

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Menasha City Center
100 Main Street
Room 132
August 25, 2022
4:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - a) Minutes of the July 28, 2022 Sustainability Board Meeting
- E. ACTION ITEMS
- F. DISCUSSION

- 1. Sustainability Plan, Benchmarking, and Comparison with other communities
 - a. Comprehensive Energy Planning
 - b. Sustainability Board
 - c. SCN and Website <http://scn-foxvalley.com/>
 - d. Wisconsin Clean Energy Plan <https://osce.wi.gov/Documents/SOW-CleanEnergyPlan2022.pdf>
- 2. Transportation
 - a. High Cliff Connection
<https://hkgi.mysocialpinpoint.com/high-cliff-connection>
 - b. Bike Parking Survey
- 3. Land Use
- 4. Natural Resources
 - a. Natural Landscaping & Maintenance
 - b. No Mow May
- 5. Energy
- 6. Water
 - a. Stormwater educational signage
- 7. Waste
 - a. 2022 Electronics Recycling Event October 1, 2022
- 8. Health

- G. Future Meeting Dates
 - 1. September 22nd, 2022

H. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
SUSTAINABILITY BOARD
July 28, 2022
Minutes

A. CALL TO ORDER

Meeting Called to order by Linda Stoll at 4:06 PM

B. ROLL CALL

Attending: Kyler Arndt, Kyle Coenen, Austin Hammond, Roger Kanitz, Linda Stoll, Kathy Thunes
Also Attending: Mayor Donald Merkes

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

No one spoke

D. MINUTES TO APPROVE

Motion by Kyle Coenen second by Austin Hammond to approve the minutes of 6-23-2022.
Motion carries.

E. ACTION ITEMS

None

F. DISCUSSION

1. Sustainability Plan, Benchmarking and Comparison with other communities

a. Comprehensive Energy Plan

City, Utility, and MJSD energy team met earlier in the month. Discussed items including, energy star benchmarking, electric vehicle charging stations, solar opportunities, LED lighting, and retro commissioning.

b. Sustainability Board Ordinance revisions

Discussion regarding membership requirements including residents, property owners, as well as people that work or go to school in Menasha. These requirements allow possible membership of people who work for major corporations in the City, as well as small business owners and students at UWO-Fox Cities who may have expertise that would benefit Menasha.

Motion by Kathy Thunes second by Linda Stoll to recommend approval of Ordinance O-9-22 to the Administration Committee and Common Council.
Motion carries.

c. SCN & Website <http://scn-foxvalley.com>

The Sustainable Communities Network has not met since pre-COVID, they had previously met quarterly. Recently some people who had previously participated had inquired if they would begin meeting again. SCN gave opportunities for members of Sustainability Committees from across the Fox Cities to share information that would be useful to other communities. Kathy will reach out to gauge interest among those previously involved.

d. Wisconsin Clean Energy Plan <https://osce.wi.gov/Documents/SOW-CleanEnergyPlan2022.pdf>
Leave on agenda for next meeting, no discussion.

2. Transportation

a. Bike Friendly Communities Designation

Signage for Bike Friendly Community Designation are ordered. The League of American Bicyclists have updated standards for Bike Friendly Communities. Review at a future meeting.

- b. Bike Parking Survey
Need to revisit volunteer opportunities for the bike parking survey, potential to provide paper survey sheets. FVTC is interested in creating bike racks once we have locations.
 - c. Bird Scooters
We have seen significant usage within the City of Menasha, with minimal concerns. The entire City of Menasha has now been opened to use of Bird Scooters.
- 3. Land Use
No report
- 4. Natural Resources
 - a. Natural Landscaping and Maintenance
Pollinator garden is planted, still need to install signage and pollinator house donated by Heckrodt. Issues with rabbits eating plants.

Contact has been made regarding application process for grant funding for natural landscape opportunities along Banta Point on both public and private properties. Continue discussion at future meetings.
 - b. No Mow May
Information requested regarding participation and results of No Mow May in communities across the state. The information is not available at this point, it should be available in the fall.
- 5. Energy
Information was shared regarding Menasha Utilities programs allowing customers opportunities to purchase blocks of renewable power. The standard Menasha Utilities power supply is approximately 40% carbon free.
- 6. Water
 - a. Stormwater Educational Signage
Members reviewed the draft signage recommend that the signs are complete and should be sent out for final formatting and printing. Locations include raingarden at Jefferson Park, Fire Station 36, Province Terrace Boardwalk, Province Terrace Pond, Brin Underground Stormwater.
- 7. Waste
 - a. 2022 Fall Electronics Recycling Event
Date has been changed to October 1st so it could be jointly promoted with Habitat's Rock the Block going on in Menasha that day.
 - b. City should promote waste wizard on website to encourage better recycling compliance
- 8. Health
No Report
- G. Future Meeting Dates
Next meeting August 25, 2022
- H. ADJOURNMENT
Motion by Austin Hammond second by Kyle Coenen to adjourn at 5:48 PM.
Motion carries.

City of Appleton – Resolution #9-R-22
Sustainability Resolution

Submitted on: August 3, 2022

Submitted by: Denise Fenton, District 6; Kristin Alfheim, District 11

Referred To: Parks & Recreation Committee

SUMMARY: *This resolution creates the City of Appleton Advisory Panel on Sustainability & Climate Resilience to act in an advisory capacity to the Mayor, City Department Directors, and the Common Council providing feedback and advice on a range of matters related to sustainability, climate action, and resiliency as those matters relate to the City’s Comprehensive Plan, Sustainability Plan and other related plans.*

Sustainability Resolution

Whereas, the City of Appleton’s mission statement is “The City of Appleton is dedicated to meeting the needs of our community and enhancing the quality of life”; and

Whereas, the City of Appleton is committed to being a leader in sustainability, climate action, and resiliency; and

Whereas, the City of Appleton also has a Sustainability Master Plan which identifies many initiatives to work towards sustainability and resiliency through evaluation of the following: conservation, energy efficiency opportunities, restorative redevelopment, increased facilities efficiencies, pollution reduction, green building and buying, reductions in greenhouse gas (GHG) emissions, restore urban waterways, promote environmental stewardship, improve transportation infrastructure and improve and expand green infrastructure; and

Whereas, the City of Appleton’s past efforts and plans demonstrate its commitment to sustainability. All plans, including, but not limited to the Comprehensive Plan and the Sustainability Plan are used to meet the needs of the community and enhance the quality of life in Appleton and support efforts identified in the annual budgets; and

Whereas, the City of Appleton became one of the first five Wisconsin communities to be part of the Green Tier Legacy Communities; and

Whereas, the City of Appleton created the Taskforce on Resiliency, Climate Mitigation and Adaptation in January 2020 to convene area leaders for the purpose of making practical recommendations to address climate change and the effects of climate change on our community; and

Whereas, the Taskforce made the creation of a permanent body to advise city leaders on sustainability and climate resilience a top priority in the Climate Action Plan Proposal presented in December 2021.

Therefore, be it resolved, the City of Appleton will create the City of Appleton Advisory Panel on Sustainability & Climate Resilience.

Be it further resolved, the City of Appleton Advisory Panel on Sustainability & Climate Resilience will act as an advisory group to the Mayor, City Department Directors, and the Common Council providing feedback and advice on a range of matters related to sustainability, climate action and resiliency.

Be it further resolved, the Panel will convene quarterly and may be convened more frequently at the request of the Mayor, City Department Directors, and/or the Common Council to review and provide advisory input on active proposals as they are being advanced and implemented by the City through legislation, executive orders, policy changes, and practices. The following are examples of the types of issues on which the Panel may be called upon to provide feedback and advisory input:

- receiving and monitoring outcome measures for sustainability programs and initiatives
- areas for improvement of the City's sustainability and climate initiatives, programs, and performance
- the review of plans, ordinances, actions, and policies as relevant
- goal setting and budgeting processes as relevant
- ways to promote and communicate the principles of sustainability and climate resilience broadly among stakeholders
- affordable strategies associated with climate change, resource use, conservation, renewable energy, and energy efficiency, considering ecological, economic, and social equities
- the adoption, prioritization, and implementation of initiatives, actions, policies, and public outreach and education programs to support and promote aspects of sustainability and climate resilience
- financial initiatives and resources to offset costs such as grants and cost savings

Be it further resolved, the City's Project and Resiliency Manager, housed in the City's Facilities and Construction Management Department, will serve as the liaison to the Panel, and any requests to engage the Panel will be made through the Project and Resilience Manager.

Be it further resolved, the Advisory Panel will be composed of seven individuals, Appleton residents who have experience or expertise, professional or lived, in the following or other related subject matters: energy efficiency, renewable energy, energy efficient building, environmental justice, equity in environmental stewardship and sustainability, alternative transportation and mobility, energy policy, environmental policy, forestry, water resources, ecology, other life sciences, carbon emission reduction, environmental law, education, architecture, engineering, science, environmental design, sustainable construction, and other related areas. Panel members will draw on their experience and knowledge of best practices to advise the City regarding the types of issues described above.

Be it further resolved, the Advisory Panel members will be appointed by the Mayor, subject to approval by the City Council. Members will serve without compensation for terms of two years from the date of appointment¹, and may be appointed to succeeding terms. Vacancies occurring prior to the expiration of the term of a member shall be filled for the unexpired portion of the term by appointment of the Mayor, subject to approval by the City Council. One member of the Advisory Panel will be named chairperson by the Mayor to serve for a term of one year and thereafter until a successor is appointed.

Be it further resolved, Advisory Panel members serve in an advisory role only and will not have the authority to speak for the City or otherwise to commit the City to any course of action or inaction.

Be it further resolved, Panel members will meet as called upon and in accordance with city government meeting requirements.

¹ Initial appointments will stagger terms, with three of the seven members appointed for a one-year term, with all subsequent appointments/reappointments being the standard two-year term.



ORDINANCE O-9-22

AN ORDINANCE CREATING TITLE 2, CHAPTER 4, SEC. 2-4-16 OF THE CODE OF ORDINANCES (SUSTAINABILITY COMMITTEE)

INTRODUCED BY Ald. Hammond

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Creating Title 2, Chapter 4, SEC. 2-4-16 of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

TITLE 2

Government and Administration

CHAPTER 4

Boards, Commissions and Committees

...

SEC 2-4-16 SUSTAINABILITY COMMITTEE

- a) **COMPOSITION.** The Sustainability Committee shall consist of seven (7) members who are either residents of the City, own property in the City, work in the City, or go to school in the City.
- b) **APPOINTMENT.** The Sustainability Committee shall consist of seven (7) members appointed by the Mayor and confirmed by the Common Council. Six (6) members shall hold such office for a term of three (3) years, with initial terms staggered, said terms to end May 1. One (1) member shall be an Alderman annually confirmed at the Council's organizational meeting. The committee shall choose a chairperson from among its membership annually. All members, including the chairperson, shall have voting privileges.
- c) **POWERS AND DUTIES.** Sustainability is a societal goal used to guide decisions. It consists of three dimensions: environmental, economic, and social. The Committee shall make recommendations to the Common Council or another Committee, Board, or Authority regarding sustainability practices including: transportation, natural resources, energy use, water, waste management, public education, and healthy communities. These recommendations are designed to guide actions and behaviors of City government achieving sustainability including:
 - i) reduce wasteful dependence upon fossil fuels, underground metals and minerals
 - ii) reduce wasteful dependence upon chemicals and unnatural substances
 - iii) reduce encroachment upon nature

...

SECTION 2: This amending Ordinance shall become effective upon its passage and publication as provided by law.

Signature page to follow

Passed and approved this _____ day of _____, 2022.

Recommended by:

Motion/Second:

Pass/Fail: _____

Requires: _____ Majority Vote

_____ 2/3 Vote

Donald Merkes, Mayor

ATTEST:

Haley Krautkramer, City Clerk

R-21-07

RESOLUTION SUPPORTING ECO-MUNICIPALITY CONCEPTS

Introduced by Mayor Laux

WHEREAS, the City of Menasha recognizes that the people of this community desire a stable, sustainable future; and

WHEREAS, the City of Menasha acknowledges that a clean and healthy environment determines the quality of life, where the environment can support and sustain the community, and where citizens are committed to local and regional cooperation and a personal philosophy of stewardship; and

WHEREAS, the willingness of the City of Menasha to move in the direction of eco-municipality designation can serve as a model for our citizens, encouraging economic and industrial initiatives while protecting the ecosystem in which they raise their families; and

WHEREAS, by endorsing sustainable economic development, the City of Menasha is pledging to further educate itself about sustainable activities and to develop additional initiatives in support of sustainable practices; and

WHEREAS, Menasha has promoted alternative transportation methods by taking a leadership role in the Fox Cities Trestle Trail and installing bike trails that connect the Wisconsin Friendship Trail; and

WHEREAS, the following four guidelines were developed by the American Planning Association to help communities implement sustainable practices:

1. Reduce dependence upon fossil fuels, and extracted underground metals and minerals;
2. Reduce dependence on chemicals and other manufactured substances that can accumulate in Nature;
3. Reduce dependence on activities that harm life sustaining ecosystems;
4. Meet the hierarchy of present and future human needs fairly and efficiently;

WHEREAS, the redevelopment of the Gilbert Mill site has embraced principles of sustainability by reusing portions of existing buildings and reclaiming demolition materials for reuse at the site.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Menasha, Wisconsin, that the City of Menasha endorse the principles of sustainability as outlined above and that the City will endeavor to apply these principles when economically feasible to its decision-making, planning, policy making and municipal practices and the Mayor and Common Council challenge the citizens of Menasha and the private sector to promote and embrace the philosophy and principles of sustainability.

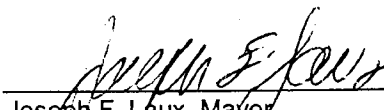
BE IT FURTHER RESOLVED, that the City of Menasha create a standing Sustainability Board to prepare a sustainable community plan following the guidelines of The Natural Step Model for Eco-Municipalities and to advise the Mayor and Common Council on implementation of sustainable practices.

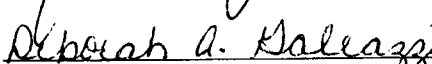
Passed and approved this 19th day of November, 2007.

Motion made by Ald. Merkes,
Seconded by Ald. Wisneski.

Voting Aye: Ald. Don Merkes
Ald. James Taylor
Ald. Sue Wisneski
Ald. Steve Pack
Ald. Eric Hendricks
Ald. Terry Eckstein
Ald. Tom Michalkiewicz
Ald. Jan Chase

Attest:


Joseph F. Laux, Mayor


Deborah A. Galeazzi, City Clerk



TO: Sustainability Board
FROM: Donald Merkes, Mayor
DATE: 22 August 2022

RE: High Cliff Connection Public Presentation

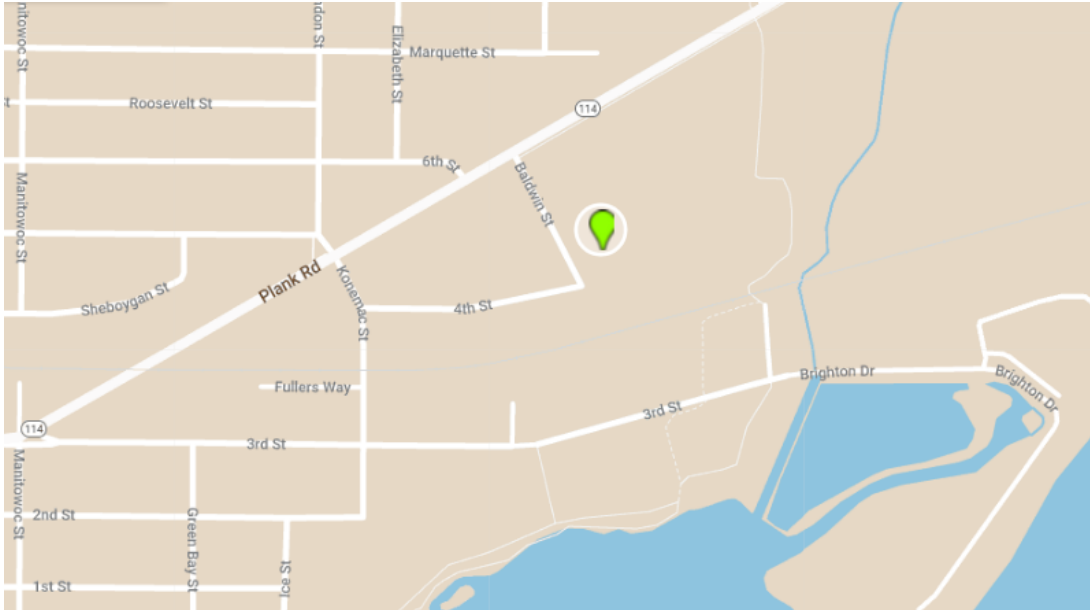
East Central Wisconsin Region Planning Commission and Hoisington Koegler Group, Inc will be presenting the High Cliff Connection plan to the Common Council as a workshop on September 19th 2022. The meeting will begin at 5:15pm.

Currently, the plan can be reviewed at:
<https://hkgi.mysocialpinpoint.com/high-cliff-connection>

Recycling & Donation Drop-Off Event

Saturday, October 1; 8am-12pm

Menasha Public Works, 455 Baldwin St.



Menasha Public Works, Recycle That Stuff, and the Appleton Habitat ReStore are partnering to accept your donations and electronics!

Electronics accepted for no charge: Computers | Tablets | Laptops
Routers | Phones | VCR/DVD Players | Cords | Small Electronics (other electronics such as monitors, tube tvs and printers accepted with small fee)

For questions, call (920) 955-3760

ReStore donations accepted for no charge: Furniture | Flooring
Power Tools | Lighting | Building Materials | Doors | Hardware Décor
Seasonal Items | Home Goods

For questions, call (920) 830-8400