

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha City Center, Room 132  
August 11, 2023  
1:30 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENT (five minute time limit for each person)
- D. MINUTES TO APPROVE
  - 1. July 14, 2023
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Sixty Plus Grant Program Update
  - 2. Senior Center Operations and Programming Update
  - 3. Announcements
  - 4. Municipal Code SEC. 2-4-10 Revisions
- F. NEW BUSINESS
  - 1. Senior Center Committees Discussion
- G. HELD OVER BUSINESS
  - 1. Sesquicentennial Celebration Activities
- H. ACTION ITEMS
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
COMMITTEE ON AGING  
MINUTES  
July 14, 2023

A. CALL TO ORDER

Meeting called to order by Pat Irwin at 1:33 PM

B. ROLL CALL/EXCUSED ABSENCES

Present: Anne Anderson, Sarah Bauer, Chloe Hansen-Dunn, Pat Irwin, Kristine Hutter, Dan Kelpinski

Absent: Bea Kohanski

Staff Present: Larissa Keller, Meghan Pauly

C. PUBLIC COMMENT (five minute time limit for each person)

None.

D. MINUTES TO APPROVE

1. Committee on Aging Meeting Minutes June 9, 2023
2. Amended Committee on Aging Meeting Minutes May 12, 2023

Sarah Bauer motioned to approve the June 9, 2023 minutes. The motion was seconded by Anne Anderson. The motion carried.

Dan Kelpinski motioned to approve the amended May 12, 2023 minutes. The motion was seconded by Anne Anderson. The motion carried.

E. CORRESPONDENCE

No report.

F. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Public Health

a. Sixty Plus Grant – Programs Update: Meghan Pauly reported that the month of June was a little slower for services, with 45 services provided to 32 people. July's services provided to date have already surpassed the June numbers. Walking Club has attracted more interest this year and participants have expressed the desire to continue walking different routes next year. Meghan is planning Lunch and Learn programming for 2024.

2. Senior Center

a. Senior Center Operations/Programming Update: Chloe Hansen-Dunn reported that the Senior Center hosted 302 unique visitors for 1108 visits for 1215 services and had 10 volunteers provide 62.25 hours of time during the month of June. Center highlights for the past month include Breakfast for Brain and Ageless Grace exercise program led by Stacy Parish, bus trips to Two Rivers and a Timber Rattlers baseball game, and the CommunityFest Parade of Lights.

3. Announcements: Meghan and Chloe will be teaching Healthy Living with Diabetes, a six-week course for diabetics and caregivers, starting October 17<sup>th</sup>. Upcoming bus trips include the Wisconsin State Fair in August, Door County in September, and an overnight trip to La Crosse in October. An overnight bus trip is being planned for Shipshewana, Indiana the heart of Amish Country in 2024. The Senior Center will host Christmas in July on July 25<sup>th</sup> and a burger bar on August 18<sup>th</sup>. Book Club will meet on July 18<sup>th</sup> to discuss *The Shadow of Death* by Jane William and will select the book for August during that meeting.

#### G. NEW BUSINESS

1. Senior Center Committees Discussion – Committee unanimously consented to hold topic for August meeting.
2. Municipal Code SEC. 2-4-10 Revisions – Kristine Hutter shared that the City’s Administration Committee will be voting on the proposal to replace the former Active Older Adult Programming Coordinator of the Neenah/Menasha YMCA position with the current Recreation/Senior Services Manager position. The Administration Committee may also clarify language on voting rights for staff positions who are members of the Committee on Aging.

#### H. HELD OVER BUSINESS

1. Sesquicentennial Celebration Activities – Sarah Bauer updated the Committee on the status of the sesquicentennial celebration activity planning. Committee discussed participation in various activities and how to effectively involve the Senior Center and Menasha’s senior population.
2. Onboarding Information – Committee discussed edits made to the onboarding information.

#### I. ACTION ITEM

1. Approval of Onboarding Materials
2. Posting of Onboarding Materials on the Website

Sarah Bauer motioned to approve the onboarding materials and posting of said materials to the City website. The motion was seconded by Anne Anderson. The motion carried in a unanimous vote.

#### J. ADJOURNMENT

Dan Kelpinski motioned to adjourn the meeting at 2:20 PM. The motion was seconded by Anne Anderson. The motion carried.

Next meeting: August 11, 2023 at 1:30 PM  
Menasha City Hall  
100 Main Street, Room 132  
Menasha, WI