

ARTICLE B

Operator's License

SEC. 7-2-20 OPERATORS' LICENSE

(a) **REGULAR OPERATORS' LICENSE APPLICATIONS**

- (1) Applications for all operators' licenses shall be made on a form provided by the City Clerk or designee.
- (2) An application shall be accurately completed in its entirety or shall be rendered void by the City Clerk or designee.
- (3) The Police Department shall verify the veracity of the application as well as research the qualifications of the applicant.
- (4) The license fee shall be submitted with the application.
- (5) The City Clerk may issue an Operators' License to any applicant meeting the qualification under Wis. Stats. §§125.04(5) and 125.17(6) and shall be valid for a period of two (2) years and shall expire on the thirtieth (30) day of June.
- (6) Applications recommend for denial or no determination by the Police Department or designee shall be referred to the Common Council for final determination.

(b) **TEMPORARY OPERATORS LICENSE.** The City Clerk or designee is authorized to issue a Temporary Operator's license to an applicant under the terms outlined in Wis. Stats. §125.17(4).

(c) **PROVISIONAL LICENSE.**

- (1) The City Clerk or designee is authorized to issue a Provisional Operators' license to an applicant for a regular Operators' license provided the applicant:
 - (a) Files a certified copy of a valid operators' license issued by another municipality; and
 - (b) Pays the fee; and
 - (c) Meets the "City of Menasha Guidelines for Operators' Licenses" adopted by the Common Council; and
 - (d) Has not been denied an Operators' license by the Common Council; and
 - (e) Has met the training requirement under Wis. Stats. §125.17(6)
- (2) A Provisional Operators license expires 60 days after its issuance or when a regular Operator's license is issued or upon expiration of an Operators' license issued by another municipality and filed under paragraph (1)(a) above, whichever is sooner.
- (3) The City Clerk or designee may revoke a Provisional Operators' license upon discovery of a false statement made on the application or if an applicant enrolled in a responsible beverage server training course fails to successfully complete the course in which he or she is enrolled.

(d) **APPEALS.** Any applicant whose application has been voided or denied or whose license has been revoked by the City Clerk or Police Department may appeal such determination of the Administration Committee.

(e) The police investigation will include a criminal history check through the Wisconsin criminal history records transformation or other available database to determine the applicant's prior criminal history.

SEC. 7-2-21 OPERATORS' LICENSE FEE.

- (a) The fees for Operators' licenses shall be established by the Common Council.

SEC. 7-2-22 DISPLAY OF LICENSE.

- (a) Each Operators' license issued under the provisions of this Chapter shall be posted on the premises whenever the operator dispenses beverages.