

**CITY OF MENASHA**  
**Landmarks Commission**  
**Virtual Meeting**  
June 9<sup>th</sup>, 2021  
**FINAL MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Alderperson Grade at 5:00 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

**1. Welcome New Member**

New Member George Davis was welcomed.

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Jeff Heimerman, George Davis, Arnie Collier, and Kate Mueller

LANDMARKS MEMBERS EXCUSED: Commissioners Thomas Almendarez and Kim Massey

OTHERS PRESENT: PP Stephenson, and Sandra Dabill-Taylor (545 Broad Street).

**C. PUBLIC HEARING**

No public hearing.

**D. MINUTES TO APPROVE**

**1. Minutes of the March 10, 2021 Landmarks Commission Meeting**

Commissioner Collier made a motion to approve the minutes of the March 10<sup>th</sup> 2021 Landmarks Commission Meeting. The motion was seconded by Commissioner Heimerman. The motion carried.

**E. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

Five (5) minute time limit for each person

Sandra Dabill-Taylor (545 Broad Street): Informed the Commission she was here to see if there was a meeting.

**F. COMMUNICATIONS**

No communications

**G. ACTION / DISCUSSION ITEMS**

**1. Elections of Chair and Vice-Chair**

Commissioner Mueller nominated Alderperson Grade as the Chair. With no other nominations, a unanimous ballot was cast, electing Alderperson grade as the Chair.

Commissioner Mueller nominated Commissioner Heimerman as Vice-Chair. With no other nominations, a unanimous ballot was cast, electing Commissioner Heimerman as Vice-Chair.

**2. Historic Preservation Month Contest –Winner Selection**

PP Stephenson gave an update on the contest and the applications submitted.

The winner of the contest, Valerie Neuman, was randomly selected by Commissioner Davis.

**3. Whiting Paper Mill Discussion**

The Commission entered into a conversation with the following being discussed:

- The severity of the fire.
- The historic significance of the former Whiting Mill.
- The significance of the remaining office building.

#### **4. Historic District Expansion Areas**

PP Stephenson gave an update on the process for creating a new Historic District.

The Commission entered into a conversation with the following being discussed:

- The Banta/Gilbert paper Mills.
- Locations for historic districts.
- Pros and cons of being in a historic district.
- The need to stay away from residential homes in a historic district.

The Commission directed staff to pull together preliminary maps, depicting various options for a historic district around the former Banta Paper Mill.

#### **5. 2021 Meeting Calendar**

The meeting calendar was presented.

### **H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person

No public comments at this time.

### **I. ADJOURNMENT**

A motion was made by Commissioner Heimerman to adjourn the meeting at 6:10 PM. The motion was seconded by Commissioner Collier. The motion carried.

*Minutes prepared by PP Stephenson.*