



City of Menasha Alcohol Operators License

Applications and payment should be submitted to the Clerk's Office at 100 Main Street, Suite 200, Menasha, WI 54952
Cash or Check **ONLY**. Call (920) 967-3608 with questions.

Last Name			First Name		Middle Name	Previous Name(s)	
Street Address				City		State	Zip Code
Date of Birth		Age	Birthplace		Gender		Race
Height	Weight		Eye Color	Hair Color		Primary Phone Number	
Driver License or State ID No.					Expiration Date		State of Issuance
Scars, marks, tattoos, etc. (Visible Only)						If Approved, I would like to: <input type="checkbox"/> Pick-Up License at City Hall <input type="checkbox"/> Mail License and send it to: <input type="checkbox"/> Home OR <input type="checkbox"/> Business	
Name of Establishment where license will be used at:							

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete. Please read this section carefully. Please explain all "Yes" answers on the back of this form.

- YES NO (1) Do you currently have any criminal charges pending against you?
- YES NO (2) Have you ever been convicted of a felony?
- YES NO (3) Have you ever been convicted of a misdemeanor?
- YES NO (4) Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug?
- YES NO (5) Have you ever been convicted of a violation of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage)?
- YES NO (6) Have you ever been convicted of a violation of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs?
- YES NO (7) Have you ever been convicted of a criminal traffic offense?

I understand the fee is due at the time of application and no refunds will be given if the application is deemed incomplete or denied.

Signature _____ Date _____

For Office Use Only											
<table style="width: 100%;"> <tr> <td style="width: 50%;"><input type="checkbox"/> New License (\$50)</td> <td style="width: 50%;">Expires _____</td> </tr> <tr> <td><input type="checkbox"/> Renewal (\$50)</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Provisional (\$15)</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Temporary (\$25)</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Approved</td> <td><input type="checkbox"/> Denied</td> </tr> </table>	<input type="checkbox"/> New License (\$50)	Expires _____	<input type="checkbox"/> Renewal (\$50)	_____	<input type="checkbox"/> Provisional (\$15)	_____	<input type="checkbox"/> Temporary (\$25)	_____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<p>Applicant meets guidelines for issuance of Beverage Operator's License</p> <input type="checkbox"/> Taken Responsible Server Training OR has held a license in the past 2 years <input type="checkbox"/> Copy provided or <input type="checkbox"/> Viewed in-person <input type="checkbox"/> Copy of driver license provided <input type="checkbox"/> Payment Received <input type="checkbox"/> Completed and passed police background check • Date of Approval E- mail _____
<input type="checkbox"/> New License (\$50)	Expires _____										
<input type="checkbox"/> Renewal (\$50)	_____										
<input type="checkbox"/> Provisional (\$15)	_____										
<input type="checkbox"/> Temporary (\$25)	_____										
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied										
Clerk/Deputy Clerk Signature _____											
Date _____											

Explain all "YES" answers to the questions from the front of this form completely. Include question number, correct charges, date(s) of offense(s), and sentences. Failure to include all information or providing inaccurate information may result in denial of your application.

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

(6) _____

(7) _____

