

CITY OF MENASHA
Landmarks Commission
Menasha City Center, Room 133
100 Main Street, Menasha
October 12, 2022
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Ald. Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderperson Tom Grade, Commissioners Sarah Bauer, Kate Mueller, Anastasia Horan, and George Davis

LANDMARKS MEMBERS EXCUSED: Commissioner Arnie Collier

OTHERS PRESENT: CDD Schroeder, CA Struve, and Alderperson Ted Grade

C. MINUTES TO APPROVE

1. Minutes of the September 12, 2022 Landmarks Commission Meeting

Commissioner Davis made a motion to approve the minutes of the September 12, 2022 Landmarks Commission Meeting. The motion was seconded by Commissioner Bauer. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION

Five (5) minute time limit for each person

Alderperson Ted Grade raised concerns over the attendance of certain committee members and the cancelation of meetings. Ald. Grade also noted the positive impact of the Landmarks Committee and discussed the possibility of expanding its jurisdictions throughout other portions of the community.

E. COMMUNICATIONS

F. ACTION / DISCUSSION ITEMS

1. Sweet Lair Signage – 204 Main Street

CDD Schroeder gave an overview of the proposed projecting sign for the Sweet Lair at 204 Main Street. This sign would be considered a push through sign and not considered an internally illuminated sign.

General discussion ensued on the sign design, general sign code restrictions and the design guidelines themselves.

Commissioner Davis motion to approve projecting, push through sign at 204 Main Street (Parcel 1-00242-00) for the Sweet Lair with the following condition: a sign permit application is applied and approved through the Community Development Department. The motion was seconded by Commissioner Horan. The motion carried.

G. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

No public comments at this time.

H. ADJOURNMENT

A motion was made by Commissioner Bauer to adjourn the meeting at 5:35 PM. The motion was seconded by Commissioner Mueller. The motion carried.