257	395	110	339	451
625-1013-541.15-05	FICA	290	410	115	364	484
625-1013-541.15-07	Vision	9	15	5	12	17
625-1013-541.15-08	Workers Comp	109	170	47	138	288
625-1013-541.19-03	Uniform/Clothing Allow	8	33	4	17	30
625-1013-541.29-05	Vehicle/Equipment Rental	12,013	16,000	0	11,607	12,100
625-1013-541.30-15	Tools & Equipment	0	0	458	458	0
*	Parking Lots	17,737	24,803	2,949	19,076	22,442
625-1028-543.10-01	Wages	73,518	73,028	32,238	63,970	74,797
625-1028-543.10-02	Salaries	6,626	6,747	5,498	6,220	6,500
625-1028-543.10-03	Overtime/Doubletime	546	1,010	698	1,772	1,772
625-1028-543.15-01	Health	20,637	20,774	10,870	19,550	21,187
625-1028-543.15-02	Life	82	114	55	79	102
625-1028-543.15-03	Dental	1,708	1,737	846	1,520	1,713
625-1028-543.15-04	Retirement	5,204	5,284	2,510	4,683	5,136
625-1028-543.15-05	FICA	6,046	6,076	2,861	5,369	6,236
625-1028-543.15-07	Vision	168	168	91	165	169
625-1028-543.15-08	Workers Comp	2,410	2,432	1,120	2,096	3,387
625-1028-543.19-03	Uniform/Clothing Allow	79	393	50	393	370
625-1028-543.21-06	Management	0	16,000	0	6,000	8,860

LEVEL	TEXT	TEXT AMT
TOTB	TUB GRINDER RENTAL	8,860
		8,860

625-1028-543.22-06	Storm Water	0	490	0	520	520
625-1028-543.29-05	Vehicle/Equipment Rental	102,177	80,000	0	94,510	93,590
625-1028-543.30-15	Tools & Equipment	3,065	3,100	3,839	3,100	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
625-1028-543.30-18	Department	7,600	8,400	43	4,450	2,500
LEVEL TEXT		TEXT AMT				
TOTB COMPOSTING SUPPLIES			2,500			
			2,500			
625-1028-543.51-03	Property	0	0	0	0	284
*	Recycling-Yard Waste	229,866	225,753	60,719	214,397	227,273
		1,126,179	1,444,155	765,805	1,473,235	1,784,339

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
City Garage Fund	City Garage	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	731-1022-541	10/28/2014

RESPONSIBILITIES

Budgeted funds in this account represent costs associated with the management, operation, maintenance, and repair of the Public Works Facility complex, as well as expenses for parts, tires, fuel, internal service and outside repairs for motorized equipment.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

MAJOR CHANGES FROM 2014 BUDGET

Increased parts and tires costs associated with currently providing vehicle/equipment maintenance for the Board of Education and Menasha Utilities fleet. Reduction in salaries associated with revised split in Administrative Assistant's salary.

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
731-1022-541.10-01	Wages	190,130	172,456	174,709	198,500	178,179
731-1022-541.10-02	Salaries	89,362	92,047	73,854	87,520	62,373
731-1022-541.10-03	Overtime/Doubletime	2,338	3,030	4,514	4,600	3,000
731-1022-541.15-01	Health	72,272	71,163	69,922	79,078	70,375
731-1022-541.15-02	Life	700	696	607	635	577
731-1022-541.15-03	Dental	6,226	5,781	5,589	6,338	5,077
731-1022-541.15-04	Retirement	18,879	18,727	17,574	20,155	16,562
731-1022-541.15-05	FICA	21,260	20,040	19,012	21,849	18,280
731-1022-541.15-07	Vision	601	555	593	682	525
731-1022-541.15-08	Workers Comp	7,465	7,025	6,640	7,614	10,186
731-1022-541.19-03	Uniform/Clothing Allow	1,002	1,350	564	1,350	945
731-1022-541.19-05	Tool Allowance	866	900	600	900	900
731-1022-541.20-01	Janitorial	10,994	11,400	10,811	13,600	13,560

LEVEL	TEXT	TEXT AMT
TOTB	COVERALLS, RAGS, MATS & RESTROOM SUPPLIES	7,560
	CONTRACTED CLEANING	6,000
		13,560

731-1022-541.20-04	Mechanical Systems	3,080	3,300	3,080	3,080	3,300
731-1022-541.20-07	Pest Control	798	800	599	800	820
731-1022-541.21-02	Engineering	1,400	0	0	0	0
731-1022-541.21-04	Computer	0	5,629	40	5,629	0
731-1022-541.21-05	Medical	0	550	0	0	0
731-1022-541.21-06	Management	7,694	4,360	3,478	4,360	5,100

LEVEL	TEXT	TEXT AMT
TOTB	OIL FILTER DISPOSAL FEES	450
	MISCELLANEOUS SERVICES	2,850
	INVENTORY FEE FOR FUEL	600
	FIRE EXTINGUISHER CERTIFICATION	1,200
		5,100

731-1022-541.22-01	Telephone	1,297	1,400	874	1,300	1,400
731-1022-541.22-03	Electricity	16,451	16,000	12,985	17,500	16,500
731-1022-541.22-04	Heat	24,521	22,000	30,437	35,365	26,000
731-1022-541.22-05	Water/Sewer	7,366	8,500	5,870	7,500	8,000
731-1022-541.22-06	Storm Water	10,823	10,320	8,118	10,825	10,825
731-1022-541.24-01	Office Equipment	0	300	123	300	1,500

LEVEL	TEXT	TEXT AMT
TOTB	OFFICE CHAIRS (3) @ $350 EACH	1,050
	MISCELLANEOUS	450
		1,500

731-1022-541.24-02	Tools & Equipment	0	2,700	3,068	3,100	2,500
731-1022-541.24-03	Buildings	4,772	28,200	23,911	28,200	6,100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
LEVEL TOTB	TEXT EXTERIOR PAINT FOR PWF MISCELLANEOUS MAINTENANCE		TEXT AMT 3,100 3,000 6,100			
731-1022-541.24-04	Specialized Equipment	705	2,500	2,399	2,500	2,500
731-1022-541.24-06	Fuel Station	3,675	6,500	6,112	6,500	4,500
LEVEL TOTB	TEXT TANK TIGHTNESS TESTING FUEL PUMPS REPAIRS AND MAINTENANCE AIMS FUELING SYSTEM MODULES/RINGS		TEXT AMT 500 1,500 2,500 4,500			
731-1022-541.29-01	Printing	350	2,900	242	250	300
731-1022-541.29-04	Vehicle Repair	19,315	20,000	13,896	20,000	20,000
731-1022-541.29-05	Vehicle/Equipment Rental	33,492	27,000	844	40,000	47,000
731-1022-541.29-07	Inhouse Technology Svcs	4,887	19,347	8,187	19,347	8,293
731-1022-541.30-10	Office	667	750	833	850	750
731-1022-541.30-11	Postage	121	150	32	150	150
731-1022-541.30-13	Housekeeping	1,929	1,600	378	2,000	2,200
731-1022-541.30-15	Tools & Equipment	20,193	6,005	6,590	6,700	12,900
LEVEL TOTB	TEXT DRILL PRESS ROLL AWAY STEPS TIRE PRESSURE MONITORING SYSTEM CODE READER UPGRADES MISC GREASE GUNS, TIRE LEAK TANK, AIR HOSE REELS, AND AIR HOSE, PITMAN ARM PULLER, ETC. THREE PC'S		TEXT AMT 4,500 850 1,200 850 2,500 3,000 12,900			
731-1022-541.30-18	Department	41,973	42,000	27,476	40,000	40,000
731-1022-541.32-01	Dues/Memberships/Licenses	155	300	151	300	300
731-1022-541.33-02	Registrations	0	300	0	0	0
731-1022-541.33-03	Lodging/Meals	0	0	45	45	0
731-1022-541.34-02	Registrations	281	0	0	300	300
731-1022-541.38-01	Fuel	198,191	210,215	2,403-	180,500	190,770
LEVEL TOTB	TEXT DIESEL - 49,000 GALS @ $3.30/GAL NO LEAD - 8,600 GALS @ $3.20/GAL DIESEL EXHAUST FLUID - 200 GALS @ $7.75/GAL		TEXT AMT 161,700 27,520 1,550 190,770			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
731-1022-541.38-02	Tires	48,255	42,000	36,017	42,000	52,000

LEVEL	TEXT	TEXT AMT
TOTB	#17 LOADER TIRES	10,000
	#19 GRADER SPARE TIRE WITH RIM	3,000
	TIRES FOR REST OF FLEET	39,000
		52,000

731-1022-541.38-03	Parts	108,029	90,105	99,124	115,500	125,000

LEVEL	TEXT	TEXT AMT
TOTB	ADDITIONAL PARTS FOR BOED & MU VEHICLES	125,000
		125,000

731-1022-541.51-03	Property	17,320	17,320	0	17,320	17,320
731-1022-541.80-05	Other Equipment	0	0	0	0	12,000

LEVEL	TEXT	TEXT AMT
TOTB	WASTE OIL BURNER	10,000
	WASTE OIL STORAGE TANK	2,000
		12,000

731-1022-541.82-01	Buildings	0	31,600	0	0	58,500

LEVEL	TEXT	TEXT AMT
TOTB	EXTERIOR DOOR REPLACEMENT (5)	10,500
	OVERHEAD DOOR OPERATORS/SECTION REPLACEMENT	15,000
	FURNACE REPLACEMENT	7,500
	VEHICLE LIFT W/ASYMMETRICAL ARMS	7,500
	ADD ADDITIONAL FUNDS:	
	GATE AND OPERATOR (TOTAL OF $9,600)	4,000
	GENERATOR(S)-PWF/RADIO BUILDING (TOTAL OF $40,000)	14,000
		58,500

*	Public Works Facility	999,835	1,029,821	677,495	1,055,042	1,057,367
		999,835	1,029,821	677,495	1,055,042	1,057,367

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
733-0206-512.10-01	Wages	24	0	0	0	0
733-0206-512.15-01	Health	9	0	0	0	0
733-0206-512.15-03	Dental	1	0	0	0	0
733-0206-512.15-04	Retirement	2	0	0	0	0
733-0206-512.15-05	FICA	2	0	0	0	0
733-0206-512.15-08	Workers Comp	1	0	0	0	0
733-0206-512.21-01	Legal	522	0	0	0	0
733-0206-512.51-03	Property	0	26,132	0	26,132	27,400
733-0206-512.51-04	Liability	72,359	52,020	26,132	52,020	53,600
733-0206-512.51-05	Vehicle	14,023	17,388	0	15,392	20,897
733-0206-512.51-06	Computer Equipment	3,936	3,570	4,135	4,135	4,135
733-0206-512.51-07	Boiler	3,075	942	0	1,016	1,120
733-0206-512.51-08	Crime	0	530	0	525	578
733-0206-512.51-09	Public Liability	1,835	1,927	0	1,835	2,019
733-0206-512.51-10	Employment Practice Liab	5,298	6,093	0	6,212	7,144
733-0206-512.51-11	Underground Storage Tanks	3,528	3,528	3,880	3,880	4,074
733-0206-512.51-12	Volunteer	0	0	330	330	363
733-0206-512.73-01	Award & Claim Settlements	23,679	0	1,857	20,000	0
*	Property and Liab Ins	128,294	112,130	36,334	131,477	121,330
		128,294	112,130	36,334	131,477	121,330

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
735-0207-512.15-03	Dental	109,986	125,000	0	115,897	123,707
735-0207-512.21-06	Management	6,795	0	0	6,900	7,200
*	Self-Funded Dental	116,781	125,000	0	122,797	130,907
		116,781	125,000	0	122,797	130,907

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
Street Equipment Fund	Street Machinery	Mark Radtke Adam Alix
FUNCTION	**BUDGET NUMBER**	**DATE**
Public Works	741-1023-541	10/8/2014

RESPONSIBILITIES

This account is a depreciation account, providing for the replacement of equipment, fleet vehicles, and building at the Public Works Facility.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

2015 OBJECTIVES

Purchase vehicles and equipment to reflect equipment replacement schedule in Capital Improvement Program.

MAJOR CHANGES FROM 2014 BUDGET

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Street Machinery					
741-1023-541.54-01	Buildings	0	25,500	0	25,500	0
741-1023-541.54-02	Motorized Equipment	0	372,300	0	372,300	407,000

LEVEL	TEXT	TEXT AMT
TOTB	SINGLE AXLE DUMP TRUCK - PUBLIC WORKS	
	REPLACES EXISTING #10 (1991)	160,000
	SMALL DUMP TRUCK - PUBLIC WORKS	
	REPLACES EXISTING #16 (1998)	57,000
	LOADER BACKHOE - PUBLIC WORKS	
	REPLACES EXISTING #41 (1993)	85,000
	MOWER - PUBLIC WORKS	
	REPLACES EXISTING #9112 (1997)	60,000
	WATER TRUCK - PUBLIC WORKS	
	REPLACES EXISTING #3009 (2000)	20,000
	NEW VEHICLE - PUBLIC WORKS	
	REPLACES EXISTING #2007 & #2012 (2000)	10,000
	UTILITY CART - PUBLIC WORKS	
	REPLACES EXISTING #9103 (1994)	15,000
		407,000

*	Street Machinery	0	397,800	0	397,800	407,000

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME IT Department	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 743-0403-513	DATE 10/28/2014

RESPONSIBILITIES

Administrating and monitoring current Information Technology resources for the City; including all data, e-mail, the e-mail archiver, storage area network, databases, PCs, laptops, servers, switches, routers, the firewall, virtual private networking devices, displays, printers, printer toner, fax machines, copiers, I-Pads, phone system, phones, cell phones, smart phones, wireless access points, wireless modems, cellular modems, cabling, camera systems, cameras, digital video recording, user profiles, server policies, access rights, back-ups, training of Microsoft Office Suite, maintenance contracts, the City's website, and PC's.

Works with departments to recommend, determine, and provide the most efficient use of the technology available that will enhance their workflow.

Handles all IT Support needs throughout the City Buildings and for City staff,

Completes long-term planning in regard to infrastructure and technology, and

Maintains some 'in-house' applications that have been created and are being used.

SERVICES PROVIDED

2014 ACCOMPLISHMENTS

Created and implemented a staffing/resource plan for 2014 - approved by IT Steering Committee and Administration Committee,

Implemented a new storage solution to replace a failed one in the beginning of 2014,

Researched and implemented server consolidations to remove servers from to City's network,

Implemented patching on City PC's and servers to ensure that they are kept current in regard to security and functionality,

Implemented wireless access throughout City Hall, the Public Protection Facility, the Pool, the Senior Center, and the Health Department,

Replace 10 PC's and will replace approximately 25 additional PC's in Q4 2014 and potentially Q1 2015,

Completed RFQ process for renovating the City's Website (currently in the process of selecting the vendor and kicking off the project),

Updated the City's network map/diagram,

Implemented Anti-Virus on City PC's and servers,

Upgrading and implementing programs as needed/requested by all departments,

Meet with the IT Steering Committee regularly, and

Brought IT support requests to current and are keeping up on outstanding tickets.

CITY OF MENASHA 2015 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME IT Department	PREPARED BY Peggy Steeno
	FUNCTION General Government	BUDGET NUMBER 743-0403-513	DATE 10/28/2014

2015 OBJECTIVES

Replacing two network servers for performance (consolidations), security, and reliability,

Improve the ventilation in the server room to ensure proper functioning of the equipment housed in that room,

Implement a Citywide parcel management system to assist with (1) customer service, (2) code enforcement, (3) permitting, (4) zoning, (5) asset management, and (6) property & facility management.

Complete the renovation of the website,

Complete and begin utilizing a five year technology replacement plan,

Complete the ongoing maintenance schedule to ensure that all necessary tasks are completed on a regular basis, and

Maintain systems and assist end user with IT support needs.

MAJOR CHANGES FROM 2014 BUDGET

Did not backfill the IT Network Manager Position - instead are using a business partner to assist with those needs, and

Focusing on the network infrastructure to ensure reliability and security,

CITY OF MENASHA
2015 OPERATIONS BUDGET

FUND	BUDGET NAME	PREPARED BY
General Fund	IT Department	Peggy Steeno
FUNCTION	**BUDGET NUMBER**	**DATE**
General Government	743-0403-513	10/28/2014

FUNDING SOURCES	2014 FUNDING	2015 FUNDING
TAXES	$0.00	$0.00
SPECIAL ASSESSMENTS	$0.00	$0.00
INTERGOV REVENUE	$0.00	$0.00
LICENSES & PERMITS	$0.00	$0.00
FINES & FORFEITS	$0.00	$0.00
PUBLIC CHARGES	$0.00	$0.00
MISCELLANEOUS	$0.00	$0.00
TOTAL	$0.00	$0.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
743-0403-513.10-01	Wages	11,806	20,800	11,171	13,331	20,500
743-0403-513.10-02	Salaries	110,393	126,818	42,991	53,234	55,423
743-0403-513.15-01	Health	9,584	11,082	4,618	5,541	5,880
743-0403-513.15-02	Life	142	140	62	75	78
743-0403-513.15-03	Dental	831	1,000	378	454	465
743-0403-513.15-04	Retirement	7,185	10,332	3,009	3,726	5,163
743-0403-513.15-05	FICA	9,071	11,292	4,049	4,979	5,693
743-0403-513.15-07	Vision	50	50	45	54	52
743-0403-513.15-08	Workers Comp	276	385	125	155	205
743-0403-513.21-04	Computer	65,468	77,464	79,279	145,000	115,200
743-0403-513.22-01	Telephone	2,031	2,000	1,056	2,250	1,500
743-0403-513.24-04	Specialized Equipment	116,598	120,040	82,966	120,040	116,743
743-0403-513.29-01	Printing	9,077	16,000	15,516	18,000	18,000
743-0403-513.29-05	Vehicle/Equipment Rental	273	1,200	0	500	400
743-0403-513.30-10	Office	1	100	33	500	500
743-0403-513.30-11	Postage	6	100	31	150	150
743-0403-513.30-12	Computer	0	100	0	250	250
743-0403-513.30-15	Tools & Equipment	23,726	12,000	5,176	26,000	64,125
743-0403-513.30-18	Department	3	0	0	0	0
743-0403-513.32-01	Dues/Memberships/Licenses	50	0	45	50	50
743-0403-513.32-02	Periodicals/Subscriptions	0	50	0	0	0
743-0403-513.33-01	Mileage	211	450	290	450	450
743-0403-513.34-02	Registrations	2,854	6,000	50	1,000	2,400
743-0403-513.34-03	Lodging/Meals	472	900	0	250	600
743-0403-513.34-04	Other Expenses	144	900	0	250	600
743-0403-513.51-03	Property	1,300	1,300	0	1,300	1,300
743-0403-513.80-01	Computer Equipment	12,500	0	0	0	0
*	Information Systems	384,052	420,503	250,890	397,539	415,727
		384,052	420,503	250,890	397,539	415,727

Technology Budget 2015

		Global	Dept Specific
743-0403-513-1001			
	IT Intern/Part-Time	$20,500	
		$20,500	
743-0403-513-1002 -Salaries			
Inc. Deferred Comp	Supervisor of IT Support	$55,423	
		$55,423	
743-0403-513-1501 - Health			
	Supervisor of IT Support	$5,880	
		$5,880	
743-0403-513-1502 - Life Insurance			
	Supervisor of IT Support	$78	
		$78	
743-0406-513-1503 - Dental			
	Supervisor of IT Support	$465	
		$465	
743-0403-513-1504 - Retirement			
	Supervisor of IT Support	$3,769	
	IT Intern/Part-Time	$1,394	
		$5,163	
743-0403-513-1505 - FICA			
	Supervisor of IT Support	$4,125	
	IT Intern/Part-Time	$1,568	
		$5,693	
743-0403-513-1507 - Vision			
	Supervisor of IT Support	$52	
		$52	

743-0403-513-1508 - Workers Comp

Supervisor of IT Support	$150
IT Intern/Part-Time	$55
	$205

Total of Accounts 1001 through 1508 **$93,459**

743-0403-513-2104 - IT Professional Services (Global)

Cable Projects/Specialized Assistance	$5,000
Website - Annual Hosting	$5,500
Internet Access/Fiber Rental	$34,250
Outside services	$70,450
	$115,200

743-0403-513-2201 - Telephone (Global)

Telephone	$1,500
	$1,500

743-0403-513-2404 - Repair/Maint of Software & Hardware

Police

MorphoTrak Live ID Maintenance	$120	
LiveScan Finger Printer Maintenance	$1,000	
AccessData PC Forensic Maint.	$1,800	
Cop Logic - Online Reporting	$3,500	
Cop Logic - DORS	$1,000	
Arbitrator 360 Squad Video Maintenance	$1,200	
NetMotion Cellular Connectivity Maint.	$1,250	
Wisconsin Trooper Assoc. interface	$675	
Law Records Management System	$7,600	$18,145 Police

Engineering

CarteGraph Maint	$2,750	
AutoDesk Maintenance	$4,405	
OcePlotter Maintenance	$1,200	$8,355 Eng

City Garage				
	Syn-Tech FuelMaster Maint.		$550	
	Weather Sentry Subscription		$2,400	
	Diamond Connections Maintenance Truck Tracker		$1,750	$4,700 PWF
Com Dev				
	ARC GIS Maintenance		$2,000	$2,000 Com Dev
Parks and Rec				
	Anticipated ActiveNet Usage		$3,000	
	ARCPad Maintenance		$275	
	Pontem Cemetery App. Maintenance		$1,070	$4,345 Parks
Health				
	WinWam Sanitarian App		$600	$600 Health
Finance				
	City of Neenah Tax Services		$10,600	
	Sungard NaviLine Maint./Training		$37,248	$47,848 Finance
Assessor				
	MarketDrive Maintenance		$5,500	$5,500 Assessor
Global				
	Adobe Acrobat Pro/Acronis/Misc.	$1,000		
	Boss Support Central Maintenance/Upgrade	$2,200		
	Barracuda Spam Filter Energizer/Instant Rpl Agreements	$1,100		
	Back-up Software Maintenance	$2,300		
	Domain Name Renewal	$150		
	E-Set - Antivirus	$1,000		
	Unitel Phone System	$900		
	E-Mail Archiver Maint.	$2,300		
	Microsoft Licensing	$11,800		
	Storage Area Network Maintenance	$2,500		
		$25,250	$91,493	$116,743 Total in IT Budget

743-0403-513-2901 - Printing

Printing Services for Entire City - Printers and Copiers	$18,000
	$18,000

743-0403-513-2905 - Vehicle/Equipment Rental

Vehicle/Equipment Rental	$400
	$400

743-0403-513-3010 - Office Supplies

Office Supplies	$500
	$500

743-0403-513-3011 - Postage

Postage	$150
	$150

743-0403-513-3012 - Computer Recycle

Computer Recycle	$250
	$250

743-0403-513-XX-XX - Supplies/Tools & Equipment/Infrastructure (Global)

2 Repl Network Servers/Licensing/Switch/Bandwidth	$33,700
Improve Server Room Ventilation	$8,500
Citywide Parcel Management System (plus carryforward)	$10,000
Replacement Email Archiver	$6,925
Emergency Replacement	$5,000
	$64,125

743-0403-513-3201 - Membership Dues

GIPAW Dues	$50
	$50

743-0403-513-3301 - Mileage

Mileage	$450
	$450

743-0403-513-3402 - Registrations

Registrations	$2,400
	$2,400

743-0403-513-3403 - Lodging/Meals

Lodging/Meals	$600
	$600

743-0403-513-3404 - Other Expenses

Other Expenses	$600
	$600

743-0403-513-5104 - Liability

Liability	$1,300
	$1,300

Total for 2015 IT Budget		**$324,234**
	Less Printing	($18,000)
	Total Global	$306,234
Assessor	2.000%	$6,125
City Attorney	1.000%	$3,062
Clerk	4.000%	$12,249
Common Council	0.500%	$1,531
Community Development	5.000%	$15,312
Finance	7.325%	$22,432
Health	11.500%	$35,217
HR	2.000%	$6,125
Library	3.000%	$9,187
Mayor	1.000%	$3,062
Park and Rec	9.500%	$29,092
Police	37.250%	$114,072
Public Works	15.750%	$48,232
Senior Center	0.175%	$536
	100.00%	$306,234
	Dept Specific Items in IT Budget	$91,493
	Printing	$18,000
	TOTAL IT Budget 2015	**$415,727**

Printing	
2014	**2015**
$112	**$131**
$490	**$575**
$795	**$933**
$0	**$0**
$967	**$1,135**
$750	**$880**
$2,380	**$2,793**
$1,107	**$1,299**
$0	**$0**
$500	**$587**
$1,136	**$1,333**
$4,323	**$5,074**
$2,647	**$3,107**
$130	**$153**
$15,337	**$18,000**

2015 Technology Service Cost for Police Department

			IT Budget	Dept Budget	
Repair/Maint of Software & Hardware					
	Police	MorphoTrak Live ID Maintenance	$120		
	Police	LiveScan Finger Printer Maintenance	$1,000		
	Police	AccessData PC Forensic Maint.	$1,800		
	Police	Cop Logic - Online Reporting	$3,500		
	Police	Cop Logic - DORS	$1,000		
	Police	Arbitrator 360 Squad Video Maintenance	$1,200		
	Police	NetMotion Cellular Connectivity Maint.	$1,250		
	Police	Wisconsin Trooper Assoc. interface	$675		
	Police	Law Records Management System	$7,600		
			$18,145		
Supplies - Tools and Equipment					
	Police	2 Replacement ToughBook for Squad		$7,500	
	Police	Squad Wireless Modem		$2,000	
	Police	Pentax Thermal printer for Squad		$300	
	Police	PC Replacements (5)		$3,750	
	Police	New Monitors		$750	
	Police	RSA		$1,250	
				$15,550	
Telephone					
	Police	Verizon Cellular Modem Data Plan		**$4,800**	
Printing					
	Police	Printing Services	**$5,074**		
Inhouse Technology Services					
	Police	Technology Services	**$114,072**		
		2015 Total Technology Cost for Police	**$137,291**	**$20,350**	**$157,641**

2015 Technology Costs for Public Works

		IT Budget	Dept Budget	
Repair/Maint of Software & Hardware				
Engineering	CarteGraph Maint	$2,750		
Engineering	AutoDesk Maintenance	$4,405		
Engineering	OcePlotter Maintenance	$1,200		
City Garage	Syn-Tech FuelMaster Maint.	$550		
City Garage	Weather Sentry Subscription	$2,400		
City Garage	Truck Tracker Maintenance	$1,750		
		$13,055		
Supplies - Tools and Equipment				
Engineering	Replacement Plotter (Shared with Comm. Dev.)		$5,250	
Public Works	New PCs (3)		$3,000	
			$8,250	
Printing				
Public Works	Printing Services	**$3,107**		
Inhouse Technology Services				
Public Works	Storm Sewers/Drains Maint	$2,412	5.00%	
Public Works	Municipal Buildings	$1,929	4.00%	
Public Works	Lift Bridges	$1,929	4.00%	
Public Works	San Sewer Maint/Const	$3,376	7.00%	
Public Works	Recycling, Solid waste	$5,788	12.00%	
Public Works	Street Clean/ Flush	$2,412	5.00%	
Public Works	Refuse Collect / Dispose	$2,894	6.00%	
Public Works	Street Signs / Markings	$1,929	4.00%	
Public Works	Removal of Snow and Ice	$2,894	6.00%	
Public Works	Engineering / Public Works	$14,470	30.00%	
Public Works	City Garage	$3,376	7.00%	
Public Works	Repr of Streets / Alleys	$4,823	10.00%	
		$48,232	100%	
	2015 Total Technology Cost for Public Works	**$64,394**	**$8,250**	**$72,644**

2015 Technology Costs for Com Dev

		IT Budget	Dept Budget	
Repair/Maint of Software & Hardware				
Com Dev	ARCView Maintenance	$2,000		
		$2,000		
Supplies - Tools and Equipment				
Com Dev	Replacement Plotter (Shared with PW)		$1,750	
Building and Plumbing Inspection	Computer		$750	
Com Dev	Computer		$750	
			$3,250	
Printing				
Com Dev	Printing services	$1,135		
		$1,135		
Inhouse Technology Services				
Com Dev	Technology Services	$9,187	60.00%	
Building and Plumbing Inspection	Technology Services	$6,125	40.00%	
		$15,312	100%	
2015 Total Technology Cost for Com Dev		**$18,447**	**$3,250**	**$21,697**

2015 Technology Costs for Parks and Rec

		IT Budget	Dept Budget	
Repair/Maint of Software & Hardware				
Parks and Rec	Anticipated ActiveNet Usage	$3,000		
Parks and Rec	ARCPad Maintenance	$275		
Resthaven	Pontem Cemetery App. Maintenance	$1,070		
		$4,345		
Supplies - Tools and Equipment				
Marina	Wireless Solution for Marina		$2,000	
			$2,000	
Printing				
Parks and Rec	Printing Services	$1,333		
		$1,333		
Inhouse Technology Services				
Swimming Pool	Technology Services	$6,109	21.00%	
Forestry	Technology Services	$3,055	10.50%	
Resthaven Cemetery	Technology Services	$1,542	5.30%	
Recreation Department	Technology Services	$9,950	34.20%	
Parks Department	Technology Services	$6,895	23.70%	
Marina Operations	Technology Services	$1,542	5.30%	
		$29,092	100%	
2015 Total Technology Cost for Parks and Rec		**$34,770**	**$2,000**	**36,770**

2015 Technology Costs for Health

		IT Budget	Dept Budget	
Repair/Maint of Software & Hardware				
Environmental Health	WinWam Sanitarian Maint.	$600		
Health	Data Plan for Tablets		**$960**	
		$600		
Supplies - Tools and Equipment				
	Replacement Computers (2)		$1,500	
	Network Printer/Copier		$3,500	
			$5,000	
Printing				
Health	Printing Services	$2,793		
		$2,793		
Inhouse Technology Services				
Health	Employee Safety Committee	$704	2.00%	
Health	Environmental Health	$1,409	4.00%	
Health	Health Department	$32,047	91.00%	
Health	Sealer of Weights and Measures	$1,057	3.00%	
		$35,217	100%	
2015 Total Technology Cost for Health		**$38,610**	**$5,960**	**$44,570**

2015 Technology Costs for Finance

			IT Budget	Dept Budget	
Repair/Maint of Software & Hardware					
	Finance	City of Neenah Tax Services	$10,600		
	Finance	Sungard NaviLine Maint./Training	$37,248		
			$47,848		
	Finance	Network Printer / Copier/Fax		**$5,000**	
	Finance	Printing Services	$880		
			$880		
Inhouse Technology Services					
	Finance	Technology Services	$22,432		
			$22,432		
2015 Total Technology Cost for Finance			**$71,160**	**$5,000**	**$76,160**

2015 Technology Costs for Assessor

		IT Budget	Dept. Budget	
Repair/Maint of Software & Hardware				
Assessor	MarketDrive Maintenance	$5,500		
		$5,500		
Printing				
Assessor	Printing Services	$131		
		$131		
Inhouse Technology Services				
Assessor	Technology Services	$6,125		
		$6,125		
2015 Total Technology Cost for Assessor		**$11,756**	**$0**	**$11,756**

2015 Technology Costs for City Clerk

		IT Budget	Dept Budget	
Printing				
City Clerk	Printing Services	$933		
		$933		
Tools and Equipment			**$0**	
Inhouse Technology Services				
City Clerk	Technology Services	$7,350	60.00%	
Elections	Technology Services	$4,900	40.00%	
		$12,249	100%	
2015 Total Technology Cost for City Clerk		**$13,182**	**$0**	**$13,182**

2015 Technology Costs for City Attorney

		IT Budget	Dept. Budget	
Printing				
Attorney	Printing Services	$575		
		$575		
Inhouse Technology Services				
Attorney	Technology Services	$3,062		
		$3,062		
2015 Total Technology Cost for Attorney		**$3,637**	**$0**	**$3,637**

2015 Technology Costs for Human Resources

		IT Budget	Dept. Budget	
Printing				
Human Resources	Printing Services	$1,299		
		$1,299		
Human Resources	eplacement Computers (2)		**$1,500**	
Inhouse Technology Services				
Human Resources	Technology Services	$6,125		
		$6,125		
2015 Total Technology Cost for Human Resources		**$7,424**	**$1,500**	**$8,924**

2015 Technology Costs for Library

Account - 2907 - Inhouse Technology Services		IT Budget	Dept. Budget	
Library	Replacement Computer		**$750**	
Library	Technology Services	$9,187		
		$9,187		
2015 Total Technology Cost for Library		**$9,187**	**$750**	**$9,937**

2015 Technology Costs for Mayor

		IT Budget	Dept. Budget	
Printing				
Mayor	Printing Services	$587		
		$587		
Inhouse Technology Services				
Mayor	Technology Services	**$3,062**		
2015 Total Technology Cost for Mayor		**$3,649**	**0**	**$3,649**

2015 Technology Costs for Senior Center

		IT Budget	Dept. Budget	
Printing				
Senior Center	Printing Services	$153		
		$153		
Inhouse Technology Services				
Senior Center	Technology Services	$536		
		$536		
2015 Total Technology Cost for Senior Center		**$689**	**0**	**$689**

2015 Technology Costs for Common Council

		IT Budget	Dept. Budget	
Common Council	Replacement Computer		**$750**	
Inhouse Technology Services				
Common Council	Technology Services	$1,531		
		$1,531		
2015 Total Technology Cost for Common Council		**$1,531**	**$750**	**$2,281**

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
821-0601-551.30-16	Promotional	28,606	0	0	32,000	34,000
*	Public Library	28,606	0	0	32,000	34,000
		28,606	0	0	32,000	34,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
822-0413-554.30-16	Promotional	3,750	3,750	4,000	4,000	4,000
*	Hattie Miner Scholarship	3,750	3,750	4,000	4,000	4,000
		3,750	3,750	4,000	4,000	4,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
824-0801-521.21-06	Management	0	0	170	0	0
824-0801-521.32-01	Dues/Memberships/Licenses	244	0	0	0	0
*	Police	244	0	170	0	0
824-0807-521.21-05	Medical	646	0	266	450	450
824-0807-521.21-06	Management	8,125	0	8,125	8,125	2,000
824-0807-521.30-15	Tools & Equipment	227	0	920	1,100	750
824-0807-521.30-18	Department	92	0	237	250	250
*	K9	9,090	0	9,548	9,925	3,450
824-0808-521.30-18	Department	270	0	0	0	300
824-0808-521.34-04	Other Expenses	30	0	0	0	50
*	Youth Academy	300	0	0	0	350
824-0809-521.30-15	Tools & Equipment	0	0	36	50	150
*	Honor Guard	0	0	36	50	150
824-0810-521.30-18	Department	1,291	0	1,199	1,300	1,000
824-0810-521.32-01	Dues/Memberships/Licenses	0	0	635	635	750
*	Explorer Post 9106	1,291	0	1,834	1,935	1,750
		10,925	0	11,588	11,910	5,700

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
826-0702-552.20-05	Entertainment	650	650	275	575	600
826-0702-552.30-18	Department	3,417	2,400	883	883	1,500
*	Recreation Department	4,067	3,050	1,158	1,458	2,100
826-0703-553.21-09	Appraisal	2,500	0	0	0	0
826-0703-553.30-18	Department	5,090	3,000	0	0	1,000
*	Parks Department	7,590	3,000	0	0	1,000
826-0706-561.30-18	Department	13,312	2,000	1,577	1,577	1,000
*	Forestry	13,312	2,000	1,577	1,577	1,000
		24,969	8,050	2,735	3,035	4,100

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
		12,317,274	16,122,666	4,586,436	16,800,305	15,820,489

General Fund Revenues

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
General Fund						
100-0000-411.00-00	General Property Taxes	7,785,054	8,104,141	0	8,104,141	8,083,400
100-0000-412.00-00	Mobile Home Property Tax	161,330	160,500	88,827	155,000	155,000
100-0000-413.00-00	Tax from Municipal Util	582,691	638,091	482,576	643,435	663,149
100-0000-414.00-00	Tax from Housing Auth	10,448	8,000	11,736	11,736	11,000
100-0000-415.00-00	Interest/Penalty on Taxes	25,237	25,000	22,721	22,420	22,420
100-0000-421.01-00	Liquor & Malt Beverage	31,217	22,000	30,391	30,500	30,500
100-0000-421.02-00	Tavern Operators	16,600	7,500	5,760	7,500	16,000
100-0000-421.03-00	Cigarette	1,900	1,900	1,990	1,990	1,990
100-0000-421.04-00	Restaurant	23,939	22,000	21,722	22,500	22,500
100-0000-421.05-00	Amusement Devices	1,580	1,550	1,530	1,530	1,530
100-0000-421.06-00	Electrician	1,170	1,200	30	30	30
100-0000-421.07-00	Heating	1,710	1,700	1,515	1,550	1,550
100-0000-421.08-00	Cable TV	204,458	212,000	97,743	195,500	195,500
100-0000-421.09-00	Weights & Measures	20,975	21,236	19,779	21,236	22,103
100-0000-421.10-00	Retail Food	7,565	7,250	7,401	7,401	7,401
100-0000-421.11-00	Tattoo Parlor	286	286	286	286	286
100-0000-421.12-00	Sundry	250	250	525	525	250
100-0000-421.13-00	Dog	8,273	7,300	4,612	8,000	8,000
100-0000-421.14-00	Cat	1,063	1,000	791	850	850
100-0000-421.15-00	Lodging	0	0	667	40	40
100-0000-422.01-00	Building	61,156	72,550	87,796	107,200	77,000
100-0000-422.02-00	Electrical	18,593	24,200	24,812	32,600	23,400
100-0000-422.03-00	Plumbing	16,268	18,125	25,920	28,500	20,500
100-0000-422.04-00	Street Excavation	5,050	3,630	3,300	5,950	5,500
100-0000-422.05-00	Heating	18,651	18,125	20,307	32,700	23,550
100-0000-422.06-00	Mobile Home	185-	1,300	1,397	1,397	0
100-0000-422.07-00	Zoning	6,520	6,000	5,320	6,000	6,000
100-0000-422.08-00	Recreational Fire	10,400	10,000	9,840	10,000	10,000
100-0000-422.09-00	Sign	3,350	2,500	4,075	4,500	3,500
100-0000-422.10-00	Temp Restaurant	1,980	1,500	1,770	1,800	1,800
100 0000-422.11-00	Erosion Control	4,550	2,500	2,925	3,100	3,000
100-0000-422.12-00	Swimming Pool	2,143	1,500	1,793	1,800	1,800
100-0000-422.13-00	Street Use	325	200	25	200	200
100-0000-422.15-00	Outdoor Service	275	275	260	275	275
100-0000-431.01-00	Law Enforcement	2,018	2,500	0	2,600	1,700
100-0000-432.01-00	Shared Revenues	3,740,692	3,719,804	0	3,719,988	3,707,435
100-0000-432.02-00	Computers	18,160	18,160	0	14,881	14,881
100-0000-432.03-00	Fire Insurance Tax	37,157	36,500	41,510	41,510	38,000
100-0000-432.04-00	Payment for Munic Svcs	130,287	125,000	0	125,000	125,000
100-0000-432.05-00	Law Enforcement	29,028	28,000	12,983	16,180	24,000
100-0000-432.08-00	Highway Transportation	574,938	521,347	0	521,234	513,520
100-0000-432.09-00	Connecting Highway	60,979	61,421	0	61,103	61,515
100-0000-432.13-00	Other	123	125	62,357	125	125
100-0000-432.14-00	Public Health	93,051	88,373	17,128	99,854	97,022
100-0000-432.16-00	Senior Citizen	25,741	26,256	18,721	25,741	25,741
100-0000-441.01-00	Clerk	3,978	3,200	4,722	4,700	4,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0000-441.02-00	Treasurer	12,721	12,000	12,203	13,000	13,000
100-0000-441.03-00	Data Processing	307	250	700	700	400
100-0000-441.04-00	Attorney	68	0	0	0	0
100-0000-441.05-00	Law Enforcement	4,855	2,500	2,684	3,140	3,000
100-0000-441.06-00	Fire Protection	675	400	1,950	2,000	700
100-0000-441.07-00	Street-Misc	3,156	300	0	300	300
100-0000-441.08-00	Snow Removal	13,219	5,000	4,866	5,000	5,000
100-0000-441.09-00	Engineering	1,138	0	0	0	0
100-0000-441.10-00	Street Lighting	175	175	175	175	175
100-0000-441.11-00	Street Patching	11,238	5,000	0	12,500	13,000
100-0000-441.12-00	Parking Lot Stickers	4,760	3,500	2,221	3,500	3,500
100-0000-441.13-00	Garbage & Refuse	104,950	111,300	32,516	107,000	107,000
100-0000-441.14-00	Solid Waste Disposal	31,915	32,000	165	32,000	32,000
100-0000-441.16-00	Weed Cutting	4,250	4,500	4,344	4,500	4,500
100-0000-441.17-00	Cemetery	10,775	4,500	9,138	11,000	11,000
100-0000-441.18-00	Public Health	15,714	8,500	170,638	22,800	46,620
100-0000-441.19-00	Library Fines	15,919	18,000	12,296	15,000	15,000
100-0000-441.20-00	Library Vending Svcs	8,251	7,000	7,294	8,500	8,800
100-0000-441.22-00	Library Misc	70	0	0	0	0
100-0000-441.23-00	Park	24,413	20,000	22,545	22,500	22,500
100-0000-441.24-00	Pool	61,076	60,000	51,237	51,237	60,000
100-0000 441.25-00	Recreation	35,433	37,500	32,704	37,500	37,500
100-0000-441.26-00	Boat Launch	26,742	26,650	24,386	24,386	26,650
100-0000-441.27-00	Senior Center	2,445	2,250	1,223	2,250	2,250
100-0000-441.28-00	Boat Slip Rental	2,157	2,000	1,598	1,223	1,500
100-0000-441.30-00	Pool Concession	14,196	14,000	13,096	13,096	14,000
100-0000-441.40-00	Parks-Koslo	800	800	0	0	0
100-0000-441.41-00	Special Events-Admin Fee	3,297	2,400	765	2,400	2,400
100-0000-441.43-00	Room Tax	0	0	1,173	0	0
100-0000-453.00-00	Court Penalty & Costs	93,788	89,000	53,003	70,000	70,000
100-0000-454.00-00	Parking Violation	51,570	55,000	41,364	51,282	55,000
100-0000-461.01-00	On Investments	14,902	20,500	10	20,500	20,500
100-0000-462.01-00	Property	39,393	62,500	45,539	62,500	62,500
100-0000-463.03-00	Law Enforcement Property	6,624	12,500	14,055	14,055	10,000
100-0000-463.04-00	Refuse Property	94	100	96	100	100
100-0000-463.05-00	Recyclable Materials	0	0	288	288	0
100-0000-463.07-00	Fire Department Property	0	75,000	0	0	75,000
100-0000-464.03-00	Highway Equipment	9,778	10,000	1,224	10,000	10,000
100-0000-465.00-00	Donations & Gifts	7,400	7,000	7,500	7,500	15,500
100-0000-466.00-00	Misc General Revenue	50,549	5,000	31,067	31,069	25,000
100-0000-481.01-00	Law Enforcement	235,354	234,891	234,917	234,917	237,240
100-0000-481.02-00	Fire Dept	31,012	30,000	0	8,403	103,765
100-0000-481.03-00	Mass Transit	132,247	124,000	37,111	124,000	135,225
100-0000-481.04-00	Street Misc	506	0	0	0	0
100-0000-481.05-00	Street Patching	26,053	27,000	3,440	8,000	50,000
100-0000-481.06-00	Garbage & Refuse	36,395	31,400	36,380	36,380	36,380
100-0000-481.07-00	Public Health	283,747	298,099	152,709	288,298	302,381

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
100-0000-481.08-00	Library Tax	437,589	474,199	373,213	474,199	467,255
100-0000-481.10-00	Economic Development	7,471	7,500	15,881	15,881	15,881
100-0000-481.14-00	City Attorney	12,000	12,000	12,000	12,000	12,000
100-0000-482.01-00	Public Health	55,954	33,770	26,167	33,770	33,770
100-0000-482.02-00	Lift Bridges	73,666	78,207	58,527	77,054	86,129
100-0000-492.02-00	TIF #1 Fund	107,000	107,000	0	70,206	82,608
100-0000-492.03-00	Marina Fund	5,000	5,000	0	5,000	5,000
100-0000-492.05-00	TIF #4 Fund	1,851	1,780	0	3,155	3,957
100-0000-492.06-00	TIF #5 Fund	1,851	3,050	0	3,155	3,957
100-0000-492.07-00	TIF #6 Fund	1,851	6,870	0	3,155	3,957
100-0000-492.08-00	TIF #7 Fund	1,851	10,010	0	3,155	3,957
100-0000-492.09-00	TIF #8 Fund	1,851	6,200	0	3,155	3,957
100-0000-492.10-00	TIF #9 Fund	18,964	6,900	0	7,552	8,494
100-0000-492.11-00	TIF #10 Fund	7,164	9,390	0	3,155	3,957
100-0000-492.13-00	TIF #3 Fund	0	0	0	3,155	3,957
100-0000-492.34-00	TIF #11 Fund	0	0	0	7,552	8,494
100-0000-492.35-00	TIF #12 Fund	0	0	0	20,298	22,352
*	General Fund	15,919,164	16,260,386	2,701,971	16,213,704	16,442,031

Other Funds
Revenues

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	Facade Improvement					
203-0000-461.01-00	On Investments	820	1,000	334	1,000	1,000
203-0000-466.00-00	Misc General Revenue	7,398	7,000	3,759	7,000	7,000
*	Facade Improvement	8,218	8,000	4,093	8,000	8,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 1						
205-0000-416.00-00	Tax Increment-City Purp	112,195	112,000	0	62,563	99,400
205-0000-432.02-00	Computers	1,093	1,000	0	1,013	1,000
* TIF Project 1		113,288	113,000	0	63,576	100,400

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Marina						
207-0000-441.35-00	Annual Slip Rentals	91,468	92,000	82,461	83,000	89,000
207-0000-441.36-00	Transient Slip Rentals	2,405	2,500	2,258	2,300	2,500
207-0000-441.37-00	Marina Concession	1,986	2,000	1,416	1,500	1,900
207-0000-441.38-00	Gasoline Sales	113,419	113,000	85,183	100,200	114,000
* Marina		209,278	209,500	171,318	187,000	207,400

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 3						
208-0000-416.00-00	Tax Increment-City Purp	17,766	17,700	0	6,220	17,184
208-0000-432.02-00	Computers	3,365	3,200	0	3,258	3,258
* TIF Project 3		21,131	20,900	0	9,478	20,442

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Park Development						
209-0000-432.12-00	Park Development	30,049	0	0	30,049	0
209-0000-441.23-00	Park	171,350	20,000	20,950	20,400	20,000
209-0000-461.01-00	On Investments	400	600	0	500	500
* Park Development		201,799	20,600	20,950	50,949	20,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Post Employment Sick					
260-0000-411.00-00	General Property Taxes	40,000	40,000	0	40,000	40,000
*	Post Employment Sick	40,000	40,000	0	40,000	40,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	CDBG Revolving Loan					
263-0000-466.00-00	Misc General Revenue	88,974	30,000	16,153	20,000	20,000
*	CDBG Revolving Loan	88,974	30,000	16,153	20,000	20,000

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Recycling						
266-0000-411.00-00	General Property Taxes	260,424	0	0	255,424	337,669
266-0000-432.11-00	Recycling	70,429	70,000	70,337	70,337	70,337
266-0000-441.14-00	Solid Waste Disposal	634	600	555	600	600
266-0000-441.15-00	Recycling	3,725	3,765	2,780	3,000	3,000
266-0000-463.05-00	Recyclable Materials	19,635	12,772	16,863	16,863	16,425
266-0000-481.12-00	Recycling	18,991	100	7,812	7,800	7,800
266-0000-481.13-00	Solid Waste Disposal	0	0	24	29	0
* Recycling		373,838	87,237	98,371	354,053	435,831

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Debt Service						
310-0000-411.00-00	General Property Taxes	1,494,735	0	0	1,156,009	1,090,727
310-0000-413.00-00	Tax from Municipal Util	607,504	629,309	476,601	629,309	640,833
310-0000-461.01-00	On Investments	4,696	0	0	5,000	5,000
310-0000-461.02-00	On Special Assessments	2,488	5,000	462	2,500	2,500
310-0000-471.00-00	Street Construction	192,415	60,000	35,622	60,000	55,100
310-0000-472.00-00	Sanitary Sewer	42,376	15,000	2,479	15,000	11,300
310-0000-473.00-00	Curb & Gutter	43,575	25,000	16,152	25,000	18,800
310-0000-474.00-00	Sidewalk	1,966	1,000	0	1,000	750
310-0000-475.00-00	Storm Sewer	88,975	25,000	13,169	25,000	18,800
310-0000-476.00-00	City Water	48,031	10,000	3,099	10,000	7,500
310-0000-477.00-00	Engineering	21,596	9,000	3,464	9,000	6,750
310-0000-478.00-00	Street Lighting	1,688	0	0	0	0
310-0000-492.05-00	TIF #4 Fund	163,679	167,439	0	167,439	155,360
310-0000-492.06-00	TIF #5 Fund	233,740	1,415,855	0	1,415,855	265,500
310-0000-492.07-00	TIF #6 Fund	343,309	339,559	0	339,559	327,037
310-0000-492.08-00	TIF #7 Fund	190,120	186,895	0	186,895	188,670
310-0000-492.09-00	TIF #8 Fund	89,485	88,410	0	88,410	87,335
310-0000-492.10-00	TIF #9 Fund	337,572	335,422	0	335,422	333,272
310-0000-492.13-00	TIF #3 Fund	166,315	165,295	0	165,295	169,060
310-0000-492.30-00	Menasha Utility	0	208,744	0	208,744	208,744
310-0000-492.31-00	Redevelopment Authority	0	214,500	0	214,500	214,500
310-0000-492.34-00	TIF #11 Fund	0	0	0	0	61,974
* Debt Service		4,074,265	3,901,428	551,048	5,059,937	3,869,512

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 4						
456-0000-416.00-00	Tax Increment-City Purp	80,758	80,700	0	59,596	75,330
456-0000-432.02-00	Computers	2,690	2,500	0	1,701	1,701
456-0000-461.01-00	On Investments	107	0	0	0	0
* TIF Project 4		83,555	83,200	0	61,297	77,031

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TIF Project 5						
457-0000-416.00-00	Tax Increment-City Purp	288,809	288,800	0	296,480	322,724
457-0000-432.02-00	Computers	263,953	255,000	0	296,124	296,124
457-0000-461.01-00	On Investments	35,046	0	0	35,000	35,000
457-0000-466.00-00	Misc General Revenue	1,136,912	0	0	0	0
* TIF Project 5		1,724,720	543,800	0	627,604	653,848

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Capital Improvements					
470-0000-411.00-00	General Property Taxes	0	17,222	0	17,222	1,000
470-0000-432.10-00	Engineering	0	45,000	0	0	0
470-0000-432.13-00	Other	0	175,000	0	175,000	0
470-0000-465.00-00	Donations & Gifts	0	87,500	0	87,500	0
470-0000-491.00-00	Bond/Note Proceeds	0	674,110	0	974,500	875,000
470-0000-492.38-00	2008 Capital Projects	0	0	0	0	50,000
*	Capital Improvements	0	998,832	0	1,254,222	926,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 6						
471-0000-416.00-00	Tax Increment-City Purp	449,744	449,700	0	411,951	446,976
471-0000-432.02-00	Computers	4,000	4,000	0	2,784	2,784
* TIF Project 6		453,744	453,700	0	414,735	449,760

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Capital Facilities					
472-0000-431.02-00	Fire Protection	7,426	0	0	0	0
*	Capital Facilities	7,426	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 7						
481-0000-416.00-00	Tax Increment-City Purp	102,329	102,300	0	95,667	104,338
481-0000-462.01-00	Property	3,500	3,500	3,500	3,500	3,500
* TIF Project 7		105,829	105,800	3,500	99,167	107,838

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	TIF Project 8					
484-0000-416.00-00	Tax Increment-City Purp	50,020	50,000	0	20,320	37,265
484-0000-432.13-00	Other	0	0	0	0	4,750
*	TIF Project 8	50,020	50,000	0	20,320	42,015

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 9						
485-0000-416.00-00	Tax Increment-City Purp	626,402	626,400	0	598,935	648,043
485-0000-432.02-00	Computers	1,328	1,250	0	1,215	1,215
* TIF Project 9		627,730	627,650	0	600,150	649,258

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ACCOUNTING PERIOD 01/2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 10						
487-0000-416.00-00	Tax Increment-City Purp	63,109	63,100	0	39,420	49,186
487-0000-432.02-00	Computers	11,073	11,000	0	28,932	28,932
487-0000-432.13-00	Other	0	0	0	250,000	0
* TIF Project 10		74,182	74,100	0	318,352	78,118

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 11						
489-0000-416.00-00	Tax Increment-City Purp	76,529	76,500	0	72,081	70,617
489-0000-432.13-00	Other	0	0	119,000	119,000	380,000
489-0000-465.00-00	Donations & Gifts	0	0	23,003	25,000	25,000
489-0000-491.00-00	Bond/Note Proceeds	786,816	0	0	0	0
* TIF Project 11		863,345	76,500	142,003	216,081	475,617

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	2008 Capital Projects					
490-0000-461.01-00	On Investments	653	0	0	0	0
*	2008 Capital Projects	653	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
TIF Project 12						
492-0000-416.00-00	Tax Increment-City Purp	0	0	0	0	207,779
492-0000-432.02-00	Computers	150	150	0	32	32
* TIF Project 12		150	150	0	32	207,811

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Redevelopment Authority					
501-0000-463.02-00	Land	101,559	0	172,599	235,058	254,000
501-0000-481.10-00	Economic Development	0	0	0	270,000	270,000
*	Redevelopment Authority	101,559	0	172,599	505,058	524,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Sewage Fund						
601-0000-441.31-00	Sewage-Utility Customer	1,694,369	1,500,000	1,141,068	1,695,000	1,695,000
601-0000-441.32-00	Sewage-Commercial User	77,365	60,000	42,525	70,000	70,000
601-0000-441.33-00	Sewage-Industrial User	368,661	420,000	262,335	370,000	370,000
601-0000-461.01-00	On Investments	28	200	0	100	100
601-0000-481.11-00	Sewage/Utility	123,977	70,000	79,398	100,000	100,000
* Sewage Fund		2,264,400	2,050,200	1,525,326	2,235,100	2,235,100

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
Storm Water Utility						
625-0000-422.11-00	Erosion Control	1,197	2,000	1,560	2,000	2,000
625-0000-422.16-00	Post Construction Review	1,237	1,500	0	1,000	1,000
625-0000-432.10-00	Engineering	0	15,000	0	0	40,000
625-0000-441.07-00	Street-Misc	0	586	0	0	0
625-0000-441.39-00	Storm Water-Utility Cust	1,111,310	1,100,000	747,763	1,120,000	1,120,000
625-0000-461.01-00	On Investments	1,878	800	0	1,500	1,500
* Storm Water Utility		1,115,622	1,119,886	749,323	1,124,500	1,164,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Public Works Facility					
731-0000-462.02-00	Street Machine	1,040,754	900,000	0	972,000	1,057,350
*	Public Works Facility	1,040,754	900,000	0	972,000	1,057,350

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Property and Liab Ins					
733-0000-461.01-00	On Investments	0	25,000	0	0	0
733-0000-466.00-00	Misc General Revenue	138,168	100,025	689	127,514	128,782
*	Property and Liab Ins	138,168	125,025	689	127,514	128,782

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Self-Funded Dental Ins					
735-0000-466.00-00	Misc General Revenue	128,415	125,000	112,254	134,705	136,585
*	Self-Funded Dental Ins	128,415	125,000	112,254	134,705	136,585

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Street Equipment					
741-0000-441.38-00	Gasoline Sales	7,043	6,000	0	7,000	7,000
741-0000-461.01-00	On Investments	282	150	0	150	150
741-0000-462.02-00	Street Machine	407,981	400,000	0	400,000	429,880
*	Street Equipment	415,306	406,150	0	407,150	437,030

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Information Technology					
743-0000-466.00-00	Misc General Revenue	404,304	0	0	420,503	415,727
*	Information Technology	404,304	0	0	420,503	415,727

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Library Endowment					
821-0000-461.01-00	On Investments	22,647	0	0	11,200	11,200
821-0000-465.00-00	Donations & Gifts	31,408	0	0	35,000	35,000
*	Library Endowment	54,055	0	0	46,200	46,200

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Hattie Miner Scholarship					
822-0000-461.01-00	On Investments	99	110	0	100	100
*	Hattie Miner Scholarship	99	110	0	100	100

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Public Safety					
824-0000-465.01-00	K9	11,050	5,000	16,811	18,000	5,000
824-0000-465.03-00	Honor Guard	380	0	0	0	0
824-0000-465.04-00	Explorer Post 9106	4,917	1,000	0	2,500	1,000
824-0000-466.01-00	K9	507	500	0	500	500
824-0000-466.02-00	Youth Academy	275	0	0	0	0
824-0000-466.04-00	Explorer Post 9106	0	0	2,457	0	0
*	Public Safety	17,129	6,500	19,268	21,000	6,500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Senior Center Legacy Fund					
825-0000-461.01-00	On Investments	22	0	0	25	25
825-0000-465.00-00	Donations & Gifts	9,589	1,000	18,441	50,000	1,000
*	Senior Center Legacy Fund	9,611	1,000	18,441	50,025	1,025

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
	Park & Rec Donation					
826-0000-465.00-00	Donations & Gifts	22,208	22,000	5,730	7,500	7,500
*	Park & Rec Donation	22,208	22,000	5,730	7,500	7,500

BUDGET PREPARATION WORKSHEET
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ADJUSTED BUDGET	2014 YEAR TO DATE ACTUAL	2014 YEAR END PROJECTION	2015 REQUEST
		14,933,775	12,200,268	3,611,066	15,456,308	14,549,780

CIP

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CAPITAL IMPROVEMENT PROGRAM

2015 - 2019

2015
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PROGRAM

2015 CAPITAL IMPROVEMENT PROGRAM

2015 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	STREET IMPROVEMENTS					
1.	Broad Street Lush Street to Tayco Street Paser Rating - 2	$0	$0	$156,900	$156,900	A-1
2.	Ida Street Marquette Street to Ninth Street Paser Rating - 4	$0	$0	$198,650	$198,650	A-2
3.	Lincoln Street DePere Street to Appleton Road Paser Rating - 4	$0	$0	$80,500	$80,500	A-3
4.	Manitowoc Street Appleton Road to Ninth Street Paser Rating - 4,5	$0	$0	$102,750	$102,750	A-4
5.	Chain Drive Alcan Drive to Valley Road Paser Rating - 3	$0	$0	$25,000	$25,000	A-5
6.	Broad Street Tayco Street to Racine Street Design Only / Paser Rating - 2	$0	$22,950 WI DOT GRANT	$15,300	$38,250	A-6
	NEW STREETS					
7.	Southfield West Subdivision Streets Assessable	$237,500	$0	$11,000	$248,500	A-7
8.	Barker Farms Estates #6 Subdivision Streets Assessable	$186,300	$0	$9,200	$195,500	A-8
9.	River Lea Court Assessable	$37,750	$0	$0	$37,750	A-9
10.	Ribble Revocable Living Trust Development Assessable	$46,593	$0	$0	$46,593	A-10
11.	North Woodland Development Assessable 2015 and 2018 Project	$38,827	$0	$0	$38,827	A-11
	OTHER					
12.	Third Street Bridge Replacement Design Only	$0	$60,000 FEDERAL GRANT	$30,000	$90,000	A-12
	Subtotal 2015 Non-TIF Streets	$546,970	$82,950	$629,300	$1,259,220	

2015 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
13.	Nature's Way Subdivision Streets TID #9 Partially Assessable	$16,000	$0	$66,000	$82,000	A-13
14.	Grassy Meadow Lane Development TID #9 Assessable	$56,747	$0	$0	$56,747	A-14
15.	Lake Park Road Access and Street Construction Design-$55,000 Construction-$300,000 TID #12 Not Assessable	$0	$0	$355,000	$355,000	A-15
	Subtotal 2015 TIF Streets	$72,747	$0	$421,000	$493,747	
	Total 2015 Street Construction	$619,717	$82,950	$1,050,300	$1,752,967	

STREET FUNDING
Estimated Street Cash Balance (1/1/2015)..... $0
Estimated Project Cost..... $1,259,220

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF	$0	$0	$0	$0	

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2015 STREET CONSTRUCTION MILEAGE SUMMARY

TOTAL MILES OF CITY STREETS AS OF 12/31/2014	*78.56*
TOTAL MILES OF STREET IMPROVEMENTS IN 2015	*1.11*
TOTAL MILES OF NEW STREET CONSTRUCTION IN 2015	*1.36*
TOTAL MILES OF STREETS ADDED IN 2015	*1.80*
TOTAL MILES OF CITY STREETS AS OF 12/31/2015	*80.36*

2015 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Broad Street-Storm Infrastructure Lush Street to Tayco Street	$0	$0	$23,100	$23,100	A-1
2.	Ida Street - Storm Infrastructure Marquette Street to Ninth Street	$0	$0	$26,350	$26,350	A-2
3.	Lincoln Street-Storm Infrastructur DePere Street to Appleton Road	$0	$0	$9,500	$9,500	A-3
4.	Manitowoc Street-Storm Infrastructure Appleton Road to Ninth Street	$0	$0	$12,250	$12,250	A-4
5.	Southfield West Subdivision Streets Storm Infrastructure Assessable	$106,500	$0	$0	$106,500	A-7
6.	Barker Farms Estates #6 Subdivision Streets Storm Infrastructure Assessable	$79,500	$0	$0	$79,500	A-8
7.	River Lea Court Assessable	$20,250	$0	$0	$20,250	A-9
8.	Ribble Revocable Living Trust Development Assessable	$36,832	$0	$0	$36,832	A-10
9.	North Woodland Development Assessable 2015 and 2018 Project	$30,694	$0	$0	$30,694	A-11
	Subtotal 2015 Non-TIF Storm	$273,776	$0	$71,200	$344,976	

2015 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
10.	Nature's Way Subdivision Streets TID #9 Partially Assessable	$7,000	$0	$31,000	$38,000	A-13
11.	Grassy Meadow Lane Development TID #9 Assessable	$44,858	$0	$0	$44,858	A-14
12.	Lake park Road Access and Street Construction TID #12 Not Assessable	$0	$0	$67,000	$67,000	A-15
	Subtotal 2015 TIF Storm Sewer	$51,858	$0	$98,000	$149,858	
	Grand Total 2015 Storm Sewer	$325,634	$0	$169,200	$494,834	

STORM SEWER FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$344,976

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2015 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Ribble Revocable Living Trust Development Assessable	$30,604	$0	$0	$30,604	A-10
2.	North Woodland Development Assessable 2015 and 2018 Project	$25,504	$0	$0	$25,504	A-11
3.	2015 Sanitary Lateral Rehab Program	$60,000	$0	$30,000	$90,000	A-16
	Subtotal 2015 Non-TIF Sanitary Sewer	$116,108	$0	$30,000	$146,108	

2015 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
4.	Grassy Meadow Lane Development TID #9 Assessable	$37,275	$0	$34,975	$72,250	A-14
	Subtotal 2015 TIF Sanitary Sewer	$37,275	$0	$34,975	$72,250	
	Grand Total 2015 Sanitary Sewer	$153,383	$0	$64,975	$218,358	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$146,108

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2015 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Broad Street-Water Main Lush Street to Tayco Street	$0	$150,000 MENASHA UTILITIES	$0	$150,000	A-1
2.	Ida Street-Water Main Marquette Street to Ninth Street	$0	$40,000 MENASHA UTILITIES	$0	$40,000	A-2
3.	Lincoln Street-Water Main DePere Street to Appleton Road	$0	$140,000 MENASHA UTILITIES	$0	$140,000	A-3
4.	Manitowoc Street-Water Main Appleton Road to Ninth Street	$0	$200,000 MENASHA UTILITIES	$0	$200,000	A-4
5.	Ribble Revocable Living Trust Development Assessable	$34,853	$0	$0	$34,853	A-10
6.	North Woodland Development Assessable 2015 and 2018 Project	$29,045	$0	$0	$29,045	A-11
	Subtotal 2015 Non-TIF Water Main	$63,898	$530,000	$0	$593,898	

2015 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
7.	Grassy Meadow Lane Development TID #9 Assessable	$42,450	$0	$0	$42,450	A-14
	Subtotal 2015 TIF Water Main	$42,450	$0	$0	$42,450	
	Grand Total 2015 Water Main	$106,348	$530,000	$0	$636,348	

WATER MAIN FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$593,898

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Water Main Projects	$0	$0	$0	$0	

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2015 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2015 Sidewalk Replacement Program	$0	$0	$15,000	$15,000	A-17
	Subtotal 2015 Non-TIF Sidewalks	$0	$0	$15,000	$15,000	

2015 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.		$0	$0	$0	$0	
	Subtotal 2015 TIF Sidewalks	$0	$0	$0	$0	
	Grand Total 2015 Sidewalks	$0	$0	$15,000	$15,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$15,000

2015 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total 2015 Traffic Improvements	$0	$0	$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$0

2015 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Clovis (2)	$0	$18,000	$18,000	A-18
2.	Eastside Park Play Equipment	$0	$100,000	$100,000	A-19
3.	Koslo Park Field Rehabilitation	$0	$20,000	$20,000	A-20
4.	Jefferson Park Shoreline Restoration Project	$0	$15,000	$15,000	A-21
5.	Trestle Trail Renovations	$0	$12,000	$12,000	A-22
6.	Gilbert Site Improvements - Part of City Match	$0	$25,000	$25,000	A-24
	Subtotal 2015 Non-TIF Park Improvements	$0	$190,000	$190,000	

2015 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
7.					
	Subtotal 2015 TIF Park Improvements	$0	$0	$0	
	Grand Total 2015 Park Improvements	$0	$190,000	$190,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$190,000

2015 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Voting Machines - Elections	$36,000	$10,000	$46,000	A-23
		2013/14 BUDGET FUNDS			
2.	Holiday Decorations - Downtown	$8,500	$8,500	$17,000	A-25
3.	Pressure Relief Fan - City Hall	$0	$10,000	$10,000	A-26
4.	Single Axle Dump Truck - Public Works *Replaces Existing #10*	$0	$160,000	$160,000	A-27
5.	Small Dump Truck - Public Works Replaces Existing #16	$0	$57,000	$57,000	A-27
6.	Loader Backhoe - Public Works Replaces Existing #41	$0	$85,000	$85,000	A-27
7.	Mower - Public Works Replaces Excising #9112	$0	$60,000	$60,000	A-27
8.	Water Truck - Public Works Replaces Existing #3009	$0	$20,000	$20,000	A-27
9.	New Vehicle - Public Works Replaces Existing #2007 & #2012	$0	$10,000	$10,000	A-27
10.	Utility Cart - Public Works Replaces Existing #9103	$0	$15,000	$15,000	A-27
	Total 2015 Major Equipment	$44,500	$435,500	$480,000	

EQUIPMENT FUNDING

Estimated Balance (1/1/2015).....	$0
Estimated Project Cost.....	$480,000

2015 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Roof Replacement - City Hall Facility	$0	$45,000	$45,000	A-30
2.	Security Enhancements - City Hall	$0	$5,000	$5,000	A-31
3.	Exterior Doors Replacement -Public Works Facility	$0	$10,500	$10,500	A-32
4.	Furnace Replacement - Public Works Facility	$0	$7,500	$7,500	A-33
5.	Overhead Door Operators/Section Replacement Public Works Facility	$0	$15,000	$15,000	A-34
6.	Vehicle Lift w/Asymmetrical Arms - Public Works Facility	$0	$7,500	$7,500	A-35
10.	Server Room Air Conditioning - Police Department	$0	$8,500	$8,500	A-39
11.	Mother's Room Remodeling - Library	$10,000 GRANT APPLIED FOR	$0	$10,000	A-40
12.	Floor Replacement - Library	$0	$12,000	$12,000	A-41
13.	Roof Replacement - Library	$0	$85,000	$85,000	A-44
	Subtotal 2015 Non-TIF Property Improvements	$10,000	$196,000	$206,000	

2015 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
17.	Lake park Road Access and Street Construction TID #12	$0	$40,000	$40,000	A-15
18.	South Woodland Development USH/STH 114 TID #9	$14,270 ASSESSMENT	$40,000	$54,270	A-45
19.	Main/Mill Street Redevelopment Parking Structure TID #TBD	$0	TBD	TBD	A-46
20.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	$0	TBD	TBD	A-47
21.	RR Donnelly and Vicinity Redevelopment Various Improvements 2015 -2016 Project TID #TBD	$0	TBD	TBD	A-48
23.	Manitowoc Road Trail Oneida Street to Barker Park TID #9	$0	$185,000	$185,000	A-49
24.	Province Terrace Trail TID #9	$0	$80,000	$80,000	A-50
	Subtotal 2015 TIF Property Improvements	$14,270	$345,000	$359,270	
	Grand Total 2015 Property Improvements	$24,270	$541,000	$565,270	

PROPERTY FUNDING
Estimated Balance (1/1/2015)..... $0
Estimated Project Cost..... $206,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	$0	$0	$0	

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	

2015 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Nature's Way TID #9 Partially Assessable	$23,000 ASSESSMENT	$97,000	$120,000	A-13
2.	Grassy Meadow Lane Development TID #9 Assessable	$181,330 ASSESSMENT	$34,975	$216,305	A-14
3.	Lake park Road Access and Street Construction TID #12 Not Assessable	$0	$462,000	$462,000	A-15
4.	South Woodland Development USH/STH 114 TID #9	$14,270 ASSESSMENT	$40,000	$54,270	A-45
5.	Main/Mill Street Redevelopment Parking Structure TID #TBD	$0	TBD	TBD	A-46
6.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	$0	TBD	TBD	A-47
7.	RR Donnelly and Vicinity Redevelopment Various Improvements 2015-2016 Project TID #TBD	$0	TBD	TBD	A-48
8.	Manitowoc Road Trail Oneida Street to Barker Park TID #9	$0	$185,000	$185,000	A-49
9.	Province Terrace Trail TID #9	$0	$80,000	$80,000	A-50
	Total 2015 TIF Projects	$218,600	$898,975	$1,117,575	

TIF FUNDING
Estimated Balance (1/1/2015)..... $0
Estimated Project Cost..... $1,117,575

PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.			$0	$0	$0	
	Total TIF Projects Funded in Prior Years but not Constructed	$0	$0	$0	$0	

SPECIAL ASSESSMENTS

Street	$619,717
Storm Sewer	$325,634
Sanitary Sewer	$153,383
Water	$106,348
Property	$14,270
TOTAL	$1,219,352

SUMMARY

STREETS	$1,259,220
STORM SEWERS	$344,976
WASTEWATER UTILITY IMPROVEMENTS	$146,108
WATER UTILITY IMPROVEMENTS.....	$593,898
SIDEWALKS	$15,000
PARKS	$190,000
MAJOR EQUIPMENT	$480,000
PROPERTY IMPROVEMENTS	$206,000
TIF DISTRICTS	$1,117,575
FINANCIAL, LEGAL & ISSUING COSTS	$0
TOTAL	**$4,352,777**

Projects included in the 2015 Budget/Borrowing Plan:

INCLUDED IN 2015 OPERATING/CAPITAL BUDGET.....	$1,463,800
INCLUDED IN EQUIPMENT REPLACEMENT FUND.....	$407,000
INCLUDED IN TIF FUNDS (#9).....	$385,000
INLCUDED IN PARK DEVELOPMENT FUND.....	$145,000
INCLUDED IN PUBLIC WORKS FACILITY FUND.....	$40,500
INLCUDED IN INFORMATION TECHNOLOGY FUND.....	$8,500
WATER UTILITY.....	$530,000
WASTEWATER UTILITY	$90,000
STORM WATER UTILITY	$277,450
TOTAL	**$3,347,250**

Funding Sources:

2015 Operations Budget (Revenues) General/Other Funds.....	$1,840,800
2015 Borrowing Plan.....	$875,000
Grants.....	$92,950
Donations.....	$8,500
Included in the 2015 Menasha Utilities Budget.....	$530,000
TOTAL	**$3,347,250**

Potential Projects not currently included in the 2015 Budget/Borrowing Plan:

TO BE DETERMINED TIF PROJECTS.....	$732,575
TO BE DETERMINED CITY PROJECTS.....	$272,952
TOTAL	**$1,005,527**

Funding Sources:

Future Borrowing.....	$1,005,527
TOTAL	**$1,005,527**

2016 CAPITAL IMPROVEMENT PROGRAM

2016 CAPITAL IMPROVEMENT PROGRAM

2016 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Garfield Avenue Railroad Street to Washington Street Paser Rating - 2	$0	$0	$414,400	$414,400	B-1
2.	Sixth Street Racine Street to DePere Street Paser Rating - 4	$0	$0	$244,400	$244,400	B-2
3.	Broad Street Tayco Street to Racine Street DesignOnly Paser Rating - 2	$0	$37,500 WI DOT GRANT	$25,000	$62,500	A-6
4.	Midway Road / Southfield Road Intersection	$0	$91,700	$55,000	$146,700	B-28
NEW STREETS						
5.	Silver Birch Estates Subdivision Streets - Assessable	$191,200	$0	$6,200	$197,400	B-3
OTHER						
6.	Third Street Bridge Replacement	$0	$138,000 Federal Grant	$55,750	$193,750	A-12
	Subtotal 2016 Non-TIF Streets	$191,200	$267,200	$800,750	$1,259,150	

2016 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
7.	Lake Park Heights Addition 2 TID #12	$198,800	$0	$0	$198,800	B-4
	Subtotal 2016 TIF Streets	$198,800	$0	$0	$198,800	
	Total 2016 Street Construction	$390,000	$267,200	$800,750	$1,457,950	

STREET FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$1,259,150

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2016 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Garfield Avenue - Storm Infrastructure - Railrod Street to Washington Street	$0	$0	$50,600	$50,600	B-1
2.	Sixth Street - Storm Infrastructure Racine Street to DePere Street	$0	$0	$65,600	$65,600	B-2
3.	Silver Birch Estates Subdivision Streets - Assessable	$72,600	$0	$0	$72,600	B-3
	Subtotal 2016 Non-TIF Storm	$72,600	$0	$116,200	$188,800	

2016 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
4.	Lake Park Heights Addition 2 TID #12	$157,200	$0	$0	$157,200	B-4
	Subtotal 2016 TIF Storm Sewer	$157,200	$0	$0	$157,200	
	Grand Total 2016 Storm Sewer	$229,800	$0	$116,200	$346,000	

STORM SEWER FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$188,800

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2016 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2016 Sanitary Lateral Rehab Program	$60,000	$0	$30,000	$90,000	B-5
2.		$0	$0	$0	$0	
	Subtotal 2016 Non-TIF Sanitary Sewer	$60,000	$0	$30,000	$90,000	

2016 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
3.	Lake Park Heights Addition 2 TID #12	$130,600	$0	$0	$130,600	B-4
	Subtotal 2016 TIF Sanitary Sewer	$130,600	$0	$0	$130,600	
	Grand Total 2016 Sanitary Sewer	$190,600	$0	$30,000	$220,600	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$30,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2016 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Sixth Street Racine Street to DePere Street	$0	$147,600	$0	$147,600	B-2
2.	Lake Road East & West	$0	$402,100	$0	$402,100	
3.	Racine / 9th	$0	$134,000	$0	$134,000	
4.	Pine Street	$0	$92,800	$0	$92,800	
	Subtotal 2016 Non-TIF Water Main	$0	$776,500	$0	$776,500	

2016 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
5.	Lake Park Heights Addition 2 TID #12	$148,700	$0	$0	$148,700	B-4
	Subtotal 2016 TIF Water Main	$148,700	$0	$0	$148,700	
	Grand Total 2016 Water Main	$148,700	$776,500	$0	$925,200	

WATER MAIN FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$776,500

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2016 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2016 Sidewalk Replacement Program	$0	$0	$20,000	$20,000	B-6
	Subtotal 2016 Non-TIF Sidewalks	$0	$0	$20,000	$20,000	

2016 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.		$0	$0	$0	$0	
	Subtotal 2016 TIF Sidewalks	$0	$0	$0	$0	
	Grand Total 2016 Sidewalks	$0	$0	$20,000	$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$20,000

2016 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total 2016 Traffic Improvements	$0	$0	$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$0

2016 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Clovis (2)	$0	$19,000	$19,000	A-18
2.	Basketball Court Renovations - Hart	$0	$10,000	$10,000	B-7
3.	Memorial Building Renovations - Boiler	$0	$45,000	$45,000	B-8
4.	Park and Cemetery Paving - Resthaven	$0	$15,000	$15,000	B-9
5.	Play Equipment - Hart Park	$0	$45,000	$45,000	B-10
	Subtotal 2016 Non-TIF Park Improvements	$0	$134,000	$134,000	

PARK IMPROVEMENTS PREVIOUSLY APPROVED BUT NOT FUNDED

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
6.		$0	$0	$0	
	Subtotal Park Improvements Previously Approved but not Funded	$0	$0	$0	
	Total Non-TIF Park Improvements	$0	$134,000	$134,000	

2016 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
7.	Gilbert Riverpark Canal Restoration	$37,500	$37,500	$75,000	B-11
		TIF/Park Dev. Fund/Sponsorships			
	Subtotal 2016 TIF Park Improvements	$37,500	$37,500	$75,000	
	Grand Total 2016 Park Improvements	$37,500	$171,500	$209,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$134,000

2016 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Generator - City Hall	$0	$25,000	$25,000	B-12
2.	Council Voting System - Council Chambers	$0	$8,500	$8,500	B-13
3.	Dump Truck - Public Works Replaces Existing #18	$0	$180,000	$180,000	A-27
4.	Grader - Public Works Replaces Existing #23	$0	$200,000	$200,000	A-27
5.	Pick-Up Truck - Public Works Replaces Existing #3006	$0	$38,000	$38,000	A-27
6.	Pick-Up Truck - Public Works Replaces Existing #3006	$0	$28,000	$28,000	A-27
7.	Self Contained Breathing Apparatus - Fire Total Cost = $350,000 Menasha Share Approx. 40%	$0	$141,400	$141,400	B-14
8.	Parking Ticket System - Police (Or $35K initial outlay plus $12K per year)	$0	$100,000	$100,000	B-15
	Total 2016 Major Equipment	$0	$720,900	$720,900	

EQUIPMENT FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$720,900

2016 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Chute Street Parking Lot Reconstruction	$34,600 Stormwater Fund	$125,400	$160,000	B-16
2.	Rekeying of Doors - City Hall	$0	$7,500	$7,500	B-17
3.	Tuck Pointing - City Hall	$0	$5,000	$5,000	B-18
4.	Waste Oil Burner - Public Works Facility	$0	$10,000	$10,000	B-19
5.	Shower/Restroom Remodel - Fire Department	$0	$50,000	$50,000	B-20
6.	Police Department Renovation	$0	$500,000	$500,000	B-21
7.	Refurbish Employee Breakrooms - City Hall and Public Works Facility	$0	$14,000	$14,000	B-22
8.	Parking Lot Light - Public Protection Facility	$0	$6,500	$6,500	B-23
9.	Back Door Replacement - Police Department	$0	$6,000	$6,000	B-24
10.	Garage Door Replacement - Police Department	$0	$15,000	$15,000	B-25
11.	Elevator Lift Cylinder Replacement - Library	$0	$25,000	$25,000	B-26
12.	Flooring Replacement - Library	$0	$12,000	$12,000	B-27
	Subtotal 2016 Non-TIF Property Improvements	$34,600	$776,400	$811,000	

2016 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
13.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	$0	TBD	TBD	A-47
14.	RR Donnelly and Vicinity Redevelopment Various Improvements 2015 -2016 Project TID #TBD		TBD	TBD	A-48
15.	Province Terrace Trail TID #9	$0	$238,800	$238,800	A-50
	Subtotal 2016 TIF Property Improvements	$0	$238,800	$238,800	
	Grand Total 2016 Property Improvements	$34,600	$1,015,200	$1,049,800	

PROPERTY FUNDING

Estimated Balance (1/1/2016).....	$0
Estimated Project Cost.....	$811,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	$0	$0	$0	

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	

2016 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Lake Park Heights Addition 2 TID #12	$635,300	$0	$635,300	B-4
2.	Main/Mill Street Redevelopment	$0	$0	$0	A-46
3.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	$0	TBD	TBD	A-47
4.	RR Donnelly and Vicinity Redevelopment	$0	$0	$0	A-48
5.	Gilbert Riverpark Canal Restoration	$37,500	$37,500	$75,000	B-11
		TIF/Park Dev. Fund/Sponsorships			
6.	Province Terrace Trail	$0	$238,800	$238,800	A-50
	Total 2016 TIF Projects	$672,800	$276,300	$949,100	

TIF FUNDING

Estimated Balance (1/1/2016)	$0
Estimated City Cost	$949,100

TIF PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.			$0	$0	$0	
	Total TIF Projects Funded in Prior Years but not Constructed	$0	$0	$0	$0	

SPECIAL ASSESSMENTS

Street	$390,000
Storm Sewer	$229,800
Sanitary Sewer	$190,600
Water	$148,700
Sidewalks	$0
TOTAL	$959,100

SUMMARY

STREETS	$1,259,150
STORM SEWERS	$188,800
WASTEWATER UTILITY IMPROVEMENTS	$30,000
WATER UTILITY IMPROVEMENTS	$776,500
SIDEWALKS	$20,000
TRAFFIC SIGNALS	$0
PARKS	$134,000
MAJOR EQUIPMENT	$720,900
PROPERTY IMPROVEMENTS	$811,000
TIF DISTRICTS	$949,100
FINANCIAL, LEGAL & ISSUING COSTS	$0
TOTAL	**$4,889,450**

2017
CAPITAL
IMPROVEMENT
PROGRAM

2017 CAPITAL IMPROVEMENT PROGRAM

2017 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	STREET IMPROVEMENTS					
1.	Abby Avenue West End to Railroad Street Paser Rating - 3	$0	$0	$54,500	$54,500	C-1
2.	Railroad Street South End to Garfield Avenue Paser Rating - 4	$0	$0	$66,800	$66,800	C-2
3.	Nicolet Boulevard Washington Street to East End Paser Rating - 4	$0	$0	$328,500	$328,500	C-3
4.	Willow Lane Nicolet Boulevard to Keyes Street Paser Rating - 4	$0	$0	$109,200	$109,200	C-4
5.	MainStreet Tayco Street to Racine Street Paser Rating - 3	$0	$0	$195,000	$195,000	C-5
6.	Broad Street Tayco Street to Racine Street Design Only Paser Rating - 2	$0	$15,000 WI DOT GRANT	$10,000	$25,000	A-6
	NEW STREETS					
7.	The Ponds Subdivision Streets Assessable	$392,500	$0	$0	$392,500	C-6
	Subtotal 2017 Non-TIF Streets	$392,500	$15,000	$764,000	$1,171,500	

2017 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
8.		$0	$0	$0	$0	
	Subtotal 2017 TIF Streets	$0	$0	$0	$0	
	Total 2017 Street Construction	$392,500	$15,000	$764,000	$1,171,500	

STREET FUNDING

Estimated Balance (1/1/2017).....	$0
Estimated Project Cost.....	$1,171,500

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2017 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Abby Avenue - Storm Infrastructu West End to Railroad Street	$0	$0	$10,500	$10,500	C-1
2.	Railroad Street - Storm Infrastruc South End to Garfield Avenue	$0	$0	$8,200	$8,200	C-2
3.	Nicolet Boulevard - Storm Infrast Washington Street to East End	$0	$0	$11,500	$11,500	C-3
4.	Willow Lane - Storm Infrastructur Nicolet Boulevard to Keyes Street	$0	$0	$5,800	$5,800	C-4
5.	The Ponds Subdivision Streets Assessable	$127,500	$0	$0	$127,500	C-6
	Subtotal 2017 Non-TIF Storm	$127,500	$0	$36,000	$163,500	

2017 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
6.		$0	$0	$0	$0	
	Subtotal 2017 TIF Storm Sewer	$0	$0	$0	$0	
	Grand Total 2017 Storm Sewer	$127,500	$0	$36,000	$163,500	

STORM SEWER FUNDING

Estimated Balance (1/1/2017).....	$0
Estimated Project Cost.....	$163,500

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2017 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2017 Sanitary Lateral Rehab Program	$80,000	$0	$40,000	$120,000	C-7
2.		$0	$0	$0	$0	
	Subtotal 2017 Non-TIF Sanitary Sewer	$80,000	$0	$40,000	$120,000	

2017 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
3.		$0	$0	$0	$0	
	Subtotal 2017 TIF Sanitary Sewer	$0	$0	$0	$0	
	Grand Total 2017 Sanitary Sewer	$80,000	$0	$40,000	$120,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2017).....	$0
Estimated Project Cost.....	$120,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2017 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Abby (Water to RR)	$0	TBD	$0	TBD	C-1
2.	Railroad (South End to Garfield)	$0	TBD	$0	TBD	C-2
3.	Nicolet (Washington to East End)	$0	$206,400	$0	$206,400	C-3
4.	Willow (Nicolet to Keyes)	$0	$160,000	$0	$160,000	C-4
5.	Walnut Street	$0	$58,000	$0	$58,000	
	Subtotal 2017 Non-TIF Water Main	$0	$424,400	$0	$424,400	

2017 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
6.		$0	$0	$0	$0	
	Subtotal 2017 TIF Water Main	$0	$0	$0	$0	
	Grand Total 2017 Water Main	$0	$424,400	$0	$424,400	

WATER MAIN FUNDING

Estimated Balance (1/1/2017).....	$0
Estimated Project Cost.....	$424,400

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2017 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2017 Sidewalk Replacement Program	$0	$0	$20,000	$20,000	C-8
	Subtotal 2017 Non-TIF Sidewalks	$0	$0	$20,000	$20,000	

2017 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.		$0	$0	$0	$0	
	Subtotal 2017 TIF Sidewalks	$0	$0	$0	$0	
	Grand Total 2017 Sidewalks	$0	$0	$20,000	$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2017)	$0
Estimated Project Cost	$20,000

2017 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
2.		$0	$0	$0	
3.		$0	$0	$0	
	Total 2017 Traffic Improvements	$0	$0	$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2017)	$0
Estimated Project Cost	$0

2017 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Barker (2)	$0	$20,000	$20,000	A-18
2.	Basketball Court Renovations - Smith	$0	$10,000	$10,000	B-7
3.	Memorial Building Renovations - Roof	$0	$25,000	$25,000	B-8
4.	Park and Cemetery Paving - Resthaven/Smith	$0	$30,000	$30,000	B-9
5.	Play Equipment Replacement - Koslo	$0	$50,000	$50,000	B-10
6.	Jefferson Park Renovations - Pavillion Lot	$0	$30,000	$30,000	C-9
7.	Park Shelter Roof Replacement - Jefferson	$0	$25,000	$25,000	C-10
8.	Eastside Park Shelter	$75,000	$75,000	$150,000	C-11
	Subtotal 2017 Non-TIF Park Improvements	$75,000	$265,000	$340,000	

2017 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
8.	Gilbert Riverpark Canal Restoration - TID #	$450,000 TIF/Park Dev. Fund/Sponsorships	$450,000	$900,000	B-11
9.	Jefferson Park Boat Slips - TID #	$50,000	$50,000	$100,000	C-12
	Subtotal 2017 TIF Park Improvements	$500,000	$500,000	$1,000,000	
	Grand Total 2017 Park Improvements	$575,000	$765,000	$1,340,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2017)	$0
Estimated Project Cost	$340,000

2017 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Boiler - City Hall	$0	$52,000	$52,000	C-13
2.	Skid Steer - Public Works Replaces Existing #25	$0	$50,000	$50,000	A-27
3.	Brush Chipper - Public Works Replaces Existing #9062	$0	$50,000	$50,000	A-27
4.	Utility Truck - Public Works Replaces Exiating #13	$0	$42,000	$42,000	A-27
5.	Mechanical Sweeper - Public Works Replaces Existing #24	$0	$195,000	$195,000	A-27
6.	Leaf Machine - Public Works Replaces Existing #9060	$0	$30,000	$30,000	A-27
7.	Utility Cart - Public Works Replaces Existing #9107	$0	$18,000	$18,000	A-27
8.	Diamond Groomer - Public Works Replaces Existing #9109	$0	$15,000	$15,000	A-27
9.	Pick-Up Truck - Public Works Replaces Existing #3008	$0	$35,000	$35,000	A-27
10.	Fire Engine - Fire Total Cost = $600,000 Menasha Share Approx. 40%	$0	$242,400	$242,400	C-14
	Total 2017 Major Equipment	$0	$729,400	$729,400	

EQUIPMENT FUNDING

Estimated Balance (1/1/2017).....	$0
Estimated Project Cost.....	$729,400

2017 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Furnace Replacement - Public Works Facility	$0	$8,000	$8,000	C-15
2.	Renovations - City Council Chambers	$0	$60,000	$60,000	C-16
3.	Ventilation System - Public Works Facility	$0	$45,000	$45,000	C-17
4.	HVAC Digital Control Upgrade - Public Protection Facility	$0	$20,000	$20,000	C-18
	Subtotal 2017 Non-TIF Property Improvements	$0	$133,000	$133,000	

2017 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
5.		$0	$0	$0	
	Subtotal 2017 TIF Property Improvements	$0	$0	$0	
	Grand Total 2017 Property Improvements	$0	$133,000	$133,000	

PROPERTY FUNDING

Estimated Balance (1/1/2017).....	$0
Estimated Project Cost.....	$133,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	$0	$0	$0	

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	

2017 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Gilbert Riverpark Canal Restoration - TID #	$450,000 TIF/Park Dev. Fund/Sponsorships	$450,000	$900,000	B-11
2.	Jefferson Park Boat Slips - TID #	$50,000	$50,000	$100,000	C-12
	Total 2017 TIF Projects	$500,000	$500,000	$1,000,000	

TIF FUNDING

Estimated Balance (1/1/2017)	$0
Estimated Project Cost	$1,000,000

PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.			$0	$0	$0	
	Total TIF Projects Funded in Prior Years but not Constructed	$0	$0	$0	$0	

SPECIAL ASSESSMENTS

Street	$392,500
Storm Sewer	$127,500
Sanitary Sewer	$80,000
Water	$0
Sidewalks	$0
TOTAL	$600,000

SUMMARY

STREETS	$1,171,500
STORM SEWERS	$163,500
WASTEWATER UTILITY IMPROVEMENTS	$120,000
WATER UTILITY IMPROVEMENTS	$424,400
SIDEWALKS	$20,000
TRAFFIC SIGNALS	$0
PARKS	$340,000
MAJOR EQUIPMENT	$729,400
PROPERTY IMPROVEMENTS	$133,000
TIF DISTRICTS	$1,000,000
FINANCIAL, LEGAL & ISSUING COSTS	$0
TOTAL	**$4,101,800**

2018
CAPITAL
IMPROVEMENT
PROGRAM

2018 CAPITAL IMPROVEMENT PROGRAM

2018 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Broad Street Tayco Street to Racine Street Construction Paser Rating - 2	$0	$684,050 WI DOT GRANT	$139,700	$823,750	A-6
2.	Grandview Avenue Tayco Street to Pacific Street Paser Rating - 4	$0	$0	$55,700	$55,700	D-1
3.	Lisbon Street Tayco Street to Pacific Street Paser Rating - 5	$0	$0	$55,700	$55,700	D-2
4.	Sixth Street Tayco Street to Racine Street Paser Rating - 5	$0	$0	$184,000	$184,000	D-3
5.	First Street Racine Street to DePere Street Paser Rating - 5	$0	$0	$140,500	$140,500	D-4
6.	Broad Street Racine Street to Appleton Street Paser Rating - 4	$0	$0	$74,200	$74,200	D-5
NEW STREETS						
7.	North Woodland Development Assessable 2015 and 2018 Project	$90,600	$0	$0	$90,600	A-11
8.		$0	$0	$0	$0	
	Subtotal 2018 Non-TIF Streets	$90,600	$684,050	$649,800	$1,424,450	

2018 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
9.	Province Terrace / Link / Jennie Street North of Manitowoc Road	$181,000	$0	$597,000	$778,000	D-6
	Subtotal 2018 TIF Streets	$181,000	$0	$597,000	$778,000	
	Total 2018 Street Construction	$271,600	$684,050	$1,246,800	$2,202,450	

STREET FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated Project Cost.....	$1,424,450

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2018 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Broad Street - Storm Infrastructure Tayco Street to Racine Street	$0	$0	$56,480	$56,480	A-6
2.	Grandview Avenue - Storm Infras Tayco Street to Pacific Street	$0	$0	$4,300	$4,300	D-1
3.	Lisbon Street - Storm Infrastructu Tayco Street to Pacific Street	$0	$0	$4,300	$4,300	D-2
4.	Sixth Street - Storm Infrastructure Tayco Street to Racine Street	$0	$0	$11,000	$11,000	D-3
5.	First Street - Storm Infrastructure Racine Street to DePere Street	$0	$0	$9,500	$9,500	D-4
6.	Broad Street - Storm Infrastructu Racine Street to Appleton Street	$0	$0	$5,800	$5,800	D-5
8.	North Woodland Development Assessable 2015 and 2018 Project	$71,600	$0	$0	$71,600	A-11
	Subtotal 2018 Non-TIF Storm	$71,600	$0	$91,380	$162,980	

2018 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
9.	Province Terrace-Storm Infrastru Link / Jennie Street North of Manitowoc Road	$29,000	$0	$98,000	$127,000	D-6
	Subtotal 2018 TIF Storm Sewer	$29,000	$0	$98,000	$127,000	
	Grand Total 2018 Storm Sewer	$100,600	$0	$189,380	$289,980	

STORM SEWER FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated Project Cost.....	$162,980

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2018 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	North Woodland Development Assessable 2015 and 2018 Project	$59,494	$0	$0	$59,494	A-11
2.	2018 Sanitary Lateral Rehab Program	$110,000	$0	$55,000	$165,000	D-7
3.		$0	$0	$0	$0	
	Subtotal 2018 Non-TIF Sanitary Sewer	$169,494	$0	$55,000	$224,494	

2018 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
4.		$0	$0	$0	$0	
	Subtotal 2018 TIF Sanitary Sewer	$0	$0	$0	$0	
	Grand Total 2018 Sanitary Sewer	$169,494	$0	$55,000	$224,494	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated Project Cost.....	$224,494

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2018 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	North Woodland Development Assessable 2015 and 2018 Project	$67,800	$0	$0	$67,800	A-11
2.	Seventh St (Milwaukee to Tayco)	$0	$126,000	$0	$126,000	
3.	Seventh St (London to Melissa)	$0	$165,000	$0	$165,000	
4.	Water Street	$0	$76,000	$0	$76,000	
5.	Broad (Tayco to Racine)	$0	TBD	$0	TBD	D-5
6.	Broad (Racine to Appleton)	$0	TBD	$0	TBD	D-5
7.	Sixth Street (Tayco to Racine)	$0	TBD	$0	TBD	D-3
8.	First Street (Racine to DePere)	$0	TBD	$0	TBD	D-4
9.	Grandview (Tayco to Pacific)	$0	TBD	$0	TBD	D-1
	Subtotal 2018 Non-TIF Water Main	$67,800	$367,000	$0	$434,800	

2018 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
10.		$0	$0	$0	$0	
	Subtotal 2018 TIF Water Main	$0	$0	$0	$0	
	Grand Total 2018 Water Main	$67,800	$367,000	$0	$434,800	

WATER MAIN FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated City Cost.....	$434,800

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2018 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2018 Sidewalk Replacement Program	$0	$0	$20,000	$20,000	D-8
	Subtotal 2018 Non-TIF Sidewalks	$0	$0	$20,000	$20,000	

2018 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.		$0	$0	$0	$0	
	Subtotal 2018 TIF Sidewalks	$0	$0	$0	$0	
	Grand Total 2018 Sidewalks	$0	$0	$20,000	$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated Project Cost.....	$20,000

2018 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
2.		$0	$0	$0	
3.		$0	$0	$0	
	Total 2018 Traffic Improvements	$0	$0	$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated Project Cost.....	$0

2018 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Twin Trestles Project	$275,000 Federal Grant	$275,000	$550,000	D-9
2.	Tennis Court Renovation - Smith (4)	$0	$42,000	$42,000	A-18
3.	Basketball Court Renovations - Clinton/Shepard	$0	$16,000	$16,000	B-7
4.	Park and Cemetery Paving - Pool Lot	$0	$35,000	$35,000	B-9
5.	Play Equipment Replacement - Beach	$0	$35,000	$35,000	B-10
6.	Jefferson Park Reonvations - Ball Diamond Backstop	$0	$50,000	$50,000	C-9
7.	Park Shelter Roof Replacement - Smith	$0	$20,000	$20,000	C-10
	Subtotal 2018 Non-TIF Park Improvements	$275,000	$473,000	$748,000	

2018 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
8.		$0	$0	$0	
	Subtotal 2018 TIF Park Improvements	$0	$0	$0	
	Grand Total 2018 Park Improvements	$275,000	$473,000	$748,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated City Cost.....	$748,000

2018 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Dump Truck - Public Works Replaces Existing #8	$0	$160,000	$160,000	A-27
2.	Solid Waste Truck Replaces Existing #1001	$0	$290,000	$290,000	A-27
3.	Rescue Squad - Fire Replaces 2002 Ford E450 Rescue Squad Total Cost = $170,000 Menasha Share Approx. 40%	$0	$68,680	$68,680	D-10
4.		$0	$0	$0	
	Total 2018 Major Equipment	$0	$518,680	$518,680	

EQUIPMENT FUNDING

Estimated Balance (1/1/2018)	$0
Estimated Project Cost	$518,680

2018 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Elevator Modernization - City Hall	$0	$145,000	$145,000	D-11
2.	Maintenance Shop Expansion - Public Works Facility	$0	$2,500,000	$2,500,000	D-12
3.		$0	$0	$0	
	Subtotal 2018 Non-TIF Property Improvements	$0	$2,645,000	$2,645,000	

2018 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
4.		$0	$0	$0	
	Subtotal 2018 TIF Property Improvements	$0	$0	$0	
	Grand Total 2018 Property Improvements	$0	$2,645,000	$2,645,000	

PROPERTY FUNDING

Estimated Balance (1/1/2018).....	$0
Estimated Project Cost.....	$2,645,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	$0	$0	$0	

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	

2018 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Province Terrace / Link / Jennie Street North of Manitowoc Road	$210,000	$0	$695,000	$905,000	D-6
2.			$0	$0	$0	
	Total 2018 TIF Projects	$210,000	$0	$695,000	$905,000	

TIF FUNDING

Estimated Balance (1/1/2018)	$0
Estimated Project Cost	$905,000

PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.			$0	$0	$0	
	Total TIF Projects Funded in Prior Years but not Constructed	$0	$0	$0	$0	

SPECIAL ASSESSMENTS

Street	$271,600
Storm Sewer	$100,600
Sanitary Sewer	$67,800
Water	$67,800
Sidewalks	$0
TOTAL	$507,800

SUMMARY

STREETS	$1,424,450
STORM SEWERS	$162,980
WASTEWATER UTILITY IMPROVEMENTS	$224,494
WATER UTILITY IMPROVEMENTS	$434,800
SIDEWALKS	$20,000
TRAFFIC SIGNALS	$0
SPECIAL ASSESSMENT REVOLVING FUND	$0
PARKS	$748,000
MAJOR EQUIPMENT	$518,680
PROPERTY IMPROVEMENTS	$2,645,000
TIF DISTRICTS	$905,000
FINANCIAL, LEGAL & ISSUING COSTS	$0
TOTAL	**$7,083,404**

2019 CAPITAL IMPROVEMENT PROGRAM

2019 CAPITAL IMPROVEMENT PROGRAM

2019 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	STREET IMPROVEMENTS					
1.	Ninth Street Melissa Street to Meadowview Drive Paser Rating - 4	$0	$0	$78,600	$78,600	E-1
2.	Alva Street Visgro Street to Grove Street Paser Rating - 4, 5	$0	$0	$102,000	$102,000	E-2
3.	Grove Street Airport Road to Woodland Drive Paser Rating - 4	$0	$0	$129,600	$129,600	E-3
4.	Ida Street Airport Road to Geneva Road Paser Rating - 4,5	$0	$0	$67,000	$67,000	E-4
5.	Melissa Street Airport Road to Grove Street Paser Rating - 5	$0	$0	$70,000	$70,000	E-5
6.	Lawndale Drive/Court Eugene Street to Greenwood Drive Paser Rating - 5	$0	$0	$66,500	$66,500	E-6
7.	Greenwood Drive/Court Eugene Street to North End Paser Rating - 6	$0	$0	$83,400	$83,400	E-7
	NEW STREETS					
8.		$0	$0	$0	$0	
	Subtotal 2019 Non-TIF Streets	$0	$0	$597,100	$597,100	

2019 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
9.		$0	$0	$0	$0	
	Subtotal 2019 TIF Streets	$0	$0	$0	$0	
	Total 2019 Street Construction	$0	$0	$597,100	$597,100	

STREET FUNDING

Estimated Balance (1/1/2019).....	$0
Estimated Project Cost.....	$597,100

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2019 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Ninth Street - Storm Infrastructure Melissa Street to Meadowview Drive	$0	$0	$1,400	$1,400	E-1
2.	Alva Street - Storm Infrastruture Visgro Street to Grove Street	$0	$0	$13,000	$13,000	E-2
3.	Grove Street - Storm Infrastructu Airport Road to Woodland Drive	$0	$0	$10,400	$10,400	E-3
4.	Ida Street - Storm Infrastructure Airport Road to Geneva Road	$0	$0	$3,000	$3,000	E-4
5.	Melissa Street - Storm Infrastruct Airport Road to Grove Street	$0	$0	$5,000	$5,000	E-5
6.	Lawndale Drive/Court - Storm Inf Storm Infastructure Eugene Street to Greenwood Drive	$0	$0	$3,500	$3,500	E-6
7.	Greenwood Drive/Court Storm Infrastructure Eugene Street to North End	$0	$0	$6,600	$6,600	E-7
	Subtotal 2019 Non-TIF Storm	$0	$0	$42,900	$42,900	

2019 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
8.		$0	$0	$0	$0	
	Subtotal 2019 TIF Storm Sewer	$0	$0	$0	$0	
	Grand Total 2019 Storm Sewer	$0	$0	$42,900	$42,900	

STORM SEWER FUNDING

Estimated Balance (1/1/2019).....	$0
Estimated Project Cost.....	$42,900

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	$0	$0	$0	$0	

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2019 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2019 Sanitary Lateral Rehab Program	$90,000	$0	$45,000	$135,000	E-8
2.		$0	$0	$0	$0	
	Subtotal 2019 Non-TIF Sanitary Sewer	$90,000	$0	$45,000	$135,000	

2019 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
3.		$0	$0	$0	$0	
	Subtotal 2019 TIF Sanitary Sewer	$0	$0	$0	$0	
	Grand Total 2019 Sanitary Sewer	$90,000	$0	$45,000	$135,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2019).....	$0
Estimated Project Cost.....	$135,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2019 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Ninth (Melissa to Meadowview)	$0	TBD	$0	TBD	E-1
2.	Oak Street	$0	$161,000	$0	$161,000	
3.	Grove (Airport to Melissa)	$0	TBD	$0	TBD	E-3
4.	Ida (Airport to Geneva)	$0	TBD	$0	TBD	E-4
5.	Melissa (Airport to Grove)	$0	TBD	$0	TBD	E-5
6.	Fifth Street (Appleton to DePere)	$0	$81,000	$0	$81,000	
	Subtotal 2019 Non-TIF Water Main	$0	$242,000	$0	$242,000	

2019 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
7.		$0	$0	$0	$0	
	Subtotal 2019 TIF Water Main	$0	$0	$0	$0	
	Grand Total 2019 Water Main	$0	$242,000	$0	$242,000	

WATER MAIN FUNDING

Estimated Balance (1/1/2019)	$0
Estimated Project Cost	$242,000

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	$0	
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	$0	

2019 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2019 Sidewalk Replacement Program	$0	$0	$20,000	$20,000	E-9
2.		$0	$0	$0	$0	
	Subtotal 2019 Non-TIF Sidewalks	$0	$0	$20,000	$20,000	

2019 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
3.		$0	$0	$0	$0	
	Subtotal 2019 TIF Sidewalks	$0	$0	$0	$0	
	Grand Total 2019 Sidewalks	$0	$0	$20,000	$20,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2019)	$0
Estimated Project Cost	$20,000

2019 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
2.		$0	$0	$0	
3.		$0	$0	$0	
	Total 2019 Traffic Improvements	$0	$0	$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2019)	$0
Estimated Project Cost	$0

2019 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Pleasants (2)	$0	$24,000	$24,000	A-18
2.	Basketball Court Renovations - Koslo	$0	$11,000	$11,000	B-7
3.	Memorial Building Renovations - Brick	$0	$20,000	$20,000	B-8
4.	Park and Cemetery Paving - Ninth Street Lot	$0	$40,000	$40,000	B-9
5.	Play Equipment Replacement - Clinton/Scanlon	$0	$50,000	$50,000	B-10
6.	Jefferson Park Renovations - Ball Diamond Backsto	$0	$50,000	$50,000	C-9
7.	Park Shelter Roof Replacement - Hart	$0	$10,000	$10,000	C-10
8.	Riverwalk Renovations	$10,000 Marina Fund	$40,000	$50,000	E-10
9.	Swimming Pool	$1,000,000 Donations	$3,600,000	$4,600,000	E-11
	Subtotal 2019 Non-TIF Park Improvements	$1,010,000	$3,845,000	$4,855,000	

2019 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
10.		$0	$0	$0	
	Subtotal 2019 TIF Park Improvements	$0	$0	$0	
	Grand Total 2019 Park Improvements	$1,010,000	$3,845,000	$4,855,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2019).....	$0
Estimated City Cost.....	$4,855,000

2019 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Snow Throw - Public Works Replaces Existing #9037	$0	$75,000	$75,000	A-27
2.	Utility Cart - Public Works Replaces Existing #9106	$0	$18,000	$18,000	A-27
3.	Mower - Public Works Replaces Existing #9116	$0	$40,000	$40,000	A-27
4.	Dump Truck - Public Works Replaces Existing #21	$0	$170,000	$170,000	A-27
5.	Mower - Public Works Replaces Existing #9113	$0	$40,000	$40,000	A-27
6.	Pick-Up Truck - Public Works Replaces Existing #2001	$0	$30,000	$30,000	A-27
7.	Pick-Up Truck - Public Works Replaces Existing #3007	$0	$35,000	$35,000	A-27
8.	Utility Truck - Public Works Replaces Existing #36	$0	$40,000	$40,000	A-27
9.		$0	$0	$0	
	Total 2019 Major Equipment	$0	$448,000	$448,000	

EQUIPMENT FUNDING

Estimated Balance (1/1/2019).....	$0
Estimated Project Cost.....	$448,000

2019 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Remodel / Expansion - Public Works Facility	$0	$6,000,000	$6,000,000	E-12
2.		$0	$0	$0	
	Subtotal 2019 Non-TIF Property Improvements	$0	$6,000,000	$6,000,000	

2019 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
3.		$0	$0	$0	
	Subtotal 2019 TIF Property Improvements	$0	$0	$0	
	Grand Total 2019 Property Improvements	$0	$6,000,000	$6,000,000	

PROPERTY FUNDING
Estimated Balance (1/1/2019)..... $0
Estimated Project Cost..... $6,000,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	$0	$0	$0	

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total Property Projects Funded in Prior Years but not Constructed - TIF	$0	$0	$0	

2019 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		$0	$0	$0	
	Total 2019 TIF Projects	$0	$0	$0	

TIF FUNDING

Estimated Balance (1/1/2019).....	$0
Estimated Project Cost.....	$0

PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.			$0	$0	$0	
	Total TIF Projects Funded in Prior Years but not Constructed	$0	$0	$0	$0	

SPECIAL ASSESSMENTS

Street	$0
Storm Sewer	$0
Sanitary Sewer	$90,000
Water	$0
Sidewalks	$0
TOTAL	$90,000

SUMMARY

STREETS	$597,100
STORM SEWERS	$42,900
WASTEWATER UTILITY IMPROVEMENTS	$135,000
WATER UTILITY IMPROVEMENTS	$242,000
SIDEWALKS	$20,000
TRAFFIC SIGNALS	$0
PARKS	$4,855,000
MAJOR EQUIPMENT	$448,000
PROPERTY IMPROVEMENTS	$6,000,000
TIF DISTRICTS	$0
FINANCIAL, LEGAL & ISSUING COSTS	$0
TOTAL	**$12,340,000**

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Broad Street, Lush St. to Tayco St. **Project #:** A-1

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 2 **Assessable:** No

Project Description / Location / Details: Project Length = 845'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Menasha Utilities - Replacing approximately 775' of 6" water main in conjunction with this project - $150,000.

Estimated Total Project Amount: $330,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$156,900.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$330,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other: Water Utility*	$150,000.00
		Other: Storm Water Fund	$23,100.00
Total Uses	$330,000.00	**Total Sources**	$330,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$330,000.00				
Other					
TOTAL	$330,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Ida Street, Marquette St. to Ninth St. **Project #:** A-2

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 1,750'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Menasha Utilities - Replacing approximately 400' of 6" water main in conjunction with this project - $40,000.

Estimated Total Project Amount: $265,000.00 ***Year(s) Proposed:*** 2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$198,650.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$265,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other: Water Utility*	$40,000.00
		Other: Storm Water Fund	$26,350.00
Total Uses	$265,000.00	**Total Sources**	$265,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$265,000.00				
Other					
TOTAL	$265,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Lincoln Street, DePere St. to Appleton Rd. **Project #:** A-3

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 1,425'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Menasha Utilities - Replacing approximately 1,400' of 6" water main in conjunction with this project - $140,000.

Estimated Total Project Amount: $230,000.00 **Year(s) Proposed:** 2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$80,500.00
Construction Mgt.:		Revenue Bonds	
Construction:	$230,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other: Water Utility*	$140,000.00
		Other: Storm Water Fund	$9,500.00
Total Uses	$230,000.00	**Total Sources**	$230,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$230,000.00				
Other					
TOTAL	$230,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Manitowoc Street, Appleton Rd. to Ninth St. **Project #:** A-4

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:							
Street Improvements	X	Storm Water	X	Sanitary Sewer		Water	X
Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4,5 **Assessable:** No

Project Description / Location / Details: Project Length = 1,450'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Menasha Utilities - Replacing approximately 1,800' of 8" water main in conjunction with this project - $200,000.

Estimated Total Project Amount: $315,000.00 **Year(s) Proposed:** 2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$102,750.00
Construction Mgt.:		Revenue Bonds	
Construction:	$315,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other: Water Utility*	$200,000.00
		Other: Storm Water Fund	$12,250.00
Total Uses	$315,000.00	**Total Sources**	$315,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$315,000.00				
Other					
TOTAL	$315,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Chain Drive, Alcan Dr. to Valley Rd. **Project #:** A-5

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:	Street Improvements	x	Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 3 **Assessable:** No

Project Description / Location / Details: Project Length = 425'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $25,000.00 **Year(s) Proposed:** 2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$25,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$25,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$25,000.00	**Total Sources**	$25,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$25,000.00				
Other					
TOTAL	$25,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Broad Street, Tayco St. to Racine St. **Project #:** A-6

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 2 **Assessable:** No

Project Description / Location / Details: Project Length = 1,795'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $1,005,980.00 **Year(s) Proposed:** 2015 - 2018

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:	$125,750.00	*Debt Financing:*	
Bidding:		Gen'l Obligation	$190,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$880,230.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	$759,500.00
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$56,480.00
Total Uses	$1,005,980.00	**Total Sources**	$1,005,980.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design	$38,250.00	$62,500.00	$25,000.00		
Right of Way					
Construction				$880,230.00	
Other					
TOTAL	$38,250.00	$62,500.00	$25,000.00	$880,230.00	
WI DOT Grant:	$22,950.00	$37,500.00	$15,000.00	$684,050.00	

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Southfield West Subdivision Streets **Project #:** A-7

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/28/2014

Category:	Street Improvements	x	Storm Water	X	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (If Road Project): New street const. **Assessable:** Yes

Project Description / Location / Details: Project Length = 3,500'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $355,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$11,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$355,000.00	*Special Assessments - G.O.*	$237,500.00
Miscellaneous:		*Special Assessments - R*	$106,500.00
(List Details)			
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$355,000.00	**Total Sources**	$355,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$355,000.00				
Other					
TOTAL	$355,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost	$344,000.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	Barker Farm Estates #6 Subdivision Streets	**Project #:**	A-8
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/28/2014

Category:	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF:	No	**If so, which TIF:**	
PASER Rating (If Road Project):	New street const.	**Assessable:**	Yes

Project Description / Location / Details: Project Length = 2,650'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$275,000.00	**Year(s) Proposed:**	2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$9,200.00
Construction Mgt.:		Revenue Bonds	
Construction:	$275,000.00	*Special Assessments - G.O.*	$186,300.00
Miscellaneous:		*Special Assessments - R (Storm)*	$79,500.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$275,000.00	**Total Sources**	$275,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$275,000.00				
Other					
TOTAL	$275,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$265,800.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	River Lea Court	**Project #:**	A-9
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/28/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF:	No	**If so, which TIF:**	
PASER Rating (If Road Project):	New street const.	**Assessable:**	Yes

Project Description / Location / Details: Project Length = 350'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$58,000.00	**Year(s) Proposed:**	2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$58,000.00	*Special Assessments - G.O.*	$37,750.00
Miscellaneous:		*Special Assessments - R (storm)*	$20,250.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$58,000.00	**Total Sources**	$58,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$58,000.00				
Other					
TOTAL	$58,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$58,000.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Ribble Revocable Living Trust Development **Project #:** A-10

Department Responsible for Project: Community Development Department

Submitted By: Kevin Englebert **Date Submitted:**

Category:								
	Street Improvements	X	Storm Water	X	Sanitary Sewer	X	Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:** Yes

Project Description / Location / Details:

The property in question is located south of Manitowoc Road and east of Kernan Avenue. The parcel number is 7-00800-00 and owned by the Ribble Revocable Living Trust. Expected costs would be facilities necessary to the development of the properties into residential lots. The zoning district for this parcel is R1 Single Family Residence District. The parcel will most likely be divided into 12 lots of approximately 15,000ft^2 each. This is based on other lots in the near vicinity.

Project Purpose / Justification-Why Needed/What are the Benefits?:

In the long-run, this project would increase the tax base for the City of Menasha. In addition, the project would be a nice addition to the Kernan neighborhood by providing homes for Menasha Residents.

Estimated Total Project Amount: $148,882.00 **Year(s) Proposed:** FY2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$148,882.00	*Special Assess.-GO*	$46,593.00
Miscellaneous:		*Special Assess.-REV*	$102,289.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$148,882.00	Total Sources	$148,882.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$148,882.00				
Other					
TOTAL	$148,882.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$46,593.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: North Woodland Development **Project #:** A-11

Department Responsible for Project: Community Development Department

Submitted By: Kevin Englebert **Date Submitted:**

Category:								
	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:** Yes

Project Description / Location / Details:

The potential North Woodland Development encompases one large property to the north of Woodcrest Heights Drive. Project expenses would include improvements for the development of approximately 30 lots with areas of about 20,000ft^2 each. This projection is based on sizes of existant parcels adjoining Woodcrest Heights Drive and the Woodland Heights neighborhood. The property is currently owned by Woodland Developments, LLC and is part of the R1 Single Family Residence District.

Project Purpose / Justification-Why Needed/What are the Benefits?:

If developed, this project would bring substantial new high end residential growth to the City of Menasha. The North Woodland Development would increase Menasha's tax base significantly, while contributing to the completion of the Woodland Hills area development at large.

Estimated Total Project Amount: $413,564.00 **Year(s) Proposed:** FY2015, FY2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$413,564.00	*Special Assess.-GO*	$129,422.00
Miscellaneous:		*Special Assess.-REV*	$284,142.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$413,564.00	**Total Sources**	$413,564.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$124,070.00			$289,494.00	
Other					
TOTAL	$124,070.00	$0.00	$0.00	$289,494.00	$0.00
Assessable Cost:	$124,070.00			$289,494.00	

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Third Street Bridge Replacement **Project #:** A-12

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/28/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	x

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:** No

Project Description / Location / Details:
Replacement of Third Street Bridge.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $283,750.00 **Year(s) Proposed:** 2015/2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition	$15,000.00	*General Fund*	
Engineering		*Developer Contribution*	
Design:	$75,000.00	*Debt Financing:*	
Bidding:		Gen'l Obligation	$85,750.00
Construction Mgt.:	$3,750.00	Revenue Bonds	
Construction:	$190,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	$198,000.00
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	
Total Uses	$283,750.00	**Total Sources**	$283,750.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design	$75,000.00				
Right of Way	$15,000.00				
Construction		$193,750.00			
Other					
TOTAL	$90,000.00	$193,750.00	$0.00	$0.00	$0.00
Federal Grant:	$60,000.00	$138,000.00			

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	Nature's Way Subdivision Streets	**Project #:**	A-13
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/28/2014

Category:	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF:	Yes	**If so, which TIF:**	9
PASER Rating (if Road Project):	New street const.	**Assessable:**	No

Project Description / Location / Details: Project Length = 1,050'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$120,000.00	**Year(s) Proposed:**	2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$66,000.00
Construction Mgt.:		Revenue Bonds (Storm)	$31,000.00
Construction:	$120,000.00	*Special Assessments-GO*	$16,000.00
Miscellaneous:		*Special Assessments-Rev.*	$7,000.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	
Total Uses	$120,000.00	**Total Sources**	$120,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$120,000.00				
Other					
TOTAL	$120,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$23,000.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Grassy Meadow Lane Development **Project #:** A-14

Department Responsible for Project: Community Development Department

Submitted By: *Kevin Englebert* ***Date Submitted:***

Category:								
	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** TID 9

PASER Rating (if Road Project): **Assessable:** Yes

Project Description / Location / Details:

This potential development pertains to properties located adjacent to the south end of Grassy Meadow Lane. Project expenses would include sufficient facilities for the development of approximately 15 lots of 12,000ft^2 each, based on similar lot sizes in the adjoining subdivision. There are two parcels currently undeveloped, numbered 7-00022-01and 7-00022-02 respectively. Both properties are part of the R1 Single Family Residence District. These properties are currently owned by Van's Realty and Construction.

Project Purpose / Justification-Why Needed/What are the Benefits?:

In the long-run, this project would expand the tax base for the City of Menasha. In addition, this could provide approximately sixteen new homes for Menasha residents. If developed, this project would boost Tax Increment dollars for TID 9. It would also complete the Grassy Meadow Lane development.

Estimated Total Project Amount: $216,305.00 **Year(s) Proposed:** FY2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$216,305.00	*Special Assess.-GO*	$56,747.00
Miscellaneous:		*Special Assess.-REV*	$124,583.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
Sewer Extension to Property Boundary		*Other: (TID #9)*	$34,975.00
Total Uses	$216,305.00	**Total Sources**	$216,305.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$216,305.00				
Other					
TOTAL	$216,305.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$56,747.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Lake Park Road Access and Street Construction **Project #:** A-15

Department Responsible for Project: Community Development/Public Works

Submitted By: Greg Keil **Date Submitted:**

Category:								
	Street Improvements	X	Storm Water	X	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** 12

PASER Rating (if Road Project): **Assessable:** No

Project Description / Location / Details: Construct two new access points to Lake Park Square commercial development, conversion of shared access easement in Lake Park Square to public street, extend street from Lake Park Square to Georgetown Place in Lake Park Villas, construct trail or sidewalk to connect residential and commercial development.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Improved access and marketability of Lake Park Sqare commercial lots, resolution of maintenance responsibilities, Improved connectivity between residential and commercial development.

Estimated Total Project Amount: $462,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:	$55,000.00	*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$407,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other (TID #12)	$462,000.00
Total Uses	$462,000.00	**Total Sources**	$462,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design	$55,000.00				
Right of Way					
Construction	$407,000.00				
Other					
TOTAL	$462,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2015 Sanitary Lateral Rehab Program **Project #:** A-16

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 9/4/2014

Category:	Street Improvements	Storm Water	Sanitary Sewer	x	Water
	Sidewalk Improvements	Park Improvements	Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual cost to repair sanitary sewer laterals in various locations throughout the City.
City share is cost for repairs within the R/W. Cost for portion on private property is assessable.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $90,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$90,000.00	*Special Assess.-REV*	$60,000.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Sanitary Sewer Fund	$30,000.00
Total Uses	$90,000.00	**Total Sources**	$90,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$90,000.00				
Other					
TOTAL	$90,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$60,000.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	2015 Sidewalk Replacement Program	**Project #:**	A-17
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/10/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements	X	Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF:	No	**If so, which TIF:**	
PASER Rating (if Road Project):		**Assessable:**	

Project Description / Location / Details:

Annual replacement of defective sidewalk sections in various locations throughout the City.
This amount represents the cost of the materials to accomplish the work by City crews.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$15,000.00	**Year(s) Proposed:**	2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$15,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$15,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$15,000.00	**Total Sources**	$15,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$15,000.00				
Other					
TOTAL	$15,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Tennis Court Renovations **Project #:** A-18

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/4/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements	X	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Resurface or renovate all City tennis and basketball courts on a multi-year basis so that expenses are spread out over several years. (No decision has been made on the Winz Park tennis courts)

Project Purpose / Justification-Why Needed/What are the Benefits?:

Like road maintenance, tennis and basketball courts require periodic specialized maintenance to keep them in good condition. All courts have held up well since their last major renovation in the late 1990s and early 2000s.

Estimated Total Project Amount: $123,000.00 **Year(s) Proposed:** 2015-2019

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$123,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$123,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$123,000.00	**Total Sources**	$123,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$18,000.00	$19,000.00	$20,000.00	$42,000.00	$24,000.00
Other	Clovis(2)	Clovis (2)	Barker (2)	Smith (4)	Pleasants (2)
TOTAL	$18,000.00	$19,000.00	$20,000.00	$42,000.00	$24,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Eastside Park Development **Project #:** A-19

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 10.31.14

Category:							
	Street Improvements		Storm Water		Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Purchase and install playground equipment with assistance from Menasha Rotary

Project Purpose / Justification-Why Needed/What are the Benefits?:

East side residents have waited a long time for a much needed park facility. Rotary has pledged a to-be-determined amount of funding for this project and help install the equipment.

Estimated Total Project Amount: $100,000.00 ***Year(s) Proposed:*** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund* Park Fund?	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$100,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Park land dedication fund	$100,000.00
Total Uses	$100,000.00	**Total Sources**	$100,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$100,000.00				
Other					
TOTAL	$100,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Koslo Backstop & Infield Rehabilitation **Project #:** A-20

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 10.31.14

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: _____ **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **Assessable:** _____

Project Description / Location / Details:

Koslo Park Baseball diamond

Project Purpose / Justification-Why Needed/What are the Benefits?:

Field users, School District and City officials met and agreed on two major field improvments. Replacing the back-stop and improving the slope and drainage of the base paths and foul line areas. $20,000 represents approximately 1/3 of the estimated cost of the project. Funding for the balance of the project is expected to come from the school district and field users.

Estimated Total Project Amount: $20,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$20,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Park land dedication fund	$20,000.00
Total Uses	$20,000.00	**Total Sources**	$20,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$20,000.00				
Other					
TOTAL	$20,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Jefferson Park Shoreline Rehabilitation **Project #:** A-21

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 10.31.14

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Create a safer, more attractive 2 foot strip of packed screenings along the steel shorewall. Repair stone wash out areas at the shorewall seams.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Current 10-12 foot gravel path is too wide and keeping it weed free has been a challenge. Improving the look of the shoreline enhances the image of the park.

Estimated Total Project Amount: $15,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$15,000.00
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$0.00	**Total Sources**	$15,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$15,000.00				
Other					
TOTAL	$15,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Trestle Trail Renovations **Project #:** A-22

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/13/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements	X	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Trestle trail over Little Lake Butte des Morts

Project Purpose / Justification-Why Needed/What are the Benefits?:

10th year anniversary in 2015 - City and Town of Menasha jointly budgeting funds to replace posts, turn buckles, some fencing.

Estimated Total Project Amount: $12,000.00 **Year(s) Proposed:** 2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$12,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$12,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$12,000.00	**Total Sources**	$12,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$12,000.00				
Other					
TOTAL	$12,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Capital Item: Voting Machines **Project #:** A-23

Department Responsible for Capital Item: Elections

Submitted By: Debbie Galeazzi **Date Submitted:** 7/8/2014

Category:

Vehicle		Heavy Equipment		Property Purchase		Office Equipment	
Safety Equipment		TIF Capital Item		Multi-Year Plan		Other	X

Capital Item Description / Location / Details:

Five new voting machines, one for each polling place.

Purpose / Justification-Why Needed/What are the Benefits?:

Update voting machines. Current machines are 15 years old.

Waiting for State to certify machines before purchase can be made. Will coordinate with Winnebago & Calumet Counties on purchase of machines.

Amount of Capital Item: $9,200 Each **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Capital Item	$46,000.00	*General Fund*	$10,000.00
Add-ons		*Debt Financing:*	
Add-ons		Gen'l Obligation	
Add-ons		Revenue Bonds	
Other		*State Grant*	
Other		*Federal Grant*	
Other		*Previously Budgeted*	$36,000.00
Total Uses	$46,000.00	**Total Sources**	$46,000.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Capital Purchase Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Vehicle					
Equipment	$46,000.00				
Property					
Other					
TOTAL	$46,000.00	$0.00	$0.00	$0.00	$0.00

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Gilbert Site Trail Project **Project #:** A-24

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 10.31.14

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: _____ **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **Assessable:** _____

Project Description / Location / Details:

Gilbert Site Trail and Public Greenspace

Project Purpose / Justification-Why Needed/What are the Benefits?:

This project is viewed as the first step toward redeveloping the site and creating public recreation space along the river and eventually the canal. A state grant of nearly $500,000 has been awarded. Besides this relatively small amount of money earmarked from the park dedication fund, TIF #11, funds will be needed to complete the City's grant share of the total project cost.

Estimated Total Project Amount: $25,000.00 **Year(s) Proposed:** _____

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$25,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Park dedication fund	$25,000.00
Total Uses	$25,000.00	**Total Sources**	$25,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$25,000.00				
Other					
TOTAL	$25,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Downtown Holiday Decorations **Project #:** A-25

Department Responsible for Project:

Submitted By: Donald Merkes **Date Submitted:** 7/22/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	x

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details:

Project includes either wreaths or silhouettes for 52 downtown light fixtures including pole wraps and two over street skyline displays

Project Purpose / Justification-Why Needed/What are the Benefits?:

The current decorations are at the end of their lifecycle and need to be replaced.

Estimated Total Project Amount: $17,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$8,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
Purchase of Decorations	$17,000.00	*Federal Grant*	
		Donation:	$8,500.00
Total Uses	$17,000.00	**Total Sources**	$17,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other	$17,000.00				
TOTAL	$17,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Pressure Relief Fan **Project #:** A-26

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Installation of exhaust fan to relieve building air pressure when economizing with outside air

Project Purpose / Justification-Why Needed/What are the Benefits?:

Exterior doors will not close on their own when the HVAC system is using outside air to cool the building

Estimated Total Project Amount: $10,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$10,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
Purchase of Pressure Relief Fan	$10,000.00	*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$10,000.00	**Total Sources**	$10,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other	$10,000.00				
TOTAL	$10,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

REPLACEMENT SCHEDULE

Project #: A-27

Vehicle / Equipment Description	Year Purchased	Amount Paid	Expected Life (Years)	Hours Used	Miles Used	Maintenance Cost to Date	Maintenance Cost / Year	Estimated Replacement Cost	Repair / Replacememt Analysis
#10 Single Axle Dump Truck	1991		16		61,286	$102,196.83	$4,645.31	$160,000.00	Rpl 2015
#16 Small Dump Truck	1998		12		82,495	$27,998.70	$1,866.58	$57,000.00	Rpl 2015
#41 Loader Backhoe	1993		20	8,594		$60,412.11	$3,020.61	$85,000.00	Rpl 2015
#9112 Mower	1997		15	4,494		$16,924.92	$1,057.38	$60,000.00	Rpl 2015
#3009 Water Truck-used	2000		15		5,197	$9,886.51	$760.50	$20,000.00	Rpl 2015
#2007 Mini Van	2000		10		37,876	$5,541.05	$426.23	$10,000.00	Replace both
#2012 Automobile	2000		10		28,365	$3,323.38	$255.64	$10,000.00	with one vehicle
#9103 Utility Cart	1994		15	2400		$1,187.87	$62.52	$15,000.00	Rpl 2015
#18 Dump Truck	1991		16		84,549	$146,795.68	$6,672.53	$180,000.00	Rpl 2016
#23 Grader	1993		25	5125		$73,001.73	$3,650.09	$200,000.00	Rpl 2016
#7 Pick Up Truck	1998		10		68,620	$11,482.26	$765.48	$38,000.00	Rpl 2016
#3006 Pick Up Truck	2000		10		66,320	$30,025.72	$2,309.67	$28,000.00	Rpl 2016
#25 Skid Steer	1998		15	3274		$45,331.48	$3,022.99	$50,000.00	Rpl 2017
#9062 Brush Chipper	1990		15	634		$2,379.41	$103.45	$50,000.00	Rpl 2017
#13 Utility Truck	2001		12		68,491	$13,277.59	$1,106.47	$42,000.00	Rpl 2017
#24 Mechanical Sweeper	2002		15		37,227	$95,408.07	$8,673.46	$195,000.00	Rpl 2017
#9060 Leaf Machine	1997		15	218		$10,679.50	$667.47	$30,000.00	Rpl 2017
#9107 Utilty Cart	1996		15	1935		$3,183.75	$187.28	$18,000.00	Rpl 2017
#9109 Diamond Groomer	1998		15	1306		$2,233.37	$148.89	$15,000.00	Rpl 2017
#3008 Pick Up Truck	2002		10		75326	$12,171.39	$1,106.49	$35,000.00	Rpl 2017
#8 Dump Truck	1998		16		36,982	$70,477.95	$4,698.53	$160,000.00	Rpl 2018
#1001 Solid Waste Truck	2003		10		82,100	$67,284.66	$6,728.47	$290,000.00	Rpl 2018
#9037 Snow Throw	1992		20	1209		$10,806.35	$514.59	$75,000.00	Rpl 2019
#9106 Utility Cart	1993		15	3864		$7,153.15	$357.66	$18,000.00	Rpl 2019
#9116 Mower	2000		15	661		$13,037.91	$1,002.92	$40,000.00	Rpl 2019
#21 Dump Truck	1999		16		68,054	$122,489.24	$8,749.23	$170,000.00	Rpl 2019
#9113 Mower	2001		15	3500		$12,013.20	$1,001.10	$40,000.00	Rpl 2019
#2001 Pick Up Truck	2004		10		45,048	$4,082.04	$453.56	$30,000.00	Rpl 2019
#3007 Pick Up Truck	2002		10		63,065	$10,485.33	$953.21	$35,000.00	Rpl 2019
#36 Utility Truck	1999		12		28,966	$18,188.76	$1,299.20	$40,000.00	Rpl 2019

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Roof Replacement **Project #:** A-30

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of City Hall's roof membrane with white "green" roof membrane

Project Purpose / Justification-Why Needed/What are the Benefits?:

Existing roof leaks and have a damaged area due to the old condenser oil leak

Estimated Total Project Amount: $45,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$30,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$15,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$45,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$45,000.00	**Total Sources**	$45,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$45,000.00				
Other					
TOTAL	$45,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Security Enhancements **Project #:** A-31

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Improve security at City Hall with the installation of security glass at all service counters.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $5,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$5,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$5,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$5,000.00	**Total Sources**	$5,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$5,000.00				
Other					
TOTAL	$5,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Exterior Doors Replacement-Phase 1 **Project #:** A-32

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace remainder of existing exterior doors

Project Purpose / Justification-Why Needed/What are the Benefits?:

Exterior Doors and frames rusting away and many will not open.

Estimated Total Project Amount: $10,500.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$10,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$10,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$10,500.00	**Total Sources**	$10,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$10,500.00				
Other					
TOTAL	$10,500.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Furnace Replacement **Project #:** A-33

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Maintenance Shop and Break Room Furnaces need to be replaced

Project Purpose / Justification-Why Needed/What are the Benefits?:

Both units have maintenance issues and nearly 20 years old in a very dirty environment.

Estimated Total Project Amount: $7,500.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$7,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$7,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$7,500.00	**Total Sources**	$7,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$7,500.00				
Other					
TOTAL	$7,500.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Overhead Door Operators/Section Repl **Project #:** A-34

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing door operators and doors in the maintenance shop area

Project Purpose / Justification-Why Needed/What are the Benefits?:

Bottom seals are gone or falling off due to rusting. Door operators don't have receivers to operate with remotes

Estimated Total Project Amount: $15,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$15,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$15,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$15,000.00	**Total Sources**	$15,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$15,000.00				
Other					
TOTAL	$15,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Vehicle Lift w/ Asymmetrical Arms **Project #:** A-35

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing vehicle lift with one that has asymmetrical arms

Project Purpose / Justification-Why Needed/What are the Benefits?:

Safety issue exists with the use of current lift with certain vehicles and Issue can be eliminated with a lift with the asymmetrical arms. No retrofit arms offered with existing lift.

Estimated Total Project Amount: $7,500.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$7,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$7,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$7,500.00	**Total Sources**	$7,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$7,500.00				
Other					
TOTAL	$7,500.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PPF Server Room Air Conditioning **Project #:** A-39

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Retrofit old 911 center ventilation system to provide cooling for existing server room and adjacent room that may be utilized as an additonal server room in the future

Project Purpose / Justification-Why Needed/What are the Benefits?:

Unable to keep the existing room at the desired temperature even with the use of a portable air conditioning unit that was originally intended to be used as a back up. The room when built was not intended to be venitiliated. In order to do so duct passing thru the room was cut open to provide cool air however not currently sufficient enough in addition to the portable AC unit.

Estimated Total Project Amount: $8,500.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$8,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$8,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$8,500.00	**Total Sources**	$8,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$8,500.00				
Other					
TOTAL	$8,500.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Library Mother's Room **Project #:** A-40

Department Responsible for Project: DPW/Library

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details:

Remodel area into a mothers nursing room in the basement of the Library including the construction of a wall, addition of plumbing for a sink, installation of a drop ceiling and flooring

Project Purpose / Justification-Why Needed/What are the Benefits?:

To provide private area/room for nursing mothers to use while at the Library

Estimated Total Project Amount: $10,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$10,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	$10,000.00
Total Uses	$10,000.00	**Total Sources**	$10,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$10,000.00				
Other					
TOTAL	$10,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Library Flooring Replacement **Project #:** A-41

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:							
	Street Improvements	Storm Water	Sanitary Sewer		Water		
	Sidewalk Improvements	Park Improvements	Property Improvements	x	Other		

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of carpeting in Co. E room and Entrance

Project Purpose / Justification-Why Needed/What are the Benefits?:

Carpeting stained and wearing

Estimated Total Project Amount: $12,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$12,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$12,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$12,000.00	**Total Sources**	$12,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$12,000.00				
Other					
TOTAL	$12,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Library Roof **Project #:** A-44

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of original library's roof-go from built up gravel/apshalt to rubber membrane

Project Purpose / Justification-Why Needed/What are the Benefits?:

Existing roof leaks in a few locations

Estimated Total Project Amount: $85,000.00 **Year(s) Proposed:** 2015

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$85,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$85,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$85,000.00	**Total Sources**	$85,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$85,000.00				
Other					
TOTAL	$85,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: South Woodland Development (USH/STH114) **Project #:** A-45

Department Responsible for Project: Community Development Department

Submitted By: Kevin Englebert **Date Submitted:**

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** 9

PASER Rating (if Road Project): **Assessable:** Yes

Project Description / Location / Details:

This potential development entails one property abutting the north right of way of USH10 / STH114. Project expenses would include infrastructure for the development of approximately 12 housing units with lots entailing 9,000ft^2. This projection is based on preliminary design plans submitted by the developer. The parcel is numbered 7-01811-02 and is part of the R1 Single Family Residence District. Ownership of the property resides with Woodland Developments, LLC.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Long term, this project would expand the tax base for the City of Menasha. The proposed development could provide about 12 new condos for Menasha residents. If developed, this project would be directly adjacent to the proposed Friendship Trail, providing great access for condo residents.

Estimated Total Project Amount: $54,270.00 **Year(s) Proposed:** FY2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition	$40,000.00	*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$14,270.00	*Special Assessments*	$14,270.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:(TID 9)	$40,000.00
Total Uses	$54,270.00	**Total Sources**	$54,270.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way	$40,000.00				
Construction					
Other	$14,270.00				
TOTAL	$54,270.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:	$14,270.00				

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Main/Mill Street Redevelopment **Project #:** A-46

Department Responsible for Project: Community Development

Submitted By: Greg Keil **Date Submitted:**

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** TBD

PASER Rating (if Road Project): **Assessable:** No

Project Description / Location / Details: Possible parking/infrastructure improvements and development assistance for redevelopment project at Main and Mill streets and neighborhood housing improvement program capitalization.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Redevelopment project- community reinvestment, new jobs, tax base, positive spin off economic benefits, housing stock improvements.

Estimated Total Project Amount: Unknown **Year(s) Proposed:** 2015-2016

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	TBD	**Total Sources**	TBD

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other					
TOTAL	TBD	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Tayco/Water Street Redevelopment **Project #:** A-47

Department Responsible for Project: Community Development

Submitted By: Greg Keil **Date Submitted:**

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** TBD

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details: Possible land acquisition, ! site clearance, infrastructure, shoreline and trail improvements, development assistance, neighborhood housing improvement program capitalization,

Project Purpose / Justification-Why Needed/What are the Benefits?:

Redevelopment project- reinvestment in the community, new jobs, tax base, positive spin off economic benefits, housing stock improvement, waterfront access and recreational amenities.

Estimated Total Project Amount: TBD **Year(s) Proposed:** 2015-2016

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	TBD	**Total Sources**	TBD

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other					
TOTAL	TBD	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: RR Donnelly and Vicinity Redevelopment **Project #:** A-48

Department Responsible for Project: Community Development

Submitted By: Greg Keil **Date Submitted:**

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** TBD

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details: Possible land acquisition, ; site clearance, parking/ infrastructure, shoreline and trail improvements, development assistance, neighborhood housing improvement program capitalization.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Redevelopment project- community reinvestment, new jobs, tax base, positive spin off economic benefits, housing stock improvement, waterfront access and recreational amenities.

Estimated Total Project Amount: TBD **Year(s) Proposed:** 2015-2016

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	TBD	**Total Sources**	TBD

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other					
TOTAL	TBD	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Manitowoc Road, Oneida St. to Barker Park - Trail **Project #:** A-49

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 9/22/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	x

Is Project part of & funded by TIF: Yes **If so, which TIF:** 9

PASER Rating (If Road Project): **Assessable:** No

Project Description / Location / Details:

Proposed 10' wide concrete trail along the north side of Manitowoc Road from Oneida Street to Barker Park

Project Purpose / Justification-Why Needed/What are the Benefits?:

Off street bike/ped link between Oneida Street and Barker Park. This trail link will allow WisDOT to incorporate ped signals at Manitowoc and Oneida when they re-signalize the intersection as part of the USH 10 resurfacing project.

Estimated Total Project Amount: $185,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$185,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: TIF 9	$185,000.00
Total Uses	$185,000.00	**Total Sources**	$185,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction	$185,000.00				
Other					
TOTAL	$185,000.00	$0.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Province Terrace Trail **Project #:** A-50

Department Responsible for Project: Community Development

Submitted By: Greg Keil **Date Submitted:**

Category:							
	Street Improvements		Storm Water		Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other

Is Project part of & funded by TIF: Yes **If so, which TIF:** 9

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details: Project length = 2,200'

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $318,800.00 **Year(s) Proposed:** 2015-2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:	$80,000.00	*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds (storm)	
Construction:	$238,800.00	*Special Assessments - G.O.*	
Miscellaneous:		*Special Assessments - R (storm)*	
(List Details)		*State DOT Contribution*	
Other:		*State Grant*	
(List Details)		*Federal Grant*	
		Other - TIF #9	$318,800.00
Total Uses	$318,800.00	**Total Sources**	$318,800.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design	$80,000.00				
Right of Way					
Construction		$238,800.00			
Other					
TOTAL	$80,000.00	$238,800.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Garfield Avenue, Railroad St. to Washington St. **Project #:** B-1

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/28/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (If Road Project): 2 **Assessable:** No

Project Description / Location / Details: Project Length = 900'

Concrete Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $465,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$414,400.00
Construction Mgt.:		Revenue Bonds	
Construction:	$465,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$50,600.00
Total Uses	$465,000.00	**Total Sources**	$465,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$465,000.00			
Other					
TOTAL	$0.00	$465,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Sixth Street, Racine St. to DePere St. **Project #:** B-2

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/28/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 1,590'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $457,600.00 **Year(s) Proposed:** 2016

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$244,400.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$457,600.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other: Water Utility*	$147,600.00
		Other: Storm Water Fund	$65,600.00
Total Uses	$457,600.00	**Total Sources**	$457,600.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$456,700.00			
Other					
TOTAL	$0.00	$456,700.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	Silver Birch Estates Subdivision Streets	**Project #:**	B-3
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/28/2014

Category:	Street Improvements x	Storm Water x	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF:	No	**If so, which TIF:**	
PASER Rating (if Road Project):	New street const.	**Assessable:**	Yes

Project Description / Location / Details: Project Length = 2,800'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$270,000.00	**Year(s) Proposed:**	2016

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$6,200.00
Construction Mgt.:		Revenue Bonds	
Construction:	$270,000.00	*Special Assessments - G.O.*	$191,200.00
Miscellaneous:		*Special Assessments - R (storm)*	$72,600.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$270,000.00	**Total Sources**	$270,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$270,000.00			
Other					
TOTAL	$0.00	$270,000.00	$0.00	$0.00	$0.00
Assessable Cost:		$263,800.00			

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Lake Park Heights Addition 2 **Project #:** B-4

Department Responsible for Project: Community Development Department

Submitted By: Kevin Englebert **Date Submitted:**

Category:								
	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:** Deferred Assessment

Project Description / Location / Details:

The second phase of the Lake Park Heights addition is located just west of Winnipeg Street and Tana Lane on the north side of Villa Way. The parcel is numbered 7-00815-85 and is currently owned by Van's Realty & Construction. The property is currently part of the R1 Single Family Residence District. Project expenses include the infrastructure necessary to service residential development. Expenses are approximated for the developmenet of about 50 lots at 12,000ft^2 each.

Project Purpose / Justification-Why Needed/What are the Benefits?:

This project would increase the tax base for the City of Menasha. At the same time it would finish the lake park addition while providing new homes for Menasha residents.

Estimated Total Project Amount: $635,300.00 **Year(s) Proposed:** FY2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$635,300.00	*Special Assessments*	$635,300.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$635,300.00	**Total Sources**	$635,300.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$635,300.00			
Other					
TOTAL	$0.00	$635,300.00	$0.00	$0.00	$0.00
Assessable Cost:		$635,300.00			

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2016 Sanitary Lateral Repair Program **Project #:** B-5

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 9/4/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer	x	Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual cost to repair sanitary sewer laterals in various locations throughout the City.
City share is cost for repairs within the R/W. Cost for portion on private property is assessable.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $90,000.00 **Year(s) Proposed:** 2016

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$90,000.00	*Special Assessments -*	$60,000.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Sanitary Sewer Fun	$30,000.00
Total Uses	$90,000.00	**Total Sources**	$90,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$90,000.00			
Other					
TOTAL	$0.00	$90,000.00	$0.00	$0.00	$0.00
Assessable Cost:		$60,000.00			

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2016 Sidewalk Replacement Program **Project #:** B-6

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements	x	Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:** No

Project Description / Location / Details:
Annual replacement of defective sidewalk sections in various locations throughout the City.
This amount represents the cost of the materials to accomplish the work by City crews.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $20,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$20,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$20,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$20,000.00	**Total Sources**	$20,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$20,000.00			
Other					
TOTAL	$0.00	$20,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Basketball Court Renovations **Project #:** B-7

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/4/2014

Category:							
Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	X	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Repair / renovate all park basketball courts around the city. No decision has been made on the half court facility at Winz Park.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Basketball court maintenance has been deferred for several years. There are six court facilities in the system. It is proposed to reduce the court size from a full to half court at Clinton Center and Shepard Parks. Most courts are in need of new standards as well.

Estimated Total Project Amount: $47,000.00 **Year(s) Proposed:** 2015-2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$47,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$47,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$47,000.00	**Total Sources**	$47,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$10,000.00	$10,000.00	$16,000.00	$11,000.00
Other		Hart	Smith	Clinton/Shepard	Koslo
TOTAL	$0.00	$10,000.00	$10,000.00	$16,000.00	$11,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Memorial Building Repairs **Project #:** B-8

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/11/2014

Category:							
Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Roof and outside brick repair is needed. The boiler that heats the building is very old and needs to be replaced.

Project Purpose / Justification-Why Needed/What are the Benefits?:

This iconic building will need these basic maintenance repairs to continue to be used by the Menasha Historical Society and for public programming. Some have suggested that more extensive building renovation is needed.

Estimated Total Project Amount: **Year(s) Proposed:** 2016-2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$90,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:	$90,000.00	*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$90,000.00	**Total Sources**	$90,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		Boiler	Roof		Brick
Other		$45,000.00	$25,000.00		$20,000.00
TOTAL	$0.00	$45,000.00	$25,000.00	$0.00	$20,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Park & Cemetery Paving **Project #:** B-9

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/12/2014

Category:							
Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	X	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Resthaven Cemetery road, Smith Park lot, Jefferson pool lot, Ninth St boat landing lot, Kosio Park lot

Project Purpose / Justification-Why Needed/What are the Benefits?:

Paved surfaces at these facilities should be replaced on a regular basis so they can be safely used by the public.

Pool lot could be eliminated if a new pool is built

Estimated Total Project Amount: $120,000.00 **Year(s) Proposed:** 2015-2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$120,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$120,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$120,000.00	**Total Sources**	$120,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$15,000.00	$30,000.00	$35,000.00	$40,000.00
Other		Resthaven	Resthaven/Smith	Pool Lot	Ninth Street Lot
TOTAL	$0.00	$15,000.00	$30,000.00	$35,000.00	$40,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Play Equipment Replacement **Project #:** B-10

Department Responsible for Project: *Parks*

Submitted By: B. Tungate **Date Submitted:** 8/4/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements	X	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Hart Park, Koslo Park, Municipal Beach, Clinton/Scanlon & Pleasants Park are the highest priority areas.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Several parks around the city are in need of new play equipment because they do not meet ADA and/or Consumer Product Safety Commission (CPSC) guidelines. Includes poured-in-place surfacing.

Estimated Total Project Amount: $180,000.00 **Year(s) Proposed:** 2016-2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$180,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:	$180,000.00	*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	TBD
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$180,000.00	**Total Sources**	$180,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$45,000.00	$50,000.00	$35,000.00	$50,000.00
Other		Hart	Koslo	Beach	Clinton/Scanlon
TOTAL	$0.00	$45,000.00	$50,000.00	$35,000.00	$50,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Gilbert Riverpark Canal Restoration **Project #:** B-11

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 6/12/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: yes **If so, which TIF:**

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details:

Phase 2 of the old Gilbert site restoration. Establish a free flowing, naturalized channel around the dam using the Lawson canal.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Combined with the soon-to-be-built shoreline trail, this park will become a significant regional tourism draw and will enhance redevelopment efforts on the Gilbert and Donelly sites. It will bring people to the downtown area and provide recreational opportunities such as fishing, picnicking, walking, biking, wildlife viewing and paddlesports.

Estimated Total Project Amount: $975,000.00 **Year(s) Proposed:** 2016, 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:	$75,000.00	*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$900,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	$487,500.00
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: TIF, Park Dev Fund, Sponsorships	$487,500.00
Total Uses	$975,000.00	**Total Sources**	$975,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design		$75,000.00			
Right of Way					
Construction			$900,000.00		
Other					
TOTAL	$0.00	$75,000.00	$900,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Generator **Project #:** B-12

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing standby power generator

Project Purpose / Justification-Why Needed/What are the Benefits?:

Generator is original 7.5 KW unit. Due to age of unit its reliability is questionable should it need to operate for an extended period of time. Over the years additional load has been added and may not be able to meet the demand. Transfer switch was replaced a few years ago so generator only needs to be replaced

Estimated Total Project Amount: $25,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$25,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$25,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$25,000.00	**Total Sources**	$25,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$25,000.00			
Other					
TOTAL	$0.00	$25,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Council Chambers Voting System **Project #:** B-13

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:							
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing voting system with wall mounted LCD panel with software to utilize existing microphone system to cast and tabulate votes

Project Purpose / Justification-Why Needed/What are the Benefits?:

Existing system was custom built by City Engineer back in the 80's and needs a facelift utilizing today's technology

Estimated Total Project Amount: $8,500.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$8,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$8,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$8,500.00	**Total Sources**	$8,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$8,500.00			
Other					
TOTAL	$0.00	$8,500.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Capital Item: SCBA (Self Contained Breathing Apparatus)

Department Responsible for Capital Item: Neenah Menasha Fire Rescue B-14

Submitted By: Deputy Fire Chief Steve DeLeeuw **Date Submitted:** 9-Jul-14

Category:								
	Vehicle		Heavy Equipment		Property Purchase		Office Equipment	
	Safety Equipment	X	TIF Capital Item		Multi-Year Plan		Other	

Capital Item Description / Location / Details:

We currently have 36 SCBA's that are distributed among our emergency response vehicles.

Purpose / Justification-Why Needed/What are the Benefits?:

We will need to replace the SCBA's to stay current with anticipated NFPA requirements.
In the event that the NFPA requirements are pushed out a year or two we can postpone this purchase, but will eventually have to make this purchase.

Amount of Capital Item: $350,000.00 (Menasha Share $141,400.00) **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Capital Item	$141,400.00	*General Fund*	$141,400.00
Add-ons		*Debt Financing:*	
Add-ons		Gen'l Obligation	
Add-ons		Revenue Bonds	
Other		*State Grant*	
Other		*Federal Grant*	
Other		*Other*	
Total Uses	$141,400.00	**Total Sources**	$141,400.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Capital Purchase Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Vehicle					
Equipment		$141,400.00			
Property					
Other					
TOTAL	$0.00	$141,400.00	$0.00	$0.00	$0.00

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Parking Program **Project #:** B-15

Department Responsible for Project: Finance / Police

Submitted By: Chief Styka **Date Submitted:** 7/14/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

The parking ticket system allows for the automation of parking violations and payments. The previous system had an ROI of only a few years as it increased accuracy and efficency. The system consists of either handheld or MDC based unit for issuing the violations. On the collections side there is the option of web-based or a locally housed program and database.

Project Purpose / Justification-Why Needed/What are the Benefits?:

This project will be replacing our previous automated system. The current system is obsolete. It has no technical support and parts for the parking machines are no longer manufactured.

There are options as far as the cost. If subscription based the initial cost would be about $35,000 in year one and $12,000 following years. If purchased outright the cost would be around $100,000

Estimated Total Project Amount: see above **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$100,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
Paking Ticket Software Program	$100,000.00	*Federal Grant*	
		Other:	
Total Uses	$100,000.00	**Total Sources**	$100,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other	$0.00	$100,000.00			
TOTAL	$0.00	$100,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Chute Street Parking Lot Reconstruction **Project #:** B-16

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 8/7/2014

Category:	Street Improvements		Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	x

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:** No

Project Description / Location / Details:

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $160,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$125,400.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$160,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$34,600.00
Total Uses	$160,000.00	**Total Sources**	$160,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$160,000.00			
Other					
TOTAL	$0.00	$160,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Rekeying **Project #:** B-17

Department Responsible for Project: DPW/Parks

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of locksets and rekey some existing into City wide master plan

Project Purpose / Justification-Why Needed/What are the Benefits?:

To eliminate the many different keying systems to one City wide system piggy backing off of the existing master plan developed by the Park Department

Estimated Total Project Amount: $7,500.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$7,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$7,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$7,500.00	**Total Sources**	$7,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$7,500.00			
Other					
TOTAL	$0.00	$7,500.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Tuck Pointing **Project #:** B-18

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Tuck point block/brick at City Hall-Front fascade and penthouse

Project Purpose / Justification-Why Needed/What are the Benefits?:

Rpl loose mortar or caulk in joints to weather seal exterior of buildng and to improve on structural integrity

Estimated Total Project Amount: $5,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$5,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$5,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$5,000.00	**Total Sources**	$5,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$5,000.00			
Other					
TOTAL	$0.00	$5,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Waste Oil Burner **Project #:** B-19

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: _____ If so, which TIF: _____

PASER Rating (if Road Project): _____ Assessable: _____

Project Description / Location / Details:

Installation of waste oil burner

Project Purpose / Justification-Why Needed/What are the Benefits?:

Use waste oil generated or collected to fuel a force air furnace to assist with the heating of our facility

Estimated Total Project Amount: $10,000.00 Year(s) Proposed: 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$10,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$10,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$10,000.00	**Total Sources**	$10,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$10,000.00			
Other					
TOTAL	$0.00	$10,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: FD Shower/Restroom Remodel **Project #:** B-20

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Update existing gang shower to a two stall shower and bring restroom fixtures to code

Project Purpose / Justification-Why Needed/What are the Benefits?:

Some maintenance issues exist with the shower wall, floor tiles have been replaced with similar but not matching and existing wall mounted urnial is not to the correct height. Cleanliness of floor and walls a concern even though efforts have been made.

Estimated Total Project Amount: $50,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$50,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$50,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$50,000.00	**Total Sources**	$50,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$50,000.00			
Other					
TOTAL	$0.00	$50,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Police Department Renovation **Project #:** B-21

Department Responsible for Project: Police

Submitted By: Chief Styka **Date Submitted:** 7/7/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Expansion of storage facilities of the police side of the Public Safety Building

Project Purpose / Justification-Why Needed/What are the Benefits?:

Currently we are out of storage for evidence. We cannot store large items on site and will be paying for outside storage.
The project would also look at some inside storage of patrol vehicles to reduce maintenance and vandalism issues with vehicles being parked outside.

Estimated Total Project Amount: $500,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$500,000.00
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
Building Renovations	$500,000.00	*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$500,000.00	**Total Sources**	$500,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					
Other		$500,000.00			
TOTAL	$0.00	$500,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Capital Item: Refurbish Employee Breakrooms **Project #:** B-22

Department Responsible for Capital Item: Personnel - Wellness Committee

Submitted By: Pamela Captain **Date Submitted:** 7/11/2014

Category:	Vehicle		Heavy Equipment		Property Purchase		Office Equipment	
	Safety Equipment		TIF Capital Item		Multi-Year Plan		Other	X

Capital Item Description / Location / Details: Two locations: Garage and City Hall basement

Refurbish employee breakrooms including: computer/printer terminal, media equipment, furnishings, paint, tile or carpeting

Purpose / Justification-Why Needed/What are the Benefits?:

Provide suitable environment for employees to eat, relax and refresh so as to improve productivity and morale.

Encourage employees to read, listen to and view wellness related materials on break time.

Amount of Capital Item: $14,000.00 **Year(s) Proposed:** 2015

Uses of Funds		Sources of Funds	
Capital Item	$14,000.00	*General Fund*	$14,000.00
Add-ons		*Debt Financing:*	
Add-ons		Gen'l Obligation	
Add-ons		Revenue Bonds	
Other		*State Grant*	
Other		*Federal Grant*	
Other		*Other*	
Total Uses	$14,000.00	**Total Sources**	$14,000.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Capital Purchase Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Vehicle					
Equipment					
Property					
Other		$14,000.00			
TOTAL	$0.00	$14,000.00	$0.00	$0.00	$0.00

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PPF Parking Lot Light - LED **Project #:** B-23

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing HID lighting to LED

Project Purpose / Justification-Why Needed/What are the Benefits?:

Original wood poles and inefficient lighting needs to be replaced with new poles and fixtures

Estimated Total Project Amount: $6,500.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$6,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$6,500.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$6,500.00	**Total Sources**	$6,500.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$6,500.00			
Other					
TOTAL	$0.00	$6,500.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PD Back Door Replacement **Project #:** B-24

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:							
Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing 8' glass door with standard height glass door

Project Purpose / Justification-Why Needed/What are the Benefits?:

Some maintenance issues experieneced with the door and door frame/jamb.

Estimated Total Project Amount: $6,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$6,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$6,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$6,000.00	**Total Sources**	$6,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$6,000.00			
Other					
TOTAL	$0.00	$6,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PD Garage Door Replacement **Project #:** B-25

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of PD garage overhead door and operators

Project Purpose / Justification-Why Needed/What are the Benefits?:

Replacement of old and energy inefficient overhead doors and operators. Some maintenance issues with them have been experienced.

Estimated Total Project Amount: $15,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$15,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$15,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$15,000.00	**Total Sources**	$15,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$15,000.00			
Other					
TOTAL	$0.00	$15,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Library Elevator Lift Cylinder Replacement **Project #:** B-26

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: _____ If so, which TIF: _____

PASER Rating (if Road Project): _____ Assessable: _____

Project Description / Location / Details:

Replacement of elevator's lift cylinders

Project Purpose / Justification-Why Needed/What are the Benefits?:

Current operating issue with elevator is believed to be remedied with the replacement of the elevator's lift cylinders

Estimated Total Project Amount: $25,000.00 Year(s) Proposed: 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$25,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$25,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$25,000.00	**Total Sources**	$25,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$25,000.00			
Other					
TOTAL	$0.00	$25,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Library Flooring Replacement **Project #:** B-27

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	x	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of carpeting in Co. E room and Entrance

Project Purpose / Justification-Why Needed/What are the Benefits?:

Carpeting stained and wearing

Estimated Total Project Amount: $12,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$12,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$12,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$12,000.00	**Total Sources**	$12,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$12,000.00			
Other					
TOTAL	$0.00	$12,000.00	$0.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Midway Road/Southfield Intersection **Project #:** B-28

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/11/2014

Category:	Street Improvements	x	Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): N/A **Assessable:** No

Project Description / Location / Details:

This is a project to add pedestrian refuge islands in response to safety concerns due to limited sight distance.
The project will be a shared project with the City of Appleton and Calumet County.

Concrete Pavement

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $55,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$32,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$55,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$22,500.00
Total Uses	$55,000.00	Total Sources	$55,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction		$55,000.00			
Other					
TOTAL	$0.00	$55,000.00	$0.00	$0.00	$0.00
Portion for Appleton and Calumet County		$91,700.00			

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Abby Avenue, West End to Railroad St. **Project #:** C-1

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 3 **Assessable:** No

Project Description / Location / Details: Project Length = 1,690'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $65,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$54,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$65,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other: Water Utility*	TBD
		Other: Storm Water Fund	$10,500.00
Total Uses	$65,000.00	**Total Sources**	$65,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$65,000.00		
Other					
TOTAL	$0.00	$0.00	$65,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Railroad Street, South End to Garfield Ave. **Project #:** C-2

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:							
	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 840'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $75,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$66,800.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$75,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	TBD
		Other: Storm Water Fund	$8,200.00
Total Uses	$75,000.00	**Total Sources**	$75,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$75,000.00		
Other					
TOTAL	$0.00	$0.00	$75,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Nicolet Boulevard, Washington St. to East End **Project #:** C-3

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:							
	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 4,970'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $340,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$328,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$546,400.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	$206,400.00
		Other: Storm Water Fund	$11,500.00
Total Uses	$546,400.00	**Total Sources**	$546,400.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$546,400.00		
Other					
TOTAL	$0.00	$0.00	$546,400.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Willow Lane, Nicolet Blvd. to Keyes St. **Project #:** C-4

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:							
	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 1,690'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $115,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$109,200.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$275,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	$160,000.00
		Other: Storm Water Fund	$5,800.00
Total Uses	$275,000.00	**Total Sources**	$275,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	Year 1 (2015)	Year 2 (2016)	Year 3 (2017)	Year 4 (2018)	Year 5 (2019)
Design					
Right of Way					
Construction			$275,000.00		
Other					
TOTAL	$0.00	$0.00	$275,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Main Street, Tayco St. to Racine St. **Project #:** C-5

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 6 **Assessable:** No

Project Description / Location / Details:

Partial/Full Depth Joint Repair

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $195,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$195,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$195,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	
Total Uses	$195,000.00	**Total Sources**	$195,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$195,000.00		
Other					
TOTAL	$0.00	$0.00	$195,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: The Ponds Subdivision Streets **Project #:** C-5

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements	x	Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): N/A New Streets **Assessable:** Yes

Project Description / Location / Details: Project Length = 4,385'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $520,000.00 **Year(s) Proposed:** 2017

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$520,000.00	*Special Assessments - G.O.*	$392,500.00
Miscellaneous:		*Special Assessments - R (storm)*	$127,500.00
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	
Total Uses	$520,000.00	**Total Sources**	$520,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$520,000.00		
Other					
TOTAL	$0.00	$0.00	$520,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2017 Sanitary Lateral Repair Program **Project #:** C-7

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 9/4/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer	x	Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual cost to repair sanitary sewer laterals in various locations throughout the City.
City share is cost for repairs within the R/W. Cost for portion on private property is assessable.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $120,000.00 **Year(s) Proposed:** 2017

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$120,000.00	*Special Assessments -*	$80,000.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Sanitary Sewer Fun	$40,000.00
Total Uses	$120,000.00	**Total Sources**	$120,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$120,000.00		
Other					
TOTAL	$0.00	$0.00	$120,000.00	$0.00	$0.00
Assessable Cost:			$80,000.00		

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2017 Sidewalk Replacement Program **Project #:** C-8

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements	x	Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual replacement of defective sidewalk sections in various locations throughout the City.
This amount represents the cost of the materials to accomplish the work by City crews.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $20,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$20,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$20,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$20,000.00	**Total Sources**	$20,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$20,000.00		
Other					
TOTAL	$0.00	$0.00	$20,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Jefferson Park Ball Diamond / Fencing Renovation **Project #:** C-9

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/4/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Anticipates replacement of two of the three ball diamond backstops and adjacent fencing.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Staff's preliminary analysis indicates that two softball diamonds in Jefferson Park (preferably side by side) may be sufficient.

Estimated Total Project Amount: $130,000.00 **Year(s) Proposed:** 2017-2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$130,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$100,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other: parking lot	$30,000.00	*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$130,000.00	**Total Sources**	$130,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$30,000.00	$50,000.00	$50,000.00
Other			Pavilion lot	Backstop	Backstop
TOTAL	$0.00	$0.00	$30,000.00	$50,000.00	$50,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Park Shelter Roof Replacement **Project #:** C-10

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/11/2014

Category:

Street Improvements	Storm Water	Sanitary Sewer	Water
Sidewalk Improvements	Park Improvements ✓	Property Improvements	Other

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace roofs on Jefferson, Smith and Hart Park Pavilions

Project Purpose / Justification-Why Needed/What are the Benefits?:

Part of ongoing maintenance to keep our main park shelters in good condition

Estimated Total Project Amount: $55,000.00 **Year(s) Proposed:** 2017, 2018, 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$55,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$55,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$55,000.00	**Total Sources**	$55,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$25,000.00	$20,000.00	$10,000.00
Other			Jefferson	Smith	Hart
TOTAL	$0.00	$0.00	$25,000.00	$20,000.00	$10,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Eastside Park Development **Project #:** C-11

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 10.31.14

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

City to purchase pre-fabricated shelter. Rotary has pledged to seek a contractor(s) to construct the shelter

Project Purpose / Justification-Why Needed/What are the Benefits?:

The park shelter is phase 2 of the park development

Estimated Total Project Amount: $150,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$50,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$150,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: donated labor	$100,000.00
Total Uses	$150,000.00	Total Sources	$150,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$150,000.00		
Other					
TOTAL	$0.00	$0.00	$150,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Jefferson Park Boat Slips **Project #:** C-12

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/12/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: _____ **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **Assessable:** _____

Project Description / Location / Details:

Reconstruct public boat slip area on the east end of the park

Project Purpose / Justification-Why Needed/What are the Benefits?:

Consider public/private redevelopment ideas on the east end of the park that would maintain some type of transient and/or seasonal boat docking. Many unanswered questions as to how this project could be funded. Jefferson Park/Neighborhood Master Plan will provide some redevelopment options.

Estimated Total Project Amount: $100,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	$50,000.00 ?
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$100,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	?
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: TIF?	$50,000.00
Total Uses	$100,000.00	**Total Sources**	$100,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$100,000.00		
Other					
TOTAL	$0.00	$0.00	$100,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Boiler **Project #:** C-13

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replacement of existing heatins system hot water boiler

Project Purpose / Justification-Why Needed/What are the Benefits?:

Unit has out lived its ASHRAE useful life standard and should be replaced with a more energy efficient unit

Estimated Total Project Amount: $52,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$52,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$52,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$52,000.00	Total Sources	$52,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$52,000.00		
Other					
TOTAL	$0.00	$0.00	$52,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Capital Item: New Engine

Department Responsible for Capital Item: Neenah Menasha Fire Rescue C-14

Submitted By: Deputy Fire Chief Steve DeLeeuw **Date Submitted:** 9-Jul-14

Category:

Vehicle	X	Heavy Equipment		Property Purchase		Office Equipment	
Safety Equipment		TIF Capital Item		Multi-Year Plan		Other	

Capital Item Description / Location / Details:

We are looking at replacing our 1997 Pierce Saber Engine. Total estimated cost of the project will be $600,000. The City of Menasha share to be approximately $242,400.

Purpose / Justification-Why Needed/What are the Benefits?:

In 2017 this piece of apparatus will be 20 years old. In accordance with NFPA 1901 it is recommended that apparatus greater then 15 years old that have been properly maintained and that are still in serviceable condition be placed in reserve status and upgraded in accordance with NFPA 1912, Standard for Apparatus Refurbishing to incorporate as many features as possible of the current fire apparatus standard.

The approximate value in 2017 will be $23,000 as a out right sale. Trade in vaule will be around $15,000.

We will be presenting cost of repairs vs purchasing during budget hearings.

Amount of Capital Item: $600,000.00 Menasha share $242,400.00 **Year(s) Proposed:** 2017

Uses of Funds		**Sources of Funds**	
Capital Item	$242,400.00	*General Fund*	$242,400.00
Add-ons		*Debt Financing:*	
Add-ons		Gen'l Obligation	
Add-ons		Revenue Bonds	
Other		*State Grant*	
Other		*Federal Grant*	
Other		*Other*	
Total Uses	$242,400.00	**Total Sources**	$242,400.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Capital Purchase Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Vehicle			$242,400.00		
Equipment					
Property					
Other					
TOTAL	$0.00	$0.00	$242,400.00	$0.00	$0.00

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Furnace Replacement **Project #:** C-15

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace two unit heater furnaces

Project Purpose / Justification-Why Needed/What are the Benefits?:

Unit heater furnaces are 20 years old in a very dirty environment. Take advantage of more efficient units

Estimated Total Project Amount: $8,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$8,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	$8,000.00
Total Uses	$8,000.00	Total Sources	$8,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$8,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$8,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Renovations to City Council Chambers **Project #:** C-16

Department Responsible for Project:

Submitted By: Donald Merkes **Date Submitted:** 7/22/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	x

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details:

Project to update technology, furnishings, and appearance of common council chambers

Project Purpose / Justification-Why Needed/What are the Benefits?:

The common council chambers are in need of upgrades in both technology and aesthetics to function more effectively and portray a positive image to the members of our community. The council voting sytem has been identifited for a nmber of years as deficent, as well as the projection system. Furnishings include the council desk as well as department head tables and all chairs. It would be ideal to configure the room in a mannor in which it would be usable for other meetings as well as replace the carpeting and wall coverings. This is based on an estimate to reconfigure Appleton's common council chambers.

Estimated Total Project Amount: $60,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$60,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$25,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
furnishings	$20,000.00	*State Grant*	
Other:		*Federal Grant*	
council voting system	$15,000.00	*Federal Grant*	
council projector system	TBD	*Other:*	
Total Uses	$60,000.00	**Total Sources**	$60,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$25,000.00	
Other				$35,000.00	
TOTAL	$0.00	$0.00	$0.00	$60,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Ventilation System **Project #:** C-17

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Install additional air handling system to main parking area

Project Purpose / Justification-Why Needed/What are the Benefits?:

Current ventilation system meets COM code but does not meet ASHRAE standards and observations show that by adding additional make up air will improve upon the exhaust system in this area where the majority of our vehicles and equipment are stored.

Estimated Total Project Amount: $45,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$45,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	$45,000.00
Total Uses	$45,000.00	**Total Sources**	$45,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$45,000.00		
Other					
TOTAL	$0.00	$0.00	$45,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PPF HVAC Digital Control Upgrade **Project #:** C-18

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Replace existing pnuematic dampers, actuators, sensors to digital devices

Project Purpose / Justification-Why Needed/What are the Benefits?:

Ease of control of the HVAC system, more flexible in controlling the systems and much more accurate which results in a more energy efficient system. Could phase it in doing PD side or FD side at separate times.

Estimated Total Project Amount: $20,000.00 **Year(s) Proposed:** 2017

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$20,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$20,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$20,000.00	**Total Sources**	$20,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction			$20,000.00		
Other					
TOTAL	$0.00	$0.00	$20,000.00	$0.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Grandview Avenue, Tayco St. to Pacific St. **Project #:** D-1

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:							
	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water
	Sidewalk Improvements		Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 900'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $60,000.00 **Year(s) Proposed:** 2018

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$55,700.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$60,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$4,300.00
Total Uses	$60,000.00	**Total Sources**	$60,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$60,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$60,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Lisbon Street, Tayco St. to Pacific St. **Project #:** D-2

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:

Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 5 **Assessable:** No

Project Description / Location / Details: Project Length = 900'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $60,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$55,700.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$60,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$4,300.00
Total Uses	$60,000.00	Total Sources	$60,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	Year 1 (2015)	Year 2 (2016)	Year 3 (2017)	Year 4 (2018)	Year 5 (2019)
Design					
Right of Way					
Construction				$60,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$60,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Sixth Street,Tayco St. to Racine St. **Project #:** D-3

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 5 **Assessable:** No

Project Description / Location / Details: Project Length = 1,850'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $195,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$184,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$195,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$11,000.00
Total Uses	$195,000.00	**Total Sources**	$195,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$195,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$195,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: First Street, Racine St. to DePere St. **Project #:** D-4

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 5 **Assessable:** No

Project Description / Location / Details: Project Length = 1,580'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $150,000.00 **Year(s) Proposed:** 2018

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$140,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$150,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$9,500.00
Total Uses	$150,000.00	**Total Sources**	$150,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$150,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$150,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Broad Street, Racine St. to Appleton St. **Project #:** D-5

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 790'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $80,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$74,200.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$80,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$5,800.00
Total Uses	$80,000.00	**Total Sources**	$80,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$80,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$80,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Province Terrace/Link North of Manitowoc Road **Project #:** D-6

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/29/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: Yes **If so, which TIF:** 9

PASER Rating (if Road Project): N/A New Street **Assessable:** No

Project Description / Location / Details: Project length = 4,200'

Concrete Project

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $905,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$597,000.00
Construction Mgt.:		Special Assessments - GO	$181,000.00
Construction:	$905,000.00	*Special Assessments REV*	$29,000.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund (bond?)	$98,000.00
Total Uses	$905,000.00	**Total Sources**	$905,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$905,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$905,000.00	$0.00
Assessable Cost					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2018 Sanitary Lateral Repair Program **Project #:** D-7

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 9/4/2014

Category:

Street Improvements	Storm Water	Sanitary Sewer x	Water
Sidewalk Improvements	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual cost to repair sanitary sewer laterals in various locations throughout the City.
City share is cost for repairs within the R/W. Cost for portion on private property is assessable.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $165,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$165,000.00	*Special Assessments -*	$110,000.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Sanitary Sewer Fun	$55,000.00
Total Uses	$165,000.00	**Total Sources**	$165,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$165,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$165,000.00	$0.00
Assessable Cost:				$110,000.00	

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2018 Sidewalk Replacement Program **Project #:** D-8

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:

Street Improvements	Storm Water	Sanitary Sewer	Water
Sidewalk Improvements x	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual replacement of defective sidewalk sections in various locations throughout the City.
This amount represents the cost of the materials to accomplish the work by City crews.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $20,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$20,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$20,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$20,000.00	**Total Sources**	$20,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$20,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$20,000.00	$0.00
Assessable Cost					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Twin Trestles Project **Project #:** D-9

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 9/2/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Build two pedestrian trestle trail structures across the Fox River to connect the City of Neenah Downtown area to the Friendship (Trestle) Trail

Project Purpose / Justification-Why Needed/What are the Benefits?:

Creat a safe pedestrian trail from Neenah to the Trestle Trail shich would run through the City of Menasha. This connection would create a continous trail loop around Little Lake Butte des Morts and would be come a significant regional attraction. Menasha could build a connectivity trail from the Gilbert Site to this looping trail.

Estimated Total Project Amount: $550,000.00 **Year(s) Proposed:** 2016

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$275,000.00
Engineering		*Developer Contribution*	
Design:	$50,000.00	*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$500,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	$ 275,000.00
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$550,000.00	**Total Sources**	$550,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design				$50,000.00	
Right of Way					
Construction				$500,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$550,000.00	$0.00
Assessable Cost:					

CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Capital Item: Rescue Squad

Department Responsible for Capital Item: Neenah Menasha Fire Rescue D-10

Submitted By: Deputy Fire Chief Steve DeLeeuw **Date Submitted:** 9-Jul-14

Category:								
	Vehicle	X	Heavy Equipment		Property Purchase		Office Equipment	
	Safety Equipment		TIF Capital Item		Multi-Year Plan		Other	

Capital Item Description / Location / Details:

This piece of apparatus will replace our current 2002 Ford E450 Rescue Squad.
The Rescue Squad is used to pull our ice and water rescue crafts and serves as our dive team deployment vehicle.

Purpose / Justification-Why Needed/What are the Benefits?:

Due to the amount of equipment that is needed for rescues and dives our current Rescue Squad has become over crowded and lacks necessary cabinet space. It also lacks space and seating for our divers to "suit up" while enroute to a incident which in the long run increases our deployment time.

Amount of Capital Item: $170,000.00 (Menasha Share $68,680.00) **Year(s) Proposed:**

Uses of Funds		**Sources of Funds**	
Capital Item	$68,680.00	*General Fund*	$68,680.00
Add-ons		*Debt Financing:*	
Add-ons		Gen'l Obligation	
Add-ons		Revenue Bonds	
Other		*State Grant*	
Other		*Federal Grant*	
Other		*Other*	
Total Uses	$68,680.00	**Total Sources**	$68,680.00

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Capital Purchase Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Vehicle				$68,680.00	
Equipment					
Property					
Other					
TOTAL	$0.00	$0.00	$0.00	$68,680.00	$0.00

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: City Hall Elevator Modernization **Project #:** D-11

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	X

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details:

Modernize the elevator's cab and electronic controls system

Project Purpose / Justification-Why Needed/What are the Benefits?:

Need to replace the original and antequated electrical control system with a new digital system. Finding it more and more difficult to make repairs due to lack of knowledge or parts. Improvements to Cab would bring it in line or at least closer to being in line with current ADA standards

Estimated Total Project Amount: $145,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$145,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$145,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$145,000.00	Total Sources	$145,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$145,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$145,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Maintenance Shop Expansion **Project #:** D-12

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Expand the maintenance shop for the City's Public Works Facility to improve our maintenance efficiencies and safety for our maintenance staff.

Project Purpose / Justification-Why Needed/What are the Benefits?:

The existing maintenance shop was not designed to maintain the number of vehicles/equipment we currently have nor for the size of many of them such as our solid waste collection vehicles.

Estimated Total Project Amount: $2,500,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$2,500,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$2,500,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$2,500,000.00	**Total Sources**	$2,500,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction				$2,500,000.00	
Other					
TOTAL	$0.00	$0.00	$0.00	$2,500,000.00	$0.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Ninth Street, Melissa St. to Meadowview Dr. **Project #:** E-1

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/30/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4 **Assessable:** No

Project Description / Location / Details: Project Length = 2,165'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $80,000.00 **Year(s) Proposed:** 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$78,600.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$80,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	TBD
		Other: Storm Water Fund	$1,400.00
Total Uses	$80,000.00	**Total Sources**	$80,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$80,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$80,000.00
Assessable Cost					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Alva Street, Visgro St. to Grove St. **Project #:** E-2

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/30/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4,5 **Assessable:** No

Project Description / Location / Details: Project Length = 1,370'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $115,000.00 **Year(s) Proposed:** 2019

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$102,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$115,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$13,000.00
Total Uses	$115,000.00	**Total Sources**	$115,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$115,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$115,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Grove Street, Airport Rd. to Woodland Dr. **Project #:** E-3

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/30/2014

Category:								
	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 5 **Assessable:** No

Project Description / Location / Details: Project Length = 1,740'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $140,000.00 **Year(s) Proposed:** 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$129,600.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$140,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	TBD
		Other: Storm Water Fund	$10,400.00
Total Uses	$140,000.00	**Total Sources**	$140,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$140,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$140,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Ida Street, Airport Rd. to Geneva Rd. **Project #:** E-4

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/30/2014

Category:								
	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 4, 5 **Assessable:** No

Project Description / Location / Details: Project Length = 725'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $70,000.00 **Year(s) Proposed:** 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$67,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$70,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	TBD
		Other: Storm Water Fund	$3,000.00
Total Uses	$70,000.00	**Total Sources**	$70,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$70,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$70,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	Melissa Street, Airport Rd. to Grove St.	**Project #:**	E-5
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/30/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer	Water	X
	Sidewalk Improvements		Park Improvements		Property Improvements	Other	

Is Project part of & funded by TIF:	No	**If so, which TIF:**	
PASER Rating (if Road Project):	5	**Assessable:**	No

Project Description / Location / Details: Project Length = 900'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$75,000.00	**Year(s) Proposed:**	2019

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$70,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$75,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Other Water Utility*	TBD
		Other: Storm Water Fund	$5,000.00
Total Uses	$75,000.00	**Total Sources**	$75,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$75,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$75,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Lawndale Drive/Court, Eugene St. to Greenwood Dr. **Project #:** E-6

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/30/2014

Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): 5 **Assessable:** No

Project Description / Location / Details: Project Length = 940"

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $70,000.00 **Year(s) Proposed:** 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$66,500.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$70,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$3,500.00
Total Uses	$70,000.00	**Total Sources**	$70,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					$70,000.00
Construction					
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$70,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title:	Greenwood Drive/Court, Eugene St. to North End	**Project #:**	E-7
Department Responsible for Project:	DPW - Engineering		
Submitted By:	Mark Radtke	**Date Submitted:**	7/30/2014

Category:							
Street Improvements	x	Storm Water	x	Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF:	No	**If so, which TIF:**	
PASER Rating (if Road Project):	*6*	**Assessable:**	*No*

Project Description / Location / Details: Project Length = 1,200'

Asphalt Street

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount:	$90,000.00	**Year(s) Proposed:**	2019

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	$83,400.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$90,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Storm Water Fund	$6,600.00
Total Uses	$90,000.00	**Total Sources**	$90,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$90,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$90,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2019 Sanitary Lateral Repair Program **Project #:** E-8

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 9/4/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer	x	Water	
	Sidewalk Improvements		Park Improvements		Property Improvements		Other	

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual cost to repair sanitary sewer laterals in various locations throughout the City.
City share is cost for repairs within the R/W. Cost for portion on private property is assessable.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $135,000.00 **Year(s) Proposed:** 2019

Uses of Funds		**Sources of Funds**	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$135,000.00	*Special Assessments -*	$90,000.00
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Sanitary Sewer Fun	$45,000.00
Total Uses	$135,000.00	**Total Sources**	$135,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$135,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$135,000.00
Assessable Cost:					$90,000.00

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: 2019 Sidewalk Replacement Program **Project #:** E-9

Department Responsible for Project: DPW - Engineering

Submitted By: Mark Radtke **Date Submitted:** 7/25/2014

Category:	Street Improvements		Storm Water		Sanitary Sewer		Water
	Sidewalk Improvements	x	Park Improvements		Property Improvements		Other

Is Project part of & funded by TIF: No **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Annual replacement of defective sidewalk sections in various locations throughout the City.
This amount represents the cost of the materials to accomplish the work by City crews.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: $20,000.00 **Year(s) Proposed:** 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$20,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:	$20,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$20,000.00	**Total Sources**	$20,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$20,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$20,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Riverwalk Renovations **Project #:** E-10

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 8/12/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Riverwalk - east and west sides of the marina

Project Purpose / Justification-Why Needed/What are the Benefits?:

Section of the wall on the west end is starting to deteriorate and needs to be renovated. Other sections of the walkway are undermining and need to be fixed.

Estimated Total Project Amount: $50,000.00 **Year(s) Proposed:** 2018, 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	$40,000.00
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		*Special Assessments*	
Miscellaneous:	$50,000.00	*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: Marina	$10,000.00
Total Uses	$50,000.00	Total Sources	$50,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$50,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$50,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: Swimming Pool **Project #:** E-11

Department Responsible for Project: Parks

Submitted By: B. Tungate **Date Submitted:** 7/30/2014

Category:

Street Improvements		Storm Water		Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	

Is Project part of & funded by TIF: maybe **If so, which TIF:**

PASER Rating (if Road Project): **Assessable:**

Project Description / Location / Details:

Amount indicated is for a new pool in approximately the same location as the current pool. Includes a combined new bathhouse/public shelter and parking lot. Location to be compatible with upcoming Jefferson Park Master Plan.

Project Purpose / Justification-Why Needed/What are the Benefits?:

A nice swimming pool enhances the image and livability of a community. It serves thousands of city residents during the summer season. If a new pool is not constructed, anticipated repairs to the bathhouse and slide are estimated to be $75,000 over a two year period. We expect to continue budgeting annually for smaller repairs to keep the pool operating.

Estimated Total Project Amount: $4,600,000.00 **Year(s) Proposed:** 2018

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering	$600,000.00	*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$3,600,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$4,000,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other: (donations?)	$1,000,000.00
Total Uses	$4,600,000.00	**Total Sources**	$4,600,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$4,600,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$4,600,000.00
Assessable Cost:					

CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA

Project Title: PWF Facility Remodel/Expansion **Project #:** E-12

Department Responsible for Project: DPW

Submitted By: Adam Alix **Date Submitted:** 7/11/2014

Category:								
	Street Improvements		Storm Water		Sanitary Sewer		Water	
	Sidewalk Improvements		Park Improvements		Property Improvements	X	Other	

Is Project part of & funded by TIF: **If so, which TIF:**

PASER Rating (If Road Project): **Assessable:**

Project Description / Location / Details:

Construct a new Public Works Facility to provide adequate vehicle/equipment storage and space to meet the needs of providing the City's Public Works services

Project Purpose / Justification-Why Needed/What are the Benefits?:

Many of our vehicles and equipment have to be stored out of doors. Limited space for storing other equipment and supplies as well as working areas for activities completed on site.

Estimated Total Project Amount: $6,000,000.00 **Year(s) Proposed:** 2019

Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		*General Fund*	
Engineering		*Developer Contribution*	
Design:		*Debt Financing:*	
Bidding:		Gen'l Obligation	$6,000,000.00
Construction Mgt.:		Revenue Bonds	
Construction:	$6,000,000.00	*Special Assessments*	
Miscellaneous:		*State DOT Contribution*	
(List Details)		*State Grant*	
Other:		*Federal Grant*	
(List Details)		*Federal Grant*	
		Other:	
Total Uses	$6,000,000.00	**Total Sources**	$6,000,000.00

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Project Details

Category	*Year 1 (2015)*	*Year 2 (2016)*	*Year 3 (2017)*	*Year 4 (2018)*	*Year 5 (2019)*
Design					
Right of Way					
Construction					$6,000,000.00
Other					
TOTAL	$0.00	$0.00	$0.00	$0.00	$6,000,000.00
Assessable Cost:					