



# Election Inspector Interest & Contact Information Form

Last Name:		First Name:	Middle Initial:
E-mail:		Date of Birth (used for statistical reporting only):	
Street Address:		City & Zip Code:	
Home Phone:		Cell Phone:	
<b>Please note: Most of the communication with Election Inspectors will be by e-mail. Please add @menashawi.gov to your allowed senders list.</b>			

<b>How long have you been a City of Menasha resident?</b>	Are you familiar with the duties and responsibilities of this office? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to attend training prior to each Election? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>In addition to English, do you fluently speak another language?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, please list:	
<b>Have you served as an Election Inspector in the past?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, where and when?	
<b>Do you hold an elected or appointed public position or office?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what office(s) or position(s)?	

Are you typically available for work for the entire day (6 AM to Close, approx. 9 PM?) <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If not typically available all day, when are you typically available? (Select any/all available):</b> <input type="checkbox"/> <b>AM Shift</b> (6 AM to 1 PM) <input type="checkbox"/> <b>PM Shift</b> (1 PM to Close 8/9PM) <input type="checkbox"/> <b>Relief Shift</b> (11 AM to 2 PM)
<b>Where do you vote?</b> <input type="checkbox"/> Senior Center <input type="checkbox"/> Boys & Girls Club – Menasha <input type="checkbox"/> Winnegamie Dog Club <input type="checkbox"/> UWO Fox Cities
<b>Where would you prefer to work?</b> <input type="checkbox"/> Senior Center <input type="checkbox"/> Boys & Girls Club – Menasha <input type="checkbox"/> Winnegamie Dog Club <input type="checkbox"/> UWO Fox Cities <input type="checkbox"/> <b>No Preference</b> – Wherever I will be most needed
<b>Please describe any education and/or work experience which in your opinion would be beneficial in carrying out the responsibilities of a poll worker?</b>



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**Compensation Verification or Declination of Compensation to Volunteer Only (Select One):**

**Yes, I wish to be paid:** Election Inspectors are a paid position for the City of Menasha. If you wish to be paid, additional paperwork will be required for the Human Resources Department. I recognize more paperwork will be needed in order for me to be paid by the City of Menasha.

**No, I wish to volunteer my time only:** I certify that I am declining my compensation as a City of Menasha poll worker. I agree to volunteer my services for the following:

- **Training**
- **Election Day**
- **Special Voting Deputy at Nursing Home**

Signature \_\_\_\_\_ Date \_\_\_\_\_

*The City of Menasha thanks you generously for helping to perform this civic service.*

**I certify that I am:**

- ✓ A United States Citizen
- ✓ A resident of Winnebago/Calumet County for at least the 28 consecutive days preceding the next Election
- ✓ At least 18 years of age (High School Students: please complete an EL-129 Authorization form)
- ✓ Not currently serving a sentence including probation or parole for a felony conviction
- ✓ Not otherwise disqualified from voting
- ✓ Able to speak, read, write, and understand the English Language I acknowledge that I must:
  - Attend training according to State of Wisconsin Election Laws
  - Pay close attention to detail
  - Be capable of performing each task at the polling place
  - Work well with others
  - Perform duties in a non-partisan manner
  - Abide by state and federal election laws
  - Never engage in electioneering at the polling place
  - Treat voters, election officials, and City staff members with respect
  - Be free from the influence of alcohol and/or drugs while at the polls
  - Not serve at any election where I am a candidate for any office on the ballot

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return completed copy to:** City of Menasha, Attn: Deputy City Clerk, 100 Main Street, Suite 200, Menasha, WI 54952

Please refer any questions to Kaija Snyder, Deputy City Clerk at [ksnyder@menashawi.gov](mailto:ksnyder@menashawi.gov) or (920) 967-3608.