

**CITY OF MENASHA**  
**SUSTAINABILITY COMMITTEE**  
**May 25, 2023**  
**Minutes**

A. CALL TO ORDER

Meeting Called to order at 4:02 PM

B. ROLL CALL

Attending: Kyle Coenen, Angie Demers, Roger Kanitz, Lindsay Klumpp, Austin Hammond, Kelsey Parry  
Also Attending: Mayor Donald Merkes

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY COMMITTEE

No one spoke.

D. MINUTES TO APPROVE

Motion by Kyle Coenen second by Lindsay Klumpp to approve the minutes of 4-27-2023.  
Motion Caries with Angie Demers, Roger Kanitz, Kelsey Parry abstaining as they were not at the April meeting.

E. COMMUNICATIONS

None

F. ACTION / DISCUSSION ITEMS

1. Election of Vice Chair

Roger Kanitz nominated Kyle Coenen to be the Vice Chair of the Sustainability Committee. Being that there were no other nominations an unanimous ballot was cast for Kyle Coenen to be the Vice Chair.

2. Planning & Communications

a. SCN and Website <http://scn-foxvalley.com>

There will be a meeting on June 6<sup>th</sup> the location is undecided at this point. SCN will meet quarterly for regional sustainability groups to share information.

3. Transportation

a. Bike Parking Survey

ECWRPC has developed a Bike Parking App that can be used to gather the information with plans to use it in multiple cities. Our volunteers will start data collection very soon. Once data is collected it was recommended that city buildings and parks be the first to get bike racks if none currently exist so that we can lead by example.

4. Natural Resources

a. Natural Landscaping and Maintenance

A portion of the plants have arrived for native planting demonstration plot at Banta Point. We will invite the sustainability committee and neighbors to help plant. Planting site will need to be protected from rabbits.

Sustainability Committee has “adopted” rain gardens at several locations (ECWRPC, NMFR Station 36, Jefferson Park) and needs to begin exploration of long term plan for maintenance of these locations. Stormwater signage is up at two raingardens, wetlands, and stormwater pond. Signage will be installed at underground stormwater location when Brin building complete.

- b. Mow at 4 for Pollinators  
Press release was sent out and media picked up the story encouraging people to let lawn grow longer and with more diversity for pollinators but still under the 8" ordinance limit.
- c. 2023 Pollinator Week Proclamation  
Committee reviewed the proclamation.

5. Energy

- a. Comprehensive Energy Planning and Joint Energy Team  
Menasha was not awarded a grant. Committee will regroup to discuss next steps to continue moving forward to energy use reductions. Menasha is waiting for final determination on a grant to replace lighting on the east side of the City with LED. If successful with this grant almost all street/trail lighting will be LED.

6. Waste

- a. 2022 Winnebago County Recycling Tonnage Report  
Menasha continues to be above average in recycling tonnage per capita for incorporated communities in Winnebago County. Both refuse and recycling tonnage decreased in Menasha for 2022.
- b. 2023 Electronics Recycling Event May 6, 2023  
Collection approximately the same number of pounds as 2022.
- c. 2023 Electronics Recycling Event October 7, 2023  
Event scheduled

G. Future Meeting Dates

Next meeting June 22, 2023

H. ADJOURNMENT

Motion by Angie Demers second by Kelsey Parry to adjourn at 5:16 PM  
Motion carries.