

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
SUSTAINABILITY COMMITTEE  
Menasha City Center  
100 Main Street  
Room 132  
August 31, 2023  
4:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY COMMITTEE  
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
  - 1. Minutes of the July 27, 2023 Sustainability Committee Meeting
- E. COMMUNICATIONS
- F. ACTION / DISCUSSION ITEMS
  - 1. Planning & Communications
    - a. SCN and Website <http://scn-foxvalley.com/>
  - 2. Transportation
    - a. Bike Parking Survey
  - 3. Natural Resources
    - a. Natural Landscaping & Maintenance
  - 4. Energy
    - a. Comprehensive Energy Planning & Joint Energy Team
    - b. PWF Solar
  - 5. Waste
    - a. 2023 Electronics Recycling Event October 7, 2023
  - 6. Livable Communities
    - a. Heat Mitigation  
<https://www.bloomberg.com/news/articles/2023-07-28/in-phoenix-record-heat-is-being-fueled-by-urban-sprawl>
    - b. 2024 Farmers Market
- G. Future Meeting Dates
  - 1. September 28, 2023

H. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA**  
**SUSTAINABILITY COMMITTEE**  
**July 27, 2023**  
**Minutes**

A. CALL TO ORDER

Meeting called to order at 4:09pm.

B. ROLL CALL

Attending: Kyle Coenen, Angie Demers, Roger Kanitz, Lindsay Klumpp, Ald. Austin Hammond  
Absent: Mayor Donald Merkes, Kelsey Perry, Linda Stoll

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY COMMITTEE

D. MINUTES TO APPROVE

1. Sustainability Committee, 5/25/23

Roger Kanitz seconded by Kyle Coenen motion to approve. Motion carried 5-0.

E. COMMUNICATIONS

F. ACTION / DISCUSSION ITEMS

1. Planning & Communications

a. SCN and Website [<http://scn-foxvalley.com/>]

Roger Kanitz shared with the committee that SCN agreed to put forward a set scheduled for meeting as a group (January, April, October). Group is working to collect contact information/what each cities sustainability committee is working on. Lindsey Klumpp shared that she liked the idea of using SCN has a platform to share ideas.

2. Transportation.

a. Bike Parking Survey

Bike parking survey has made progress. Committee wants to see data and make recommendations to the City to put racks in public spaces rather than in private business owned spaces.

3. Natural Resources

a. Natural Landscaping & Maintenance

Discussion about putting a recycling and garbage bin out for folks near Banta Point and other park areas that the City is trying to take care of. Roger Kanitz discussed natural plants around East Central and other areas around the city. There was discussion on determining responsibility in caring for natural landscaping. Consider use of shrubs in areas that we aren't able to keep native species in as easily.

b. Banta Point Planting

Kyle Coenen and Roger Kanitz spoke highly of receiving a grant for Banta Point's planting of native species of plants.

4. Energy

a. Comprehensive Energy Planning & Joint Energy Team

Austin Hammond offered an update on the last meeting had about finding new ideas to promote solar energy around the city.

- b. WISDOT Carbon Reduction Grant Award  
Austin shared an update about receiving this grant.
- c. Winnebago County Spirit Funds  
Discussion was had on the proposal that council put forward to have the Public Works Solar Phase Two include a drafted resolution to apply for the Winnebago County Spirit Funds. Kyle Coenen motioned: "The Sustainability Committee supports the Menasha Common Council putting forward a resolution for a solar project (with panels or batteries) related to the Public Works Facility, like the Public Works Solar Phase Two with the Winnebago County Spirits Funds." Lindsey Klumpp seconded this motion. Motion carried 5-0.

5. Waste

- a. 2023 Electronics Recycling Event October 7, 2023  
No update at this time. Committee discussed the importance of finding best ways to get the message out about the recycling event.

G. FUTURE MEETING DATES

1. August 24, 2023

Committee agreed that this date doesn't work and will vote by doodle poll on another date.

H. ADJOURNMENT

Motion by Angie Demers seconded by Lindsey Klumpp to adjourn at 5:28pm.



## RESOLUTION R-20-23

### A RESOLUTION TO ACCEPT AND SPEND THE WINNEBAGO COUNTY SPIRIT FUNDS

INTRODUCED BY: Mayor Merkes

**WHEREAS**, the Winnebago County board created the Spirit Fund in March of 2023 allocating \$145,000 to each municipal government located primarily in the county to fund one time capital needs; and

**WHEREAS**, the City of Menasha is eligible to receive an allocation of \$145,000; and

**WHEREAS**, the City and County wish to see the funds allocated to legacy projects improving: sustainability, emergency response, water quality, quality of life, and debt avoidance; and

**WHEREAS**, through this resolution and the attached standard agreement, the City of Menasha is requesting approval to expend the funding to install a 168.8kWh photovoltaic system on its Public Works Facility located at 455 Baldwin Street; and

**WHEREAS**, the estimated cost of the project is \$337,000; funded with \$135,040 refundable tax credits and 19,888 Focus on Energy incentives, \$145,000 Spirit Funds, and \$37,072 WPPI Member loan program at 0% interest; and

**WHEREAS**, the City of Menasha will follow all required competitive bidding procedures and documentation required by Winnebago County, the State of Wisconsin, and will meet Federal regulations; and

**WHEREAS**, the project will reduce CO<sup>2</sup> emissions by 102.82 tons annually and reduce operating costs by an estimated \$27,000 annually. When combined with the current 117 kWh photovoltaic system at the Public Works Facility, the two systems will provide 100% of the electricity required at the facility annually; and

**WHEREAS**, the project has an expected life of 25 years which will save taxpayers an estimated \$683,550 over its lifetime helping reduce the overall tax levy and debt service of the City; and

**WHEREAS**, the reduction in use of fossil fuels to generate electricity protects our lakes and rivers from airborne mercury, particulates, and greenhouse gasses that lead to climate change and reduces water usage from energy production; and

**WHEREAS**, the use of Spirit Funds to fund the project not only reduces City debt for the project but also creates a legacy revenue stream for the City.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Menasha Common Council wishes to construct a 168.8 kWh photovoltaic system at its Public Works Facility at 455 Baldwin Street and seeks approval from Winnebago County.

Passed and approved this 21<sup>st</sup> day of August, 2023.

Recommended by:  
Board of Public Works

Motion/Second:  
\_\_\_\_\_

Pass/Fail: \_\_\_\_\_

Requires: \_\_\_\_\_ Majority Vote  
          \_\_\_\_\_ 2/3 Vote

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST:

\_\_\_\_\_  
Valerie Neuman, City Clerk