

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
October 6, 2021
FINAL MINUTES

A. CALL TO ORDER

The meeting was called to order by Alderperson Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners George Davis, Arnie Collier, Kate Mueller and Kim Massey

LANDMARKS MEMBERS EXCUSED: Commissioners Jeff Heimerman

OTHERS PRESENT: PP Stephenson, CDD Schroeder, and Shirley Heinz (Menasha Historical Society)

C. PUBLIC HEARING

No public hearing.

D. MINUTES TO APPROVE

1. Minutes of the August 11, 2021 Landmarks Commission Meeting

Commissioner Collier made a motion to approve the minutes of the August 11th, 2021 Landmarks Commission Meeting. The motion was seconded by Commissioner Mueller. The motion carried.

E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

No public comments.

F. COMMUNICATIONS

No communications

G. ACTION / DISCUSSION ITEMS

1. Renewed and Reclaimed: Sign Application

PP Stephenson provide an overview of the proposed signage for renewed and reclaimed. General discussion ensued including the following:

- Font of lettering
- Sign regulations
- Sign guidelines
- Type of sign, mounting, and placement
- Lighting

Commissioner Davis motioned to approve the proposed sign for Renewed Reclaimed as presented with the recommendation to consider alternative font for the sign lettering. The motion was seconded by Massey. The motion carried.

2. Awing within Historic Districts

Commission discussed investments into historic buildings within the City. General discussion ensued around construction trends, historical accuracy, responsibility of Landmarks, investment, past approvals, garage doors, lighting and awnings.

No action was taken.

3. Teen Town Mural Presentation

Shirley Heinz, Menasha Historical Society provided the Landmarks Commission an overview of the existing mural, Teen Town, within the upper level of the Memorial Building. Ms. Heinz

presented her research of the mural, the historical significance and the request to preserve the mural by adding a Plexiglas barrier to prevent further deterioration.

General discussion ensued.

Commissioner Davis motioned to support and recommend the City of Menasha allow for the installation of a plaque and Plexiglas barrier to protect the historic Teen Town Mural located within the upper level of the Memorial Building. The motion was seconded by Collier. The motion carried.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments at this time.

I. ADJOURNMENT

A motion was made by Commissioner Mueller to adjourn the meeting at 5:53 PM. The motion was seconded by Commissioner Collier. The motion carried.

Minutes prepared by CDD Schroeder