

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
SUSTAINABILITY COMMITTEE  
Menasha City Center  
100 Main Street  
Room 132  
September 28, 2023  
4:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY COMMITTEE  
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
  - 1. Minutes of the August 31, 2023 Sustainability Committee Meeting
- E. COMMUNICATIONS
- F. ACTION / DISCUSSION ITEMS
  - 1. 2024 City Budget
  - 2. Transportation
    - a. Bike Parking Survey
  - 3. Natural Resources
    - a. Natural Landscaping & Maintenance
    - b. Forestry
  - 4. Energy
    - a. Comprehensive Energy Planning & Joint Energy Team
    - b. PWF Solar
  - 5. Waste
    - a. 2023 Electronics Recycling Event October 7, 2023
  - 6. Livable Communities
    - a. 2024 Farmers Market
- G. Future Meeting Dates
  - 1. October 19, 2023
- H. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA**  
**SUSTAINABILITY COMMITTEE**  
**August 31, 2023**  
**Minutes**

A. CALL TO ORDER

Meeting Called to order at 4:09 PM by Kyle Coenen

B. ROLL CALL

Attending: Kyle Coenen, Roger Kanitz, Lindsay Klumpp, Linda Stoll

Also Attending: Mayor Donald Merkes

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY COMMITTEE

No one spoke.

D. MINUTES TO APPROVE

Motion by Linda Stoll second by Lindsay Klumpp to approve the minutes of 5-23-2023.

Motion Caries

E. COMMUNICATIONS

None

F. ACTION / DISCUSSION ITEMS

1. Planning & Communications

- a. SCN and Website <http://scn-foxvalley.com>

The next meeting of SCN has been scheduled for October 30, 2023 in Oshkosh

2. Transportation

- a. Bike Parking Survey

One of the suggestions in Menasha's Bike Friendly Community designation is to develop more high quality bike parking. The survey of existing bike parking is nearly complete. When complete the committee can provide recommendations for locations and potentially work with FVTC to create custom bike racks.

3. Natural Resources

- a. Natural Landscaping and Maintenance

Plants at Banta Point and raingardens are growing well. Questions on how to maintain in future. Right now plantings are maintained for the most part by volunteers, this process may not be sustainable in the future. A topic at SCN may be how other communities maintain their green infrastructure, and/or how other communities are designing their green infrastructure as to minimize maintenance.

4. Energy

- a. Comprehensive Energy Planning and Joint Energy Team

Cooperative Grant with City, MJSD, NM fire, and MU was not awarded to us, we will have to regroup and determine next steps. City continues to work on implementing the DOT Carbon Reduction grant to replace streetlights on the east side with LED

- b. PWF Solar

City is finalizing application to the County for \$145,000 grant to implement additional solar on PWF. The new system combined with the existing system will provide 100% of the electricity used at the facility on an annual basis.

5. Waste

- a. Electronics Recycling Event October 7, 2023, will be sending out reminders to businesses next week. Posters, website, and social media have already been updated.

6. Livable Communities

- a. Heat Mitigation

Discussion regarding what communities in the south west are doing to mitigate increasing levels of extreme heat including having dedicated staff to create and implement plans. One of the easiest ways that Menasha can work to mitigate heat islands is through the use of its urban forestry program. Could there be a more scientific method as to planting strategy that both beautifies and maximizes the effect on heat islands and stormwater?

- b. Farm Fresh Market

Committee would like to explore implementing a 2024 market

G. Future Meeting Dates

Next meeting September 28, 2023

H. ADJOURNMENT

Motion by Roger Kanitz second by Kyle Coenen to adjourn at 5:42 PM

Motion carries.