



City of Menasha Application
Fence

SUBMIT TO:
 City of Menasha
 Dept. of Com. Development
 100 Main Street, Suite 200
 Menasha, WI 54952-3190
 PHONE: (920) 967-3650

APPLICANT and/or OWNER INFORMATION

Owner(s): _____ Date: _____

Owner(s) Address _____ City: _____ State: _____ Zip: _____

Telephone #: () _____ Fax: () _____ Other Contact # or Email: _____

Ownership Status (Please Circle): Individual Trust Partnership Corporation

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also certify that the fence will be constructed in accordance with the plot plan and description submitted with this application.

Property Owner's Signature: _____ Date: _____

FENCE INFORMATION

Address/Location of Fence Request: _____

Description of Fence: _____

Height: _____

Materials: _____

SUBMITTAL REQUIREMENT

A plot plan showing an accurate depiction of the property must accompany this application. The plot plan shall show the location of the proposed fence with respect to the street right-of-way and sidewalk (if present), driveway opening(s), and existing structures on the subject and adjacent properties.

SUMMARY OF PROCESS

The application for the fence shall be filed with the Community Development Department. The application and plot plan are reviewed by Community Development and Public Works staff.

CONDITIONS

APPROVAL

 Community Development Staff

Date: _____

 Public Works Staff

Date: _____

This permit application applies to corner, through lots, and where the owner desires to place a fence within the front yard setback. This permit may be revoked if the relevant factors change such that the continued use of the fence is inappropriate.

Staff _____ Date Rec'd _____