



STRONG NEIGHBORHOODS MENASHA

A Housing Renovation Initiative

IMPROVING
OUR
COMMUNITY

ONE
HOME
AT A TIME

THE PROCESS

1. **DO NOT** start any work or execute a contract before you've been issued an approval letter.
2. Fill out the application and return to City Hall via hard copy or digitally. Make sure to include all supporting documentation.
3. Staff will review the application for completeness and grade the project using a rubric.
4. Curb Appeal applications will be approved by staff with a letter to the applicant informing them of the project status.
5. Major Renovation applications must go to Housing Authority for final approval. Bi-monthly meetings.
6. After Housing Authority approval, a letter will be sent to the applicant informing them of the project status.
7. Once projects are done, final pictures and invoices must be submitted.

PROJECT SELECTION

Projects are taken on a case by case basis and are determined if they meet the Strong Neighborhoods Program mission of increasing the quality of homes and increasing home ownership stability. When approving a project, the following may be taken into consideration:

1. Age of the Home
2. Quality of the Project
3. Impact of the Project on the Home/Neighborhood
4. Value of the Home/Neighborhood
5. Repairs Needed
6. End Value of the Home
7. Project Making Home More Livable

PROGRAM GUIDE



For more information and applications, scan the QR code or go to our website:
https://www.menashawi.gov/departments/community_development/strong_neighborhoods_menasha_housing_initiative.php

Contact Information:
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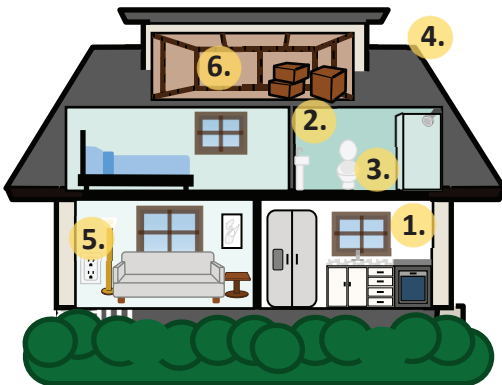


MAJOR RENOVATION

Major Renovation provides forgivable loans for large **COMPREHENSIVE** updates and home renovations. The loan has no interest and no payments. After 5 years of living in the home, the loan is forgiven.

- Max Loan Amount: \$10,000
(\$20,000 for houses that convert a multi-family unit back to single-family unit)
- Project Minimum Value: \$15,000
- Project Matching Requirements:
(matches are only up to max loan amount)
 - Exterior Projects: City matches \$1 for every \$1 applicant spends on project
 - Interior Projects: City will match \$1 for every \$2 applicant spends on project
 - Conversions: City matches \$2 for every \$1 applicant spends on project
- Loan shall be last dollars used on the project and will be disbursed directly to contractor.
- Property must be owner occupied within 1 year of project completion.

ELIGIBLE PROJECTS



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|---------------------|-----------------------------|
| 1. Kitchen Remodel | 4. Full Exterior Renovation |
| 2. Bathroom Remodel | 5. Electrical Update |
| 3. Plumbing Update | 6. Additions |



OTHER GUIDELINES

- Funds **cannot** be used for projects that have already started or have been completed prior to an acceptance letter.
- Applicants must meet the Menasha Affordable Assessed Value (MAAV) otherwise additional information will be required.
 - Winnebago County - Below \$203,000
 - Calumet County - Below \$255,000
- Building permits must be taken out for all projects, applicants must follow through with all inspections.
- All projects must use professional labor.
- Homes can only receive housing funds once every five years.



CURB APPEAL

Curb Appeal provides reimbursable grants for exterior repairs and home maintenance.

- Max Grant Amount: \$5,000
(only 10% can go towards landscape projects)
- Project Minimum Value: \$2,000
- Project Matching Requirements:
(matches are only up to max loan amount)
 - Owner Occupied: City matches \$1 for every \$1 applicant spends on project
 - Non-Owner Occupied: City matches \$1 for every \$2 applicant spends on project
- Owner Occupied and Non-owner Occupied are eligible
- Funds are reimbursed to contractor upon completion of the project.

ELIGIBLE PROJECTS



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|--------------------------|--------------------------------------------------------|
| 1. Window Repair/Replace | 6. Paving Gravel Driveway |
| 2. Garage Repair | 7. Deck/Patio Repair/Replace |
| 3. Siding Repair/Replace | 8. Front Yard Landscaping (10% of total project costs) |
| 4. Roof Repair/Replace | |
| 5. Door Repair/Replace | |